

## AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, JULY 19, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_.

### ROLL CALL

#### COUNCIL

Councilmember Eugene Conners, Ward I      EXCUSED  
Councilmember Joan Hansen, Ward II  
Councilmember Shirley Doughty, Ward III  
Mayor Ronald Oertle  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore  
Councilmember Douglas Dunn, Ward II  
Councilmember Serena Sullivan, Ward I

#### STAFF

Andy Haratyk, Interim City Manager/ Public Works Director  
Ashlee Coronado, City Clerk  
Sharon Buono, Finance Director  
Albert Echave, Police Chief  
Marc Burneleit, Fire Chief

#### CITY ATTORNEY

Elda Orduno

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda
  - A. Approval of the Resignation of Susan Blackford from the Municipal Property Corporation.

Ashlee Coronado, City Clerk

- B. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of Various City Streets and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 8:00PM, This Includes Set Up and Breakdown.

Ashlee Coronado, City Clerk

- C. Approval of a Liquor License Application for the House of Secrets located at 54 Brewery Avenue, Bisbee, AZ; Kerri Blankenship, Applicant

Ashlee Coronado, City Clerk

**OLD BUSINESS**

**NEW BUSINESS**

- 3. Discussion and Possible Approval of the Modification to the Intergovernmental Agreement between the State of Arizona and the City of Bisbee for the Collection and Administration of the Transaction Privilege and Affiliated Excise Taxes.

Sharon Buono, Finance/Personnel Director

- 4. Public Hearing for Special Use Permit Application 16-02 and Discussion and Possible Approval of a Special Use Permit 16-02, Submitted by Peter Chartrand for the Purpose of Allowing him to Operate a Ceramics Studio on a Parcel Zoned R-1.

Joe Ward, Zoning Inspector

- 5. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-16-04, Amending the City Code Article 9.6 (B)(2) to Change the time in Which the Cemetery is Closed to the Public.

Andy Haratyk, Interim City Manager

- 6. Discussion and Possible Approval of the Appointment of Richard J. Marsh Jr. as the City Manager, effective July, 20, 2016 and the Approval of an Employment Agreement with Mr. Marsh.

Ronald Oertle, Mayor

- 7. City Manager's Report:
  - Other current events
  -

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to comment on the 4<sup>th</sup> of July.

**ADJOURNMENT**

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A) (3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>716</b>					
<b>GENERAL FUND</b>					
<b>10-2020801 PUBLIC SAFETY RETIRE PAYABLE</b>					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0702161	Retirement Fire Pay Period: 7/2/2016	07/06/2016	4,557.10
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0702161	Retirement Police Pay Period: 7/2/2016	07/06/2016	2,415.22
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0702161	Retirement Police Pay Period: 7/2/2016	07/06/2016	18,898.91
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0702161	Retirement Fire Pay Period: 7/2/2016	07/06/2016	32,623.36
Total 10-2020801 PUBLIC SAFETY RETIRE PAYABLE:					58,494.59
<b>10-2020802 DEFERRED COMPENSATION PAYABLE</b>					
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0702161	Deferred Comp Buy Up Pay Period: 7/2/2016	07/06/2016	1,065.24
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0702161	Deferred Comp Core Pay Period: 7/2/2016	07/06/2016	695.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0702161	Deferred Comp Core Pay Period: 7/2/2016	07/06/2016	2,366.70
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0702161	Deferred Comp Buy Up Pay Period: 7/2/2016	07/06/2016	1,204.50
Total 10-2020802 DEFERRED COMPENSATION PAYABLE:					5,331.44
<b>10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE</b>					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0702161	PSPRS-Alternate Contribution Pay Period: 7/2/2016	07/06/2016	117.55
Total 10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE:					117.55
<b>10-2020818 UNION DUES PAYABLE</b>					
GENERAL FUND	AZ COPS	PR0702161	Union Dues Pol/Fire Pay Period: 7/2/2016	07/06/2016	120.00
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	PR0702161	Union Dues-Fire Pay Period: 7/2/2016	07/06/2016	405.00
Total 10-2020818 UNION DUES PAYABLE:					525.00
<b>10-2021005 AFLAC INSURANCE PAYABLE</b>					
GENERAL FUND	AFLAC	16-0705	AFLAC INS	07/05/2016	1,205.12
Total 10-2021005 AFLAC INSURANCE PAYABLE:					1,205.12
<b>10-2021006 PREPAID LEGAL SVCS PAYABLE</b>					
GENERAL FUND	LEGAL SHIELD	16-0711	Pre-Paid Legal Services PPE07/11/16	07/11/2016	170.40
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					170.40
<b>10-2024000 PAYROLL GARNISHMENTS PAYABLE</b>					
GENERAL FUND	MIDLAND FUNDING, LLC	16-0706	WAGE GARNISHMENT	07/06/2016	56.04
GENERAL FUND	SUPPORT PAYMENT CLEARIN	PR0702161	Support Clearing-Child Support Pay Period: 7/2/2016	07/06/2016	1,707.66
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					1,763.70
<b>MAYOR &amp; COUNCIL</b>					
<b>10-50-13500 SUBSCRIPTIONS &amp; DUES</b>					
GENERAL FUND	LEAGUE OF ARIZONA	16-0705	ANNUAL DUES	07/05/2016	6,506.00
Total 10-50-13500 SUBSCRIPTIONS & DUES:					6,506.00
<b>FINANCE DEPARTMENT</b>					
<b>10-52-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	646065820001	OFFICE SUPPLIES	06/20/2016	40.44

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-52-41500 OFFICE SUPPLIES:					40.44
<b>10-52-43120 OTHER FEES</b>					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0707	ANNUAL PRSORT MAILING FEE	07/07/2016	225.00
Total 10-52-43120 OTHER FEES:					225.00
<b>10-52-43500 POSTAGE &amp; METER TAPES</b>					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0706	MAIL S&G	07/06/2016	774.38
Total 10-52-43500 POSTAGE & METER TAPES:					774.38
<b>CITY CLERK</b>					
<b>10-53-13500 SUBSCRIPTIONS &amp; DUES</b>					
GENERAL FUND	AZ MUNICIPAL CLERK'S ASSOC	16-0705	AMCA MEMBERSHIP APP/WILLIAMS	07/05/2016	50.00
GENERAL FUND	AZ MUNICIPAL CLERK'S ASSOC	16-0705	AMCA MEMBERSHIP APP/CORONADO	07/05/2016	75.00
Total 10-53-13500 SUBSCRIPTIONS & DUES:					125.00
<b>COMMUNITY DEVELOPMENT</b>					
<b>10-54-22550 SEWER &amp; GARBAGE - SHELTER</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/ANIMAL SHELTER	07/05/2016	49.31
Total 10-54-22550 SEWER & GARBAGE - SHELTER:					49.31
<b>10-54-34000 CONTRACT SERVICES</b>					
GENERAL FUND	FLOOD, KATHLEEN BELLE	82	ANIMAL SHELTER ADMINSTRATOR	07/04/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	83	ANIMAL SHELTER ADMINSTRATOR	07/11/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	84	ANIMAL SHELTER ADMINSTRATOR	07/18/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	85	ANIMAL SHELTER ADMINSTRATOR	07/25/2016	250.00
Total 10-54-34000 CONTRACT SERVICES:					1,000.00
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>					
GENERAL FUND	JACKSON VETERINARY SERVI	16-0711	MEDICATION	07/11/2016	17.00
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					17.00
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>					
<b>10-55-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/CITY HALL	07/05/2016	379.37
Total 10-55-22550 SEWER AND GARBAGE SERV.:					379.37
<b>10-55-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	B.A.S.I.C.	06-58428	HRA MONTHLY ADMIN FEE	07/05/2016	306.00
Total 10-55-31000 PROFESSIONAL FEES:					306.00
<b>LEGAL SERVICES</b>					
<b>10-57-31100 PROFESSIONAL FEES - LEGAL</b>					
GENERAL FUND	COCHISE COUNTY ATTORNEY	112	IGA-LEGAL FEES	07/01/2016	5,000.00
Total 10-57-31100 PROFESSIONAL FEES - LEGAL:					5,000.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>INFORMATION SYSTEMS</b>					
<b>10-59-24000 TELEPHONE &amp; FAX</b>					
GENERAL FUND	CENTURY LINK QCC	1379520075	LONG DISTANCE ALL DEPTS	07/05/2016	119.45
Total 10-59-24000 TELEPHONE & FAX:					119.45
<b>10-59-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	TRACHTMAN, SEAN	16-0706	IT SUPPORT	07/06/2016	675.00
GENERAL FUND	TRACHTMAN, SEAN	16-0713	IT SUPPORT	07/13/2016	825.00
Total 10-59-31000 PROFESSIONAL FEES:					1,500.00
<b>10-59-34000 CONTRACT SERVICES</b>					
GENERAL FUND	CASELLE INCORPORATION	73755	CONTRACT SUPPORT-7/1/16-06/30/16	06/03/2016	10,632.40
Total 10-59-34000 CONTRACT SERVICES:					10,632.40
<b>POLICE DEPARTMENT</b>					
<b>10-62-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/POLICE	07/05/2016	139.27
Total 10-62-22550 SEWER AND GARBAGE SERV.:					139.27
<b>10-62-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472015946302	GAS-W. HWY 92-POLICE	07/05/2016	52.73
Total 10-62-23000 GAS:					52.73
<b>FIRE DEPARTMENT</b>					
<b>10-64-11400 A.P.S.P.R.S.</b>					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	16-0706ADJ	Fire Ins Premium Tax Cr	07/06/2016	496.93-
Total 10-64-11400 A.P.S.P.R.S.:					496.93-
<b>10-64-13400 EDUCATION &amp; TRAINING</b>					
GENERAL FUND	SW TRAUMA CONFERENCE/ #7	16-0705	TRAUMA CONFERENCE/BURNELEIT	07/05/2016	195.00
GENERAL FUND	SW TRAUMA CONFERENCE/ #7	16-0705	TRAUMA CONFERENCE/RICHARDSON	07/05/2016	195.00
GENERAL FUND	SW TRAUMA CONFERENCE/ #7	16-0705	TRAUMA CONFERENCE/HICKMAN	07/05/2016	195.00
GENERAL FUND	SW TRAUMA CONFERENCE/ #7	16-0705	TRAUMA CONFERENCE/RAY	07/05/2016	195.00
Total 10-64-13400 EDUCATION & TRAINING:					780.00
<b>10-64-21000 ELECTRIC</b>					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	580862281-07-	ELEC-FIRE STATION	07/05/2016	475.86
Total 10-64-21000 ELECTRIC:					475.86
<b>10-64-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03117013803-	WATER/192 HWY 92 FIRE	07/05/2016	74.86
Total 10-64-22000 WATER:					74.86
<b>10-64-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/FIRE STATION #2	07/05/2016	103.10
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/FIRE STATION #1	07/05/2016	103.10

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-64-22550 SEWER AND GARBAGE SERV.:					206.20
<b>10-64-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472017056702	GAS-HWY 92 FIRE	07/05/2016	78.05
Total 10-64-23000 GAS:					78.05
<b>10-64-45100 DISPOSABLE EQUIP &amp; TOOLS</b>					
GENERAL FUND	L. N. CURTIS & SONS	INV34470	THERMAL IMAGER	06/23/2016	4,333.14
GENERAL FUND	L. N. CURTIS & SONS	INV36216	BALL INTAKE VALVE	06/24/2016	1,466.10
Total 10-64-45100 DISPOSABLE EQUIP & TOOLS:					5,799.24
<b>10-64-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	ACE HARDWARE	18234	CREDIT RETURN	07/06/2016	8.94-
GENERAL FUND	ACE HARDWARE	18294	SUPPLIES	07/05/2016	79.93
GENERAL FUND	ACE HARDWARE	18308	SUPPLIES	07/06/2016	22.20
GENERAL FUND	ACE HARDWARE	18321	CREDIT RETURN	07/06/2016	2.77-
GENERAL FUND	ACE HARDWARE	18323	FASTENERS, TOOLBOX, SUPPLIES	07/06/2016	261.70
GENERAL FUND	ACE HARDWARE	18332	SUPPLIES	07/07/2016	12.01
Total 10-64-46000 OPERATIONAL EXPENSES:					364.13
<b>10-64-46641 MEDICAL SUPPLIES</b>					
GENERAL FUND	BOUND TREE MEDICAL, LLC	82194594	MEDICAL SUPPLIES/BFD	06/29/2016	704.35
Total 10-64-46641 MEDICAL SUPPLIES:					704.35
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>					
GENERAL FUND	WILLCOX AUTO PARTS INC.	113710	AUTO PARTS	06/23/2016	34.16
Total 10-64-61000 VEHICLE PARTS & LABOR:					34.16
<b>CITY MAGISTRATE</b>					
<b>10-68-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	AMBROSE, ADAM	39	CONTRACT SERVICES	07/01/2016	500.00
GENERAL FUND	AMBROSE, ADAM	40	CONTRACT SERVICES	07/15/2016	500.00
Total 10-68-31000 PROFESSIONAL FEES:					1,000.00
<b>CEMETERY</b>					
<b>10-70-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/CEMETARY	07/05/2016	49.31
Total 10-70-22550 SEWER AND GARBAGE SERV.:					49.31
<b>BUILDING &amp; MAINTENANCE</b>					
<b>10-74-34000 CONTRACT SERVICES</b>					
GENERAL FUND	CENTRAL ALARM INC.	870886	BURGLAR & FIRE MONITORING 7/1 - 9/30/16	07/01/2016	147.00
Total 10-74-34000 CONTRACT SERVICES:					147.00
<b>10-74-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	G & L PLUMBING, LLC	1396	WATER HEATER INSTALLATION	07/03/2016	800.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-74-50100 BLDG REPAIR & MAINT:					800.00
<b>PUBLIC WORKS ADMINISTRATION</b>					
<b>10-75-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/PUBLIC WORKS	07/05/2016	82.79
Total 10-75-22550 SEWER AND GARBAGE SERV.:					82.79
<b>GARAGE</b>					
<b>10-77-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/GARAGE	07/05/2016	85.48
Total 10-77-22550 SEWER AND GARBAGE SERV.:					85.48
<b>PARKS</b>					
<b>10-80-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03112040651-	WATER/LOWER VISTA PARK	07/05/2016	59.80
Total 10-80-22000 WATER:					59.80
<b>10-80-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/MAIN STREET PARK	07/05/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/GARFIELD PARK	07/05/2016	17.59
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/POOL	07/05/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/VISTA PARK	07/05/2016	49.31
Total 10-80-22550 SEWER AND GARBAGE SERV.:					197.28
<b>10-80-46801 REC PROGRAMS/SPECIAL EVENTS</b>					
GENERAL FUND	BISBEE OBSERVER	18430	4TH OF JULY AD	06/30/2016	9.39
Total 10-80-46801 REC PROGRAMS/SPECIAL EVENTS:					9.39
<b>LIBRARY</b>					
<b>10-83-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/LIBRARY	07/05/2016	103.10
Total 10-83-22550 SEWER AND GARBAGE SERV.:					103.10
<b>10-83-31000 PROFESSIONAL FEES</b>					
GENERAL FUND	TRACHTMAN, SEAN	16-0706	IT SUPPORT/LIBRARY	07/06/2016	150.00
GENERAL FUND	TRACHTMAN, SEAN	16-0713	IT SUPPORT/LIBRARY	07/13/2016	125.00
Total 10-83-31000 PROFESSIONAL FEES:					275.00
<b>SENIOR CITIZENS CENTER</b>					
<b>10-85-22550 SEWER AND GARBAGE SERV.</b>					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/SENIOR CENTER	07/05/2016	65.19
Total 10-85-22550 SEWER AND GARBAGE SERV.:					65.19
<b>10-85-34085 COORDINATOR CONTRIBUTIONS</b>					
GENERAL FUND	BISBEE SENIOR ASSOCIATION	50	MONTHLY CONTRIBUTION	07/01/2016	616.63
Total 10-85-34085 COORDINATOR CONTRIBUTIONS:					616.63

