

## AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MAY 17, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_.

### ROLL CALL

#### COUNCIL

Councilmember Eugene Conners, Ward I

Councilmember Joan Hansen, Ward II

Councilmember Shirley Doughty, Ward III

Mayor Ronald Oertle

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

Councilmember Douglas Dunn, Ward II EXCUSED

Councilmember Serena Sullivan, Ward I

#### STAFF

Jestin Johnson, City Manager

Ashlee Coronado, City Clerk

Sharon Buono, Finance Director

Albert Echave, Police Chief

Marc Burneleit, Fire Chief

Andy Haratyk, Public Works Director

#### CITY ATTORNEY

Britt Hanson

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

**"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29.**

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

2. Approval of the Consent Agenda
  - A. Approval of a Special Event Liquor License Application submitted by the Community Montessori School of Bisbee, Inc., for an event to be held at the Central School Project located at 43 Howell Avenue, Bisbee, AZ on Saturday, June 4, 2016 from 7:00PM to 11:00PM; Melissa Holden, Applicant.  
Ashlee Coronado, City Clerk
  - B. Approval of a Special Event Liquor License Application submitted by the Turn Your Life Around (T.Y.L.A), Inc., for an event to be held at City Park, 62 Brewery Avenue, Bisbee, AZ on Saturday, May 28, 2016 from 12:00PM to 7:00PM; Samuel Donaldson, Applicant.  
Ashlee Coronado, City Clerk
  - C. Approval of a Special Event Liquor License Application submitted by the Douglas Arts & Humanities Association Inc., for an Event to be held at the Courtyard, 18 Brewery Avenue, Bisbee, AZ on Thursday, June 9, 2016 from 5:00PM to 12:00AM; Matthew Cook, Applicant.  
Ashlee Coronado, City Clerk

## **OLD BUSINESS**

## **NEW BUSINESS**

3. Discussion and Possible Approval of Resolution R-16-04: Adopting the Tentative Budget for the City of Bisbee for FY 16-17 as well as give notice of the time for Public Hearing to Taxpayers for Adoption of the Budget.  
Jestin Johnson, City Manager
4. Discussion and Possible Approval on an Agreement with Grasso Law Firm for Legal Representation for the PSPRS Local Board.  
Jestin Johnson, City Manager
5. Discussion and Possible Approval Direction to Staff on the Petition Received from Laura Smith regarding the Bisbee Farmers Market.  
Ronald Oertle, Mayor
6. Discussion and Possible Approval of a Special Use Permit 16-01, Submitted by Kimber Wright for the Purpose of Allowing her to Operate a Used Car Sales Lot from a Property Zoned C-1.  
Joe Ward, Zoning Inspector
7. Discussion and Possible Approval of a Contract with Certified Folder Display Service for Rack Card Distribution.  
Jennifer Luria, Tourism Manager
8. Discussion and Possible Approval to Purchase a Refurbished 2008 35 Foot Boom Truck from a Private Seller in Paradise Valley for a Total Cost of \$23,500 to Replace Existing Boom Truck which has been Red Tagged.  
Andy Haratyk, Public Works Director

9. Discussion and Possible Approval Authorizing the Sale of Surplus Vehicles and Surplus Miscellaneous Items at Public Auction on June 11, 2016 at 9:00AM.  
Albert Echave, Police Chief
10. Discussion and Possible Approval to Enter into an Intergovernmental Agreement by and Between the Cochise County Sheriff's Office and the City of Bisbee.  
Jestin Johnson, City Manager
11. Discussion and Possible Approval of an Extension of the Employment Agreement with City Manager, Jestin D. Johnson, through July 1, 2016.  
Britt Hanson, City Attorney
12. City Manager's Report:
  - Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to give an update on the Street Paving Project.

#### ADJOURNMENT

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A) (3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>516</b>					
<b>GENERAL FUND</b>					
<b>10-2021005 AFLAC INSURANCE PAYABLE</b>					
GENERAL FUND	AFLAC	16-0509	AFLAC INS	05/09/2016	1,904.70
Total 10-2021005 AFLAC INSURANCE PAYABLE:					1,904.70
<b>10-2021006 PREPAID LEGAL SVCS PAYABLE</b>					
GENERAL FUND	LEGAL SHIELD	16-0509	Pre-Paid Legal Services PPE05/05/16	05/09/2016	170.40
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					170.40
<b>CITY MANAGER</b>					
<b>10-51-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-CITY MGR	04/13/2016	82.66
Total 10-51-24000 TELEPHONE & FAX:					82.66
<b>FINANCE DEPARTMENT</b>					
<b>10-52-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	836564764001	OFFICE SUPPLIES	04/27/2016	43.02
GENERAL FUND	OFFICE DEPOT	836565020001	OFFICE SUPPLIES	04/27/2016	215.91
Total 10-52-41500 OFFICE SUPPLIES:					258.93
<b>10-52-43500 POSTAGE &amp; METER TAPES</b>					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0505	MAIL S&G	05/05/2016	777.33
Total 10-52-43500 POSTAGE & METER TAPES:					777.33
<b>CITY CLERK</b>					
<b>10-53-42040 ADVERTISING</b>					
GENERAL FUND	BISBEE OBSERVER	18288	PUBLIC NOTICE/ ORDINANCE O-16-01 & O-16-02	05/05/2016	136.96
GENERAL FUND	BISBEE OBSERVER	18288	PUBLIC NOTICE/SEALED BIDS	05/05/2016	10.96
Total 10-53-42040 ADVERTISING:					147.92
<b>COMMUNITY DEVELOPMENT</b>					
<b>10-54-13400 EDUCATION &amp; TRAINING</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	TRANSIT TRAINING	04/06/2016	32.03
GENERAL FUND	BANK OF AMERICA	16-0406	TRANSIT TRAINING	04/06/2016	82.93
GENERAL FUND	BANK OF AMERICA	16-0408	TRANSIT TRAINING	04/06/2016	82.93
GENERAL FUND	BANK OF AMERICA	16-0406	TRANSIT TRAINING/COMFORT INN	04/06/2016	82.93
Total 10-54-13400 EDUCATION & TRAINING:					280.82
<b>10-54-22550 SEWER &amp; GARBAGE - SHELTER</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/ANIMAL SHELTER	05/04/2016	49.31
Total 10-54-22550 SEWER & GARBAGE - SHELTER:					49.31
<b>10-54-34000 CONTRACT SERVICES</b>					
GENERAL FUND	FLOOD, KATHLEEN BELLE	73	ANIMAL SHELTER ADMINSTRATOR	05/02/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	74	ANIMAL SHELTER ADMINSTRATOR	05/09/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	75	ANIMAL SHELTER ADMINSTRATOR	05/16/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	76	ANIMAL SHELTER ADMINSTRATOR	05/23/2016	250.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	FLOOD, KATHLEEN BELLE	77	ANIMAL SHELTER ADMINSTRATOR	05/30/2016	250.00
Total 10-54-34000 CONTRACT SERVICES:					1,250.00
<b>10-54-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	836688805001	INK	04/27/2016	82.30
Total 10-54-41500 OFFICE SUPPLIES:					82.30
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>					
GENERAL FUND	CORONADO VETERINARY HOS	298881	VETERINARY SERVICES/FOSTER	04/04/2016	116.75
GENERAL FUND	OLANDER PEST CONTROL SER	AS-42416	PEST CNTRL SRVCS/ANIMAL SHELTER	04/28/2016	40.00
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					156.75
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>					
<b>10-55-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/CITY HALL	05/04/2016	379.37
Total 10-55-22550 SEWER AND GARBAGE SERV.:					379.37
<b>10-55-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	B.A.S.I.C.	06-57897	HRA MONTHLY ADMIN FEE	05/05/2016	272.00
Total 10-55-31000 PROFESSIONAL FEES:					272.00
<b>10-55-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	84448315	APRIL COPY CHARGES	05/01/2016	642.45
Total 10-55-34000 CONTRACT SERVICES:					642.45
<b>10-55-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	835158081001	LETTER PAD	04/20/2016	21.59
GENERAL FUND	OFFICE DEPOT	835579625001	INK	04/21/2016	69.30
Total 10-55-41500 OFFICE SUPPLIES:					90.89
<b>10-55-43500 POSTAGE</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	STAMPS	04/06/2016	250.00
GENERAL FUND	BANK OF AMERICA	16-0406	STAMPS	04/06/2016	250.00
GENERAL FUND	BANK OF AMERICA	16-0406	STAMPS	04/08/2016	51.47
GENERAL FUND	BANK OF AMERICA	16-0406	STAMPS	04/06/2016	24.99
Total 10-55-43500 POSTAGE:					576.46
<b>PERSONNEL</b>					
<b>10-56-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	835579809001	DESKPAD	04/21/2016	10.95
Total 10-56-41500 OFFICE SUPPLIES:					10.95
<b>LEGAL SERVICES</b>					
<b>10-57-31100 PROFESSIONAL FEES - LEGAL</b>					
GENERAL FUND	COCHISE COUNTY ATTORNEY	110	IGA-LEGAL FEES	05/01/2016	5,000.00
Total 10-57-31100 PROFESSIONAL FEES - LEGAL:					5,000.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>INFORMATION SYSTEMS</b>					
<b>10-59-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	CENTURY LINK	251M-05-16	PHONE SERVICES-CITY CLERK	05/09/2016	273.44
GENERAL FUND	CENTURY LINK QCC	1373375059	LONG DISTANCE ALL DEPTS	05/03/2016	120.87
Total 10-59-24000 TELEPHONE & FAX:					394.31
<b>10-59-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	TRACHTMAN, SEAN	16-0504	IT SUPPORT	05/04/2016	1,350.00
GENERAL FUND	TRACHTMAN, SEAN	16-0511	IT SUPPORT	05/11/2016	1,200.00
Total 10-59-31000 PROFESSIONAL FEES:					2,550.00
<b>POLICE DEPARTMENT</b>					
<b>10-62-12300 UNIFORMS &amp; CLOTHING</b>					
GENERAL FUND	ASR - PIMA UNIFORMS	IVC9119308	UNIFORMS	04/20/2016	137.91
GENERAL FUND	ASR - PIMA UNIFORMS	IVC9119539	UNIFORMS	04/21/2016	282.35
Total 10-62-12300 UNIFORMS & CLOTHING :					420.26
<b>10-62-12500 RECRUITMENT/EMPLOYEE TESTING</b>					
GENERAL FUND	SEQUEL POLYGRAPH LLC	PE-16-3751	PRE EMPLOYMENT TEST/BPD	03/08/2016	420.00
Total 10-62-12500 RECRUITMENT/EMPLOYEE TESTING:					420.00
<b>10-62-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/POLICE	05/04/2016	139.27
Total 10-62-22550 SEWER AND GARBAGE SERV.:					139.27
<b>10-62-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472015946302	GAS-W. HWY 92-POLICE	05/03/2016	58.54
Total 10-62-23000 GAS:					58.54
<b>10-62-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-POLICE	04/13/2016	564.60
GENERAL FUND	VERIZON	9763756324	CELL PHONE-POLICE AIR CARDS	04/13/2016	600.15
Total 10-62-24000 TELEPHONE & FAX:					1,164.75
<b>10-62-34000 CONTRACT SERVICES</b>					
GENERAL FUND	OLANDER PEST CONTROL SER	CP-42416	PEST CONTROL SERVICES/BPD	04/28/2016	40.00
Total 10-62-34000 CONTRACT SERVICES:					40.00
<b>10-62-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04129201604	DOC LABOR CREW/BPD	05/02/2016	28.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04130201604	DOC LABOR CREW/BPD	04/21/2016	32.00
Total 10-62-34100 DOC WORKERS:					60.00
<b>10-62-46623 CITY AUCTION EXPENSES</b>					
GENERAL FUND	WILLCOX AUTO PARTS INC.	108431	AUTO PARTS	04/25/2016	20.21
Total 10-62-46623 CITY AUCTION EXPENSES:					20.21

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>10-62-46624 MOVING, TOWING, STORAGE EXP</b>					
GENERAL FUND	BARNETT'S TOWING & OXYGE	15140	TOWING SVC/BPD	04/10/2016	95.00
Total 10-62-46624 MOVING, TOWING, STORAGE EXP:					95.00
<b>10-62-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	WILLCOX AUTO PARTS INC.	96786	GENERATOR PARTS	12/03/2015	143.14
Total 10-62-50100 BLDG REPAIR & MAINT:					143.14
<b>10-62-61000 VEHICLE PARTS &amp; LABOR</b>					
GENERAL FUND	ACE HARDWARE	17845	SUPPLIES	05/03/2016	15.32
GENERAL FUND	ACE HARDWARE	17903	SUPPLIES	05/10/2016	20.80
GENERAL FUND	THE REINALT-THOMAS CORPO	1514845	TIRES /BPD	04/11/2015	208.24
GENERAL FUND	THE REINALT-THOMAS CORPO	1516741	TIRES B-14/BPD	04/25/2016	561.23
GENERAL FUND	WILLCOX AUTO PARTS INC.	106827	AUTO PARTS	04/06/2016	166.62
GENERAL FUND	WILLCOX AUTO PARTS INC.	107249	AUTO PARTS	04/11/2016	376.10
GENERAL FUND	WILLCOX AUTO PARTS INC.	107384	AUTO PARTS	04/12/2016	31.85
GENERAL FUND	WILLCOX AUTO PARTS INC.	107469	AUTO PARTS	04/13/2016	14.47
GENERAL FUND	WILLCOX AUTO PARTS INC.	107470	AUTO PARTS	04/13/2016	58.54
GENERAL FUND	WILLCOX AUTO PARTS INC.	108010	AUTO PARTS	04/20/2016	12.29
GENERAL FUND	WILLCOX AUTO PARTS INC.	108115	AUTO PARTS	04/21/2016	538.68
GENERAL FUND	WILLCOX AUTO PARTS INC.	108396	AUTO PARTS	04/25/2016	109.67
GENERAL FUND	WILLCOX AUTO PARTS INC.	108597	AUTO PARTS	04/27/2016	24.85
Total 10-62-61000 VEHICLE PARTS & LABOR:					2,138.46
<b>10-62-62003 GASLINE</b>					
GENERAL FUND	SWAN, BRIAN	16-0508	RMBSMNT/ FUEL	05/09/2016	26.07
Total 10-62-62003 GASOLINE:					26.07
<b>FIRE DEPARTMENT</b>					
<b>10-64-13400 EDUCATION &amp; TRAINING</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	BEST WESTERN	04/06/2016	477.24
GENERAL FUND	SWAN, BRIAN	16-0509	RMBSMNT/MEALS	05/09/2016	69.23
Total 10-64-13400 EDUCATION & TRAINING:					546.47
<b>10-64-21000 ELECTRIC</b>					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	580862281-05-	ELEC-FIRE STATION	05/03/2016	377.46
Total 10-64-21000 ELECTRIC:					377.46
<b>10-64-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03117013803-	WATER/192 HWY 92 FIRE	05/03/2016	81.89
Total 10-64-22000 WATER:					81.89
<b>10-64-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/FIRE STATION #2	05/04/2016	103.10
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/FIRE STATION #1	05/04/2016	103.10
Total 10-64-22550 SEWER AND GARBAGE SERV.:					206.20
<b>10-64-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472017056702	GAS-HWY 92 FIRE	05/03/2016	106.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-64-23000 GAS:					106.10
<b>10-64-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-FIRE	04/13/2016	478.42
Total 10-64-24000 TELEPHONE & FAX:					478.42
<b>10-64-24001 INTERNET ACCESS FEES</b>					
GENERAL FUND	CABLE ONE	16-0517/FS1	INTERNET SRVC/FS1	04/09/2016	59.50
Total 10-64-24001 INTERNET ACCESS FEES:					59.50
<b>10-64-34000 CONTRACT SERVICES</b>					
GENERAL FUND	RICOH USA INC	96700047	COPIER RENT & MAINT/BPD	04/16/2016	188.13
GENERAL FUND	XEROX CORPORATION	84448319	BASE CHARGE/FD	05/01/2016	184.26
Total 10-64-34000 CONTRACT SERVICES:					372.39
<b>10-64-42050 NON CAP ADMIN EQUIP/FURN</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	GRILL	04/06/2016	1,066.99
Total 10-64-42050 NON CAP ADMIN EQUIP/FURN:					1,066.99
<b>10-64-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	ACE HARDWARE	17829	FASTENERS, EPOXY, PHONE	05/01/2016	52.15
GENERAL FUND	ACE HARDWARE	17846	FASTENERS, TAPE	05/03/2016	41.62
GENERAL FUND	SAFeway INC.	2034981ADJ	COFFEE	12/29/2015	10.69
GENERAL FUND	SAFeway INC.	2034983	ANTIFREEZE, HOT CHOCOLATE	01/07/2016	34.79
Total 10-64-46000 OPERATIONAL EXPENSES:					139.25
<b>10-64-46641 MEDICAL SUPPLIES</b>					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1607	OXYGEN & TANK RENTAL	04/30/2016	289.32
GENERAL FUND	BOUND TREE MEDICAL, LLC	82128241	MEDICAL SUPPLIES/BFD	04/25/2016	423.03
GENERAL FUND	BOUND TREE MEDICAL, LLC	82128242	MEDICAL SUPPLIES/BFD	04/25/2016	606.87
GENERAL FUND	BOUND TREE MEDICAL, LLC	82131023	MEDICAL SUPPLIES/BFD	04/27/2016	804.38
Total 10-64-46641 MEDICAL SUPPLIES:					2,133.60
<b>10-64-55200 NON CAP EQUIP PURCHASES</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	PRESSURE WASHER, CHARGER & STARTER	04/06/2016	946.91
Total 10-64-55200 NON CAP EQUIP PURCHASES:					946.91
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>					
GENERAL FUND	W R RYAN - FIRESTONE	T05228	FRONT END ALIGNMENT	04/01/2016	69.95
GENERAL FUND	WILLCOX AUTO PARTS INC.	103066	STROBE LIGHT	02/23/2016	236.80
GENERAL FUND	WILLCOX AUTO PARTS INC.	105721	CLIP	03/24/2016	39.82
GENERAL FUND	WILLCOX AUTO PARTS INC.	106251	IDLER ARM	03/31/2016	476.45
GENERAL FUND	WILLCOX AUTO PARTS INC.	106264	OIL & AIR FILTER	03/31/2016	11.92
GENERAL FUND	WILLCOX AUTO PARTS INC.	106272	PITMAN ARM ASSEMBLY	03/31/2016	22.70
GENERAL FUND	WILLCOX AUTO PARTS INC.	106445	BULB, SOCKET	04/01/2016	42.19
GENERAL FUND	WILLCOX AUTO PARTS INC.	106824	BLOWER MOTOR	04/06/2016	241.25
GENERAL FUND	WILLCOX AUTO PARTS INC.	107348	OIL & AIR FILTER, BENDIX	04/12/2016	268.60
GENERAL FUND	WILLCOX AUTO PARTS INC.	107372	BENDIX	04/12/2016	109.73
GENERAL FUND	WILLCOX AUTO PARTS INC.	107424	FITTING, COUPLING	04/13/2016	46.45

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	WILLCOX AUTO PARTS INC.	107549	BRAKE CLEANER	04/14/2016	88.46
GENERAL FUND	WILLCOX AUTO PARTS INC.	107917	NEW COMPRESSOR	04/19/2016	381.27
GENERAL FUND	WILLCOX AUTO PARTS INC.	108048	A/C ACCUMULATOR	04/20/2016	496.08
GENERAL FUND	WILLCOX AUTO PARTS INC.	108213	BATTERY	04/22/2016	206.90
GENERAL FUND	WILLCOX AUTO PARTS INC.	108377	SWITCH	04/25/2016	81.09
GENERAL FUND	WILLCOX AUTO PARTS INC.	108474	A/C EVAPORATOR CORE	04/26/2016	150.92
GENERAL FUND	WILLCOX AUTO PARTS INC.	108601	PEDAL SENSOR ASSEMBLY	04/27/2016	89.17
Total 10-64-61000 VEHICLE PARTS & LABOR:					2,640.29
<b>CITY MAGISTRATE</b>					
<b>10-68-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	AMBROSE, ADAM	35	CONTRACT SERVICES	05/01/2016	500.00
GENERAL FUND	AMBROSE, ADAM	36	CONTRACT SERVICES	05/15/2016	500.00
Total 10-68-31000 PROFESSIONAL FEES:					1,000.00
<b>CEMETERY</b>					
<b>10-70-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/CEMETARY	05/04/2016	49.31
Total 10-70-22550 SEWER AND GARBAGE SERV.:					49.31
<b>10-70-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	OFFICE DEPOT	833168879001	BINDERS	04/07/2016	104.15
Total 10-70-46000 OPERATIONAL EXPENSES:					104.15
<b>BUILDING &amp; MAINTENANCE</b>					
<b>10-74-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON Cmplx-DOU	D04135201604	DOC LABOR CREW/BM	05/02/2016	108.00
GENERAL FUND	AZ STATE PRISON Cmplx-DOU	D08109201604	DOC LABDR CREW/PW	05/02/2016	216.00
Total 10-74-34100 DOC WORKERS:					324.00
<b>10-74-45300 CUSTODIAL SUPPLIES</b>					
GENERAL FUND	BRADY INDUSTRIES, LLC.	5072141	LINERS	04/15/2016	990.16
Total 10-74-45300 CUSTODIAL SUPPLIES:					990.16
<b>10-74-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	WINDOW A/C	04/06/2016	258.24
Total 10-74-46000 OPERATIONAL EXPENSES:					258.24
<b>10-74-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	B&D LUMBER & HARDWARE	143935	PRIMER, SCREEN MOULD, GLUE, LUMBER	04/21/2016	152.79
GENERAL FUND	B&D LUMBER & HARDWARE	143945	PAINT	04/21/2016	127.54
Total 10-74-50100 BLDG REPAIR & MAINT:					280.33
<b>PUBLIC WORKS ADMINISTRATION</b>					
<b>10-75-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/PUBLIC WORKS	05/04/2016	82.79
Total 10-75-22550 SEWER AND GARBAGE SERV.:					82.79

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>10-75-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-PW	04/13/2016	73.50
Total 10-75-24000 TELEPHONE & FAX:					73.50
<b>10-75-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	84448316	BASE CHARGE/PW	05/01/2016	359.16
Total 10-75-34000 CONTRACT SERVICES:					359.16
<b>10-75-42020 PRINTING &amp; REPRODUCTION</b>					
GENERAL FUND	ALPHAGRAPHICS	72486	STREET MAPS	04/12/2016	85.90
Total 10-75-42020 PRINTING & REPRODUCTION:					85.90
<b>10-75-42040 ADVERTISING</b>					
GENERAL FUND	BISBEE OBSERVER	18244	PUBLIC NOTICE/BIDS/ADAMS AVE	04/21/2016	17.81
Total 10-75-42040 ADVERTISING:					17.81
<b>10-75-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	B&D LUMBER & HARDWARE	144153	KEYS, PADLOCK	05/02/2016	16.54
Total 10-75-46000 OPERATIONAL EXPENSES:					16.54
<b>GARAGE</b>					
<b>10-77-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/GARAGE	05/04/2016	85.48
Total 10-77-22550 SEWER AND GARBAGE SERV.:					85.48
<b>10-77-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-GARAGE	05/03/2016	242.10
Total 10-77-23000 GAS:					242.10
<b>10-77-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-GARAGE	04/13/2016	27.49
Total 10-77-24000 TELEPHONE & FAX:					27.49
<b>10-77-34000 CONTRACT SERVICES</b>					
GENERAL FUND	UNIFIRST CORPORATION	3100779049	UNIFORMS/GAR	04/13/2016	10.58
GENERAL FUND	UNIFIRST CORPORATION	3100780074	UNIFORMS/GAR	04/20/2016	10.56
Total 10-77-34000 CONTRACT SERVICES:					21.12
<b>10-77-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON Cmplx-DOU	D04133201604	DOC LABOR CREW/GAR	05/02/2016	32.00
Total 10-77-34100 DOC WORKERS:					32.00
<b>BUILDING INSPECTOR</b>					
<b>10-79-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-BLDG INSP	04/13/2016	18.46

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-79-24000 TELEPHONE & FAX:					18.46
<b>10-79-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	836469238001	INK, BATTERIES	04/26/2016	87.89
Total 10-79-41500 OFFICE SUPPLIES:					87.89
<b>10-79-42040 ADVERTISING</b>					
GENERAL FUND	BISBEE OBSERVER	18287	PUBLIC NOTICE/P & Z	05/05/2016	9.39
Total 10-79-42040 ADVERTISING:					9.39
<b>PARKS</b>					
<b>10-80-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03112040651-	WATER/LOWER VISTA PARK	05/03/2016	59.80
Total 10-80-22000 WATER:					59.80
<b>10-80-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/MAIN STREET PARK	05/04/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/VISTA PARK	05/04/2016	49.31
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/GARFIELD PARK	05/04/2016	17.59
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/POOL	05/04/2016	65.19
Total 10-80-22550 SEWER AND GARBAGE SERV.:					197.28
<b>10-80-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	VERIZON	9763748827	CELL PHONE-PARKS	04/13/2016	45.95
Total 10-80-24000 TELEPHONE & FAX:					45.95
<b>10-80-34000 CONTRACT SERVICES</b>					
GENERAL FUND	UNIFIRST CORPORATION	3100779049	UNIFORMS/PARKS	04/13/2016	5.28
GENERAL FUND	UNIFIRST CORPORATION	3100780074	UNIFORMS/PARKS	04/20/2016	5.28
Total 10-80-34000 CONTRACT SERVICES:					10.56
<b>10-80-34100 DOC WRKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04134201604	DOC LABOR CREW/PKS	05/02/2016	144.00
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08110201604	DOC LABOR CREW/PKS	05/02/2016	238.00
Total 10-80-34100 DOC WORKERS:					382.00
<b>10-80-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	ACE HARDWARE	17795	BONE MEAL, BLOOD MEAL, BRUSH SET	04/27/2016	35.02
GENERAL FUND	B&D LUMBER & HARDWARE	143881	RESPIRATOR, WEED & FEED	04/19/2016	32.83
GENERAL FUND	B&D LUMBER & HARDWARE	143897	ROLLER FRAME, POLE COVER, TAPE	04/20/2016	46.50
GENERAL FUND	B&D LUMBER & HARDWARE	143899	SEAT	04/20/2016	26.05
GENERAL FUND	B&D LUMBER & HARDWARE	144193	WIRE BRUSH	05/03/2016	8.67
GENERAL FUND	CALIFORNIA CONTRACTORS I	TT25145	SAFETY GLASSES	04/13/2016	35.91
GENERAL FUND	MTS SAFETY PRODUCT, INC.	5261700	LIME VESTS	04/21/2016	106.84
GENERAL FUND	MTS SAFETY PRODUCT, INC.	5267600	SAFETY GLASSES, BOONEY HAT	04/28/2016	50.09
Total 10-80-46000 OPERATIONAL EXPENSES:					341.91

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>10-80-46802 LANDSCAPING MATERIALS</b>					
GENERAL FUND	ACE HARDWARE	17742	SHEAR HEDGE, AXE HANDLE, STRAP	04/20/2016	38.66
GENERAL FUND	ACE HARDWARE	17743	WEED & FEED	04/20/2016	276.06
Total 10-80-46802 LANDSCAPING MATERIALS:					314.92
<b>10-80-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	RAUL VILLASENOR	10397	NEW TOILET	05/03/2016	375.00
Total 10-80-50100 BLDG REPAIR & MAINT:					375.00
<b>SWIMMING POOL</b>					
<b>10-81-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	BANK OF AMERICA	16-0406	POOL - O RINGS	04/06/2016	197.58
GENERAL FUND	BANK OF AMERICA	16-0406	PDLWHL, AXLE KIT	04/06/2016	104.65
Total 10-81-46000 OPERATIONAL EXPENSES:					302.23
<b>LIBRARY</b>					
<b>10-83-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/LIBRARY	05/04/2016	103.10
Total 10-83-22550 SEWER AND GARBAGE SERV.:					103.10
<b>10-83-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	TRACHTMAN, SEAN	16-0504	IT SUPPORT/LIBRARY	05/04/2016	125.00
GENERAL FUND	TRACHTMAN, SEAN	16-0511	IT SUPPORT/LIBRARY	05/11/2016	100.00
Total 10-83-31000 PROFESSIONAL FEES:					225.00
<b>10-83-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	84448320	BASE CHARGE/LIB	05/01/2016	54.41
Total 10-83-34000 CONTRACT SERVICES:					54.41
<b>10-83-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04111201804	DOC LABOR CREW/LIB	04/21/2016	8.00
Total 10-83-34100 DOC WORKERS:					8.00
<b>10-83-43500 POSTAGE</b>					
GENERAL FUND	PURCHASE POWER	16-0419	POSTAGE/LIBRARY	04/19/2016	87.96
Total 10-83-43500 POSTAGE:					87.96
<b>10-83-46835 ELECTRONIC MEDIA</b>					
GENERAL FUND	CENTURION TECHNOLOGIES I	171115	SOFTWARE/LIBRARY	04/26/2016	112.00
Total 10-83-46835 ELECTRONIC MEDIA:					112.00
<b>SENIOR CITIZENS CENTER</b>					
<b>10-85-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03117021951-	WATER/COLLINS RD - SC	05/03/2016	97.32
Total 10-85-22000 WATER:					97.32

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>10-85-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/SENIOR CENTER	05/04/2016	65.19
Total 10-85-22550 SEWER AND GARBAGE SERV.:					65.19
<b>10-85-34085 COORDINATOR CONTRIBUTIONS</b>					
GENERAL FUND	BISBEE SENIOR ASSOCIATION	48	MONTHLY CONTRIBUTION	05/01/2016	616.63
Total 10-85-34085 COORDINATOR CONTRIBUTIONS:					616.63
<b>10-85-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04130201604	DOC LABOR CREW/SC	05/02/2016	64.00
Total 10-85-34100 DOC WORKERS:					64.00
<b>10-85-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	GRAINGER	9064289961	GHS PLACARD REF CHART	03/25/2016	126.55
GENERAL FUND	OFFICE DEPOT	829051568001	OSHA COMPLIANCE POSTERS	03/21/2016	119.44
Total 10-85-50100 BLDG REPAIR & MAINT:					245.99
<b>TRANSIENT ROOM TAX FUND EXPENDITURES</b>					
<b>20-40-13101 BUSINESS TRAVEL-OVERNIGHT DEST</b>					
TRANSIENT ROOM TAX	BANK OF AMERICA	16-0408	HOTEL 502 CAMELBACK	04/06/2016	368.10
Total 20-40-13101 BUSINESS TRAVEL-OVERNIGHT DEST:					368.10
<b>20-40-24000 TELEPHONE &amp; FAX</b>					
TRANSIENT ROOM TAX	VERIZON	9763748827	CELL PHONE-VC	04/13/2016	18.46
Total 20-40-24000 TELEPHONE & FAX:					18.46
<b>20-40-41500 OFFICE SUPPLIES</b>					
TRANSIENT ROOM TAX	XEROX CORPORATION	84448318	BASE CHARGE/VC	05/01/2016	53.90
Total 20-40-41500 OFFICE SUPPLIES:					53.90
<b>20-40-42040 ADVERTISING</b>					
TRANSIENT ROOM TAX	COPPER CITY INN	16-0429	1/2 PAGE TUCSON WEEKLY	04/29/2016	159.56
TRANSIENT ROOM TAX	KVOA COMMUNICATIONS, INC.	1815	COMMERCIAL PROMOTING/AD	05/01/2016	500.00
Total 20-40-42040 ADVERTISING:					659.56
<b>STREETS FUND EXPENDITURES</b>					
<b>21-40-13400 EDUCATION &amp; TRAINING</b>					
STREETS	BANK OF AMERICA	16-0408	HOTEL	04/06/2016	224.10
STREETS	BANK OF AMERICA	16-0408	HOTEL	04/06/2016	224.10
Total 21-40-13400 EDUCATION & TRAINING:					448.20
<b>21-40-21000 ELECTRIC</b>					
STREETS	AZ PUBLIC SERVICE (2 of 3)	584251281-05-	Electric Service-AZ STREET LIGHTS	05/03/2016	4,952.49
Total 21-40-21000 ELECTRIC:					4,952.49

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>21-40-23000 GAS</b>					
STREETS	SOUTHWEST GAS CORPORATI	472100101800	GAS-STREETS	05/03/2016	121.06
Total 21-40-23000 GAS:					121.06
<b>21-40-24000 TELEPHONE &amp; FAX</b>					
STREETS	VERIZON	9783748827	CELL PHONE-STREETS	04/13/2016	36.92
Total 21-40-24000 TELEPHONE & FAX:					36.92
<b>21-40-34000 CONTRACT SERVICES</b>					
STREETS	UNIFIRST CORPORATION	3100779049	UNIFORMS/STR	04/13/2016	15.84
STREETS	UNIFIRST CORPORATION	3100780074	UNIFORMS/STR	04/20/2016	15.84
Total 21-40-34000 CONTRACT SERVICES:					31.68
<b>21-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>					
STREETS	CALIFORNIA CONTRACTORS I	TT25145	SAFETY GLASSES	04/13/2016	35.91
STREETS	MTS SAFETY PRODUCT, INC.	5281700	LIME VESTS	04/21/2016	108.84
STREETS	MTS SAFETY PRODUCT, INC.	5267600	SAFETY GLASSES, BOONEY HAT	04/28/2016	50.09
Total 21-40-45200 SAFETY EQUIP & SUPPLIES:					192.84
<b>21-40-46000 OPERATIONAL EXPENSES</b>					
STREETS	B&D LUMBER & HARDWARE	143280ADJ	ADJUSTMENT	03/23/2016	118.00-
STREETS	B&D LUMBER & HARDWARE	143958	CLAMP	04/21/2016	8.64
STREETS	B&D LUMBER & HARDWARE	143985	PAINT	04/22/2016	34.73
STREETS	B&D LUMBER & HARDWARE	144097	BOLTS	04/28/2016	4.02
STREETS	SJP	16-0422	PROPANE	04/22/2016	177.13
Total 21-40-46000 OPERATIONAL EXPENSES:					106.52
<b>21-40-61000 VEHICLE PARTS &amp; LABOR</b>					
STREETS	WILLCOX AUTO PARTS INC.	107275	HOSE, HOSE END	04/11/2016	141.10
STREETS	WILLCOX AUTO PARTS INC.	108107	STARTER, DEPOSIT	04/21/2016	182.98
STREETS	WILLCOX AUTO PARTS INC.	108123	BATTERY, DEPOSIT	04/21/2016	85.95
Total 21-40-61000 VEHICLE PARTS & LABOR:					410.03
<b>21-40-62003 GASOLINE</b>					
STREETS	SENERGY PETROLEUM	275321	STREETS FUEL/UNLEADED	04/18/2016	3,139.08
Total 21-40-62003 GASOLINE:					3,139.08
<b>21-40-62004 DIESEL</b>					
STREETS	SENERGY PETROLEUM	275321	STREETS FUEL/DIESEL	04/18/2016	2,512.67
Total 21-40-62004 DIESEL:					2,512.67
<b>RICO---DRUG ENFORCE/ASSET SHRG</b>					
<b>FUND EXPENDITURES</b>					
<b>39-40-50006 RICO - AUTHORIZED EXPENDITURES</b>					
RICO---DRUG ENFORCE/ASSET SHRG	BANK OF AMERICA	16-0406	EXPEDIA	04/06/2016	136.16
RICO---DRUG ENFORCE/ASSET SHRG	BANK OF AMERICA	16-0406	DELTA AIR	04/06/2016	390.20

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 39-40-50006 RICO - AUTHORIZED EXPENDITURES:					526.36
<b>MISC. DONATIONS</b>					
<b>FUND EXPENDITURES</b>					
<b>48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFAR</b>					
MISC. DONATIONS	CORONADO VETERINARY HOS	298363	VETERINARY SERVICES/FOSTER	03/24/2016	37.40
MISC. DONATIONS	CORONADO VETERINARY HOS	397532	VETERINARY SERVICES/FOSTER	03/08/2016	178.48
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0428	VETERINARY SERVICES/MARGO	04/28/2016	80.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0428	VETERINARY SERVICES/TUX	04/28/2016	50.00
Total 48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFAR:					345.88
<b>AIRPORT FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>50-40-21000 ELECTRIC</b>					
AIRPORT FUND	AZ PUBLIC SERVICE (2 of 3)	468101283-05-	ELEC-AIRPORT	05/03/2016	269.12
Total 50-40-21000 ELECTRIC:					269.12
<b>50-40-22550 SEWER AND GARBAGE SERV.</b>					
AIRPORT FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/AIRPORT	05/04/2016	19.34
Total 50-40-22550 SEWER AND GARBAGE SERV.:					19.34
<b>50-40-23000 GAS</b>					
AIRPORT FUND	SOUTHWEST GAS CORPORATI	472016093602	GAS-AIRPORT RD	05/03/2016	69.84
Total 50-40-23000 GAS:					69.84
<b>SEWER FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>54-40-12300 UNIFORMS &amp; CLOTHING</b>					
SEWER FUND	UNIFIRST CORPORATION	3100780076	UNIFORMS/WW	04/20/2016	43.36
Total 54-40-12300 UNIFORMS & CLOTHING:					43.36
<b>54-40-21000 ELECTRIC</b>					
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	625035286-05-	ELEC-940 W. PURDY LN.	05/03/2016	2,271.31
Total 54-40-21000 ELECTRIC:					2,271.31
<b>54-40-22000 WATER</b>					
SEWER FUND	AZ WATER COMPANY	03117016701-	WATER/320 TERAN	05/03/2016	19.20
Total 54-40-22000 WATER:					19.20
<b>54-40-24000 TELEPHONE &amp; FAX</b>					
SEWER FUND	VERIZON	9763748827	CELL PHONE-SEWER ON CALL	04/13/2016	18.46
SEWER FUND	VERIZON	9763748827	CELL PHONE-SEWER	04/13/2016	99.42
Total 54-40-24000 TELEPHONE & FAX:					117.88
<b>54-40-31000 PROFESSIONAL FEES</b>					
SEWER FUND	TRACHTMAN, SEAN	16-0504	IT SUPPORT/WW	05/04/2016	50.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 54-40-31000 PROFESSIONAL FEES:</b>					<b>50.00</b>
<b>54-40-34000 CONTRACT SERVICES</b>					
SEWER FUND	LAL ENTERPRISES, INC	3488	PORTA POTS	03/31/2016	94.50
SEWER FUND	UNIFIRST CORPORATION	3100778032	UNIFORMS/WW	04/06/2016	43.36
SEWER FUND	UNIFIRST CORPORATION	3100779049	UNIFORMS/SAN	04/13/2016	42.55
SEWER FUND	UNIFIRST CORPORATION	3100779051	UNIFORMS/WW	04/13/2016	43.36
SEWER FUND	UNIFIRST CORPORATION	3100780074	UNIFORMS/SAN	04/20/2016	42.55
SEWER FUND	XEROX CORPORATION	84050822	BASE CHARGE/WW	04/01/2016	65.34
<b>Total 54-40-34000 CONTRACT SERVICES:</b>					<b>331.66</b>
<b>54-40-34100 DOC WORKERS</b>					
SEWER FUND	AZ STATE PRISON CMLPX-DOU	D04137201804	DOC LABOR CREW/WW	05/02/2016	67.50
<b>Total 54-40-34100 DOC WORKERS:</b>					<b>67.50</b>
<b>54-40-41500 OFFICE SUPPLIES</b>					
SEWER FUND	OFFICE DEPOT	830391538001	INK, PAD	03/23/2016	54.43
SEWER FUND	OFFICE DEPOT	833374319001	ENVELOPES, TAPE, STAPLER	04/06/2016	15.74
SEWER FUND	OFFICE DEPOT	833374500001	NOTEBOOK	04/08/2016	4.55
<b>Total 54-40-41500 OFFICE SUPPLIES:</b>					<b>74.72</b>
<b>54-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>					
SEWER FUND	ACE HARDWARE	17600	HASP, STRAP, SCREW	03/31/2016	27.99
SEWER FUND	ACE HARDWARE	17626	BUSHING	04/05/2016	10.48
SEWER FUND	ACE HARDWARE	17637	FASTENERS, FURRING STRIP	04/06/2016	122.00
SEWER FUND	ACE HARDWARE	17677	FASTENERS, FURRING STRIP	04/12/2016	59.88
<b>Total 54-40-45100 DISPOSABLE EQUIP &amp; TOOLS:</b>					<b>220.15</b>
<b>54-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>					
SEWER FUND	CALIFORNIA CONTRACTORS I	TT25145	SAFETY GLASSES	04/13/2016	35.91
SEWER FUND	CONNEY SAFETY PRODUCTS	5119783	1ST AID KITS	03/25/2016	43.50
SEWER FUND	GRAINGER	9069427293	SIGN/ FIRE EXTINGUISHER	03/31/2016	12.06
SEWER FUND	GRAINGER	9074655425	CIGARETTE RECEPTACLE	04/06/2016	138.21
SEWER FUND	GRAINGER	9075791823	CIGARETTE RECEPTACLE	04/07/2016	138.21
SEWER FUND	GRAINGER	9078715340	RING BUOY	04/11/2016	91.75
SEWER FUND	GRAINGER	9079630738	RING BUOY	04/12/2016	91.75
SEWER FUND	GRAINGER	9081200066	RESCUE ROPE THROWBAG	04/13/2016	88.41
SEWER FUND	GRAINGER	9081200074	RESCUE ROPE THROWBAG	04/13/2016	88.41
SEWER FUND	MTS SAFETY PRODUCT, INC.	5261700	LIME VESTS	04/21/2016	106.85
SEWER FUND	MTS SAFETY PRODUCT, INC.	5267600	SAFETY GLASSES, BOONEY HAT	04/26/2016	50.10
<b>Total 54-40-45200 SAFETY EQUIP &amp; SUPPLIES:</b>					<b>885.18</b>
<b>54-40-45000 OPERATIONAL EXPENSES</b>					
SEWER FUND	ACE HARDWARE	17777	SCREWDRIVER SET	04/25/2016	5.47
SEWER FUND	ACE HARDWARE	17819	CONNECTORS, WATER HEATER	04/29/2016	476.33
SEWER FUND	ACE HARDWARE	17827	PLUMBING PARTS	04/30/2016	46.85
SEWER FUND	B&D LUMBER & HARDWARE	143860	GRIP GLOVE	04/19/2016	4.15
SEWER FUND	B&D LUMBER & HARDWARE	143864	STARTING FLUID, OIL	04/19/2016	12.84
SEWER FUND	B&D LUMBER & HARDWARE	144017	PAINT, ABS CEMENT, SEALANT	04/25/2016	89.82
SEWER FUND	B&D LUMBER & HARDWARE	144019	SCREWDRIVER	04/25/2016	4.82
SEWER FUND	B&D LUMBER & HARDWARE	144059	BOLTS, NUTS, SOCKETS	04/27/2016	19.81

