

- B. Approval of the Minutes of the Regular Session of Mayor and Council held on May 17, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Regular Session of Mayor and Council held on June 21, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- D. Approval of the Minutes of the Regular Session of Mayor and Council held on July 5, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- E. Approval of the Minutes of the Regular Session of Mayor and Council held on July 19, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- F. Approval of the Minutes of the Regular Session of Mayor and Council held on August 2, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- G. Approval of the Appointment of Kelly Galligan to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- H. Approval of a Park, Facility, and Right-of-Way Use Permit for the Boys and Girls Club for the Use of Arizona Street (between D'Autremont and Ruppe Street) for the 8th Annual Car & Bike Show on Arizona Street to be held on Saturday, September 3, 2016 from 6:00AM to 5:00PM.
Ashlee Coronado, City Clerk
- I. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of City Park to Host the Sabado Cultural Festival on Saturday, September 3, 2016 from 5:00PM to 9:00PM.
Ashlee Coronado, City Clerk
- J. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of Brewery Gulch for the 2016 Brewery Gulch Daze to be held on Sunday, September 4, 2016 from 1:00PM to 11:00PM.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of a Donation of \$600.00 to the School for the Purchase of Radios.
Andy Haratyk, Public Works Director
- 4. Discussion and Possible Approval of an Intergovernmental Agreement with Cochise County for Election Supplies and Services.
Ashlee Coronado, City Clerk

5. City Manager's Report:

- All Employee Meeting
- Customer Service Training to be offered
- Other current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A) (3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
816					
GENERAL FUND					
10-2021005 AFLAC INSURANCE PAYABLE					
GENERAL FUND	AFLAC	16-0801	AFLAC INS	08/01/2016	1,337.96
Total 10-2021005 AFLAC INSURANCE PAYABLE:					1,337.96
10-2021006 PREPAID LEGAL SVCS PAYABLE					
GENERAL FUND	LEGAL SHIELD	16-0808	Pre-Paid Legal Services PPE08/08/16	08/08/2016	154.45
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					154.45
10-2021007 VISION CARE INSUR PAYABLE					
GENERAL FUND	VISION SERVICE PLAN	16-0802	VISION CARE	08/02/2016	890.05
Total 10-2021007 VISION CARE INSUR PAYABLE:					890.05
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	MIDLAND FUNDING, LLC	16-0730	WAGE GARNISHMENT	07/30/2016	10.88
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					10.88
CITY MANAGER					
10-51-41500 OFFICE SUPPLIES					
GENERAL FUND	COPPER QUEEN PUBLISHING	19089	BUSINESS CARDS	07/29/2016	18.00
GENERAL FUND	OFFICE DEPOT	850364985001	OFFICE SUPPLIES	07/12/2016	24.59
Total 10-51-41500 OFFICE SUPPLIES:					42.59
FINANCE DEPARTMENT					
10-52-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	1622081-2016	JULY CHARGES	08/08/2016	50.00
Total 10-52-13500 SUBSCRIPTIONS & DUES:					50.00
10-52-31200 AUDITING & ACCOUNTING					
GENERAL FUND	FESTER & CHAPMAN P.C.	9104	PROFESSIONAL SERVICES	07/31/2016	6,000.00
Total 10-52-31200 AUDITING & ACCOUNTING:					6,000.00
10-52-34000 CONTRACT SERVICES					
GENERAL FUND	ARIZONA DEPARTMENT OF RE	2017-104	ADMINSTRATION & COLLECTION FEE	08/01/2016	10,614.73
Total 10-52-34000 CONTRACT SERVICES:					10,614.73
10-52-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	852563475001	INK CARTRIDGES	07/25/2016	131.30
GENERAL FUND	OFFICE DEPOT	852563476001	FAX TONER	07/25/2016	120.09
Total 10-52-41500 OFFICE SUPPLIES:					251.39
10-52-43500 POSTAGE & METER TAPES					
GENERAL FUND	POSTMASTER - BISBEE MAIN O	16-0804	MAIL S&G	08/04/2016	779.39
Total 10-52-43500 POSTAGE & METER TAPES:					779.39

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
CITY CLERK					
10-53-13100 BUSINESS TRAVEL					
GENERAL FUND	CORONADO, ASHLEE	16-0728	REIMBURSE MEALS	07/28/2016	100.73
GENERAL FUND	CORONADO, ASHLEE	16-0728	REIMBURSE MILES	07/28/2016	86.01
Total 10-53-13100 BUSINESS TRAVEL:					186.74
10-53-36000 MAINTENANCE &SUPPORT AGREEMNTS					
GENERAL FUND	DOC UNITED IMAGING, LLC	101987	LASERFICH ANNUAL SUPPORT UNTIL SEP 17	08/27/2016	1,281.48
Total 10-53-36000 MAINTENANCE &SUPPORT AGREEMNTS:					1,281.48
10-53-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	853407260001	OFFICE SUPPLIES	07/27/2016	15.04
Total 10-53-41500 OFFICE SUPPLIES:					15.04
COMMUNITY DEVELOPMENT					
10-54-22000 WATER - SHELTER					
GENERAL FUND	AZ WATER COMPANY	03117020951-	WATER/TOUREAVILLE POUND	08/01/2016	96.49
Total 10-54-22000 WATER - SHELTER:					96.49
10-54-22550 SEWER & GARBAGE - SHELTER					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/ANIMAL SHELTER	08/08/2016	49.31
Total 10-54-22550 SEWER & GARBAGE - SHELTER:					49.31
10-54-34000 CONTRACT SERVICES					
GENERAL FUND	FLOOD, KATHLEEN BELLE	86	ANIMAL SHELTER ADMINSTRATOR	08/01/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	87	ANIMAL SHELTER ADMINSTRATOR	08/08/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	88	ANIMAL SHELTER ADMINSTRATOR	08/15/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	89	ANIMAL SHELTER ADMINSTRATOR	08/22/2016	250.00
GENERAL FUND	FLOOD, KATHLEEN BELLE	90	ANIMAL SHELTER ADMINSTRATOR	08/29/2016	250.00
Total 10-54-34000 CONTRACT SERVICES:					1,250.00
10-54-46542 ANIMAL SHELTER EXPENSES					
GENERAL FUND	B&D LUMBER & HARDWARE	146128	TRIMMER	08/01/2016	118.32
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/REVA	08/02/2016	462.43
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/JAMESON	08/02/2016	115.58
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/SOPHIE	08/02/2016	241.40
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/HANNAH	08/02/2016	119.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/DAISY	08/02/2016	25.72
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/EVA	08/02/2016	96.50
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/PEACHES	08/02/2016	51.15
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/SAGE	08/02/2016	28.45
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/PUPPY 4	08/02/2016	96.15
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/JACK	08/02/2016	46.50
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	RINGWORM DISINFECTANT	08/02/2016	76.57
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24383	VETERINARY SERVICES/LOUISE	08/02/2016	136.40
GENERAL FUND	CORONADO VETERINARY HOS	304742	VETERINARY SERVICES/THREE	07/30/2016	62.00
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					1,676.15

ADMINISTRATION & GENERAL GOV'T

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-55-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/CITY HALL	08/08/2016	379.37
Total 10-55-22550 SEWER AND GARBAGE SERV.:					379.37
10-55-31000 PROFESSIONAL FEES					
GENERAL FUND	SEAGO	16-0701	FY17 ANNUAL DUES & RTAC MEMBERSHIP	07/01/2016	2,690.00
Total 10-55-31000 PROFESSIONAL FEES:					2,690.00
10-55-34000 CONTRACT SERVICES					
GENERAL FUND	XEROX CORPORATION	85645028	JULY COPY CHARGES	08/01/2016	697.60
Total 10-55-34000 CONTRACT SERVICES:					697.60
10-55-37000 PROPERTY, CASUALTY, LIABILITY					
GENERAL FUND	AZ MUNICIPAL RISK RTNTN PO	10185 & 10186	LIABILITY INS. INSTALLMENT	07/27/2016	31,426.81
Total 10-55-37000 PROPERTY, CASUALTY, LIABILITY:					31,426.81
10-55-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	849315357001	OFFICE SUPPLIES	07/07/2016	76.17
GENERAL FUND	OFFICE DEPOT	849315368001	OFFICE SUPPLIES	07/06/2016	36.98
GENERAL FUND	STAPLES ADVANTAGE	3310254233	OFFICE SUPPLIES	07/05/2016	296.48
Total 10-55-41500 OFFICE SUPPLIES:					409.63
PERSONNEL					
10-56-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	852563475001	OFFICE SUPPLIES	07/25/2016	13.09
Total 10-56-41500 OFFICE SUPPLIES:					13.09
LEGAL SERVICES					
10-57-31100 PROFESSIONAL FEES - LEGAL					
GENERAL FUND	COCHISE COUNTY ATTORNEY	113	IGA-LEGAL FEES	08/01/2016	5,000.00
Total 10-57-31100 PROFESSIONAL FEES - LEGAL:					5,000.00
INFORMATION SYSTEMS					
10-59-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK QCC	1382808963	LONG DISTANCE ALL DEPTS	08/01/2016	97.39
Total 10-59-24000 TELEPHONE & FAX:					97.39
10-59-31000 PROFESSIONAL FEES					
GENERAL FUND	TRACHTMAN, SEAN	16-0803	IT SUPPORT	08/03/2016	575.00
GENERAL FUND	TRACHTMAN, SEAN	16-0810	IT SUPPORT	08/10/2016	775.00
Total 10-59-31000 PROFESSIONAL FEES:					1,350.00
10-59-34000 CONTRACT SERVICES					
GENERAL FUND	EXECUTECH	31288	OFFICE 365 PLAN 1	07/01/2016	371.25
Total 10-59-34000 CONTRACT SERVICES:					371.25

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
POLICE DEPARTMENT					
10-62-12300 UNIFORMS & CLOTHING					
GENERAL FUND	FX TUCSON	T2-0007110	UNIFORMS	07/19/2016	99.39
GENERAL FUND	FX TUCSON	T2-0007258	UNIFORMS	07/26/2016	472.34
GENERAL FUND	GALLS, LLC	5759468	UNIFORMS	07/22/2016	31.34
GENERAL FUND	SWAN, BRIAN	16-0809	UNIFORM REIMBURSEMENT	08/09/2016	206.20
Total 10-62-12300 UNIFORMS & CLOTHING :					809.27
10-62-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/POLICE	08/08/2016	139.27
Total 10-62-22550 SEWER AND GARBAGE SERV.:					139.27
10-62-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472015946302	GAS-W. HWY 92-POLICE	08/01/2016	52.67
Total 10-62-23000 GAS:					52.67
10-62-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D04126201607	DOC LABOR CREW/BPD	07/26/2016	28.00
Total 10-62-34100 DOC WORKERS:					28.00
10-62-41500 OFFICE SUPPLIES					
GENERAL FUND	ACE HARDWARE	18579	SUPPLIES	08/03/2016	13.14
Total 10-62-41500 OFFICE SUPPLIES:					13.14
10-62-45100 DISPOSABLE EQUIP & TOOLS					
GENERAL FUND	GROUP MOBILE	33667	AC CHARGER	05/09/2016	55.00
GENERAL FUND	GROUP MOBILE	33897	POWER BOOT	05/03/2016	109.18
Total 10-62-45100 DISPOSABLE EQUIP & TOOLS:					164.18
10-62-46000 OPERATIONAL EXPENSES					
GENERAL FUND	B&D LUMBER & HARDWARE	146177	BATTERY	08/02/2016	11.69
Total 10-62-46000 OPERATIONAL EXPENSES:					11.69
10-62-46624 MOVING, TOWING, STORAGE EXP					
GENERAL FUND	BARNETT'S TOWING & OXYGE	15229	TOWING SVC/BPD	07/03/2016	95.00
GENERAL FUND	BARNETT'S TOWING & OXYGE	15230	TOWING SVC/BPD	07/04/2016	95.00
GENERAL FUND	BARNETT'S TOWING & OXYGE	15240	TOWING SVC/BPD	07/23/2016	95.00
GENERAL FUND	BARNETT'S TOWING & OXYGE	15245	TOWING SVC/BPD	07/28/2016	95.00
Total 10-62-46624 MOVING, TOWING, STORAGE EXP:					380.00
10-62-50100 BLDG REPAIR & MAINT					
GENERAL FUND	ACE HARDWARE	18569	SUPPLIES	08/02/2016	8.72
Total 10-62-50100 BLDG REPAIR & MAINT:					8.72
10-62-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	WILLCOX AUTO PARTS INC.	114520	AUTO PARTS	07/01/2016	120.44
GENERAL FUND	WILLCOX AUTO PARTS INC.	114564	AUTO PARTS	07/01/2016	8.06
GENERAL FUND	WILLCOX AUTO PARTS INC.	115130	AUTO PARTS	07/08/2016	141.13

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	WILCOX AUTO PARTS INC.	115425	AUTO PARTS	07/12/2016	12.19
GENERAL FUND	WILCOX AUTO PARTS INC.	115928	AUTO PARTS	07/18/2016	357.49
GENERAL FUND	WILCOX AUTO PARTS INC.	116191	AUTO PARTS	07/21/2016	13.47
GENERAL FUND	WILCOX AUTO PARTS INC.	116592	AUTO PARTS	07/25/2016	82.88
GENERAL FUND	WILCOX AUTO PARTS INC.	116595	AUTO PARTS	07/25/2016	53.31
GENERAL FUND	WILCOX AUTO PARTS INC.	116635	AUTO PARTS	07/26/2016	2.99
GENERAL FUND	WILCOX AUTO PARTS INC.	117430	AUTO PARTS	08/03/2016	32.53
Total 10-62-81000 VEHICLE PARTS & LABOR:					804.47
FIRE DEPARTMENT					
10-64-11400 A.P.S.P.R.S.					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	16-0730	Fire Ins Premium Tax Cr	07/30/2016	496.93-
Total 10-64-11400 A.P.S.P.R.S.:					496.93-
10-64-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	CCEMS	16-0621	ANNUAL MEMBERSHIP DUES	06/21/2016	50.00
GENERAL FUND	CCFA	16-0621	ANNUAL MEMBERSHIP	06/21/2016	50.00
Total 10-64-13500 SUBSCRIPTIONS & DUES:					100.00
10-64-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117013803-	WATER SERVICE/FS#1	08/01/2016	63.98
Total 10-64-22000 WATER:					63.98
10-64-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/FIRE STATION #2	08/08/2016	103.10
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/FIRE STATION #1	08/08/2016	103.10
Total 10-64-22550 SEWER AND GARBAGE SERV.:					206.20
10-64-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472017056702	GAS-HWY 92 FIRE	08/01/2016	76.41
Total 10-64-23000 GAS:					76.41
10-64-34000 CONTRACT SERVICES					
GENERAL FUND	FDC RESCUE PRODUCTS	6306	SCBA LEVEL III SERVICE	07/21/2016	2,896.30
GENERAL FUND	MMPC	PN-07-28-16-8	PEST CONTROL	07/28/2016	80.00
GENERAL FUND	XEROX CORPORATION	85645034	BASE CHARGE/FD	08/01/2016	174.09
Total 10-64-34000 CONTRACT SERVICES:					3,130.39
10-64-34010 AMBULANCE BILLING SERVICES					
GENERAL FUND	FRY FIRE DISTRICT	16-0728	AMBULANCE BILLING/ MAY 16	07/28/2016	2,660.00
GENERAL FUND	FRY FIRE DISTRICT	16-0728	AMBULANCE BILLING/ JUNE 16	07/28/2016	2,120.00
Total 10-64-34010 AMBULANCE BILLING SERVICES:					4,780.00
10-64-45100 DISPOSABLE EQUIP & TOOLS					
GENERAL FUND	L. N. CURTIS & SONS	INV39790	PICK AXE	07/21/2016	67.40
GENERAL FUND	L. N. CURTIS & SONS	INV41890	CAP	07/29/2016	45.61
Total 10-64-45100 DISPOSABLE EQUIP & TOOLS:					113.01