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>PUBLIC SAFETY - FIRE GRANTS</b>					
<b>GRANT EXP - PS - FIRE</b>					
<b>17-40-22501 FEMA (FIRE TRUCK)</b>					
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	16 FTL PUMPER	05/16/2016	178,780.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	PINSTRIPES	05/16/2016	209.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	2-PISTON INTAKE VALVES	05/16/2016	3,600.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	FINAL INSPECTION TRIP - DELETE	05/16/2016	1,500.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	2-PULL-UP SCENE LIGHTS	05/16/2016	1,800.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	SALES TAX TOLLESON	05/16/2016	15,242.00
PUBLIC SAFETY - FIRE GRANTS	FREIGHTLINER OF ARIZONA, L	HJ2842MD	30-REFLECTIVE LETTERS	05/16/2016	454.00
Total 17-40-22501 FEMA (FIRE TRUCK):					198,585.00
<b>TRANSIENT ROOM TAX</b>					
<b>FUND EXPENDITURES</b>					
<b>20-40-24000 TELEPHONE &amp; FAX</b>					
TRANSIENT ROOM TAX	CENTURY LINK	251B-07-16	PHONE SERVICES-VISITOR CTR/ANNEX	07/05/2016	306.75
Total 20-40-24000 TELEPHONE & FAX:					306.75
<b>20-40-42040 ADVERTISING</b>					
TRANSIENT ROOM TAX	CERTIFIED FOLDER DISPLAY	518797	COB RACK DISTRIBUTION	07/01/2016	8,469.79
Total 20-40-42040 ADVERTISING:					8,469.79
<b>STREETS</b>					
<b>FUND EXPENDITURES</b>					
<b>21-40-21000 ELECTRIC</b>					
STREETS	AZ PUBLIC SERVICE (2 of 3)	564251281-07-	Electric Service-AZ STREET LIGHTS	07/05/2016	4,987.20
Total 21-40-21000 ELECTRIC:					4,987.20
<b>21-40-46000 OPERATIONAL EXPENSES</b>					
STREETS	ACE HARDWARE	18291	PADLOCK	07/03/2016	13.14
Total 21-40-46000 OPERATIONAL EXPENSES:					13.14
<b>MISC. DONATIONS</b>					
<b>FUND EXPENDITURES</b>					
<b>48-40-22500 MISC DONATION EXP</b>					
MISC. DONATIONS	DOMINIC MOOTS	15-0701	Mucking & Drilling 4th July	07/01/2015	250.00
MISC. DONATIONS	DOMINIC MOOTS	16-0701	Mucking & Drilling 4th July	07/01/2016	1,250.00
Total 48-40-22500 MISC DONATION EXP:					1,500.00
<b>48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE</b>					
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0706	VETERINARY SERVICES/SMIRKY	07/06/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0706	VETERINARY SERVICES/KALI	07/06/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0706	VETERINARY SERVICES/CLYDE	07/06/2016	95.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0706	VETERINARY SERVICES/SHADOW	07/06/2016	50.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0707	VETERINARY SERVICES/LUNA	07/07/2016	115.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0707	VETERINARY SERVICES/LILO	07/07/2016	115.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0707	VETERINARY SERVICES/BUDDY	07/07/2016	90.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0707	VETERINARY SERVICES/STITCH	07/07/2016	115.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0707	VETERINARY SERVICES/JACOB	07/07/2016	90.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0711	VETERINARY SERVICES/FOUR	07/11/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0711	VETERINARY SERVICES/THREE	07/11/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0711	VETERINARY SERVICES/FIVE	07/11/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0711	VETERINARY SERVICES/TWO	07/11/2016	80.00
MISC. DONATIONS	JACKSON VETERINARY SERVI	16-0711	VETERINARY SERVICES/SIX	07/11/2016	50.00
Total 48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE:					1,200.00
<b>AIRPORT FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>50-40-21000 ELECTRIC</b>					
AIRPORT FUND	AZ PUBLIC SERVICE (2 of 3)	468101283-07-	ELEC-AIRPORT	07/05/2016	317.57
Total 50-40-21000 ELECTRIC:					317.57
<b>50-40-22550 SEWER AND GARBAGE SERV.</b>					
AIRPORT FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/AIRPORT	07/05/2016	19.34
Total 50-40-22550 SEWER AND GARBAGE SERV.:					19.34
<b>50-40-23000 GAS</b>					
AIRPORT FUND	SOUTHWEST GAS CORPORATI	472016093602	GAS-AIRPORT RD	07/05/2016	45.46
Total 50-40-23000 GAS:					45.46
<b>50-40-46000 OPERATIONAL EXPENSES</b>					
AIRPORT FUND	AIRNAV	1961692	AIRPORT LISTING UNTIL 26 JUL 2017	06/27/2016	52.00
Total 50-40-46000 OPERATIONAL EXPENSES:					52.00
<b>SEWER FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>54-40-21000 ELECTRIC</b>					
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	625035286-07-	ELEC-940 W. PURDY LN.	07/05/2016	2,747.68
Total 54-40-21000 ELECTRIC:					2,747.68
<b>54-40-22000 WATER</b>					
SEWER FUND	AZ WATER COMPANY	03117016701-	WATER/320 TERAN	07/05/2016	19.53
Total 54-40-22000 WATER:					19.53
<b>54-40-46000 OPERATIONAL EXPENSES</b>					
SEWER FUND	ACE HARDWARE	18284	COUPLE, CHECK VALVE PVC	07/02/2016	14.22
Total 54-40-46000 OPERATIONAL EXPENSES:					14.22
<b>54-40-55000 EQUIPMENT REPAIR &amp; MAINT</b>					
SEWER FUND	BESTWAY ELECTRICAL MOTO	41606039	FREIGHT & TAX	06/10/2016	160.43
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					160.43
<b>QUEEN MINE FUND</b>					
<b>FUND EXPENDITURES</b>					

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>59-40-22550 SEWER AND GARBAGE SERV.</b>					
QUEEN MINE FUND	BISBEE PUBLIC WORKS	16-0705	UTILITIES/QUEEN MINE	07/05/2016	379.37
Total 59-40-22550 SEWER AND GARBAGE SERV.:					379.37
<b>59-40-46591 MERCHANDISE</b>					
QUEEN MINE FUND	MARY K. SULLIVAN	16-0712	TURQUOISE LOT	07/12/2016	2,000.00
Total 59-40-46591 MERCHANDISE:					2,000.00
<b>BISBEE BUS FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>96-40-41607 CITY OPERATING EXPENSE</b>					
BISBEE BUS FUND	TRACHTMAN, SEAN	16-0713BUS	IT SUPPORT/BUS	07/08/2016	125.00
BISBEE BUS FUND	TRACHTMAN, SEAN	16-0713BUS	IT SUPPORT/BUS	07/08/2016	75.00
BISBEE BUS FUND	TRACHTMAN, SEAN	16-0713BUS	IT SUPPORT/BUS	07/08/2016	75.00
Total 96-40-41607 CITY OPERATING EXPENSE:					275.00
<b>616</b>					
<b>GENERAL FUND</b>					
<b>10-2021500 ST COMPENSATION FUND PAYABLE</b>					
GENERAL FUND	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP	07/12/2016	24,539.14
Total 10-2021500 ST COMPENSATION FUND PAYABLE:					24,539.14
<b>CITY MANAGER</b>					
<b>10-51-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	INTELLICORP/GENERAL POST	804789	BACKGROUND SEARCHES	06/30/2016	248.03
Total 10-51-46000 OPERATIONAL EXPENSES:					248.03
<b>FINANCE DEPARTMENT</b>					
<b>10-52-36000 MAINTENANCE &amp;SUPPORT AGREEMNTS</b>					
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	1622061-2016	APRIL CHARGES	04/30/2016	50.00
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	1622061-2016	MAY CHARGES	05/31/2016	50.00
Total 10-52-36000 MAINTENANCE &SUPPORT AGREEMNTS:					100.00
<b>10-52-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	846063430001	PRINTER, INK CARTRIDGES, DIVIDERS	06/20/2016	165.75
Total 10-52-41500 OFFICE SUPPLIES:					165.75
<b>COMMUNITY DEVELOPMENT</b>					
<b>10-54-11700 WORKERS COMPENSATION</b>					
GENERAL FUND	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP AS VLNTR	07/12/2016	69.08
Total 10-54-11700 WORKERS COMPENSATION:					69.08
<b>10-54-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	85236163	BASE CHARGE/CD	07/01/2016	189.52
Total 10-54-34000 CONTRACT SERVICES:					189.52

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>10-54-42050 NON CAP ADMIN EQUIP/FURN</b>					
GENERAL FUND	BISBEE OBSERVER	18431	PUBLIC NOTICE/SPECIAL USE PERMIT	07/05/2016	10.27
Total 10-54-42050 NON CAP ADMIN EQUIP/FURN:					10.27
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>					
GENERAL FUND	OLANDER PEST CONTROL SER	AS-62316	PEST CNTRL SRVCS/ANIMAL SHELTER	06/23/2016	40.00
GENERAL FUND	RAUL VILLASENOR	10431	TOILET INSTALLATION	06/11/2016	115.00
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					155.00
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>					
<b>10-55-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	85236158	JUNE COPY CHARGES	07/01/2016	657.67
Total 10-55-34000 CONTRACT SERVICES:					657.67
<b>10-55-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	843046250001	PAPER	06/02/2016	55.90
Total 10-55-41500 OFFICE SUPPLIES:					55.90
<b>POLICE DEPARTMENT</b>					
<b>10-62-11700 WORKERS COMPENSATION</b>					
GENERAL FUND	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP POLICE VLNTR	07/12/2016	533.37
Total 10-62-11700 WORKERS COMPENSATION:					533.37
<b>10-62-46624 MOVING, TOWING, STORAGE EXP</b>					
GENERAL FUND	KEVIN DUNLAP	5501	VEHICLE TOW/BPD	07/13/2015	104.00
GENERAL FUND	KEVIN DUNLAP	5502	VEHICLE TOW/BPD	07/13/2015	107.00
GENERAL FUND	KEVIN DUNLAP	5503	VEHICLE TOW/BPD	07/17/2015	103.00
GENERAL FUND	KEVIN DUNLAP	5504	VEHICLE TOW/BPD	07/09/2015	103.00
GENERAL FUND	KEVIN DUNLAP	5505	VEHICLE TOW/BPD	08/06/2015	107.00
GENERAL FUND	KEVIN DUNLAP	5506	VEHICLE TOW/BPD	06/22/2016	81.00
GENERAL FUND	KEVIN DUNLAP	5506	VEHICLE TOW/BPD	06/22/2016	109.00
GENERAL FUND	KEVIN DUNLAP	5507	VEHICLE TOW/BPD	06/22/2016	103.00
GENERAL FUND	KEVIN DUNLAP	5508	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5509	VEHICLE TOW/BPD	06/22/2016	50.00
GENERAL FUND	KEVIN DUNLAP	5510	VEHICLE TOW/BPD	06/22/2016	50.00
GENERAL FUND	KEVIN DUNLAP	5511	VEHICLE TOW/BPD	06/22/2016	50.00
GENERAL FUND	KEVIN DUNLAP	5512	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5513	VEHICLE TOW/BPD	06/22/2016	103.00
GENERAL FUND	KEVIN DUNLAP	5514	VEHICLE TOW/BPD	06/22/2016	185.00
GENERAL FUND	KEVIN DUNLAP	5515	VEHICLE TOW/BPD	06/22/2016	103.00
GENERAL FUND	KEVIN DUNLAP	5516	VEHICLE TOW/BPD	06/22/2016	111.00
GENERAL FUND	KEVIN DUNLAP	5517	VEHICLE TOW/BPD	06/22/2016	115.00
GENERAL FUND	KEVIN DUNLAP	5518	VEHICLE TOW/BPD	06/22/2016	123.00
GENERAL FUND	KEVIN DUNLAP	5519	VEHICLE TOW/BPD	06/22/2016	119.00
GENERAL FUND	KEVIN DUNLAP	5520	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5521	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5522	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5523	VEHICLE TOW/BPD	06/22/2016	99.00
GENERAL FUND	KEVIN DUNLAP	5524	VEHICLE TOW/BPD	06/22/2016	107.00
GENERAL FUND	KEVIN DUNLAP	5525	VEHICLE TOW/BPD	06/22/2016	123.00
GENERAL FUND	KEVIN DUNLAP	5526	VEHICLE TOW/BPD	06/22/2016	179.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-62-46624 MOVING, TOWING, STORAGE EXP:					2,869.00
<b>10-62-46626 ANIMAL CONTROL EXPENSE</b>					
GENERAL FUND	FEDERAL EXPRESS CORPORA	5-458-58161	FED EXPRS CHRGS/BPD	06/23/2016	8.83
Total 10-62-46626 ANIMAL CONTROL EXPENSE:					8.83
<b>FIRE DEPARTMENT</b>					
<b>10-64-34000 CONTRACT SERVICES</b>					
GENERAL FUND	MMPC	PN-06-29-16-8	PEST CONTROL	06/29/2016	60.00
GENERAL FUND	XEROX CORPORATION	85236165	JUNE COPY CHARGES	07/01/2016	195.24
Total 10-64-34000 CONTRACT SERVICES:					255.24
<b>10-64-45100 DISPOSABLE EQUIP &amp; TOOLS</b>					
GENERAL FUND	L. N. CURTIS & SONS	282973	EQUIPMENT	06/27/2016	1,616.57
GENERAL FUND	UNITED FIRE EQUIPMENT	292568	NOZZLE, PGRIP	06/24/2016	1,778.82
Total 10-64-45100 DISPOSABLE EQUIP & TOOLS:					3,395.39
<b>10-64-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	HOME DEPOT CREDIT SERVIC	16-0606	PAVER BASE PANELS	06/06/2016	103.47
Total 10-64-46000 OPERATIONAL EXPENSES:					103.47
<b>10-64-46641 MEDICAL SUPPLIES</b>					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1611	OXYGEN & TANK RENTAL	06/01/2016	32.99
GENERAL FUND	BOUND TREE MEDICAL, LLC	82184862	MEDICAL SUPPLIES/BFD	06/20/2016	459.74
GENERAL FUND	BOUND TREE MEDICAL, LLC	82186318	MEDICAL SUPPLIES/BFD	06/21/2016	85.46
Total 10-64-46641 MEDICAL SUPPLIES:					578.19
<b>10-64-50100 BLDG REPAIR &amp; MAINT</b>					
GENERAL FUND	C & D GARAGE DOORS	216172	REPAIR DOOR	06/23/2016	6,797.61
Total 10-64-50100 BLDG REPAIR & MAINT:					6,797.61
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>					
GENERAL FUND	BARNETT'S TOWING & OXYGE	15221	TOWING SVC/BFD	06/20/2016	175.00
GENERAL FUND	UNITED FIRE EQUIPMENT	292593	LITEBOX VEHICLE SYSTEM	06/27/2016	325.44
GENERAL FUND	WILLCOX AUTO PARTS INC.	111820	AUTO PARTS	06/02/2016	11.98
GENERAL FUND	WILLCOX AUTO PARTS INC.	112086	AUTO PARTS	06/06/2016	43.99
GENERAL FUND	WILLCOX AUTO PARTS INC.	112190	AUTO PARTS	06/07/2016	18.64
GENERAL FUND	WILLCOX AUTO PARTS INC.	112586	AUTO PARTS	06/10/2016	29.11
GENERAL FUND	WILLCOX AUTO PARTS INC.	113180	AUTO PARTS	06/17/2016	76.44
GENERAL FUND	WILLCOX AUTO PARTS INC.	113389	AUTO PARTS	06/20/2016	7.46
GENERAL FUND	WILLCOX AUTO PARTS INC.	113470	AUTO PARTS	06/21/2016	15.43
GENERAL FUND	WILLCOX AUTO PARTS INC.	113848	AUTO PARTS	06/24/2016	31.90
GENERAL FUND	WILLCOX AUTO PARTS INC.	114265	AUTO PARTS	06/29/2016	11.92
GENERAL FUND	WILLCOX AUTO PARTS INC.	114266	AUTO PARTS	06/29/2016	11.92
Total 10-64-61000 VEHICLE PARTS & LABOR:					759.23
<b>BUILDING &amp; MAINTENANCE</b>					
<b>10-74-34000 CONTRACT SERVICES</b>					
GENERAL FUND	OLANDER PEST CONTROL SER	SO-62316	PEST CNTRL SRVCS/SEAGO	06/23/2016	35.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-74-34000 CONTRACT SERVICES:					35.00
<b>10-74-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON Cmplx-Dou	D04134201606	DOC LABOR CREW/BM	06/28/2016	108.00
GENERAL FUND	AZ STATE PRISON Cmplx-Dou	D08110201606	DOC LABOR CREW/PW	06/28/2016	208.25
Total 10-74-34100 DOC WORKERS:					316.25
<b>PUBLIC WORKS ADMINISTRATION</b>					
<b>10-75-34000 CONTRACT SERVICES</b>					
GENERAL FUND	XEROX CORPORATION	85238161	BASE CHARGE/PW	07/01/2016	384.86
Total 10-75-34000 CONTRACT SERVICES:					384.86
<b>GARAGE</b>					
<b>10-77-23000 GAS</b>					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-GARAGE	07/05/2016	43.38
Total 10-77-23000 GAS:					43.38
<b>10-77-34000 CONTRACT SERVICES</b>					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1612	TANK RENTAL/ GARAGE	06/30/2016	37.70
GENERAL FUND	OLANDER PEST CONTROL SER	CG-62316	PEST CNTRL SRVCS /GARAGE	06/23/2016	50.00
GENERAL FUND	UNIFIRST CORPORATION	3100789187	UNIFORMS/GAR	06/22/2016	16.23
GENERAL FUND	UNIFIRST CORPORATION	3100790180	UNIFORMS/GAR	06/29/2016	16.23
Total 10-77-34000 CONTRACT SERVICES:					120.16
<b>10-77-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON Cmplx-Dou	D04132201606	DOC LABOR CREW/GAR	06/28/2016	28.00
Total 10-77-34100 DOC WORKERS:					28.00
<b>PARKS</b>					
<b>10-80-34000 CONTRACT SERVICES</b>					
GENERAL FUND	UNIFIRST CORPORATION	3100789188	UNIFORMS/PARKS	06/22/2016	5.71
GENERAL FUND	UNIFIRST CORPORATION	3100790181	UNIFORMS/PARKS	06/29/2016	5.71
Total 10-80-34000 CONTRACT SERVICES:					11.42
<b>10-80-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON Cmplx-Dou	D04133201606	DOC LABOR CREW/PKS	06/28/2016	108.00
GENERAL FUND	AZ STATE PRISON Cmplx-Dou	D08111201606	DOC LABOR CREW/PKS	06/28/2016	131.75
Total 10-80-34100 DOC WORKERS:					239.75
<b>10-80-46000 OPERATIONAL EXPENSES</b>					
GENERAL FUND	ACE HARDWARE	18257	DRIP SYSTEM SUPPLIES	06/29/2016	49.96
GENERAL FUND	B&D LUMBER & HARDWARE	145491	TRIMMER KIT, REPAIRS	06/28/2016	109.42
GENERAL FUND	B&D LUMBER & HARDWARE	145492	TRIMMER KIT, PLUGS	06/28/2016	44.79
GENERAL FUND	B&D LUMBER & HARDWARE	145493	PLIERS, SOIL	06/28/2016	28.99
GENERAL FUND	B&D LUMBER & HARDWARE	145493062816	PLIERS, SOIL	06/28/2016	28.99
GENERAL FUND	B&D LUMBER & HARDWARE	145495	CREDIT	06/28/2016	7.05-
GENERAL FUND	B&D LUMBER & HARDWARE	145495	HOLE SAW MANDREL	06/28/2016	28.99