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
SEWER FUND	B&D LUMBER & HARDWARE	144192	ABS ELBOW, TEE, ABS PIPE	05/03/2016	56.98
SEWER FUND	B&D LUMBER & HARDWARE	144195	MINERAL OIL	05/03/2016	7.32
SEWER FUND	B&D LUMBER & HARDWARE	801299FC	FINANCE CHARGE	12/27/2015	7.48
SEWER FUND	B&D LUMBER & HARDWARE	824870FC	FINANCE CHARGE	10/27/2015	5.33
SEWER FUND	B&D LUMBER & HARDWARE	842440FC	FINANCE CHARGE	01/27/2016	1.26
SEWER FUND	B&D LUMBER & HARDWARE	858938FC	FINANCE CHARGE	04/27/2016	.62
SEWER FUND	B&D LUMBER & HARDWARE	884087FC	FINANCE CHARGE	03/27/2016	.50
SEWER FUND	B&D LUMBER & HARDWARE	888513FC	FINANCE CHARGE	02/27/2016	1.84
SEWER FUND	BANK OF AMERICA	16-0408	RECORDING FEES, COPIES	04/06/2016	158.88
Total 54-40-46000 OPERATIONAL EXPENSES:					880.30
<b>54-40-46541 CHEMICALS</b>					
SEWER FUND	POLYDYNE INC	1038129	CHEMICALS	04/01/2016	540.00
SEWER FUND	POLYDYNE INC	1040210	CHEMICALS	04/11/2016	540.00
SEWER FUND	USA BLUEBOOK	913235	TRACING DYE LIQUID	03/30/2016	135.54
Total 54-40-46541 CHEMICALS:					1,215.54
<b>54-40-46542 LAB SUPPLIES &amp; TESTING</b>					
SEWER FUND	CONNEY SAFETY PRODUCTS	5129563	ATLAS	04/13/2016	63.34
SEWER FUND	IDEXX LABORATORIES, INC.	3001201657	IRRADIATED COLILERT	04/08/2016	683.90
SEWER FUND	LEGEND TECHNICAL SERVICE	1605403	WW- CHEMICALS	04/18/2016	796.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1605646	WW- CHEMICALS	04/21/2016	152.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1605778	WW- CHEMICALS	04/25/2016	85.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1605779	WW- CHEMICALS	04/25/2016	45.00
SEWER FUND	USA BLUEBOOK	907318	FILTERS	03/23/2016	131.64
SEWER FUND	USA BLUEBOOK	913729	THERMOMETER	03/31/2016	92.58
Total 54-40-46542 LAB SUPPLIES & TESTING:					2,049.46
<b>54-40-46543 MANHOLE, PIPE &amp; FITTINGS</b>					
SEWER FUND	FERGUSON WATERWORKS #3	W0270249	DAY LEAD FOR WYE	04/04/2016	1,026.77
Total 54-40-46543 MANHOLE, PIPE & FITTINGS:					1,026.77
<b>54-40-46544 SLUDGE REMOVAL</b>					
SEWER FUND	ACE HARDWARE	17600	FILM POLY	03/31/2016	86.37
SEWER FUND	COCHISE COUNTY TREASURE	22095	TIPPING FEES	03/31/2016	2,761.00
SEWER FUND	WASTE DISPOSAL, LLC.	70273	ROLL OFF/WASTE TONNAGE	02/17/2016	1,260.00
Total 54-40-46544 SLUDGE REMOVAL:					4,107.37
<b>54-40-55000 EQUIPMENT REPAIR &amp; MAINT</b>					
SEWER FUND	ALFA LAVAL, INC.	276019615	BLADE SCRAPER	03/08/2016	432.38
SEWER FUND	FERGUSON WATERWDRKS #3	WT004933-2	REPAIR KIT	03/30/2016	77.83
SEWER FUND	GRAINGER	9085023021	ADAPTERS	03/25/2016	82.18
SEWER FUND	GRAINGER	9069427301	AIR COMPRESSOR	03/31/2016	2,320.88
SEWER FUND	MSC INDUSTRIAL SUPPLY CO.	61789676	PUMP HAND LIFT	04/04/2016	38.30
SEWER FUND	UV DOCTOR SYSTEMS LLC	175	MODULE BOARD, COMM BOARD	04/15/2016	1,023.00
SEWER FUND	UV DOCTOR SYSTEMS LLC	176	LUG PLUG, CYLINDER	04/15/2016	1,510.00
SEWER FUND	UV DOCTOR SYSTEMS LLC	189	PDC MODULE COMM BOARD	04/20/2016	481.00
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					5,965.57
<b>54-40-55100 REPAIR &amp; MAINT - OTHER</b>					
SEWER FUND	EADS CONSTRUCTION	5695	CONCRETE	05/04/2016	31.83

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 54-40-55100 REPAIR & MAINT - OTHER:					31.83
<b>54-40-61000 VEHICLE PARTS &amp; LABOR</b>					
SEWER FUND	B&D LUMBER & HARDWARE	143454	KEYS, GRAPHITE	03/31/2016	3.43
SEWER FUND	B&D LUMBER & HARDWARE	144005	SPARK PLUG	04/25/2016	6.83
SEWER FUND	B&D LUMBER & HARDWARE	144008	PLUGS	04/25/2016	30.00
Total 54-40-61000 VEHICLE PARTS & LABOR:					40.26
<b>SANITATION FUND FUND EXPENDITURES</b>					
<b>56-40-23000 GAS</b>					
SANITATION FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-SANITATION	05/03/2016	121.06
Total 56-40-23000 GAS:					121.06
<b>56-40-24000 TELEPHONE &amp; FAX</b>					
SANITATION FUND	VERIZON	9763748827	CELL PHONE-SANITATION	04/13/2016	206.03
Total 56-40-24000 TELEPHONE & FAX:					206.03
<b>56-40-34100 DOC WORKERS</b>					
SANITATION FUND	AZ STATE PRISON Cmplx-DOU	D04127201604	DOC LABOR CREW/REC	05/02/2016	157.50
SANITATION FUND	AZ STATE PRISON Cmplx-DOU	D04136201604	DOC LABOR CREW/SAN	05/02/2016	40.50
Total 56-40-34100 DOC WORKERS:					198.00
<b>56-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>					
SANITATION FUND	CALIFORNIA CONTRACTORS I	TT25145	SAFETY GLASSES	04/13/2016	35.91
SANITATION FUND	MTS SAFETY PRODUCT, INC.	5261700	LIME VESTS	04/21/2016	106.85
SANITATION FUND	MTS SAFETY PRODUCT, INC.	5267600	SAFETY GLASSES, BOONEY HAT	04/26/2016	50.10
Total 56-40-45200 SAFETY EQUIP & SUPPLIES:					192.86
<b>56-40-46000 OPERATIONAL EXPENSES</b>					
SANITATION FUND	ACE HARDWARE	17796	CONCRETE	04/27/2016	43.51
SANITATION FUND	ACE HARDWARE	17799	CONCRETE	04/27/2016	65.27
Total 56-40-46000 OPERATIONAL EXPENSES:					108.78
<b>56-40-61000 VEHICLE PARTS &amp; LABOR</b>					
SANITATION FUND	WILLCOX AUTO PARTS INC.	107589	AIR/OIL/FUEL FILTERS	04/14/2016	66.21
SANITATION FUND	WILLCOX AUTO PARTS INC.	107918	FUEL FILTER	04/19/2016	9.63
Total 56-40-61000 VEHICLE PARTS & LABOR:					75.84
<b>QUEEN MINE FUND FUND EXPENDITURES</b>					
<b>59-40-22000 WATER</b>					
QUEEN MINE FUND	AZ WATER COMPANY	03109024701-	WATER/QUEEN MINE	05/03/2016	130.00
Total 59-40-22000 WATER:					130.00
<b>59-40-22550 SEWER AND GARBAGE SERV.</b>					
QUEEN MINE FUND	BISBEE PUBLIC WORKS	16-0504	UTILITIES/QUEEN MINE	05/04/2016	379.37

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 59-40-22550 SEWER AND GARBAGE SERV.:</b>					<b>379.37</b>
<b>59-40-24000 TELEPHONE &amp; FAX</b>					
QUEEN MINE FUND	VERIZON	9763748827	CELL PHONE-QM	04/13/2016	18.46
<b>Total 59-40-24000 TELEPHONE &amp; FAX:</b>					<b>18.46</b>
<b>59-40-24001 INTERNET ACCESS FEE</b>					
QUEEN MINE FUND	BANK OF AMERICA	16-0406	INTERNET SERVICE	04/06/2016	78.77
<b>Total 59-40-24001 INTERNET ACCESS FEE :</b>					<b>78.77</b>
<b>59-40-34000 CONTRACT SERVICES</b>					
QUEEN MINE FUND	OLANDER PEST CONTROL SER	QM-42416	PEST CNTRL SRVCS	04/28/2016	50.00
<b>Total 59-40-34000 CONTRACT SERVICES:</b>					<b>50.00</b>
<b>59-40-34100 DOC WORKERS</b>					
QUEEN MINE FUND	AZ STATE PRISON Cmplx-DOU	D04126201604	DOC LABOR CREW/QM	05/02/2016	64.00
QUEEN MINE FUND	AZ STATE PRISON Cmplx-DOU	D04127201602	DOC LABOR CREW/QM	02/26/2016	76.00
QUEEN MINE FUND	AZ STATE PRISON Cmplx-DOU	D04127201604	DOC LABOR CREW/QM	04/21/2016	64.00
<b>Total 59-40-34100 DOC WORKERS:</b>					<b>204.00</b>
<b>59-40-41500 OFFICE SUPPLIES</b>					
QUEEN MINE FUND	WIST OFFICE PRODUCTS	1458793	OFFICE SUPPLIES	04/19/2016	128.42
QUEEN MINE FUND	WIST OFFICE PRODUCTS	1458997	DUSTERS	04/19/2016	21.98
<b>Total 59-40-41500 OFFICE SUPPLIES:</b>					<b>150.40</b>
<b>59-40-42040 ADVERTISING</b>					
QUEEN MINE FUND	KVOA COMMUNICATIONS, INC.	1615	COMMERCIAL PROMOTING/AD	05/01/2016	500.00
<b>Total 59-40-42040 ADVERTISING:</b>					<b>500.00</b>
<b>59-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>					
QUEEN MINE FUND	ACE HARDWARE	17787	I-BEAM	04/26/2016	460.30
<b>Total 59-40-45200 SAFETY EQUIP &amp; SUPPLIES:</b>					<b>460.30</b>
<b>59-40-45300 CUSTODIAL SUPPLIES</b>					
QUEEN MINE FUND	BANK OF AMERICA	16-0406	PLEDGE, FURNITURE WIPES	04/06/2016	8.63
<b>Total 59-40-45300 CUSTODIAL SUPPLIES:</b>					<b>8.63</b>
<b>59-40-46030 CONCESSION SUPPLIES</b>					
QUEEN MINE FUND	BANK OF AMERICA	16-0406	SNACKS	04/06/2016	61.03
QUEEN MINE FUND	BANK OF AMERICA	16-0406	SNACKS	04/06/2016	20.59
QUEEN MINE FUND	BANK OF AMERICA	16-0406	SNACKS	04/06/2016	6.98
<b>Total 59-40-46030 CONCESSION SUPPLIES:</b>					<b>88.60</b>
<b>59-40-46591 MERCHANDISE</b>					
QUEEN MINE FUND	ATLAS SCREEN PRINTING	175916ADJ	BALANCE	04/19/2016	30.57
QUEEN MINE FUND	BANK OF AMERICA	16-0406	COPPER COINS, BARS	04/06/2016	507.40
QUEEN MINE FUND	BANK OF AMERICA	16-0406	COPPER BRACELETS	04/06/2016	170.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
QUEEN MINE FUND	BANK OF AMERICA	16-0406	JERKY	04/06/2016	139.89
QUEEN MINE FUND	BANK OF AMERICA	16-0406	SPHERES, VELVET POUCHES, EGGS	04/06/2016	338.42
QUEEN MINE FUND	MEXICAN ARTS IMPORTS	8179	PULLOVERS	05/02/2016	228.00
<b>Total 59-40-46591 MERCHANDISE:</b>					<b>1,414.28</b>
<b>59-40-55100 REPAIR &amp; MAINT - OTHER</b>					
QUEEN MINE FUND	ACE HARDWARE	17768	WATER, BATTERY	04/23/2016	21.09
QUEEN MINE FUND	ACE HARDWARE	17798	FASTENERS	04/27/2016	8.76
QUEEN MINE FUND	ACE HARDWARE	17805	FASTENERS, GLOVES	04/27/2016	4.70
QUEEN MINE FUND	ACE HARDWARE	17843	FASTENERS, DRILL BIT	05/03/2016	64.40
QUEEN MINE FUND	B&D LUMBER & HARDWARE	144225	DRAIN PIPE CLEANER	05/03/2016	17.37
QUEEN MINE FUND	BANK OF AMERICA	16-0406	SAW, DRILL, LIGHT	04/06/2016	383.56
<b>Total 59-40-55100 REPAIR &amp; MAINT - OTHER:</b>					<b>499.88</b>
<b>59-40-61000 VEHICLE PARTS &amp; LABOR</b>					
QUEEN MINE FUND	WILLCOX AUTO PARTS INC.	108038	WELDING GAS	04/20/2016	71.19
<b>Total 59-40-61000 VEHICLE PARTS &amp; LABOR:</b>					<b>71.19</b>
<b>BISBEE BUS FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>96-40-41505 ADMIN MISC EXPENSES</b>					
BISBEE BUS FUND	BANK OF AMERICA	16-0406	LOGMEIN	04/06/2016	99.00
BISBEE BUS FUND	VERIZON	9763758324	CELL PHONE-BISBEE BUS	04/13/2016	52.74
<b>Total 96-40-41505 ADMIN MISC EXPENSES:</b>					<b>151.74</b>
<b>96-40-41607 CITY OPERATING EXPENSE</b>					
BISBEE BUS FUND	BANK OF AMERICA	16-0406	ATA TRAINING	04/06/2016	665.00
BISBEE BUS FUND	CDW GOVERNMENT, INC.	CRP3535	WEBCAM	04/12/2016	41.26
BISBEE BUS FUND	MERLE'S AUTOMOTIVE SUPPL	16-347069	STARTER	12/24/2015	235.54
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	107550	ALTERNATOR BEARING	04/14/2016	20.19
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	107957	TEE CONNECTOR	04/19/2016	2.40
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	108704	OIL FILTER, OIL	04/28/2016	71.28
<b>Total 96-40-41607 CITY OPERATING EXPENSE:</b>					<b>1,035.67</b>
<b>416</b>					
<b>GENERAL FUND</b>					
<b>FIRE DEPARTMENT</b>					
<b>10-64-47000 PERMITS &amp; LICENSES</b>					
GENERAL FUND	AZ DEPT OF HEALTH SERVICE	16-0512/191	AMBULANCE LICENCE RENEWAL/MEDIC 191	05/12/2016	250.00
GENERAL FUND	AZ DEPT OF HEALTH SERVICE	16-0512/81	AMBULANCE LICENCE RENEWAL/MEDIC 81	05/12/2016	250.00
<b>Total 10-64-47000 PERMITS &amp; LICENSES:</b>					<b>500.00</b>
<b>Grand Totals:</b>					<b>77,357.74</b>

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Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

DATE ACTION SUBMITTED: May 10, 2016

REGULAR                   CONSENT

TYPE OF ACTION:

RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY THE COMMUNITY MONTESSORI SCHOOL OF BISBEE, INC. FOR AN EVENT TO BE HELD AT THE CENTRAL SCHOOL PROJECT LOCATED AT 43 HOWELL AVENUE ON SATURDAY, JUNE 4, 2016 FROM 7:00PM – 11:00PM.**

**FROM: Ashlee Coronado, City Clerk**

**RECOMMENDATION: Approve the Special Event Liquor License Application**

**PROPOSED MOTION: I move to approve the Special Event Liquor License Application Submitted by the Community Montessori School of Bisbee, Inc. for an Event to be held at the Central School Project located at 43 Howell Avenue on Saturday, June 4, 2016 from 7:00pm – 11:00pm.**

**DISCUSSION:**

Ms. Holden has requested approval of a Special Event Liquor License Application to hold an Event at Central School Project. The Event will be held on Saturday, June 6, 2016, from 7:00PM-11:00PM. Ms. Holden has indicated that there will be two (2) Security Personnel at this event.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle  
Ronald Oertle, Mayor



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fee= \$25.00 per day for 1-10 days (consecutive)  
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: Community Montessori School of Bisbee

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 27-2234247

**SECTION 3** The organization is a: (check one box only)

- Charitable  Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

Name of Business

License Number

Phone (include Area Code)

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: Central School Project

Address of Location: 43 Howell Ave Bisbee Cochise AZ 85603  
Street City COUNTY State Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Holden Melissa Ann 8-22-78  
Last First Middle Date of Birth

2. Applicant's mailing address: 19 Cochise Trl. Bisbee AZ 85603  
Street City State Zip

3. Applicant's home/cell phone: (520) 891-6350 Applicant's business phone: (520) 432-8075

4. Applicant's email address: cms@cmsbisbee.org

**SECTION 10**

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 0  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.  
 Name Community Montessori School of Bisbee Percentage: 100%  
 Address 1900 S. Naco Hwy Bisbee AZ 85603  
Street City State Zip  
 Name \_\_\_\_\_ Percentage: \_\_\_\_\_  
 Address \_\_\_\_\_  
Street City State Zip
- Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.  
 "NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL  
 EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

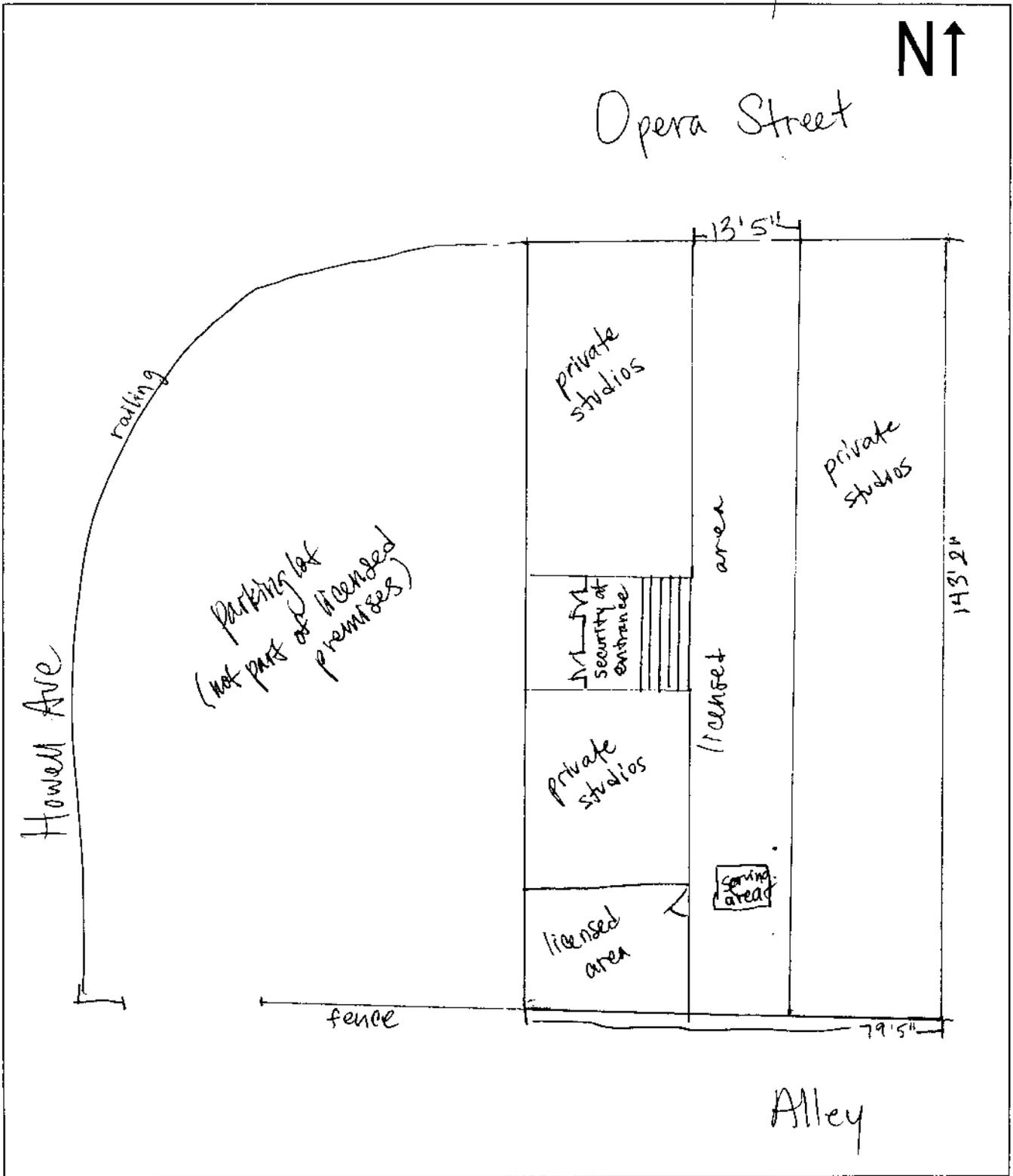
- What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)  
 Number of Police 2 Number of Security Personnel  Fencing  Barriers  
 Explanation: There will be two security personnel stationed at the building entry.

**SECTION 11** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>6/4/16</u>	<u>Saturday</u>	<u>7:00 PM</u>	<u>11:00 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



**SECTION 13** To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Melissa Holden declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Melissa Holden Signature Title/ Position Treasurer Date 5/10/16 Phone Number 520 891 6350

The foregoing instrument was acknowledged before me this 10<sup>th</sup> Day May Month 2016 Year

State Arizona County of Cochise

My Commission Expires on: 9-30-18 Date Ashlee Coronado Signature

**ASHLEE CORONADO**  
Notary Public - State of Arizona  
COCHISE COUNTY  
My Commission Expires Sept. 30, 2018

**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Melissa Holden declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Melissa Holden Signature Title/ Position Treasurer Date 5/10/16 Phone Number 520 891 6350

The foregoing instrument was acknowledged before me this 10<sup>th</sup> Day May Month 2016 Year

State Arizona County of Cochise

My Commission Expires on: 9-30-18 Date Ashlee Coronado Signature

**ASHLEE CORONADO**  
Notary Public - State of Arizona  
COCHISE COUNTY  
My Commission Expires Sept. 30, 2018

Please contact the local governing board for additional application requirements and licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section.

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL

On behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

**SECTION 16** For Department of Liquor Licenses and Control use only.

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



**REQUEST FOR MAYOR & COUNCIL ACTION**  
Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 11, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**

RESOLUTION       ORDINANCE       FORMAL ACTION       OTHER

**SUBJECT:** APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY THE TURN YOUR LIFE AROUND (T.Y.L.A.) INC. FOR AN EVENT TO BE HELD AT CITY PARK, 62 BREWERY AVENUE, BISBEE, AZ ON SATURDAY, MAY 28, 2016 FROM 12:00PM TO 7:00PM; SAMUEL DONALDSON, APPLICANT

**FROM:** Ashlee Coronado, City Clerk

**RECOMMENDATION:** Approve the Special Event Liquor License Application

**PROPOSED MOTION:** I move to approve the Special Event License application submitted by the Turn Your Live Around (T.Y.L.A.), Inc. for an event to be held at City Park, 62 Brewery Avenue, Bisbee, AZ on Saturday, May 28, 2016 from 12:00PM to 7:00PM; Samuel Donaldson, Applicant.

**DISCUSSION:**  
Mr. Donaldson has requested approval of a Special Event Liquor License Application for the Turn Your Live Around (T.Y.L.A.) Inc. for an event to be held at City Park, 62 Brewery Avenue, Bisbee, AZ on Saturday, May 28, 2016 from 12:00PM to 7:00PM.

Mr. Donaldson has indicated that the location will have professional fencing installed & rented from "Security Fence of AZ". Fencing will be put in place to control access on all 3 ingress/egress (A.B.C) points of "Old City Park" main public entrance (A) will have a minimum of 4 private security staff controlling and verifying / administrating age verification. Colored non- reusable wrist bands will be applied. The 2 Administrative / Safety points (B) & (C) will have 2 staff controlling.

**FISCAL IMPACT:** N/A

**DEPARTMENT LINE ITEM ACCOUNT:** N/A

**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle  
Ronald Oertle, Mayor



**Arizona Department of Liquor Licenses and Control**  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fee= \$25.00 per day for 1-10 days (consecutive)  
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: TURN YOUR LIFE AROUND (T.Y.L.A.) INC.

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 32-0219375

**SECTION 3** The organization is a: (check one box only)

- Charitable  Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

**(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)**

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: OLD CITY PARK

Address of Location: 02 BREWERY AVE BISBEE COCHISE AZ 85603  
Street City COUNTY State Zip

**SECTION 8** Will this be stocked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: DONALDSON SAMUEL BEIRNE 06/17/19  
Last First Middle Date of Birth

2. Applicant's mailing address: 11300 GREATERVILLE RD DO SONDITA AZ 85637  
Street City State Zip

3. Applicant's home/cell phone: (520) 444-8552 Applicant's business phone: (\_\_\_\_) \_\_\_\_\_

4. Applicant's email address: oldshitrules@gmail.com

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes  No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0  
 (The number cannot exceed 12 events per year, exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name TURN YOUR LIFE AROUND INC. Percentage: 50%

Address 1109 W. PRINCE RD. SUITE 111 TUCSON AZ 85705  
Street City State Zip

Name OLD SHIT RULES Percentage: 50%

Address 11300 GREATERVILLE RD SONDITA AZ 85637  
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 8 Number of Security Personnel  Fencing  Barriers

Explanation: PROFESSIONAL FENCING INSTALLED & RENTED FROM "SECURITY FENCE OF AZ" FENCING WILL BE PUT IN PLACE TO CONTROL ACCESS ON ALL 3 INGRESS/EGRESS (A,B,C) POINTS OF "OLD CITY PARK" MAIN PUBLIC ENTRANCE (A) WILL HAVE A MINIMUM OF 4 PRIVATE SECURITY STAFF CONTROLLING & VERIFYING/ADMINISTRATING AGE VERIFICATION. COLORED NON-REUSABLE WRIST BANDS WILL BE APPLIED. THE 2 ADMINISTRATIVE/SAFETY POINTS (B) & (C) WILL HAVE 2 STAFF CONTROLLING

**SECTION 11**

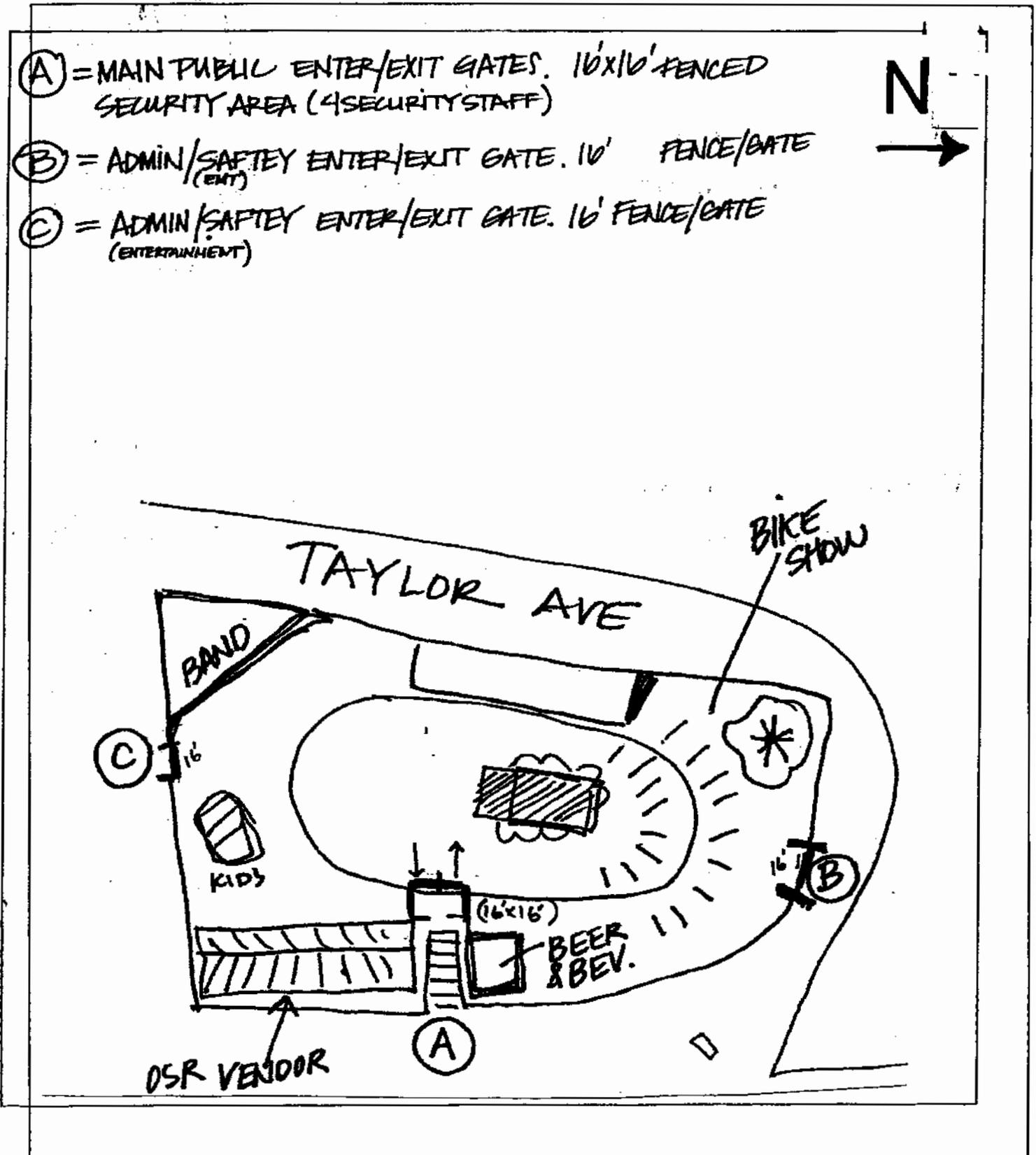
Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>05/28/2016</u>	<u>SATURDAY</u>	<u>12:00PM</u>	<u>7:00PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
 (This diagram must be completed with this application)

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to show dimensions, entry points and label type of entrance and security positions, barricades, or other security measures. **NOTE:** Show nearest cross streets, highway, or road if location doesn't have an address.



**SECTION 13** To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Cheryl Holland declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

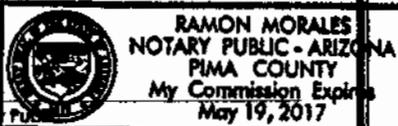
X [Signature] Executive Director May 10, 2016 520 661 3621  
 Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 10<sup>th</sup> May 2016  
 Day Month Year

State Arizona County of Pima

My Commission Expires on: May 19, 2017  
 Date

[Signature]  
 Signature of Notary Public



**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) SAMUEL DONALDSON declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

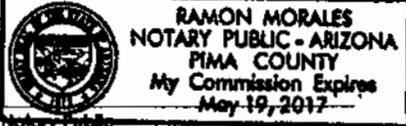
X [Signature] Advisory Board member 5/10/16 520-444-8552  
 Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 10<sup>th</sup> May 2016  
 Day Month Year

State Arizona County of Pima

My Commission Expires on: May 19, 2017  
 Date

[Signature]  
 Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section.

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
 (Government Official) (Title)

On behalf of \_\_\_\_\_  
 (City, Town, County) Signature Date Phone

**SECTION 16** For Department of Liquor Licenses and Control use only.

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 11, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**  
RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT:**    **APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION  
SUBMITTED BY THE DOUGLAS ARTS & HUMANITIES ASSOCIATION INC.  
FOR AN EVENT TO BE HELD AT THE COURTYARD, 18 BREWERY AVENUE,  
BISBEE, AZ ON THURSDAY, JUNE 9, 2016 FROM 5:00PM TO 12:00AM;  
MATTHEW COOK, APPLICANT.**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve the Special Event Liquor License Application

**PROPOSED MOTION:**            I move to approve the Special Event License application submitted by the Douglas Arts & Humanities Association, Inc. for an event to be held at The Courtyard, 18 Brewery Avenue, Bisbee on Thursday, June 9, 2016 from 5:00PM to 12:00AM; Matthew Cook, Applicant.

**DISCUSSION:**

Mr. Cook has requested approval of a Special Event Liquor License Application for The Douglas Arts & Humanities Association, Inc. for an event to be held at The Courtyard, 18 Brewery Avenue on Thursday, June 9, 2016 from 5:00PM to 12:00AM.

Mr. Cook has indicated that the location will be fenced and that the event will be staffed by two (2) security personnel and barriers will be used to control the movement of pedestrian traffic.

**FISCAL IMPACT:**            N/A

**DEPARTMENT LINE ITEM ACCOUNT:**            N/A

**BALANCE IN LINE ITEM IF APPROVED:**            N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle  
Ronald Oertle, Mayor



**SECTION 10**

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 1  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (if yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Douglas Arts & Humanities Percentage 25%  
 Address 1139 N G Ave, Douglas AZ  
Street City State Zip

Name The Courtyard Percentage 75%  
 Address 18 Brewery Ave, Bisbee AZ  
Street City State Zip

5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.  
**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**  
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 2 Number of Security Personnel  Fencing  Barriers

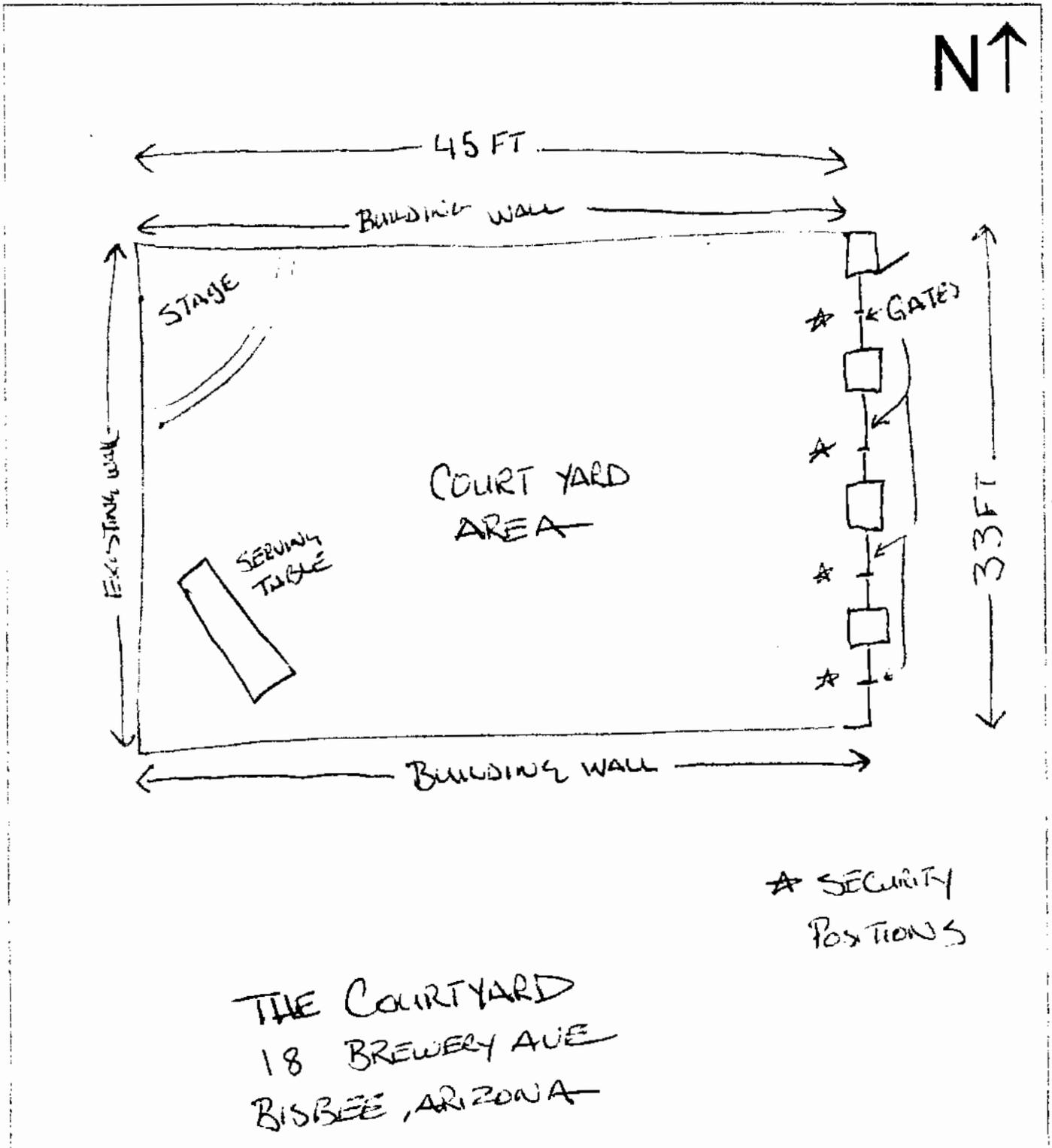
Explanation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION 11** Date(s) and Hours of Event. May not exceed 10 consecutive days.  
 See A.R.S. §4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>JUNE 9<sup>th</sup> 2016</u>	<u>Thursday</u>	<u>5 PM</u>	<u>MIDNIGHT</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

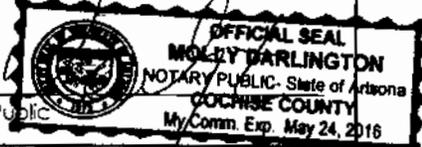


**SECTION 13** This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, MATTHEW A. Cook declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON  
(Print full name)  
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event  
Liquor License.

X [Signature] PRESIDENT MAY 11, 2016 520-508-4449  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 May 2016  
Day Month Year  
State Arizona County of Cochise

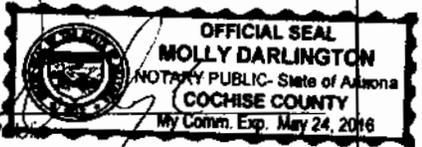
My Commission Expires on: May 24, 2016  
Date  
[Signature]  
Signature of Notary Public  


**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, MATTHEW A. Cook declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Section 9. I have read the application and the contents and all statements are true, correct and  
complete.

X [Signature] PRESIDENT MAY 11, 2016 (520) 508-4449  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 11 May 2016  
Day Month Year  
State Arizona County of Cochise

My Commission Expires on: May 24, 2016  
Date  
[Signature]  
Signature of Notary Public  


The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(government official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone

**FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 10, 2016

**REGULAR**       **CONSENT**

**TYPE OF ACTION:**  
**RESOLUTION**     **ORDINANCE**     **FORMAL ACTION**     **OTHER**

**SUBJECT:**    **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-16-04:  
ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF BISBEE FOR FY 16-17 AS WELL AS GIVE NOTICE OF THE TIME FOR PUBLIC HEARING TO TAXPAYERS FOR ADOPTION OF THE BUDGET.**

**FROM:**      **Jestin Johnson, City Manager**

**RECOMMENDATION:**      **Approve Resolution R-16-04**

**PROPOSED MOTION:**      **I move to approve Resolution R-16-04 adopting the tentative budget for Fiscal Year 2016-2017.**

---

**DISCUSSION:** The laws of the State of Arizona require the adoption of a tentative budget by City Council for the period beginning July 1, 2016 and ending June 30, 2017. At a special session held on May 9, 2016, City Manager Johnson submitted an estimate of spending for FY 16-17. Mayor and Council discussed the proposed budget resulting in the tentative budget for FY 16-17. Approval of R-16-04 adopts the tentative budget for Fiscal Year 2016-2017. Notice is also given of the public hearing of citizens to be held on June 21, 2016 at 7:00 p.m. on the FY 16-17 budget in the amount of \$28,298,397.