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-64-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	18324	CREDIT	07/06/2016	8.94
GENERAL FUND	ACE HARDWARE	18486	SUPPLIES	07/23/2016	34.82
GENERAL FUND	ACE HARDWARE	18546	BATTERIES	07/31/2016	26.28
GENERAL FUND	NOBLE INDUSTRIAL SUPPLY C	SI-114644	TANK SAVER COMBO	07/19/2016	404.61
GENERAL FUND	NOBLE INDUSTRIAL SUPPLY C	SI-114645	TANK SAVER COMBO	07/19/2016	404.78
GENERAL FUND	SAFEWAY INC.	2034986	SUPPLIES	06/01/2016	13.13
Total 10-64-46000 OPERATIONAL EXPENSES:					874.68
10-64-46641 MEDICAL SUPPLIES					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1613	OXYGEN & TANK RENTAL	07/01/2016	186.43
GENERAL FUND	BOUND TREE MEDICAL, LLC	82210810	MEDICAL SUPPLIES/BFD	07/15/2016	1,088.67
GENERAL FUND	BOUND TREE MEDICAL, LLC	82226712	MEDICAL SUPPLIES/BFD	08/02/2016	1,941.24
GENERAL FUND	BOUND TREE MEDICAL, LLC	82227957	MEDICAL SUPPLIES/BFD	08/03/2016	121.46
GENERAL FUND	BOUND TREE MEDICAL, LLC	82229372	MEDICAL SUPPLIES/BFD	08/04/2016	541.39
Total 10-64-46641 MEDICAL SUPPLIES:					3,879.19
10-64-50100 BLDG REPAIR & MAINT					
GENERAL FUND	RAUL VILLASENOR	10469	REPAIR	07/15/2016	100.00
Total 10-64-50100 BLDG REPAIR & MAINT:					100.00
10-64-55000 EQUIPMENT REPAIR & MAINT					
GENERAL FUND	FDC RESCUE PRODUCTS	6302	BAUER 2	07/13/2016	1,629.00
Total 10-64-55000 EQUIPMENT REPAIR & MAINT:					1,629.00
10-64-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	BARNETT'S TOWING & OXYGE	15242	TOWING SVC/BFD	07/25/2016	200.00
GENERAL FUND	CITY OF SIERRA VISTA	1410	FLEET MAINTENANCE	08/02/2016	2,185.17
GENERAL FUND	VISTA GLASS, INC	87701	AUTO PART	07/21/2016	202.00
GENERAL FUND	WILLCOX AUTO PARTS INC.	114859	AUTO PARTS	07/06/2016	36.90
GENERAL FUND	WILLCOX AUTO PARTS INC.	115560	AUTO PARTS	07/13/2016	21.90
GENERAL FUND	WILLCOX AUTO PARTS INC.	115582	AUTO PARTS	07/13/2016	128.87
GENERAL FUND	WILLCOX AUTO PARTS INC.	115844	AUTO PARTS	07/14/2016	17.93
GENERAL FUND	WILLCOX AUTO PARTS INC.	115867	AUTO PARTS	07/14/2016	98.93
GENERAL FUND	WILLCOX AUTO PARTS INC.	115884	AUTO PARTS	07/14/2016	7.07
GENERAL FUND	WILLCOX AUTO PARTS INC.	115735	AUTO PARTS	07/15/2016	13.62
GENERAL FUND	WILLCOX AUTO PARTS INC.	118011	AUTO PARTS	07/18/2016	17.89
GENERAL FUND	WILLCOX AUTO PARTS INC.	116041	AUTO PARTS	07/19/2016	18.76
GENERAL FUND	WILLCOX AUTO PARTS INC.	116058	AUTO PARTS	07/19/2016	18.00
GENERAL FUND	WILLCOX AUTO PARTS INC.	118144	AUTO PARTS	07/20/2016	117.59
GENERAL FUND	WILLCOX AUTO PARTS INC.	116325	AUTO PARTS	07/21/2016	5.46
GENERAL FUND	WILLCOX AUTO PARTS INC.	116542	AUTO PARTS	07/25/2016	60.26
GENERAL FUND	WILLCOX AUTO PARTS INC.	116716	AUTO PARTS	07/26/2016	21.90
GENERAL FUND	WILLCOX AUTO PARTS INC.	116902	AUTO PARTS	07/29/2016	16.18
Total 10-64-61000 VEHICLE PARTS & LABOR:					3,184.43
CITY MAGISTRATE					
10-68-31000 PROFESSIONAL FEES					
GENERAL FUND	AMBROSE, ADAM	41	CONTRACT SERVICES	08/01/2016	500.00
GENERAL FUND	AMBROSE, ADAM	42	CONTRACT SERVICES	08/15/2016	500.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-68-31000 PROFESSIONAL FEES:					1,000.00
CEMETERY					
10-70-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/CEMETARY	08/08/2016	49.31
Total 10-70-22550 SEWER AND GARBAGE SERV.:					49.31
BUILDING & MAINTENANCE					
10-74-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	BRADY INDUSTRIES, LLC.	5160784	LINERS	07/25/2016	990.16
GENERAL FUND	WAXIE SANITARY SUPPLY	76121830	JANITORIAL SUPPLIES	07/28/2016	29.62
Total 10-74-45300 CUSTODIAL SUPPLIES:					1,019.78
10-74-46000 OPERATIONAL EXPENSES					
GENERAL FUND	B&D LUMBER & HARDWARE	135232	PLYWOOD	03/04/2015	46.44
GENERAL FUND	B&D LUMBER & HARDWARE	146043	INSECT REPELLENT	07/27/2016	60.92
Total 10-74-46000 OPERATIONAL EXPENSES:					107.36
10-74-50100 BLDG REPAIR & MAINT					
GENERAL FUND	BENJAMIN SUPPLY	16-0725SC	SERVICE CHARGE	07/25/2016	20.44
GENERAL FUND	C.T. JANITORIAL & MAINTENAN	1128	CARPET CLEANING	07/25/2016	769.00
GENERAL FUND	RAUL VILLASENOR	10468	RESET TOILET	07/20/2016	100.00
Total 10-74-50100 BLDG REPAIR & MAINT:					889.44
PUBLIC WORKS ADMINISTRATION					
10-75-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/PUBLIC WORKS	08/08/2016	82.79
Total 10-75-22550 SEWER AND GARBAGE SERV.:					82.79
10-75-34000 CONTRACT SERVICES					
GENERAL FUND	XEROX CORPORATION	85645031	BASE CHARGE/PW	08/01/2016	321.89
Total 10-75-34000 CONTRACT SERVICES:					321.89
GARAGE					
10-77-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/GARAGE	08/08/2016	85.48
Total 10-77-22550 SEWER AND GARBAGE SERV.:					85.48
10-77-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-GARAGE	08/01/2016	41.30
Total 10-77-23000 GAS:					41.30
10-77-34000 CONTRACT SERVICES					
GENERAL FUND	BARNETT'S TOWING & OXYGE	1614	OXYGEN & TANK RENTAL	07/31/2016	37.70
GENERAL FUND	UNIFIRST CORPORATION	3100792200	UNIFORMS/GAR	07/13/2016	16.23
GENERAL FUND	UNIFIRST CORPORATION	3100793215	UNIFORMS/GAR	07/20/2016	16.23
GENERAL FUND	UNIFIRST CORPORATION	3100794233	UNIFORMS/GAR	07/27/2016	16.23

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-77-34000 CONTRACT SERVICES:					86.39
BUILDING INSPECTOR					
10-79-13400 EDUCATION & TRAINING					
GENERAL FUND	NATIONAL STORMWATER CEN	16-0808	INSPECTOR CLASS	08/08/2016	774.00
Total 10-79-13400 EDUCATION & TRAINING:					774.00
PARKS					
10-80-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117017901-	WATER/TIN TOWN PARK	08/01/2016	19.20
GENERAL FUND	AZ WATER COMPANY	03117047651-	WATER/GALENA PARK	08/01/2016	19.20
Total 10-80-22000 WATER:					38.40
10-80-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/MAIN STREET PARK	08/08/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/VISTA PARK	08/08/2016	49.31
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/POOL	08/08/2016	65.19
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/GARFIELD PARK	08/08/2016	17.59
Total 10-80-22550 SEWER AND GARBAGE SERV.:					197.28
10-80-34000 CONTRACT SERVICES					
GENERAL FUND	UNIFIRST CORPORATION	3100792201	UNIFORMS/PARKS	07/13/2016	5.71
GENERAL FUND	UNIFIRST CORPORATION	3100793216	UNIFORMS/PARKS	07/20/2016	5.71
Total 10-80-34000 CONTRACT SERVICES:					11.42
10-80-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON Cmplx-DOU	D08111201605	DOC LABOR CREW/PKS	05/24/2016	178.50
Total 10-80-34100 DOC WORKERS:					178.50
10-80-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	142504	PERENNIALS	07/27/2016	55.82
GENERAL FUND	ACE HARDWARE	18531	SHOCK TREATMENT	07/29/2016	118.12
GENERAL FUND	ACE HARDWARE	18554	SHOCK TREATMENT	08/01/2016	193.93
GENERAL FUND	B&D LUMBER & HARDWARE	140379CR	CREDIT	10/28/2015	30.00-
GENERAL FUND	B&D LUMBER & HARDWARE	143572	SUPPLIES	04/08/2018	22.21
GENERAL FUND	B&D LUMBER & HARDWARE	146071	SUPPLIES	07/28/2016	22.71
GENERAL FUND	B&D LUMBER & HARDWARE	146074	PAINT, TAPE	07/28/2016	27.47
GENERAL FUND	B&D LUMBER & HARDWARE	146113	PAINT THINNER	07/30/2016	14.13
GENERAL FUND	B&D LUMBER & HARDWARE	146129	SUPPLIES	08/01/2016	15.87
GENERAL FUND	B&D LUMBER & HARDWARE	146141	PAINT	08/01/2016	193.12
GENERAL FUND	B&D LUMBER & HARDWARE	146166	TRIMMERS	08/02/2016	631.21
GENERAL FUND	B&D LUMBER & HARDWARE	146174	SEED, TOP SOIL	08/02/2016	31.17
GENERAL FUND	B&D LUMBER & HARDWARE	G29556CR	CREDIT	03/05/2016	57.97-
GENERAL FUND	B&D LUMBER & HARDWARE	G74064CR	CREDIT	04/23/2016	19.07-
GENERAL FUND	RAUL VILLASENOR	10483	BACK FLOW INSTALLATION, SHUT OFF VALVE	08/01/2016	1,100.00
Total 10-80-46000 OPERATIONAL EXPENSES:					2,318.52
10-80-46801 REC PROGRAMS/SPECIAL EVENTS					
GENERAL FUND	VALDEZ, LORENA	16-0804	REIMBURSE SUPPLIES	08/04/2016	23.90

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-80-46801 REC PROGRAMS/SPECIAL EVENTS:					23.90
10-80-46802 LANDSCAPING MATERIALS					
GENERAL FUND	SIMPSON NORTON CORPORAT	1490785-00	ASSY PV SELECTOR RED	07/14/2016	54.97
Total 10-80-46802 LANDSCAPING MATERIALS:					54.97
SWIMMING POOL					
10-81-46000 OPERATIONAL EXPENSES					
GENERAL FUND	PATIO POOLS & SPAS	396598-1	FILTER & PARTS	07/08/2016	667.95
Total 10-81-46000 OPERATIONAL EXPENSES					667.95
LIBRARY					
10-83-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/LIBRARY	08/08/2016	103.10
Total 10-83-22550 SEWER AND GARBAGE SERV.:					103.10
SENIOR CITIZENS CENTER					
10-85-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03117021951-	WATER/COLLINS RD - SC	08/01/2016	79.17
Total 10-85-22000 WATER:					79.17
10-85-22550 SEWER AND GARBAGE SERV.					
GENERAL FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/SENIOR CENTER	08/08/2016	65.19
Total 10-85-22550 SEWER AND GARBAGE SERV.:					65.19
10-85-34085 COORDINATOR CONTRIBUTIONS					
GENERAL FUND	BISBEE SENIOR ASSOCIATION	51	MONTHLY CONTRIBUTION	08/01/2016	616.63
Total 10-85-34085 COORDINATOR CONTRIBUTIONS:					616.63
STREETS					
FUND EXPENDITURES					
21-40-13400 EDUCATION & TRAINING					
STREETS	NATIONAL STORMWATER CEN	16-0808	INSPECTOR CLASS	08/08/2016	774.00
Total 21-40-13400 EDUCATION & TRAINING:					774.00
21-40-21000 ELECTRIC					
STREETS	AZ PUBLIC SERVICE (2 of 3)	564251281-08-	Electric Service-AZ STREET LIGHTS	08/01/2016	4,987.20
STREETS	AZ PUBLIC SERVICE (3 of 3)	AR0480005085	STREET LIGHT BILLING	07/31/2016	704.37
Total 21-40-21000 ELECTRIC:					5,691.57
21-40-23000 GAS					
STREETS	SOUTHWEST GAS CORPORATI	472100101800	GAS-STREETS	08/01/2016	20.66
Total 21-40-23000 GAS:					20.66
21-40-31000 PROFESSIONAL FEES					
STREETS	SUTHERLAND SURVEY	31	LEGAL	07/27/2016	750.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 21-40-31000 PROFESSIONAL FEES :					750.00
21-40-34000 CONTRACT SERVICES					
STREETS	UNIFIRST CORPORATION	3100792190	UNIFORMS/STR	07/13/2016	17.13
STREETS	UNIFIRST CORPORATION	3100793206	UNIFORMS/STR	07/20/2016	17.13
STREETS	UNIFIRST CORPORATION	3100794223	UNIFORMS/STR	07/27/2016	17.13
Total 21-40-34000 CONTRACT SERVICES:					51.39
21-40-37000 PROPERTY, CASUALTY, LIABILITY					
STREETS	AZ MUNICIPAL RISK RTNTN PO	10185 & 10186	LIABILITY INS. INSTALLMENT	07/27/2016	9,667.67
Total 21-40-37000 PROPERTY, CASUALTY, LIABILITY:					9,667.67
21-40-46000 OPERATIONAL EXPENSES					
STREETS	ACE HARDWARE	18573	SUPPLIES	08/03/2016	136.06
STREETS	ACE HARDWARE	18574	SUPPLIES	08/03/2016	17.10
STREETS	ACE HARDWARE	18585	PLIERS	08/04/2016	9.83
STREETS	B&D LUMBER & HARDWARE	145993	SUPPLIES	07/25/2016	4.19
STREETS	B&D LUMBER & HARDWARE	146032	MARKING PAINT	07/26/2016	51.63
STREETS	B&D LUMBER & HARDWARE	146085	PAINT PAIL	07/28/2016	10.23
STREETS	B&D LUMBER & HARDWARE	146130	PREMIX CONCRETE, MASKING TAPE	08/01/2016	15.89
STREETS	B&D LUMBER & HARDWARE	146207	SUPPLIES	08/03/2016	42.88
STREETS	SJP	16-0726	PROPANE	07/26/2016	143.34
STREETS	STANS FENCE COMPANY, INC.	11774	CHAIN LINK FENCE	08/04/2016	698.17
Total 21-40-46000 OPERATIONAL EXPENSES:					1,129.32
21-40-46210 STREET REPAIR MAT - SALES TAX					
STREETS	KE & G DEVELOPMENT	190	ASPHALT	07/29/2016	31,739.90
STREETS	KE & G DEVELOPMENT	192	ASPHALT	07/29/2016	16,827.27
Total 21-40-46210 STREET REPAIR MAT - SALES TAX:					48,567.17
21-40-46211 STREET REPAIR MATERIAL					
STREETS	EADS CONSTRUCTION	5807	CONCRETE	08/03/2016	623.55
Total 21-40-46211 STREET REPAIR MATERIAL:					623.55
21-40-55010 EQUIPMENT RENTAL					
STREETS	UNITED RENTALS (NORTH AME	138818733-00	SKID LOADER	07/24/2016	2,753.97
Total 21-40-55010 EQUIPMENT RENTAL:					2,753.97
21-40-55100 REPAIR & MAINT - OTHER					
STREETS	W R RYAN - FIRESTONE	T06291	FRONT END ALIGNMENT	07/28/2016	79.95
Total 21-40-55100 REPAIR & MAINT - OTHER:					79.95
21-40-62002 TIRES					
STREETS	W R RYAN - FIRESTONE	T06251	TIRES	07/26/2016	79.95
STREETS	W R RYAN - FIRESTONE	T06285	TIRES	07/08/2016	636.84
Total 21-40-62002 TIRES					716.79