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-80-46000 OPERATIONAL EXPENSES:					284.09
<b>10-80-50110 BLDG REPAIR &amp; MAINT-VANDALISM</b>					
GENERAL FUND	RAUL VILLASENOR	10445	FAUCET, WORK ON SS SINK	06/28/2016	330.00
Total 10-80-50110 BLDG REPAIR & MAINT-VANDALISM:					330.00
<b>LIBRARY</b>					
<b>10-83-11700 WORKERS COMPENSATION</b>					
GENERAL FUND	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP LIBRARY VLNTR	07/12/2016	59.21
Total 10-83-11700 WORKERS COMPENSATION:					59.21
<b>10-83-34000 CONTRACT SERVICES</b>					
GENERAL FUND	IRONHAWK ELEVATOR, LLC	20165862	MONTHLY MAINT/JUNE 16	06/28/2016	110.00
GENERAL FUND	XEROX CORPORATION	85236166	BASE CHARGE/LIB	07/01/2016	55.08
Total 10-83-34000 CONTRACT SERVICES:					165.08
<b>10-83-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	2016-M-0029	DOC TRANSPORT/LIB	06/18/2016	415.92
Total 10-83-34100 DOC WORKERS:					415.92
<b>10-83-41500 OFFICE SUPPLIES</b>					
GENERAL FUND	OFFICE DEPOT	843046250001	CANNED AIR	06/02/2016	37.17
GENERAL FUND	OFFICE DEPOT	846822435001	OFFICE SUPPLIES	06/22/2016	321.11
Total 10-83-41500 OFFICE SUPPLIES:					358.28
<b>10-83-46831 BOOKS</b>					
GENERAL FUND	BAKER & TAYLOR, INC.	4011637908	BOOKS/LIBRARY	06/21/2016	32.12
Total 10-83-46831 BOOKS:					32.12
<b>SENIOR CITIZENS CENTER</b>					
<b>10-85-22000 WATER</b>					
GENERAL FUND	AZ WATER COMPANY	03117021951-	WATER/COLLINS RD - SC	07/05/2016	95.51
Total 10-85-22000 WATER:					95.51
<b>10-85-34000 CONTRACT SERVICES</b>					
GENERAL FUND	OLANDER PEST CONTROL SER	SC-62316	PEST CNTRL SRVCS/SENIOR CTR	06/23/2016	50.00
Total 10-85-34000 CONTRACT SERVICES:					50.00
<b>10-85-34100 DOC WORKERS</b>					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04129201606	DOC LABOR CREW/SC	06/28/2016	96.00
Total 10-85-34100 DOC WORKERS:					96.00
<b>TRANSIENT ROOM TAX</b>					
<b>FUND EXPENDITURES</b>					
<b>20-40-11700 WORKERS COMPENSATION</b>					
TRANSIENT ROOM TAX	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP VS VLNTR	07/12/2016	29.60

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 20-40-11700 WORKERS COMPENSATION:					29.60
<b>20-40-42020 PRINTING &amp; REPRODUCTION</b>					
TRANSIENT ROOM TAX	STEVE MILLER	16-0507	WELCOME TO BISBEE	05/07/2016	370.00
Total 20-40-42020 PRINTING & REPRODUCTION:					370.00
<b>20-40-42040 ADVERTISING</b>					
TRANSIENT ROOM TAX	LAMAR ADVERTISING OF PHO	107169483	DIGITAL BILLBOARDS	06/27/2016	1,000.00
TRANSIENT ROOM TAX	MADDEN MEDIA	201603200	ENEWSLETTER	06/23/2016	450.00
Total 20-40-42040 ADVERTISING:					1,450.00
<b>STREETS FUND EXPENDITURES</b>					
<b>21-40-23000 GAS</b>					
STREETS	SOUTHWEST GAS CORPORATI	472100101800	GAS-STREETS	07/05/2016	21.68
Total 21-40-23000 GAS:					21.68
<b>21-40-34000 CONTRACT SERVICES</b>					
STREETS	UNIFIRST CORPORATION	3100789178	UNIFORMS/STR	06/22/2016	17.13
STREETS	UNIFIRST CORPORATION	3100790170	UNIFORMS/STR	06/29/2016	17.13
Total 21-40-34000 CONTRACT SERVICES:					34.26
<b>21-40-46000 OPERATIONAL EXPENSES</b>					
STREETS	B&D LUMBER & HARDWARE	143280CR	OVERPAYMENT	03/23/2016	118.00-
Total 21-40-46000 OPERATIONAL EXPENSES:					118.00-
<b>21-40-61000 VEHICLE PARTS &amp; LABOR</b>					
STREETS	WILLCOX AUTO PARTS INC.	114259	AUTO PARTS	06/29/2016	3.55
Total 21-40-61000 VEHICLE PARTS & LABOR:					3.55
<b>21-40-62003 GASOLINE</b>					
STREETS	SENERGY PETROLEUM	288539	STREETS FUEL/UNLEADED	06/28/2016	3,417.60
Total 21-40-62003 GASOLINE:					3,417.60
<b>21-40-62004 DIESEL</b>					
STREETS	SENERGY PETROLEUM	288539	STREETS FUEL/DIESEL	06/28/2016	3,061.02
Total 21-40-62004 DIESEL:					3,061.02
<b>21-40-99099 TRANSFERS TO CAPITAL PROJECTS</b>					
STREETS	MACCAFERRI, INC	9021601811	GABIONS	08/20/2016	20,505.00
Total 21-40-99099 TRANSFERS TO CAPITAL PROJECTS:					20,505.00
<b>MISC. DONATIONS FUND EXPENDITURES</b>					
<b>48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFAR</b>					
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0630	VETERINARY SERVICES/MAGPIE	06/30/2016	15.00
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0630	VETERINARY SERVICES/MERLIN	06/30/2016	15.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
MISC. DONATIONS	GEIGER MOBILE VETERINARY	16-0630	VETERINARY SERVICES/FREYJA	06/30/2016	95.00
Total 48-40-22504 RYAN MIELE ENDOW/ANIMAL WELFARE:					125.00
<b>SEWER FUND</b>					
<b>54-36-50000 Miscellaneous Revenue</b>					
SEWER FUND	CRAIG ABBOTT	16-0630	REIMBURSEMENT FOR SHUT-OFF	06/30/2016	225.00
Total 54-36-50000 Miscellaneous Revenue:					225.00
<b>FUND EXPENDITURES</b>					
<b>54-40-13400 EDUCATION &amp; TRAINING</b>					
SEWER FUND	USA BLUEBOOK	955683	FLASHCARDS	05/17/2016	104.43
Total 54-40-13400 EDUCATION & TRAINING:					104.43
<b>54-40-34000 CONTRACT SERVICES</b>					
SEWER FUND	OLANDER PEST CONTROL SER	TP-62316	PEST CNTRL SRVCS/WW	06/23/2016	60.00
SEWER FUND	UNIFIRST CORPORATION	3100789180	UNIFORMS/WW	06/22/2016	50.18
SEWER FUND	UNIFIRST CORPORATION	3100790171	UNIFORMS/WW	06/29/2016	22.84
SEWER FUND	UNIFIRST CORPORATION	3100790172	UNIFORMS/WW	06/29/2016	50.16
Total 54-40-34000 CONTRACT SERVICES:					183.18
<b>54-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>					
SEWER FUND	ACE HARDWARE	18176	MAGAHOOK CLASSIC	06/16/2016	15.32
Total 54-40-45100 DISPOSABLE EQUIP & TOOLS:					15.32
<b>54-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>					
SEWER FUND	CONNEY SAFETY PRODUCTS	5164517	GLV SHWA BST ATLAS	06/13/2016	39.18
SEWER FUND	GRAINGER	9140104309	DRIVERS GLOVE	06/14/2016	27.72
Total 54-40-45200 SAFETY EQUIP & SUPPLIES:					66.90
<b>54-40-46000 OPERATIONAL EXPENSES</b>					
SEWER FUND	ACE HARDWARE	18260	FOAM	06/29/2016	11.49
SEWER FUND	ACE HARDWARE	18263	SCREWDRIVER, FILE	06/29/2016	104.59
SEWER FUND	B&D LUMBER & HARDWARE	145485	ADHESIVE FASTENER	06/28/2016	3.69
SEWER FUND	B&D LUMBER & HARDWARE	145497	HOLE SAW	06/28/2016	45.35
SEWER FUND	B&D LUMBER & HARDWARE	145522	DOWEL, TAPE, WIRE	06/29/2016	68.70
SEWER FUND	B&D LUMBER & HARDWARE	145526	BULB	06/29/2016	16.43
SEWER FUND	B&D LUMBER & HARDWARE	145550	HANDSAW	06/30/2016	17.55
SEWER FUND	B&D LUMBER & HARDWARE	834294FC	FINANCE CHARGE	06/27/2016	.50
SEWER FUND	B&D LUMBER & HARDWARE	966508FC	FINANCE CHARGE	05/27/2016	1.11
SEWER FUND	HOME DEPOT CREDIT SERVIC	16-0606	WASHER & DRYER W/ ACCESS.	06/06/2016	1,732.29
SEWER FUND	WARD, YVONNE	16-0615	COPIES OF PARCEL MAPS	06/15/2016	2.75
SEWER FUND	WARD, YVONNE	16-0615	FILING FEES/COPIES	06/15/2016	52.00
Total 54-40-46000 OPERATIONAL EXPENSES:					2,056.45
<b>54-40-46542 LAB SUPPLIES &amp; TESTING</b>					
SEWER FUND	LEGEND TECHNICAL SERVICE	1609074	CHEMICALS	06/29/2016	152.00
Total 54-40-46542 LAB SUPPLIES & TESTING:					152.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>54-40-46543 MANHOLE, PIPE &amp; FITTINGS</b>					
SEWER FUND	FERGUSON WATERWORKS #3	275866	PVC SWR LINE	06/08/2016	820.97
Total 54-40-46543 MANHOLE, PIPE & FITTINGS:					820.97
<b>54-40-46544 SLUDGE REMOVAL</b>					
SEWER FUND	ACE HARDWARE	18175	FILM POLY	06/16/2016	106.49
Total 54-40-46544 SLUDGE REMOVAL:					106.49
<b>54-40-55000 EQUIPMENT REPAIR &amp; MAINT</b>					
SEWER FUND	ALFA LAVAL, INC.	276031300	BELTS	05/23/2016	1,028.86
SEWER FUND	BESTWAY ELECTRICAL MOTO	41606039	PUMP MOTOR/COOP MATERIAL	06/10/2016	4,243.73
SEWER FUND	BESTWAY ELECTRICAL MOTO	41606039	LABOR	06/10/2016	2,520.00
SEWER FUND	JIM'S ELECTRIC INC.	20331	SOLENOID VALVE	06/14/2016	95.00
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					7,887.59
<b>SANITATION FUND FUND EXPENDITURES</b>					
<b>56-40-23000 GAS</b>					
SANITATION FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-SANITATION	07/05/2016	21.69
Total 56-40-23000 GAS:					21.69
<b>56-40-34000 CONTRACT SERVICES</b>					
SANITATION FUND	UNIFIRST CORPORATION	3100789189	UNIFORMS/SAN	06/22/2016	39.97
SANITATION FUND	UNIFIRST CORPORATION	3100790182	UNIFORMS/SAN	06/29/2016	39.97
Total 56-40-34000 CONTRACT SERVICES:					79.94
<b>56-40-34100 DOC WORKERS</b>					
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D04126201606	DOC LABOR CREW/REC	06/28/2016	40.50
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D04135201606	DOC LABOR CREW/SAN	06/28/2016	49.50
Total 56-40-34100 DOC WORKERS:					90.00
<b>56-40-61000 VEHICLE PARTS &amp; LABOR</b>					
SANITATION FUND	TRUCK & TRAILER PARTS	43613	HOSE CLOTH	06/20/2016	40.55
SANITATION FUND	WILLCOX AUTO PARTS INC.	113508	AUTO PARTS	06/21/2016	30.32
SANITATION FUND	WILLCOX AUTO PARTS INC.	113529	AUTO PARTS	06/21/2016	.80
SANITATION FUND	WILLCOX AUTO PARTS INC.	114198	AUTO PARTS	06/28/2016	135.90
Total 56-40-61000 VEHICLE PARTS & LABOR:					206.17
<b>QUEEN MINE FUND FUND EXPENDITURES</b>					
<b>59-40-11700 WORKERS COMPENSATION</b>					
QUEEN MINE FUND	AMRRP- WORKER'S COMP FUN	16-0712	WORKERS COMP QM VLNTR	07/12/2016	29.60
Total 59-40-11700 WORKERS COMPENSATION:					29.60
<b>59-40-34100 DOC WORKERS</b>					
QUEEN MINE FUND	AZ STATE PRISON CMLPX-DOU	D04125201606	DOC LABOR CREW/QM	06/28/2016	60.00
Total 59-40-34100 DOC WORKERS:					60.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>BISBEE BUS FUND</b>					
<b>FUND EXPENDITURES</b>					
<b>96-40-41607 CITY OPERATING EXPENSE</b>					
BISBEE BUS FUND	OFFICE DEPOT	847679572001	NOTE BOOK	06/29/2016	5.02
BISBEE BUS FUND	OFFICE DEPOT	874679319001	CASH BAGS	06/29/2016	282.52
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	113055	AUTO PARTS	06/16/2016	71.28
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	114061	BRAKE ROTO & HUB	06/27/2016	206.79
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	114147	HEADLIGHT	06/29/2016	8.52
BISBEE BUS FUND	WILLCOX AUTO PARTS INC.	114260	ANTENNA	06/29/2016	10.95
Total 96-40-41607 CITY OPERATING EXPENSE:					585.08
Grand Totals:					413,221.76