---

**FISCAL IMPACT:**      **To be determined**

**Prepared by:** Sharon Buono  
**Sharon Buono,**  
**Finance Director**

**Reviewed by:** Jestin Johnson  
**Jestin Johnson,**  
**City Manager**

RESOLUTION R-16-04

A RESOLUTION OF THE MAYOR AND COUNCIL, CITY OF BISBEE, COCHISE COUNTY, STATE OF ARIZONA, ADOPTING THE ESTIMATES OF THE AMOUNTS REQUIRED FOR THE PUBLIC EXPENSES FOR THE CITY OF BISBEE FOR THE FISCAL YEAR 2016-2017, ADOPTING A TENTATIVE BUDGET SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNTS PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES AND GIVING NOTICE OF THE TIME FOR A HEARING TO TAXPAYERS FOR ADOPTION OF THE BUDGET.

WHEREAS, pursuant to the laws of the State of Arizona, the City Council must adopt a tentative budget and prepare an estimate of expenses and revenues for the period beginning July 1, 2016 and ending June 30, 2017;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona as follows:

That the statements and schedules contained in a certain public document attached hereto and known as "The City of Bisbee Tentative Budget for Fiscal Year 2016-2017 are hereby adopted as the tentative budget for Fiscal Year 2016-2017 for the City of Bisbee. This Tentative Budget includes the annual estimate of the revenues and expenses of the City.

That the City Manager is hereby authorized and directed to publish in the manner prescribed by law a summary of the estimates of revenues and expenditures contained in the tentative budget, together with a notice that the Bisbee City Council will meet for the purpose of the public hearing concerning the Fiscal Year 2016-2017 Budget on the 21<sup>st</sup> of June 2016 at the hour of 7:00 PM in the City Hall Council Chambers, City of Bisbee, 118 Arizona Street, Bisbee, Arizona.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee, this \_\_\_\_ day of May 2016.

APPROVED:

\_\_\_\_\_  
Ronald Oertle, Mayor

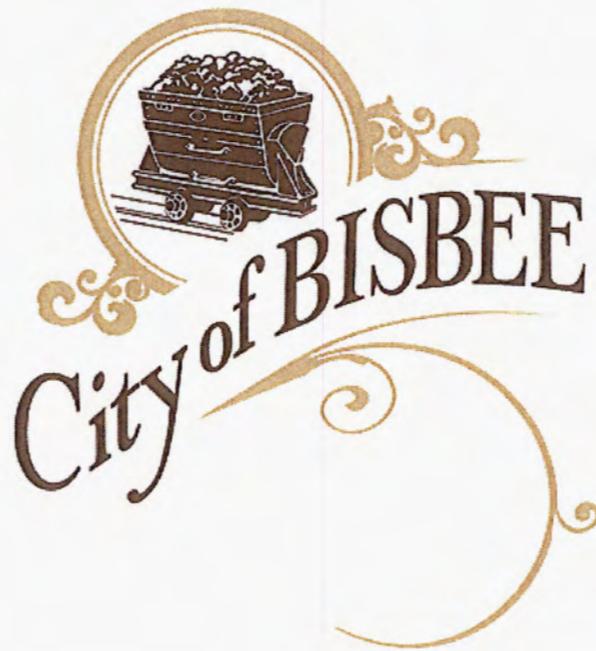
ATTEST:

\_\_\_\_\_  
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Britt Hanson, City Attorney

# **Tentative Budget Fiscal Year 2017**



**July 1, 2016 – June 30, 2017**  
**May 17, 2016**

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<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Taxes</b>							
10-31-10000	CITY SALES TAX	2,025,000	2,006,911	2,460,000	1,162,766	2,325,532	2,460,000
10-31-10020	BED TAX	92,000	115,910	121,000	72,859	145,718	150,000
10-31-20200	STATE SALES TAX	503,748	511,639	532,597	255,111	510,222	490,639
10-31-24000	VEHICLE LICENSE TAX	271,935	236,460	267,760	115,879	231,758	263,960
10-31-24500	PROPERTY TAX	952,069	944,791	974,847	546,640	1,093,280	997,406
	<b>Total Revenue - Taxes</b>	<b>3,844,752</b>	<b>3,815,711</b>	<b>4,356,204</b>	<b>2,153,255</b>	<b>4,306,510</b>	<b>4,362,005</b>
<b>Licenses &amp; Permits</b>							
10-32-10400	BUILDING/SIGN PERMITS	55,000	32,769	50,000	19,852	39,704	50,000
10-32-10401	CODE VIOLATION FINES	0	843	1,000	796	1,000	1,400
10-32-10600	OCCUPATIONAL/LIQUOR LICENSES	50,000	47,758	50,000	22,131	44,262	57,000
10-32-10650	SPECIAL EVENT LICENSES	10,000	473	1,000	5,161	5,161	7,000
10-32-10700	CIVIL UNION FEE	900	225	500	0	0	100
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	1,000	2,212	1,000	807	1,614	2,000
	<b>Total Licenses &amp; Permits</b>	<b>116,900</b>	<b>84,280</b>	<b>103,500</b>	<b>48,747</b>	<b>91,741</b>	<b>117,500</b>
<b>Intergovernmental</b>							
10-33-20100	URBAN REVENUE SHARING (Income Tax)	674,849	674,583	671,229	335,615	671,229	637,724
	<b>Total Intergovernmental</b>	<b>674,849</b>	<b>674,583</b>	<b>671,229</b>	<b>335,615</b>	<b>671,229</b>	<b>637,724</b>
<b>Charges for Services</b>							
10-34-10100	PLANNING/ZONING APPLICATIONS	3,000	2,550	2,000	1,581	3,162	4,000
10-34-10120	PLAN EXAMINATION FEE	6,000	5,721	5,000	5,691	11,000	12,000
10-34-10300	LIBRARY FEES	4,000	3,224	4,000	1,550	3,100	4,000
10-34-10501	CEMETERY PLOT FEES	6,500	7,350	8,000	3,200	6,400	8,000
10-34-10510	CEMETERY MAINTENANCE FEES	3,000	3,600	3,000	1,100	2,200	3,000
10-34-10700	PUBLIC COPY FEES	750	706	400	283	566	750
10-34-10862	VEHICLE IMPOUND FEES	12,000	21,395	15,000	7,915	15,830	18,500
10-34-10870	TOWING FEES	4,000	9,259	7,000	3,164	6,328	7,000
10-34-10880	PARKS USE PERMIT	4,400	1,937	2,000	6,838	10,700	11,000
10-34-11500	FRANCHISE FEES	230,000	193,426	230,000	130,879	261,758	260,000
10-34-40066	AMBULANCE FEES	1,000,000	678,650	900,000	586,848	1,200,000	1,300,000
10-34-40067	WILDLAND FIRE SERVICES	0	0	0	0	0	50,000
10-34-10701	UTILITY COLLECTION SERVICES	0	0	0	0	0	45,000
	<b>Total Charges for Services</b>	<b>1,273,650</b>	<b>927,818</b>	<b>1,176,400</b>	<b>749,049</b>	<b>1,521,044</b>	<b>1,723,250</b>
<b>Fines &amp; Forfeitures</b>							
10-35-10502	MUNICIPAL COURT FINES	0	8,433	0	175	175	0
10-35-70700	DQG LICENSE FINES	0	0	0	0	0	0
	<b>Total Fines &amp; Forfeitures</b>	<b>0</b>	<b>8,433</b>	<b>0</b>	<b>175</b>	<b>175</b>	<b>0</b>

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Miscellaneous</b>							
10-36-10551	REFUNDS/ADJUSTMENTS	0	0	0	0	0	0
10-36-10802	ADOPTIONS ANIMAL SHELTER	4,000	6,809	6,000	5,625	10,000	10,000
10-36-11000	SERVICE REIMB - OTHER	0	0	0	14	14	0
10-36-11062	SERVICE REIMB - POLICE DEPT	0	6,678	0	0	0	0
10-36-11063	POLICE VEHICLE USE FEES	5,000	1,005	5,000	1,435	2,870	5,000
10-36-11065	HIDTA REIMB O/T POLICE	35,000	0	35,000	0	0	35,000
10-36-11066	SCHOOL RESOURCE OFFICER	60,000	60,037	60,000	24,015	60,000	60,000
10-36-11087	INSURANCE REIMBURSEMENTS	0	0	0	131	131	0
10-36-11100	L.L.E.A.C REVENUE FROM COUNTY	0	719	0	260	260	0
10-36-11600	OVER/SHORT	0	0	0	0	0	0
10-36-13039	RICO AUCTION REIMBURSEMENTS	15,000	13,911	15,000	0	15,000	15,000
10-36-13500	RENTAL INCOME	46,500	46,500	46,500	19,375	46,500	46,500
10-36-13597	CITY AUCTION FUNDS	21,000	6,200	21,000	0	0	21,000
10-36-21000	INTEREST EARNED	2,500	2,768	5,000	323	646	1,000
10-36-21001	RETURNED CHECK FEES	50	0	0	15	15	0
10-36-50000	UNASSIGNED REVENUES	0	5,990	0	962	962	0
	<b>Total Miscellaneous</b>	<b>189,050</b>	<b>150,617</b>	<b>193,500</b>	<b>52,155</b>	<b>136,398</b>	<b>193,500</b>
<b>Contributions &amp; Transfers</b>							
10-38-40000	DONATIONS/MISC	1,000	111,013	0	1,390	1,390	1,000
10-38-40080	DONATIONS - RECREATIONAL	0	50	0	0	0	0
10-38-40086	DONATIONS - COUNCIL	0	0	0	780	1,560	0
10-38-40087	DONATIONS - SHELTER	1,000	1,806	1,000	513	1,000	1,000
10-38-40088	DONATIONS - POLICE DEPT	0	0	0	1,250	1,250	0
10-38-40090	DONATIONS - FIRE DEPT	1,300	0	0	0	40,000	0
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	(12,450)	0	0	0	0
10-38-51000	CASH CARRY-FORWARD	207,079	0	599,488	0	0	0
10-38-51001	RESERVES-CABLE ONE AGREEMENT	2,534	0	2,534	0	2,534	0
10-38-99953	TRANSFER FRM POLICE SPECIALREV	33,122	10,082	31,561	3,581	31,561	0
10-38-99954	TRANSFERS FROM WWATER DEPT	173,689	173,689	167,971	83,986	167,971	209,115
10-38-99956	TRANSFERS FROM SANITATION	84,311	84,311	80,415	40,208	80,415	125,947
10-38-99959	TRANSFERS FROM QUEEN MINE FD	47,166	47,165	45,795	22,898	45,795	46,460
	<b>Total Contributions &amp; Transfers</b>	<b>551,201</b>	<b>415,666</b>	<b>928,764</b>	<b>154,606</b>	<b>373,476</b>	<b>383,522</b>
	<b>TOTAL REVENUE GENERAL FUND</b>	<b>6,650,402</b>	<b>6,077,108</b>	<b>7,429,597</b>	<b>3,493,602</b>	<b>7,100,573</b>	<b>7,417,501</b>

## Mayor and Council

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor Ron Oertle  
Councilmember Shirley Doughty, Ward III  
Councilmember Joan Hansen, Ward II  
Councilmember Eugene Conners, Ward I  
Councilmember Serena Sullivan, Ward I  
Councilmember Anna Cline, Ward III

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an "as needed" basis. In 2015 there were twenty-four Regular Council Sessions, five Special Sessions, and fifteen Work Sessions.

### Fiscal Year 2016-17 Budget Highlights

There is funding for travel to the Arizona League Conference. This budget also includes funds for the 4th of July fireworks totaling \$3,500.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Mayor &amp; Council</b>							
10-50-11000	SALARIES - GENERAL	19,200	19,200	19,200	9,600	19,200	19,200
10-50-11100	F.I.C.A.	1,190	1,190	1,190	595	1,190	1,190
10-50-11200	MEDICARE	278	278	278	139	278	278
10-50-11700	WORKERS COMPENSATION	68	66	51	21	51	45
	<b>Mayor &amp; Council Personnel Costs</b>	<b>20,736</b>	<b>20,734</b>	<b>20,719</b>	<b>10,355</b>	<b>20,719</b>	<b>20,713</b>
10-50-13100	BUSINESS TRAVEL	500	249	500	0	0	500
10-50-13400	EDUCATION & TRAINING	4,000	3,160	4,000	1,890	1,890	4,000
10-50-13500	SUBSCRIPTIONS & DUES	6,500	6,451	6,500	6,393	6,393	6,500
10-50-24000	TELEPHONE & FAX	250	0	0	0	0	0
10-50-41500	OFFICE SUPPLIES	500	631	500	19	100	500
10-50-42020	PRINTING & REPRODUCTION	200	0	200	0	0	200
10-50-42040	ADVERTISING	100	0	100	7	7	100
10-50-43000	FOURTH OF JULY FIREWORKS	3,500	3,500	3,500	3,500	3,500	3,500
10-50-43500	POSTAGE	125	1,751	125	0	0	100
10-50-46000	OPERATIONAL EXPENSES	1,000	978	2,000	369	1,369	2,000
	<b>Total Mayor &amp; Council</b>	<b>37,411</b>	<b>37,454</b>	<b>38,144</b>	<b>22,533</b>	<b>33,978</b>	<b>38,113</b>

## City Manager

The City of Bisbee operates under a Council-Manager form of government. The City Manager is responsible for the day-to-day operation of all city government functions under policy direction from the Mayor and City Council.

The Mayor and Council, acting as the legislative body, determine city policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the development and administration of the City operating budget once approved by the Mayor and Council. The Mayor and Council appoint the City Manager.

In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.

## Fiscal Year 2016-17 Budget Highlights

The new City Manager will implement this budget and continue planning for future changes and improvements. There are no new programs included in this budget. The City Manager will continue to

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>City Manager</b>							
10-51-11000	SALARIES - GENERAL	90,422	90,566	91,874	44,258	90,195	100,006
10-51-11100	F.I.C.A.	5,657	5,369	5,696	2,650	5,498	6,200
10-51-11200	MEDICARE	1,323	1,256	1,332	620	1,286	1,450
10-51-11300	A.S.R.S.	10,489	10,487	10,538	5,076	10,345	11,481
10-51-11500	MEDICAL INSURANCE	5,708	5,992	4,874	2,363	4,726	5,132
10-51-11501	STANDARD DISABILITY INSURANCE	248	228	248	145	290	248
10-51-11505	DEFERRED COMP	811	811	811	406	811	811
10-51-11510	DENTAL INSURANCE	622	589	641	320	640	641
10-51-11600	LIFE INSURANCE	102	102	102	51	102	102
10-51-11700	WORKERS COMPENSATION	320	309	244	102	204	237
	<b>City Manager Personnel Costs</b>	<b>115,702</b>	<b>115,709</b>	<b>116,360</b>	<b>55,991</b>	<b>114,097</b>	<b>126,308</b>
10-51-13100	BUSINESS TRAVEL	500	688	500	122	500	500
10-51-13400	EDUCATION & TRAINING	600	360	600	20	20	600
10-51-13500	SUBSCRIPTIONS & DUES	1,000	200	1,000	0	0	1,000
10-51-24000	TELEPHONE & FAX	1,300	985	1,300	495	1,000	1,000
10-51-31000	PROFESSIONAL FEES	0	0	0	0	0	0
10-51-41500	OFFICE SUPPLIES	200	166	300	259	300	300
10-51-42000	ADMIN SPECIAL SUPPLIES	100	0	100	0	0	0
10-51-42040	ADVERTISING	100	73	100	0	100	0
10-51-43500	POSTAGE	100	44	100	30	100	100
10-51-46000	OPERATIONAL EXPENSES	1,500	4,239	1,500	0	0	7,000
	<b>Total City Manager</b>	<b>121,102</b>	<b>122,464</b>	<b>121,860</b>	<b>56,917</b>	<b>116,117</b>	<b>136,808</b>

## Finance

The Finance Department provides fiscal oversight for the City, providing all the accounting, financial, and internal audit services for the City, along with overseeing the procurement and risk management functions. The department also provides utility billing services for the Sanitation and Wastewater Funds and plays a vital role working with the City Manager on the preparation and implementation of the Annual Budget.

A portion of the cost for this department is defrayed by transfers into the General Fund from the City's three Enterprise Funds; Wastewater, Sanitation, and Queen Mine. These transfers offset the costs of services such as billing, collection, payroll, accounts payable, auditing, and financial oversight.

The Finance Director also serves as the Fiscal Agent for the Bisbee Municipal Property Corporation, City Treasurer, and Risk Manager.

Last year as a part of their ongoing responsibilities the Finance Department received and accounted for over \$10 million in deposits for various funds, issued and collected approximately 43,000 sewer and garbage bills, and processed over 14,000 payroll and accounts payable checks.

The department has staff dedicated to monitor and collect delinquent sewer and garbage accounts, and continue to place liens on delinquent accounts. In addition, all accounts are cross-checked quarterly with the County's property records to verify accuracy.

The Finance staff has implemented a "Fair Share" campaign to collect on outstanding debts. The City participates in the Arizona Debt Set-Off program which allows the City to claim state income refunds for the debts owed. The City also monitors various websites to ensure that all rental properties, both residential and commercial are properly licensed both by the City and the State. The Arizona Department of Revenue is assisting the City in identifying those businesses who need to collect Transaction Privilege Tax.

## Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Finance</b>							
10-52-11000	SALARIES - GENERAL	230,256	186,227	228,946	89,812	182,445	228,577
10-52-11001	OVERTIME - GENERAL	0	160	2,500	0	0	1,000
10-52-11050	SALARIES - PART TIME	15,450	10,879	14,000	10,063	31,206	5,000
10-52-11100	F.I.C.A.	15,485	12,340	15,218	6,328	13,246	14,544
10-52-11200	MEDICARE	3,622	2,886	3,559	1,480	3,098	3,401
10-52-11300	A.S.R.S.	26,710	21,554	26,550	10,301	20,926	26,357
10-52-11301	A.S.R.S. - ALT CONTRIBUTION	1,479	1,041	1,310	0	0	0
10-52-11500	MEDICAL INSURANCE	28,541	22,833	24,371	9,452	18,904	25,661
10-52-11501	STANDARD DISABILITY INSURANCE	1,090	743	967	473	946	1,058
10-52-11505	DEFERRED COMP	4,057	3,246	4,057	1,623	3,246	4,057
10-52-11510	DENTAL INSURANCE	3,166	2,028	2,392	1,079	2,158	2,798
10-52-11600	LIFE INSURANCE	510	408	510	204	408	510
10-52-11700	WORKERS COMPENSATION	859	672	653	231	462	556
10-52-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Finance Personnel Costs</b>	<b>331,225</b>	<b>265,017</b>	<b>325,033</b>	<b>131,046</b>	<b>277,045</b>	<b>313,519</b>
10-52-13100	BUSINESS TRAVEL	500	703	3,000	65	500	3,000
10-52-13400	EDUCATION & TRAINING	2,200	2,183	2,200	580	2,200	3,000
10-52-13500	SUBSCRIPTIONS & DUES	330	1,038	330	310	700	1,000
10-52-31000	PROFESSIONAL FEES	0	0	2,000	1,858	1,858	2,000
10-52-31200	AUDITING & ACCOUNTING	36,100	36,100	37,600	37,600	37,600	39,100
10-52-34000	CONTRACT SERVICES	1,000	99	13,000	12,109	12,109	12,200
10-52-36000	MAINTENANCE & SUPPORT AGREEMNTS	11,000	10,062	600	0	0	0
10-52-41500	OFFICE SUPPLIES	2,700	1,977	2,700	1,546	2,700	3,000
10-52-42000	ADMIN SPECIAL SUPPLIES	4,000	3,516	4,000	1,704	4,000	4,000
10-52-42020	PRINTING & REPRODUCTION	0	0	0	0	0	0
10-52-42030	BOOKS & REFERENCE MATERIALS	500	750	750	896	896	1,000
10-52-42040	ADVERTISING	2,500	2,303	2,500	0	2,500	2,500
10-52-42050	NON CAP ADMIN EQUIP/FURN	1,000	176	1,000	306	2,000	1,500
10-52-43100	FEES - FUND MANAGEMENT	11,400	7,761	11,400	6,067	12,000	12,000
10-52-43110	CREDIT CARD FEES	6,500	8,089	7,000	4,188	8,400	8,400
10-52-43120	OTHER FEES	250	23	250	0	0	250
10-52-43500	POSTAGE & METER TAPES	15,000	11,848	15,000	6,340	12,680	15,000
	<b>Total Finance</b>	<b>426,205</b>	<b>351,645</b>	<b>428,363</b>	<b>204,615</b>	<b>377,188</b>	<b>421,469</b>

## City Clerk

The City Clerk Office is responsible to the Mayor and City Council. The City Clerk's Office serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk's Office maintains, updates, and monitors the Laser Fiche Document Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-two (22) Boards and Commissions of the City, and also administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back-up material for meetings, Action Agendas, and Minutes. Other services provided by the City Clerk's office include, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, ensuring that video equipment and recording system for meetings are operational and informing the technician of any problems. In addition, updates the government channel (Channel 5) and the City website; and records meetings as needed by the public or staff.

The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

### Fiscal Year 2016-17 Budget Highlights

The FY 2016-17 Budget for the City Clerk Office reflects training and education necessary for staff development.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>City Clerk</b>							
10-53-11000	SALARIES - GENERAL	77,998	80,075	81,370	39,655	80,340	82,363
10-53-11001	OVERTIME - GENERAL	1,500	0	1,500	0	0	1,500
10-53-11050	SALARIES - PART TIME	0	0	0	0	0	0
10-53-11100	F.I.C.A.	5,029	5,027	5,138	2,459	4,981	5,199
10-53-11200	MEDICARE	1,176	1,176	1,202	575	1,165	1,216
10-53-11300	A.S.R.S.	9,222	9,275	9,505	4,548	9,215	9,627
10-53-11500	MEDICAL INSURANCE	11,417	5,708	4,874	2,363	4,726	5,132
10-53-11501	STANDARD DISABILITY INSURANCE	424	333	418	212	424	363
10-53-11505	DEFERRED COMP	1,623	1,623	1,623	811	1,622	1,623
10-53-11510	DENTAL INSURANCE	1,244	0	0	0	0	0
10-53-11600	LIFE INSURANCE	204	204	204	102	204	204
10-53-11700	WORKERS COMPENSATION	281	273	221	92	184	199
10-53-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>City Clerk Personnel Costs</b>	<b>110,118</b>	<b>103,694</b>	<b>106,055</b>	<b>50,817</b>	<b>102,861</b>	<b>107,426</b>
10-53-13100	BUSINESS TRAVEL	1,500	1,015	1,500	1,220	1,500	1,500
10-53-13400	EDUCATION & TRAINING	1,200	845	1,200	50	1,200	1,200
10-53-13500	SUBSCRIPTIONS & DUES	500	315	500	375	375	500
10-53-34000	CONTRACT SERVICES	0	0	0	0	0	0
10-53-36000	MAINTENANCE & SUPPORT AGREEMNTS	2,000	1,278	2,000	1,741	1,741	2,000
10-53-41500	OFFICE SUPPLIES	2,500	1,248	2,500	317	1,300	2,500
10-53-42030	BOOKS & REFERENCE MATERIALS	100	0	100	0	0	0
10-53-42040	ADVERTISING	3,000	1,208	3,000	129	500	2,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	800	303	800	0	800	800
10-53-43500	POSTAGE	250	271	250	85	150	250
10-53-46000	OPERATIONAL EXPENSES	500	416	500	37	2,540	500
10-53-46531	ELECTION EXPENSE	25,000	12,483	15,000	0	0	20,000
	<b>Total City Clerk</b>	<b>147,468</b>	<b>123,081</b>	<b>133,405</b>	<b>54,771</b>	<b>112,967</b>	<b>138,676</b>

## Community Development

The Community Development Department (CDD) works to provide the community with services that enhance the quality of life and improve economic opportunities. The department is responsible for Planning and Zoning, Building Inspection/Code Enforcement, the Visitor's Center, the Queen Mine Tour, Animal Shelter and the Bisbee Bus Transit System. In addition, the department provides staff liaisons to the Planning and Zoning Commission, the Board of Adjustment, the Design Review Board, the Bisbee Arts Commission, the Committee on Disability Issues, Transit Advisory Committee, Community Sustainability Commission and the iBisbee Committee.

### Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Comm. Development</b>							
10-54-11000	SALARIES - GENERAL	35,610	33,868	33,904	5,314	21,413	32,198
10-54-11001	OVERTIME - GENERAL	1,500	61	1,500	0	0	1,500
10-54-11050	SALARIES - PART TIME	15,714	14,104	15,257	7,188	10,128	30,514
10-54-11100	F.I.C.A.	3,325	2,915	3,141	780	1,956	3,981
10-54-11200	MEDICARE	778	682	735	183	457	931
10-54-11300	A.S.R.S.	7,393	3,941	3,889	523	2,456	3,696
10-54-11500	MEDICAL INSURANCE	5,708	5,708	4,874	788	2,757	5,132
10-54-11501	STANDARD DISABILITY INSURANCE	209	172	187	31	109	248
10-54-11505	DEFERRED COMP	811	811	811	135	473	811
10-54-11510	DENTAL INSURANCE	228	228	235	39	137	235
10-54-11600	LIFE INSURANCE	102	102	102	17	60	102
10-54-11700	WORKERS COMPENSATION	652	896	390	192	383	607
	<b>Community Development Personnel Costs</b>	<b>72,030</b>	<b>63,488</b>	<b>65,025</b>	<b>15,190</b>	<b>40,329</b>	<b>79,955</b>
10-54-13400	EDUCATION & TRAINING	200	164	200	0	0	200
10-54-13500	SUBSCRIPTIONS & DUES	0	0	300	0	0	300
10-54-21000	ELECTRIC - SHELTER	1,500	1,624	1,500	1,129	2,400	2,400
10-54-22000	WATER - SHELTER	1,100	1,212	1,100	491	1,100	1,100
10-54-22550	SEWER & GARBAGE - SHELTER	630	592	630	247	500	500
10-54-24000	TELEPHONE & FAX - SHELTER	400	386	400	193	400	400
10-54-24001	INTERNET FEES - SHELTER	720	911	720	417	834	850
10-54-31000	PROFESSIONAL FEES	5,000	2,113	5,000	1,173	2,400	5,000
10-54-34000	CONTRACT SERVICES	6,000	20,642	16,000	7,689	16,000	16,000
10-54-41500	OFFICE SUPPLIES	1,500	1,888	2,000	64	200	1,000
10-54-42020	PRINTING & REPRODUCTION	1,000	0	0	803	803	1,000
10-54-42040	ADVERTISING	2,000	1,316	1,000	0	0	1,000
10-54-42050	NON CAP ADMIN EQUIP/FURN	0	95	0	0	0	500
10-54-43500	POSTAGE	750	256	500	111	250	250
10-54-46000	OPERATIONAL EXPENSES	1,000	52	1,000	440	1,000	1,000
10-54-46541	CC TOURISM & ECONOMIC DEV	12,000	9,315	5,000	1,315	5,000	5,000
10-54-46542	ANIMAL SHELTER EXPENSES	10,000	10,064	15,000	7,466	15,000	15,000
	<b>Total Community Development</b>	<b>115,830</b>	<b>114,118</b>	<b>115,375</b>	<b>36,728</b>	<b>86,216</b>	<b>131,455</b>

## Administration and General Government

The Administration and General Government department accounts for several of the general operating expenses for City Hall such as utilities, postage and copier maintenance fees, liability insurance, special supplies, and fuel. This fund also includes transfers to other funds within the City budget, such as:

- Transfer Bed Tax Revenues to the Visitor Center Fund
- Transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund
- Transfer portion of TPT Sales Tax .5% Revenue allocated to Wastewater Fund
- Transfer to Bisbee Bus (if needed) to supplement the City's "in-kind" contribution to the operation.

## Fiscal Year 2016-17 Budget Highlights

This budget includes the transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund approved by voters in November 2014.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Admin &amp; Gen Government</b>							
10-55-21000	ELECTRIC	18,000	11,135	15,000	5,905	12,000	15,000
10-55-22000	WATER	3,000	3,306	3,000	1,701	3,400	3,000
10-55-22550	SEWER AND GARBAGE SERV.	4,757	4,552	4,757	1,897	3,800	3,800
10-55-23000	GAS	7,700	585	1,000	207	400	500
10-55-24000	TELEPHONE & FAX	0	12	130	0	0	0
10-55-24110	RENT/LEASE	100	915	1,000	800	1,000	1,000
10-55-31000	PROFESSIONAL FEES	2,000	2,053	2,100	4,929	6,765	6,515
10-55-34000	CONTRACT SERVICES	9,000	13,538	8,000	4,506	6,500	8,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	150,000	123,211	150,000	89,583	150,000	150,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	399	5,000	1,169	5,000	5,000
10-55-41500	OFFICE SUPPLIES	3,000	2,120	3,000	1,894	2,700	3,000
10-53-42000	ADMIN SPECIAL SUPPLIES	0	0	0	0	0	0
10-55-42020	PRINTING & REPRODUCTION	200	0	0	0	0	0
10-55-42040	ADVERTISING	0	21	0	0	0	0
10-55-42050	NON CAP ADMIN EQUIP/FURN	1,300	390	500	54	500	500
10-55-43500	POSTAGE	3,400	748	2,400	149	2,400	2,400
10-55-44000	HEALTH REIMBURSEMENT	0	0	19,250	976	2,000	5,000
10-55-46000	OPERATIONAL EXPENSES	5,500	1,474	5,500	808	3,500	5,500
10-55-62003	GASOLINE	3,000	2,239	3,000	703	1,400	3,000
10-55-91000	CAPITAL EXPENDITURES	0	(12,450)	0	0	0	0
10-55-99020	TRANSFER BED TAX /FUND 20	92,000	115,910	121,000	72,859	145,718	150,000
10-55-99021	TRANSFER TO STREETS	0	237,776	703,560	348,531	697,062	703,000
10-55-99050	TRANSFER TO AIRPORT	0	0	35,000	0	0	12,500
10-55-99054	TRANSFER TO WASTE WATER	400,000	347,408	351,780	168,595	337,190	351,429
10-55-99085	TRANSFERS TO DEBT SERVICE	62,874	62,874	47,021	23,511	47,021	15,000
10-55-99096	TRANSFER TO BISBEE BUS	12,500	9,315	3,700	0	0	19,665
10-55-99099	TRANSFERS TO CAP PROJ-VEHICLES	0	80,322	0	0	0	35,000
<b>Total Admin &amp; Gen Government</b>		<b>783,331</b>	<b>1,007,853</b>	<b>1,485,698</b>	<b>728,777</b>	<b>1,428,356</b>	<b>1,498,809</b>

## Personnel

The Personnel Department is responsible to the City Manager. The mission of the Personnel Department is to ensure the effective and efficient use of human resources to achieve the goals of the City of Bisbee. This department oversees a large array of personnel-related issues; the department is responsible for implementing the terms of the Personnel Rules and Regulations, assisting employees with getting the most out of the benefits package, negotiating with benefits consultants to obtain the best possible benefits for the least possible cost, and recommending to the City Council changes necessary for best delivery of employee services.

The Personnel serves as Staff Liaison for the Civil Service Commission and is the Public Safety Retirement System Board Secretary. A two-tiered health insurance option for employees was continued this year, including a "core" plan and a "buy-up" plan for those who preferred to purchase additional benefits, providing the employee the option to select a health insurance plan based on individual needs.

### Fiscal Year 2016-17 Budget Highlights

In the coming year the Personnel Department will work closely with the New City Manager and Department Heads as we bring city government in alignment with city revenue. Analyzing human capital needs to ensure essential city services are provided at a high standard while maintaining employee morale will once again be the primary focus.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Personnel</b>							
10-56-11000	SALARIES - GENERAL	51,501	51,719	51,501	19,844	33,790	27,893
10-56-11001	OVERTIME	0	0	0	10	10	0
10-56-11100	F.I.C.A.	3,243	3,252	3,193	1,252	2,096	1,729
10-56-11200	MEDICARE	759	760	747	293	490	404
10-56-11300	A.S.R.S.	5,974	5,987	5,907	1,652	3,877	3,202
10-56-11500	MEDICAL INSURANCE	5,708	5,708	4,874	1,575	3,938	5,132
10-56-11501	STANDARD DISABILITY INSURANCE	248	228	248	104	228	248
10-56-11505	DEFERRED COMP	811	811	811	338	744	811
10-56-11510	DENTAL INSURANCE	622	622	641	180	297	641
10-56-11600	LIFE INSURANCE	102	102	102	34	85	102
10-56-11700	WORKERS COMPENSATION	182	176	137	44	81	66
	<b>Personnel Costs</b>	<b>69,150</b>	<b>69,365</b>	<b>68,161</b>	<b>25,326</b>	<b>45,636</b>	<b>40,228</b>
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	500	110	500	0	0	500
10-56-13100	BUSINESS TRAVEL	250	20	250	0	0	250
10-56-13400	EDUCATION & TRAINING	2,000	2,033	2,000	99	99	2,000
10-56-13500	SUBSCRIPTIONS & DUES	200	190	590	0	0	200
10-56-31000	PROFESSIONAL FEES	0	0	0	1,500	1,500	0
10-56-41500	OFFICE SUPPLIES	500	137	500	392	500	500
10-56-42000	ADMIN SPECIAL SUPPLIES	200	293	200	0	0	200
10-56-42040	ADVERTISING	100	0	100	0	0	100
10-56-42050	NON CAP ADMIN EQUIP/FURN	500	0	500	0	0	500
10-56-43500	POSTAGE	350	31	350	28	50	50
10-56-46000	OPERATIONAL EXPENSES	500	166	500	0	0	0
	<b>Total Personnel</b>	<b>74,250</b>	<b>72,345</b>	<b>73,651</b>	<b>27,345</b>	<b>47,785</b>	<b>44,528</b>

## Legal Services

The City Attorney is responsible to the Mayor and City Council. The Attorney provides legal counsel to the City Council and the City staff; pursues actions to enforce the City Code and legal obligations, as requested by City officials; and represents the City in those other lawsuits that are not handled by designated outside counsel. The City Attorney is also responsible for drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.

## Fiscal Year 2016-17 Budget Highlights

Funding continues to be provided for contracted Legal Services with Cochise County.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Legal Services</b>							
10-57-13500	SUBSCRIPTIONS & DUES	900	924	900	0	0	0
10-57-31100	PROFESSIONAL FEES - LEGAL	50,000	65,118	60,000	30,000	60,000	60,000
10-57-41500	OFFICE SUPPLIES	100	198	300	0	0	300
10-57-42020	PRINTING & REPRODUCTION	150	0	0	0	0	0
10-57-43500	POSTAGE	25	2	25	0	0	25
	<b>Total Legal Service</b>	<b>51,175</b>	<b>66,242</b>	<b>61,225</b>	<b>30,000</b>	<b>60,000</b>	<b>60,325</b>

## Water System

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity-feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. The upper Tombstone/West Boulevard is also served by separate pumps which boost the pressure to assure ample fire fighting water supply and pressure. Maintenance of this system is handled by Public Works personnel. Expenditures for this department include expenses attendant to the system, and do not include personnel costs.

### Fiscal Year 2016-17 Budget Highlights

The FY 2015-16 budget for the Water System includes funding for replacing valves and flushing the system.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Water System</b>							
10-58-21000	ELECTRIC	4,100	2,792	4,100	1,067	2,000	4,100
10-58-22000	WATER	0	0	0	0	0	0
10-58-55000	EQUIPMENT REPAIR & MAINT	2,500	0	1,500	0	1,500	1,500
	<b>Total Water System</b>	<b>6,600</b>	<b>2,792</b>	<b>5,600</b>	<b>1,067</b>	<b>3,500</b>	<b>5,600</b>

## Information Systems

The Information Systems Department funds the purchase, maintenance and consulting services for all the City computer systems, telephones and internet access for City Hall. In addition, this department provides for the maintenance and upgrading of the audio/video equipment in Council Chambers as well as video surveillance equipment at City Hall. The department does not fund any employees but provides for the services of consultants for city-wide computer systems maintenance as well as email and website hosting.

### Fiscal Year 2016-17 Budget Highlights

Funding for a computer replacement program has once again been included in an effort to avoid unfunded replacements. This budget includes funding for the following items:

- City Website
- Open Gov
- Laserfiche
- Caselle (Financial Accounting)

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Information Systems</b>							
10-59-24000	TELEPHONE & FAX	14,900	15,357	14,900	7,605	15,210	15,210
10-59-24001	T1 LINE FOR INTERNET ACCESS	4,500	2,550	3,000	1,275	3,000	3,000
10-59-31000	PROFESSIONAL FEES	25,000	36,875	25,000	19,288	30,000	25,000
10-59-34000	CONTRACT SERVICES	15,000	14,916	32,000	21,323	32,000	32,000
10-59-36000	MAINTENANCE & SUPPORT AGREEMNTS	1,270	332	1,270	0	1,270	1,270
10-59-46000	OPERATIONAL EXPENSES	2,000	5,634	2,000	261	1,000	2,000
10-59-55200	NON CAP EQUIP PURCHASES	10,534	2,280	10,000	3,507	5,000	10,000
	<b>Total Information Systems</b>	<b>73,204</b>	<b>77,944</b>	<b>88,170</b>	<b>53,259</b>	<b>87,480</b>	<b>88,480</b>

## **Police**

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously, and take pride in their service.

The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, traffic, misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., F.B.I., U.S. Border Patrol, and Naco and San Jose Fire Districts the department provides assistance with service calls, maintains record of incidents, and provides reports to City, County, State and Federal jurisdictions as well as attorneys for City, State and Federal prosecution, and for courts in City, State and Federal justice systems.

The Bisbee Police Department offers other special services to the community, such as House Watch, Crime Prevention Programs, Bike Patrol, Neighborhood Watch Programs, Bicycle Safety Programs, Kids I.D. Program, Adopt-a-School Program, Bisbee Police Explorer Post #455, and the Arizona Youth Hunter Safety Course.

The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced System., with a complete Spillman Records and CAD (Computer Aided Dispatch) system. The dispatch center handles calls for police, fire and ambulance, as well as after-hour handling of the Public Works service calls. The 911 Center handles all 911 emergency calls within the City limits.