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
21-40-62003 GASOLINE STREETS	SENERGY PETROLEUM	295380	STREETS FUEL/UNLEADED	07/25/2016	3,535.00
Total 21-40-62003 GASOLINE:					3,535.00
21-40-62004 DIESEL STREETS	SENERGY PETROLEUM	295380	STREETS FUEL/DIESEL	07/25/2016	2,405.58
Total 21-40-62004 DIESEL:					2,405.58
AIRPORT FUND					
FUND EXPENDITURES					
50-40-21000 ELECTRIC AIRPORT FUND	AZ PUBLIC SERVICE (2 of 3)	468101283-08-	ELEC-AIRPORT	08/01/2016	377.06
Total 50-40-21000 ELECTRIC:					377.06
50-40-22550 SEWER AND GARBAGE SERV. AIRPORT FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/AIRPORT	08/08/2016	19.34
Total 50-40-22550 SEWER AND GARBAGE SERV.:					19.34
50-40-23000 GAS AIRPORT FUND	SOUTHWEST GAS CORPORATI	472018093602	GAS-AIRPORT RD	08/01/2016	44.00
Total 50-40-23000 GAS:					44.00
SEWER FUND					
FUND EXPENDITURES					
54-40-21000 ELECTRIC SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	625035286-08-	ELEC-940 W. PURDY LN.	08/01/2016	3,800.25
Total 54-40-21000 ELECTRIC:					3,800.25
54-40-22000 WATER SEWER FUND	AZ WATER COMPANY	03117016701-	WATER/320 TERAN	08/01/2016	19.79
Total 54-40-22000 WATER:					19.79
54-40-34000 CONTRACT SERVICES SEWER FUND	UNIFIRST CORPORATION	3100793208	UNIFORMS/WW	07/20/2016	58.68
SEWER FUND	UNIFIRST CORPORATION	3100794224	UNIFORMS/WW	07/27/2016	22.84
SEWER FUND	UNIFIRST CORPORATION	3100794225	UNIFORMS/WW	07/27/2016	58.68
SEWER FUND	UNIFIRST CORPORATION	3100795247	UNIFORMS/WW	08/03/2016	22.84
Total 54-40-34000 CONTRACT SERVICES:					163.04
54-40-37000 PROPERTY, CASUALTY, LIABILITY SEWER FUND	AZ MUNICIPAL RISK RTNTN PO	10185 & 10186	LIABILITY INS. INSTALLMENT	07/27/2016	14,241.19
Total 54-40-37000 PROPERTY, CASUALTY, LIABILITY:					14,241.19
54-40-41500 OFFICE SUPPLIES SEWER FUND	OFFICE DEPOT	849429231001	OFFICE SUPPLIES	07/16/2016	29.04
Total 54-40-41500 OFFICE SUPPLIES:					29.04

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
54-40-43120 OTHER FEES					
SEWER FUND	AZ DEPT OF REVENUE	71916	RELEASED OFFSET FEES	07/19/2016	36.00
Total 54-40-43120 OTHER FEES:					36.00
54-40-45100 DISPOSABLE EQUIP & TOOLS					
SEWER FUND	ACE HARDWARE	18368	MAGNET, DRILL CORD	07/12/2016	49.29
SEWER FUND	ACE HARDWARE	18377	SUPPLIES	07/13/2016	132.55
SEWER FUND	B&D LUMBER & HARDWARE	145955	SUPPLIES	07/21/2016	36.24
SEWER FUND	GRAINGER	9164225246	RAKE	07/12/2016	76.18
Total 54-40-45100 DISPOSABLE EQUIP & TOOLS:					294.26
54-40-45200 SAFETY EQUIP & SUPPLIES					
SEWER FUND	B&D LUMBER & HARDWARE	145871	SUPPLIES	07/18/2016	18.52
SEWER FUND	CONNEX SAFETY PRODUCTS	5182001	GLOVES	07/13/2016	100.45
Total 54-40-45200 SAFETY EQUIP & SUPPLIES:					118.97
54-40-45300 CUSTODIAL SUPPLIES					
SEWER FUND	ACE HARDWARE	18460	VINEGAR	07/21/2016	4.92
Total 54-40-45300 CUSTODIAL SUPPLIES:					4.92
54-40-46000 OPERATIONAL EXPENSES					
SEWER FUND	ACE HARDWARE	18521	SUPPLIES	07/27/2016	70.25
SEWER FUND	B&D LUMBER & HARDWARE	145998	PADLOCK	07/25/2016	36.07
SEWER FUND	B&D LUMBER & HARDWARE	148012	TAPE	07/25/2016	16.76
SEWER FUND	B&D LUMBER & HARDWARE	148073	SHOVEL, REBAR	07/28/2016	25.68
SEWER FUND	B&D LUMBER & HARDWARE	148075	FLEX COUPLING	07/28/2016	34.15
SEWER FUND	B&D LUMBER & HARDWARE	146080	PREMIX CONCRETE	07/28/2016	20.33
SEWER FUND	B&D LUMBER & HARDWARE	146123	BATTERY	08/01/2016	1.94
SEWER FUND	B&D LUMBER & HARDWARE	146163	ENGINE OIL	08/02/2016	203.49
SEWER FUND	B&D LUMBER & HARDWARE	146165	CHARGER/TRIMMER	08/02/2016	374.77
SEWER FUND	B&D LUMBER & HARDWARE	146168	SAND BAGS	08/02/2016	24.40
SEWER FUND	B&D LUMBER & HARDWARE	146170	SUPPLIES	08/02/2016	5.84
SEWER FUND	B&D LUMBER & HARDWARE	146201	SUPPLIES	08/03/2016	11.39
SEWER FUND	B&D LUMBER & HARDWARE	146206	WOOD WEDGE	08/03/2016	2.76
SEWER FUND	B&D LUMBER & HARDWARE	146223	SUPPLIES	08/03/2016	30.97
Total 54-40-46000 OPERATIONAL EXPENSES:					858.80
54-40-46542 LAB SUPPLIES & TESTING					
SEWER FUND	BIO-AQUATIC TESTING, INC	49567	LAB TESTS	07/13/2016	125.00
Total 54-40-46542 LAB SUPPLIES & TESTING:					125.00
54-40-46544 SLUDGE REMOVAL					
SEWER FUND	ACE HARDWARE	18449	FILM POLY	07/20/2016	118.32
Total 54-40-46544 SLUDGE REMOVAL:					118.32
54-40-47000 PERMITS & LICENSES					
SEWER FUND	AZ DEPT OF ENVIRONMENTAL	0000240185X	ANNUAL FEE FOR DMGP	07/15/2016	500.00
Total 54-40-47000 PERMITS & LICENSES:					500.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
54-40-50100 BLDG REPAIR & MAINT SEWER FUND	ACE HARDWARE	18496	PLUMBING PARTS	07/25/2016	65.16
Total 54-40-50100 BLDG REPAIR & MAINT:					65.16
54-40-55000 EQUIPMENT REPAIR & MAINT SEWER FUND	ACE HARDWARE	18505	SUPPLIES	07/26/2016	16.40
SEWER FUND	BESTWAY ELECTRICAL MOTO	41607038	SUBMERSIBLE PUMP/LIFT STATION	07/12/2016	9,615.50
SEWER FUND	JIM'S ELECTRIC INC.	20359	SENSOR FOR MOTOR, CONNECT NEW PUMP	07/11/2016	140.00
SEWER FUND	JIM'S ELECTRIC INC.	20371	REPLACE COMPRESSOR	07/18/2016	665.00
Total 54-40-55000 EQUIPMENT REPAIR & MAINT:					10,436.90
SANITATION FUND					
FUND EXPENDITURES					
56-40-23000 GAS SANITATION FUND	SOUTHWEST GAS CORPORATI	472100101800	GAS-SANITATION	08/01/2016	20.66
Total 56-40-23000 GAS:					20.66
56-40-34000 CONTRACT SERVICES SANITATION FUND	UNIFIRST CORPORATION	3100792202	UNIFORMS/SAN	07/13/2016	39.97
SANITATION FUND	UNIFIRST CORPORATION	3100793217	UNIFORMS/SAN	07/20/2016	39.97
SANITATION FUND	UNIFIRST CORPORATION	3100794234	UNIFORMS/SAN	07/27/2016	5.71
SANITATION FUND	UNIFIRST CORPORATION	3100794235	UNIFORMS/SAN	07/27/2016	39.97
Total 56-40-34000 CONTRACT SERVICES:					125.62
56-40-37000 PROPERTY, CASUALTY, LIABILITY SANITATION FUND	AZ MUNICIPAL RISK RTNTN PO	10185 & 10186	LIABILITY INS. INSTALLMENT	07/27/2016	5,985.13
Total 56-40-37000 PROPERTY, CASUALTY, LIABILITY:					5,985.13
56-40-61000 VEHICLE PARTS & LABOR SANITATION FUND	SOUTHWESTERN EQUIPMENT	32820	VEHICLE PARTS/SANITATION	07/16/2016	112.65
SANITATION FUND	SOUTHWESTERN EQUIPMENT	32823	VEHICLE PARTS/SANITATION	07/19/2016	2,961.33
Total 56-40-61000 VEHICLE PARTS & LABOR:					3,073.98
56-40-62002 TIRES SANITATION FUND	W R RYAN - FIRESTONE	T06141	TIRES	07/13/2016	1,105.56
SANITATION FUND	W R RYAN - FIRESTONE	T06204	TIRES	07/20/2016	1,104.05
Total 56-40-62002 TIRES:					2,209.61
QUEEN MINE FUND					
FUND EXPENDITURES					
59-40-22550 SEWER AND GARBAGE SERV. QUEEN MINE FUND	BISBEE PUBLIC WORKS	16-0808	UTILITIES/QUEEN MINE	08/08/2016	379.37
Total 59-40-22550 SEWER AND GARBAGE SERV.:					379.37
BISBEE BUS FUND					
FUND EXPENDITURES					
96-40-41607 CITY OPERATING EXPENSE BISBEE BUS FUND	TRACHTMAN, SEAN	16-0803BUS	IT SUPPORT/BUS	08/02/2016	450.00
BISBEE BUS FUND	TRACHTMAN, SEAN	16-0810BUS	IT SUPPORT/BUS	08/10/2016	750.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 96-40-41607 CITY OPERATING EXPENSE:					1,200.00
96-40-52500 PROPERTY, CASUALTY, LIABILITY					
BISBEE BUS FUND	AZ MUNICIPAL RISK RTNTN PO	10185 & 10186	LIABILITY INS. INSTALLMENT	07/27/2016	1,427.44
Total 96-40-52500 PROPERTY, CASUALTY, LIABILITY:					1,427.44
716 GENERAL FUND					
10-2020801 PUBLIC SAFETY RETIRE PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0730161	Retirement Police Pay Period: 7/30/2016	08/03/2016	2,389.13
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0730161	Retirement Fire Pay Period: 7/30/2016	08/03/2016	34,059.97
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0730161	Retirement Fire Pay Period: 7/30/2016	08/03/2016	4,757.77
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0730161	Retirement Police Pay Period: 7/30/2016	08/03/2016	18,694.81
Total 10-2020801 PUBLIC SAFETY RETIRE PAYABLE:					59,901.68
10-2020802 DEFERRED COMPENSATION PAYABLE					
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0730161	Deferred Comp Core Pay Period: 7/30/2016	08/03/2016	670.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0730161	Deferred Comp Buy Up Pay Period: 7/30/2016	08/03/2016	1,111.74
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0730161	Deferred Comp Buy Up Pay Period: 7/30/2016	08/03/2016	1,204.50
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0730161	Deferred Comp Core Pay Period: 7/30/2016	08/03/2016	2,501.94
Total 10-2020802 DEFERRED COMPENSATION PAYABLE:					5,488.18
10-2020804 P.S.R.P.S. - ALT CONTR PAYABLE					
GENERAL FUND	PUBLIC SAFETY PERSONNEL	PR0730161	PSPRS-Alternate Contribution Pay Period: 7/30/2016	08/03/2016	235.11
Total 10-2020804 P S R.P.S. - ALT CONTR PAYABLE:					235.11
10-2020818 UNION DUES PAYABLE					
GENERAL FUND	AZ COPS	PR0730161	Union Dues Pol/Fire Pay Period: 7/30/2016	08/03/2016	135.00
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	PR0730161	Union Dues-Fire Pay Period: 7/30/2016	08/03/2016	405.00
Total 10-2020818 UNION DUES PAYABLE:					540.00
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	SUPPORT PAYMENT CLEARIN	PR0730161	Support Clearing-Child Support Pay Period: 7/30/2016	08/03/2016	1,863.71
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					1,863.71
616 GENERAL FUND					
10-34-40066 AMBULANCE FEES					
GENERAL FUND	PALOMINAS FIRE DISTRICT	16-0810	REVENUE COLLECTIONS/AMBULANCE/MAY	08/10/2016	30,854.75
Total 10-34-40066 AMBULANCE FEES:					30,854.75
COMMUNITY DEVELOPMENT					
10-54-46542 ANIMAL SHELTER EXPENSES					
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/HARLOT	06/30/2016	110.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/DORIS	06/30/2016	18.70
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/SAGE	06/30/2016	45.07
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 3	06/30/2016	138.80

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PEACHES	06/30/2016	119.90
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PUPPY 4	06/30/2016	55.40
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PRINCE	06/30/2016	55.82
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/GRIMM	06/30/2016	136.40
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 1	06/30/2016	303.09
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 5	06/30/2016	136.80
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PUPPY 2	06/30/2016	55.40
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	CREDIT	06/30/2016	44.73-
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/BRIDGET'S BOY	06/30/2016	30.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/VIXEN	06/30/2016	75.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/HANNAH	06/30/2016	29.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 2	06/30/2016	330.92
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 6	06/30/2016	159.15
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PUPPY 3	06/30/2016	52.43
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	TAX	06/30/2016	22.53
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PEPPER	06/30/2016	110.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/MALCOLM	06/30/2016	27.00
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/SLATE	06/30/2016	45.50
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/KITTEN 4	06/30/2016	121.65
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PUPPY 1	06/30/2016	110.40
GENERAL FUND	COCHISE ANIMAL HOSPITAL	24053	VETERINARY SERVICES/PUPPY 5	06/30/2016	55.40

Total 10-54-46542 ANIMAL SHELTER EXPENSES: 2,297.63

QUEEN MINE FUND
FUND EXPENDITURES

59-40-55000 EQUIPMENT REPAIR & MAINT

QUEEN MINE FUND	BANK OF AMERICA	16-0709	MINER'S CAP	07/09/2016	219.89
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Total 59-40-55000 EQUIPMENT REPAIR & MAINT: 219.89

Grand Totals: 319,825.75

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 10, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MAY 3, 2016 AT 7:00PM**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on May 3, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

- Tom Nelson, Bisbee resident spoke about the USA Today article on the City of Bisbee being the best small town in the United States. He thanked everyone for voting. He informed the public of the upcoming Shred It event. He went on to say that he had noticed that the Council Meetings are becoming less civil. He asked the public to keep their comments to their self while someone was talking.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$255,031.68.

SECOND: Councilmember Doughty

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Appointment of Karen Schumacher to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk

- B. Approval of the Extension of the Park, Facility and Right of Way Use Permit for the Bisbee Farmers Market for the Use of Lower Vista Every Saturday to begin on May 7, 2016 through December 31, 2016.
Ashlee Coronado, City Clerk

- C. Approval of a Special Event Liquor License Application submitted by the Douglas Arts & Humanities Association Inc., for an Event to be held at the Courtyard, 18 Brewery Avenue, Bisbee, AZ on Thursday, June 2, 2016 from 5:30PM to 10:00PM; Matthew Cook, Applicant.
Ashlee Coronado, City Clerk

MOTION: Councilmember Hansen moved to approve the Consent Agenda items 2A-2C.

SECOND: Councilmember Sullivan

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

OLD BUSINESS

NEW BUSINESS

3. Presentation of a Check from the Bisbee Foundation Evergreen Cemetery Endowment to the City of Bisbee for Design and Printing of an Evergreen Cemetery Visitor Brochure.
Ronald Oertle, Mayor

Mayor Oertle said that he would turn the floor over to Councilmember Dunn.

Councilmember Dunn said that he was pleased to present the Evergreen Cemetery with a check in the amount of \$2,296.00 from the Evergreen Cemetery Endowment fund. He presented the check to the

members of the Evergreen Cemetery Committee. These funds would be used to Design and Print the Evergreen Cemetery Visitor Brochure.

Mayor Oertle thanked the Bisbee Foundation for their very generous contribution.

4. Discussion and Possible Approval of the Recommendation from Shar Porier, Bisbee Arts Commission Liaison to City Council to Fund 8 Grant Applications totaling \$5,000 from the Bisbee Arts Commission Fund.

Shar Porier, Program/Grants Administrator

Mrs. Porier explained that before the Council tonight were recommended Grant Application approvals that were made from the Bisbee Arts Commission. The Bisbee Arts Commission tried to be as fair on these recommendations to spread the funds out between as many projects as possible.

Mayor Oertle clarified that these funds were not coming out of the General Fund; it was coming out of the Bisbee Arts Commission Fund. They had raised these funds from various fund raisers in the past.

Councilmember Dunn requested that the award amounts be clarified. Mrs. Porier went over all the proposed awards.

MOTION: Councilmember Sullivan moved to approve the 8 Grant Applications totaling \$5,000.00 from the Bisbee Arts Commission Fund.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval for an Intragovernmental Agreement with Cochise County for Planning Services.