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



**REQUEST FOR MAYOR & COUNCIL ACTION**  
Session of: July 19, 2016

Regular     Special

DATE ACTION SUBMITTED: <u>July 12, 2016</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE RESIGNATION OF SUSAN BLACKFORD FROM THE MUNICIPAL PROPERTY CORPORATION	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the resignation of Susan Blackford from the Municipal Property Corporation.

DISCUSSION:

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle  
Ronald Oertle, Mayor

## Ashlee Coronado

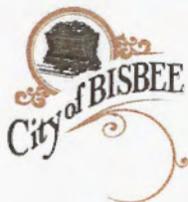
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**From:** wayne lockridge <waynebisbee@live.com>  
**Sent:** Wednesday, July 06, 2016 11:22 AM  
**To:** Ashlee Coronado  
**Subject:** adenda item 7 7/5/2016

please forward this email to the mayor, council and city atty please thank you

Mr Mayor

Again you got the reason behind my petition all wrong I was not allowed to explain after you missed the whole point but joan Hansen was allowed to violate rules You stated that I would have to get what I need from the chairperson or when a committee meeting was called. Appartently you do not as well as the council understand this commission. When I meet with Sharon last year she gave me a copy of the budget for 2015-2016 she acted as the chairman she stated that we should just meet once an year since regular meetings were not needed and how this was the most important committee the city has because of its function and she would call for one well she never did then or this year so if there is not meeting ? how can I get the tool I need to review for my commissioner job? that was what I was asking for a tool to do my job as commissioner if Sharon controls the committee and the budget and you say I can get one only at this way without paying 26.00 then I am set up by you and Sharon to not to be able to do my job that I took an oath to do which I do not intend to violate So under those reasons I am resigning my commission as of today. Please remove my name at the next city council meeting. good luck trying to get any good people to serve, Mr Mayor. thank you susan m blackford



**REQUEST FOR MAYOR & COUNCIL ACTION**  
Session of: July 19, 2016

Regular  Special

**DATE ACTION SUBMITTED:** July 11, 2016

REGULAR       CONSENT

**TYPE OF ACTION:**  
RESOLUTION       ORDINANCE       FORMAL ACTION       OTHER

**SUBJECT:** APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BISBEE VOGUE, INC. FOR THE USE OF VARIOUS CITY STREETS AND STAIRCASES FOR THE BISBEE 1000 STAIR CLIMB ON SATURDAY, OCTOBER 15, 2016 FROM 5:00AM TO 8:00PM, THIS INCLUDED SET UP AND BREAKDOWN

**FROM:** Ashlee Coronado, City Clerk

**RECOMMENDATION:** Approval of the Permit

**PROPOSED MOTION:** I move that we approve the park, facility, and right-of-way use permit for the use of Various Streets and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016, from 5:00AM to 8:00PM.

**DISCUSSION:**

Ms. Cynthia Conroy has submitted a Park, Facility, and Right-of-Way use Permit's to hold the Bisbee 1000 Stair Climb. It will take place on Saturday, October 15, 2016.

Ms. Conroy has agreed to pay the fees associated with this permit. Bisbee Vogue Inc is also requesting approval of three additional permits. The total cost for all four permits is \$3,180.75.

Staff has reviewed the permit and recommends approval.

**FISCAL IMPACT:** \$3,105.75

**DEPARTMENT LINE ITEM ACCOUNT:** 10-34-10880

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Andy Haratyk  
Andy Haratyk  
Interim City Manager

**CITY OF BISBEE  
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT**

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also:** As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at [www.cityofbisbee.com](http://www.cityofbisbee.com) , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or [lvaldez@cityofbisbee.com](mailto:lvaldez@cityofbisbee.com)

**APPLICANT INFORMATION**

1. Applicant Name: Date: Cynthia Conroy Date: 10-15-2016

2. Organization Name: Bisbee Vogue Inc.

3. Mailing Address: Box 1099

Phone #: 266-0401 Contact name and phone # during event Cynthia Conroy 520-266-0401

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

Bisbee 1000 the great stairclimb 10/15/16 6AM - Noon  
Fire and Ice Challenge - Ironman Ice Competition 11AM - 2PM  
Bisbee 1000 Craft Beer Festival 1:30 - 6 pm

5. Approximate Number of Participants and/or Spectators: 2000

6. Requested Location of Event: Old Bisbee, City Park, Grassy Park, Bear Park  
Event Rout.

7. Date(s) of Event: Oct 15, 2016

8. Hours of Event: 7am - Noon / 11am - 2pm / 1:30 - 6 pm

9. Hours of Reservation (with set-up and breakdown) 5am - 8 pm

10. Request Consumption of Alcohol:  Yes  No

11. Request Sales of Alcohol:  Yes  No

1/12

**SERVICES REQUESTED FROM THE CITY OF BISBEE**

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ \_\_\_\_\_  General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),  
Band Shell Access \$50 (CITY PARK):

GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ 10  Beer Permit (non-commercial permits only) \$10

\$ \_\_\_\_\_  Police (escorts, security, road closures, redirecting of traffic): for \_

\$ \_\_\_\_\_  Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): \_\_\_\_\_

\$ \_\_\_\_\_  Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

**CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:**

\$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

Fees for above service requests in the amount of \$ \_\_\_\_\_ before permit is processed or event can take place.

Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

2/12

**APPLICANT CERTIFICATION**

**ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.**

I, Cynthia Conroy certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

CA Conroy  
Signature of Applicant/Authorized Party

6/14/16  
Date

## HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Bisbee 1000 event the period from (date & time) 10/14/16 12:01 Am to 10/16/16 12:01 Am the permittee 14 agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

CA Conroy  
Signature of Permittee or Authorized Representative

Cynthia Conroy  
Print Name

6-14-16  
Date

### COUNCIL ACTION:

Recommended to: Approve: \_\_\_\_\_ Deny: \_\_\_\_\_

With conditions as noted:

Mayor's Signature:

Date:

(Page 4 of 4)

4/12

CITY OF BISBEE PUBLIC WORKS DEPARTMENT  
118 ARIZONA STREET  
BISBEE, AZ 85603  
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

- (1) Applicant's Name: Cynthia Conroy
- (2) Mailing Address, City, State & Zip: Box 1099  
Bisbee AZ 85603
- (3) Business Name: Bisbee Vogue Inc.
- (4) Business Address: 201 Tombstone Canyon
- (5) City: Bisbee State: AZ Zip: 85603
- (6) Business Phone No.: 520 266 0401 Resident Phone No.: 520-266-0401
- (7) Name of Special Event: Bisbee 1000 The Great Stairclimb Date: 10-15-16
- Specify date(s) License needed: 10-15-16
- (8) Will you be serving food: \_\_\_\_\_ YES  NO

If yes, do you have a Health Dept. Food Certificate: \_\_\_\_\_ YES \_\_\_\_\_ NO  
(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50  
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ 32.50

I, Cynthia Conroy being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

[Signature]  
Signature of Applicant

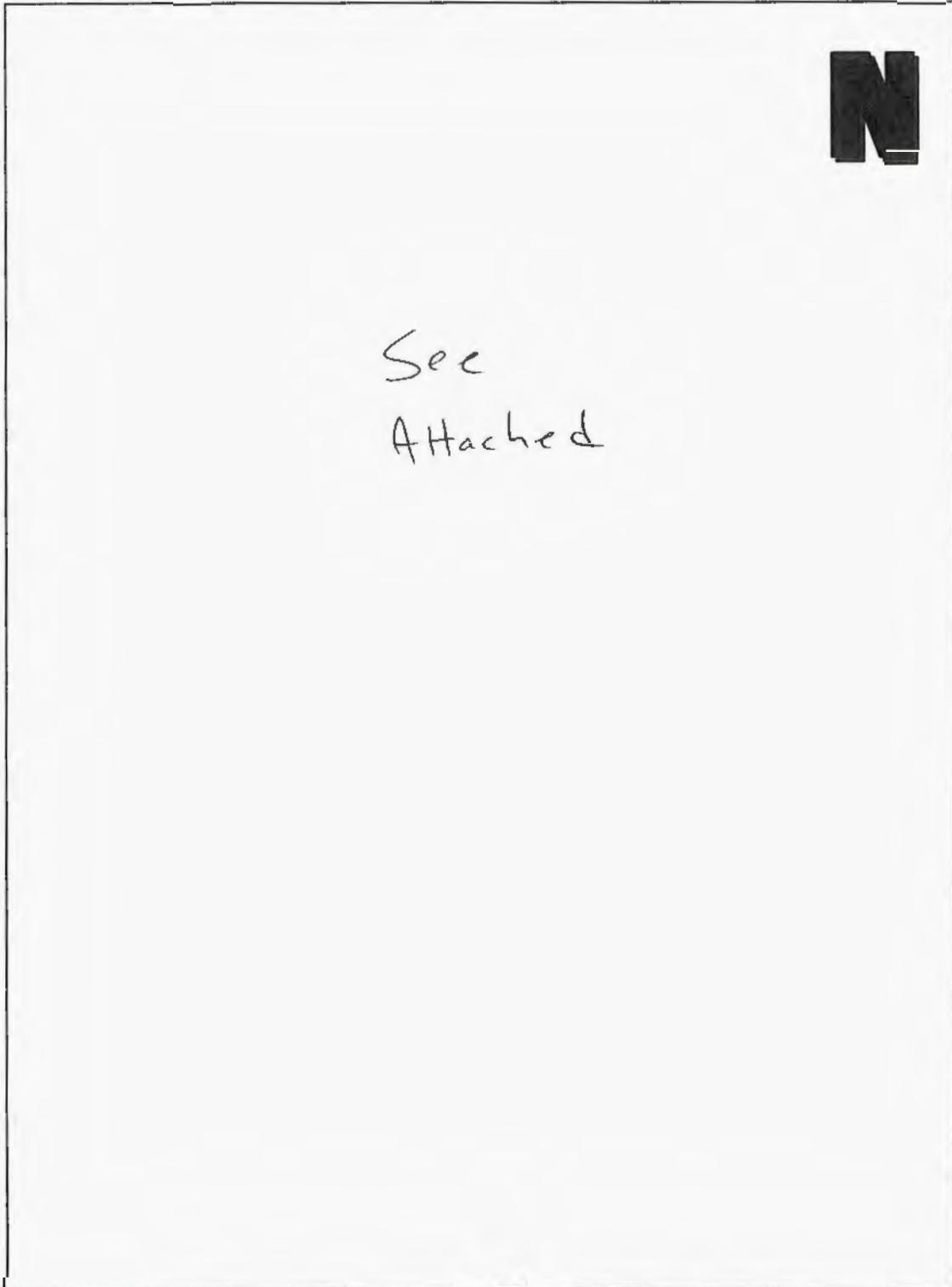
6-14-2016  
Date

Make checks payable to: City of Bisbee  
118 Arizona Street  
Bisbee, Arizona 85603

5/12

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)  
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



6/12

# Bisbee 1000 Stair Climb Event October 2016

**PERMIT FEES:**

Bisbee 1000 Event	\$25.00
Special Event License	\$32.50
Grassy Park Permit	\$25.00
City Park Permit	\$25.00
Goar Park Permit	\$25.00
30- "No Parking" Signs @ \$1.50ea	\$45.00
2- "Road Closed" Signs @ 1.50ea	\$ 3.00
3- Dumpsters @\$30.00ea	\$90.00

**TOTAL:** **\$270.50**

**PERSONNEL COSTS:**

Police Department:	
1-Officer Incident Action Planning @ \$63.65 for 10hrs. (Day of Event, IAP, 3 Planning Meetings)	\$636.50
5- Officers @ 50.07 for 5hrs.	\$1,251.75
6- Police Units @ \$30.00 per day	\$180.00
Fire Department:	
1- EMT @ \$36.00 for 3 planning meetings	\$108.00
2- EMT's @ \$36.00 per hr. for 6 hrs.	\$432.00
2- Paramedic @ \$43.00 per hr. for 6 hrs.	\$552.00

**TOTAL:** **\$3,160.25**

**CREDITS:**

Reduction in Permit Fee Per Guidelines (250.00)

**TOTAL CREDITS:** **(250.00)**

**TOTAL :** **\$3,180.75**

CONCRETE BARRICADES → [X] SECURITY PERSONNEL

CONCRETE WALL

APPROXIMATELY 25 CRAFT BREWERS WITH STATIONS AROUND THE PERIMETER OF THIS AREA

CONCRETE WALL

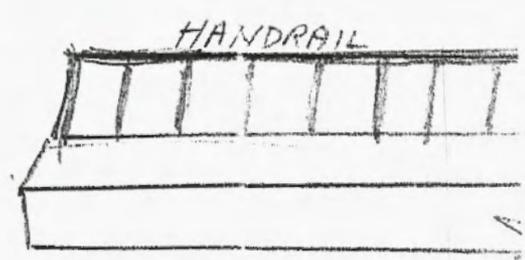
46.7 FT FROM WIRED FENCE TO CONCRETE WALL

[X] SECURITY PERSONNEL MESH FENCING (POLY BARRIER)

COMMERCE ST. TRAFFIC FLOW

125 FT FROM ENTRANCE AREA TO CONCRETE BARRICADES

ENTRANCE TO BISBEE 1000 CRAFT BEER FESTIVAL



UTILITY AREA FOR BISBEE HOSPITALITY GROUP

COPPER QUEEN PLAZA & CONVENTION CTR

BISBEE COFFEE CO. PATIO

10 gate with a guard

MAIN ST.