### **Fiscal Year 2016-17 Budget Highlights**

This budget reflect an the Public Safety Pension Retirement Systems. costs. Working with DEA, the Department will participate in the H.I.D.T.A. Grant. DEA will administer the grant and will fund overtime, ERE's, 1-vehicle, mileage & cell phone expenses.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Police</b>							
10-62-11000	SALARIES - GENERAL	772,224	764,321	664,768	335,226	667,610	662,501
10-62-11001	OVERTIME - GENERAL	123,888	99,764	108,088	48,642	102,686	96,368
10-62-11050	SALARIES - PART TIME	98,329	67,459	106,107	42,775	95,829	93,927
10-62-11090	REIMBURSED OVERTIME - DHLS	0	(50,175)	0	(21,156)	(50,774)	0
10-62-11100	F.I.C.A.	62,611	56,617	54,496	26,097	53,700	52,873
10-62-11200	MEDICARE	14,643	13,241	12,745	6,103	12,559	12,366
10-62-11300	A.S.R.S.	19,577	17,170	15,062	6,784	14,315	18,001
10-62-11301	A.S.R.S - ALT CONTRIBUTION	6,388	4,777	5,400	2,768	5,468	5,463
10-62-11400	A.P.S.P.R.S.	418,498	423,322	604,007	298,884	600,888	513,762
10-62-11402	PSPRS-ALT CONTRIBUTION	1,833	3,005	1,808	1,977	2,881	13,225
10-62-11500	MEDICAL INSURANCE	109,314	104,169	82,861	39,776	79,553	87,247
10-62-11501	STANDARD DISABILITY INSURANCE	6,981	5,795	6,032	3,415	6,830	5,796
10-62-11505	DEFERRED COMP	15,417	14,931	13,794	6,830	13,660	13,794
10-62-11510	DENTAL INSURANCE	10,657	9,075	8,457	4,006	8,012	8,863
10-62-11600	LIFE INSURANCE	1,938	1,886	1,734	859	1,718	1,734
10-62-11700	WORKERS COMPENSATION	49,411	46,990	32,345	13,807	27,614	26,876
10-62-11990	REIMBURSED ERE'S - DHLS	0	(38,697)	0	(18,993)	(45,583)	0
	<b>Police Personnel Costs</b>	<b>1,711,709</b>	<b>1,543,650</b>	<b>1,717,704</b>	<b>797,800</b>	<b>1,596,966</b>	<b>1,612,796</b>
10-62-12300	UNIFORMS & CLOTHING	14,500	13,323	14,500	6,739	14,500	13,500
10-62-12400	FITNESS PROGRAMS	500	270	500	120	500	500
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	600	826	600	0	800	800
10-62-12700	CANCER INS POLICY	1,200	700	1,200	650	1,300	1,300
10-62-13100	BUSINESS TRAVEL	1,000	0	0	565	0	0
10-62-13400	EDUCATION & TRAINING	2,500	520	3,500	575	3,500	3,500
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	100	0	100	774	1,300	700
10-62-21000	ELECTRIC	18,000	12,928	18,000	7,178	18,000	14,000
10-62-22000	WATER	2,200	740	2,200	386	2,200	1,000
10-62-22550	SEWER AND GARBAGE SERV.	2,364	1,671	2,500	696	2,000	1,500
10-62-23000	GAS	1,200	1,157	1,500	280	1,000	1,000
10-62-24000	TELEPHONE & FAX	18,000	17,037	18,000	8,645	18,000	18,000
10-62-24001	INTERNET ACCESS FEES	900	1,326	1,000	663	1,400	1,400
10-62-31000	PROFESSIONAL FEES	0	5,900	0	2,363	5,000	5,000
10-62-34000	CONTRACT SERVICES	3,000	3,750	3,000	1,443	5,000	15,875
10-62-34100	DOC WORKERS	600	779	1,000	348	800	800
10-62-36000	MAINTENANCE & SUPPORT AGREEMNTS	30,000	6,984	30,000	7,301	30,000	30,000
10-62-37000	PROPERTY, CASUALTY, LIABILITY	0	0	0	370	370	0
10-62-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	5,000	0	0	0	0
10-62-41500	OFFICE SUPPLIES	4,500	4,630	4,500	774	4,500	4,500
10-62-42030	BOOKS & REFERENCE MATERIALS	300	537	300	270	300	300
10-62-43500	POSTAGE	150	248	200	152	300	300
10-62-45100	DISPOSABLE EQUIP & TOOLS	0	0	0	0	0	0
10-62-45300	CUSTODIAL SUPPLIES	1,200	1,069	1,200	515	1,200	1,200
10-62-46000	OPERATIONAL EXPENSES	7,800	(1,713)	3,800	1,649	2,900	3,800
10-62-46621	AMMUNITION	3,000	0	3,000	68	3,000	3,000
10-62-46622	RICO AUCTION EXPENSES	2,000	226	2,000	2,577	4,000	3,000
10-62-46623	CITY AUCTION EXPENSES	3,000	733	3,000	137	300	3,000
10-62-46624	MOVING, TOWING, STORAGE EXP	7,000	14,790	7,000	3,016	7,000	7,000
10-62-46626	ANIMAL CONTROL EXPENSE	300	431	1,000	11	1,000	1,000
10-62-50100	BLDG REPAIR & MAINT	4,000	2,528	4,000	6,357	6,600	4,000
10-62-55000	EQUIPMENT REPAIR & MAINT	0	3,966	1,500	527	1,500	1,500
10-62-55200	NON CAP EQUIP PURCHASES	600	422	600	0	600	600
10-62-61000	VEHICLE PARTS & LABOR	12,000	16,758	15,000	12,400	25,000	22,000
10-62-62003	GASOLINE	70,000	48,781	70,000	15,225	50,000	55,000
10-62-91000	CAPITAL EXPENDITURES	10,000	14,784	10,000	0	10,000	10,000
	<b>Total Police</b>	<b>1,934,223</b>	<b>1,724,751</b>	<b>1,942,404</b>	<b>880,574</b>	<b>1,820,836</b>	<b>1,841,871</b>

## Fire Department

The Fire Department, headed by the Fire Chief, reports to the City Manager and is responsible for fire suppression, investigation, prevention, and emergency medical services. The Fire Department was awarded a FEMA grant in 2016 for a much needed ambulance and fire truck.

The department also provides inter-facility transfer of patients to hospitals in Sierra Vista, Tucson, and Phoenix. In 2016, the Fire Department entered into an intergovernmental agreement with Palominas Fire District to assist with interfacility transfers increasing revenues. Additionally, this department plays a vital role in Incident Command for natural and man-made disasters.

The costs of operating this department is supplemented by 911 transports as well as the inter-facility transfer

### Fiscal Year 2016-17 Budget Highlights

The Fire Department budget includes employer contributions to the retirement system.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Fire</b>							
10-64-11000	SALARIES - GENERAL	723,723	726,268	696,414	349,521	697,728	769,778
10-64-11001	OVERTIME - GENERAL	160,000	184,300	162,507	112,488	193,742	134,633
10-64-11050	SALARIES - PART TIME	0	0	0	0	0	18,795
10-64-11100	FICA	0	0	0	0	0	0
10-64-11200	MEDICARE	13,026	13,131	12,454	6,740	12,926	13,114
10-64-11400	A.P.S.P.R.S.	584,583	567,798	728,070	399,035	781,463	754,278
10-64-11402	PSPRS-ALT CONTRIBUTION	7,650	6,667	7,800	1,834	1,834	0
10-64-11500	MEDICAL INSURANCE	104,462	99,618	82,861	40,563	81,126	97,511
10-64-11501	STANDARD DISABILITY INSURANCE	8,277	5,479	5,597	3,342	6,684	6,406
10-64-11505	DEFERRED COMP	14,606	14,226	13,794	6,965	13,930	15,417
10-64-11510	DENTAL INSURANCE	8,944	8,112	8,051	4,079	8,158	9,739
10-64-11600	LIFE INSURANCE	1,836	1,785	1,734	876	1,752	1,938
10-64-11700	WORKERS COMPENSATION	43,302	42,485	33,523	14,352	34,794	31,421
10-64-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Fire Personnel Costs</b>	<b>1,670,409</b>	<b>1,669,869</b>	<b>1,752,805</b>	<b>939,795</b>	<b>1,834,137</b>	<b>1,853,030</b>
10-64-12300	UNIFORMS & CLOTHING	9,000	9,000	6,750	4,250	6,437	7,600
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	0	220	0	0	0	0
10-64-12600	VACCINES	750	0	750	0	0	250
10-64-12700	CANCER INS POLICY	2,500	900	2,500	900	1,800	1,900
10-64-13100	BUSINESS TRAVEL	300	0	300	0	0	500
10-64-13400	EDUCATION & TRAINING	8,600	8,901	10,000	6,790	15,000	15,000
10-64-13500	SUBSCRIPTIONS & DUES	400	250	250	100	100	500
10-64-21000	ELECTRIC	11,000	9,370	11,000	4,882	10,000	10,000
10-64-22000	WATER	1,200	1,121	1,200	853	1,700	1,700
10-64-22550	SEWER AND GARBAGE SERV.	2,586	2,474	2,586	1,031	2,100	2,100
10-64-23000	GAS	4,000	3,212	4,000	991	2,000	3,000
10-64-24000	TELEPHONE & FAX	4,600	5,404	4,600	3,825	7,650	7,650
10-64-24001	INTERNET ACCESS FEES	0	714	800	357	800	800
10-64-31000	PROFESSIONAL FEES	38,908	39,454	39,624	11,125	11,125	0
10-64-34000	CONTRACT SERVICES	13,455	13,442	13,455	3,670	7,300	0
10-64-34010	AMBULANCE BILLING SERVICES	20,000	19,295	20,000	7,380	20,000	25,000
10-64-41500	OFFICE SUPPLIES	2,500	2,057	2,500	247	2,500	2,500
10-64-42020	PRINTING & REPRODUCTION	0	197	0	0	0	150
10-64-42030	BOOKS & REFERENCE MATERIALS	500	0	300	0	0	0
10-64-42040	ADVERTISING	120	0	0	0	0	0
10-64-42050	NON CAP ADMIN EQUIP/FURN	4,500	0	4,500	1,709	4,500	21,000
10-64-43500	POSTAGE	100	8	100	1	100	100
10-64-45100	DISPOSABLE EQUIP & TOOLS	5,000	993	5,000	29	5,000	5,000
10-64-45300	CUSTODIAL SUPPLIES	2,500	2,497	2,500	963	2,500	2,500
10-64-46000	OPERATIONAL EXPENSES	5,400	3,367	5,400	2,206	5,400	5,400
10-64-46641	MEDICAL SUPPLIES	35,000	40,762	35,000	16,243	40,000	40,000
10-64-47000	PERMITS & LICENSES	1,250	1,300	1,250	1,000	2,000	2,000
10-64-50100	BLDG REPAIR & MAINT	12,000	8,277	12,000	3,484	12,000	12,000
10-64-55000	EQUIPMENT REPAIR & MAINT	4,500	4,107	4,500	(245)	4,500	4,500
10-64-55200	NON CAP EQUIP PURCHASES	4,000	0	4,000	0	4,000	4,000
10-64-61000	VEHICLE PARTS & LABOR	25,000	47,302	25,000	29,400	59,000	35,000
10-64-62003	GASOLINE	11,000	7,901	10,000	3,581	7,200	9,000
10-64-62004	DIESEL	38,000	32,428	38,000	20,864	40,000	40,000
10-64-91000	CAPITAL EXPENDITURES	0	19,641	0	0	0	0
10-64-99017	TRANSFER GRANT MATCH	15,000	0	15,000	0	16,460	15,000
	<b>Total Fire</b>	<b>1,954,078</b>	<b>1,954,463</b>	<b>2,035,670</b>	<b>1,065,431</b>	<b>2,125,309</b>	<b>2,127,180</b>

## City Magistrate

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.

### Fiscal Year 2016-17 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>City Magistrate</b>							
10-68-31000	PROFESSIONAL FEES	12,000	12,000	12,000	6,000	12,000	12,000
10-68-34000	CONTRACT SERVICES	36,000	34,747	36,000	17,374	34,747	26,000
	<b>Total City Magistrate</b>	48,000	46,747	48,000	23,374	46,747	38,000

## Cemetery

The Cemetery Division was taken over by the Public Works Department of the City many years ago. It is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those laid to rest for the permanent record, so as to be available for future generations.

The Public Works Department maintains the Cemetery grounds and intern cremains at the cemetery. The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and needs of the cemetery.

## Fiscal Year 2016-17 Budget Highlights

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Cemetery</b>							
10-70-22550	SEWER AND GARBAGE SERV.	618	592	618	247	500	618
10-70-34000	CONTRACT SERVICES	1,000	0	1,000	0	0	1,000
10-70-34100	DOC WORKERS	500	0	500	0	300	500
10-70-42040	ADVERTISING	0	0	0	0	0	0
10-70-43500	POSTAGE	0	0	0	0	0	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	500	595	500	92	200	500
10-70-45200	SAFETY EQUIP & SUPPLIES	0	163	0	0	0	0
10-70-46000	OPERATIONAL EXPENSES	5,400	2,598	5,400	626	2,000	5,400
10-70-50100	BLDG REPAIR & MAINT	1,300	0	1,300	0	1,000	1,300
	<b>Total Cemetery</b>	<b>9,318</b>	<b>3,948</b>	<b>9,318</b>	<b>965</b>	<b>4,000</b>	<b>9,318</b>

## Building Maintenance

Building Maintenance is a division of the Public Works Department. Building Maintenance Division is performed by Public Works Staff assisted by DOC inmates. This division oversees general maintenance and janitorial work in City Hall, the Library, Police Station, Fire Station 81 and Fire Station 82, Senior Center, Old Bisbee Post Office, Public Works Administration Building, Pool, Parks Buildings, Pump House, Garage, and the Bisbee Municipal Airport.

The duties of this division consists of janitorial work, general repair and maintenance of City buildings and furnishings.

### Fiscal Year 2016-17 Budget Highlights

Funds have been included in next year's budget for outside maintenance services to provide funding for issues outside staff resources and expertise.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Building Maintenance</b>							
10-74-34000	CONTRACT SERVICES	7,500	2,284	7,500	637	5,000	7,500
10-74-34100	DOC WORKERS	2,500	8,429	7,200	2,869	6,000	7,200
10-74-41500	OFFICE SUPPLIES	150	0	150	76	150	150
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	1,500	0	500	1,531	3,000	1,500
10-74-45100	DISPOSABLE EQUIP & TOOLS	2,000	1,895	2,000	0	1,000	2,000
10-74-45200	SAFETY EQUIP & SUPPLIES	300	0	300	0	0	300
10-74-45300	CUSTODIAL SUPPLIES	7,500	6,894	5,000	2,860	6,000	5,000
10-74-46000	OPERATIONAL SUPPLIES	0	0	0	653	1,400	1,000
10-74-50100	BLDG REPAIR & MAINT	20,000	16,035	20,000	5,918	15,000	16,000
10-74-55000	EQUIPMENT REPAIR & MAINT	2,000	672	2,000	0	0	2,000
10-74-62003	GASOLINE	2,000	1,074	300	0	0	300
	<b>Total Bldg Maint</b>	<b>45,450</b>	<b>37,283</b>	<b>44,950</b>	<b>14,544</b>	<b>37,550</b>	<b>42,950</b>

## Public Works Administration

Public Works Administration employs the central staff of the Public Works Department, which manages 12 divisions and supports all other city departments. The majority of the administrative costs of the Public Works Department are funded here, although a portion of the personnel costs for administration staff are paid from the Sewer Fund, the Streets Fund, and the Sanitation Fund. The administrative staff consists of the Public Works Director and the Administrative Assistants. The administrative paper work for all Public Works Divisions are processed by the Public Works Administration staff.

### Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>PW Admin</b>							
10-75-11000	SALARIES - GENERAL	77,027	79,221	66,351	33,147	57,970	52,098
10-75-11001	OVERTIME - GENERAL	0	536	0	981	981	0
10-75-11100	F.I.C.A.	4,871	4,828	4,114	2,067	3,655	3,230
10-75-11200	MEDICARE	1,139	1,129	962	483	855	755
10-75-11300	A.S.R.S.	8,935	9,245	7,610	3,803	6,762	5,981
10-75-11500	MEDICAL INSURANCE	10,846	5,138	8,042	1,473	4,505	7,442
10-75-11501	STANDARD DISABILITY INSURANCE	808	494	302	294	401	252
10-75-11505	DEFERRED COMP	1,542	1,542	1,339	659	1,247	1,177
10-75-11510	DENTAL INSURANCE	985	985	956	469	883	828
10-75-11600	LIFE INSURANCE	194	187	168	80	74	148
10-75-11700	WORKERS COMPENSATION	272	405	177	88	177	123
	<b>PW Admin Personnel Costs</b>	<b>106,619</b>	<b>103,710</b>	<b>90,021</b>	<b>43,544</b>	<b>77,510</b>	<b>72,034</b>
10-75-13100	BUSINESS TRAVEL	1,500	58	500	324	324	500
10-75-13200	SUBSCRIPTIONS & DUES	500	450	500	0	0	500
10-75-13400	EDUCATION & TRAINING	1,000	149	500	1,318	1,318	500
10-75-21000	ELECTRIC	2,500	1,008	1,400	205	400	1,400
10-75-22000	WATER	500	266	300	159	320	300
10-75-22550	SEWER AND GARBAGE SERV.	1,039	993	850	414	850	850
10-75-23000	GAS	1,300	544	600	256	600	600
10-75-24000	TELEPHONE & FAX	1,300	1,929	2,600	647	1,300	2,600
10-75-24001	INTERNET ACCESS FEES	1,200	107	14	0	0	14
10-75-31000	PROFESSIONAL FEES	0	2,975	500	0	0	6,000
10-75-34000	CONTRACT SERVICES	4,000	6,490	4,500	2,503	5,000	5,000
10-75-34100	DOC WORKERS	0	268	0	0	0	0
10-75-36000	MAINTENANCE & SUPPORT AGREEMNTS	400	0	0	0	0	0
10-75-41500	OFFICE SUPPLIES	6,000	3,256	3,100	2,209	3,100	3,500
10-75-42000	ADMIN SPECIAL SUPPLIES	1,500	0	500	1,593	1,600	2,000
10-75-42020	PRINTING & REPRODUCTION	2,500	1,212	360	145	210	1,500
10-75-42040	ADVERTISING	1,000	201	100	0	0	100
10-75-42050	NON CAPITAL ADMIN EQUIP/FURN	2,500	0	0	128	128	0
10-75-43500	POSTAGE	200	154	200	112	200	200
10-75-45100	DISPOSABLE EQUIP & TOOLS	200	25	0	0	0	0
10-75-45300	CUSTODIAL SUPPLIES	1,000	1,526	2,000	1,041	2,000	2,000
10-75-46000	OPERATIONAL EXPENSES	750	11,888	50	407	450	50
10-75-47000	PERMITS & LICENSES	0	0	0	0	0	0
10-75-50100	BLDG REPAIR & MAINT	750	0	0	0	0	0
10-75-55000	EQUIPMENT REPAIR & MAINT	500	0	0	0	0	0
10-75-62003	GASOLINE	2,400	4,353	4,500	625	1,250	2,500
	<b>Total PW Admin</b>	<b>141,158</b>	<b>141,562</b>	<b>113,095</b>	<b>55,630</b>	<b>96,560</b>	<b>102,148</b>

## Public Works Garage

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. The fleet includes automobiles, garbage trucks, sweepers, power vacuum, excavators, mowers, motor graders, police, and fire emergency vehicles used by the various departments of the City.

## Fiscal Year 2016-17 Budget Highlights

This budget includes the addition of a heavy fleet mechanic. The City continues to utilize service agreements (IGAs) with Cochise County Fleet and Heavy Fleet Operations, and the City of Sierra Vista for major mechanical work on the vehicle and equipment fleet if needed.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>PW Garage</b>							
10-77-11000	SALARIES - GENERAL	34,507	35,796	34,507	27,191	46,900	85,405
10-77-11001	OVERTIME - GENERAL	7,500	684	7,500	4,550	7,500	7,500
10-77-11050	SALARIES - PART TIME	0	1,370	0	11,158	11,158	0
10-77-11100	F.I.C.A.	2,655	2,384	2,604	2,628	4,065	5,760
10-77-11200	MEDICARE	621	557	609	615	951	1,347
10-77-11300	A.S.R.S.	4,873	4,103	4,818	3,641	7,520	10,665
10-77-11500	MEDICAL INSURANCE	5,708	5,708	4,874	3,151	7,877	10,264
10-77-11501	STANDARD DISABILITY INSURANCE	201	170	185	170	387	433
10-77-11505	DEFERRED COMP	811	811	811	541	1,352	1,623
10-77-11510	DENTAL INSURANCE	622	622	641	427	1,068	1,282
10-77-11600	LIFE INSURANCE	102	102	102	68	170	204
10-77-11700	WORKERS COMPENSATION	1,701	1,447	1,300	1,117	2,554	2,558
	<b>PW Garage Personnel Costs</b>	<b>59,301</b>	<b>53,754</b>	<b>57,951</b>	<b>55,257</b>	<b>91,502</b>	<b>127,041</b>
10-77-12300	UNIFORMS & CLOTHING	200	100	200	82	160	200
10-77-13400	EDUCATION & TRAINING	2,500	0	1,000	0	0	1,000
10-77-21000	ELECTRIC	3,250	3,056	3,250	1,510	3,250	3,250
10-77-22550	SEWER AND GARBAGE SERV.	1,072	1,026	1,072	427	1,072	1,077
10-77-23000	GAS	400	1,452	800	307	800	800
10-77-24000	TELEPHONE & FAX	1,800	1,820	1,700	969	1,700	1,700
10-77-24001	INTERNET ACCESS	840	0	0	0	0	0
10-77-34000	CONTRACT SERVICES	5,000	6,147	5,000	4,849	5,000	6,500
10-77-34100	DOC WORKERS	500	294	500	364	500	800
10-77-41500	OFFICE SUPPLIES	500	0	100	0	100	100
10-77-45100	DISPOSABLE EQUIP & TOOLS	1,100	313	500	701	750	4,000
10-77-45200	SAFETY EQUIP & SUPPLIES	600	0	250	0	0	250
10-77-45300	CUSTODIAL SUPPLIES	350	611	350	266	500	350
10-77-46000	OPERATIONAL EXPENSES	600	896	500	231	500	1,000
10-77-50100	BLDG REPAIR & MAINT	5,000	3,048	5,000	304	600	5,000
10-77-55000	EQUIPMENT REPAIR & MAINT	4,000	1,138	2,500	462	900	2,500
10-77-55200	NON CAPITAL EQUIPMENT PURCHASES	1,000	156	1,000	0	500	1,000
10-77-61000	VEHICLE PARTS & LABOR	5,000	3,699	5,000	4,112	5,000	5,000
10-77-61010	CONTRACTED VEHICLE REPAIR	0	0	0	0	0	0
10-77-62003	GASOLINE	1,000	0	1,000	36	150	1,000
10-77-62007	OTHER FLUIDS & LUBRICANTS	12,000	8,919	12,000	3,264	6,500	12,000
	<b>Total PWGarage</b>	<b>106,013</b>	<b>86,429</b>	<b>99,673</b>	<b>73,141</b>	<b>119,484</b>	<b>174,568</b>

## Building Inspector

The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding Building, Zoning and City code violations. The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents.

In addition, he is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment.

The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the city, performs inspections for business licenses, and assist with the development of the GIS system, Zoning Maps, and Zoning Code Changes.

## Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Building Inspector</b>							
10-79-11000	SALARIES - GENERAL	36,046	38,259	39,749	19,812	40,685	41,746
10-79-11001	OVERTIME - GENERAL	1,300	317	1,300	76	152	1,300
10-79-11100	F.I.C.A.	2,366	2,410	2,545	1,258	2,532	2,669
10-79-11200	MEDICARE	553	564	595	294	592	624
10-79-11300	A.S.R.S.	4,332	4,467	4,708	2,281	4,684	4,942
10-79-11500	MEDICAL INSURANCE	5,708	5,708	4,874	2,363	4,726	5,132
10-79-11501	STANDARD DISABILITY INSURANCE	210	228	248	145	290	248
10-79-11505	DEFERRED COMP	811	854	811	406	811	811
10-79-11510	DENTAL INSURANCE	228	247	235	117	235	235
10-79-11600	LIFE INSURANCE	102	102	102	51	102	102
10-79-11700	WORKERS COMPENSATION	963	954	797	335	734	744
	<b>Bldg Inspector Personnel Costs</b>	<b>52,619</b>	<b>54,110</b>	<b>55,964</b>	<b>27,138</b>	<b>55,543</b>	<b>58,553</b>
10-79-12300	UNIFORMS & CLOTHING	300	100	300	89	200	300
10-79-13100	BUSINESS TRAVEL	400	0	550	11	11	400
10-79-13400	EDUCATION & TRAINING	1,000	406	1,000	168	168	1,000
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	250	0	250	0	0	250
10-79-24000	TELEPHONE & FAX	250	219	250	110	250	250
10-79-31000	PROFESSIONAL FEES	1,000	65	1,000	0	1,000	1,000
10-79-41500	OFFICE SUPPLIES	300	190	300	28	300	300
10-79-41602	ADMIN SPECIAL SUPPLIES	0	12	0	0	0	0
10-79-42030	BOOKS & REFERENCE MATERIALS	1,000	210	1,000	0	500	1,000
10-79-42040	ADVERTISING	0	0	0	98	98	0
10-79-42050	NON CAP ADMIN EQUIP/FURN	1,500	96	1,500	0	0	500
10-79-43500	POSTAGE	300	538	300	120	300	300
10-79-45100	DISPOSABLE EQUIP & TOOLS	200	0	200	0	0	200
	<b>Total Bldg Inspector</b>	<b>59,119</b>	<b>55,946</b>	<b>62,614</b>	<b>27,762</b>	<b>58,370</b>	<b>64,053</b>

## Parks Maintenance

The function of Parks includes parks maintenance, special events, and recreation programs. Parks has two employees who maintain City parks and assist with events. There is an established Parks and Recreation Committee to advise and recommend to City Council regarding various park and recreation functions. In addition, community volunteers assist with the maintenance and planting at various parks through the Adopt-A-Park program.

The City provides twelve developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. The department, with the assistance of the Parks and Recreation Committee, is currently evaluating every park to update the Master Parks Plan. In addition, the committee and department are evaluating the needs of the pool and recreational programming.

City events play a large role in activities for residents and tourists, which include Fourth of July Coaster Race activities and Festival of Lights. City sponsored events include the Farmer's Market, Earth Day, Copper Classic Car Show, Fourth of July activities, Brewery Gulch Daze, Bisbee Blues Festival, and the Bisbee Bloomers Garden Tour. Approximately 150 Park, Facility, and Right-of-Way Use Permits are processed each year for events and recreational use. These permits are coordinated by administrative staff.

## Fiscal Year 2016-17 Budget Highlights

This budget reflects funding to complete the lights project on Main Street.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Parks</b>							
10-80-11000	SALARIES - GENERAL	61,922	52,625	61,069	17,002	33,496	36,485
10-80-11001	OVERTIME - GENERAL	2,400	3,037	2,400	2,628	2,800	6,000
10-80-11050	SALARIES - PART TIME	0	0	0	4,334	9,983	11,440
10-80-11100	F.I.C.A.	4,985	3,491	3,935	1,502	2,869	3,343
10-80-11200	MEDICARE	1,166	817	920	351	671	782
10-80-11300	A.S.R.S.	7,461	6,425	7,280	2,230	4,163	4,476
10-80-11500	MEDICAL INSURANCE	11,417	10,465	9,748	3,544	5,907	5,132
10-80-11501	STANDARD DISABILITY INSURANCE	360	283	339	143	231	175
10-80-11505	DEFERRED COMP	1,623	1,555	1,623	676	1,082	811
10-80-11510	DENTAL INSURANCE	456	573	469	176	293	235
10-80-11600	LIFE INSURANCE	204	187	204	77	128	102
10-80-11700	WORKERS COMPENSATION	360	2,426	2,182	687	1,451	1,650
10-80-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Parks Personnel Costs</b>	<b>92,354</b>	<b>81,884</b>	<b>90,169</b>	<b>33,350</b>	<b>63,074</b>	<b>70,631</b>
10-80-12300	UNIFORMS & CLOTHING	200	0	200	100	200	200
10-80-21000	ELECTRIC	2,800	2,088	2,800	1,320	2,800	2,800
10-80-22000	WATER	20,000	22,846	20,000	16,100	32,200	28,000
10-80-22550	SEWER AND GARBAGE SERV.	2,473	2,367	2,473	986	2,000	2,473
10-80-24000	TELEPHONE & FAX	220	384	220	275	550	220
10-80-34000	CONTRACT SERVICES	6,000	3,910	6,000	1,850	4,000	4,500
10-80-34100	DOC WORKERS	3,000	8,495	9,000	3,723	8,000	9,000
10-80-45300	CUSTODIAL SUPPLIES	2,400	1,632	2,400	1,925	4,000	2,400
10-80-46000	OPERATIONAL EXPENSES	9,000	7,826	9,000	3,540	7,000	8,000
10-80-46801	REC PROGRAMS/ SPECIAL EVENTS	7,500	7,588	7,500	1,984	4,000	6,500
10-80-46802	LANDSCAPING MATERIALS	6,000	7,299	6,000	1,781	6,000	6,000
10-80-50100	BLDG REPAIR & MAINT	5,000	5,504	5,000	2,691	5,000	5,000
10-80-50110	BLDG REPAIR & MAINT - VANDALISM	5,000	686	5,000	1,402	3,000	4,000
10-80-55000	EQUIPMENT REPAIR & MAINT	2,000	357	2,000	96	500	2,000
10-80-55100	REPAIRS & MAINT - OTHER	500	254	500	183	300	500
10-80-55200	NON CAP EQUIP PURCHASES	1,000	1,004	1,000	0	1,000	1,000
10-80-61000	REPAIRS & MAINT - VEHICLE	1,500	1,472	1,500	194	500	1,500
10-80-62003	GASOLINE	4,000	5,744	4,000	2,300	4,600	4,000
10-80-62004	DIESEL	0	56	0	0	0	0
10-80-62007	OTHER FLUIDS & LUBRICANTS	300	0	300	0	0	300
	<b>Total Parks</b>	<b>171,247</b>	<b>161,396</b>	<b>175,062</b>	<b>73,800</b>	<b>148,724</b>	<b>159,024</b>

## Swimming Pool

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,500 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for change rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the change rooms have been restructured.

### Fiscal Year 2016-17 Budget Highlights

This budget includes funding only for the operation of the pool. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year. The repair work is to be funded by the Youth Fund and required Council approval.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Swimming Pool</b>							
10-81-21000	ELECTRIC	7,200	7,158	7,200	4,204	8,400	7,200
10-81-22000	WATER	5,600	5,396	5,600	2,322	5,600	5,600
10-81-24000	TELEPHONE & FAX	500	446	500	232	500	500
10-81-34000	CONTRACT SERVICES	350	50	350	0	0	350
10-81-45100	DISPOSABLE EQUIP & TOOLS	450	0	450	0	450	450
10-81-45300	CUSTODIAL SUPPLIES	0	262	0	74	150	0
10-81-46000	OPERATIONAL EXPENSES	600	7,741	600	3,825	10,000	1,000
10-81-47000	PERMITS & LICENSES	0	100	0	0	0	0
10-81-50100	BLDG REPAIR & MAINT	4,000	7,384	4,000	286	2,000	4,000
<b>Total Pool</b>		<b>18,700</b>	<b>28,537</b>	<b>18,700</b>	<b>10,943</b>	<b>27,100</b>	<b>19,100</b>

## Copper Queen Library

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to:

- 1) achieve self-directed, personal growth and development;
- 2) find, evaluate, and use information in a variety of formats;
- 3) better understand the various cultures represented in Bisbee.

To further its mission, the Library 1) acquires and organizes information in a variety of media, including books, newspapers, magazines, video and sound recordings, software, and the Internet; 2) helps train the public in library usage; 3) borrows and lends materials throughout Cochise County and the United States via the Interlibrary Loan system; 4) offers educational and informational programs free to the public; and 5) provides free meeting facilities for civic groups and other organizations.

The Library elevator makes its services, programs, and collections accessible to all; additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enable the library to provide services to blind and physically handicapped residents.

The Library is staffed by a full-time Library Coordinator and two part-time Library assistants/clerks. The library also received over 2,400 hours of assistance from volunteers last year, along with substantial additional financial and volunteer assistance from the Friends of the Copper Queen Library.

### Fiscal Year 2016-17 Budget Highlights

Funding of \$17,000 for building maintenance is included in this budget.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Library</b>							
10-83-11000	SALARIES - GENERAL	81,182	81,201	83,057	42,523	58,363	34,320
10-83-11001	OVERTIME - GENERAL	0	0	0	70	70	0
10-83-11050	SALARIES - PART TIME	20,675	15,750	20,873	6,192	15,645	30,753
10-83-11100	F.I.C.A.	6,416	6,039	6,444	3,052	4,593	4,035
10-83-11200	MEDICARE	1,500	1,412	1,507	714	1,074	944
10-83-11300	A.S.R.S.	9,417	9,438	9,527	3,736	6,694	3,940
10-83-11500	MEDICAL INSURANCE	11,417	11,417	9,748	3,544	5,513	5,132
10-83-11501	STANDARD DISABILITY INSURANCE	400	346	378	157	257	200
10-83-11505	DEFERRED COMP	1,623	1,623	1,623	702	1,040	811
10-83-11510	DENTAL INSURANCE	456	456	469	176	274	235
10-83-11600	LIFE INSURANCE	204	204	204	77	120	102
10-83-11700	WORKERS COMPENSATION	360	683	520	174	220	154
10-83-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Library Personnel Costs</b>	<b>133,650</b>	<b>128,569</b>	<b>134,350</b>	<b>61,117</b>	<b>93,863</b>	<b>80,626</b>
10-83-13100	BUSINESS TRAVEL	500	398	500	0	500	500
10-83-13400	EDUCATION & TRAINING	1,500	1,365	1,500	0	1,500	1,500
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	350	280	350	0	350	350
10-83-21000	ELECTRIC	11,120	9,027	11,120	3,764	8,000	11,120
10-83-22000	WATER	1,100	767	1,100	377	800	1,100
10-83-22550	SEWER AND GARBAGE SERV.	1,293	1,237	1,293	516	1,293	1,293
10-83-24000	TELEPHONE & FAX	4,500	4,904	4,900	2,257	4,900	4,900
10-83-34000	CONTRACT SERVICES	4,000	3,840	4,000	793	4,000	4,480
10-83-34100	DOC WORKERS	1,000	788	1,000	288	1,000	1,000
10-83-41500	OFFICE SUPPLIES	2,200	426	2,200	0	2,200	2,200
10-83-42040	ADVERTISING	100	0	100	0	100	100
10-83-42050	NON CAP ADMIN EQUIP/FURN	1,200	0	1,200	0	1,200	1,200
10-83-43500	POSTAGE	2,800	2,327	2,800	1,416	2,800	2,800
10-83-45300	CUSTODIAL SUPPLIES	1,000	698	1,000	407	1,000	900
10-83-46000	OPERATIONAL EXPENSES	2,550	1,497	2,550	125	2,550	2,550
10-83-46831	BOOKS	7,000	5,600	7,500	4,793	7,500	7,500
10-83-46832	AUDIO VISUAL MATERIALS	1,000	0	1,500	0	1,500	1,500
10-83-46833	CHILDRENS MATERIAL	1,000	665	1,500	0	1,500	1,200
10-83-46834	PERIODICALS	2,600	2,319	2,800	236	2,800	2,800
10-83-46835	ELECTRONIC MEDIA	1,300	963	1,400	500	1,400	1,400
10-83-50100	BLDG REPAIR & MAINT	20,000	1,829	20,000	395	500	20,000
10-83-55000	EQUIPMENT REPAIR & MAINT	500	167	500	142	500	500
	<b>Total Library</b>	<b>202,263</b>	<b>167,666</b>	<b>205,163</b>	<b>77,126</b>	<b>141,756</b>	<b>151,519</b>

## Senior Center

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This building is maintained and operated by Public Works.

### Fiscal Year 2016-17 Budget Highlights

No changes are budgeted for this department.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Sr. Center</b>							
10-85-21000	ELECTRIC	7,250	5,846	7,250	3,241	6,400	6,500
10-85-22000	WATER	1,100	1,167	1,100	466	1,100	1,100
10-85-22550	SEWER AND GARBAGE SERV.	657	782	657	326	657	657
10-85-23000	GAS	1,700	3,658	1,700	1,581	1,700	2,500
10-85-24000	TELEPHONE & FAX	800	785	800	397	800	800
10-85-24001	INTERNET ACCESS FEES	900	714	900	357	700	900
10-85-34000	CONTRACT SERVICES	1,000	749	1,000	275	550	1,000
10-85-34085	COORDINATOR CONTRIBUTION	7,400	7,400	7,400	3,700	7,400	7,400
10-85-34100	DOC WORKERS	0	1,311	1,000	731	1,000	1,000
10-85-45300	CUSTODIAL SUPPLIES	650	692	650	542	650	650
10-85-50100	BLDG REPAIR & MAINT	2,800	1,361	1,000	558	1,000	1,000
	<b>Total Sr. Center</b>	<b>24,257</b>	<b>24,465</b>	<b>23,457</b>	<b>12,174</b>	<b>21,957</b>	<b>23,507</b>

## Contingency

In order to provide for unexpected expenses, emergencies, and opportunities, it is necessary to appropriate funds as a contingency.

### Fiscal Year 2016-17 Budget Highlights

This budget reflects a \$100,000 contingency allocation.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Contingency							
10-99-99100	UNASSIGNED EXPENSES	100,000	8,805	100,000	0	0	100,000
	<b>Total Contingency</b>	<b>100,000</b>	<b>8,805</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>

**Total Expenses - General Fund** \$6,650,402 \$6,417,936 \$7,429,597 \$3,531,476 \$7,001,980 \$7,417,501

## Government Grants

This fund accounts for government grants such as CDBG. The Community Development Block Grant (CDBG) funds are federal entitlement dollars that are awarded to cities and towns in every state. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO. Current CDBG allocations are being used to improve the drainage and streets in the TinTown neighborhood.

### Fiscal Year 2016-17 Budget Highlights

Other Government Grants for this budget include:

- CDBG allocation for Phase I improvements to the drainage and streets in the Tintown neighborhood.

<u>Account</u>		<u>FY 2015</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>YTD 12/31/15</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
<b>Government Grants</b>							
11-30-22520	BAKERVILLE IV	0	0	0	0	0	0
11-30-22521	BAKERVILLE V	190,571	125,495	0	104,580	104,580	0
11-30-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	203,000	0	3,000	214,600
	<b>Total Revenue for Gov. Grants</b>	<b>190,571</b>	<b>125,495</b>	<b>203,000</b>	<b>104,580</b>	<b>107,580</b>	<b>214,600</b>
11-40-22520	BAKERVILLE IV	0	0	0	0	0	0
11-40-22521	BAKERVILLE V	190,571	117,175	0	54,210	104,580	0
11-40-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	203,000	3,000	3,000	214,600
	<b>Total Expenses for Gov. Grants</b>	<b>190,571</b>	<b>117,175</b>	<b>203,000</b>	<b>57,210</b>	<b>107,580</b>	<b>214,600</b>

## Public Safety – Fire Grants

Each year, FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past, this funding has enabled the City to purchase a Fire Engine.

### Fiscal Year 2016-17 Budget Highlights

The proposed Fiscal Year 2016-17 budget includes a request through FEMA for a new fire truck at a cost of \$300,000, of which there is a 5% match.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>PS-Fire Grants</b>							
17-30-22501	FEMA (FIRE TRUCK)	285,000	0	285,000	0	329,215	285,000
17-30-22503	OTHER GRANTS	125,000	0	125,000	0	0	0
17-38-99964	TRANSFER FROM GF-GRANT MATCH	15,000	0	15,000	0	16,460	15,000
	<b>Total Revenue-PS Grant</b>	<b>425,000</b>	<b>0</b>	<b>425,000</b>	<b>0</b>	<b>345,675</b>	<b>300,000</b>
17-40-22501	FEMA (FIRE TRUCK)	300,000	0	300,000	0	345,675	300,000
17-40-22503	OTHER GRANTS	125,000	0	125,000	0	0	0
	<b>Total Expenses-PS Grants</b>	<b>425,000</b>	<b>0</b>	<b>425,000</b>	<b>0</b>	<b>345,675</b>	<b>300,000</b>

## Transportation Grants

Transportation grants include grant funds received from the Arizona Department of Transportation and the Federal Aviation Administration for improvements to highway infrastructure and airport facilities.

### Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Transportation Grants</b>							
18-30-22519	FAA - AIRPORT ENTITLEMENT GRANT	150,000	0	415,000	0	0	150,000
18-30-22520	AIRPORT-PAPI	0	0	0	0	0	170,000
18-38-99950	TRANSFER FROM AIRPORT	0	0	35,000	0	0	12,500
	<b>Total Revenue-Trans. Grant</b>	150,000	0	450,000	0	0	332,500
18-40-22519	FAA - AIRPORT ENTITLEMENT GRANT	150,000	0	450,000	0	0	150,000
18-40-22520	AIRPORT-PAPI	0	0	0	0	0	182,500
	<b>Total Expenses-Trans Grant</b>	150,000	0	450,000	0	0	332,500

## Visitor Center

The Bisbee Visitor Center serves as an official Arizona Office of Tourism designated local visitor information center. This center provides information about area attractions, recreational opportunities and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of brochures, maps and information for the 5 tourist regions of the state. The center also provides relocation and school packets.

As a destination marketing organization, this office is responsible for securing and administering Arizona Office of Tourism Co-operative Marketing grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases, website, and Face Book administration; hosting familiarization tours for film producers and travel writers, and serving on the Cochise County Tourism Council. The manager maintains the official travel website, [www.discoverbisbee.com](http://www.discoverbisbee.com) as well as the Discover Bisbee Arizona Face Book Page.

Funded primarily through the Transient Room Tax (BED TAX), the Visitor Center budget is supplemented with resources from the Queen Mine Tour Enterprise Fund. In November of 2014, Bisbee citizens approved an additional one percent of Transient Tax (Bed Tax) to promote Bisbee as a "overnight destination". The additional bed tax will expire in four years.

Accomplishments this year include hosting International Media familiarization tours and Travel Writers as well as assisting television producers and providing step-on tours for groups.