Britt Hanson, City Attorney

Mr. Hanson explained that the City does not currently have a Community Development Director and Mr. Joe Ward had been filling that function as best as he could where there are rezoning's that go before the Planning and Zoning Commission. After speaking to Cochise County Planning Department to see if they would be willing to offer services to the City of Bisbee on an as needed basis, they were open to an IGA. They would be assisting the City on the more complex matters. The cost to reimburse the County would be \$35.00 per hour.

MOTION: Councilmember Cline moved to approve the IGA between the City of Bisbee and Cochise County for the County to provide Planning Services to the City, when requested by the City.

SECOND: Councilmember Doughty.

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval to Enter into a Contract for Engineering and Construction Services with Armstrong Consultants, Inc. for the Runway 35 PAPI Project for the Bisbee Municipal Airport.

Andy Haratyk, Public Works Director

Mr. Haratyk explained that the FAA was putting \$170,000 towards this project with a match from the City of \$12,500. This would allow for Engineering Services with Armstrong for design, construction and implementation of the PAPI System for the Airport. This would allow the pilots to use the Airport at night.

MOTION: Councilmember Sullivan moved to enter into a contract for engineering and construction services with Armstrong Consultants, Inc. for the Runway 35 PAPI Project for the Bisbee Municipal Airport.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of the Library Manager Job Description.
Jestin Johnson, City Manager

Mr. Johnson explained that this job description was brought to Mayor and Council back in February and since then the requested changes had been made.

MOTION: Councilmember Dunn moved to approve the Library Manager Job Description
SECOND: Councilmember Hansen MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval of a Lease Agreement Renewal with the Women's Transition Project Inc.
Jestin Johnson, City Manager

Mr. Johnson explained that this item had come before previous Councils allowing the Women's Transit Project to utilize space within the former Horse Man Playground Area.

MOTION: Councilmember Hansen moved to renew the Lease Agreement with the Women's Transition Project Inc.
SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Appointment by Mayor and Council of an Interim City Manager.
Per ARS § 38-431.03(a)(1), the City Council may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.
Britt Hanson, City Attorney

MOTION: Councilmember Cline moved to enter into Executive Session to discuss the possible appointment of an Interim City Manager Per ARS § 38-431.03(a)(1), the City Council may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

SECOND: Councilmember Sullivan MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Hansen moved to come out of Executive Session.
SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

MOTION: Mayor Oertle moved to table the selection of an Interim City Manager.
SECOND: Councilmember Sullivan MOTION PASSED: UNANIMOUSLY

10. City Manager's Report:

- Mr. Johnson said that this week was Public Service recognition week and he asked that the Community stop and thank the Public Servants.
- Mr. Johnson said that next week would start the Budget Workshops.

MOTION: Councilmember Hansen moved to adjourn the meeting.
SECOND: Councilmember Cline
MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:01PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 10, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MAY 17, 2016 AT 7:00PM**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on May 17, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MAY 17, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR OERTLE AT 7:03PM.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I	EXCUSED
Councilmember Joan Hansen, Ward II	
Councilmember Shirley Doughty, Ward III	
Mayor Ronald Oertle	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	
Councilmember Douglas Dunn, Ward II	EXCUSED
Councilmember Serena Sullivan, Ward I	

STAFF

Jestin Johnson, City Manager
Ashlee Coronado, City Clerk
Sharon Buono, Finance Director
Albert Echave, Police Chief
Marc Burneleit, Fire Chief
Andy Haratyk, Public Works Director

CITY ATTORNEY

Britt Hanson

INVOCATION: Mayor Oertle asked that everyone take a moment to reflect on the good things in our lives.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Oertle announced that items 6 and 10 would be moved up on the agenda with no objection from the Council.

CALL TO THE PUBLIC

- Susan Blackford, Bisbee resident said that she had submitted a petition concerning the Finance Director not giving her a free copy of the budget. She said that Boards and Commission members should be allowed requested documents at no charge so they may do their job.
- Molly Harico, Bisbee resident addressed whoever was pushing the new hotel in Old Bisbee. She said that this project caters mainly to tourists and a little of that was ok but if we bend over so far backwards our back would break. Do we want to focus all of our energy on bringing people here who do not respect the sole or value of the town? She said that whoever claims to want to invigorate this town should invest in the people who live here. She also commented on the

closure of the City pool being closed for the summer. Those are the types of investments the City should be focused on.

- Peter VonGundlach, Bisbee resident commented on first responders and the effects of shift work. He said that the PSPRS was not overly generous. He said by subcontracting out our first responders services to others we lose the benefits of neighborhood policing as well as local people helping their neighbors.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

Susan Blackford, Bisbee resident requested more information regarding a payment made to Copper City Inn in the amount of \$159.60. She asked why this was not made directly to the Tucson Weekly. She said that she saw the ad and it was a waste of ad space.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$77,357.74.

SECOND: Councilmember Doughty

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of a Special Event Liquor License Application submitted by the Community Montessori School of Bisbee, Inc., for an event to be held at the Central School Project located at 43 Howell Avenue, Bisbee, AZ on Saturday, June 4, 2016 from 7:00PM to 11:00PM; Melissa Holden, Applicant.

Ashlee Coronado, City Clerk

- B. Approval of a Special Event Liquor License Application submitted by the Turn Your Life Around (T.Y.L.A), Inc., for an event to be held at City Park, 62 Brewery Avenue, Bisbee, AZ on Saturday, May 28, 2016 from 12:00PM to 7:00PM; Samuel Donaldson, Applicant.

Ashlee Coronado, City Clerk

- C. Approval of a Special Event Liquor License Application submitted by the Douglas Arts & Humanities Association Inc., for an Event to be held at the Courtyard, 18 Brewery Avenue, Bisbee, AZ on Thursday, June 9, 2016 from 5:00PM to 12:00AM; Matthew Cook, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda Items 2A-2C

SECOND: Councilmember Sullivan

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -5; NAYS -0

OLD BUSINESS

NEW BUSINESS

6. Discussion and Possible Approval of a Special Use Permit 16-01, Submitted by Kimber Wright for the Purpose of Allowing her to Operate a Used Car Sales Lot from a Property Zoned C-1.
Joe Ward, Zoning Inspector

Mr. Ward explained that the application before the Council tonight was to operate a Used Car Sales Lot. All the proper advertising has been done and no comments have been received. Mr. Ward said that he defers to the expertise from the Planning and Zoning Commission and he agreed with their conditions.

Councilmember Hansen said that it was hard to tell from the drawing if the parking of the vehicles would obstruct any vision from people coming into the Circle.

Mr. Ward replied that there would not be. Also the ADOT Encroachment Permit they have to obtain will require those things to be looked at. A study would be done.

MOTION: Councilmember Cline moved to approve the permit submitted by Kimber Wright for the purpose of allowing her to operate a Used Car Sales lot from property zoned C-1.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval to Enter into an Intergovernmental Agreement by and Between the Cochise County Sheriff's Office and the City of Bisbee.
Jestin Johnson, City Manager

Mr. Johnson explained that this IGA would allow the City of Bisbee to partner with the Cochise County Sheriff Department. He said that given the current status of the Police Department we needed to make sure we had the ability to support our law enforcement efforts. This was a one year agreement would allow the Bisbee Police Department time to graduate police cadets from this year's Police Academy as well as provide our officers with an opportunity to take advantage of accrued Personal Time Off.

Mayor Oertle asked if when the Deputies come to work for the City would they be under the direction of Chief Echave.

Mr. Johnson replied that was correct. This was a great collaborative relationship.

Councilmember Cline asked Chief Echave if this agreement was strictly for backup and for emergency purposes.

Chief Echave replied that this was for backup purposes and if there was an emergency we could contact the Sheriff's Department to see if they had anyone available to assist us.

Councilmember Sullivan said that she was happy to hear that these Deputies would be under the direction of Chief Echave. She hoped they would understand the differences between their Deputy duties and City duties.

Councilmember Hansen said that she wanted to assure the public that the City was not going to stop recruiting officers.

MOTION: Councilmember Cline moved to approve the Intergovernmental Agreement with the Cochise County Sheriff's Office for back-up law enforcement services.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

3. Discussion and Possible Approval of Resolution R-16-04: Adopting the Tentative Budget for the City of Bisbee for FY 16-17 as well as give notice of the time for Public Hearing to Taxpayers for Adoption of the Budget.

Jestin Johnson, City Manager

Mr. Johnson said that the Resolution R-16-04 would adopt the Tentative Budget for the Fiscal Year 16-17. He said that one of the items that was discussed by Mayor and Council was the inclusion of the funding for half of the turnouts for the Fire Department.

Luche Giacomino, Bisbee resident addressed the transfer of \$55,000 in the Proposed Budget from the Youth Council to Capital Improvements to fix the Swimming Pool. This was illegal. This should come out of the Public Works budget. She asked Council to do the right thing and not purchase the Boom Truck and fix the pool with those funds. Leave the Youth Council funds where they belong.

Mayor Oertle explained that there was currently \$124,000 in the Youth Fund. There was \$103,000.00 locked up by an Ordinance and to use any of it an Ordinance would have to be repealed. If the Youth Council wanted to spend around \$40,000.00 it would have to be specified in the Budget or we would not be able to spend the money.

Councilmember Cline said that this was being shown on the budget as being a transfer.

Mrs. Buono agreed with Mayor Oertle the transfer would only occur if it was approved by Council and the Ordinance would have to be repealed. This leaves the option open to Mayor and Council and no transfer will be made unless the Ordinance was repealed.

Councilmember Sullivan said that she was struggling with this line item as well. She stated that she agrees with Mrs. Giacomino if it was not legal why show it in the budget. She said the Council should vote first and then see the funds in the budget for the next year. It was obviously making people uncomfortable and she didn't see why it was there. Our City Code doesn't not allow us to do spend those funds.

Mrs. Buono said this was just setting the expenditure limitation by adopting the Tentative Budget. Because it was budgeted does not mean that it was an expenditure.

Councilmember Cline said that the Council knew why it was there but it seemed like we were putting the cart before the horse. It's making people uncomfortable. If Council votes to appeal it then it would be done proper and then it could be added to the next budget.

Mrs. Buono said if done that way it would turn into a two year process that would possibly miss another pool season.

Joni Giacomino, Bisbee resident gave some history into the pool and the required repairs. She said that back in 1993 the City of Bisbee had a \$75,000 budget for the summing pool alone. Over the years the pool budget continued to be hit. We are taking something (funds) from the kids that should have been fixed years ago. A list of repairs had been given to the City since 2002 with repairs that needed to be done. She said that it was a pleasant surprise to see Mr. Peter VonGundlach back helping with the pool because he was a true professional. She said that she had made the suggestion to run the pool under an enterprise fund and that had always been pushed to the side.

Susan Blackford, Bisbee resident asked where in the budget was the funds for the new ambulance.

Mrs. Buono replied that on page 14 of the budget it was under the Transfers under Debt Service. We budgeted \$15,000 for payments which was the same amount we have budgeted in the past.

Mr. Johnson said that he would be happy to schedule sometime with Mrs. Blackford to go over the budget with her.

Councilmember Cline asked Mrs. Buono where the HURF funds were located on this Tentative Budget.

Mr. Johnson replied that it was on page 58 under HURF Gas Tax on the top line.

Councilmember Cline referred to the budget highlights under the fire Department stating that they would realize an increase in Health Insurance. Councilmember Cline asked why a benefits presentation was not done this year like it had been done in years past. She also asked if the City went out to bid for benefits like in previous years.

Mr. Johnson replied that he thought a presentation would be done closer to open enrollment which would be in June.

Councilmember Cline asked in regards to the HR Director position and who was handling those duties. That person would have been the one who was normally handling the benefits presentation.

Mr. Johnson said that he was handling the HR duties at this time with the Executive Assistant.

Councilmember Cline also addressed the difference in Police and Fire Department budgets. The Fire Department had about \$5,900 less than the Police Department. Was there a way to shift things around so things were a little more even. There were more Fire Fighters than Police Officers at this time. She also asked why the Fire Department was the only Department that was taxed on their uniform allowance.

Mrs. Buono stated that it was due to the fact that the Fire Department elected to receive their uniform allowance in their paychecks. The Police Department has to provide itemized receipts for that they purchased. Mrs. Buono stated that this could be looked into and changed if the Fire Department wanted to.

Chief Echave and Chief Burneleit both discussed the way uniforms and their reimbursements are handled for each Department. They also discussed the cost to outfit each Officer/Firefighter.

Mayor and Council discussed various line items in detail with Staff.

MOTION: Councilmember Sullivan moved to approve Resolution R-16-04: Adopting the Tentative Budget for the City of Bisbee for FY 16-17 as well as give notice of the time for Public Hearing to Taxpayers for Adoption of the Budget.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -5; NAYS -0

4. Discussion and Possible Approval on an Agreement with Grasso Law Firm for Legal Representation for the PSPRS Local Board.

Jestin Johnson, City Manager

Mr. Johnson explained that this Agreement was required from the PSPRS Local Board to have legal representation. This Law firm came highly recommended.

MOTION: Councilmember Sullivan moved to approve the agreement with Grasso Law Firm for Legal Representation for the PSPRS Local Board.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval Direction to Staff on the Petition Received from Laura Smith regarding the Bisbee Farmers Market.

Ronald Oertle, Mayor

Mayor Oertle explained the petition received from Ms. Laura Smith. Her petition requested the following:

- Change the status of the Bisbee Farmers' Market from "A Special Event" to a weekly Community Service and Outreach Program.
- Eliminate any and all past fees
- Change payment status to \$40.00 per week to cover the cost incurred by the City for park usage.
- Co-sponsor the Bisbee Farmers Markets' for advertising purposes (the City would not be responsible for any expenses just the name)

Mayor Oertle said he was sympathetic to these proposals. He said that during a meeting with Ms. Smith and Mr. Bogue an agreement was made to present a 6 month extension for the permit, which was passed by Council. This will allow the details of the agreement to be worked out. The Community Synergy Corp. will be partnering with the Bisbee Farmers Market. He said that Council should wait to act on this item until more information is available.

Councilmember Sullivan explained that the Bisbee Farmers Market was under a 501(C)(3) BASA and they had some organizational changes. Ms. Smith had done the best she could. She wants to go forward under a new nonprofit which was Community Synergy Solutions. This was the same nonprofit that the Community Garden was under. Councilmember Sullivan requested that Council move forward with this tonight.

Mayor suggested that Council receive some more time on this issue before any decisions are made. He wanted staff to be involved with the discussions with Community Synergy Solutions.

Mayor Oertle asked that this petition be filed and formalize this process.

Mrs. Laura Smith spoke in behalf of the Farmers Market. She spoke about the benefits of the Market to the Community. She thought that this event was very educational for the Community.

7. Discussion and Possible Approval of a Contract with Certified Folder Display Service for Rack Card Distribution.

Jennifer Luria, Tourism Manager

Ms. Luria explained that this was a contract that the City had participated in for the last 10 years. They distribute our rack cards for the Phoenix, Picacho/Casa Grande areas for a period of July 1, 2016 through June 30, 2017.

MOTION: Councilmember Hansen moved to approve the Contract with Certified Folder Display Service for Rack Card Distribution.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval to Purchase a Refurbished 2008 35 Foot Boom Truck from a Private Seller in Paradise Valley for a Total Cost of \$23,500 to Replace Existing Boom Truck which has been Red Tagged.

Andy Haratyk, Public Works Director

Mr. Haratyk explained that our existing Boom Truck was no longer usable and was in such bad condition that the City was considering not even putting it into the City Auction it's too dangerous to use as a Boom Truck. After searching for a new truck they were able to find the 2008 Boom Truck. Staff had gone up to test drive the truck.

Councilmember Cline asked since this Boom Truck was unable to go to Auction what would happen to it.

Mr. Haratyk replied that the truck could be disassembled and then sold at auction for scrap.

MOTION: Councilmember Sullivan moved to approve the Purchase a Refurbished 2008 35 Foot Boom Truck from a Private Seller in Paradise Valley for a Total Cost of \$23,500 to Replace Existing Boom Truck which has been Red Tagged.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval Authorizing the Sale of Surplus Vehicles and Surplus Miscellaneous Items at Public Auction on June 11, 2016 at 9:00AM.

Albert Echave, Police Chief

Chief Echave explained the Police Department was requesting permission to sell the items listed on the Surplus Vehicles/Miscellaneous Items at the upcoming Auction on June 11, 2016.

MOTION: Councilmember Hansen moved to authorize the Sale of Surplus Vehicles and Surplus Miscellaneous Items at Public Auction on June 11, 2016 at 9:00AM.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

11. Discussion and Possible Approval of an Extension of the Employment Agreement with City Manager, Jestin D. Johnson, through July 1, 2016.