NP ↑

POST OFFICE 7/12

7/3/14



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/23/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>FRANCIS L. DEAN &amp; ASSOCIATES OF COLORADO, LLC</b> 9362 TEDDY LN STE 203 LONE TREE, CO 80124-2871 <a href="http://www.fdean.com">www.fdean.com</a> (800) 986-5350		CONTACT NAME: PHONE (A/C, No, Ext): (800) 986-5350      FAX (A/C, No): (303) 773-0111 E-MAIL ADDRESS: infoco@fdean.com	
INSURED      SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:  <b>Bisbee Vogue, Inc.</b> P.O. Box 1099 Bisbee, AZ 85603		INSURER(S) AFFORDING COVERAGE      NAIC # INSURER A :      United States Fire Insurance      21113 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES      CERTIFICATE NUMBER: USP212520      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			SRPGP-101-0716	10/12/2016 12:01 AM	10/15/2016 12:01 AM	GENERAL AGGREGATE	\$1,000,000.00
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						PRODUCTS - COM/POP AGG	\$1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						PERSONAL & ADV INJURY	\$1,000,000.00
		X					EACH OCCURRENCE	\$1,000,000.00
							FIRE DAMAGE (Any one fire)	\$300,000.00
							MED EXP (Any one person)	\$0.00
		GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DED      RETENTION \$							
							EACH OCCURRENCE	\$
							GENERAL AGGREGATE	\$
A	Liquor Liability	X		SRPL-101-0716/ USL304295	10/12/2016 12:01 AM	10/15/2016 12:01 AM	EACH OCCURRENCE	\$1,000,000.00
							GENERAL AGGREGATE	\$2,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

7K race with stairs, .05 stairclimb race, beer festival

### CERTIFICATE HOLDER

Bisbee Vogue, Inc.  
P.O. Box 1099  
Bisbee, AZ 85603

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Francis L. Dean*

8/12



# ADDITIONAL INTEREST SCHEDULE

DATE (MM/DD/YYYY)  
5/23/2016

AGENCY		CARRIER United States Fire Insurance Company		NAIC CODE 21113
POLICY NUMBER SRPGP-101-0716/USP212520		EFFECTIVE DATE 10/12/2016 12:01 AM	NAMED INSURED(S) Bisbee Vogue, Inc.	

**ADDITIONAL INTEREST (Not all fields apply to all scenarios – provide only the necessary data)**

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
		Cochise County 1415 Meadow Lane Bldg A PO Box 4249 Bisbee, AZ 85603						LOCATION:
		REFERENCE / LOAN #:	INTEREST END DATE:				VEHICLE:	BOAT:
		LIEN AMOUNT:	PHONE (A/C, No, Ex):				AIRPORT:	AIRCRAFT:
REASON FOR INTEREST:		E-MAIL ADDRESS:				ITEM CLASS:	ITEM:	

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
		City of Bisbee 118 Arizona Street Bisbee, AZ 85603						LOCATION:
		REFERENCE / LOAN #:	INTEREST END DATE:				VEHICLE:	BOAT:
		LIEN AMOUNT:	PHONE (A/C, No, Ex):				AIRPORT:	AIRCRAFT:
REASON FOR INTEREST:		E-MAIL ADDRESS:				ITEM CLASS:	ITEM:	

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
		Bisbee Hospitality Group 2 Main Street Bisbee, AZ 85603						LOCATION:
		REFERENCE / LOAN #:	INTEREST END DATE:				VEHICLE:	BOAT:
		LIEN AMOUNT:	PHONE (A/C, No, Ex):				AIRPORT:	AIRCRAFT:
REASON FOR INTEREST:		E-MAIL ADDRESS:				ITEM CLASS:	ITEM:	

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
		St. Patrick Catholic Parish 100 Quality Hill Bisbee, AZ 85603						LOCATION:
		REFERENCE / LOAN #:	INTEREST END DATE:				VEHICLE:	BOAT:
		LIEN AMOUNT:	PHONE (A/C, No, Ex):				AIRPORT:	AIRCRAFT:
REASON FOR INTEREST:		E-MAIL ADDRESS:				ITEM CLASS:	ITEM:	

INTEREST <input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	NAME AND ADDRESS RANK:	EVIDENCE:	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
								LOCATION:
		REFERENCE / LOAN #:	INTEREST END DATE:				VEHICLE:	BOAT:
		LIEN AMOUNT:	PHONE (A/C, No, Ex):				AIRPORT:	AIRCRAFT:
REASON FOR INTEREST:		E-MAIL ADDRESS:				ITEM CLASS:	ITEM:	

The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.

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Parking, Road Closure Operations Plan

NOTE: PUBLIC WORKS AND OPERATIONS MANAGER ANDY HARATYK HAS APPROVED CHALK MARKING ON STREETS, SIDEWALKS.

**Wednesday, October 14, 2015**

TIME	ACTIVITY
6 a.m.	Block two (2) parking spaces in front of the Bisbee Vogue, Inc. building at 201 Tombstone Canyon. In effect through Saturday, October 17.

**Thursday, October 15, 2015**

TIME	ACTIVITY
6 a.m. to 8 a.m.	All traffic barricades will be delivered and dropped by Public Works off at the County Court House and the Ironman statute area.  BVI to post "No Parking" signs and place traffic barricades in all permitted areas.

**Friday, October 16, 2015**

TIME	ACTIVITY
5 a.m.	Secure all parking spaces around the Convention Center at North end of building.
7 a.m.	Secure parking spaces in front of Bisbee Vogue, Inc., at 201 Tombstone Canyon through Saturday, October 17 at 3 p.m. Private Property
Noon to 3 p.m.	The following activities will be completed by BVI board members, staff and volunteers to secure parking noticed by police: <ul style="list-style-type: none"><li><i>PW</i> • At City Park, four (4) parking spaces at Staircase 1 entrance, two on each side of the stairway entrance. Open spaces at 11 a.m. on Saturday, October 17.</li><li><i>PW</i> • At 81 Main Street, four (4) spaces at the entrance to Staircase #3. Open spaces at 11 a.m.</li></ul>

10/12

- Main Street at Bisbee Royale and Bisbee Inn five (5) spaces at Staircase #8. Open spaces at 11 a.m.
- Secure all parking spaces northwest of Clawson St. in front of the High Desert Café by 3 p.m. and three (3) spaces on the west side of Tombstone Canyon starting at Screaming Banshee.

**Saturday, October 17, 2015**

TIME	ROAD CLOSURES ACTIVITY
5 a.m. to 2 p.m.	Quality Hill and Ledge Street entrance for start and end of race. Race starts at 9 a.m. and people are off course by 11:30 a.m. Clean-up to start at noon and finish by 2 p.m. (See attached Map #1)
6 a.m. to 10:45 a.m.	Curve closed and monitored by police officers per IAP.
8 a.m. to 2:15 p.m.	Clawson Road from High Road/Maxfield intersection to Tombstone Canyon for the Bisbee 1000 and the Ironman Ice Competition and Fire & Ice Challenge. (See Map #2.)
8:45 a.m. to 10:45 a.m.	Subway from intersection at Shearer to northwest intersection at Main Street. (See Map 3)  Main Street from Brewery Avenue to Art Avenue. (See Map #4).

2 ROAD CLOSURE SIGNS

1 DUMPSTER BEHIND BARCO

2 LG RECYCLE BIN CURB BOARD ST. PATS

3 LG DUMPSTERS @ ST. PATS

11/12

# BISBEE 1000 THE GREAT STAIR CLIMB

ALWAYS THE 3RD  
WEEKEND IN OCT

Running, walking,  
exploring 9 sets of historic  
stairs and roadways at a  
mile-high altitude!



- Bisbee 1000 Course
- STAIRS
- Ironman Ice Course
- PARKING: In addition to plenty of street parking
- HELPFUL LANDMARKS
- WATER STATIONS
- RESTROOM FACILITIES
- SUPPORT: Massage, food, refreshments, packet pickup...
- LIVE MUSIC: At the Beer Festival and every set of stairs in the race!

**STREET PARKING** Most residential streets to the north of the race route (north side of Tombstone Canyon Rd) are recommended, as is Brewery Ave north of Taylor Ave. Overflow parking on Hwy 80 is not recommended. Early birds will find parking behind Courthouse on Higgins and Ledge. See parking map at Bisbee1000.org.

Bisbee Vogue, Inc., P.O. Box 1099, Bisbee, AZ 85603



Bisbee 1000 Packet Pickup, Start, Finish, Services, Food and Fun!



Go to **Bisbee1000.org**  
 Call **520-266-0401** email **bisbee1000info@gmail.com**  
 Bisbee Visitor Center: [discoverbisbee.com](http://discoverbisbee.com) 1-866-2BISBEE  
 Cochise County Tourism: [explorecochise.com](http://explorecochise.com)



**BISBEE VOGUE, INC.**  
 SMALL TOWN, GREAT PROSPECTS.

12/22



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: July 19, 2016

Regular     Special

**DATE ACTION SUBMITTED:** July 13, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**

RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT:**    **APPROVAL OF A LIQUOR LICENSE APPLICATION FOR THE HOUSE OF SECRETS LOCATED AT 54 BREWERY AVENUE, BISBEE ARIZONA; KERRI BLANKENSHIP, APPLICANT**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve the Liquor License Application

**PROPOSED MOTION:**            I move to approve the Liquor License Application for the House of Secrets located 54 Brewery Avenue, Bisbee Arizona; Kerri Blankenship, Applicant.

**DISCUSSION:**

Kerri Blankenship has submitted a Liquor License Application for the House of Secrets which is located at 54 Brewery Avenue, Bisbee Arizona. The application was posted in accordance with state and local laws.

There has been no written communication from the members of the public that either support or oppose this application

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Ronald Oertle  
Ronald Oertle  
Mayor



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

16 JUN 10 11:49 AM, Lic. PM 3:00

Application for Liquor License  
 Type or Print with Black Ink

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE  
 A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 1 This application is for a:

- Interim Permit (Complete Section 5)
- New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
- Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
- Location Transfer (Bars and Liquor Stores Only)  
 (Complete Section 2, 3, 4, 11, 13, 14, 16)
- Probate/ Will Assignment/ Divorce Decree  
 (Complete Sections 2, 3, 4, 9, 13, 14, 16)  
 (Fee not required)
- Government (Complete Sections 2, 3, 4, 10, 13, 16)
- Seasonal

SECTION 2 Type of Ownership:

- J.T.W.R.O.S. (Complete Section 6)
- Individual (Complete Section 6)
- Partnership (Complete Section 6)
- Corporation (Complete Section 7)
- Limited Liability Co (Complete Section 7)
- Club (Complete Section 8)
- Government (Complete Section 10)
- Trust (Complete Section 6)
- Tribe (Complete Section 6)
- Other (Explain) \_\_\_\_\_

SECTION 3 Type of license

1. Type of License: SERIES 6 BAR LICENSE # 06020029

SECTION 4 Applicants

1. Individual Owner/Agent's Name: BLANKENSHIP KERRI ANN P1061094
2. Owner Name: KERRI BLANKENSHIP HOUSE OF SECRETS 488 B1056833  
(Ownership name for type of ownership checked on section 2)
3. Business Name: HOUSE OF SECRETS B1056834  
(Exactly as it appears on the exterior of premises)
4. Business Location Address: 54 BREWERY AVE BISBEE AZ 85603 COCCHISE  
(Do not use PO Box) Street City State Zip Code County
5. Mailing Address: PO BOX 1007 BISBEE AZ 85603  
(All correspondence will be mailed to this address) Street City State Zip Code
6. Business Phone: 301.254.1071 Daytime Contact Phone: 301.254.1071
7. Email Address: FAERYGIRL8@GMAIL.COM

8. Is the Business located within the incorporated limits of the above city or town?  Yes  No
9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation?  Yes  No
- If yes, what City, Town or Tribal Reservation is this Business located in: \_\_\_\_\_

10. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ 22,000

Fees: <u>200</u>	<u>    </u>	<b>Department Use Only</b>	<u>44</u>
<small>Application</small>	<small>Interim Permit</small>	<small>Site Inspection</small>	<small>Finger Prints</small>
			\$ <u>244</u>
			<small>Total of All Fees</small>
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Accepted by: <u>AP</u>		Date: <u>6/10/16</u> License # <u>06020029</u>	

**SECTION 5 Interim Permit**

- If you intend to operate business when your application is pending you will need an interim permit pursuant to A.R.S. § 4-203.01
- There **MUST** be a valid license of the same type you are applying for currently issued to the location or for the replacement of a Hotel/Motel license with a Restaurant license pursuant to A.R.S. § 4-203.01.

1. Enter license number currently at the location: \_\_\_\_\_

2. Is the license currently in use?  Yes  No If no, how long has it been out of use? \_\_\_\_\_

Attach a copy of the license currently issued at this location to this application.

I, \_\_\_\_\_ declare that I am the CURRENT OWNER, AGENT, OR CONTROLLING PERSON on the stated license and location.  
(Print Full Name)

X \_\_\_\_\_  
(Signature)

State \_\_\_\_\_ County of \_\_\_\_\_  
The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Day Month Year

My Commission Expires on: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
(Signature of Notary Public)

**SECTION 6 Individual, Partnership, J.T.W.R.O.S, Trust, Tribe Ownerships**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE, AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

**Individual**

Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
BLANKENSHIP	KERRI	A		PO BOX 1007	BISBEE	AZ	85603

Is any person other than above, going to share in profit/losses of the business?  Yes  No  
If Yes, give name, current address, and telephone number of person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City	State	Zip Code	Phone #

**Partnership**

Name of Partnership: \_\_\_\_\_

General-Limited	Last	First	Middle	%Owned	Mailing Address	City	State	Zip Code
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								

**J.T.W.R.O.S (Joint Tenant with Rights of Survivorship)**

Name of J.T.W.R.O.S: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

**SECTION 6 - continued**

**TRUST**

Name of Trust: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

**TRIBE**

Name of Tribal Ownership: \_\_\_\_\_

Last	First	Middle	Mailing Address	City	State	Zip Code

**SECTION 7 Corporations/ Limited Liability Co**

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE AN "APPLICANT" TYPE FINGERPRINT CARD AND \$22 PROCESSING FEE FOR EACH CARD.