## Fiscal Year 2016-17 Budget Highlights

Continued partnership with the Arizona Office of Tourism Marketing Cooperative resulting in additional advertising dollars that ultimately bring more visitors to Bisbee. Continued membership with the Cochise County Tourism Council, a regional destination marketing organization. The Bisbee Center has been contracted by the CCTC to fulfill requests generated by advertisement placements and the

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Visitor Center</b>							
20-38-51000	CASH CARRY-FORWARD	47,900	0	12,095	0	0	71,378
20-38-99010	TRANSFR FRM GEN FUND - BED TAX	92,000	98,698	85,910	52,043	104,086	107,145
20-38-99011	TRFS FROM GEN FUND-1% BED TAX	0	17,212	35,090	20,816	41,632	42,855
20-38-99059	TRANSFER FROM QM	16,000	16,000	16,000	8,000	16,000	16,000
	<b>Total Revenue-Visitor Center</b>	<b>155,900</b>	<b>131,910</b>	<b>149,095</b>	<b>80,859</b>	<b>161,718</b>	<b>237,378</b>
20-40-11000	SALARIES - GENERAL	37,960	39,679	37,960	22,011	38,516	33,010
20-40-11001	OVERTIME - GENERAL	2,000	1,834	2,000	0	0	2,000
20-40-11050	SALARIES - PARY TIME	14,461	8,361	9,641	199	199	9,641
20-40-11100	F.I.C.A.	3,424	3,345	3,075	1,399	2,400	2,768
20-40-11200	MEDICARE	801	782	719	327	561	647
20-40-11300	A.S.R.S.	6,313	4,752	4,583	2,103	4,418	4,019
20-40-11500	MEDICAL INSURANCE	5,708	5,708	4,874	2,678	5,041	5,132
20-40-11501	STANDARD DISABILITY INSURANCE	221	167	248	113	4,726	195
20-40-11505	DEFERRED COMP	811	831	811	460	811	811
20-40-11510	DENTAL INSURANCE	228	228	235	160	235	235
20-40-11600	LIFE INSURANCE	66	29	102	52	102	102
20-40-11700	WORKERS COMPENSATION	192	721	132	116	232	106
20-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Visitor Center Personnel Costs</b>	<b>72,185</b>	<b>66,437</b>	<b>64,380</b>	<b>29,618</b>	<b>57,241</b>	<b>58,666</b>
20-40-13100	BUSINESS TRAVEL	1,000	0	1,000	0	500	3,000
20-40-13101	BUSINESS TRAVEL-OVERNIGHT DEST	0	0	0	0	0	7,000
20-40-13400	EDUCATION & TRAINING	2,190	867	2,190	115	0	1,000
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	50	0	50	0	25	50
20-40-24000	TELEPHONE & FAX	2,800	1,615	2,800	809	1,600	2,800
20-40-31000	PROFESSIONAL FEES	0	0	0	0	0	3,500
20-40-34000	CONTRACT SERVICES	13,750	50	13,750	394	2,000	2,137
20-40-34001	CONTRACT SER - QVERNIGHT DEST	0	0	0	17,127	17,127	15,000
20-40-36000	MAINTENANCE &SUPPORT AGREEMNTS	200	0	200	0	50	700
20-40-41500	OFFICE SUPPLIES	1,500	194	1,500	378	700	1,000
20-40-42020	PRINTING & REPRODUCTION	6,500	5,162	6,500	619	5,000	5,000
20-40-42021	PRINTING & REPRODUCTION-OVERNIGHT D	0	0	0	0	0	5,000
20-40-42040	ADVERTISING	50,000	59,458	50,000	28,161	50,000	50,000
20-40-42041	ADVERTISING-OVERNIGHT DEST	0	0	0	0	0	25,000
20-40-42050	NON CAP ADMIN EQUIP/FURN	2,700	27	2,700	695	695	3,000
20-40-43120	OTHER FEES	25	0	25	0	0	25
20-40-43500	POSTAGE	2,000	5,910	3,000	2,197	4,400	3,000
20-40-46000	OPERATIONAL EXPENSES	500	(55)	500	0	0	500
20-40-46001	OPERATIONAL EXPENSES-OVERNIGHT DES	0	0	0	0	300	500
20-40-62003	GASOLINE	500	0	500	0	0	500
20-40-99099	TRANS TO CAPITAL PROJECTS-OVERNIGHT	0	0	0	0	0	50,000
	<b>Total Expenses-Visitor Center</b>	<b>155,900</b>	<b>139,665</b>	<b>149,095</b>	<b>80,113</b>	<b>139,638</b>	<b>237,378</b>

## Streets Fund

This fund pays for the operation and maintenance of City streets, rights of way and street lighting throughout the City. The main source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). The Streets Division consists of three full-time permanent employees. The primary function of this department is maintenance of City streets, alleys, sidewalks, trees, stairs, other properties, and rights-of-way. Typical duties consist of patching and repairing streets, maintaining and repairing drainage channels, repainting traffic control markings such as cross walks, repairing, replacing, or installing traffic and pedestrian signage, and controlling vegetation, which may impede vehicular or pedestrian traffic, or the visibility of signs or markers. Other duties include the preparation for all events conducted in the City, not the least of which is the 4th of July, and the clean-up after the events.

There are 42 miles of local streets and 15,447 lineal feet of stairs in the City which are maintained by this fund. Since the City discourages the use of herbicides, the vegetation must be cleared manually on both the roadside and the stairs. There are over a dozen major drainage ways in the City that must be cleared and cleaned after storm activity. The guardrails and handrails on both the stairs and the drainage ways must be maintained and the retaining walls in Bisbee that belong to the City must be preserved.

### Fiscal Year 2016-17 Budget Highlights

This budget also includes sales tax revenues which are available for improvement, street drainage and infrastructure projects. We have purchased a used Lee Boy Asphalt lay down machine and the additional equipment necessary to pave streets.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Streets</b>							
21-31-20000	H.U.R.F. GAS TAX	393,027	394,196	405,145	195,403	390,806	385,188
21-36-10500	CEMETERY OPEN/CLOSE FEES	5,000	7,650	6,000	2,650	5,300	6,000
21-36-11060	STREET PAVEMENT CUT FEES	5,000	8,835	15,000	7,000	14,000	10,000
21-36-21000	INTEREST INCOME (LGIP)	0	2	0	0	1	0
21-38-51000	CASH CARRY-FORWARD	0	0	53,240	0	0	0
21-38-99010	TRANSFERS FROM GEN FUND	0	0	0	11,341	11,341	0
21-38-99011	SALES TAX INCR - 1%	380,000	230,650	703,560	337,190	674,380	703,000
21-38-99909	TRFS FROM CIP TO STREETS	0	7,126	0	0	0	0
	<b>Total Revenue-Streets</b>	<b>783,027</b>	<b>648,459</b>	<b>1,182,945</b>	<b>553,584</b>	<b>1,095,828</b>	<b>1,104,188</b>
21-40-11000	SALARIES - GENERAL	71,595	72,475	71,991	41,568	92,201	104,491
21-40-11001	OVERTIME - GENERAL	4,000	3,736	4,000	3,367	8,000	4,000
21-40-11100	F.I.C.A.	4,793	4,770	4,711	2,818	6,212	6,726
21-40-11200	MEDICARE	1,121	1,116	1,102	659	1,453	1,573
21-40-11300	A.S.R.S.	8,769	8,828	8,716	5,126	11,493	12,455
21-40-11500	MEDICAL INSURANCE	11,987	11,987	10,236	5,734	12,941	15,910
21-40-11501	STANDARD DISABILITY INSURANCE	382	394	450	251	546	603
21-40-11505	DEFERRED COMP	1,704	1,704	1,704	985	2,222	2,515
21-40-11510	DENTAL INSURANCE	1,306	1,462	1,346	574	1,551	1,986
21-40-11600	LIFE INSURANCE	214	213	214	123	279	316
21-40-11700	WORKERS COMPENSATION	9,665	9,223	6,885	3,670	8,760	9,070
21-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	<b>Streets Personnel Costs</b>	<b>115,536</b>	<b>115,908</b>	<b>111,355</b>	<b>64,875</b>	<b>145,658</b>	<b>159,645</b>
21-40-12300	UNIFORMS & CLOTHING	0	200	0	0	0	200
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	400	0	200	0	0	200
21-40-13100	BUSINESS TRAVEL	400	48	200	0	0	200
21-40-13400	EDUCATION & TRAINING	1,200	251	1,200	269	269	1,200
21-40-21000	ELECTRIC	95,100	85,209	102,260	36,888	90,000	104,000
21-40-23000	GAS	750	726	520	153	300	520
21-40-24000	TELEPHONE & FAX	650	440	450	221	450	450
21-40-34000	CONTRACT SERVICES	6,000	975	1,000	588	1,200	1,000
21-40-34100	DOC WORKERS	8,000	1,932	2,500	671	1,400	2,500
21-40-37000	PROPERTY, CASUALTY, LIABILITY	40,000	38,429	40,000	27,434	40,000	40,000
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	2,500	200	1,000	1,404	2,000	2,000
21-40-41500	OFFICE SUPPLIES	350	0	0	0	0	350
21-40-45100	DISPOSABLE EQUIP & TOOLS	4,000	3,817	6,000	1,206	2,000	4,500
21-40-45101	DISPOS EQUIP & TOOL-SALES TAX	0	2,270	0	0	0	0
21-40-45200	SAFETY EQUIP & SUPPLIES	900	800	1,200	604	1,200	1,500
21-40-46000	OPERATIONAL EXPENSES	19,000	17,868	19,000	4,720	10,000	19,000
21-40-46210	STREET REPAIR MAT - SALES TAX	0	10,305	0	238,465	250,000	360,380
21-40-46211	STREET REPAIR MATERIAL	37,241	35,426	353,560	36,897	100,000	121,543
21-40-46212	CONTRACTED STREET REPAIR	0	0	350,000	0	350,000	250,000
21-40-50100	BLDG REPAIR & MAINT	1,500	0	1,500	0	0	0
21-40-55000	EQUIPMENT REPAIR & MAINT	10,000	4,807	5,000	208	3,000	5,000
21-40-55010	EQUIPMENT RENTAL	1,500	1,152	1,500	0	1,500	1,500
21-40-55100	REPAIR & MAINT - OTHER	10,000	1,158	1,500	302	1,000	0
21-40-61000	VEHICLE PARTS & LABOR	10,000	19,061	15,000	5,778	10,000	11,000
21-40-62002	TIRES	5,000	5,863	4,500	3,309	4,500	4,500
21-40-62003	GASOLINE	20,000	8,833	6,000	1,634	3,400	5,000
21-40-62004	DIESEL	12,000	10,319	12,000	2,459	5,000	8,000
21-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	500	0	0	0
21-40-99099	TRANSFER TO CAPITAL PROJECTS	380,000	103,000	145,000	0	0	0
	<b>Total Expenses-Streets</b>	<b>783,027</b>	<b>468,997</b>	<b>1,182,945</b>	<b>428,085</b>	<b>1,022,877</b>	<b>1,104,188</b>

## RICO Fund

RICO Funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These funds are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paper work is submitted to the County Attorney for approval of the expenditures. Funds are used during the year for variety of items which enhances and or aid us in our duties and obligations. Items such as training cost, tires, computers, emergency equipment, donations to youth activities etc.

## Fiscal Year 2016-17 Budget Highlights

The Police Department purchased 2 new fully equipped vehicles through state contract. A five year lease purchase program has been established and the lease payments began in January 2013.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>R.I.C.O.</b>							
39-33-13597	RICO AUCTION FUNDS (COUNTY)	100,000	0	100,000	0	100,000	250,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	0	47,678	0	21,083	21,083	0
39-34-10862	VEHICLE IMPOUND FEES	1,000	95	1,000	0		1,000
	<b>Total Revenue-RICO</b>	<b>101,000</b>	<b>47,773</b>	<b>101,000</b>	<b>21,083</b>	<b>121,083</b>	<b>251,000</b>
39-40-50002	EQUIPMENT	1,000	0	1,000	0		1,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	83,439	31,203	100,000	4,500	4,500	233,439
39-40-99085	TRANSFERS TO DEBT SERVICE	16,561	16,561	0	0	16,561	16,561
	<b>Total Expenses-RICO</b>	<b>101,000</b>	<b>47,764</b>	<b>101,000</b>	<b>4,500</b>	<b>21,061</b>	<b>251,000</b>

## Bisbee Arts Commission

The Bisbee Arts Commission activities are overseen by the Community Development Director and is authorized by the City Council to promote the arts and artists in Bisbee – both within and outside the community.

The Commission was re-established per City Ordinance in October, 2010

### Fiscal Year 2016-17 Budget Highlights

This budget represents funds available for the recommendations of the Bisbee Arts Commission.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Bisbee Arts</b>							
42-38-40010	DONATIONS/FILM FESTIVAL	0	3,219	0	0	0	0
42-38-51000	CASH CARRY-FORWARD	39,000	0	20,000	0	0	21,000
	<b>Total Revenue-Bisbee Arts</b>	39,000	3,219	20,000	0	0	21,000
42-40-42040	ADVERTISING	0	110	200	0	0	0
42-40-43500	POSTAGE	0	52	50	8	8	0
42-40-46000	OPERATIONAL EXP (DONATIONS)	39,000	12,998	19,750	0	0	21,000
	<b>Total Expenses-Bisbee Arts</b>	39,000	13,160	20,000	8	8	21,000

## Donations

This fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues in this fund will be segregated by "purpose". This funding will assist the City in demonstrating that the disbursement and expenditure of any such dedicated funds have been restricted to the intended purposes of these funds.

### Fiscal Year 2016-17 Budget Highlights

The current budget reflects revenue and expenditure funds from potential donations throughout the year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Donations</b>							
48-38-22500	MISC DONATIONS	1,000,000	2,825	1,000,000	2,130	2,130	1,000,000
48-38-22504	RYAN MIELE ENDOW/ANIMAL WELFARE	5,000	10,000	5,000	15,000	15,000	15,000
48-38-22506	FIREWORKS	5,000	0	5,000	0	5,000	5,000
48-38-22507	PARKS AND REC MISC DONATIONS	0	0	0	1,907	1,907	0
48-38-22510	FIRE DEPT DONATIONS/ENGINE 81	2,000	0	2,000	520	520	2,000
48-38-22512	FILM FESTIVAL DONATIONS	5,000	1,000	5,000	0	0	0
48-38-22513	AZ COMM FOUNDATION-SHELTER MEDICAL	0	5,000	10,000	0	0	10,000
48-38-22514	AZ COMM FOUNDATION-CAT CAGES	0	5,000	0	0	0	0
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	0	0	0	650	20,650	0
48-38-22516	MOVIE IN THE PARK/EQUIPMENT	0	0	0	2,000	2,000	2,000
48-38-22517	HOLIDAY LIGHTS	0	0	0	4,414	4,414	0
48-38-22518	FIRE DEPARTMENT DONATIONS	0	0	0	0	2,500	2,500
	<b>Total Revenue-Donations</b>	<b>1,017,000</b>	<b>23,825</b>	<b>1,027,000</b>	<b>26,621</b>	<b>54,121</b>	<b>1,036,500</b>
48-40-22500	MISC DONATION EXP	1,000,000	2,775	1,000,000	2,739	2,130	1,000,000
48-40-22503	RYAN MIELE ENDOW/DOG KENNELS	0	1,621	0	0	0	0
48-40-22504	RYAN MIELE ENDOW/ANIMAL WELFARE	5,000	13,544	5,000	10,202	15,000	15,000
48-40-22506	FIREWORKS EXP	5,000	744	5,000	0	5,000	5,000
48-40-22507	PARKS AND REC MISC DONATIONS	0	0	0	0	1,907	0
48-40-22510	FIRE DEPT DONATIONS/ENGINE 81	2,000	0	2,000	0	520	2,000
48-40-22512	FILM FESTIVAL DONATION EXP	5,000	15,100	5,000	0	0	0
48-40-22513	AZ COMM FOUNDATION-SHELTER MEDICAL	0	5,000	10,000	0	0	10,000
48-40-22514	AZ COMM FOUNDATION-CAT CAGES	0	4,300	0	0	0	0
48-40-22515	LIBRARY DONATIONS SPEC BEQUEST	0	0	0	0	20,650	0
48-40-22516	MOVIE IN THE PARK/EQUIPMENT	0	0	0	0	2,000	2,000
48-40-22517	HOLIDAY LIGHTS	0	0	0	1,864	4,414	0
48-40-22518	FIRE DEPARTMENT DONATIONS	0	0	0	0	2,500	2,500
	<b>Total Expenses-Donations</b>	<b>1,017,000</b>	<b>43,084</b>	<b>1,027,000</b>	<b>14,805</b>	<b>54,121</b>	<b>1,036,500</b>

## Airport Fund

The City of Bisbee owns and operates the Bisbee Municipal Airport. There is an Airport Advisory Committee that meets on a regular basis as an advisory group for the operation and planning of the airport.

### Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Airport</b>							
50-34-12500	GAS REVENUE	25,000	21,344	25,000	5,943	12,000	25,000
50-36-13500	RENTS	13,860	10,684	13,860	6,288	13,000	13,860
50-36-13501	BISBEE AIRPARK-ACCESS FEES	1,600	1,488	1,600	0	0	1,600
50-36-13509	AIRPORT PROPERTY LEASE	1,200	869	1,200	0	0	1,200
50-38-99010	TRANSFERS FROM GENERAL FUND	0	0	35,000	0	0	12,500
	<b>Total Revenue Airport</b>	<b>41,660</b>	<b>34,385</b>	<b>76,660</b>	<b>12,231</b>	<b>25,000</b>	<b>54,160</b>
50-40-21000	ELECTRIC	3,180	3,320	3,180	1,597	3,200	3,180
50-40-22000	WATER	2,500	1,935	2,500	1,349	2,700	2,500
50-40-22550	SEWER AND GARBAGE SERV.	250	232	250	97	250	250
50-40-23000	GAS	630	933	630	386	630	630
50-40-24000	TELEPHONE & FAX	1,200	789	1,200	396	800	1,200
50-40-34000	CONTRACT SERVICES	500	0	500	0	0	500
50-40-37000	PROPERTY, CASUALTY, LIABILITY	3,600	3,320	3,600	0	3,600	3,600
50-40-41500	OFFICE SUPPLIES	0	0	0	0	0	0
50-40-42000	ADMIN SPECIAL SUPPLIES	250	460	250	0	0	250
50-40-42040	ADVERTISING	100	0	100	0	0	100
50-40-43110	CREDIT CARD FEES	2,000	1,675	2,000	776	1,600	2,000
50-40-43120	OTHER FEES	0	0	0	0	0	0
50-40-45100	DISPOSABLE EQUIP & TOOLS	200	90	200	0	0	200
50-40-45200	SAFETY EQUIP & SUPPLIES	200	0	200	0	200	200
50-40-45300	CUSTODIAL SUPPLIES	50	141	50	77	140	50
50-40-46000	OPERATIONAL EXPENSE	2,500	1,716	2,500	1,094	2,500	2,500
50-40-46501	FUEL FOR RESALE	21,000	18,808	21,000	13,781	21,000	21,000
50-40-50100	BLDG REPAIR & MAINT	2,000	139	2,000	926	2,000	2,000
50-40-55000	EQUIPMENT REPAIR & MAINT	1,000	0	1,000	0	500	1,000
50-40-61000	VEHICLE PARTS & LABOR	500	0	500	54	200	500
50-40-99018	AIRPORT GRANT MATCH	0	0	35,000	0	0	12,500
	<b>Total Expenses-Airport</b>	<b>41,660</b>	<b>33,558</b>	<b>76,660</b>	<b>20,533</b>	<b>39,320</b>	<b>54,160</b>

## Police Special Revenues and Grants

This fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and Racketeer Influenced Corrupt Organization Funds. Included in this fund are revenues and expenditures for Operation Stonegarden (Homeland Security) funds along with funds anticipated for Collaborative Border Region Alliance and Homeland Security.

The fund also receives and expends monies from Federal Asset Forfeitures in which the City is a participant.

### Fiscal Year 2016-17 Budget Highlights

Budget highlights for next year include continued grant funding through Homeland Security (Operation Stonegarden), which will cover \$50,000 for overtime.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Police Special Rev &amp; Grants</b>							
53-30-30002	MISC POLICE GRANTS	0	0	0	0	0	0
53-30-30003	HOMELAND SECURITY GRANTS	800,000	56,566	50,000	12,581	50,000	50,000
53-35-31000	DEPT OF JUSTICE VESTS	0	0	3,800	0	3,800	3,800
53-35-35000	FEDERAL ASSET FORFEITURES	16,561	0	16,561	0	16,561	0
53-36-11050	SERVICE REIMBURSEMENT-DHL	0	88,872	76,000	40,149	76,000	76,000
	<b>Total Revenue-Police Spec. Rev</b>	<b>816,561</b>	<b>145,438</b>	<b>146,361</b>	<b>52,730</b>	<b>146,361</b>	<b>129,800</b>
53-40-11050	SERVICE REIMBURSEMENT	800,000	50,175	61,000	21,156	76,000	76,000
53-40-11090	REIMBURSED ERE'S - DHL	0	38,697	0	18,993	15,000	0
53-40-30003	HOMELAND SECURITY GRANTS	0	27,340	50,000	12,000	50,000	50,000
53-40-31000	DEPT OF JUSTICE VESTS	0	0	3,800	0	3,800	3,800
53-40-35000	EXPENDITURES - FED ASSET FORFT	0	742	0	1,516	1,516	0
53-40-99901	TRANSFERS TO GENERAL FUND	16,561	10,082	31,561	3,581	0	0
	<b>Total Expenses-Police Spec. Rev</b>	<b>816,561</b>	<b>127,036</b>	<b>146,361</b>	<b>57,246</b>	<b>146,316</b>	<b>129,800</b>

## Wastewater Fund

The Wastewater Fund provides all collection and treatment of wastewater use in the City. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are also responsible for marking the Blue Stake requests as required. Wastewater staff are on-call 24-hours a day, seven days a week.

Last year the Solar Project at the Wastewater Plant was completed resulting in immediate savings in the electricity costs. This budget reflects a savings of \$43,000 and we anticipate saving \$460,000 over a 20-year span.

### Fiscal Year 2016-17 Budget Highlights

This budget does not reflect an increase in the sewer rate fees that has previously been based on an analysis of the updated rate study that reflect the most current revenue and expenditure estimates for next year as well as estimates for future years. The rate study will be revised annually to reflect the most current information available to the City.

If in the future, a determination is made to increase the sewer rate fees, action will be required by City Council to increase the sewer rate at the appropriate time.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Waste Water</b>							
54-30-22500	WIFA GRANTS/LOAN PROCEEDS	0	50,000	0	0	0	0
54-30-30000	NADB TRANSITION ASSIST. GRANT	0	1,057,031	0	0	0	0
54-30-30010	USDA WW IMPROVEMENT GRANT	350,000	667,897	360,000	0	0	0
54-30-91000	PROCEEDS FROM WIFA SOLAR LOAN	0	284,887	0	0	0	0
54-36-21000	INTEREST/PENALTIES EARNED	130,000	148,074	130,000	77,395	156,000	156,000
54-36-50000	MISCELLANEOUS REVENUE	32,000	23,018	32,000	2,939	6,000	32,000
54-37-10550	USER FEES	2,162,506	2,117,515	2,124,840	1,064,765	2,130,000	2,130,000
54-37-10551	SERVICE CHARGE/PENALTY	25,000	25,703	25,000	12,405	25,000	25,000
54-37-10552	HOOK-UP FEES	6,000	0	2,000	2,000	2,000	2,000
54-38-51000	CASH CARRY-FORWARD	251,884	0	0	0	0	516,569
54-38-99010	TRFS FROM GF, SALES TAX	400,000	347,408	351,780	168,595	338,000	351,429
	<b>Total Revenue-Waste Water</b>	<b>3,357,390</b>	<b>4,721,533</b>	<b>3,025,620</b>	<b>1,328,099</b>	<b>2,657,000</b>	<b>3,212,998</b>

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Waste Water</b>							
54-40-11000	SALARIES - GENERAL	338,163	325,424	308,062	138,238	236,818	270,426
54-40-11001	OVERTIME - GENERAL	61,425	37,706	61,425	20,726	40,800	52,000
54-40-11100	F.I.C.A.	25,220	22,180	22,908	9,772	17,212	19,990
54-40-11200	MEDICARE	5,898	5,187	5,358	2,285	4,025	4,675
54-40-11300	A.S.R.S.	46,352	42,111	42,380	17,983	31,843	37,014
54-40-11302	A.S.R.S. PENSION EXPENSE	0	(6,106)	0	0	0	0
54-40-11500	MEDICAL INSURANCE	51,375	47,569	39,481	18,092	31,443	40,287
54-40-11501	STANDARD DISABILITY INSURANCE	1,600	1,364	1,642	842	1,421	1,499
54-40-11505	DEFERRED COMP	7,181	6,830	6,573	3,107	5,399	6,370
54-40-11510	DENTAL INSURANCE	5,132	4,790	4,784	2,199	3,806	4,624
54-40-11600	LIFE INSURANCE	903	837	826	384	672	801
54-40-11700	WORKERS COMPENSATION	17,839	16,799	11,769	4,883	9,341	9,685
	<b>Waste Water Personnel Costs</b>	<b>561,088</b>	<b>504,691</b>	<b>505,208</b>	<b>218,511</b>	<b>382,780</b>	<b>447,371</b>

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
54-4012300	UNIFORMS & CLOTHING	800	424	800	197	400	800
54-40-13100	BUSINESS TRAVEL	800	20	800	1,707	2,000	800
54-40-13400	EDUCATION & TRAINING	4,000	778	4,000	2,835	4,000	4,000
54-40-13500	SUBSCRIPTIONS & DUES	500	400	500	0	500	500
54-40-21000	ELECTRIC	107,000	83,649	64,000	19,468	40,000	45,000
54-40-22000	WATER	3,850	1,070	3,850	745	1,600	3,850
54-40-24000	TELEPHONE & FAX	4,500	3,816	4,500	1,938	4,000	4,500
54-40-24001	INTERNET ACCESS FEE	950	714	950	398	800	950
54-40-31000	PROFESSIONAL FEES	0	0	0	4,100	4,100	0
54-40-34000	CONTRACT SERVICES	10,000	9,478	10,000	8,883	16,000	10,000
54-40-34100	DOC WORKERS	1,600	1,736	1,600	717	1,400	1,600
54-40-37000	PROPERTY, CASUALTY, LIABILITY	76,500	55,834	76,500	41,162	76,500	76,500
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	900	5,000	0	0	5,000
54-40-41500	OFFICE SUPPLIES	600	696	600	497	600	600
54-40-42020	PRINTING & REPRODUCTION	500	2,532	500	985	985	500
54-40-42030	BOOKS & REFERENCE MATERIALS	700	115	700	763	763	700
54-40-42050	NON CAP ADMIN EQUIP/FURN	1,000	0	1,000	544	1,000	1,000
54-40-43120	OTHER FEES	0	490	0	81	351	500
54-40-43500	POSTAGE	100	179	100	15	100	100
54-40-45100	DISPOSABLE EQUIPMENT & TOOLS	5,000	4,855	6,000	4,940	6,000	6,000
54-40-45200	SAFETY EQUIP & SUPPLIES	8,000	7,326	8,000	6,101	8,000	8,000
54-40-45300	CUSTODIAL SUPPLIES	1,400	1,657	1,400	1,542	3,000	1,400
54-40-46000	OPERATIONAL EXPENSES	4,000	4,588	15,000	7,451	15,000	15,000
54-40-46541	CHEMICALS	8,000	8,041	8,000	3,491	8,000	8,000
54-40-46542	LAB SUPPLIES & TESTING	34,000	29,563	20,000	10,843	20,000	20,000
54-40-46543	MANHOLE, PIPE, & FITTINGS	18,000	14,311	18,000	9,570	18,000	18,000
54-40-46544	SLUDGE REMOVAL	36,400	29,101	45,000	10,969	24,000	45,000
54-40-47000	PERMITS & LICENSES	14,000	24,931	14,000	7,081	14,000	14,000
54-40-47500	BAD DEBT	70,700	76,360	70,700	0	70,700	70,700
54-40-50100	BLDG REPAIR & MAINT	3,800	2,042	3,800	518	3,800	3,800
54-40-55000	EQUIPMENT REPAIR & MAINT	70,000	54,123	70,000	17,022	40,000	70,000
54-40-55010	EQUIPMENT RENTAL	0	2,784	0	2,784	2,784	0
54-40-55100	REPAIR & MAINT - OTHER	600	450	600	977	977	600
54-40-55200	NON CAP EQUIPMENT PURCHASES	2,000	1,584	2,000	0	2,000	2,000
54-40-61000	VEHICLE PARTS & LABOR	11,500	7,863	8,000	4,256	8,400	8,000
54-40-62002	TIRES	1,600	4,315	5,000	500	1,000	5,000
54-40-62003	GASOLINE	25,000	15,144	25,000	4,127	8,400	25,000
54-40-62004	DIESEL	7,000	10,137	7,000	1,403	3,000	7,000
54-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	1,000	61	200	1,000
54-40-89000	DEPRECIATION EXPENSE	0	0	0	0	0	0

54-40-91000	CAPITAL EXPENDITURES	7,500	49,845	7,500	165,584	165,584	200,000
54-40-95000	RESERVE ACCUMULATION	0	0	559,728	0	0	0
54-40-98000	PRINCIPAL PAYMENT - OFFSET	0	(789,572)	0	0	0	0
54-40-99010	TRANSFER TO ADMINISTRATION	9,565	9,565	4,089	2,045	4,089	2,414
54-40-99051	TRANSFERS TO CITY MANAGER	17,355	17,355	17,455	8,727	17,455	17,577
54-40-99052	TRANSFERS TO FINANCE	110,577	110,577	105,678	52,839	105,678	138,388
54-40-99057	TRANSFERS TO LEGAL SVCS	10,235	10,235	12,245	6,123	12,245	12,000
54-40-99075	TRANSFERS TO PUBLIC WORKS	15,942	15,942	16,307	8,154	16,307	21,610
54-40-99077	TRANSFERS TO GARAGE	10,015	10,015	12,197	6,099	12,197	17,126
54-40-99086	TRANSFERS TO DEBT SERVICE WWP	1,097,942	1,145,544	1,180,193	590,097	1,180,193	1,181,594
54-40-99090	TRFS TO RESERVES - DSR	116,771	116,771	101,120	50,560	101,120	106,518
54-40-99157	TRANSFER TO PW GRANTS	860,000	56	0	0	0	583,000
<b>Total Expenses-Waste Water</b>		<b>3,357,390</b>	<b>2,771,351</b>	<b>3,025,620</b>	<b>1,287,410</b>	<b>2,410,008</b>	<b>3,212,998</b>

## Sanitation Fund

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. The Sanitation Division consists of a supervisor, two container truck drivers, a three-man crew that does the hand pick-up in Old Bisbee, and two recycling attendants in conjunction with supervised inmate labor.

Recycling facilities are located at the Cochise County Transfer Station. The community interest in recycling has increased significantly over the last few years. This increase has also provided larger than expected loads at the drop off locations. The recycling center experiences more requests from the business community than can be currently served. The City of Bisbee is the leader in Cochise County for recycling and will continue to find ways to streamline and increase the recycling effort.

## Fiscal Year 2016-17 Budget Highlights

This budget reflects no rate increase for recycling services for the next year.

Funds are budgeted to replace equipment within the division using the vehicle replacement program implemented several years ago. We purchased a used garbage truck in FY2013-14 and two new trucks in FY2014-15.

Account Number	Account Description	FY 2015 Budget	FY 2015 Actual	FY 2016 Budget	YTD 12/31/15 Actual	FY 2016 Y/E Estimate	FY 2017 Proposed
<b>Sanitation</b>							
56-36-11400	RECYCLING REVENUE	35,000	17,801	35,000	6,234	13,000	15,000
56-37-10550	USER FEES	814,997	822,935	821,615	407,673	816,000	821,615
56-37-10551	USER FEES - RECYCLING	27,450	24,525	25,000	12,227	24,600	25,000
56-37-10553	SPECIAL PICK-UP FEES	700	544	1,500	190	400	1,500
56-38-51000	CASH CARRY-FORWARD	84,889	0	63,371	0	0	59,865
	<b>Total Revenue-Sanitation</b>	<b>963,036</b>	<b>865,805</b>	<b>946,486</b>	<b>426,324</b>	<b>854,000</b>	<b>922,980</b>
56-40-11000	SALARIES - GENERAL	274,912	275,562	277,085	132,756	255,426	267,101
56-40-11001	OVERTIME - GENERAL	3,500	5,074	3,500	4,353	8,800	3,500
56-40-11050	SALARIES - PART TIME	0	0	0	0	0	0
56-40-11100	F.I.C.A.	17,672	17,036	17,396	8,497	16,382	16,777
56-40-11200	MEDICARE	4,133	3,984	4,068	1,987	3,831	3,924
56-40-11300	A.S.R.S.	32,296	31,939	32,183	15,560	30,307	31,065
56-40-11302	A.S.R.S. PENSION EXPENSE	0	(4,630)	0	0	0	0
56-40-11500	MEDICAL INSURANCE	46,522	45,191	39,724	18,494	37,043	44,137
56-40-11501	STANDARD DISABILITY INSURANCE	1,233	1,107	1,319	703	1,314	1,421
56-40-11505	DEFERRED COMP	6,613	6,417	6,613	3,175	6,360	6,978
56-40-11510	DENTAL INSURANCE	4,084	3,939	4,207	1,662	3,467	4,191
56-40-11600	LIFE INSURANCE	831	805	831	394	794	877
56-40-11700	WORKERS COMPENSATION	24,811	23,507	17,027	7,852	16,220	16,143
	<b>Sanitation Personnel Costs</b>	<b>416,607</b>	<b>409,931</b>	<b>403,953</b>	<b>195,433</b>	<b>379,944</b>	<b>396,114</b>
56-40-12300	UNIFORMS & CLOTHING	400	723	400	311	650	1,000
56-40-12500	RECRUITMENT/EMPLOYMEE TESTING	1,000	0	1,000	0	0	0
56-40-13100	BUSINESS TRAVEL	600	375	600	0	200	1,000
56-40-13400	EDUCATION & TRAINING	3,000	0	3,000	270	270	2,000
56-40-21000	ELECTRIC	1,700	1,635	1,700	755	1,500	1,700
56-40-22000	WATER	400	0	400	0	0	400
56-40-23000	GAS	300	726	300	153	300	300
56-40-24000	TELEPHONE & FAX	500	1,478	500	1,236	2,472	3,000
56-40-34000	CONTRACT SERVICES	3,500	3,577	3,500	1,618	3,236	3,500
56-40-34100	DOC WORKERS	6,200	5,561	6,200	2,418	4,836	6,200
56-40-37000	PROPERTY, CASUALTY, LIABILITY	32,150	23,465	32,150	16,984	32,150	32,150
56-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	910	5,000	0	0	5,000
56-40-45100	DISPOSABLE EQUIP & TOOLS	400	113	400	0	400	400
56-40-45200	SAFETY EQUIP & SUPPLIES	1,000	532	1,000	551	1,000	2,000
56-40-45300	CUSTODIAL SUPPLIES	2,500	1,124	2,500	706	1,400	2,500
56-40-46000	OPERATIONAL EXPENSES	2,000	6,733	2,000	2,009	2,500	2,500
56-40-46561	COUNTY TIPPING FEES	176,000	204,655	176,000	86,569	174,000	180,000
56-40-46562	RECYCLING PROGRAM	10,000	12,611	10,000	3,937	8,000	5,000
56-40-47500	BAD DEBT	20,000	940	20,000	0	20,000	20,000
56-40-55000	EQUIPMENT REPAIR & MAINT	15,000	1,677	15,000	1,366	3,000	10,000
56-40-55200	NON CAP EQUIPMENT PURCHASES	22,000	10,255	22,000	3,058	6,000	22,000
56-40-61000	VEHICLE PARTS & LABOR	60,000	40,553	60,000	14,666	30,000	40,000
56-40-62002	TIRES	18,000	12,784	18,000	3,196	6,000	10,000
56-40-62003	GASOLINE	12,500	6,054	12,500	2,403	5,000	12,500
56-40-62004	DIESEL	20,000	22,125	20,000	7,317	15,000	15,000
56-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	1,000	0	0	1,000
56-40-89000	DEPRECIATION EXPENSE	0	54,841	0	0	0	0
56-40-95000	RESERVE ACCUMULATION	25,200	0	25,200	0	25,200	0
56-40-99010	TRANSFERS TO ADMIN & GEN	16,507	16,507	4,089	2,045	4,089	2,414
56-40-99051	TRANSFERS TO CITY MANAGER	0	0	6,982	3,491	6,982	7,031
56-40-99052	TRANSFERS TO FINANCE	46,747	46,747	45,320	22,660	45,320	74,901
56-40-99057	TRANSFERS TO LEGAL SVCS	3,071	3,071	3,674	1,837	3,674	3,600
56-40-99077	TRANSFERS TO GARAGE	10,015	10,015	12,196	6,098	12,196	29,358
56-40-99085	TRANSFER TO DEBT SERVICE	21,768	0	21,768	10,884	21,768	21,768
56-40-99975	TRANSFERS TO PW ADMIN	7,971	7,971	8,154	4,077	8,154	8,644
	<b>Total Expenses-Sanitation</b>	<b>963,036</b>	<b>907,689</b>	<b>946,486</b>	<b>396,048</b>	<b>825,241</b>	<b>922,980</b>

## Bisbee Public Works Grants

The Public Works Grants initiate projects outside the normal Public Works operations.

### Fiscal Year 2017-18 Budget Highlights

Funds have been set aside for a BECC grant for the sewer expansion/upgrades in Tintown, along with funding for the Old Bisbee Laterals.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>PW Grants</b>							
57-30-22502	WIFA GRANT/CDBG SEWER	50,000	0	0	17,000	17,000	0
57-30-22506	WWTP SOLAR GENERATOR SYSTEM	1,600,000	0	0	0	0	0
57-30-22508	USDA/RD TINTOWN	1,741,722	0	0	277,443	0	32,000
57-30-22510	MISC PUBLIC WORKS GRANTS	2,500,000	0	2,500,000	0	0	2,500,000
57-30-22554	WWTP UPGRADES - USDA	0	0	222,222	0	0	580,000
57-30-22555	TINTOWN DRAINAGE STUDY	0	0	0	0	0	31,960
57-30-22556	OB LATERALS/PHASE 1 CONSTR	0	0	0	0	0	560,000
57-38-99054	TRANSFER FROM SEWER	860,000	56	0	0	0	583,000
<b>Total Revenue</b>		6,751,722	56	2,722,222	294,443	17,000	4,286,960
57-40-22502	WIFA GRANT/CDBG-SEWER	110,000	0	0	50	0	0
57-40-22506	WWTP SOLAR GENERATOR SYSTEM	1,600,000	0	0	0	0	0
57-40-22508	USDA/RD TINTOWN	1,741,722	0	0	278,602	0	32,000
57-40-22510	MISC PUBLIC WORKS GRANTS	2,500,000	0	2,500,000	0	0	2,500,000
57-40-22554	WWTP UPGRADES - USDA	800,000	0	222,222	6,976	0	1,163,000
57-40-22555	TINTOWN DRAINAGE STUDY	0	0	0	0	0	31,960
57-30-22556	OB LATERALS/PHASE 1 CONSTR	0	0	0	0	0	560,000
<b>Total Expenses</b>		6,751,722	0	2,722,222	285,628	0	4,286,960

## Queen Mine Fund

The Mine Tour is an enterprise program for the City of Bisbee which means it operates with its own budget and funds generated from the tour to maintain, improve, and expand the tour as well as support the Visitors Center.

Funded by the sale of tour tickets and gift shop items, the Queen Mine Tour sees over 50,000 visitors a year from all 50 states and around the world. While the City owns the building once known as the Change House, Freeport-McMoRan leases the underground used for tours.

Recent Accomplishments of the Queen Mine Tour include:

- Safety upgrades included raising the ceiling height 2-4 ft along the escape way. This project required a large amount of blasting and removal of tons of rock. Installed a GOB fence in a section of escape way. Filled in an area with muck and extended the stair case. Freeport McMoran personnel have also recently completed additional safety upgrades.
- Installed bulkheads in raises that connected to the escape way. These bulkheads are located from 20 ft to 80 ft off the ground. This also required installation of two man-ways used to access the tops of the raises.
- Continue to upgrade safety improvements for tours including: fluorescent lights, displays, head frames, and working toward mine improvements required for the lease and MSHA standards.
- Facility improvement projects, restroom remodel, and landscaping. Our new plans call for remodeling Visitor Center's office.
- A continued, aggressive social media campaign on Facebook in English and Spanish has increased exposure to the tour and facilities.
- Created new position for train attendants, hired and trained individuals for continued safety standards.
- Investigation and preliminary planning for a new geology based tour.

## Fiscal Year 2016-17 Budget Highlights

Ongoing efforts to improve safety will remain the top priority. These will include infrastructure repairs and the rebuilding of locomotives along with continued cleaning of the mine shafts, shoring up and replacing timbers. Expanded routine maintenance schedules will help alleviate any threats to tourists and tour guides.