Britt Hanson, City Attorney

Mr. Hanson explained that a discussion between the Mayor and Mr. Johnson it was indicated that Mr. Johnson could stay on a little longer to see through the Budget process. Mayor Oertle had requested that an extension be drawn up to extend his current contract under the same terms.

MOTION: Councilmember Hansen moved to approve the extension of the Employment Agreement with the City Manager, Jestin D. Johnson, through July 1, 2016.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

12. City Manager's Report:

- Other current events
- Mr. Johnson informed the Council that the Monthly Financials should be presented at the next Council Meeting.
- Mr. Leonard Temby will be in town to conduct an Extrication Class.
- Pick up of the New Fire Truck would happen within the next week.
- Mr. Johnson commented on the paving work going on within the town.
- Movies in the Park would have to be postponed due to the wind

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen gave an update on the Street Paving Project.

MOTION: Councilmember Sullivan moved to adjourn the meeting.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:56PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 8, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON JUNE 21, 2016 AT 7:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on June 21, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JUNE 21, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR OERTLE AT 7:10PM.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Shirley Doughty, Ward III
Mayor Ronald Oertle
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Douglas Dunn, Ward II
Councilmember Serena Sullivan, Ward I

STAFF

Jestin Johnson, City Manager
Ashlee Coronado, City Clerk
Sharon Buono, Finance Director
Marc Burneleit, Fire Chief
Andy Haratyk, Public Works Director

CITY ATTORNEY

Britt Hanson

INVOCATION: Mayor Oertle asked that we reflect on the good things in our lives, family, friends, and the community we live in.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mr. Haratyk spoke about Bud Upchurch and the paving of his road. Mayor Oertle presented Sybil and Bud Upchurch with a service award.
- Mayor Oertle read a letter of Appreciation from the iBisbee Committee for Jestin Johnson. He also extended his best wishes to Mr. Johnson on his new adventure in Georgia.
- Mayor Oertle read the Killer Termites Day Proclamation.

CALL TO THE PUBLIC

- Marilyn Seibold, Bisbee resident read a letter regarding Jestin and how much he would be missed. She thanked Jestin for his hard work and dedication.
- Allison Williams, Bisbee resident thanked Jestin for his support and leadership to the staff at the library. He will be missed. She asked that you support the upcoming event by the Friends of the Library. She mentioned that a benefit would be held for the Friends of the Library and KBRP.
- Cynthia Conroy, Bisbee resident thanked Jestin for everything.
- Susan Blackford, Bisbee resident said she would be back to petition the council for a new ambulance.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

- 1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$318,067.01.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

- 2. Approval of the Consent Agenda

- A. Approval of the Appointment of James Richmann to the Community Sustainability Commission.

Ashlee Coronado, City Clerk

- B. Approval of the Park, Facility, and Right-of-Way Use Permit for the Use of Several Streets for the Coaster Race Trial Run on June 25th Pre-sets July 3rd and for the Race on July 4, 2016.

Ashlee Coronado, City Clerk

- C. Approval of the Special Event Liquor License Application submitted by the Bisbee Radio Project, Inc. (KBRP) for an Event to be held at the Bisbee Royale, 94 Main Street, Bisbee, AZ on Friday, July 1, 2016 from 5:00PM to 11:59PM; Ryan Bruce, Applicant.

Ashlee Coronado, City Clerk

- D. Approval of a Liquor License Application for the Crazy Ponyz Saloon located at 37 Ok Street, Bisbee Arizona; Ruben Verdugo Jr., Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda items 2A-2D

SECOND: Councilmember Connors

ROLL CALL VOTE:

AYES: Councilmember Connors, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

NEW BUSINESS

- 3. Public Hearing on Truth in Taxation and Public Hearing and Discussion on FY 2016-17 Proposed Budget for the City of Bisbee.

Jestin Johnson, City Manager

Mr. Johnson stated that this was required for the FY 2016-17 Proposed Budget for the City of Bisbee.

Mayor Oertle opened the Public Hearing.

- Mayor Oertle asked if there was a member in the public that would like to speak in support of this item. There were no members in the public that spoke in support of this item.
- Mayor Oertle asked if there was a member in the public that would like to speak in opposition of this item. There were no members in the public that spoke in opposition of this item.
- Mayor Oertle asked the City Clerk's Office if there had been any written communications filed with the Clerk's Office. Ms. Coronado indicated that there were not.

Mayor Oertle closed the Public Hearing.

MOTION: Mayor Oertle moved to increase the levy in the primary tax rate from \$2.5366 to \$2.5873 per one hundred dollars (\$100) of assessed value for fiscal year 2016-2017.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 4. Discussion and Possible Approval of Resolution R-16-05; Adopting the Final Budget FY 16-17 for the City of Bisbee; Adopting the Alternative Expenditure Limitation for FY 16-17.

Jestin Johnson, City Manager

Mr. Johnson stated this was the resolution adopting the alternative expenditure limitation for FY16-17 and the final budget FY 16-17.

MOTION: Councilmember Hansen moved to approve Resolution R-16-05 adopting the final budget and the alternative expenditure limit for fiscal year 2016-2017.

SECOND: Councilmember Cline.

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

Mayor Oertle thanked Sharon Buono, Jestin Johnson and staff for putting this budget together.

- 5. Discussion and Possible Approval of a Contract with Fireworks Productions of Arizona for the 4th of July Fireworks.

Marc Burneleit, Fire Chief

Mr. Burneleit stated before council was the contract with Fireworks Productions of Arizona. He also stated that it was in our budget. He hoped everybody would come out for the fireworks and enjoy the show.

Councilmember Cline asked if the money was coming out of the Mayor and Council budget. Ms. Buono stated yes. Mayor Oertle said that there were also some donations. Mr. Burneleit stated how much the total cost of the fireworks was for the 4th of July.

Councilmember Cline asked if the additional money came from the Firefighter union. Mr. Burneleit stated that it came from the union, donations, Freeport and other Fire Departments in the area that have donated.

MOTION: Councilmember Cline moved to approve the contract with Fireworks Productions of Arizona for the 4th of July fireworks.

SECOND: Councilmember Doughty

MOTION PASSED: UNANIMOUSLY

Mr. Burneleit thanked Mr. Johnson on behalf of the Fire Department.

- 6. Discussion and Possible Approval of the Agreement with Century Link to Provide Phone Services at Various City Locations.

Ashlee Coronado, City Clerk

Ms. Coronado stated that what was before Mayor and Council was an agreement with Century Link which provides phone services to all our city locations. She said that they had given us a little bit of a cost break which would be about a \$1,900 savings.

MOTION: Councilmember Doughty moved to approve the Agreement with Century Link to provide phone services at various city locations.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval Regarding a Request from Ryden Architects to Pursue Two (2) Grants to Move Forward on Designating Warren a Registered National Historic District.
Shar Porier, Program/Grants Administrator

Ms. Porier stated that this was a long time coming as many of you know that this has been a priority especially to the people that live in Warren. She said that SHPO had the extra \$20,000.00 that they are willing to set aside for Bisbee so that Don Ryden Architects could come and finish auditing a number of properties. There were certain properties that were left out of the original survey these properties need to be included. She also stated that there was a match that we would need to meet that can be in-kind. She explained what volunteers would be doing to help in this process. She discussed phase two (2) which was a \$6,000 grant for the rewriting and adding this new scope of work from the new buildings that will be added to the Warren Historic District.

Councilmember Dunn stated that for clarification that this was submitted last year and we thought it was a done deal. It has been bounced back to us for the map that was submitted only including contributing properties. They have also made the determination that the cut off of the earlier survey was 1941 and now there are eighty-one (81) properties that were constructed between 1941 and 1950 which was commencement of the Lavender Pitt. A request had been made to include them in the survey.

Ms. Porier introduced Alyssa Gerszerwski, Special Projects Coordinator from the State Historic Preservation Office.

Ms. Gerszerwski stated she was here on behalf of the State Historic Preservation Office and here to answer any questions that you may have about this process.

Irene Newlon, Bisbee resident said that many homes have been renovated keeping the historic value. If Old Bisbee was an historic district she thinks Warren deserves that same designation.

Margaret Hartnett, Bisbee resident thanked Mayor and Council for allowing the residents to speak tonight. She supported the designation.

Carol Beauchamp, Bisbee resident thanked the Council for the opportunity to speak. She spoke about City Beautiful and how Bisbee was one of the first planned developments along with Philadelphia and Washington. She explained City Beautiful. She requested that Council approve this item.

Fred Miller, Bisbee resident supported the Historic designation. He said we had a declining aging community. He spoke of the research he had done on Historic districts. He requested approval.

Judy Anderson said she was a volunteer who participated in the walking and taking pictures of the Warren area. She spoke regarding the Warren Ballfield. She encouraged that Council approve this item.

Rebecca Orozco, Bisbee resident stressed preserving the history that we have left.

Councilmember Dunn spoke in detail regarding the tax break that could be given and how you would go about getting it. He stated that in many meetings he had been too it comes up that Bisbee: Old Bisbee and

Warren was the most historically intact community in Arizona. We certainly had a lot to be proud of. He strongly advocated in moving forward with this designation.

Susan Blackford, Bisbee resident stated she supports this item.

MOTION: Councilmember Hansen moved to approve the Ryden Architects to pursue grant applications for purposes of designating Warren a Registered National Historic District.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

- 8. Discussion and Possible Approval of the Subaward Agreement between the City of Bisbee and SEAGO Area Agency on Aging.

Jestin Johnson, City Manager

Ms. Porier stated that this was the annual Subaward Agreement we had with Southeastern Area Governments Organization (SEAGO). They help us provide money towards transit of the elderly. Every year we go into this agreement and they provide a partial return on what it costs to transport. She would recommend approval of this.

MOTION: Councilmember Cline moved to approve the Subaward Agreement between the City of Bisbee and SEAGO Area Agency on Aging.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

- 9. Discussion and Possible Approval to Accept the Bid and Enter into a Contract with KE&G for Chip Seal of Adams Ave. in Old Bisbee.

Andy Haratyk, Public Works Director

Mr. Haratyk stated that we had a problem with drainage so along with Adams Avenue being paved they would also pave Laundry Hill. He would like to move that council accept the bid and enter into contract with KE&G for chip seal of Adams Avenue in Old Bisbee.

MOTION: Councilmember Conners moved to approve to accept the bid and enter into contract with KE&G for Chip Seal of Adams Avenue in Old Bisbee.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

- 10. Discussion and Possible Approval to Enter into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) to Inspect City Bridges. The Cost of these Inspections is Federally Funded by the Federal Highway Administration.

Andy Haratyk, Public Works Director

Mr. Haratyk stated that Arizona was now being allotted along with every state in America a pot of money to do bridge inspections. Bridge inspections for us are important we have a total of nineteen (19) bridges. This will be totally funded by ADOT.

Mayor Oertle said that it would be good for us to see how our bridges are.

Councilmember Hansen said this works in very well for the Streets and Infrastructure committee so that they would know what bridges need to be attended to.

MOTION: Councilmember Hansen moved to approve to enter into an Intergovernmental Agreement with the Arizona Department of Transportation (ADOT) to inspect City Bridges.

SECOND: Councilmember Conners

MOTION PASSED: UNANIMOUSLY

11. Discussion and Possible Approval to Retain Tim Hogan and Arizona Center for Law in the Public Interest to Defend the Lawfulness of City Ordinance O-13-14, Which Prohibits Retailers from Providing Single Use Plastic Bags to Customers.

Britt Hanson, City Attorney

Mr. Hanson stated that this was noticed for possible executive session whether the Council chooses to do it or not there was certain information that certainly be easily made public. We were here this time last year on the same issue the state had passed a ban on plastic bag bans. The Council voted four (4) to three (3) to keep the bag ban in place. This past spring the legislator repassed the bag ban primarily to correct a defect in the legislation from the previous year. The one thing that was different this year from last year was that the state also passed a separate piece of legislation that would allow a legislator to ask the Attorney General to review any city ordinance in the state to see if it would conflict with state law. If the Attorney General concluded that it did then the Attorney General could take a number of actions and one of those was to request the State Treasurer to withhold State shared revenues from that City until it repeals that ordinance. When the legislation was rumbling around this year he had talked to Mr. Hogan and asked him if he was interested in representing the City of Bisbee for free if the Council so chose and Mr. Hogan indicated that he would be. He also stated that this was not coming with a recommendation from the City Attorney.

Susan Blackford, Bisbee resident spoke in opposition of this item. She said that this was about not allowing the people to vote. She reiterated about the loss of state revenue dollars. In her opinion Council was violating their duties as a city council persons and city attorney. She wanted to know why council had taken the citizen's right to vote away.

Mayor Oertle asked for clarification from Mr. Hanson, if the state statute took affect August 6th. Mr. Hanson stated that was correct. Mayor Oertle also asked if upon notification to municipal government of Bisbee that we have thirty (30) days to repeal Ordinance O-13-14 and state share revenues would be withheld. He understood that it wasn't for the whole year it would be for time until we repeal the Ordinance. Mr. Hanson stated that was correct.

Fred Miller, Bisbee resident said that this issue wasn't about voting it was about the state legislature prohibiting the City from doing what we want to do. He stated that this was a very drastic over reach. He requested Council support this.

Judy Anderson, Bisbee resident supported the challenge to the state legislature. She voted for the Council members to carry out what the people wanted.

Councilmember Hansen said that Ms. Blackford had the right with the petition to put this issue on the ballot and there were technical problems. She stated that Ms. Blackford had her chance. She said that this was much bigger than the ban on plastics this was an issue as Mr. Miller indicated of our authority to vote on local issues. The Arizona State constitution in article thirteen (13) grants specific authority with cities that have a population of more than 3500 to adopt a city charter this provision recognizes the authority of locally elected decision makers to make local decisions and the ability of the level of government closest to the citizens to respond to specific needs in their communities. She stated that this was what it was all about and didn't think that we should let the state of Arizona take away our authority to make decisions locally. She reiterated the two specific pieces of legislation in detail. She also stated that she would not vote against this.

Councilmember Dunn stated that this was an extremely important issue before council. Cities across the state are looking to the decision we make this evening. An earlier headline in the Bisbee Review read "Battle Over Plastic, Bisbee to consider fighting states ban on bag bans". He echoed what Councilmember Hansen had said that this much bigger issue than plastic bags. He said that the only way we were going to resolve this was through a court of law. He spoke about the legislation.

Councilmember Doughty speaking for the elderly and the handicap people in Bisbee it was very difficult to go into a store and carry out a paper bag she has seen many times the paper bags break sometimes before people ever get out of Safeway. She resents having to pay for a paper bag.

Councilmember Conners stated that it was awful that these laws were passed after we passed our ordinance. He said that we shouldn't be pushed around and that politics are so ugly. He was proud to be sitting here tonight. He spoke about how this ordinance came about.

Mayor Oertle stated that he takes his own bags to the store he feels better about that in relationship to the environment. He also had noticed that the City was cleaner and the other thing he noticed in town was that this ordinance had not been enforced. So, it was a none enforceable ordinance. He would also like to know the parameters of what the eighteen (18) charter cities governments can and cannot do. Mayor Oertle and Councilmember Conners had an exchange of opinions.

Councilmember Hansen said that this whole thing was about local authority, it's about us losing our due process because it's not going before a court. We need due process that was the reason we needed to be a part of this lawsuit.

Mayor Oertle reiterated that he would like to know the parameters in court of what charter governments can and cannot do, but we are in a situation. He said that we could be notified by the Attorney General's office that unless we repeal our ordinance that our state share revenues aren't coming. This was a serious problem for our City finances. He also said that the only solution he could see was to repeal the O-13-14 then he would 100% support challenging this in the courts to know the parameters in court of what charter governments can and cannot do.

Councilmember Conners stated that if we repeal it then there would be no need to go to court. Mayor Oertle asked if this would take some time to be done. Mr. Hanson stated that the wheels of justice tend to move slowly. Mayor Oertle said that we could run into a situation when that statute takes effect on August 6th. Mayor Oertle and Councilmember Conners had an exchange regarding on whether this would happen or not.

Councilmember Sullivan said she didn't think we should repeal it, but we could possibly put a moratorium on it until we found out how the lawsuit goes. She explained what a moratorium was. Mayor Oertle asked City Attorney Hanson what his thoughts would be on that.

Mr. Hanson said he had thought about that, but called it a suspension of the ordinance and had discussed that with a couple of attorney's including Mr. Hogan. He explained his thoughts on this process which was twofold. We wouldn't gain anything or lose anything we would be neutral.

Councilmember Dunn would like to move forward on the suit specifically to clarify the parameters what the charter does and does not allow cities to do.

Councilmember Cline commented on what Councilmember Hansen stated that she felt we were losing our due process, which was what many citizens had felt that they lost their due process when the ban took place. Her concern was when we are sworn into office we are sworn in to uphold the laws of the state and that was her concern.