Corporation Complete Questions 1, 2, 3, 4, 5, 6, and 7

LLC. Complete Questions 1, 2, 3, 4, 5, 6, and 7

1. Name of Corporation/ LLC: HOUSE OF SECRETS

2. Date Incorporated/Organized: 2/11/16 State where Incorporated/Organized: AZ

3. AZ Corporation or AZ LLC File No: L20678653 Date authorized to do Business in AZ: 3/22/16

4. Is Corp/LLC. Non Profit?  Yes  No

5. List Directors, Officers, Members in Corporation/LLC:

Last	First	Middle	Title	Mailing Address	City	State	Zip Code
BLANKENSHIP	KERRI	A	<del>OWNER</del> <u>KB</u> MANAGER	PO BOX 1007	BISBEE	AZ	85603

(Attach additional sheet if necessary)

6. List all Stockholders/ percentage owners who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City	State	Zip Code
BLANKENSHIP	KERRI	A	100%	PO. BOX 1007	BISBEE	AZ	85603

(Attach additional sheet if necessary)

7. If the corporation/ LLC are owned by another entity, attach an Organizational FLOWCHART showing the structure of the ownership. Attach additional sheets as needed in order to disclose the Officers, Directors, Members, Managers, Partners, Stockholders and percentage owners of those entities.



SECTION 12 Person to Person Transfer

# AMENDMENT

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

- 1. Individual Owner / Agent Name: AGUILERA THOMAS ROBERT Entity: AGENT  
Last First Middle (Individual, Agent, Etc)
- 2. Ownership Name: BZB VENUE OPERATING LLC  
(Exactly as it appears on license)
- 3. Business Name: BISBEE ROYALE  
(Exactly as it appears on license)
- 4. Business Location Address: 94 MAIN ST BISBEE AZ 85603  
Street City State Zip
- 5. License Type: BAR License Number: 06020029
- 6. Current Mailing Address: 4554 E. CAMP LOWELL DR TULSON AZ  
Street City State Zip 85712

- 7. Have all creditors, lien holders, interest holders, etc. been notified?  Yes  No
- 8. Does the applicant intend to operate the business while this application is pending?  Yes  No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) \_\_\_\_\_ hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) \_\_\_\_\_, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

X \_\_\_\_\_  
(Signature of CURRENT Individual Owner/Agent)

715 JUN 10 11:41 AM '15

NOTARY

State of \_\_\_\_\_ County of \_\_\_\_\_  
State County

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
Day Month Year

My commission expires on \_\_\_\_\_  
Day/ Month/Year Signature of NOTARY PUBLIC

**SECTION 12 Person to Person Transfer**

Questions to be completed by Current Licensee (Bar and Liquor Stores Only- Series, 06, 07, and 09)

1. Individual Owner / Agent Name: AGUILERA THOMAS Entity: AGENT  
Last First Middle (Individual, Agent, Etc)
2. Ownership Name: BZB VENUE OPERATING LLC  
(Exactly as it appears on license)
3. Business Name: BISBEE ROYALE  
(Exactly as it appears on license)
4. Business Location Address: 94 MAIN ST BISBEE AZ 85603  
Street City State Zip
5. License Type: Bar License Number: 06020029
6. Current Mailing Address: \_\_\_\_\_  
Street City State Zip

7. Have all creditors, lien holders, interest holders, etc. been notified?  Yes  No
8. Does the applicant intend to operate the business while this application is pending?  Yes  No

If yes, complete Section 5 (Interim Permit) of this application; attach fee, and current license to this application.

9. I, (Print Full Name) T. SLOANE W. BOOCHEVER hereby authorize the department to process this Application to transfer the privilege of the license to the applicant provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, (Print Full Name) T. SLOANE W. BOOCHEVER, declare that I am the **CURRENT OWNER, MEMBER, PARTNER STOCKHOLDER or LICENSEE** of the stated license. I have read the above Section 12 and confirm that all statements are true, correct, and complete.

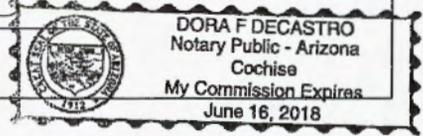
X \_\_\_\_\_  
(Signature of CURRENT Individual Owner/Agent)

NOTARY

State of Arizona County of Cochise  
State County

The foregoing instrument was acknowledged before me this 8<sup>th</sup> day of March 2016.  
Day Month Year

My commission expires on 06/16/2018 Dora F DeCastro  
Day/Month/Year Signature of NOTARY PUBLIC



**SECTION 13 Proximity to Church or School**

Questions to be completed by all in-state applicants EXCLUDING those applying for a Series 5 Government, Series 11 Hotel/Motel, and Series 12 Restaurant licenses.

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207(B)(5))

1. Distance to nearest School: 8.1 miles Name of School: Lowell Middle School  
(if less than one (1) mile note footage) Address: 100 Old Douglas Road, Bisbee

2. Distance to nearest Church: 0.1 miles Name of Church: Covenant  
(if less than one (1) mile note footage) (528 feet) Address: 19 Howell Ave, Bisbee AZ  
85603

**SECTION 14 Business Financials**

1. I am the:  Lessee  Sub-lessee  Owner  Purchaser  Management Company
2. If the premise is leased give lessors: Name: CHUCK FIEL  
 Address: 54 BREWERY AVE BISBEE AZ 85603  
Street City State Zip
3. Monthly Rent/ Lease Rate: \$ 2050.00
4. What is the remaining length of the lease? 2 Years 6 Months
5. What is the penalty if the lease is not fulfilled? \$ 2050.00 or other: \_\_\_\_\_  
(Give details-attach additional sheet if necessary)
6. Total money borrowed for the Business not including lease? \$ 0.00  
 Please List Lenders/ People you owe money to for business:

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip
<u>N/A</u>							

(Attach additional sheet if necessary)

7. What type of business will this license be used for (be specific)?  
A 4 ROOM BOUTIQUE HOTEL WITH A LOUNGE

8. Has a license or a transfer license for the premises on this application been denied by the state with in the past (1) year?  Yes  No If yes, attach explanation.

9. Does any spirituous liquor manufacture, wholesaler, or employee have an interest in your business?  Yes  No

10. Is the premises currently license with a liquor license?  Yes  No

If yes, give license number and licensee's name:

License #: \_\_\_\_\_ Individual Owner / Agent Name: \_\_\_\_\_  
(Exactly as it appears on license)

**SECTION 15 Restaurant or hotel/motel license applicants**

1. Is there an existing Restaurant or Hotel/Motel Liquor License at the proposed location?  Yes  No
2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
3. All Restaurant and Hotel/Motel applicants must complete a Restaurant Operation Plan form provided by the Department of Liquor Licenses and Control.
4. As stated in A.R.S. § 4-205.02. (H)(2), a Restaurant is an establishment which derives at least forty (40) percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from sales of food and spirituous liquor on the licensed premises. By applying for this  Restaurant  Hotel/Motel, I certify that I understand that I must maintain a minimum of forty (40) percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit form with this application.

\_\_\_\_\_  
(Applicant's Signature)

5. I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing; specify why the extension is necessary; and the new inspection date you are requesting.

\_\_\_\_\_  
(Applicant's Initials)

**SECTION 16 Diagram of Premises**

Check ALL boxes that apply to your business:

- |   |  |        |   |
|---|--|--------|---|
| <input checked="" type="checkbox"/> Entrances/Exits | <input checked="" type="checkbox"/> Liquor storage areas | Patio: | <input type="checkbox"/> Contiguous     |
| <input type="checkbox"/> Walk-up windows            | <input type="checkbox"/> Drive-through windows           |        | <input type="checkbox"/> Non Contiguous |

1. Is your licensed premises currently closed due to construction, renovation or redesign?  Yes  No

If yes, what is your estimated completion date? 9/1/2016  
Month/Day/Year

2. **Restaurants and Hotel/Motel** applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Place for diagram is on section 16 number 6.
3. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored on the premises unless it is a restaurant (see # 3 above).
4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01 (B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to the boundaries, entrances, exits, added or deleted doors, windows, service windows or increase or decrease to the square footage after submitting this initial diagram.

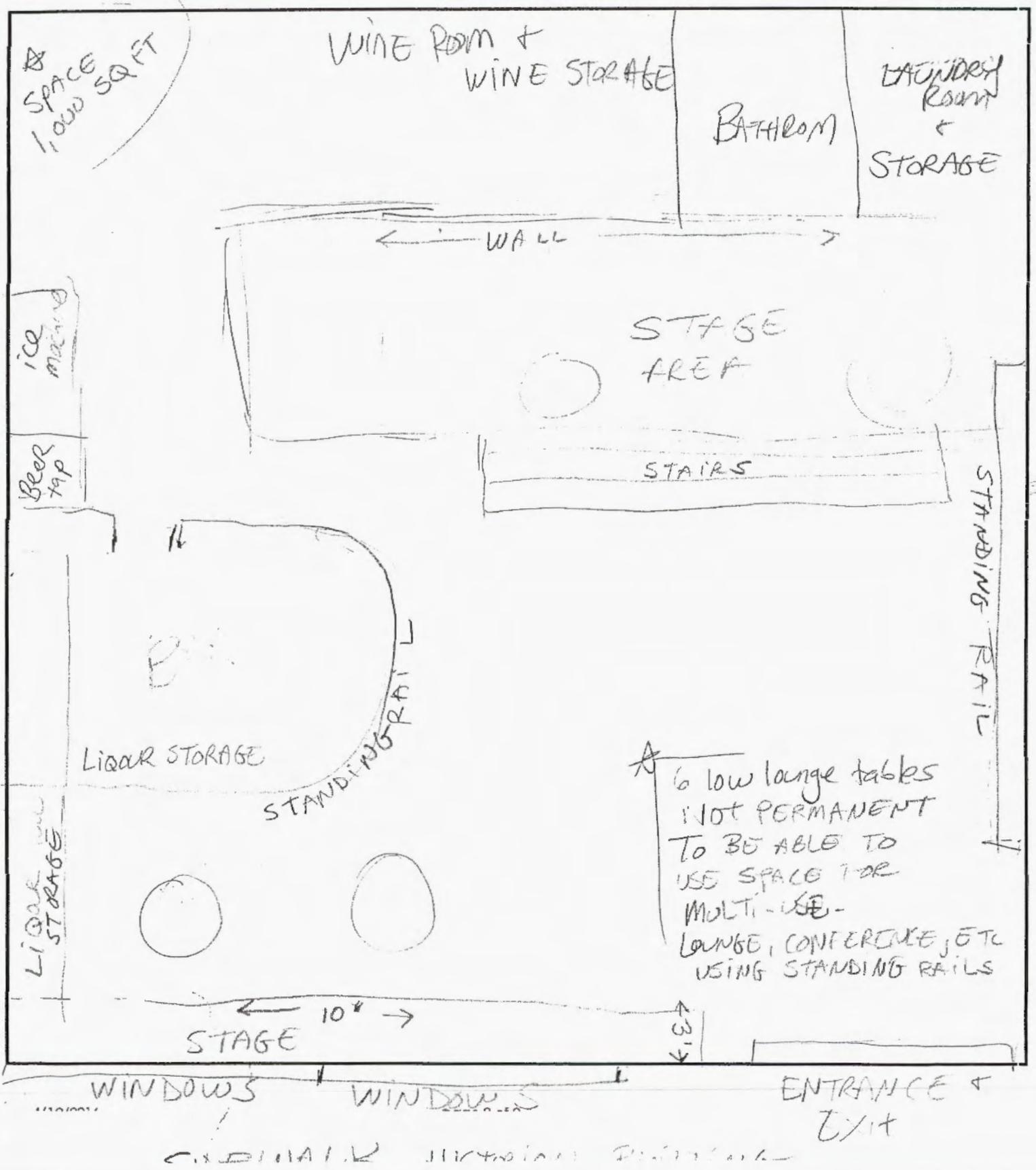
KCB  
(Applicant's Initials)

SECTION 16 Diagram of Premises - continued

6. On the diagram please show only the areas where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, hi-top tables, dining tables, dining chairs, dance floor, stage, game room, and the kitchen. DO NOT include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of the premises is attached to this application, please write the words "DIAGRAM ATTACHED" in the box provided for the diagram on the application.

DIAGRAM OF PREMISES

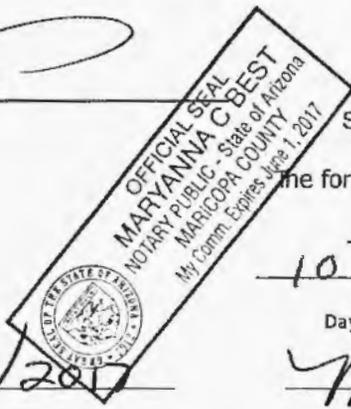


SECTION 17 SIGNATURE BLOCK

NOTARY

I, (Print Full Name) <sup>ANN</sup> KERCI BLANCENSTIY, hereby declare that I am the Owner/Agent filing this application as stated in Section 4 # 1. I have read this application and verify all statements to be true, correct and complete.

X (Signature) [Handwritten Signature]



State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this

10<sup>th</sup> of June, 2016  
Day Month Year

My commission expires on: 6/1/2017

Maryanna C. Best  
Signature of NOTARY PUBLIC

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 6/19/16 Date of Posting Removal: 7/12/16

Applicant's Name: BLANKEN SHIP Kerri ANN  
Last First Middle

Business Address: 54 Brewery AVE. Disbee 85603  
Street City Zip

License #: 06020029

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

JANUS A. POPPE Sergeant 432-2261 x9  
Print Name of City/County Official Title Phone Number

[Signature] 7/12/16  
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

# NOTICE

## APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 6/19/16

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

CITY OF BISBEE MAYOR AND COUNSEL

PLACE CITY HALL 118 ARIZONA ST. DATE/TIME 7/19/16 7 PM

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 432-6000/6012

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE

STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE **STATE LIQUOR BOARD:** 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: CITY OF BISBEE 432-6012 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: July 19, 2018

Regular     Special

DATE ACTION SUBMITTED: July 12, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**

RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE MODIFICATION TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ARIZONA AND CITY OF BISBEE FOR THE COLLECTION AND ADMINISTRATION OF THE TRANSACTION PRIVILEGE AND AFFILIATED EXCISE TAXES PROGRAM.**

**FROM:**            Sharon Buono, Finance/Personnel Director

**RECOMMENDATION:**            Approve the IGA

**PROPOSED MOTION:**            I move to approve the modification of the Intergovernmental Agreement between the State of Arizona and City of Bisbee for the collection and administration of the transaction privilege and affiliated excise taxes.

**DISCUSSION:**

Last year the City entered into a new IGA with the Arizona Department of Revenue for the collection of TPT taxes. Several issues were presented over the course of the last year by other cities, so a review process was initiated by AZDOR working with the League of Cities. They agreed to make some modifications to the original IGA. A summary of the changes are attached. The modified intergovernmental agreement will go into effect as July 1, 2016.