Capital Improvements to the Mine include purchasing locomotives, mine car wheels, battery charger and rail switch, track replacement and parking lot improvements.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
Queen Mine							
59-31-25000	TAX CREDITS TAKEN	400	375	0	153	320	0
59-34-15001	MERCHANDISE SALES	215,000	287,619	265,000	108,182	265,000	280,000
59-34-15010	MAIL ORDER SALES	200	1,610	200	1,208	2,400	1,400
59-34-17500	MINE TOURS	441,000	375,904	441,000	163,267	441,000	441,000
59-36-11600	OVER/SHORT	0	(211)	13	(7)	0	0
59-36-15003	VENDING MACHINE SALES	3,000	2,315	1,300	1,118	2,240	1,200
59-36-35000	OTHER REVENUE	0	10	0	0	0	0
59-38-99235	CASH CARRY-FORWARD	244,256	0	255,207	0	0	316,401

**Total Revenue-QM**

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
59-40-11000	SALARIES - GENERAL	163,925	163,207	149,926	84,356	167,536	166,360
59-40-11001	OVERTIME - GENERAL	2,000	1,173	2,000	396	800	2,000
59-40-11050	SALARIES - PART TIME	121,711	82,726	159,921	40,721	107,125	165,672
59-40-11100	F.I.C.A.	18,085	15,122	19,335	7,660	17,079	20,710
59-40-11200	MEDICARE	4,230	3,537	4,522	1,791	3,994	4,843
59-40-11300	A.S.R.S.	16,178	17,282	18,719	7,862	15,724	16,175
59-40-11301	ALTERNATE CONTRIBUTIONS, A.S.R.S.	6,475	2,749	4,498	1,599	3,200	3,484
59-40-11302	A.S.R.S. PENSION EXPENSE	0	(2,505)	0	0	0	0
59-40-11402	ALTERNATE CONTRIBUTIONS, P.S.P.R.S.	0	0	0	0	0	0
59-40-11500	MEDICAL INSURANCE	28,541	27,590	24,371	11,815	24,371	25,661
59-40-11501	STANDARD DISABILITY INSURANCE	892	740	822	481	962	825
59-40-11505	DEFERRED COMP	4,057	3,922	4,057	2,029	4,057	4,057
59-40-11510	DENTAL INSURANCE	2,716	2,514	2,392	1,196	2,392	2,392
59-40-11600	LIFE INSURANCE	459	442	510	230	460	510
59-40-11700	WORKERS COMPENSATION	10,065	8,016	9,070	2,662	5,324	8,870

**Queen Mine Personnel Costs**

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
59-40-12300	UNIFORMS & CLOTHING	1,600	1,083	1,600	1,121	1,200	1,300
59-40-13400	EDUCATION & TRAINING	2,000	0	1,000	0	1,000	1,000
59-40-21000	ELECTRIC	12,000	15,762	23,000	7,167	18,000	20,000
59-40-22000	WATER	1,500	1,670	1,500	1,223	1,700	1,700
59-40-22550	SEWER AND GARBAGE SERV.	4,757	4,552	4,757	1,897	4,757	4,757
59-40-23000	GAS/WOOD	2,000	0	2,000	1,450	2,000	2,000
59-40-24000	TELEPHONE & FAX	2,000	1,855	1,900	929	1,900	1,900
59-40-24001	INTERNET ACCESS FEE	900	779	925	448	925	925
59-40-24110	RENT/LEASE	1,200	10	1,200	0	1,200	1,200
59-40-31000	PROFESSIOAL FEES	0	0	0	0	0	40,000
59-40-34000	CONTRACT SERVICES	800	1,748	800	766	766	800
59-40-34100	DOC WORKERS	1,900	1,359	1,900	588	1,500	1,900
59-40-36000	MAINTENANCE & SUPPORT AGREEMNTS	800	0	800	275	500	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	40,000	30,506	40,000	0	32,000	40,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	500	0	500	0	0	500
59-40-41500	OFFICE SUPPLIES	3,500	4,245	3,500	899	3,500	3,500
59-40-42020	PRINTING & REPRODUCTION	0	180	0	0	0	0
59-40-42040	ADVERTISING	22,000	28,785	32,000	15,151	32,000	32,000
59-40-42050	NON CAP ADMIN EQUIP	0	3,102	0	0	0	2,500
59-40-43110	CREDIT CARD FEES	16,000	15,592	16,000	6,653	16,000	16,000
59-40-43500	POSTAGE	400	89	400	310	400	400
59-40-45100	DISPOSABLE EQUIP & TOOLS	2,000	0	2,000	0	2,000	2,000
59-40-45200	SAFETY EQUIP & SUPPLIES	10,000	1,862	10,000	8,262	10,000	10,000
59-40-45300	CUSTODIAL SUPPLIES	2,500	2,471	3,000	1,454	3,000	3,000
59-40-46000	OPERATIONAL EXPENSES	7,000	873	7,000	650	7,000	7,000
59-40-46030	CONCESSION SUPPLIES	1,500	623	1,000	284	800	800
59-40-46591	MERCHANDISE	100,000	111,456	120,000	62,362	120,000	135,000
59-40-55000	EQUIPMENT REPAIR & MAINT	17,000	1,890	17,000	4,730	17,000	17,000
59-40-55100	REPAIR & MAINT - OTHER	9,000	11,046	9,000	6,881	9,000	25,000
59-40-61000	VEHICLE PARTS & LABOR	1,000	689	1,000	303	1,000	1,000
59-40-62003	GASOLINE	1,500	777	1,000	288	1,000	1,000
59-40-62004	DIESEL	0	11	0	0	0	0
59-40-89000	DEPRECIATION EXPENSE	0	12,586	0	0	0	0
59-40-99010	TRANSFERS TO ADMIN & GEN	17,794	17,794	17,771	8,886	17,771	15,338
59-40-99020	TRANSFER BED TAX/V	16,000	16,000	16,000	8,000	16,000	16,000
59-40-99052	TRANSFERS TO FINANCE	24,254	24,254	22,907	11,454	22,907	25,122
59-40-99057	TRANSFERS TO LEGAL SVCS	5,117	5,117	5,117	2,559	5,117	6,000
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	196,000	0	196,000	0	0	181,000
<b>Total Expenses-QM</b>		<b>903,856</b>	<b>645,281</b>	<b>962,720</b>	<b>317,788</b>	<b>704,967</b>	<b>1,040,001</b>

## Miscellaneous Grants

This budget reflects grant funds not accounted for elsewhere in the budget. These include library, parks, and tourism grants as well as transportation grants for buses.

### Fiscal Year 2016-17 Budget Highlights

Requests for this budget include an allocation for miscellaneous grants to allow for potential grant opportunities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Misc Grants</b>							
78-30-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-30-23202	ADOT - BISBEE BUS	112,500	0	0	0	0	78,660
78-30-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-38-99996	TRANSFERS FROM BISBEE BUS	12,500	9,315	0	0	0	19,665
	<b>Total Revenue</b>	<b>5,140,000</b>	<b>9,315</b>	<b>5,015,000</b>	<b>0</b>	<b>0</b>	<b>5,113,325</b>
				0			
78-40-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-40-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-40-91000	CAPITAL EXPENDITURES-BISBEE BUS	125,000	0	0	0	0	98,325
	<b>Total Expenses</b>	<b>5,140,000</b>	<b>0</b>	<b>5,015,000</b>	<b>0</b>	<b>0</b>	<b>5,113,325</b>

## Debt Service

This fund accounts for the accumulation of resources and payment of general long-term debt principle and interest payments. Budgeted funds are transferred into this fund from the various funding sources. These funds are then used to make the appropriate debt payments on one garbage truck and two police cars. Funds have been budgeted for additional vehicle based on Council approval.

### Fiscal Year 2016-17 Budget Highlights

This year's budget reflects the principle and interest payments due on general long-term debt of the City.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Debt Service</b>							
85-38-99010	TRANSFER FROM GF ADMIN/GEN	62,874	62,874	47,021	23,511	47,021	15,000
85-38-99039	TRANSFERS FROM RICO FUND	0	16,561	0	0	0	16,561
85-38-99056	TRANSFER FROM SANITATION	21,768	0	21,768	10,884	21,768	21,768
	<b>Total Debt Service Revenue</b>	<b>84,642</b>	<b>79,435</b>	<b>68,789</b>	<b>34,395</b>	<b>68,789</b>	<b>53,329</b>
85-70-81000	PRINCIPAL PMTS, LEASE PURCHASE	75,993	43,784	63,716	39,896	49,716	51,305
85-70-81500	INTEREST PMTS, LEASE PURCHASE	8,649	2,529	5,073	2,425	3,489	2,024
	<b>Total Debt Service Expenses</b>	<b>84,642</b>	<b>46,313</b>	<b>68,789</b>	<b>42,321</b>	<b>53,205</b>	<b>53,329</b>

## Debt Service for Wastewater Project

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Project, and includes the annual debt payments for Water Infrastructure Finance Authority (WIFA) and USDA Rural Development. Funds are also budgeted for debt service reserves, repair and replacement reserves, and operating and maintenance reserves required by WIFA, USDA, and North American Development Bank. Transfers from the Wastewater Fund support these payments.

### Fiscal Year 2016-17 Budget Highlights

This budget includes all payments due in Fiscal Year 2016-17.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Debt Service for WWTP</b>							
86-36-21000	INTEREST INCOME	100	217	100	113	200	100
86-38-99000	TRANSFERS IN - DEBT SERVICE	1,097,942	1,145,544	1,180,193	590,097	1,180,193	1,181,594
86-38-99010	TRFS IN-DEBT SERVICE RESERVES	116,771	116,771	101,120	50,560	101,120	106,518
	<b>Total Revenue</b>	<b>1,214,813</b>	<b>1,262,532</b>	<b>1,281,413</b>	<b>640,770</b>	<b>1,281,513</b>	<b>1,288,212</b>
86-40-98010	RESERVE ACCUMULATION	116,871	0	101,120	0	101,120	106,518
86-80-81000	PRINCIPAL PAYMENTS	747,489	789,294	836,091	808,815	808,815	829,355
86-80-81500	INTEREST PAYMENTS	350,453	369,107	344,202	371,416	371,416	352,339
	<b>Total Expenses</b>	<b>1,214,813</b>	<b>1,158,401</b>	<b>1,281,413</b>	<b>1,180,231</b>	<b>1,281,351</b>	<b>1,288,212</b>

## Youth Fund

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. Interest income and fund balances from previous years activity in excess of the \$103,000 may be budgeted for programs and expenditures consistent with the purposes of this fund.

### Fiscal Year 2016-17 Budget Highlights

Funds are budgeted for potential operating expenditures, capital expenditures, and fund-raising activities pertinent to youth and youth activities. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2016 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Youth Fund</b>							
89-36-21000	INTEREST INCOME	500	469	0	99	200	0
89-36-50010	FUND RAISING PROCEEDS	2,000	0	0	0	0	0
89-36-99925	CASH CARRY-FORWARD	11,500	0	55,000	0	0	55,000
	<b>Total Revenue</b>	<b>14,000</b>	<b>469</b>	<b>55,000</b>	<b>99</b>	<b>200</b>	<b>55,000</b>
89-40-50000	AUTHORIZED EXPENDITURES	4,000	500	0	0	0	0
89-40-50010	FUND RAISING EXPENSES	0	0	0	0	0	0
89-40-90000	CAPITAL EXPENDITURES	10,000	0	0	0	0	0
89-40-99099	TRANSFER TO CAPITAL PROJECTS	0	0	55,000	0	0	55,000
	<b>Total Expenses</b>	<b>14,000</b>	<b>500</b>	<b>55,000</b>	<b>0</b>	<b>0</b>	<b>55,000</b>

## Bisbee Bus Fund

The Bisbee Bus operations are primarily funded through the Arizona Department of Transportation's 5311 program. Additional funds to support the Bisbee Bus are provided from a 5310 ADOT Program, AAA, and SEAGO. General funds are also utilized for matching funds. Bisbee currently owns 3 buses, which are required to be under lien with ADOT for the duration of 5 years or 200,000 miles.

The day to day operations of the Bisbee Bus are contracted through City of Douglas which provides drivers, safety training and oversight of operations, ridership, marketing and administration.

The Bisbee Bus runs a fixed route deviated service Monday thru Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tin Town, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, .50 for seniors, and .25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes at the Senior Center.

The current contract is with the City of Douglas which was awarded this year. For the first time, ADOT 5311 Budget was required to be submitted as a bi-annual budget.

36,000 riders took the Bisbee bus last year. 64% of those riders were elderly and/or disabled.

### Fiscal Year 2016-17 Budget Highlights

The 2016-2017 fiscal year budget includes expanding the route through Hereford and Palominas to Sierra Vista. A feasibility study was included in this year's budget.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/16 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Bisbee Bus</b>							
96-30-50045	SEAGO TRANSPORTATION	18,650	18,649	18,650	5,741	60,000	18,650
96-30-50050	BUS LOCAL SHARE	10,500	10,318	10,500	6,687	11,000	11,500
96-30-50060	FEDERAL SHARE	278,000	175,716	287,500	84,130	168,000	306,150
96-38-99010	TRANSFERS FROM GEN FUND	12,500	9,315	3,700	0	3,700	19,665
	<b>Total Revenue</b>	<b>319,650</b>	<b>213,998</b>	<b>320,350</b>	<b>96,558</b>	<b>242,700</b>	<b>355,965</b>
96-40-41505	ADMIN MISC EXPENSES	3,500	3,257	3,000	105	3,000	3,500
96-40-41606	CONTRACTOR OPERATING EXPENSES	219,000	173,908	229,000	27,514	229,000	231,500
96-40-41607	CITY OPERATING EXPENSE	33,550	19,991	33,550	28,846	33,550	41,000
96-40-43500	POSTAGE	100	97	100	1	50	300
96-40-52500	PROPERTY, CASUALTY, LIABILITY	12,000	5,596	10,000	4,051	10,000	10,000
96-40-62000	FUEL & LUBRICANTS	39,000	23,325	41,000	8,969	25,000	50,000
96-40-99078	TRANSFER GRANT MATCH	12,500	9,315	3,700	0	3,700	19,665
	<b>Total Expenses</b>	<b>319,650</b>	<b>235,489</b>	<b>320,350</b>	<b>69,486</b>	<b>304,300</b>	<b>355,965</b>

## Capital Improvements Program Fund

The Capital Improvements Fund was established by City Council to receive funds from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

## Fiscal Year 2016-17 Budget Highlights

This budget reflects very few new programs to be constructed with existing funds. But does include a start of a replacement vehicle program along with a City Admin vehicle. The Queen Mine is scheduled to continue its Capital Improvement Program at the Mine. This includes an interior renovation, for the Visitor Center , a locomotive, battery charger, mine car wheels; switch and track replacement along with some parking lot maintenance.

There is limited current funding available for capital improvement projects. This fund is not expected to grow significantly in future years , other than through tax revenues allocated for this purpose, unless significant surplus properties are sold from the City's inventory.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>YTD 12/31/15 Actual</u>	<u>FY 2016 Y/E Estimate</u>	<u>FY 2017 Proposed</u>
<b>Capital Improvements</b>							
99-30-50999	MISC. INCOME	0	12,230	0	0	4,000	0
99-36-55012	FREEPORT STREET SETTLEMENT	0	0	0	133,000	133,000	0
99-38-51000	CASH CARRY-FORWARD	255,000	0	965,000	0		550,000
99-38-99010	TRANSFERS FROM GENERAL FUND	0	80,322	0	0	0	35,000
99-38-99020	TRANSFERS FROM VISITOR CENTER	0	0	0	0	0	50,000
99-38-99021	TRANSFER FROM STREETS	380,000	103,000	145,000	0	0	0
99-38-99050	TRANSFER FROM AIRPORT FUND	0	0	0	0	0	0
99-38-99054	TRANSFER FROM WASTEWATER	0	0	0	0	0	0
99-38-99056	TRANSFER FROM SANITATION	0	0	0	0	0	0
99-38-99059	TRANSFER FROM QUEEN MINE	196,000	0	196,000	0	0	181,000
99-38-99089	TRANSFER FROM YOUTH FUND	0	0	55,000	0		55,000
<b>Total Revenue</b>		<b>831,000</b>	<b>195,552</b>	<b>1,361,000</b>	<b>133,000</b>	<b>137,000</b>	<b>871,000</b>
99-40-02001	VISITOR CENTER/BED TAX INCR	0	0	0	0	0	50,000
99-40-02101	MULE GULCH CHANNEL BRIDGE EVALS	100,000	0	110,000	0	0	0
99-40-02102	GLASS SIDEWALKS FAIR BLDG	35,000	0	35,000	0	0	0
99-40-02103	CASTLEROCK EROSION CONTROL	110,000	0	0	0	0	0
99-40-02104	STREET REPLACEMENT	135,000	0	0	0	0	0
99-40-05402	CITY HALL HEATING & COOLING SYSTEM	120,000	0	400,000	0	0	350,000
99-40-05403	FIRE DEPARTMENT ROOFS (2)	100,000	0	100,000	0	0	100,000
99-40-05404	14TH TERRACE SUBDIVISION STORM DRAIN	35,000	0	35,000	0	0	0
99-40-05405	LIBRARY HEATING & COOLING SYSTEM	0	0	50,000	0	0	50,000
99-40-05406	CITY HALL ELEVATOR	0	0	200,000	0	0	0
99-40-05407	FIRE ESCAPES	0	0	100,000	0	0	0
99-40-05408	FEMA -MULE GULCH CHANNEL DRAINAGE	0	0	80,000	0	0	80,000
99-40-08501	CITY POOL REFURBISH	0	0	55,000	0	0	55,000
99-40-05900	QUEEN MINE TRAIN MINE CAR WHEELS	34,000	0	34,000	0	0	34,000
99-40-05901	INTERIOR RENOVATION -	15,000	0	15,000	0	0	0
99-40-05903	QM RAIL SWITCH /TRACK REPLACEMENT	25,000	0	25,000	0	0	25,000
99-40-05904	QM LOCOMOTIVES	100,000	0	100,000	0	0	100,000
99-40-05905	QM LOCOMOTIVE BATTERY CHARGER	12,000	0	12,000	0	0	12,000
99-40-05908	QM PARKING LOT MAINTENANCE	10,000	0	10,000	0	0	10,000
99-40-18000	PARKS IMPROVEMENTS	0	80,322	0	0	0	0
99-40-80010	PROJECT COST	0	93,024	0	0	0	0
99-40-90400	EQUIPMENT/VEHICLE	0	103,000	0	0	0	55,000
<b>Total Expenses</b>		<b>831,000</b>	<b>276,346</b>	<b>1,361,000</b>	<b>0</b>	<b>0</b>	<b>871,000</b>
<b>Total Expenses - All Funds</b>		<b>\$29,950,230 -</b>		<b>\$26,969,258 -</b>	<b>-</b>		<b>\$28,298,397</b>



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

DATE ACTION SUBMITTED: <u>May 10, 2016</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: <b>DISCUSSION AND POSSIBLE APPROVAL ON AN AGREEMENT WITH GRASSO LAW FIRM FOR LEGAL REPRESENTATION FOR THE PSPRS LOCAL BOARD.</b>	

**FROM:**        **Jestin D. Johnson, City Manager**

**RECOMMENDATION:**        **Approval**

**PROPOSED MOTION:**        **I move to approve the agreement with Grasso Law Firm for legal representation for the PSPRS Local Board.**

**DISCUSSION:**

The PSPRS Local Board is required to retain independent counsel and the City of Bisbee is required to pay the legal costs (A.R.S. 38-847.N). The Local Board will soon be considering a request for medical retirement and will need legal assistance and advice during the process to ensure all rights are recognized and processed correctly. The Grasso Law Firm hourly fees are reduced from \$275 to \$240 for attorneys and \$110 for paralegals. The primary legal contact is Hannah Auckland, Attorney.

**FISCAL IMPACT:**        **\$5,000**

**DEPARTMENT LINE ITEM ACCOUNT:**        **10-62-31100**

**BALANCE IN LINE ITEM IF APPROVED:**        **0**

Prepared by:   
**Jestin D. Johnson**  
City Manager

Reviewed by:   
**Ashlee Coronado**  
City Clerk



**GRASSO LAW FIRM**  
Trial Attorneys

Hannah Auckland, Attorney  
(480) 739-1206  
hauckland@grassolawfirm.com

April 21, 2016

VIA U.S. Mail and Email - sbuono@bisbeeaz.gov

Sharon Buono, Board Secretary  
Bisbee Police PSPRS Local Board  
118 Arizona Street  
Bisbee, Arizona 85603

RECEIVED  
APR 25 2016  
CITY OF BISBEE  
FINANCE DEPARTMENT

Re: Legal Representation Agreement: Bisbee Police PSPRS Local Board

Dear Ms. Buono:

Thank you for taking the time to talk about the services you are seeking regarding independent legal counsel for the Bisbee Police PSPRS Local Board. We appreciate your interest in retaining GRASSO LAW FIRM, P.C., to serve as the Board's legal counsel in accordance with Arizona Revised Statutes § 38-847.N. We have completed our conflict check and I would be pleased to undertake this representation.

The Arizona State Bar recommends that each client be clearly informed in writing of the terms of engagement when employing legal counsel. We believe this is a good practice, and have adopted it as our own policy. Therefore, we would like to take this opportunity to set out the terms of our representation.

**Retainer.** Although we normally require a retainer, based on the Local Board's status as a government client, we are not asking for a retainer at this time. Invoices for fees and costs will be rendered on a monthly basis for time expended and costs incurred during the previous month.

**Fees and Costs.** We determine our fees by multiplying the number of hours worked on your behalf by the hourly rates of the attorneys and paralegals who provide services to you. We adjust our rates periodically. They are available to you at any time upon request.



Grasso Law Firm  
1111 West McDowell Street, Suite 100  
Phoenix, Arizona 85001

1111 West McDowell Street, Suite 100  
Phoenix, Arizona 85001

Phone: (480) 739-1206

Sharon Buono, Board Secretary  
Bisbee Police PSPRS Local Board  
April 21, 2016  
Page 2

**RECEIVED**  
APR 25 2016  
CITY OF BISBEE  
FINANCE DEPARTMENT

I will be your primary contact at the GRASSO LAW FIRM and I am willing to serve at a reduced billing rate of \$240 per hour (my current hourly rate is \$275). Should any other attorney or paralegal at the firm work on your matters, their time will be billed as follows:

Attorneys	\$240 per hour
Paralegals	\$110 per hour

We record and bill for our time in tenths of an hour. Our bills will include the time we spend researching factual and legal issues, negotiations, conferences, review and preparation of various documents or pleadings, attending Local Board meetings, conducting discovery, making court appearances, travel, telephone calls and emails.

As we discussed, I will work with the Local Board to establish procedures to minimize the Board's legal expenses (such as telephone consultations and telephone "stand-by" procedures for routine Board meetings).

In addition to our fees, you will be responsible for charges and expenses we incur on behalf of the Local Board. We normally charge them to you monthly as the firm receives and processes bills. Our standard costs are set forth in the attached sheet. In the unlikely event of costs or third-party charges that exceed \$500, we may ask you to pay those invoices directly and in a timely manner.

Because the Board is required to retain independent counsel and the City of Bisbee is required to pay for the Board's counsel (A.R.S. § 38-847.N), I suggest that this Legal Representation Agreement be presented to the Chair of the Local Board and the appropriate governmental authority if such governmental approval is necessitated by Bisbee's procurement requirements.

The GRASSO LAW FIRM prepares statements each month for mailing by the 15th. The statements will show the fees and charges incurred during the previous month. We will address our statements to you at the above address unless directed otherwise. If you wish to have us furnish copies to anyone else, please let us know. Our federal taxpayer identification number appears on our statements.

Our invoices are due and payable upon receipt. We may withdraw from the representation, after reasonable notice, if our bills are not paid when due. We reserve the right upon 10 days advance notice to you to charge interest on past due amounts at 1.5% per month.



Sharon Buono, Board Secretary  
Bisbee Police PSPRS Local Board  
April 21, 2016  
Page 3

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We may furnish budgets or other estimates of fees or costs based on our experience and understanding of the matter. Any estimate is not intended to be binding, is subject to unforeseen circumstances, and is by its nature inexact. It is not considered a "cap" or "flat fee" unless expressly stated in writing.

Retention of Documents. During our representation, we are likely to receive copies or originals of documents or other materials belonging to you or others. Once the matter to which those materials relate has been concluded, we will have no further responsibility to maintain such materials unless we expressly agree otherwise. If you do not ask for the return of such materials within one year after the closing of the matter to which they relate, we may destroy them in accordance with our normal file retention policies.

Other Matters. This letter sets forth the terms of our engagement on this matter and, unless other terms are specifically agreed to, on any matters we are later asked to handle.

As I am sure you are well aware, the attorney-client relationship is one of mutual trust and confidence. As the responsible attorney, I will do my very best to see that you are satisfied not only with the firm's services, but also with the fees charged for those services. Should you have any questions or comments regarding our services, our fees, or the status of the case, please do not hesitate to contact me.

I very much appreciate this opportunity to work with the Bisbee Police PSPRS Local Board. I encourage you or the Board to bring to our attention at any time any questions or concerns you or the Board may have concerning either our services or our fees.

If this letter and the terms of our representation, including the charges for our professional services and costs, are acceptable to you, please sign and date this letter and return the original signature at your earliest convenience. Please be advised that we require that the signed copy of this letter be returned prior to commencing work on your projects.

Sincerely,



Hannah Auckland

Enclosures



**RECEIVED**

**APR 25 2016**

**CITY OF BISBEE  
FINANCE DEPARTMENT**

Sharon Buono, Board Secretary  
Bisbee Police PSPRS Local Board  
April 21, 2016  
Page 4

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**I HAVE REVIEWED THIS LETTER AND  
THESE TERMS ARE APPROVED**

DATE: \_\_\_\_\_

\_\_\_\_\_  
**NAME, TITLE [E.G. BOARD SECRETARY OR CHAIRMAN]  
Bisbee Police PSPRS Local Board**

DATE: \_\_\_\_\_

\_\_\_\_\_  
**NAME, TITLE [E.G. CITY MANAGER]  
CITY OF BISBEE**



RECEIVED

APR 25 2016

CITY OF BISBEE  
FINANCE DEPARTMENT

**STATEMENT OF CHARGES**

- Mail:** There is no charge for regular mail unless a single mailing exceeds \$10.00. Clients are charged the actual cost of express mail and bulk mailings, as well as air express mail couriers.
- Photocopying:** Clients are charged \$0.20 per page for photocopies that are done in-house at GRASSO LAW FIRM, P.C. When the size of photocopying job, nature of a photocopying job, or time constraints dictate, photocopying jobs will be sent to outside vendors, and clients are charged the actual costs charged by the outside vendor.
- Facsimile:** Clients are charged \$0.50 per page plus the telephone expense for outgoing faxes.
- Messengers:** Clients are charged the actual costs of outside messenger service. In some instances, GRASSO LAW FIRM personnel may be used in lieu of an outside messenger service to reduce delivery time. In such cases, client agrees to pay such delivery charges comparable to those of outside messenger services.
- Computer Research:** GRASSO LAW FIRM uses Westlaw computer-assisted research. GRASSO LAW FIRM bills clients for any services not covered by GRASSO LAW FIRM'S standard plan.
- Other Representation Costs:** Any other charges to GRASSO LAW FIRM from third-parties in connection with its clients' representation are charged to the client at GRASSO LAW FIRM'S actual cost. When asked by GRASSO LAW FIRM, clients may be required to pay larger third-party invoices directly and in a timely manner.





**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 12, 2016

**REGULAR**       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**       **ORDINANCE**       **FORMAL ACTION**       **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE DIRECTION TO STAFF ON THE PETITION RECEIVED FROM LAURA SMITH REGARDING THE BISBEE FARMERS MARKET.**

**FROM:**      **Ronald Oertle, Mayor**

**RECOMMENDATION:**

**PROPOSED MOTION:**

**DISCUSSION:**

Ms. Smith presented Mayor and Council with a petition regarding the Bisbee Farmers Market at the April 5<sup>th</sup> Council Session. She is requesting that Mayor and Council consider taking the following actions:

- Change the status of the Bisbee Farmers' Market from "A Special Event" to a weekly Community Service and Outreach Program.
- Eliminate any and all past fees
- Change payment status to \$40.00 per week to cover the cost incurred by the City for park usage.
- Co-sponsor the Bisbee Farmers Markets' for advertising purposes (the City would not be responsible for any expenses just the name)

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Justin Johnson  
Justin Johnson  
City Manager

DATE TAKEN OUT: April 5, 2016

**PETITION TO THE MAYOR AND CITY COUNCIL**

**RECEIVED**

I/We, Petition the Mayor and the City Council of the City of Bisbee because:

Please see attachment

APR 05 2016

CITY CLERK'S OFFICE  
CITY OF BISBEE

(State Problem)

**ACTION DESIRED**

I/We would like the Mayor and Council to consider taking the following action(s):

(State Possible Solution to Problem. Be SPECIFIC.)

**THIS PETITION WILL BE CONSIDERED AND ANY ACTION WILL BE TAKEN WITHIN THREE REGULAR CITY COUNCIL MEETINGS.**

DATE	SIGNATURE	PRINTED NAME	ADDRESS
4-2-16	<i>Laura Smith</i>	LAURA Smith	7115 N. Wiggins, McNeal
4-2-16	<i>Dan Maldonado</i>	Dan Maldonado	129 Huachuca Lane Bisbee
4/2/16	<i>Dennis Moroney</i>	Dennis Moroney	POB 7, McNeal 85617
4-2-16	<i>Duane E Doane</i>	Duane E Doane	118 Vista Drive Bisbee, AZ
4/5/16	<i>James Burke</i>	James Burke	11 Yucca St. Bisbee AZ 85603

Signed: *Laura Smith*  
Circulator

## PETITION TO THE MAYOR AND CITY COUNCIL

We petition the Mayor and City Council of the City of Bisbee because:

After 15 years of community service, continued development of sustainable food security, and a variety of educational venues, the Bisbee Farmers' Market would like to have its status changed from "A Special Event" to one that more accurately reflects the services that the market provides.

### ACTION DESIRED

We would like the Mayor and Council to consider taking the following actions:

- \* Change the status of the Bisbee Farmers' Market from 'A Special Event' to a weekly COMMUNITY SERVICE AND OUTREACH PROGRAM.
- \* Eliminate any and all past fees
- \* Change payment status to \$40.00 per week to cover the cost incurred by the City for park usage.
- \* Co-sponsor the Bisbee Farmers' Market for advertising purposes (the City would not be responsible for any ~~work~~ <sup>expenses</sup> -- just the name).

Thank you for your time and consideration. You may contact me for any further discussion at : email---- [laura.haba@gmail.com](mailto:laura.haba@gmail.com) or  
cell----- 520-236-8409

*Laura Smith*  
*Mgr. Bisbee Farmers Market*



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 10th, 2016

**REGULAR**       **CONSENT**

**TYPE OF ACTION:**  
**RESOLUTION**       **ORDINANCE**       **FORMAL ACTION**       **OTHER**

**SUBJECT:** **DISCUSSION AND POSSIBLE APPROVAL OF A SPECIAL USE PERMIT 16-01, SUBMITTED BY KIMBER WRIGHT FOR THE PURPOSE OF ALLOWING HER TO OPERATE A USED CAR SALES LOT FROM PROPERTY ZONED C-1.**

**FROM:** Joe Ward, Zoning Inspector

**RECOMMENDATION:** Approval of Special Use Permit 16-01

**PROPOSED MOTION:** I move to approve Special Use Permit 16-01 for the purpose of allowing car sales at 102 Bisbee Traffic Circle with the following conditions:

1. The Applicants shall submit a photograph of their proposed signage to the Mayor and Council to go into the packet for public hearing.
2. The applicants shall present a revised site plan with parking and a very clear circulation pattern, that this go into the Council's packet and they have that in advance of the Council meeting.
3. The applicants shall demonstrate that they have done the permitting process for right of way with ADOT
4. The applicant shall be limited to six cars maximum, (for sale) on the business.
5. Approval is subject to the applicant adhering to all other conditions that may be required, subject to any other agencies or jurisdictions as may be required.

**DISCUSSION:** A Special Use Permit application has been submitted by Kimber Wright, a tenant of the property at 102 Bisbee Traffic Circle. For the purpose of allowing her to operate a used car sales lot on property zoned C-1. Vehicle sales, is not an approved use For C-1 zoning.

On April 21<sup>st</sup> 2016, Bisbee's Planning and Zoning Commission unanimously approved sending this application on to the Mayor and City Council with their recommendation that this Special Use Permit be approved with the conditions 1-5 listed above in the proposed motion.

**FISCAL IMPACT:** \$300.00

**DEPARTMENT LINE ITEM ACCOUNT:** 10-32-10400

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Joe Ward  
Joe Ward, Zoning Inspector

Reviewed by: Jestin Johnson  
Jestin Johnson, City Manager



COMMUNITY DEVELOPMENT  
PLANNING & ZONING

CITY OF BISBEE

PAID

FEB 11 2016

RECEIVED

FEB 11 2016

CITY OF BISBEE  
FINANCE DEPARTMENT

### Special Use Permit Application

Applicant Name Kimber Wright  
Applicant Mailing Address 3434 S. Mesquite Ridge Bisbee, AZ  
Applicant Phone# 520-403-8448 Cell Phone 85603  
Applicant Email address Kimberinhaiti@aol.com  
Property Owner Name Kevin Dunlap  
Property Owner Mailing Address 104 A. St. Bisbee, AZ 85603  
Property Owner Phone# 520-432-3442 Cell Phone 520-432-7789

Property Location/address 102 E. Hwy 80 Bisbee, AZ 85603  
Assessor's Parcel # 103-72-053 Current Zoning C1

Applicant's Signature K Wright Date 25 Jan 16

Property Owner's Signature K - Dunlap Date 1-25-16

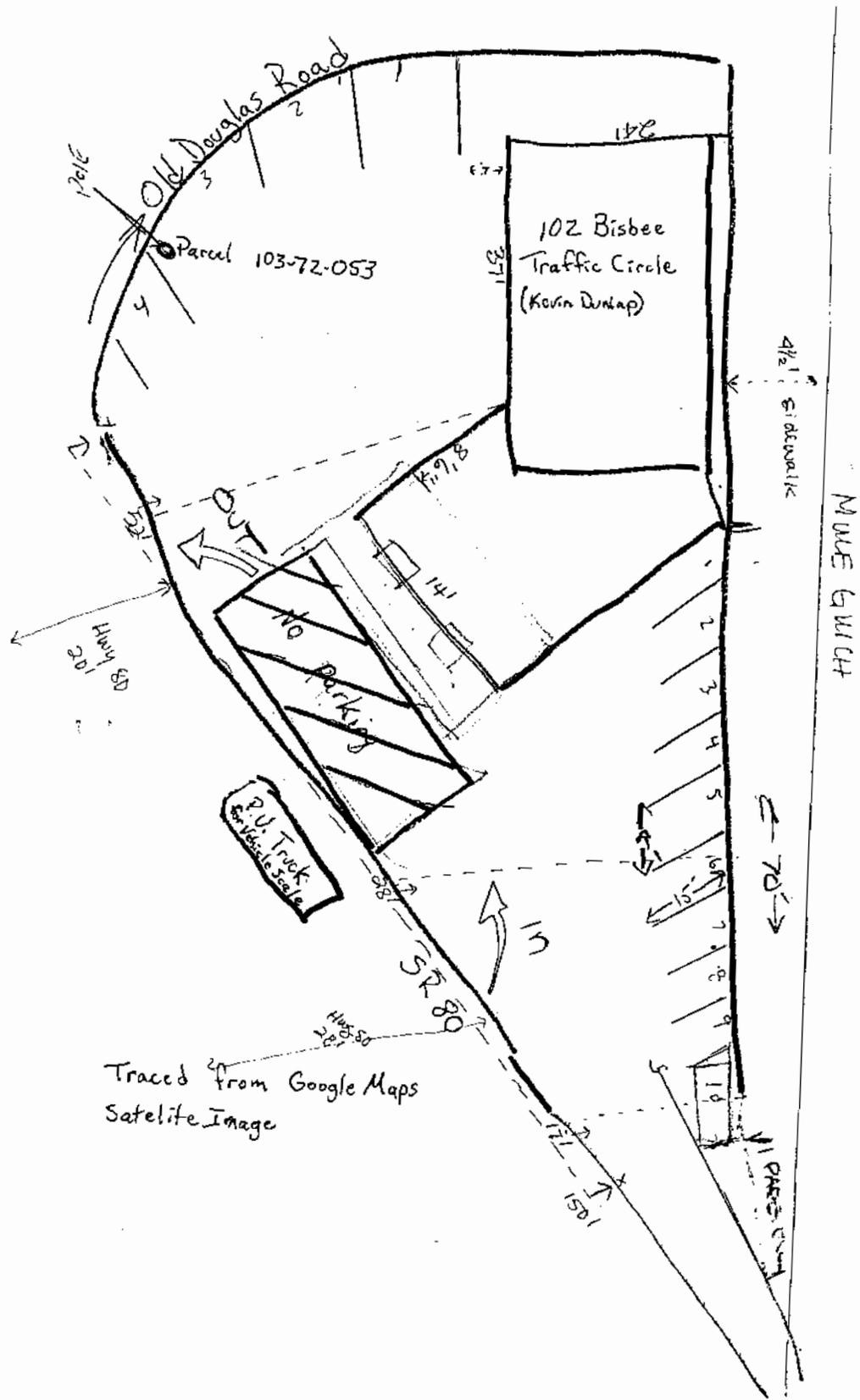
Filing Fee: \$300.00

#### Required Items for Submittal

This application must be submitted with the required non-refundable filing fee per the City of Bisbee Fee schedule and accompanied by the required documentation listed below.

1. **Letter of intent.** This should include an outline of the intended use including hours of operation, approximate number of customers or clients that will frequent the property. Also include any special tools or machinery that may produce noise or vibration above normal neighborhood levels.

2. **Site plan.** Showing basic overview of property and locations of requested uses.



Traced from Google Maps  
Satellite Image

MULE GUICH

No Parking

102 Bisbee  
Traffic Circle  
(Kevin Dunlap)

Old Douglas Road

Parcel 103-72-053

SR 80

P.U. Truck  
Service Scale



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **May 17, 2016**

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>5/9/2016</u>			
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>		
<b>TYPE OF ACTION:</b>			
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>	<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT WITH CERTIFIED FOLDER DISPLAY SERVICE FOR RACK CARD DISTRIBUTION</b>			

**FROM:**            **Jennifer Luria, Tourism Manager**

**RECOMMENDATION:**                            **Approve Contract**

**PROPOSED MOTION:**            **I move to approve the Contract with Certified Folder Display Service for rack card distribution**

**DISCUSSION:**

Contract #16-0097185 states that Certified Folder Display Service will distribute 25,000 Discover Bisbee rack cards to the Phoenix area as well as Picacho/Casa Grande areas for the time period of July 1, 2016 through June 30, 2017.

Typical rack card display location categories include: hotels, motels, restaurants, RV parks, State parks, airports, train stations, car rental offices, chambers of commerce, attractions, museums, visitor centers, shopping centers and sporting goods stores.

**FISCAL IMPACT:**            **\$8,469.79**

**DEPARTMENT LINE ITEM ACCOUNT:**                            **20-40-42040**

**BALANCE IN LINE ITEM IF APPROVED:**                            **\$50,000 - \$8469.79 = \$41,530.21**

**Prepared by:**   
**Jennifer Luria**  
**Tourism Manager**

**Reviewed by:**   
**Justin Johnson**  
**City Manager**



# DISTRIBUTION SERVICE AGREEMENT RENEWAL

SALES PERSON: 041400 - David Whitten  
 ADVERTISER ID: 119466  
**SHIP TO:**  
 ADVERTISER: City of Bisbee  
 CONTACT: Jenn Luria, Visitor Center Supervisor  
 EMAIL: jluria@bisbeeaz.gov  
 ADDRESS1: PO Box 1642  
 ADDRESS2: [X]  
 CITY: Bisbee  
 STATE: AZ ZIP: 85603  
 PHONE: (520) 432-3554 FAX: (520) 432-6069

FEDERAL TAX ID: 86-6000236 REF: 15-0091764  
 PO NUMBER:  
**BILL TO:**  
 ADVERTISER: City of Bisbee  
 CONTACT: Jenn Luria  
 WEB SITE:  
 ADDRESS1: PO Box 1642  
 ADDRESS2:  
 CITY: Bisbee  
 STATE: AZ ZIP: 85603  
 PHONE: (520) 432-3554 FAX: (520) 432-6069

DATE: 04/07/2016  
 CONTRACT: 16-0097185 REV: 00001  
 START DATE: 07/01/2016  
 END DATE: 06/30/2017

**NAME OF BROCHURE / PUBLICATION:**  
 \* City of Bisbee  
 INVENTORY ID NUMBER: 001157

We will distribute the above named item in the area or areas set forth below. Display shall be on a single pocket basis. Minimum distribution period is 3 consecutive months.

CODE	DISTRIBUTION PROGRAM AREA	#SITES	START DATE	END DATE	MONTHLY FEE	#MONTHS	GROSS FEE	NONPROF	SPEC	NET FEE
1-VM-1-SW/IP	Phoenix Area	426	07/01/16	06/30/17	762.90	12	9,154.80	-457.74	-173.94	0.00
1-VM-1-SW/IP	Picacho/Casa Grande	33	07/01/16	06/30/17	61.15	12	733.80	-36.69	-13.94	0.00
										8,523.12
										683.17

**APPROVED BY ADVERTISER**  
 AGREEMENT TO TERMS: Advertiser hereby acknowledges that Advertiser has read all the terms and provisions set forth on the front and back of this Agreement, and agrees that all such terms and provisions are a part of this Agreement.  
 Your Signature: [X]  
 Name (print): [X]  
 Title: [X] Date: <

**COMMENTS/SPECIAL INSTRUCTIONS:**  
 \* This renewal contract is for City of Bisbee rack card distribution.

**MONTHLY BILLING SCHEDULE (Plus any applicable sales tax)**  
 Fees are normally billed 30 days in advance of service. Monthly Billing Schedule details actual billing for the month indicated. For the month service is provided.

Month	Jun	Jul	Aug	Sept	Oct	Nov
767.19	767.19	767.19	767.19	767.19	767.19	767.19
767.19	767.19	767.19	767.19	767.19	767.19	767.19

Total Net Fee = 9,206.29

**APPROVED BY (Certified Folder Display corporate office)**  
 Signature: \_\_\_\_\_  
 Name (print): \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

PREPAYMENT OPTION (Please check one)  
 Yes  No  
 Prepayment Discount percentage( 8.00 )

TOTAL PREPAID FEE (Plus any applicable tax) \$ 8,469.79

**TERMS:** The agreed payment is NET CASH. Payment shall be made not later than 30 days from invoice date. If unpaid, a late charge of 1-1/2% per month or 18% annually will be added on the unpaid balance and monthly thereafter until paid. Advertiser agrees to pay all collection costs including reasonable attorney's fees.