Councilmember Dunn stated that representatives take the same oaths as we do. This needs to be resolved in a court of law.

Mayor Oertle didn't think the courts will side with Bisbee on this. It was beyond the bags. He wants to see what the parameters are. He asked Mr. Hanson about cases that would support this case. Mr. Hanson said there were several on it.

MOTION: Councilmember Dunn moved to retain Tim Hogan and the Arizona Center for Law in the Public Interest to defend the lawfulness of City Ordinance O-13-14, which prohibits retailers from providing single use plastic bags to customers.

SECOND: Councilmember Hansen

Mayor Oertle said that he would support this, but it was hinged on the fact that we will probably have to bail (repeal) out. He really wanted to know what charter governments can do and it truly was beyond bags.

Councilmember Hansen said there needs to be an interpretation of what the cities can do.

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Dunn, Sullivan and Mayor Oertle

NAYS: Councilmember Cline

MOTION PASSED: AYES -6; NAYS -1

12. City Manager's Report:

- Mr. Johnson went over the monthly financials.
- Mr. Johnson acknowledged Raul Hildago in Public Works for 5 years of service in our streets division and Mike Teran in Wastewater for receiving his grade three (3) certification.
- Mr. Johnson asked that council to disregard an email that was sent regarding a special session.
- Mr. Johnson thanked Sheriff Daniels and the Cochise County Sheriff's Office and all those who supported us during our Bisbee Pride event.
- Mr. Johnson spoke regarding the Turn Out Gear for the Fire Department.
- Mr. Johnson also spoke on an initiative that had been coordinated through the City of Sierra Vista relating to housing.
- Mr. Johnson thanked Mayor Oertle and all the members of council for their support and the community for embracing his family. He also thanked former Councilmember Smith and former Mayor Badal.
- Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen commented on the 4th of July Events and wished everyone a safe 4th of July.
- Councilmember Doughty commented on signs that are posted on the telephone poles.
- Councilmember Cline wished everyone a happy and safe 4th of July and wished Mr. Johnson very well as he transitions back to Georgia.

MOTION: Councilmember Hansen moved to adjourn the meeting.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:20PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 2, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON JULY 5, 2016 AT 7:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on July 5, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JULY 5, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR OERTLE AT 7:05PM.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Shirley Doughty, Ward III
Mayor Ronald Oertle
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Douglas Dunn, Ward II
Councilmember Serena Sullivan, Ward I

STAFF

Andy Haratyk, Interim City Manager/ Public Works Director
Ashlee Coronado, City Clerk
Sharon Buono, Finance Director

CITY ATTORNEY

Britt Hanson

INVOCATION: Mayor Oertle asked that we reflect on the good things in our lives.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Oertle asked that Council speak into the microphone when speaking at a council meeting so that they can be heard on the recordings and at the meeting.

CALL TO THE PUBLIC

- "Luche" Giacomino, Bisbee resident spoke regarding charging for copies of the budget.
- Susan Blackford, Bisbee resident addressed Councilmember Hanson remarks that were made on June 21st. She spoke on the right to vote on the bag ban.
- Richard Green, Bisbee resident updated on the socially responsible investment fund. He read his petition. He also spoke regarding the Go Fund me account that was set up.
- Chuck Alton, Bisbee resident spoke regarding two (2) upcoming candidate forums July 8th and July 30th. He also spoke regarding the pool rally on Friday at 5:00pm.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$379,232.89.
SECOND: Councilmember Doughty

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on April 5, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Regular Session of Mayor and Council held on June 7, 2016 at 7:00PM.
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Special Session of Mayor and Council held on May 9, 2016 at 5:30PM.
Ashlee Coronado, City Clerk
- D. Approval of the Minutes of the Special Session of Mayor and Council held on June 20, 2016 at 5:30PM.
Ashlee Coronado, City Clerk
- E. Approval of the Resignation of Jennifer Graeme from the Civil Service Commission.
Ashlee Coronado, City Clerk
- F. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Rotary Club Vintage Bisbee Food & Wine Tasting and Entertainment at City Park on Saturday, October 8, 2016 from 10:00AM to 9:30PM.
Ashlee Coronado, City Clerk
- G. Approval of a Special Event Liquor License Application Submitted by the Bisbee Rotary Charities for an Event to be held at City Park on Saturday, October 8, 2016 from 4:00PM-7:00PM; Patricia Worth, Applicant.
Ashlee Coronado, City Clerk
- H. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of Various City Streets and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 8:00PM, This Includes Set Up and Breakdown.
Ashlee Coronado, City Clerk
- I. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of City Park for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 6:00PM.
Ashlee Coronado, City Clerk
- J. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of Goar Park for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 6:00PM.
Ashlee Coronado, City Clerk
- K. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of Grassy Park for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 6:00PM.
Ashlee Coronado, City Clerk

- L. Approval of a Special Event Liquor License Application Submitted by the Bisbee Vogue, Inc. for an Event to be held at 2 Copper Queen Plaza (Parking Lot) Saturday, October 15, 2016 from 1:30PM to 6:00PM.

Ashlee Coronado, City Clerk

- M. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Coalition for the Homeless for the Use of City Park for The 2nd Annual Bisbee Mariachi Festival 2016” on Saturday, November 5, 2016 from 8:00AM to 7:00PM.

Ashlee Coronado, City Clerk

- N. Approval of a Special Event Liquor License Application Submitted by the Bisbee Coalition for the Homeless for an Event to be held at City Park, Bisbee on Saturday, November 5, 2016 from 1:00PM-6:00PM; Wanda Leikem, Applicant.

Ashlee Coronado, City Clerk

Councilmember Conners wanted 2H pulled to be discussed.

MOTION: Councilmember Cline moved to approve the Consent Agenda items 2A-G; 2I-N.
SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

Councilmember Conners stated that he pulled item 2H because of the vagueness of the various streets, stairs and usage. He would like to table H until we have some clarification.

Mayor Oertle asked if this was the same set up that has been used over the years.

Mr. Haratyk said that he believed that the closing time was a little later than in previous years. The event was usually over by 2 or 3pm in the past. He would like to pull up the permits from last year and compare.

MOTION: Councilmember Hansen moved to table item 2H until the next regular meeting.
SECOND: Councilmember Conners

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of Resolution R-16-06: a resolution of the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona, Fixing, Levying and Assessing the Amount to be raised by the City of Bisbee from Property Taxation and Fixing and Determining the Property Tax Rate for the 2016-2017 Fiscal Year and Providing for Severability.

Andy Haratyk, Interim City Manager

Mr. Haratyk stated that this was a continuing part of our budget process. This increase has been accounted for in the new budget and asking that council approves this so that we can continue forward with our balanced budget.

MOTION: Councilmember Sullivan moved to approve Resolution R-16-06 fixing, levying and assessing the amount to be raised by the City of Bisbee from property taxation and fixing and determining the property tax rate for the 2016-17 fiscal year in the amount of \$2.5873 per \$100 of assessed valuation and providing for severability.

SECOND: Councilmember Conners

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

4. Discussion and Possible Approval on Renewing the Arizona State Purchasing Cooperative Membership Agreement for the next five years.

Andy Haratyk, Interim City Manager

Mr. Haratyk stated that this was a tool designed by the Arizona State Legislator for small / rural communities to help with purchasing and state procurement. We had been a part of this for the last five (5) years and we use it extensively.

Councilmember Hansen stated that it does cause some controversy because we were not going out to bid and giving the local community an opportunity to do the job, however most organizations can apply for state cooperative membership.

MOTION: Councilmember Hansen moved to approve the renewal of the Arizona State Cooperative Membership Agreement for the next five years.

SECOND: Councilmember Conners

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval of the Updated By-Laws for the Planning and Zoning Commission.

Joe Ward, Building Inspector

Mr. Ward stated that this was a simple upgrade of the by-laws for the Planning and Zoning Commission which had not been updated in twelve (12) years.

MOTION: Councilmember Dunn moved to approve the updated by-laws for the Planning and Zoning Commission.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval on Purchasing Turnout Gear through the Cooperative Agreement with the City of Tucson with United Fire.

Andy, Haratyk, Interim City Manager

Mr. Haratyk stated that this was discussed during the budget process that we were going to purchase the new turnouts half from last year's budget and the other half from this year's budget. Although we did discuss it council never took formal action. We are asking for the council to take formal action on this decision.

MOTION: Councilmember Cline moved to approve the purchase of Turn out Gear with United Fire for a total of \$46,038.99.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Action regarding a Petition received from Susan Blackford requesting that there be a Review of an Unauthorized Charge by the Finance Director for Documents to do the Job as a Commissioner.

Ronald Oertle, Mayor

Susan Blackford, petitioner spoke regarding her petition to not be charged for a copy of requested documents as a member of a committee.

Mayor Oertle said that concerning the fee for documents an ordinance would have to be changed to waive the fee. He stated that one can print the document from the city website and that a copy of the budget was located in the ADA room at city hall. He also said that the necessary documents will be provided as part of the agenda packet for corresponding committees, commissions and boards when they are needed.

Mayor Oertle stated that without objection from the council that this petition be filed in the clerk’s office for future reference.

8. Discussion and Possible Action regarding a Petition received from Susan Blackford requesting that there be a Review of the Hiring of Mr. Haratyk as the new Public Works Director in April of 2016.

Ronald Oertle, Mayor

Susan Blackford, petitioner spoke in detail regarding her petition on the hiring of Mr. Haratyk as the new Public Works Director.

Cado Daily spoke in support of Mr. Haratyk and his accomplishments.

Peter VonGundlach also spoke in support of Mr. Haratyk.

Mayor Oertle said that this petition deals with the hiring of Andy Haratyk as Public Works Director the Bisbee city charter clearly states that the city manager has complete authority to hire department heads with a few exceptions including the public works director without influence one way or another from Mayor and Council. Mr. Haratyk was hired by the previous city manager and as far as he was concerned this issue was over and done with.

Mayor Oertle stated that without objection from the council that this petition be filed in the clerk’s office for future reference.

9. Discussion and Possible Motion to Enter into Executive Session Pursuant to A.R.S § 38-431.03(a)(3) and (a)(4) to Discuss and Consult with our City Attorney for legal advice regarding the litigation on the application of Arizona Ambulance to Amend its CON to Provide Unrestricted Certification for Interfacility Transfers.

Pursuant to A.R.S. § 38-431.03(a)(3) and (a)(4), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body or for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body’s position regarding pending or contemplated litigation.

Britt Hanson, City Attorney

MOTION: Councilmember Cline moved to go into Executive Session.

SECOND: Councilmember Hansen MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Hansen moved to come out of Executive Session.

SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

- 10. Discussion and Possible Approval of a Motion to go into Executive Session Pursuant to A.R.S. §38-431 (A)(1) for a discussion of a Preferred Applicant for the Position of City Manager.

Per ARS § 38-431.03(a)(1), the City Council may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Ronald Oertle, Mayor

MOTION: Councilmember Cline moved to go into Executive Session.

SECOND: Councilmember Sullivan MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Conners moved to come out of Executive Session.

SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

- 11. Discussion and Possible Selection of a Preferred Applicant for the Position of City Manager.

Ronald Oertle, Mayor

MOTION: Councilmember Cline moved that we select Richard Marsh Jr. as our preferred applicant for the position of City Manager, subject to the finalization of negotiations for the contract for that position.

SECOND: Councilmember Conners

ROLL CALL VOTE:

AYES: Councilmember Conners, Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 12. City Manager's Report:

- Mr. Haratyk stated that council would receive a packet in the next couple of days of City of Bisbee large events that have been preapproved.
- Mr. Haratyk spoke regarding Jen Luria's stats for the Visitor Center and Queen Mine tour.
- Mr. Haratyk also stated that he would be appointing Sharon Buono the Personnel Director and putting her in charge of the Animal Shelter until we get a new city manager.
- Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

MOTION: Councilmember Cline moved to adjourn the meeting.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:28PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 3, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON July 19, 2016 AT 7:00PM**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on July 19, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

2. Approval of the Consent Agenda

- A. Approval of the Resignation of Susan Blackford from the Municipal Property Corporation.

Ashlee Coronado, City Clerk

- B. Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Vogue, Inc. for the Use of Various City Streets and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 15, 2016 from 5:00AM to 8:00PM, This Includes Set Up and Breakdown.

Ashlee Coronado, City Clerk

- C. Approval of a Liquor License Application for the House of Secrets located at 54 Brewery Avenue, Bisbee, AZ; Kerri Blankenship, Applicant

Ashlee Coronado, City Clerk

Councilmember Dunn asked that Item B be pulled. Mayor Oertle stated that Item B would be pulled for staff clarification.

MOTION: Councilmember Cline moved to approve the Consent Agenda items 2A, C.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

Mr. Haratyk stated that he had reviewed four (4) years of permits and we have permitted this event from 5:00am to 8:00pm for the last four (4) years. He felt that the Bisbee 1000 needed that time to clean up.

MOTION: Councilmember Cline moved to approve Consent Agenda items 2B.

SECOND: Councilmember Sullivan

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of the Modification to the Intergovernmental Agreement between the State of Arizona and the City of Bisbee for the Collection and Administration of the Transaction Privilege and Affiliated Excise Taxes.

Sharon Buono, Finance/Personnel Director

Ms. Buono explained the changes to this Intergovernmental Agreement. She went over each item and what had changed.

MOTION: Councilmember Hansen moved to approve the modification of the Intergovernmental Agreement between the State of Arizona and City of Bisbee for the collection and administration of the transaction privilege and affiliated excise taxes.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

4. Public Hearing for Special Use Permit Application 16-02 and Discussion and Possible Approval of a Special Use Permit 16-02, Submitted by Peter Chartrand for the Purpose of Allowing him to operate a Ceramics Studio on a Parcel Zoned R-1..

Joe Ward, Zoning Inspector

Mr. Ward said that the special use permit before council was from Mr. Chartrand and that he had applied for a business license and it came to our attention that the property was not zoned properly. This will straighten this issue out. He stated that it had gone through the Planning and Zoning Commission and that they had unanimously passed it.

Mayor Oertle opened the Public Hearing.

- Mayor Oertle asked if there was a member in the public that would like to speak in support of this item. There were no members in the public that spoke in support of this item.
 - Beth Henson spoke in support of this Special Use Permit
- Mayor Oertle asked if there was a member in the public that would like to speak in opposition of this item. There were no members in the public that spoke in opposition of this item.
- Mayor Oertle asked the City Clerk's Office if there had been any written communications filed with the Clerk's Office. Ms. Coronado indicated that there were not.

Mayor Oertle closed the Public Hearing.

Councilmember Hansen asked for clarification on firewall or was it drywall. Mr. Ward said that they were the same.

MOTION: Councilmember Dunn move to approve Special Use Permit 16-02 for the purpose of allowing Mr. Chartrand to operate a ceramics studio on a Parcel Zoned R-1.

1. The Applicants shall install 5/8" drywall to the ceiling of the room containing the kiln.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-16-04, Amending the City Code Article 9.6 (B)(2) to Change the time in Which the Cemetery is Closed to the Public.

Andy Haratyk, Interim City Manager

"Luche" Giacomino, Bisbee resident spoke regarding the change. She felt that the hours are important for the people who rest there. She would appreciate it if the council would pass this ordinance to change the time.

Mr. Haratyk stated it was just not safe to have someone after dark looking for people. Since we have citizens volunteering for it we need to accommodate them and this will help.

Mayor Oertle stated that Ms. Giacomino has been opening and closing the gates for about four (4) or five (5) years now and we certainly appreciate that.

MOTION: Councilmember Dunn moved to approve the Notice of Intent to Adopt Ordinance O-16-04, Amending the City Code Article 9.6 (B) (2) to change the time in which the cemetery is closed to the public.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

6. Discussion and Possible Approval of the Appointment of Richard J. Marsh Jr. as the City Manager, effective July, 20, 2016 and the Approval of an Employment Agreement with Mr. Marsh.

Ronald Oertle, Mayor

Mayor Oertle stated that Councilmember Connors would be joining them via telephone for item number six (6).

Carole Taylor spoke in opposition of Mr. Marsh. She researched Mr. Marsh and would like to have this item tabled. This needs to be taken seriously.

Kathy Sowden spoke about her concerns regarding Mr. Marsh. She spoke about his resume and discrepancies. Why is he a good fit for Bisbee. He has never worked in cities like Bisbee. She asked that this item be tabled.

Nancy Parana agreed with everyone else but Cynthia Conroy. She gave an analogy of purring lipstick on a pig or are we finding a diamond in the rough. Don't rush this decision. We need to move forward in the right direction.

Peter VonGundlach agreed with Cynthia Conroy. He felt that Mr. Marsh would be a good City Manager. He was a very honest person which was important.