**FISCAL IMPACT:**            To be determined

**DEPARTMENT LINE ITEM ACCOUNT:**            Various

**BALANCE IN LINE ITEM IF APPROVED:**            Various

Prepared by: Sharon Buono  
Sharon Buono,  
Finance/Personnel Director

Reviewed by: Ashlee Coronado  
Ashlee Coronado,  
City Clerk

## **SUMMARY OF CHANGES TO THE IGA FOR TRANSACTION PRIVILEGE TAX COLLECTION BY THE ARIZONA DEPARTMENT OF REVENUE**

The attached "Modification to Intergovernmental Agreement Between the State of Arizona And City/Town" incorporates five agreed upon changes into the existing intergovernmental agreement between the city/town and the Department related to the collection of the city/town transaction privilege tax. Below is a summary of the intent and impact of each change by section.

### **1) 9.6 Adjustments to Reported Taxes**

The addition of this new section addresses an issue that came up during the past year. In some cases, the Department knew there was an error by the taxpayer in identifying which city or town was supposed to receive the tax, but there was no mechanism allowing them to hold the distribution while the error was being corrected. As a result there were instances when the DOR had to send funds to a city or town knowing it was incorrect, only to pull those funds back in a subsequent distribution after the error had been resolved. This change allows the Department to avoid these incorrect distributions and recoveries when they are aware of a problem from the outset.

### **2) 9.7 Taxpayer Rulings and Uniformity**

The addition of this new section provides for municipal input in the drafting of rulings and interpretations that impact the Model City Tax Code, including interpretations of State statute that flow through to the MCTC because the Model language matches the State language. Under current statute, the DOR is responsible for addressing all taxpayer written requests for rulings, even when the question is based on the Model City Tax Code. This section allows the cities to have some influence over issues raised by taxpayers that have a direct impact on local tax imposition and interpretation, without disrupting the normal course of business within the Department on routine matters.

### **3) 10. Financing Collection of Taxes**

This section is being amended by adding the second sentence. This addition recognizes that the cities and towns have agreed to a statutory financial obligation to contribute to the State for the operation of the DOR, and this obligation is not in conflict with the Department's TPT collection and administration efforts being financed through the State general fund appropriation.

### **4) 28.1 (relating to automatic annual renewal of the agreement)**

This section has been changed to remove the specific years in the original document, so this section will not need to be changed annually. Also, this section added a provision stating any agreed upon changes that arise from the annual review in Section 28.5 are retroactive to July 1st of each year. The agreement automatically renews without any action unless there are modifications agreed upon in any given year, and if so, you only need to adopt the modifications.

### **5) 28.5 (relating to annual review of the IGA)**

This section has been changed to state the review period begins on June 1<sup>st</sup>, rather than requiring the review being completed by March 1<sup>st</sup>. The March 1<sup>st</sup> deadline was simply unrealistic given the legislative session responsibilities of many of the typical reviewers.

**MODIFICATION TO INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
THE STATE OF ARIZONA AND CITY/TOWN**

WHEREAS, The Arizona Department of Revenue, hereinafter referred to as Department of Revenue and City of Bisbee, hereinafter referred to as City, have entered into an Intergovernmental Agreement regarding the administration of taxes imposed by the State or City dated June 2, 2015, hereinafter referred to as the IGA, and

WHEREAS, the Department of Revenue and the City intend to continue with the IGA for an additional one year term in order to determine whether the general terms of the IGA meet the parties' needs, with the exception of the modifications set forth below.

The parties agree to modify the IGA as follows effective July 1, 2016:

1. Add the following new subsection to Section 9, Collection of Municipal Taxes:

**9.6 Adjustments to Reported Taxes:** If the Department of Revenue determines that a payment remitted by a taxpayer incorrectly identifies the city or town to which the payment should be made, the Department of Revenue may temporarily hold the payment until the distribution of the payment is corrected so that the appropriate city or town receives the payment.

2. Add the following new subsection to Section 9, Collection of Municipal Taxes:

**9.7 Taxpayer Rulings and Uniformity:** Recognizing taxpayer written requests for interpretation of the statutes and/or the Model City Tax Code, as well as guidance regarding uniform application and interpretation of the statutes and the Model City Tax Code impact all taxing jurisdictions, and further recognizing responsibility for such rulings and interpretation of the Model City Tax Code had previously been the sole domain of the municipalities, the Department shall include at least two representatives of the municipalities as regular members of any group established to respond to such taxpayer ruling requests and to issue such uniform interpretations and guidance promulgated by the Department. Participation by the two representatives of the municipalities on any such group is limited to instances when there is an issue raised that solely involves the Model City Tax Code and/or presents an issue of first impression, including requests for private taxpayer rulings. The municipal representatives may also be consulted by the Department on information letters, or when issuing statements of general guidance. Written requests involving common questions or issues that have previously been addressed, whether unique to the Model City Tax Code or not, may be handled in the regular course of Department processes without consulting the representatives of the municipalities.

3. Amend Section 10, Financing Collection of Taxes as follows:

**10. Financing Collection of Taxes.**

The costs incurred by the Department in administering this Agreement shall be financed through the State general fund appropriation to the Department. This provision does not relieve City/Town of any financial obligation imposed by statute.

4. Amend subsection 28.1 of Section 28, Duration, relating to automatic renewal of the agreement as follows:

**28.1** The term of this Agreement shall be from July 1 through June 30 of each year. This Agreement shall automatically be renewed for successive one year terms thereafter unless either party shall terminate this Agreement by notice, in writing, no later than sixty calendar days prior to the expiration of the term then in effect. Any agreed upon modifications to the terms and conditions of this agreement shall be incorporated to be effective during the term identified by the review committee provided for in section 28.5.

5. Amend subsection 28.5 of Section 28, Duration, relating to annual review of the agreement as follows:

**28.5** During the term of this Agreement, the terms and conditions of this Agreement will undergo an annual review to be initiated no later than June 1<sup>st</sup> of each year. The review will be performed by a committee made up of equal parts representatives of the Department and representatives of the municipal taxing jurisdictions entering into an IGA with the Department for the administration and collection of Municipal Taxes.

**Signature Authority.**

By signing below, the signer certifies that he or she has the authority to enter into this Agreement and has read the foregoing and agrees to accept the provisions herein. This modification may be executed in counterparts.

Signature	Date	Signature	Date
Typed Name and Title		Typed Name and Title Ronald Oertle, Mayor	
Entity Name		Entity Name City of Bisbee	

**RESERVED FOR THE ATTORNEY GENERAL:**

**RESERVED FOR CITY/TOWN ATTORNEY:**

Attorney General no. \_\_\_\_\_, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Arizona Department of Revenue represented by the Attorney General.

**MARK BRNOVICH**  
The Attorney General

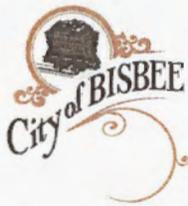
\_\_\_\_\_  
Signature  
Assistant Attorney General

Date: \_\_\_\_\_

APPROVED AS TO FORM AND AUTHORITY:

BY: \_\_\_\_\_  
CITY/TOWN ATTORNEY

Date: \_\_\_\_\_



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: July 19<sup>th</sup> 2016

Regular     Special

**DATE ACTION SUBMITTED:** July 14th, 2016

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**                       **ORDINANCE**                       **FORMAL ACTION**                       **OTHER**

**SUBJECT:**    **PUBLIC HEARING FOR SPECIAL USE PERMIT APPLICATION 16-02 AND DISCUSSION AND POSSIBLE APPROVAL OF A SPECIAL USE PERMIT 16-02, SUBMITTED BY PETER CHARTRAND FOR THE PURPOSE OF ALLOWING HIM TO OPERATE A CERAMICS STUDIO ON A PARCEL ZONED R-1.**

**FROM:**            **Joe Ward, Zoning Inspector**

**RECOMMENDATION:**            **Approval of Special Use Permit 16-02**

**PROPOSED MOTION:**            **I move to approve Special Use Permit 16-02 for the purpose of allowing him to Operate a Ceramics Studio on a Parcel Zoned R-1.**

**1. The applicants shall install 5/8" drywall to the ceiling of the room containing the kiln.**

---

**DISCUSSION:** A Special Use Permit application has been submitted by Peter Chartrand, a tenant of the property at 729 Tombstone Canyon. For the purpose of allowing him to operate a ceramics studio with sales, on property zoned R-1. Sales, is not an approved use For R-1 zoning.

On June 16th 2016, Bisbee's Planning and Zoning Commission unanimously approved sending this application on to the Mayor and City Council with their recommendation that this Special Use Permit be approved with an amendment requiring 5/8" drywall on the ceiling of the room containing the kiln.

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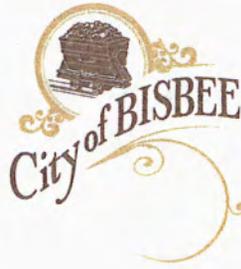
**FISCAL IMPACT:**            **\$300.00**

**DEPARTMENT LINE ITEM ACCOUNT:**                      **N/A**

**BALANCE IN LINE ITEM IF APPROVED:**                      **N/A**

**Prepared by:**            *Joe Ward*  
**Joe Ward**  
**Zoning Inspector**

**Reviewed by:**            *Andy Haratyk*  
**Andy Haratyk**  
**Interim City Manager**



## Staff Report regarding SUP 16-02

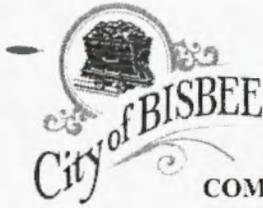
**Proposed Special Use Permit :** Would allow the applicant to legally operate a ceramics studio with sales at this location

**Reason a SUP is Needed:** This parcel is zoned R-1, retail sales is not a allowed use.

**Staff Analysis:** I agree with the applicant that a ceramics studio generates just a little traffic and this use would not disturb the neighborhood. The location has been used for commercial purposes in the past. I recommend approval of this Special Use Permit

**Staff Recommendation:** Staff suggests that the Mayor and City Council approve this Special Use permit.

**Public Comments:** Twice a Public Notice was published in The Bisbee Review, posted on the City's Bulletin boards, the City's website and sent to property owners within 300 feet of this parcel, to provide notice of the upcoming public hearing for this agenda item. One neighbor spoke at the P&Z meeting, he was concerned that operating a kiln could generate a fire.



PAID

MAY 11 2016

CITY OF BISBEE

SUP 16-02

COMMUNITY DEVELOPMENT  
PLANNING & ZONING

**Special Use Permit Application**

Applicant Name Peter Chartrand  
 Applicant Mailing Address P.O. Box 1043 Bisbee  
 Applicant Phone# 520-249-8093 Cell Phone \_\_\_\_\_  
 Applicant Email address peterbclay@gmail.com  
 Property Owner Name RANZI MASARWEH  
 Property Owner Mailing Address P.O. Box 1529, Bisbee  
 Property Owner Phone# \_\_\_\_\_ Cell Phone 520-729-8149

Property Location/address 729 Tombstone Canyon  
 Assessor's Parcel # 103 60073009 Current Zoning residential

Applicant's Signature [Signature] Date 5-9-2016

Property Owner's Signature [Signature] Date 5-2-2016

Filing Fee: \$300.00

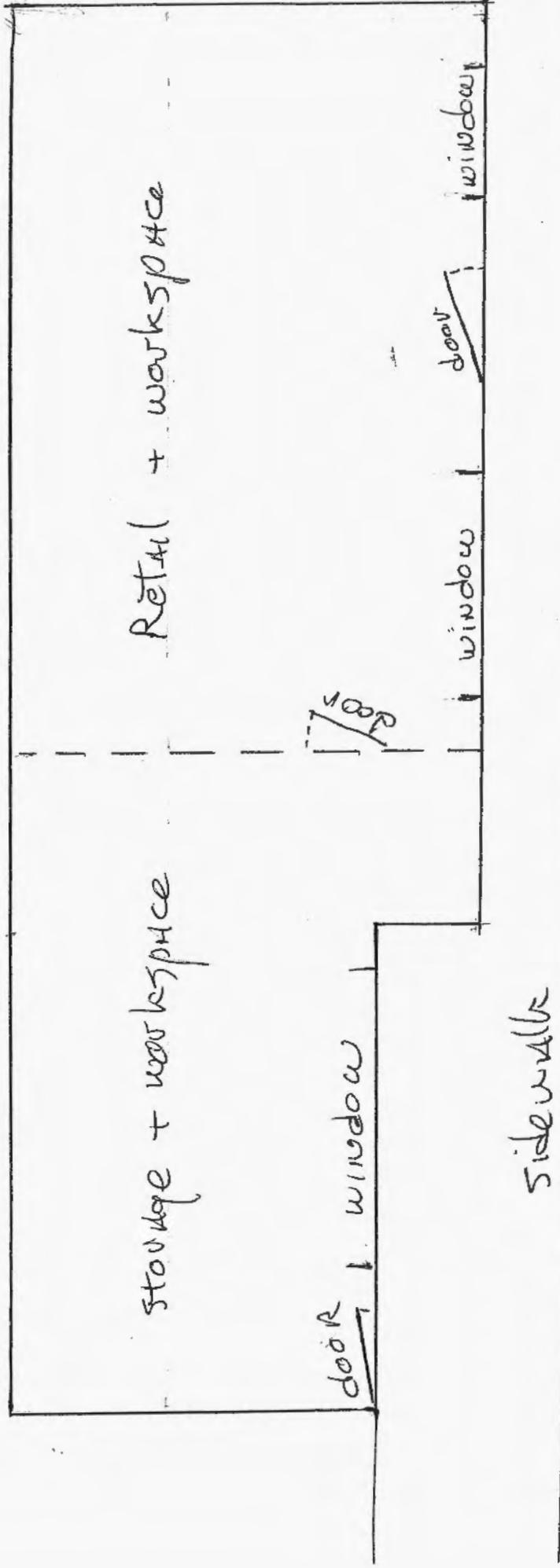
**Required Items for Submittal**

This application must be submitted with the required non-refundable filing fee per the City of Bisbee Fee schedule and accompanied by the required documentation listed below.

1. **Letter of intent.** This should include an outline of the intended use including hours of operation, approximate number of customers or clients that will frequent the property. Also include any special tools or machinery that may produce noise or vibration above normal neighborhood levels.

2. **Site plan.** Showing basic overview of property and locations of requested uses.

Site Plan 729 Tombstone Canyon



Tombstone Canyon

**SPECIAL USE PERMIT APPLICATION**  
**729 TOMBSTONE CANYON**

The property at 729 Tombstone Canyon is an old storefront, I will use it for retail sales of my handmade pottery as well as some ceramic studio activities such as forming pieces on the potters' wheel and decorating these pieces.

Hours of operation will be from 10 am to 5 pm Friday, Saturday, Sunday and one other weekday to be determined by my schedule.

The nature of my product as well as the store's location precludes any significant number of customers. I don't foresee more than 2 or 3 people in the store at any one time and in one day probably no more than 5 or 6 potential customers. I base this estimate on more than forty years making my living as a potter at several different locations in Bisbee.

I will not be using any tools or machinery which produces significant noise, my potters' wheel is almost completely silent and decorating activities are done by hand brushwork.

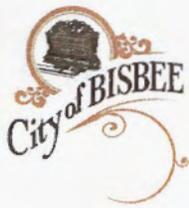
I plan on having an exterior sign hanging above the doorway, perpendicular to the building and a freestanding "Open" sign on the sidewalk during business hours. No other changes to the exterior of the building are planned.