Contract Nbr: 16-0097185  
Revision Nbr: 00001

1. Brochure Placement. The actual placement and positioning of Advertiser's brochure in Certified's brochure display rack(s) and/or website(s) under this Agreement shall be within the sole and absolute discretion of Certified. Certified shall use its reasonable efforts to maintain adequate numbers of the brochures at each physical display rack, but Certified shall have no liability to Advertiser where the number of brochures is reduced or completely depleted due to special events or due to other circumstances beyond Certified's reasonable control.
2. Fuel Surcharge. Certified may, from time to time, impose a temporary fuel surcharge equal to 3.0% of the net monthly fee specified in the monthly billing schedule, upon 30 days written notice to Advertiser. Advertiser may elect to cancel contract on five day's written notice without penalty if surcharge is deemed unacceptable.
3. Rights of Location Management. The person or entity which owns or controls the physical premises at which a physical display rack is located shall have the right to object to the display of Advertiser's brochures. If Certified is informed of such objection, then it may in its sole and absolute discretion, without notice to Advertiser, remove the brochures from such location and place them at another location with no reduction in the fees due from Advertiser.
4. No Representations or Warranties. Certified does not make and specifically disclaims any representation, warranty or guarantee to Advertiser, including without limitation, any representation or warranty that: (a) any particular number of brochures will actually be distributed; (b) any particular amount of website traffic will be realized; (c) use of Certified's website(s) will be secure, timely, uninterrupted or error-free or operate in combination with any other hardware, software, system or data; (d) Certified's website(s) will meet Advertiser's requirements or expectations; or (e) the servers that make Certified's website(s) available will be free of viruses or other harmful components.
5. Shipment of Brochures. All tangible brochures and/or publications to be distributed under this Agreement shall be shipped to Certified warehouse location(s), freight prepaid of Advertiser's expense. Any freight costs incurred by Certified on behalf of the Advertiser will be billed back to the Advertiser.
6. No Other Rights. This Agreement does not constitute a distributorship, joint venture, partnership, franchise, or other form of business relationship. Advertiser shall have no rights to renew or extend this Agreement. Any offer to renew or extend this Agreement by Certified shall be in its sole and absolute discretion and subject to any terms or conditions that Certified may impose in connection therewith.
7. Reproduction of Materials; Compliance with Laws; Indemnity. Advertiser hereby authorizes and grants to Certified and its affiliates a non-exclusive, royalty-free, worldwide license to scan, digitize, modify, reproduce and distribute Advertiser's marketing materials, including but not limited to Advertiser's advertising brochures, trademarks, service marks and copyrighted materials, for the promotional purposes contemplated by this Agreement. Advertiser represents and warrants that (i) all materials provided or made available to Certified comply with all applicable laws and regulations, including copyright, publicity and trade secrecy laws; (ii) such materials are solely and exclusively owned by Advertiser and do not infringe upon the rights of any third party; and (iii) Advertiser has the sole and exclusive right and authority to grant the rights provided herein. Advertiser shall indemnify, defend and hold Certified harmless against any loss, damage, claim, liability or expense, including but not limited to legal fees and court costs, arising out of or related to the contents of Advertiser's materials and/or Advertiser's breach of any representation or warranty provided in this Agreement.
8. Partial Invalidity. Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law, if any provision of this Agreement or the application of such provision to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall be read as though the invalid or unenforceable portion or provision was never included. The remainder of this Agreement excluding the invalidity or unenforceable portion or provision shall continue in full force and effect.
9. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflict of law principals.
10. Attorney's Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which it may be entitled.
11. Limitation on Damages. Certified will not be liable for any failure to fulfill its obligations under this Agreement due to causes beyond its reasonable control and without its fault or negligence, including but not limited to acts of God and other force majeure events. In no event shall Certified be liable for lost profits or other consequential or incidental damages sustained by Advertiser as a result of a breach of this Agreement by Certified. In the event Certified materially breaches this Agreement, then it is agreed that Advertiser will be entitled to recover a maximum amount equal to one month of the fees due from Advertiser to Certified as liquidated damages.
12. Indemnification. Advertiser shall indemnify, defend and hold Certified harmless from and against any and all claims, threats, suits or liability (including legal fees and costs incurred by Certified in defending or responding to any claim, threat, or suit and any amounts paid by Certified in satisfaction of any judgment or other award incurred or expended by Certified) in any way related to, connected with, or arising out of the services provided to Advertiser in connection with this Agreement, including the posting of Advertiser's materials on Certified's website(s), and all publication, production and/or print design work produced for or used on behalf of Advertiser by Certified, its agents, assigns and subcontractors, concerning or related to this Agreement.
13. Jurisdiction and Venue. Advertiser consents to the exclusive jurisdiction of the superior courts of the State of California, County of San Diego, in connection with any dispute arising under or related to this Agreement.
14. Modification in Writing. This Agreement may be modified only by a writing executed by the party to this Agreement against whom enforcement of such modification is sought.
15. Transfer of Rights. Advertiser may not transfer its rights under this Agreement without the prior written consent of Certified, which consent shall not be unreasonably withheld.
16. Prior Understandings. This Agreement and the documents attached hereto contain the entire agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supercedes all prior understandings, agreements, representations and warranties, whether oral or written, with respect to such subject matter.
17. Notices. All notices and/or communications regarding this Agreement other than a change of address, shall be in writing and shall be personally delivered, sent by registered mail, postage prepaid and return receipt requested, FAX'd to Certified's corporate office, or by an overnight express courier service that provides written confirmation of delivery to such party at such party's address shown on the front of this Agreement.
18. Waiver. No delay or omission in the exercise of any right or remedy shall impair such right or remedy or be construed as a waiver, nor will any single or partial exercise of any right preclude the further exercise of any other right.
19. Failure to Provide Brochures. Failure on the part of Advertiser to provide a sufficient number of brochures and/or to submit electronic copies of brochures in digital format(s) as requested by Certified shall in no way affect Advertiser's obligation to pay Certified under the terms and conditions of this Agreement.
20. Loss of Material. Certified is not responsible for the loss of, or damage to, Advertiser's brochures and/or other literature under any circumstances. Advertiser is responsible for securing appropriate insurance coverage to protect against any loss or damage to its brochures and/or other literature.
21. Print & Advertisement Disclaimer. In no event shall Certified be liable for color variance in any part or whole of Advertiser's publications, whether in print or included on Certified's website(s). Also, Certified will not be liable for errors in Advertiser's publications after Advertiser has signed approval to print and/or provided electronic copies, as applicable. If Advertiser does not indicate specific color preference, Certified reserves the right to specify color of advertisement.
22. Website Content. Advertiser shall, at Certified's request, submit electronic copies of brochures to be included on Certified's website(s) in digital format(s) as reasonably requested by Certified from time to time.
23. Cancellation. This Agreement may be cancelled by either party with at least thirty (30) days written notice to either party; provided, however, if this Agreement includes an advertisement in a publication, the parties acknowledge that cancellation is not possible within 30 days of the publication date or at any time following publication. Adjustment will be made to the actual earned rate. If paid in advance, any unearned fees will be refunded less any adjustment to the actual earned rate. Additionally, if an invoice for advertising space on the Washington State Ferry System (WSF) or BC Ferries (BCF) is not paid by Advertiser within 30 days, Certified may cancel this Agreement immediately without notice.
24. Washington State Ferry Program (WSF), BC Ferries Program (BCF) & California Welcome Center Program (CWC). In the event Certified Folder Display Service, Inc. is unable to provide advertising space in either the (WSF), (BCF), or (CWC) programs as contracted for, this Agreement may be cancelled immediately by either party without penalty.
25. No Third Party Beneficiaries. This Agreement is solely for the benefit of Advertiser and Certified and nothing in this Agreement may be deemed to confer upon third parties any remedy, claim, liability, reimbursement, claim of action or other right.

Name (print): X Signature: X Date: A

APPROVED BY ADVERTISER



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: 5/17/16

Regular     Special

**DATE ACTION SUBMITTED:** 5/10/16

REGULAR                       CONSENT

**TYPE OF ACTION:**  
RESOLUTION       ORDINANCE       FORMAL ACTION       OTHER

**SUBJECT:** **DISCUSSION AND POSSIBLE APPROVAL TO PURCHASE A REFURBISHED 2008 35 FOOT BOOM TRUCK FROM A PRIVATE SELLER IN PARADISE VALLEY FOR A TOTAL COST OF \$23,500 TO REPLACE EXISTING BOOM TRUCK WHICH HAS BEEN RED TAGGED.**

**FROM:**            Andy Haratyk, Public Works Director

**RECOMMENDATION:**            Recommend Approval.

**PROPOSED MOTION:**            I move to approve the purchase of a Refurbished 2008 35 Foot Boom Truck from a private seller in Paradise Valley for a total cost of \$23,500 to replace existing boom truck which has been red tagged.

---

**DISCUSSION:** Public Works recommends the purchase of a refurbished 2008 35 foot Boom Truck from Paradise Valley. The boom truck has been researched and evaluated by our Streets staff. The boom truck uses Diesel fuel, is 400 lb. capacity and has only 28,000 miles. Pictures are attached. Also attached are comparative boom trucks reasearched on line.

---

**FISCAL IMPACT:**            \$23,500

**DEPARTMENT LINE ITEM ACCOUNT:**            21-40-99099

**BALANCE IN LINE ITEM IF APPROVED:**            \$121,500.00

**Prepared by:** Andy Haratyk  
Andy Haratyk, Public Works Director

**Reviewed by:** Jestin Johnson  
Jestin Johnson, City Manager



# Bucket Truck & Boom Trucks For Sale in Phoenix, Arizona

SHARE SAVE

Refine Search

23 results found

Viewing Ads 1-23

Clear All

Sort Options

Page 1 of 1

Keyword

Keyword

Update

Filters Category: Bucket Truck & Boom Truck

Zip: 85015 Clear All

Location

Zip US States

85015 within 100 miles

Update

Condition

Update

New (0) Used (23)

Mileage

From To Update

Model Years

From To Update

Price

From To Update

Accepting Offers

## PREMIUM LISTINGS



14

Save Compare



### \* 2008 INTERNATIONAL 4300 \$24,999

Condition Used Mileage 28000 Fuel Type Diesel Axles 2  
2008 International 4300, This is a 2008 International 4300 Bucket Truck with only 28,000 miles and only 2450 hours. The truck has a Hi Ranger lift with a 35 height and a 400lb capacity. It has a push button Allison 3000 automatic transmission, rear push button differential locker, air brak...

Updated: Mar-16-2016

Private Seller Scottsdale, AZ (~ 17 miles away) -6611 225 (206)



15

Save Compare

### \* 2007 FORD F550 \$29,900

Condition Used Mileage 160614 Engine Size E-550 4X4 Bucket Truck  
2007 FORD, F550, Medium Duty Trucks - Bucket Trucks / Boom Trucks, Ford 6.0, Automatic, 2007 Ford E-550 4X4 Bucket Truck

Tucson Trux and Equipment Sales Rillito, AZ (~ 93

Enterprise motors, inc.

2555 Pellissier Place Industry, CA 90601



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Class

- [Heavy Duty](#) (11)
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Trailer

Truck Body

Category

- [Bucket Truck -- Boom Truck](#)
- [Chipper Truck](#) (1)
- [Dump Truck](#) (1)
- [Atv Trailer](#)
- [Ambulance](#)
- 

MANUFACTURER

- [CHEVROLET](#) (2)
- [FORD](#) (9)
- [FREIGHTLINER](#) (3)
- [GMC](#) (1)
- [INTERNATIONAL](#) (6)

Cab Type

2 Door

4 Door

Tagline

- [Financing Available](#) (3)

6.0 for sale NO RUST AZ miles away)  
 Axles TRUCK Has a Altec bucket model AT37-G **-8413**  
 4x4 with out riggers very well maintained local power company have service records since new. New transmission put ... **484 (866)**

Updated: Mar-29-2016



Save  Compare

**2002 STERLING M8500**  
**\$24,500**

**Condition** 2002 Sterling M8500,2002 STERLING ACTERRA REGULAR CAB 50FT DUAL BUCKET BOOM TRUCK WITH 5.9L 6 CYLINDER CUMMINS DIESEL ENGINE AND ONLY 95K ORIGINAL MILES! PHOENIX, ARIZONA TRUCK WITH NO RUST! NO ACCIDENTS! CLEAN CARFAX AND AUTO CHECK! TRUCK WAS OWNED BY APS (ARIZONA PUBLIC SERVICE COMPANY

**Fuel Type** Diesel  
**Axles** 4x2

Private Seller Phoenix, AZ (~ 4 miles away) **-9426 312 (602)**

Updated: Jan-11-2016



Save  Compare

**1998 FREIGHTLINER FL70**  
**\$14,000**

**Condition** 1998 Freightliner FL70,1997 Freightliner FL70 2 man Single axle Bucket Truck. 3126 Cat engine, Allison Transmission . Altec AA600L 55' lift138230,8 miles, 11636.3hrs , Boom hrs. 9687A must see truck. Used only to change street lights within a mobile home park. \$14000, 480216709...

**Fuel Type** Diesel  
**Axles** 4x2

Private Seller Mesa, AZ (~ 23 miles away) **-6709 213 (480)**

Updated: Jan-27-2016



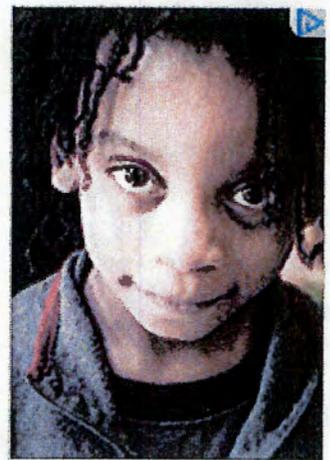
Save  Compare

**1998 FORD F800**  
**\$14,900**

**Condition** 1998 FORD F800, This is a 98 Ford F800 with a Cummins L6 5.9L turbo diesel and 6 speed manual transmission.

**Mileage** Used

Arizona Commercial Truck Sales



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0% Financing Available

Auction Item

Drivetrain

Update

4x2 (3)

4x4 (1)

6x2

6x4

6x6

Fuel Type

Update

Diesel (15)

Gasoline (2)

Flex Fuel

Natural Gas

Biodiesel

Price Checker

Range of prices within this search

Highest: \$86,000

Lowest: \$7,900

**Average: \$20,856**

Save Compare

127305 Equipped with hydraulic brakes, outriggers, and PTO. It has a 50' boom, 11' dump bed, 50 gallon fuel tank, and trailer brake controller. Running strong and hydraulics working flawles...  
Mesa, AZ (~ 19 miles away)  
**-4335733 (855)**

Updated: Mar-28-2016



4

Save  Compare

### 1997 INTERNATIONAL 4900 \$26,900

Condition Used  
Mileage 175697  
Engine Size DT466  
Fuel Type Diesel  
Axles 4x2  
1997 INTERNATIONAL, American Truck Sales Phoenix, AZ (~ 4 miles away)  
- Bucket Trucks / Boom Trucks, International DT466, 9 Spd, 175,697 MILES, 13,145 hrs. DT466E ENGINE, 9 SPEED TRANSMISSION, AIR BRAKES, NATIONAL 400A CRANE, 20k capacity with 37 ft.reach. 12 ft flat bed, 210 Horse Power, Spring Suspension, A...

Updated: Mar-28-2016



Save  Compare

### 1985 CHEVROLET 8500 \$8,500

Condition Used  
Mileage 78000  
Fuel Type Diesel  
Axles 2  
1985 Chevrolet Private Seller Mesa, AZ (~ 17 miles away)  
8500, 1985 chev c70 with altec model d880a-b-r crane has pole grabber and leveler can reach 40 ft this truck is in good condition and works very well call greg 602-377-3976 truck located in gilbert az \$8500, 6023773976...

Updated: Jan-2-2016

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1985 Chevr...

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2008 Intern...

SAVE LISTING



1998 Freig...

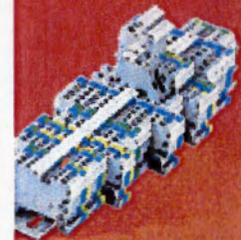
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\$24,500	\$8,500	\$24,999	\$14,000
Phoenix, AZ	Mesa, AZ	Scottsdale,...	Mesa, AZ
(~4 miles a...	(~17 miles...	(~17 miles...	(~23 miles...



## 2012 INTERNATIONAL TERRASTAR

**\$86,000**

8

Save   
Compare

<b>Condition</b>	2012 INTERNATIONAL TERRASTAR, 2012 International, Terrastar,	RWC International PHOENIX, AZ
<b>Mileage</b>	Diesel 7 liter 300 hp. Allison Auto Trans, 3.91 ratio, 7000 front axle 13,500 rear axle, spring suspension, hydraulic brakes, single 40 gal...	(~ 7 miles away)
		<b>-7886</b>
		<b>491</b>
		<b>(888)</b>

Updated: Mar-24-2016



## 2003 FORD OTHER

**\$19,750**

14

Save   
Compare

<b>Condition</b>	2003 FORD OTHER, 2003 Ford F550 XL SD; Engine Make: Ford; Engine HP: 550; Transmission: Manual;	A and E Machinery Tempe, AZ
<b>Mileage</b>	115994 Diesel; Front Axle: 6000; Rear Axle: 13500; GVWR: 17500; WB: 164; 4 Spd; Altec AT235G with 600 hours, Do...	(~ 15 miles away)
<b>Fuel Type</b>	Diesel	<b>-5510</b>
		<b>779</b>
		<b>(888)</b>

Updated: Mar-28-2016



## 2001 FREIGHTLINER FL106

**\$27,900**

18

Save   
Compare

<b>Condition</b>	2001 FREIGHTLINER FL106, 2001 Freightliner FL106; Engine Make: DETROIT; Engine HP: 320; Transmission: Manual;	A and E Machinery Tempe, AZ
<b>Mileage</b>	188350 Diesel; Front Axle: 18,000; Rear Axle: 40,000; GVWR: 58,000; WB: 244; 8 Spd; Boom Truck, N...	(~ 15 miles away)
<b>Fuel Type</b>	Diesel	<b>-5510</b>
		<b>779</b>
		<b>(888)</b>

779  
(888)

Updated: Mar-28-2016



### 1998 FORD F650

**\$12,900**

14

Save   
Compare

<b>Condition</b>	1998 FORD, F650, Medium Duty Trucks - Bucket Trucks / Boom Trucks, Cummins 5.9, 6 Spd, 1998 Ford Sign Bucket Truck for sale NO RUST AZ TRUCK has a Wilkie Boom Model 520 Extended height 52ft has a Mill...	Tucson Trux and Equipment Sales Rillito, AZ (~ 93 miles away)
<b>Used</b>		
<b>Mileage</b>	185867	
<b>Engine Size</b>	5.9	
<b>Fuel Type</b>	Diesel	
		<b>-8413</b>
		<b>484</b>
		<b>(866)</b>

[Get a CarFax Record Report](#)

Updated: Mar-29-2016



### 1998 INTERNATIONAL 4700

**\$13,900**

13

Save   
Compare

<b>Condition</b>	1998 INTERNATIONAL 4700, 1998 International 4700; Engine: T444; Engine Make: International; Engine HP: 175; Transmission: Automatic; Diesel; Front Axle: 8000; Rear Axle: 15500; GVWR: 23500; WB: 128; M...	A and E Machinery Tempe, AZ (~ 15 miles away)
<b>Used</b>		
<b>Mileage</b>	12189	
<b>Fuel Type</b>	Diesel	
		<b>-5510</b>
		<b>779</b>
		<b>(888)</b>

Updated: Mar-28-2016



### 1997 FORD OTHER

**\$9,850**

25

Save   
Compare

<b>Condition</b>	1997 FORD OTHER, 1997 Ford F450 SD; Engine: 460; Engine Make: Ford; Engine HP: 210; Transmission: Automatic; Unleaded; Front Axle: 5,000 lbs; Rear Axle: 11,000 lbs; GVWR: 15,000 lbs; WB: 161; 4 Spd; L...	A and E Machinery Tempe, AZ (~ 15 miles away)
<b>Used</b>		
<b>Mileage</b>	175246	
<b>Fuel Type</b>	Gasoline	
		<b>-5510</b>
		<b>779</b>
		<b>(888)</b>

Updated: Mar-28-2016



### 1995 FORD F800

**\$21,570**

25

Save

Compare

<b>Condition</b>	1995 FORD F800, 1995	A and E
<b>Used</b>	Ford F800; Engine Make: Cummins; Engine HP: 270;	Machinery
<b>Mileage</b>	Transmission: Automatic;	Tempe,
108267	Diesel; GVWR: 33000; WB: 190; 13'8" service bed with	AZ
<b>Fuel Type</b>	altec AN755 bucket 600 lbs	(~ 15
Diesel	55' , minor rust in a cou...	miles
		away)

**-5510**

**779**

**(888)**

Updated: Mar-28-2016



### 1993 GMC OTHER

**\$13,500**



Financing Available

8

Save

Compare

<b>Condition</b>	1993 GMC OTHER, 1993	A and E
<b>Used</b>	GMC Kodiak C7500;	Machinery
<b>Mileage</b>	Engine: 3116; Engine	Tempe,
180101	Make: CAT; Transmission:	AZ
	Manual; Diesel; GVWR:	(~ 15
	29500; 10 Spd; Simon	miles
	Telect T-5000 Bucket. 53'	away)
	bucket height.; Wheels:	<b>-5510</b>
	Steel; Overall Condi...	<b>779</b>

**-5510**

**779**

**(888)**

Updated: Mar-28-2016



### 1991 FORD E350

**\$8,990**

20

Save

Compare

<b>Condition</b>	1991 FORD E350, 1991	A and E
<b>Used</b>	Ford E350; Engine: 5.8L;	Machinery
<b>Mileage</b>	Engine Make: Ford;	Tempe,
29261	Transmission: Automatic;	AZ
<b>Fuel Type</b>	Unleaded; Front Axle: 4200;	(~ 15
Gasoline	Rear Axle: 6084; GVWR:	miles
	10200; WB: 139; 4 Spd;	away)
	Starts right up. 40' reach.	<b>-5510</b>
	Lift con...	<b>779</b>

**-5510**

**779**

**(888)**

Updated: Mar-28-2016



Compare

<b>Condition</b>	1985 INTERNATIONAL	A and E
Used	1654, 1985 International	Machinery
<b>Mileage</b>	1654; Engine Make:	Tempe,
133608	International; Transmission:	AZ
<b>Fuel Type</b>	Automatic; Diesel; Front	(~ 15
Diesel	Axle: 7,500; Rear Axle:	miles
	17,500; GVWR: 25,000;	away)
	WB: 152; S1600.	<b>-5510</b>
	Man/Bucket Lift Boom ...	<b>779</b>
		<b>(888)</b>

Updated: Mar-28-2016

**Filters** Category: Bucket Truck & Boom Truck

Zip: 85015 Clear All

Page 1 of 1 Prev 1 Next

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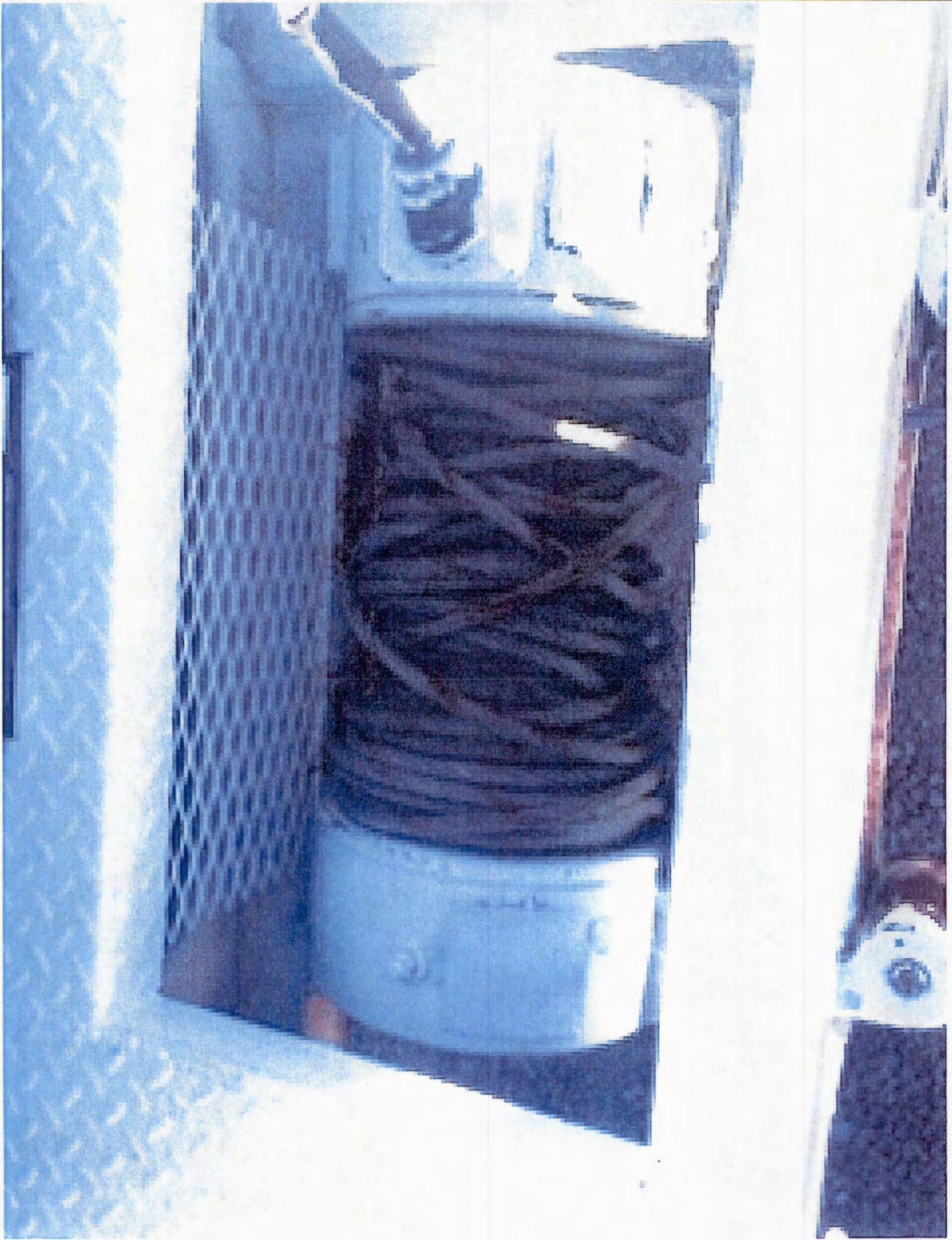
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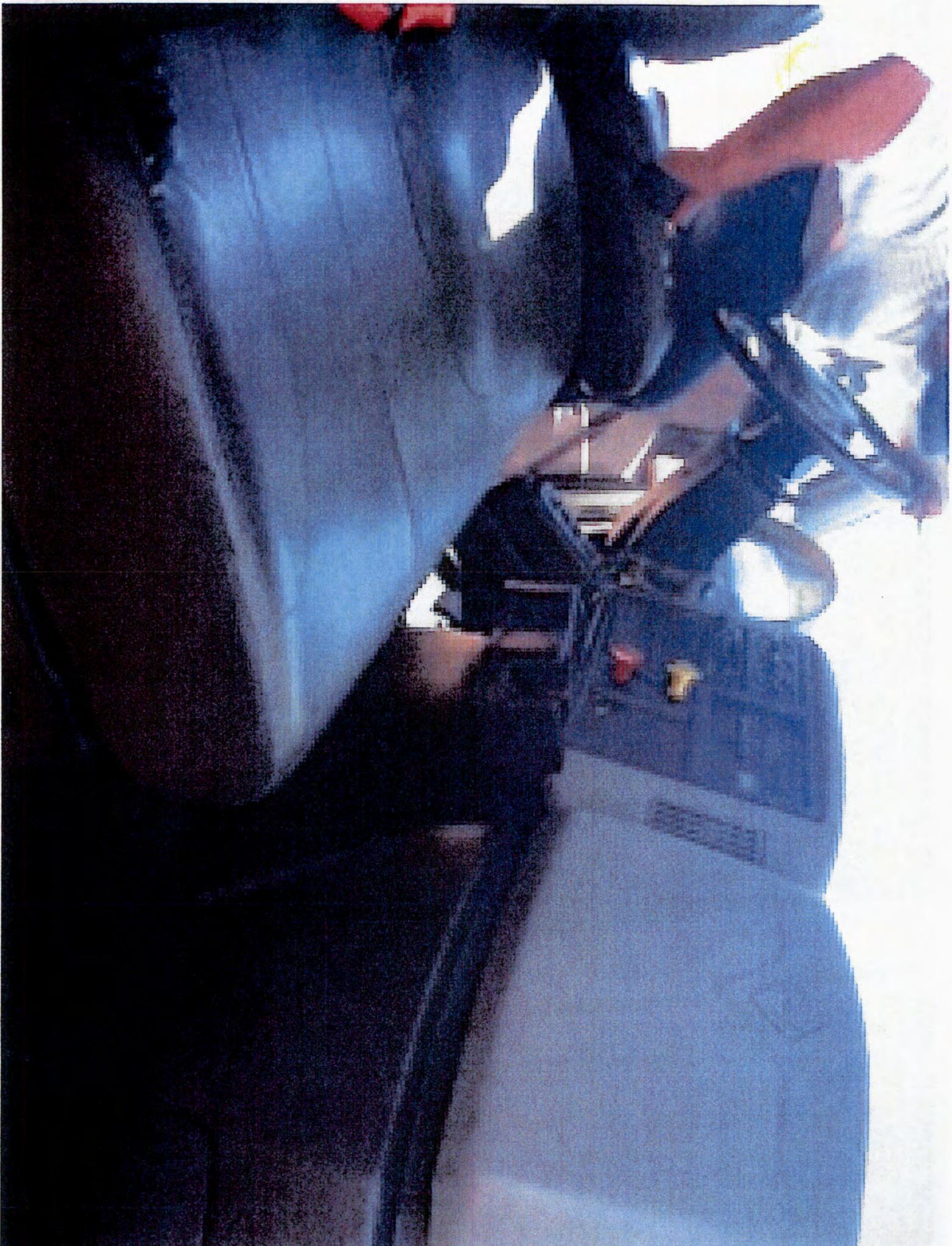
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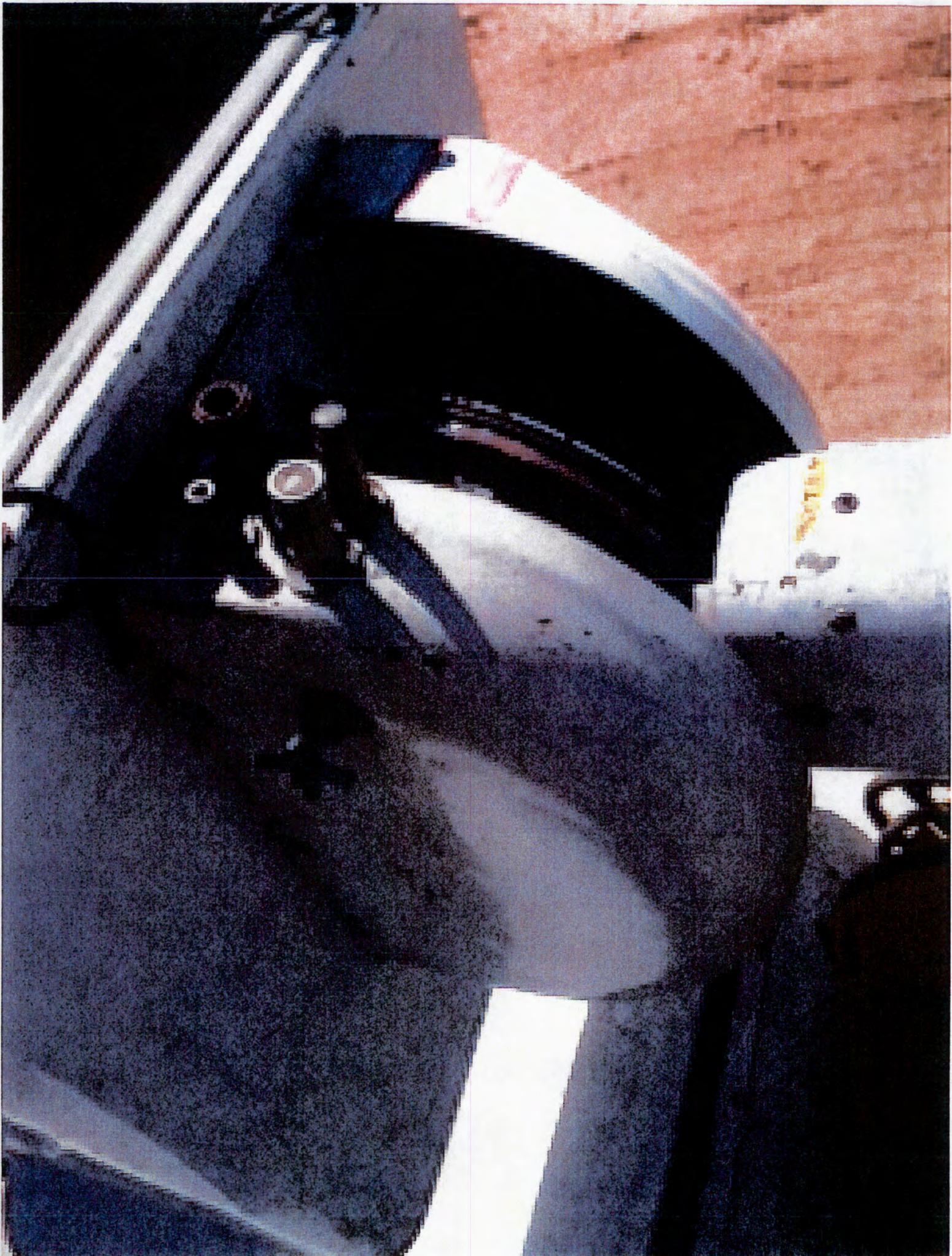