Shawn Hicks spoke in opposition. He was concerned about the inaccurate resume, not being compatible with this town and the land swap with Whirlpool in Benton Harbor. He would like to hire a consulting firm and also to delay the hiring.

Gretchen Baer asked that this item be tabled. She read up on the Benton Harbor deal. She gave some history into the land deal. She asked what if our city government was to be taken over by the state of Arizona. She asked that this item be tabled.

Donna Burke spoke also about the Benton Harbor deal and asked that this item be tabled.

Nicholas Night thanked the Council for the vetting process that had been done. He asked that the offer be retracted and if not that this item be tabled at this point. He stated that they were all here for one reason we all love Bisbee we don't need to rush.

Aileen Weaver stated that she had nothing to add but would urge this to be tabled.

Roger Thoreson said his concerns have been spoken about tonight. He thought it would be prudent to table this until further investigation was completed.

Ben Susman asked to table or pull the offer there was no rush the city was not falling apart. Let's take our time and review this. He urged council to not go forward with this tonight.

Tom Nelson spoke to the state of the internet. As he looked further into Mr. Marsh he didn't come to the same conclusion. He won't be able to say anything to change the minds of these people. He said that we have elected the council to do the job of hiring and firing and knew that the Council had spent some time

with Mr. Marsh and have addressed all of these concerns. We seemed to be a little reactionary in this case.

Risha Druckman stated that most of her concerns have been spoken. She would like to see a professional hired to do a background check.

Mayor Oertle stated that they had spent a considerable amount of time on this and it wasn't a quick decision. He was very proud of council putting in the energy, time and concern into this.

Sharon Buono spoke about the process of hiring positions. She stated that the applications are vetted through council they see the qualified ones and the unqualified ones. She said that council at one point or another went through all the applications and selected all the ones that they would like to interview and narrowed it down to 6 applicants. She explained the process for the background checks and that they are done on all employees. She explained the background check that was done on all three (3) candidates and the information was given to council in executive session. She spoke about using the internet and that you are making decisions about people when you really can't verify the source. She told council about the references she had called.

Mayor Oertle said that the city manager implements the policy that Mayor and Council creates. He spoke about some of the references that he called and gave some history into Mr. Marsh. He also said that he has spent some time with Mr. Marsh and believes that he was the person that needs to be the city manager of the City of Bisbee and was very impressed with him.

Councilmember Dunn said that Mr. Marsh had the right to respond. Mayor Oertle said certainly.

Mr. Marsh said that one of the reasons he applied for Bisbee was for the pride, the community involvement and the out spoken-ness, determination and the ownership that everyone here has of Bisbee. He thanked everyone for coming out and the Mayor and Council for giving him the opportunity to speak. He had heard a lot of things tonight that he would like to address. He believed that Bisbee was a good fit for him. He addressed many of the issues that had been brought up starting with Benton Harbor.

Councilmember Sullivan wanted clarification on some of the concerns about the pollution part. She said that in more than one article on the internet stated that the city swapped sixty (60) acres for the twenty-two (22) acres of their park that was turned into the golf-park/ residential area. It was those sixty (60) acres after the deal was done that was contaminated and couldn't be used.

Mr. Marsh said that there was no swapping of land for twenty-two acres for sixty that did not occur that was an untruth. The sixty (60) acres that was contaminated was cleaned up prior to part of the golf course being put by the pawpaw river.

Councilmember Sullivan asked if the City of Benton Harbor was left with a bad deal over the sixty (60) acres. Mr. Marsh said that was not true at all. Councilmember Sullivan thanked Mr. Marsh for clarifying that.

Mayor Oertle asked about clarification of the golf course it was his understanding that the twenty-two (22) acres from the Jean Park was leased to the golf course at a price of \$30,000 a year to the city. Mr. Marsh stated yes. Mayor Oertle stated that the city will take in twenty (20) percent of the net income from the golf course. Mr. Marsh stated yes.

Councilmember Sullivan stated that not the whole park was a golf course only twenty-two (22) acres of seventy-seven (77) was leased. So, now those people had access to the rest of the park that they didn't have access to before nor was it maintained before. Mr. Marsh said not only that, but now there was a park being used that had not been used over a twenty (20) year period.

Mayor Oertle said that states like Ohio, Michigan, Indiana, Pennsylvania, Illinois especially Ohio and Michigan their cities are under extreme financial distress. He stated that many are not too far away from bankruptcy. Mr. Marsh stated that was the case and in fact the cities that he had the pleasure serving have been on the verge of that.

Mr. Marsh went on to discuss privatizing which was another issue that was brought up. He said that there were different challenges here that you don't find in the cities of Michigan. It was time to rebuild and create new revenue for Bisbee and time to let the team members know they are appreciated and valued. He encouraged Mayor and Council to adopt a strategic plan and charge him to follow those goals. He planned on staying as long as the Mayor and Council would allow him too.

Councilmember Sullivan hoped Mr. Marsh would go into detail on the officer or chief. It was made to seem like it was your fault and thought Mr. Marsh should talk about it.

Mr. Marsh went into the police brutality and the police chief knew that it had happened and hadn't mentioned it to him. Then two (2) months later the video surfaced in the court room. He had requested an internal investigation the investigation was never completed he ultimately fired the officer and he was in jail. The Police Chief resigned and two (2) other officers who stood by they were both suspended.

Councilmember Sullivan thanked the community for their input. She said she gave everything a closer look. She also said he was a professional. She didn't doubt that he would be involved in the community.

Councilmember Hansen echoed what Ms. Sullivan had to say. She said she had some concerns but had the opportunity to meet with Mr. Marsh today and was pleased with his answers. She was convinced he was good for Bisbee.

Councilmember Dunn said that Mr. Marsh had chosen a very difficult career. As a result of that he had a lot of different experiences. We focus on many of the dramatic things not on the day to day things. He said the comment was made why rush. He said we (staff) are stretched we can't delay.

Councilmember Doughty appreciated everyone coming out. She had received many calls in support of Mr. Marsh. She agreed with the rest of council that Mr. Marsh would be a great asset.

Councilmember Cline thanked the public for coming out this has been a long process. She agreed with Councilmember Sullivan, Dunn and Hansen and she thanked Mr. Marsh for staying here and addressing the issues.

MOTION: Councilmember Dunn moved that we appoint Richard J. Marsh Jr. to serve as the City Manager for the City of Bisbee, effective July 20, 2016, and approve the Employment Agreement with Mr. Marsh which includes a salary of \$87,500 with a possible five (5) percent increase.

SECOND: Councilmember Doughty

ROLL CALL VOTE:

AYES: Councilmember Hansen, Doughty, Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

7. City Manager's Report:

- Mr. Haratyk thanked the Bisbee Fire Department, Police, Public Works, Library, Councilmember Hansen and everybody that came out at worked on the 4th of July.
- Mr. Haratyk talked about our Building Inspector Mr. Joe Ward doing twenty-eight (28) permits. Moving in a positive direction.

- Mr. Haratyk spoke regarding the Visitor Stats he couldn't print them out, but Ms. Coronado will put them in your mail box tomorrow.
- Mr. Haratyk stated that Jason Macoviak was now the new Library Manager.
- Mr. Haratyk reminded everyone that Finding Nemo was coming to Bisbee at the movies in the park.
- Other current events

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen thanked the Police Department and the Fire Department for all of their efforts on the 4th of July. She also commented on the Monsoon Madness being such a success and wanted to thank Andy, Lorena and her family for being out there. She stated that the 4th was a wonderful day in Bisbee. She thanked everyone that was involved in it.

Mr. Haratyk wanted to remind everyone that at the finance window they are now taking cash payments and you can pay more than just your electric bill.

Councilmember Dunn thanked the acting City Manager Mr. Haratyk for what he has done for us.

MOTION: Councilmember Hansen moved to adjourn the meeting.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:57PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 3, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON AUGUST 2, 2016 AT 7:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on August 2, 2016 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, AUGUST 2, 2016, AT 7:00 PM IN THE BISBEE MUNICIPAL BUILDING, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR OERTLE AT 7:02PM.

ROLL CALL

COUNCIL

Councilmember Eugene Conners, Ward I	Excused
Councilmember Joan Hansen, Ward II	Excused
Councilmember Shirley Doughty, Ward III	Excused
Mayor Ronald Oertle	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	
Councilmember Douglas Dunn, Ward II	
Councilmember Serena Sullivan, Ward I	

STAFF

Richard J. Marsh Jr., City Manager
Ashlee Coronado, City Clerk
Andy Haratyk, Public Works Director
Albert Echave, Police Chief
Marc Burneleit, Fire Chief

CITY ATTORNEY

Elda Orduno

INVOCATION: Mayor Oertle asked that we reflect on the good things, family, friends and community.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC- None

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve Accounts Payable in the amount of \$527,149.00.
SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of a Special Event Liquor License Application Submitted by the Bisbee Radio Project, Inc. (KBRP) for an Event to be Held at the Bisbee Royale, 94 Main Street, Bisbee, AZ on Friday, September 9, 2016 from 11:00AM to 12:00AM and Saturday, September 10, 2016 from 6:00PM to 12:00AM; Ryan Bruce Applicant.
Nina Williams, Deputy City Clerk
- B. Approval of a Special Event Liquor License Application Submitted by the Bisbee Radio Project, Inc. (KBRP) for an Event to be Held at City Park, Bisbee, AZ on Saturday, September 10, 2016 from 11:00AM to 11:00PM; Ryan Bruce Applicant.
Nina Williams, Deputy City Clerk
- C. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of City Park for the 28th Annual Festival of Lights on Friday, November 25, 2016 from 7:00AM to 9:00PM.
Nina Williams, Deputy City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda items 2A-2C.
SECOND: Councilmember Dunn

ROLL CALL VOTE:

AYES: Councilmember Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -4; NAYS -0

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-16-04, Amending the City Code Article 9.6 (B) (2) to Change the time in Which the Cemetery is Closed to the Public.
Andy Haratyk, Public Works Director

Mr. Haratyk stated this was a request to start closing the cemetery at dark instead of waiting till an hour after. It will be safer for all of us if we close it at sunset.

MOTION: Councilmember Dunn moved to approve Ordinance O-16-04, Amending the City Code Article 9.6 (B) (2) to change the time in which the Cemetery is closed.
SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Cline, Dunn, Sullivan and Mayor Oertle

NAYS: 0

MOTION PASSED: AYES -4; NAYS -0

NEW BUSINESS

- 4. Presentation of a Donation of \$2,310.50 Received from Marina Manzanares in Memory of "Jerry Manzanares" towards a previous Designed Bisbee Police Badge and a new thermal Imager for the Bisbee Fire Department.
Albert Echave, Chief of Police
Marc Burneleit, Fire Chief

Mr. Echave gave a history of Mr. Manzanares and his contributions to the Police and Fire Department and the badge for the City. He spoke about the badges that had been purchased for the police department. He thanked the Manzanares family for their continued support. Mrs. Manzanares came up and pinned Chief Echave with his new badge.

Mayor Oertle thanked Mrs. Manzanares.

5. Discussion and Possible Approval to Go Out to Bid for Engineering Services to Include, but Not Limited to Wastewater Plant Upgrades.

Andy Haratyk, Public Works Director

Mr. Haratyk stated that he was asking to go out for engineering services city wide. They will be looking for a local engineer and a larger engineering company. He also stated that he had pre-budgeted \$40,000 for this service in the budget. He said that it would include the upgrades for the wastewater plant. This will slim line the process and save money.

Mayor Oertle commented that the Old Bisbee wastewater laterals they are going to need to be looked at. Mr. Haratyk stated that he was applying for a \$5 million dollar all out grant with no expense to the city at all. Having an engineer on board prior to that grant will be very beneficial to us.

MOTION: Councilmember Sullivan moved to approve to go out to bid for Engineering Services to include, but not limited to Wastewater Plant upgrades and Wastewater Collection Final Design.

SECOND: Councilmember Dunn

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval to Purchase a M9 Mancha Mine Locomotive for the Queen Mine Tour.

Douglas L. Graeme, Queen Mine Tour Manager

Mr. Graeme stated that he was asking for approval to purchase and M9 Mancha locomotive for the mine tour. These are the locomotives that they use to take the visitors into the mine. It was to replace one that was no longer functional. This will be a more modern version which had been rebuilt which was a rare find.

Mayor Oertle asked for a clarification of which fund the money would come from the Queen Mine enterprise fund it does not come out of the general fund. Mr. Graeme stated that was correct.

MOTION: Councilmember Dunn moved to approve the purchase of a M9 Mancha mine locomotive for the Queen Mine Tour.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Amendment to Settlement Agreement with Border Cities Land Corp to extend time for Council to vote on rezoning application.

Britt Hanson, City Attorney

Ms. Orduno stated that this item was brought about because the engineer for the Border Cities Land Corp was not able to attend the commission meeting in August and that there was further documentation that needed to be gathered. The attorney for Border Cities asked for more time and Mr. Hanson on behalf of the city agreed to that which would give Mayor and Council an additional thirty (30) days to vote on the application for rezoning.

Mayor Oertle asked that it was essentially that both parties needed a little more time. Ms. Orduno stated yes.

MOTION: Councilmember Dunn moved to approve the Amendment to the Settlement Agreement with Border Cities Land Corp extending the time for the Council to vote on Border Cities' rezoning application from October 28, 2016 to November 30, 2016.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

Mayor Oertle welcomed Mr. Marsh aboard stated that this was his first night as city manager and we are very pleased to have him. Mr. Marsh said he was truly delighted to be here.

8. City Manager's Report:

- Mr. Marsh announced the monthly meetings for Chat with the City Manager starting September 14th from 9:00am to 10:00am.
- Mr. Marsh said that the first Business Owners Meeting with the City Manager at the Bisbee Royale September 28th at 6:00pm.
- Mr. Marsh announced a Ribbon Cutting Ceremony for the New Fire Department Ambulance and Fire Truck to be held on August 17th at 2:00pm at the Fire Station.
- Mr. Marsh stated that Public Works was focusing on mowing the Parks and Cemetery during Monsoon Season and will work on the City Right of Way Space after Monsoon Season. He also thanked Mr. Haratyk for everything he had done for him.
- Mr. Marsh wanted to thank Ashlee Coronado, Nina Williams, and Sharon Buono for the interview process and coordinating that. He stated that all the department heads have been so helpful, informative, thought full, polite and wanted to thank them and the staff members that he had met. He also thanked the citizens for calling and meeting with him and thanked the Mayor and Council for their support and for allowing him to serve the City of Bisbee. He truly counts it as an honor and privilege. He said that he was delighted and his daughter was delighted and he looked forward to a long stint in the City of Bisbee.
- Other current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.): **None**

MOTION: Councilmember Cline moved to adjourn the meeting.

SECOND: Councilmember Sullivan

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:26PM

Ronald Oertle, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 8, 2016

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE APPOINTMENT OF KELLY GALLIGAN TO THE BISBEE ARTS COMMISSION**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Kelly Galligan to the Bisbee Arts Commission.

DISCUSSION:

Ms. Galligan has submitted her application to serve on the Bisbee Arts Commission.

If approved, Ms. Galligan will serve on the council until January 15, 2019.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Ronald Oertle
Ronald Oertle, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: August 8, 2016

AUG 08 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

*** Board interested to serve:**

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input checked="" type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> IBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Galligan

Kelly

Last Name

First Name

Middle Initial

PO Box 1209

Bisbee

AZ

85603

Mailing Address

Number

Street

City

State

Zip Code

Residential Street Address: 510A Brophy Avenue

Telephone Number(s): 917 749 5331

Email Address: kelly.galligan@gmail.com

* I have been a resident of Bisbee for 6 years * Are you currently on any Boards? no

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): Co-founder since 2000 of This Is Pop, a NYC-based game design firm with clients including Red Bull, Cartoon Network, MTV, Adult Swim, LEGO, etc. Prior to that, I was director of public relations at R/GA, an international design firm based in NYC. I own and run POCO, a restaurant on Main Street in Old Bisbee, as well as Peddlers Alley.

Please provide a brief summary of Civic/Volunteer Experience:

Founded Friends of Bisbee Animal Shelter. I have volunteered with the animal shelter since 2012. I volunteer for events and fundraisers on a regular basis (Central School Project, Pride, Border Animal Rescue). I have served on several non-profit boards in NYC and Bisbee, and have organized many fundraisers.

Other Background Information Relevant to Serving in this Position:

My background in public relations/marketing is useful for publicizing events and attracting media attention (writing press releases, news alerts, pitching stories).