Peter Chartrand  
P.O. Box 1043, Bisbee  
520-249-8093



729

PUTTERY



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **July 19, 2016**

Regular     Special

**DATE ACTION SUBMITTED:** July 7, 2016

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**               **ORDINANCE**               **FORMAL ACTION**               **OTHER**

**SUBJECT:**    **DISCUSSION AND POSSIBLE APPROVAL OF THE NOTICE OF INTENT TO ADOPT ORDINANCE O-16-04, AMENDING THE CITY CODE ARTICLE 9.6 (B) (2) TO CHANGE THE TIME IN WHICH THE CEMETERY IS CLOSED TO THE PUBLIC**

**FROM:**            **Andy Haratyk, Interim City Manager**

**RECOMMENDATION:**            **Approve the Notice of Intent to Adopt O-16-04**

**PROPOSED MOTION:**            **I move that we approve the Notice of Intent to Adopt Ordinance O-16-04, Amending the City Code Article 9.6 (B) (2) to change the time in which the Cemetery is Closed to the Public.**

**DISCUSSION:**

At the Regular Session of the Evergreen Cemetery Committee on May 4, 2016 they voted to modify the Closure of the Evergreen Cemetery to read "Closure will be at Sunset" instead of "one hour after sunset".

**FISCAL IMPACT:**            **N/A**

**DEPARTMENT LINE ITEM ACCOUNT:**            **N/A**

**BALANCE IN LINE ITEM IF APPROVED:**            **N/A**

**Prepared by:**            *Nina Williams*  
**Nina Williams,**  
**Deputy City Clerk**

**Reviewed by:**            *Andy Haratyk*  
**Andy Haratyk,**  
**Interim City Manager**

## ACTION AGENDA

**The Evergreen Cemetery Committee Regular Meeting was held on Wednesday, May 4, 2016 at 10:30 a.m. at City Hall, 118 Arizona St., Bisbee, Arizona.**

THE MEETING WAS CALLED TO ORDER BY LUCHE GIACOMINO AT 10:42 AM.

ROLL CALL: COMMITTEE MEMBERS

Charlene "Snoody" Borowiec, Chair -PRESENT      Audrey "Luche" Giacomino-PRESENT

Anna Garcia- PRESENT

Sharon Frosco-PRESENT

COUNCIL LIAISON:

Doug Dunn, Council Member

CITY LIAISON:

Andy Haratyk

FREEPORT MACMORAN REP:

Terry Maddux

THE FOLLOWING IS TO BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON DURING THIS MEETING:

APPROVAL OF MINUTES FOR THE MARCH 2, 2016 MEETING.

APPROVED

OLD BUSINESS

1. Discussion and Review of City Code on Time to Open and Close Cemetery

APPROVED

2. Discussion and Review of City Ordinance for Pets at Cemetery

NO ACTION

3. Discussion on Possible Solution to eliminate Moles

NO ACTION

4. Discussion and Review of Cemetery Budget

NO ACTION

NEW BUSINESS:

1. Discussion and Possible Approval of Memorial Day Ceremony

APPROVED

2. Discussion and Review of Bisbee Foundation Application for funds.

NO ACTION

3. Discussion and Possible Approval of the Cemetery Brochure presented by Jen  
APPROVED

4. Discussion and Possible Approval of a possible Saxton at the Cemetery.

TABLED

MEMBER COMMENTS:

STAFF COMMENTS:

FUTURE ITEMS FOR DISCUSSION:

ADJOURNMENT: MEETING ADJOURNED BY LUCHE GIACOMINO AT 12:00 PM.

**NOTICE OF INTENT TO ADOPT  
ORDINANCE 0-16-04**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING CITY CODE ARTICLE 9.6 (B)(2) TO CHANGE THE TIME IN WHICH THE CEMETERY IS CLOSED TO THE PUBLIC.**

**WHEREAS**, Article VII, Section 7.05(b) of the Charter of the City of Bisbee requires an ordinance to amend a city code; and

**WHEREAS**, Article 9.6, Section B(2) of the Code provides for the closure of the cemetery "one hour after sundown"; and

**WHEREAS**, the safety of the public is more appropriately safeguarded by changing the closing time of the cemetery to sundown.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, that Article 9.6, Section B(2) of the City Code is amended as follows:

**ARTICLE 9.6 CEMETERY**

**(O-91-08; O-98-30; O-01-07; O-09-09)**

A. Supervision. The Director of Public Works shall manage, operate and maintain the municipal cemetery. These responsibilities shall include road maintenance, mowing, pruning, watering, landscaping, removal of plant material, removal of waste and rubbish from the grounds, pest control, and leveling of the plots, subject to the availability of resources which are provided for these purposes.

B. Rules and Regulations.

1. The Public Works Director shall be responsible for laying out the cemetery to determine the location of the lots, the capacity of each lot and the location of all grave sites. The Public Works Director shall be responsible for the maintenance of the existing records of the cemetery and for maintaining a permanent record, from this date forward, of the location and occupant of each interment.
2. The cemetery hours will be posted on the entrance gates. It is unlawful for any person to be present in the cemetery during the period from ~~one hour~~ after sundown to sunrise, without specific permission from the

Public Works Director or his designee, and any person found in the cemetery during this time may be subject to prosecution for trespass.

~~Strikethrough~~ = Deletion

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee on this \_\_\_\_ day of \_\_\_\_\_, 2016.

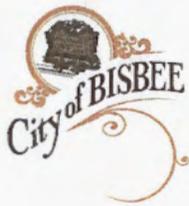
\_\_\_\_\_  
Ron Oertle, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ashlee Coronado,  
City Clerk

\_\_\_\_\_  
Britt W. Hanson,  
City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: July 19, 2016

Regular     Special

**DATE ACTION SUBMITTED:** July 13, 2016

REGULAR                   CONSENT

**TYPE OF ACTION:**

RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT:**    **DISCUSSION AND POSSIBLE APPROVAL OF THE APPOINTMENT OF RICHARD J. MARSH JR. AS THE CITY MANAGER, EFFECTIVE JULY 20, 2016, AND THE APPROVAL OF AN EMPLOYMENT AGREEMENT WITH MR. MARSH**

**FROM:**            **Ronald Oertle, Mayor**

**RECOMMENDATION:**            **Approve the Appointment the new City Manager and the Employment Agreement**

**PROPOSED MOTION:**            **I move that we appoint Richard J. Marsh Jr. to serve as the City Manager for the City of Bisbee, effective July 20, 2016, and approve the Employment Agreement with Mr. Marsh**

**DISCUSSION:**

Pursuant to Section 3.01 of the Charter, the Council has the authority to appoint the City Manager on the basis of his administrative and executive ability and qualifications. The manager shall hold office at the pleasure of the Council. The proposed Employment Agreement with Mr. Marsh makes this appointment effective on July 20, 2016, at an annual salary of \$87,500, with a possible 5% increase after a successful six month review/evaluation. Mr. Marsh will also be provided a moving allowance of \$1,000,

**FISCAL IMPACT:**            **\$87,500 annual salary, \$1000.00 moving expense**

**DEPARTMENT LINE ITEM ACCOUNT:**            **10-51-11000**

**BALANCE IN LINE ITEM IF APPROVED:**            **(within budgeted amounts for this fiscal year)**

Prepared by: Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

Reviewed by: Ronald Oertle  
**Ronald Oertle**  
**Mayor**

**EMPLOYMENT AGREEMENT  
RICHARD J. MARSH JR.,  
CITY MANAGER, CITY OF BISBEE**

This Agreement is made and entered into on this \_\_\_\_ day of July, 2016, by and between the City of Bisbee, a municipal corporation of the State of Arizona, hereinafter designated as “the City,” and Richard J. Marsh Jr., hereinafter designated as “the Manager.”

WHEREAS, the Mayor and Council are authorized by the Article III of the Bisbee City Charter to appoint a City Manager of the City of Bisbee; and

WHEREAS, Richard J. Marsh Jr. has demonstrated to the satisfaction of the Mayor and Council that he has the administrative and executive abilities and the qualifications to fulfill the responsibilities of this position and is willing and able to accept this appointment as the City Manager of the City of Bisbee;

NOW THEREFORE, the City and the Manager hereby agree, in consideration of the mutual covenants stated below, to the following terms and conditions:

**1. Appointment and Duties.**

The Mayor and Council of the City of Bisbee hereby appoint Richard J. Marsh Jr. as the City Manager of the City of Bisbee, for a term commencing on July 18, 2016. The Manager shall serve as the administrative head of the government of this City with all of the authority, duties and responsibilities that are specified in the City Charter and in the ordinances, resolutions, and other actions of this City, as these may be amended from time to time. The Manager hereby agrees to accept this appointment and to perform these duties and responsibilities faithfully and to the best of his ability, in a manner that is consistent with the requirements of the City Charter and the laws of this State.

**2. Term.**

The Manager shall serve for an indefinite term, at the pleasure of the Mayor and Council, commencing on July 18, 2016. Pursuant to the provisions of the City Charter, the Manager may be removed by a majority vote of the Mayor and Council with or without cause.

**3. Compensation.**

The City shall pay the Manager for his services an annual salary of Eighty-seven Thousand, Five Hundred Dollars (\$87,500.00) per year, to be paid in installments at the same time and same manner as other employees of the City are paid. On or before the completion of the first six months of the term of this Agreement, the Mayor and Council shall conduct a performance review of the Manager. In the event that the Mayor and

Council are in agreement that the Manager is performing in a satisfactory manner and is continuing to fulfill the obligations of this Agreement as required, the annual compensation rate for the Manager shall be increased five percent (5%) or \$4375.00.

This salary may be subject to subsequent adjustments, based upon increases in the cost of living or satisfactory performance evaluations, in such amounts as the City may determine to be appropriate in the future. The Manager's salary may also be subject to periodic salary increases that may be awarded to other City employees, as may be determined by the Mayor and Council, after the initial six month adjustment described above.

#### **4. Health, Retirement and Other Benefits.**

The Manager shall also receive the same health, life, disability, vision and dental insurance benefits that are made available to other unclassified employees of the City. The Manager shall also be a participant in the Arizona State Retirement System, as a City employee. In addition, the Manager shall be entitled to receive all other fringe benefits that are available to other unclassified City employees, on the same basis as those employees.

#### **5. Vacation and Compensated Time Off.**

The Manager shall be entitled to the same paid time off for vacation, holidays and sick leave as is made available to other unclassified, exempt employees of the City. This shall include not less than One Hundred Sixty-nine hours per year of vacation time, accrued on a per pay period basis.

It is recognized that the Manager must devote a certain amount of time outside of normal office hours to business of the City and to that end the Manager will be allowed to take compensatory time off as he shall deem appropriate during said normal business hours, provided that the Manager provides not less than forty hours of service, on average, per week, excluding compensated time off.

#### **6. Moving Expenses.**

The Manager shall be entitled to payment for his reasonable moving expenses to the City of Bisbee, for himself and the members of his family, in an amount not to exceed One Thousand Dollars (\$1,000.00). The City shall provide this reimbursement upon the presentation of the documentation for these expenses.

#### **7. Vehicle and Equipment.**

The City shall make available to the Manager a suitable vehicle to be used in connection with City business. The City shall provide the maintenance and fuel necessary for this

vehicle. Unless specifically authorized by the Mayor and Council, this shall not be a take home vehicle. In addition, the Manager shall be entitled to per diem at the established City rate for travel outside of the City. The City shall also provide the Manager with a cell phone for use on City business. The Manager shall reimburse the City for that portion of any additional expense associated with the use of this cell phone that is not related to City business.

**8. Resignation.**

The Manager shall provide the City with not less than Sixty (60) days written notice of his intent to resign from this position.

**9. Termination and Severance Pay.**

If the Manager is removed for "Cause," the Manager shall be paid upon his removal the salary that has accrued to him upon the date of removal, together with the value of all accrued, unused paid time off. The term "Cause" shall be defined as malfeasance or misfeasance by the Manager in the performance of his duties or a conviction of a felony or any offense in violation of the Manager's official duties. If the Manager is terminated at the discretion of the Mayor and Council without Cause, the Manager shall be entitled to his accrued salary and accrued, unused paid time off to that date and his salary for the next three months following the adoption of the preliminary resolution for removal, as required by the City Charter. If the Manager voluntarily resigns, he shall be entitled to his accrued salary and accrued, unused paid time off to the date of the conclusion of his employment.

**10. Outside Employment.**

The primary obligation of the Manager shall be to City and to the successful performance of this Agreement. The Manager shall not assume any additional employment that would be inconsistent with or interfere with the performance of this Agreement. The Manager shall be allowed to assume occasional teaching, writing, speaking, consulting and similar work on his own time, provided that this does not conflict with the performance of this Agreement. The Manager shall obtain specific approval from the Mayor and Council prior to accepting any additional employment responsibility, other than the occasional, part-time tasks listed above.

**11. Residency.**

The Manager shall be required to establish residency within the City of Bisbee within ninety (90) days of the beginning of the term of this Agreement, as required by the City Charter, unless the Mayor and Council approve any extension or amendment to this requirement.

**12. Indemnification and Bond.**

The City shall defend, hold harmless and indemnify the Manager against any claims, demands, legal actions and judgments that may arise out of any alleged act or omission occurring within the scope of the performance of the Manager's duties under this Agreement. The City shall provide liability insurance at the City's own expense, which may be through the City's overall coverage, for such claims, demands and actions. The City's responsibility to defend, hold harmless and indemnify shall not extend to unlawful actions or to willful or wanton actions that are outside of the scope of the Manager's duties under this Agreement. The City shall provide the surety bond associated with this position through its own fidelity insurance policy for such purposes.

**13. Dues and Subscriptions.**

The City shall budget and pay for the Manager's membership and participation in the Arizona City Managers' Association and the International City Manager's Association, as necessary for the Manager to obtain the educational and information benefits offered by these organizations, for the overall good of the City. The City may provide funds for the participation in additional organizations and in conferences held by these organizations, depending upon the availability of funds.

**14. Performance Evaluations.**

The City and the Manager agree that periodically they shall meet to discuss and evaluate their mutual working relationship, rapport, goals and objectives. The Manager's performance shall be evaluated not less than every six (6) months for the first year of this Agreement. Thereafter they shall meet as often as the Mayor and Council deem to be necessary, but not less than annually. Following any such evaluation, the parties may also discuss the terms and conditions of this Agreement and any amendments that they may deem to be appropriate.

**15. General Provisions.**

- a. This Agreement constitutes the entire Agreement between the parties and fully incorporates any prior oral or written understandings between them. This Agreement may only be amended by a written instrument signed and approved by both parties in the same manner as this Agreement.
- b. Pursuant to A.R.S. § 38-511, as applicable, the provisions which are incorporated herein by reference, all parties are hereby put on notice that this Agreement is subject to cancellation by the City if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the City is, at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the

Agreement with respect to the subject matter of the Agreement.

- c. The provisions of this Agreement are severable. In the event that any term of this Agreement may be held to be in violation of any federal, state or local law, the remaining terms and conditions shall remain in effect.
- d. This Agreement shall be governed by the law of the State of Arizona, and suits pertaining to this Agreement may be brought only in courts in the State of Arizona. Venue for any such action shall be in the Cochise County Superior Court.
- e. No right or interest in this Agreement shall be assigned by the Manager without prior written permission of the City, and no delegation of any duty of the Manager shall be made without prior written permission of the City.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as indicated below:

**MANAGER**

**CITY OF BISBEE**

\_\_\_\_\_  
Richard J. Marsh Jr.

\_\_\_\_\_  
Ronald Oertle, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

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Britt Hanson, City Attorney