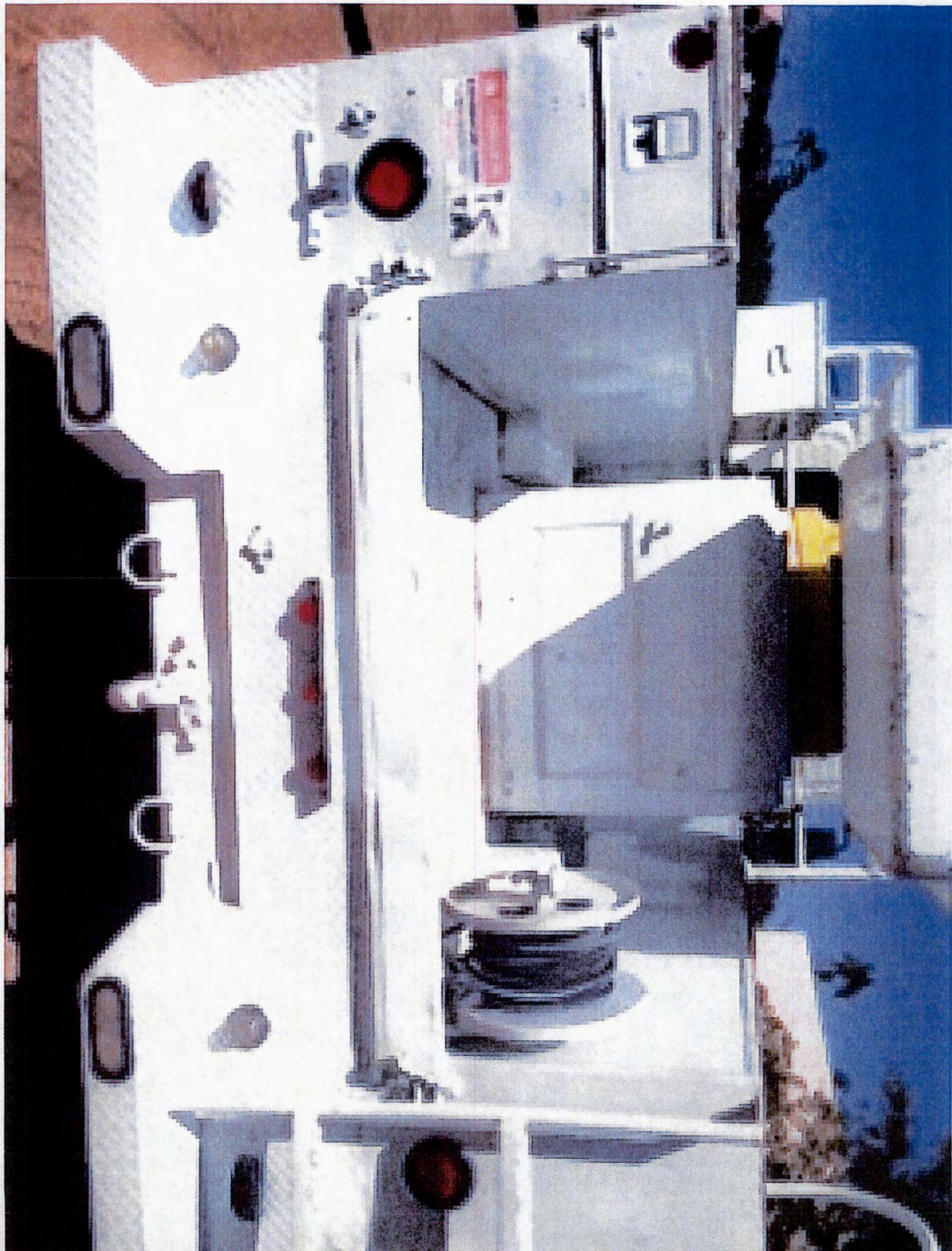
















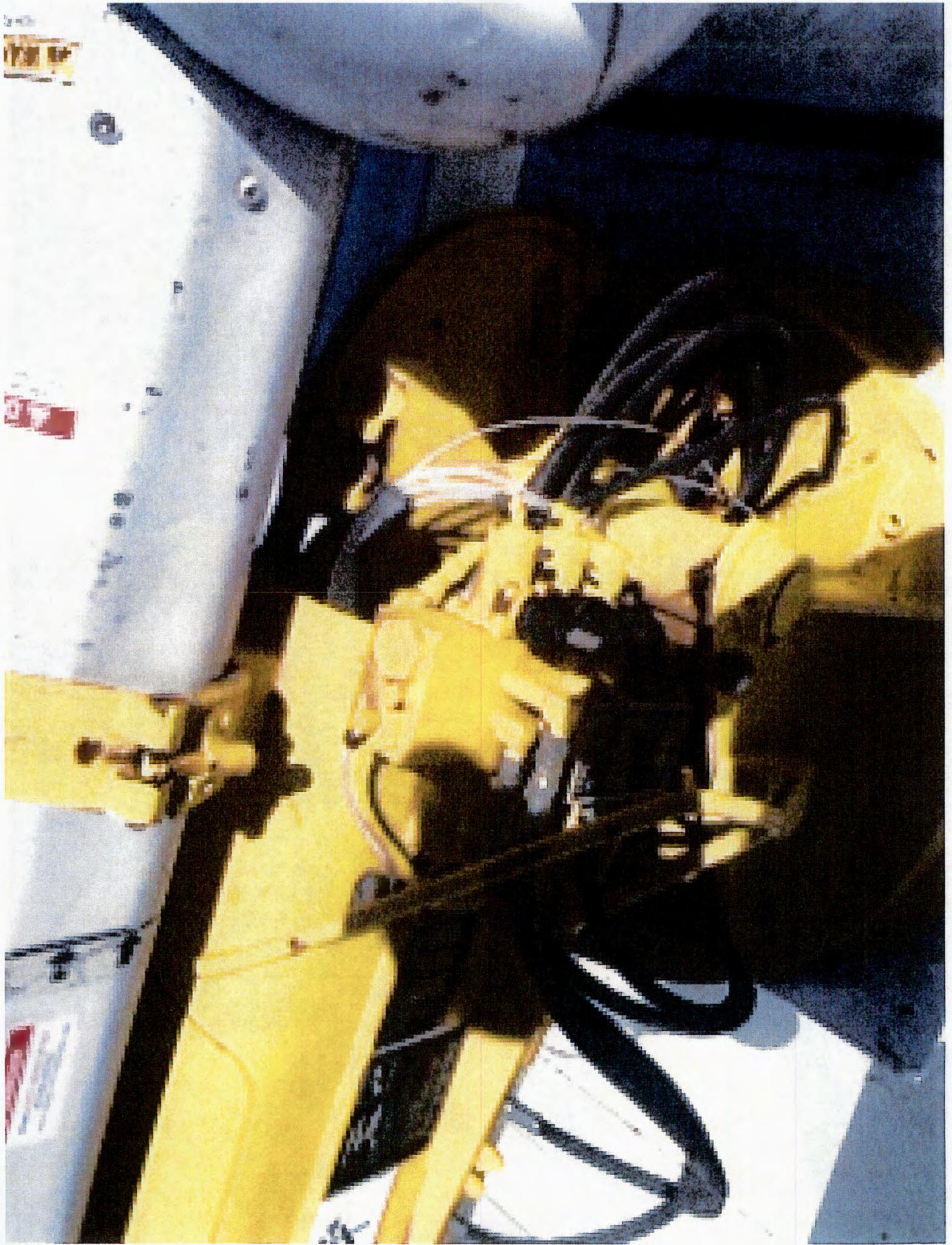


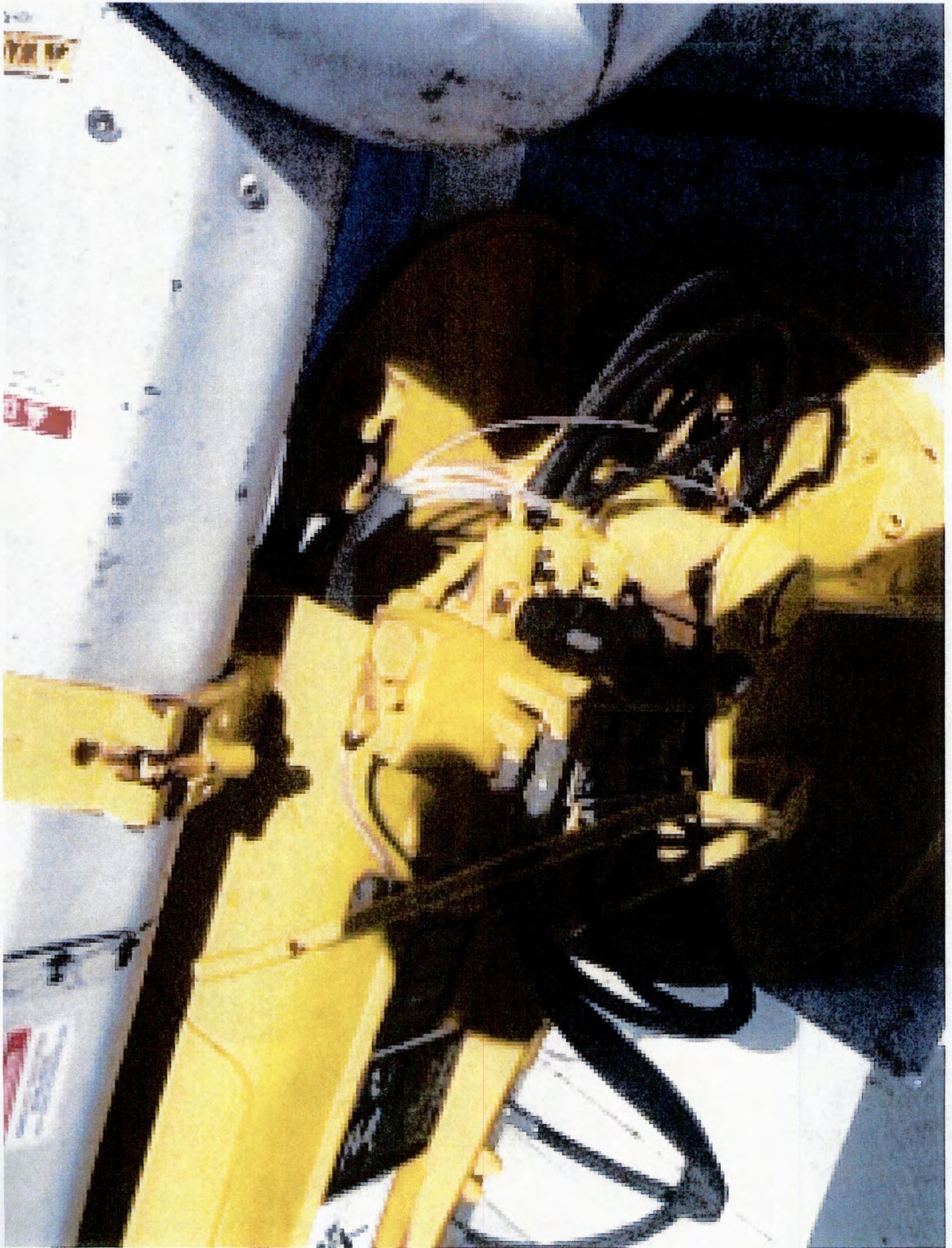
HOURS

1928

ENGAGED







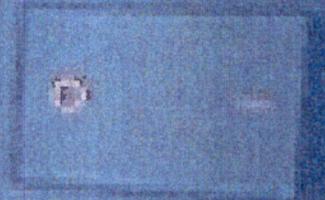


P.T.O.  
HOURS

PTO  
HOURS



PTO



PTO  
HOURS

PTO



PTO

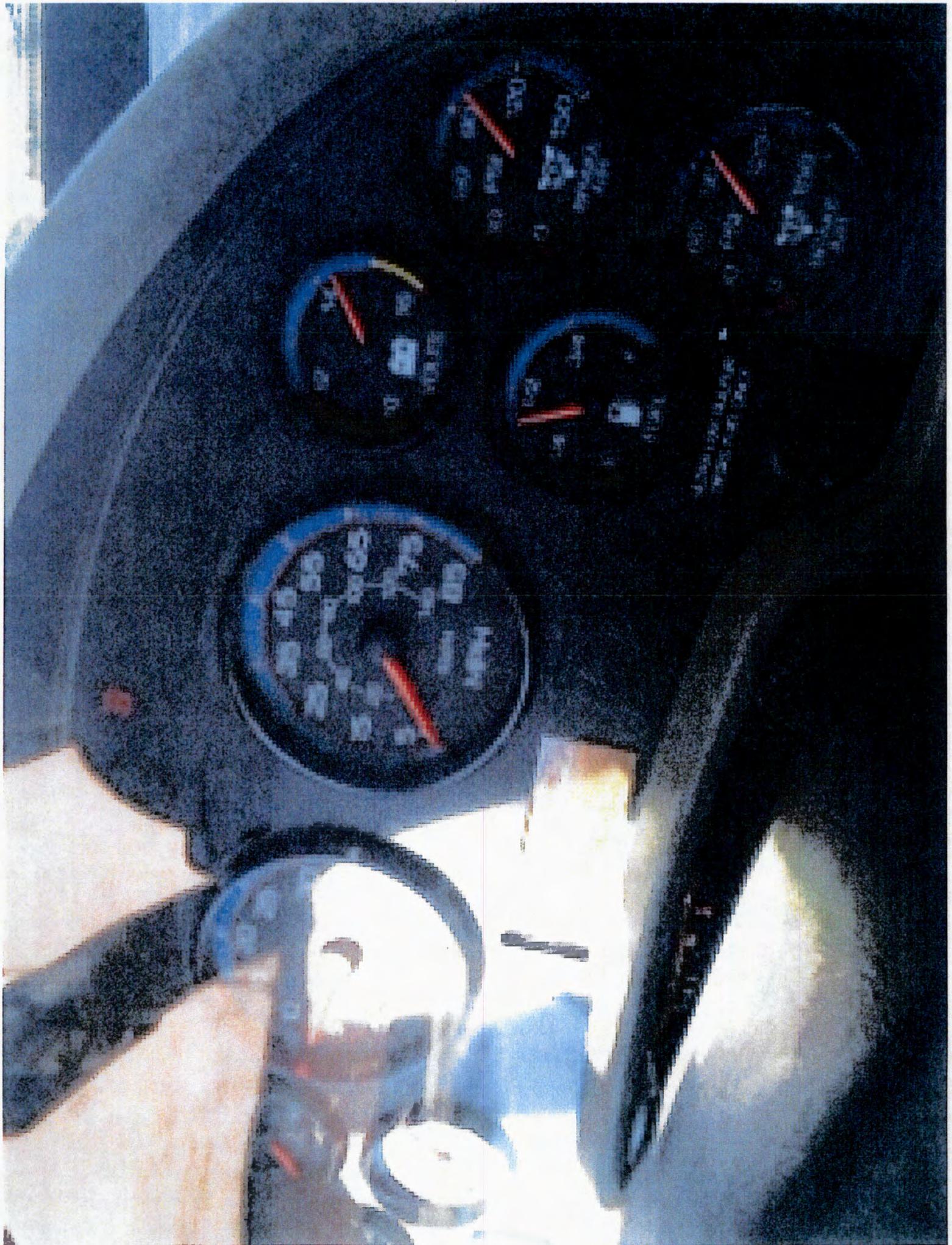


PTO



PTO













# PRE-PURCHASE CHECKLIST

### 1. Type of Purchase – check one

- Materials, supplies or equipment
- Non-professional services
- Professional services

### 2. Check one

- One-time purchase
- Term or requirements contract

3.  Include description of item(s) or service(s) to be purchased on second page of this form.

**Note: For construction, engineering and architectural services, seek further assistance.**

### 4. Procurement Requirements for purchases other than by Cooperative Agreement. Check one.

- Up to \$1,000. Requires price comparisons by review of public sources or personal communications.
- Over \$1000, less than \$5,000. Requires written documentation of the price comparisons obtained.
- \$5,000 and less than \$10,000. Informal quotations. Requires posting on the web site and approval by Mayor and Council prior to contract signing.
- \$10,000 or more. Requires formal sealed bids, with posting on the web site and publication, and approval by Mayor and Council prior to contract signing.
- Emergency procurement. Requires prior approval by the City Manger.

**Note: All contracts, including those made by Cooperative Agreement, for amounts over \$5000 require approval by the Mayor and Council.**

### 5. Procurement Type – check one

- Direct Selection
- Cooperative Agreement, including State contract
- Sealed bid or Informal quotation

### 6. Budget Review – check one

- Approved in the current budget. Indicate account number 21-40-99099
- Not approved in the current budget. Indicate proposed funding source \_\_\_\_\_

7. If not budgeted, check appropriate boxes and describe sources of funding including match dollars and match percentage.  General Fund  Federal Grant  State Grant  Local Grant  Private Grant

**Note: For purchases that are not within the scope of the previously approved budget, pre-approval from the Mayor and Council is required before initiating the procurement process.**

### 8. Approvals

- Department Head Andy Hanczyk Date 5 9 16
- Finance Department \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

9. Detailed description of materials, equipment or services to be purchased:

Used bucket / boom truck  
2008 International 4300 35' Bucket  
VIN # 1HTJT SKN98H579215

10. Direct Selection or Informal Quotation documentation. I contacted the vendors identified below and obtained the prices listed from each seller. I reviewed the published prices from the sources identified below and noted the prices that are listed for each source.


You may attach references from catalogs, web pages, etc.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Direct Payment Process Public Works  
City of Bisbee Finance Department

**PW Budget Funds Availability Verified - Open Gov**

Make sure that funds are available in the current Budget. If not, do not place order. Contact Finance Director for critical items only.

**PW may authorize order if under \$100 and funds are available**



If order is over \$100; complete pre-purchase checklist. Special authorization required by PW Director/Manager

**PW Invoice Received**

Invoice must be dated and itemized. Check for accuracy. No statements allowed.

**PW Verified Receipt of Goods**

Documentation required for receipt of goods. (i.e. Signatures; emails; confirmed packing lists)

**Research/Direct Pay to determine if already authorized by PW and submitted to Finance.**

Check your records to make sure you haven't already processed the bill.

**If not previously submitted, complete Direct Payment Request**

After checking your records to make sure to you are not duplicating work by completing a unnecessary payment request ; Direct Payment Request needs to be done. Attach itemized invoice.

**If previously submitted, based on submission date, determine date scheduled for payment and contact Finance.**

Review date submitted with the Accounts Payable Deadline Schedule to determine when the check should have been issued. If well past that time, further research is needed. Contact Finance for assistance.

**Authorizing Signature by PW Director/Manager**

By signing the Direct Payment Request, the Director/Manager is taking full responsibility that this item (s) has been procured according to the City's procurement policies; the goods are received; charges are valid; and prior requests have not been submitted for payment for these items. (All purchasing documentation (i.e. pre-purchase checklist) must be kept and available for review upon request.)

**Scan Direct Payment Request**

Prior to submitting to Finance, scan to applicable department & vendor file. Nomenclature recommended for PDF file name (ACE WW 2015 08 03) This keeps it in order by Vendor- Department-Date

**Submit to Finance**

Checks are issued based on the date received in Finance and the annual Accounts Payable Deadline Schedule. Finance is responsible for submitting all payment requests to Council as required by City Charter.

**Advanced Search**

Search for:	<input type="radio"/> Bids <input checked="" type="radio"/> Contracts/Blankets	
Search Using:	ALL of the criteria ▼	
Search Fields:	Contract/Blanket #	<input type="text"/>
	Contract/Blanket Description	<input type="text"/>
	Vendor Name	<input type="text"/>
	Type Code	<input type="text"/> ▼
	Catalog	<input type="text"/> ▼
	Expiration Date (MM/DD/YYYY):	From: <input type="text"/> To: <input type="text"/>
	Item Description	Boom trucks
	Organization	<input type="text"/> ▼
	Department	<input type="text"/> ▼
	NIGP Class	<input type="text"/> ▼
	NIGP Class Item	<input type="text"/> ▼
	Commodity Code	<input type="text"/> <input checked="" type="checkbox"/>
	Include Expired	<input type="checkbox"/>
<input type="button" value="Find It"/> <input type="button" value="Clear"/>		

PO Type  
Buyer  
Bid #

**Results**

No records found.

Exit

\* Utility Crane & Equipment (Arizona)  
8800 W Buckeye Rd,  
Tolleson, Az 85353  
(602) 393-4610

\* Aerial - Tucson  
(520) 312-5294  
5135 N. Casa Grande Hwy, Tucson, Az 85743

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Rent/Sale

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 Year:  -  Jib Lng:  -  Price:  -   
 Keywords:  New/Used:  New  Used  
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### 4 USERS ADVERTISING 32 TRUCKS

Sort by  Show  listings per page Results 1 - 25 of 32

Listing ID	Year	Make	Model	Price	Monthly Pmt	St.
 94803	2001	International	elliott l60	\$165,000	\$3,039	FL
Elliott L60 2014 International Sign Crane Truck - B06266 Stock: B06266 Price: \$168, ...						
 94766	2015	Monster Equipment	Light Bar	\$425	Call	FL
Light Bar New - 30194 Instead of using red flags that can fall of and possibly co ...						
 94755	2015	Terex	BT3870	\$144,900	\$2,695	WI
GIUFFRE BROS. CRANES IS SELLING A NEW TEREX BT3870 19TON CAPACITY BOOM TRUCK, CRANE H ...						
 94705	2017	Manitex	50155SHL	Call	Call	TX
CRANE NEW MANITEX 30102C, 30 TON CAPACITY BOOM CRANE, 4 SECTION PROPORTIONAL BOOM ...						
 94704	2016	Terex	RS70100	\$324,900	\$5,949	WI
GIUFFRE BROS. CRANES IS SELLING A NEW TEREX RS70100 35TON CAPACITY BOOM TRUCK, CRANE ...						
 94641	2016	Manitex	30102C	\$245,995	\$4,531	UT
COME VISIT US IN MILWAUKEE, WI - CONVENIENTLY LOCATED 5 MINUTES FROM THE AIRPORT. ...						
 94580	2016	Terex	BT4792	\$227,900	\$4,198	WI
GIUFFRE BROS. CRANES IS SELLING A NEW TEREX BT4792 23.5TON CAPACITY BOOM TRUCK, CRANE ...						

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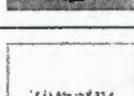
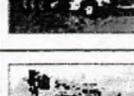
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- Faxable Application

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Minimum due at signing!

	<b>94560</b>	<b>2016</b>	<b>Terex</b>	<b>BT4792</b>	<b>Call</b>	<b>Call</b>	<b>WI</b>	CRANE NEW TEREX BT4792, 23.5 TON CAPACITY, 92' MAIN BOOM W/ 102' TIP HEIGHT, FOUR ...
	<b>94558</b>	<b>2015</b>	<b>Terex</b>	<b>BT28106</b>	<b>Call</b>	<b>Call</b>	<b>WI</b>	CRANE NEW TEREX BT28106, 28 TON CAPACITY, FOUR-SECTION 106' KEEL DESIGNED BOOM, 1 ...
	<b>94482</b>	<b>2016</b>	<b>Manitex</b>	<b>40124S</b>	<b>\$377,900</b>	<b>\$6,919</b>	<b>WI</b>	CRANE MANITEX 40124S, 40 TON CAPACITY, 124' 5-SECTION TELESCOPING BOOM, 189' MAXI ...
	<b>94481</b>	<b>2015</b>	<b>PM</b>	<b>21523S</b>	<b>\$204,470</b>	<b>\$3,766</b>	<b>WI</b>	CRANE- MODEL 21523S STANDARD, MAXIMUM LIFTING MOMENT 18.80 TM, MAXIMUM HORIZONTAL ...
	<b>94460</b>	<b>2016</b>	<b>Terex</b>	<b>BT70100</b>	<b>\$284,300</b>	<b>\$5,206</b>	<b>WI</b>	CRANE NEW TEREX BT70100, 35 TON CAPACITY, 100FT 4-SEC PROPORTIONAL BOOM, 110FT WO ..
	<b>94313</b>	<b>2015</b>	<b>Ford</b>	<b>F550 4X4</b>	<b>\$93,900</b>	<b>\$1,812</b>	<b>TX</b>	Ideal Crane Liberator 6000 - 23' Sheave Height, 6,000 lb Lift Capacity, Self-Containe ...
	<b>94309</b>	<b>2015</b>	<b>Skylift</b>	<b>VST-52I</b>	<b>\$169,900</b>	<b>\$3,130</b>	<b>TX</b>	Versalift VST-52I - 53' Working Height, Insulated Articulating Telescopic Boom, 30 ft ...
	<b>94306</b>	<b>2015</b>	<b>Terex</b>	<b>LT40</b>	<b>\$99,900</b>	<b>\$1,928</b>	<b>TX</b>	Terex LT40 - 45' Working Height, Insulated Articulating Telescopic Boom, Side Reach t ...
	<b>94302</b>	<b>2015</b>	<b>Terex</b>	<b>BT4792</b>	<b>Call</b>	<b>Call</b>	<b>UT</b>	GIUFFRE BROS. CRANES IS SELLING A NEW TEREX BT4792 23.5TON CAPACITY BOOM TRUCK, CRANE ...
	<b>94259</b>	<b>2015</b>	<b>Genie</b>	<b>GTH-1544</b>	<b>\$172,647</b>	<b>\$3,180</b>	<b>WI</b>	GIUFFRE BROS. CRANES, INC. IS SELLING A NEW 2015 GENIE HIGH REACH TELEHANDLER GTH-154 ...
	<b>94254</b>	<b>2015</b>	<b>Genie</b>	<b>GTH-844</b>	<b>\$87,900</b>	<b>\$1,696</b>	<b>WI</b>	GIUFFRE BROS. CRANES IS SELLING A NEW 2015 GENIE GTH-844 HIGH REACH TELEHANDLER, 8,00 ...
	<b>94237</b>	<b>2015</b>	<b>Genie</b>	<b>TH844</b>	<b>\$110,499</b>	<b>\$2,055</b>	<b>WI</b>	GIUFFRE BROS CRANES IS SELLING A NEW 2015 GENIE HIGH REACH TELEHANDLER, 8,000LB CAPAC ...
	<b>94236</b>	<b>2015</b>	<b>Manitex</b>	<b>40124SHL</b>	<b>\$389,900</b>	<b>\$7,139</b>	<b>WI</b>	GIUFFRE BROS. CRANES IS SELLING A NEW MANITEX 40124SHL 40TON CAPACITY BOOM TRUCK, CRA ...
	<b>94089</b>	<b>2015</b>	<b>Manitex</b>	<b>40124S</b>	<b>\$379,900</b>	<b>\$6,956</b>	<b>TX</b>	Manitex 40124S - 124' Sheave Height, 80,000 lb Lift Capacity, Turret Winch Mount, Rea ...
	<b>94082</b>	<b>2015</b>	<b>Manitex</b>	<b>1970C</b>	<b>\$151,475</b>	<b>\$2,790</b>	<b>FL</b>	GIUFFRE BROS. CRANES IS SELLING A NEW MANITEX 1970C 19TON CAPACITY BOOM TRUCK, CRANE ...
	<b>93734</b>	<b>2014</b>	<b>Fassi</b>	<b>F110A.23</b>	<b>\$119,900</b>	<b>\$2,230</b>	<b>IN</b>	GIUFFRE BROS. CRANES IS SELLING A NEW FASSI ARTICULATED KNUCKLEBOOM CRANE F110A.23 PA ...

	<b>93733</b>	<b>2014</b>	<b>Terex</b>	<b>BT5092</b>	<b>Call</b>	<b>Call</b>	<b>WI</b>
GIUFFRE BROS. CRANES IS SELLING A NEW TEREX BT5092 25TON CAPACITY BOOM TRUCK, CRANE H ...							
	<b>93674</b>	<b>2015</b>	<b>Ford</b>	<b>F550 4X4</b>	<b>\$96,900</b>	<b>\$1,870</b>	<b>TX</b>
ETI ETC37IH - 42' Working Height, Insulated Articulating Telescopic Boom, Side Reach ...							

Results 1 - 25 of 3  
Page  of 2 ▶▶

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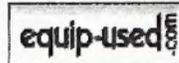
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**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17 2016

Regular     Special

DATE ACTION SUBMITTED: <u>May 10, 2016</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: <b>DISCUSSION AND POSSIBLE APPROVAL AUTHORIZING THE SALE OF SURPLUS VEHICLES AND SURPLUS MISCELLANEOUS ITEMS AT PUBLIC AUCTION ON JUNE 11, 2016 AT 9:00 AM</b>	

FROM:        Albert Ecbave, Chief of Police

RECOMMENDATION:        PUBLIC AUCTION OF SURPLUS VEHICLES AND ITEMS

PROPOSED MOTION:        I move to authorize the Sale of Surplus Vehicles and Surplus Miscellaneous items at Public Auction on June 11, 2016 at 9:00 A.M.

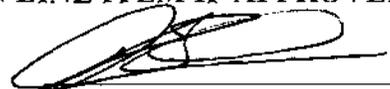
**DISCUSSION:**

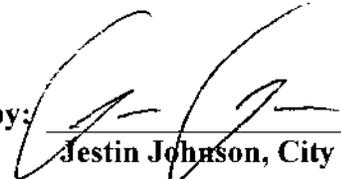
The City of Bisbee periodically sells surplus vehicles and items at public auction. The next public auction will be held June 11, 2016. Attached is a partial list of vehicles and miscellaneous items.

FISCAL IMPACT:        N/A

DEPARTMENT LINE ITEM ACCOUNT:        N/A

BALANCE IN LINE ITEM IF APPROVED:        N/A

Prepared by:   
Albert Ecbave,  
Chief of Police

Reviewed by:   
Justin Johnson, City Manager



**CITY OF BISBEE  
PUBLIC AUCTION**

**ON  
11-Jun-16  
9:00 AM**

**LOCATION:  
CITY OF BISBEE GARAGE  
940 Toureaville Road  
Bisbee, AZ 85603**

**TERMS:**

Vehicles to highest bidder with reserve. Payments in cash, personal checks, cashier's checks, certified check, or money order made payable to the City of Bisbee. Bidders must be of legal age. All bidders must pre-register on June 10, 2016, or before the auction starts on June 11, 2016.

There is no cost to register.

**TERMINOS:**

Vehiculos al la apuesta mas alta con reserva. Pagos en efectivo (Dolares) o Cheque de los Estados Unidos con tarjeta de garantia en ese mismo instante. Antes de comprar vehiculos en el remate usted tiene que registrarse el Viernes , Junio 10, 2016 o el Sabado Junio 11, 2016 antes del remate.

Also see at the City of Bisbee Web Site:  
[www.bisbeeaz.gov](http://www.bisbeeaz.gov)

1	YR	MAKE	MODEL	COLOR	STYLE
1	1995	Chevy	Corsica	White	4 Dr
2	2003	Chevy	Malibu	Gold	4 Dr
3	2000	Honda	Accord	Green	4 Dr
4	1996	Toyota	T-100	Blue	Pickup
5	1999	Ford	Crown Vic	Gold	4 Dr
6	1973	Ford	F-100	White	B Trk
7	1982	Chevy	Custom 30	Yellow	D Trk
8	2007	Chevy	Malibu	Red	4 Dr
9	2002	Chevy	Camaro	Red	2 Dr
10	2000	Ford	Taurus SE	Gold	4 Dr
11	2000	Ford	Taurus SE	Gold	4 Dr
12	2000	Dodge	Neon	Orange	4 Dr
13					
14					

**THE VEHICLES LISTED BELOW ARE NOT RUNNING, NEED TIRES, WINDOWS ARE BROKEN, NEED KEYS AND ARE SOLD AS IS CONDITION.**

15					
16	2007	Orion	35i	Green	M/C
17	2001	Hyundai	Santa Fe	Green	4 Dr SW
18	1994	Jeep	G Cherokee	Black	4 Dr SW
19	1969	Chevy	Custom 10	White	Pickup
20	1980	Subaru	600 GL	Gray	4 Dr
21	2001	Mitsubishi	Diamante ES	Gray	4 Dr
22	1999	Chevy	Metro	Red	2 Dr

**Additional vehicles maybe added to list.  
(see other side for Miscellaneous Items)**

**Additional Miscellaneous Items will be Auctioned**

- 1 Miscellaneous Lavatory equipment.
- 2 Industrial Stove
- 3 Chairs
- 4 Tools

**\*\*NOTE:** Inspection of vehicles permitted ONLY on Friday June 10, 2016 from 08:00 AM to 5:00 PM at the above aforementioned address. Vehicles are sold "AS IS" meaning that there are NO WARRANTIES, either expressed or implied as to the mechanical condition, serviceability, safety, actual mileage, or ability of any vehicle to comply with any federal, state or local law or regulation, including but not limited to the ability to pass an emissions test. Also, the purchaser will be responsible for making any necessary repairs in order to meet the regulations of the Arizona Motor Vehicle Division. ALL SALES ARE FINAL. AUCTION IS WITH RESERVE.

For further information call the Bisbee Police Department at:

**(520) 432-6050**

**\*\*NOTA:** Inspeccion de vehiculos se permite SOLAMENTE el viernes, Juno 10, 2016 desde las 8:00 AM hasta las 5:00 PM en la direccion sobredicho. Todo los vehiculos en esta venta se venden y se compran "COMO ESTAN" indicado que el vehiculo NO CONTIENE NINGUNA GARANTIA, expressado o sobrentendidos al respecto de la condicion mecanica, utilidad, seguridad, las millas actuales del vehiculo, o la habilidad de cualquier mercancia para cumplir con cualquier codigo o reglamento de las leyes federales, estatales o locales que incluye pero no limita la habilidad de aprobar un examen del emision. Tambien, la persona que compra un vehiculo de esta subasta es la persona responsable de hacer los arreglos necesarios para el vehiculo este de acuerdo con los reglamentos descriptos del Departamento de Vehiculos de Arizona. TODAS VENDIDAS SON FINALES REMATE CON RESERVA.

Para mas informacion llame Departament de Policia de Bisbee

**(520) 432-6050**



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

**DATE ACTION SUBMITTED:** May 11, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**  
RESOLUTION       ORDINANCE       FORMAL ACTION       OTHER

**SUBJECT:**    **DISCUSSION AND POSSIBLE APPROVAL TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE COCHISE COUNTY SHERIFF'S OFFICE AND THE CITY OF BISBEE**

**FROM:**            **Jestin Johnson, City Manager**

**RECOMMENDATION:**            **Staff recommends approval**

**PROPOSED MOTION:**            **I move to approve in Intergovernmental Agreement w/ the Cochise County Sheriff's Office for back-up law enforcement services.**

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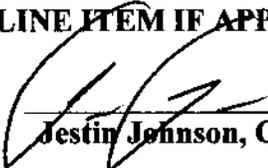
**DISCUSSION:** In order to continue providing an appropriate level of law enforcement service to the Bisbee Community, City staff recommends entering into this Intergovernmental Agreement for back-up law enforcement services with the Cochise County Sheriff's Office. This one-year agreement affords the Bisbee Police Department the time to graduate police cadets from this year's Police Academy, as well as provide our police officers an opportunity to take advantage of accrued Personal Time Off (PTO).

---

**FISCAL IMPACT:**            **\$50.08-\$68.72/hr (Maximum Hourly Rate)**

**DEPARTMENT LINE ITEM ACCOUNT:**            **10-62-11000**

**BALANCE IN LINE ITEM IF APPROVED:**            **n/a**

**Prepared by:**   
Jestin Johnson, City Manager

**Reviewed by:**   
Ashlee Coronado, City Clerk

**INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
COCHISE COUNTY AND CITY OF BISBEE  
REGARDING THE PROVISION OF  
LAW ENFORCEMENT PATROL AND PERSONNEL**

This Intergovernmental Agreement by and between Cochise County and City of Bisbee, each a political subdivision of the State of Arizona, Regarding the Provision of Law Enforcement Patrol and Personnel (the "Agreement") is entered into effective as of the date the final signature is obtained (the "Effective Date").

**Recitals**

- A. The City of Bisbee ("Bisbee") operates a police department pursuant to the City Code, the City Charter, and state law.
- B. Cochise County ("Cochise") operates a sheriff's department pursuant to the County Ordinance and state law.
- C. Both Bisbee and Cochise provide law enforcement services, including patrol, to the geographical areas under their respective jurisdictions.
- D. Bisbee has suffered a sudden loss of law enforcement patrol personnel, which is presumed to be temporary.
- E. Bisbee desires the service of additional law enforcement patrol personnel to aid it in its law enforcement responsibilities until it hires sufficient personnel.
- F. Bisbee and Cochise are each familiar with the personnel, equipment, and services each provides, and Cochise knows the geographical area for which Bisbee is responsible.
- G. Bisbee and Cochise are located in a geographic proximity that allows effective and efficient cooperation and support to one another in providing law enforcement services and personnel.
- H. Cochise is willing to extend its cooperation and support to Bisbee for law enforcement services and personnel upon the terms and conditions as set forth in this Agreement.
- I. Bisbee and Cochise have each determined it is in their respective best interests to enter into this Agreement.
- J. Bisbee and Cochise desire to jointly exercise their powers and enter this Agreement pursuant to A.R.S. Sec. 11-952.

Now, for valuable consideration of the mutual promises and covenants as set forth in this Agreement, Bisbee and Cochise agree as follows:

1. **Recitals.** The Recitals set forth above are incorporated into the terms of this Agreement.
2. **Effective Date.** The Effective Date of this Agreement is the date the final signature is obtained.
3. **Duration.** This Agreement shall be for one (1) year commencing as of the Effective Date and shall renew automatically for one additional one year; provided, however, that either party may terminate this Agreement without cause upon sixty (60) days notice to the other party; and provided further that either party may terminate this Agreement for cause, including breach of this Agreement, after first giving notice to the other party and attempting to resolve any such breach through negotiation and discussion between the Cochise County Sheriff and Bisbee Chief of Police.
4. **Budget.** Each Party represents and warrants that it has within its respective budget, sufficient funds to discharge the obligations and duties assumed under this Agreement. Should either Party fail to obtain continued funding during the term of this Agreement through a failure of appropriate or approved or funds or through other legal means, then this Agreement shall terminate.
5. **Cochise's Obligations.**
  - a. Upon three days' notice, Cochise will, if staffing permits, provide one patrol vehicle and one Arizona POST-certified patrol officer to provide law enforcement coverage within a patrol area designated by Bisbee for up to twelve hours, or as otherwise specified (the "shift term").
    - i. Cochise may cover the shift term by deploying one officer, or it may instead cobble together coverage for the shift term's hours by deploying two or more officers to each work some portion of the shift term, providing that the entire shift term is covered without interruption.
    - ii. Cochise will make every effort to provide coverage upon Bisbee's request. Not doing so, however, shall not constitute a breach of this Agreement.
6. **Bisbee's Obligations.**
  - a. Bisbee shall provide at least three days' notice of its need for Cochise's law enforcement patrol coverage of each shift term.
  - b. Bisbee shall provide Cochise's law enforcement patrol officers with any equipment needed to meet their responsibilities in the Bisbee patrol area.

**7. Reimbursement.**

- a. For each patrol shift Cochise covers, Bisbee shall repay Cochise for the hourly wage of the officer(s) Cochise provides.
  - i. The reimbursed hourly rate total for each monthly period shall be comprised of the sum total of all officers' hours worked during the subject month, which shall be calculated by multiplying the respective hourly rate for each officer times the hours each officer actually worked for Bisbee during the subject month. To determine each officer's respective hourly rate, the hourly rate provided in Appendix A shall govern.
- b. Bisbee shall also pay sixty-six cents (\$0.66) per mile for every mile Cochise's officers drive Cochise's patrol vehicles during a shift conducted for Bisbee pursuant to this agreement.
- c. Bisbee's payment for the sum total of Section 7.a and 7.b of this Agreement shall be delivered to Cochise not later than the 10<sup>th</sup> day of the following calendar month for which the costs were billed, or ten days after the receipt of the Report as required in Section 8 below, whichever is later.

**8. Reporting.** Not later than the 1<sup>st</sup> day of each calendar month, Cochise shall prepare and provide to Bisbee the following reports:

- a. Cochise shall report to Bisbee the staffing provided pursuant to this Agreement and provide a corresponding billing statement that lists each cost and expense for which it expects payment.
  - i. On each report, the costs shall be broken down by officer, stating name, rank, tenure (years worked for Cochise), and hourly rate. Every hour worked shall be cited and attributed to the officer who worked it, and shall include the date(s) and times worked. A list of miles driven per shift shall also be provided and a total attributed to each officer who drove them, per shift. The primary breakdown of costs shall be per shift, and not per officer.
  - ii. Each party shall refer to the attached appendix and use that pay scale as the basis for all billed and paid hourly wage costs.
- b. Any outstanding police reports documenting law enforcement incidents occurring while patrolling under this Agreement that were not prepared by Cochise's patrol officers during working hours shall be provided to Bisbee no later than the first day of the following month.

**9. Cooperation.** Bisbee and Cochise shall each take all acts necessary or reasonably necessary to cooperate with the other to effect the terms and conditions of this Agreement.

**10. Scope of Relationship.** Nothing in this Agreement will be construed as establishing a partnership, joint venture, or similar relationship between the Parties and nothing in this Agreement will be construed to authorize either party to act as agent for the other.

11. **Employees and Equipment.** Each party's employees and equipment, including patrol cars and other equipment, shall remain under the exclusive direction and control of their respective employer, and no employee of each party shall be considered employee or joint employee of the other party. Each party's employees shall not be entitled to employment benefits or any compensation from the other party, nor shall any party be required to reimburse the other party for damage to equipment or other costs accruing to personnel or equipment through accidents, acts of God, or for any other reason. Bisbee shall not be permitted to discipline Cochise's employees, but shall instead provide a verbal or written report of any misconduct to Cochise's on-duty commander or his designee.
12. **Termination.** This Agreement may be terminated by either Party providing 20 days prior written notice of termination, for the following reason:
  - a. Pursuant to the provisions of A.R.S. 38-511 (A)-(G) as may be amended from time to time; or
  - b. Upon mutual agreement of the Parties; or
  - c. For no stated cause upon sixty (60) days notice to the other party; or
  - d. For material breach of any of the provisions of this Agreement, but only after first giving notice to the other party and attempting to resolve any such breach through negotiation and discussion between the Cochise County Sheriff and Bisbee Chief of Police.
13. **Notices.** Notices shall be delivered to the addresses as set forth below. Notices are deemed to be received 24 hours after they are transmitted via telefax or are deemed received immediately if provided by hand delivery.

**To Bisbee Police Department**  
Attn: Police Chief Albert Echave  
1 State Hwy. 92  
Bisbee, AZ 85603

**To Cochise County**  
**Sheriff's Office**  
Attn: Sheriff Mark Dannels  
205 N. Judd Dr.  
Bisbee, AZ 85603

14. **Indemnification.** Each Party to this Agreement agrees to indemnify, defend, and hold harmless the other, its officials, officers, employees and agents, individually and collectively, from all losses, claims, suits, demands, expenses, subrogation, attorney's fees or actions of any kind resulting from all personal injury, including bodily injury and death, and property damage liability to a limit of not less than \$1,000,000.00. The insurance limits set forth above shall not be deemed to limit the scope of indemnification set forth above.

**15. Compliance with Legal Authorities.**

- a. The Parties shall each be responsible for their respective compliance with all requirements of any federal, state, county or local ordinances, statutes, charters, codes, rules, regulations, or any other governmental requirements, including, but not limited to, the rules and regulations of the AZDHS.
- b. The provisions of A.R.S. 41-1463 and Executive Orders 99-4 and 2009-09 issued by the Governor of the State of Arizona are incorporated by this reference as a part of this Agreement.
- c. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

**16. Workers' Compensation Coverage.** An employee of either Party shall be deemed to be an "employee" of both public agencies, while performing pursuant to this Agreement, only for purposes of A.R.S. 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits, which may accrue. Each Party shall comply with the employee notice provisions of A.R.S. 23-906(0) and 23-1022(E).

**17. Binding Effect.** This Agreement shall be binding upon and enforceable by the Parties, their heirs, executors, administrators, personal representatives, successors, successors in interest, and assignees.

**18. Amendments.** This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the Parties against whom enforcement thereof may be sought.

**19. Paragraph Headings.** Titles and headings of the paragraphs contained herein are solely for the purpose of convenience and are not intended in any way to affect, control or limit the meaning or application of any such paragraph.

**20. Interpretations.** Words and expressions used herein shall be applicable according to the context and without regard to the number or gender of such words or expressions.

**21. Entire Agreement.** The Parties acknowledge and agree that no representations, warranties, or covenants have been made to, or relied upon by them, or by any person acting for or on their behalf, which are not fully and completely set forth herein. This Agreement supersedes any terms, conditions, covenants or other documents or agreements between the Parties.

**22. Construction.** This Agreement has been negotiated by the Parties and no Party has acted under compulsion or duress, economic or otherwise. The Parties waive any rule of interpretation which would construe any provision of this Agreement against any Party who drafted this Agreement.

23. **Governing Law.** This Agreement and all documents and instruments executed in furtherance hereof, and the rights and obligations of the Parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time, without giving effect to principles of conflicts of law. All Parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this Agreement shall be in Cochise County, Arizona.

24. **Attorney's Fees and Costs.** Should it become necessary to retain legal counsel to enforce any provisions of this Agreement, the Parties hereto agree that the prevailing Party shall be entitled to the award of reasonable attorney's fees and other costs.

**CITY OF BISBEE**

**COCHISE COUNTY**

By: \_\_\_\_\_  
Ron Oertle, Mayor                      Date

By: \_\_\_\_\_  
Richard Searle, Chair                      Date

By: \_\_\_\_\_  
Albert Echave, Chief of Police                      Date

By: \_\_\_\_\_  
Mark Dannels, Sheriff                      Date

ATTEST:

ATTEST:

\_\_\_\_\_  
Ashlee Coronado, City Clerk                      Date

\_\_\_\_\_  
Arlethe Rios, Clerk of the Board                      Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those Parties to the Intergovernmental Agreement represented by the undersigned.

**ATTORNEY FOR BISBEE**

**ATTORNEY FOR COCHISE**

\_\_\_\_\_  
Britt Hanson                      Date

\_\_\_\_\_  
Lauri J. Owen                      Date

**APPENDIX A  
TO THE  
INTERGOVERNMENTAL AGREEMENT  
BY AND BETWEEN  
COCHISE COUNTY AND CITY OF BISBEE  
REGARDING THE PROVISION OF  
LAW ENFORCEMENT PATROL AND PERSONNEL**

CCSO Deputy Sheriff  
Hourly/Overtime Rates

	Annual	Hourly Rate	Hourly Overtime Rate	Overtime Hrly ERE Rate @ 61.5%	<b>TTL Overtime Hourly Cost</b>
Entry	43,000.00	20.67	31.01	19.07	<b>50.08</b>
Intermediate	46,000.00	22.12	33.17	20.40	<b>53.57</b>
Senior	49,000.00	23.56	35.34	21.73	<b>57.07</b>
Master	52,000.00	25.00	37.50	23.06	<b>60.56</b>
Sergeant: 1.0 - 2.99 yrs	55,000.00	26.44	39.66	24.39	<b>64.06</b>
Sergeant 3.0 - 5.99 years	57,000.00	27.40	41.11	25.28	<b>66.39</b>
Sergeant 6.0 - 8.99 years	59,000.00	28.37	42.55	26.17	<b>68.72</b>



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 17, 2016

Regular     Special

DATE ACTION SUBMITTED: April 29, 2016

REGULAR                   CONSENT

TYPE OF ACTION:  
RESOLUTION       ORDINANCE       FORMAL ACTION       OTHER

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF AN EXTENSION OF THE EMPLOYMENT AGREEMENT WITH CITY MANAGER, JESTIN D. JOHNSON, THROUGH JULY 1, 2016.**

FROM:            **Britt Hanson, City Attorney**

RECOMMENDATION:            **N/A**

PROPOSED MOTION:            **1 move to approve the Extension of the Employment Agreement with the City Manager, Jestin D. Johnson, through July 1, 2016**

**DISCUSSION:**

Mr. Johnson had previously informed the Mayor and Council that he intended to resign effective May 19, 2016, the two year anniversary of his employment contract. He has indicated, however, that he could serve through July 1, 2016 to assist the City through the budget process.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: *Britt Hanson*  
Britt Hanson  
City Attorney

Reviewed by: *Ashlee Coronado*  
Ashlee Coronado  
City Clerk

**EXTENSION OF EMPLOYMENT AGREEMENT  
JESTIN D. JOHNSON, CITY MANAGER**

The City of Bisbee, Arizona, a municipal government, and Jestin D. Johnson, City Manager, hereby agree to extend the Employment Agreement dated May 6, 2014, that commenced on May 19, 2014, through July 1, 2016 on the same terms and conditions of said Employment Agreement.

**APPROVED:**

\_\_\_\_\_  
Ron Oertle, Mayor  
City of Bisbee

**APPROVED:**

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Jestin D. Johnson, City Manager

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado  
Clerk, City of Bisbee

**APPROVED AS TO FORM:**

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Britt Hanson, City Attorney