I am qualified and interested in serving on this Board because:

As a supporter of the arts in our community, I'm looking forward to helping raise money to fund new art and cultural projects.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Kelly Garrison Date: 8-8-16

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 2, 2015

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BOYS AND GIRLS CLUB FOR THE USE OF ARIZONA STREET (BETWEEN D'AUTREMONT AND RUPPE STREET) FOR THE 8TH ANNUAL CAR & BIKE SHOW ON ARIZONA STREET TO BE HELD ON SATURDAY, SEPTEMBER 3, 2016 FROM 6:00AM TO 5:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the Park, Facility, and Right-of-Way Use Permit for the Boys and Girls Club for the use of Arizona Street (between D'Autremont and Ruppe) for the 8th Annual Car & Bike Show on Arizona Street to be held on Saturday, September 5, 2016 from 6:00am to 5:00pm.

DISCUSSION:

Ms. Annette Flores has submitted a Park, Facility, and Right-of-Way use Permit for use of Arizona Street (Between D'Autremont and Ruppe) for the 8th Annual Car & Bike Show on Arizona Street to be held on Saturday, September 3, 2016 from 6:00am to 5:00pm.

Staff has reviewed the permit and recommends approval.

The \$50.00 refundable deposit is required. All other fees will be paid prior to the event.

FISCAL IMPACT: \$82.50

DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Richard J. Marsh Jr.
Richard J. Marsh Jr.,
City Manager

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ _____ Beer Permit (non-commercial permits only) \$10

\$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): Road Barriers, traffic cones to close off streets

\$ _____ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

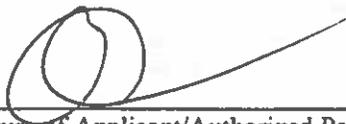
- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.
- Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.
2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Annette Flores certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

07/19/2016

Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) 8th Annual Cars and Bikes on Arizona State the period from (date & time) Sat. September 3, 2016 6am to 5pm, the permittee Boys & Girls Club of Bisbee agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Signature of Permittee or Authorized Representative

Annette Flores

Print Name

07/19/2016

Date

COUNCIL ACTION:

Recommended to: Approve: _____ Deny: _____

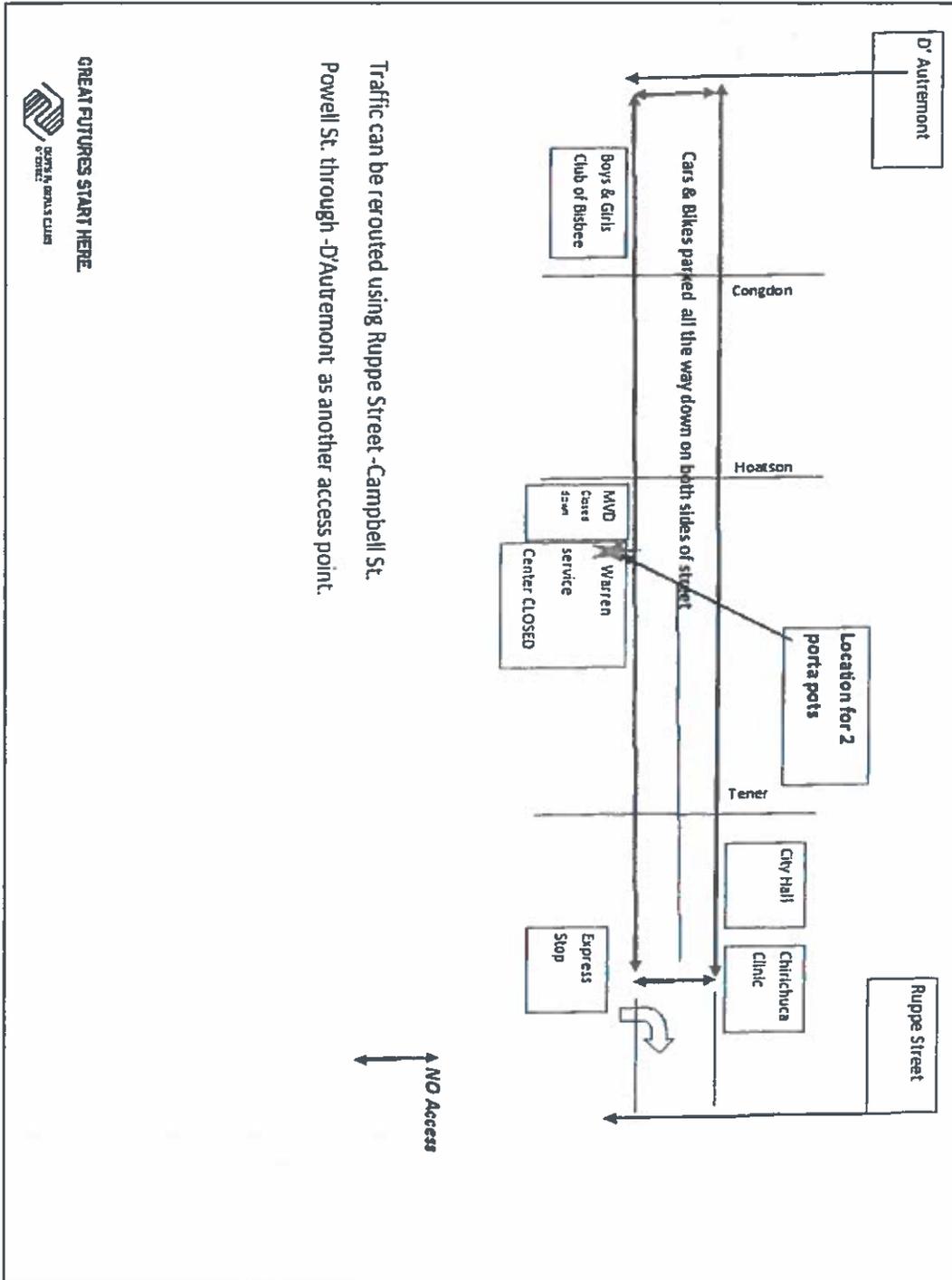
With conditions as noted:

Mayor's Signature:

Date:

SPECIAL EVENT LICENSED PREMISES DIAGRAM
 (This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
 NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



Traffic can be rerouted using Ruppe Street - Campbell St.
 Powell St. through -D'Autremont as another access point.

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: Annette Flores

(2) Mailing Address, City, State & Zip: PO Box 5205
Bisbee AZ 85603

(3) Business Name: Boys & Girls Club of Bisbee

(4) Business Address: 405 Arizona Street

(5) City: Bisbee State: AZ Zip: 85603

(6) Business Phone No.: 520.432.3010 Resident Phone No.: 520.234.8090

(7) Name of Special Event: 8th Annual Cars and Bikes on Arizona Street Date: Sept.3,2016

Specify date(s) License needed: Sept.3,2016

(8) Will you be serving food: YES NO but of our facility

If yes, do you have a Health Dept. Food Certificate: YES NO

(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, Annette Flores being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Signature of Applicant

07/19/2016
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crest Insurance Group, LLC 197 E Fry Blvd Sierra Vista AZ 85635	CONTACT NAME: Shannon Lua PHONE (A/C No. Ext): 520-881-5760 FAX (A/C No): 520-325-3757 E-MAIL ADDRESS: slua@crestins.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Philadelphia Indemnity Insurance Co</td> <td>18058</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Insurance Co	18058	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Boys and Girls Club of Bisbee P O Box 5205 Bisbee AZ 85603	CERTIFICATE NUMBER: 411008000 REVISION NUMBER:													

COVERAGES CERTIFICATE NUMBER: 411008000 REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	WARRANTY	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:				PHPK1471711	5/15/2016	5/15/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS				PHPK1471711	5/15/2016	5/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Directors & Officers				PHSD1134128	5/15/2016	5/15/2017	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance. This form is subject to all policy forms, terms, endorsements, conditions definitions & exclusions.

CERTIFICATE HOLDER The City of Bisbee 118 Arizona St Bisbee AZ 85603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Cody Ritchie</i>
--	---

CARS AND BIKES ON ARIZONA STREET

September 3, 2016

Permit Fee:	\$ 50.00
Special Event License	\$ 32.50
Barricades-20 x \$2.00 ea.	\$ 40.00
12 No Parking Signs (1.50 x 12)	\$ 18.00
2 Road Closed Signs	<u>\$ 3.00</u>
TOTAL	\$143.50
Refundable Deposit:	\$ 50.00



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 9, 2016

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF CITY PARK TO HOST THE SABADO CULTURAL FESTIVAL ON SATURDAY, SEPTEMBER 3, 2016 FROM 5:00PM TO 9:00PM.**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Recommend Approval

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for the use of City Park to Host the Sabado Cultural Festival on Saturday, September 3, 2016 from 5:00pm to 9:00pm.

DISCUSSION:

Jennifer Luria is requesting permission to use City Park to Host the Sabado Cultural Festival on Saturday, September 3, 2016 from 5:00pm to 9:00pm.

The City of Bisbee is partnering with Aqua Prieta to host the Sabado Cultural Festival. Artists from Aqua Prieta, Douglas, Naco and Bisbee will join together at City Park to celebrate our arts and culture with our neighbors.

Staff has reviewed the Permit and recommends approval.

There will be no fees for this permit.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Richard J. Marsh Jr.
Richard J. Marsh Jr.,
City Manager

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Jennifer Luria Date: 9/3/16

2. Organization Name: City of Bisbee and City of Agua Prieta

3. Mailing Address: _____

Phone #: 520-456-6720 Contact name and phone # during event Jen Luria 520-456-6720

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

The City of Bisbee is partnering with Agua Prieta to host the Sábado Cultural Festival. Artists from Agua Prieta, Douglas, Naco and Bisbee will join together at City Park to celebrate our arts and culture with our neighbors. Artists will include fine artists, musicians, dancers, etc. Waiver of fees requested - City Sponsored event.

5. Approximate Number of Participants and/or Spectators: _____

6. Requested Location of Event: City Park, Bisbee

7. Date(s) of Event: September 3, 2016

8. Hours of Event: 6pm - 8pm

9. Hours of Reservation (with set-up and breakdown) 5pm - 9pm

10. Request Consumption of Alcohol: _____ Yes No

11. Request Sales of Alcohol: _____ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ 607 General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ _____ Beer Permit (non-commercial permits only) \$10

\$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): 4 port-a-pots, 2 parking spaces in front of office: offices below for performers to dress for loading

\$ _____ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

\$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.

Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Jennifer Lucia certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

x off. C. Li
Signature of Applicant/Authorized Party

8/7/16
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Sabado Cultural Festival event the period from (date & time) 9/3/16 to 9/3/16, the permittee Jennifer Luria agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Jennifer Luria

Signature of Permittee or Authorized Representative

Jennifer Luria

Print Name

8/7/16
Date

COUNCIL ACTION:

Recommended to: Approve: _____ Deny: _____

With conditions as noted:

Mayor's Signature:

Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: Jennifer Luria

(2) Mailing Address, City, State & Zip: _____

(3) Business Name: City of Bisbee

(4) Business Address: _____

(5) City: _____ State: _____ Zip: _____

(6) Business Phone No.: 520-456-6720 Resident Phone No.: _____

(7) Name of Special Event: Sabado Cultural Festival Date: _____

Specify date(s) License needed: Sept. 3, 2016

(8) Will you be serving food: YES NO

If yes, do you have a Health Dept. Food Certificate: YES NO
(A copy of the Cochise County Health Dept. Certificate MUST
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, Jennife Luria being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Xoff. c. L.
Signature of Applicant

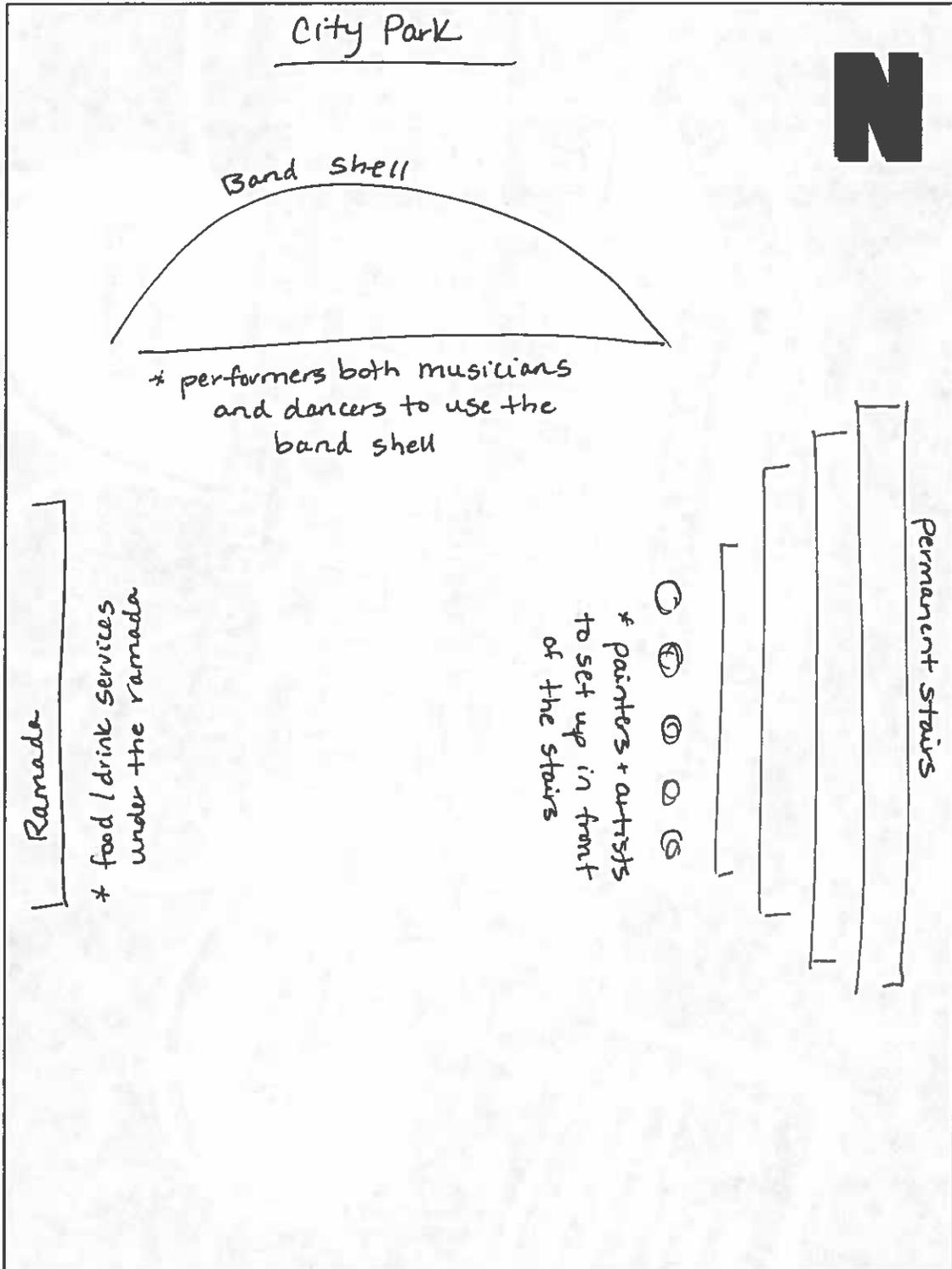
8/7/16
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



EL RA VUNTAMIENTO Y FOCEEAR
Te invitan a:

SÁBADO CULTURAL

AGUA PRIETA - DOUGLAS

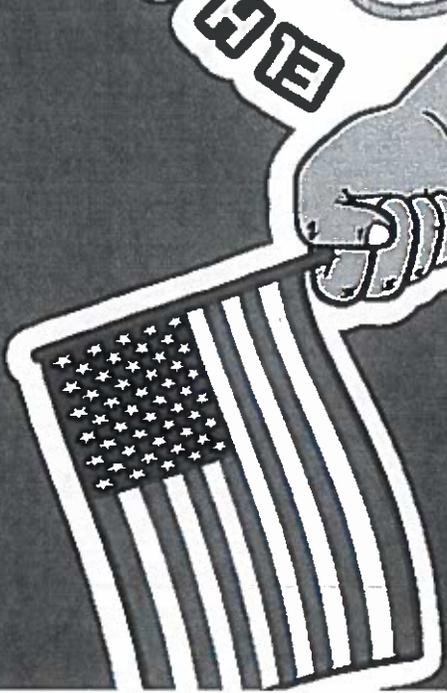
Ajedrez

Música

Danza

Folklor

Pintura



**BISBEE BLUE'S FESTIVAL
EVENT
September 10, 2016**

Permit Fee:	\$ 50.00
Special Event License	\$ 32.50
Band Shell &Electricity	\$ 60.00
Signs (4 x 1.50)	\$ 6.00
4 Barricades for No Parking Signs (4 x 2.00)	\$ 8.00
Trash Barrels (6 total) \$40.00 for 6	\$ 40.00
1 Parks Staff (8 hrs x \$20.00/hr)	<u>\$ 160.00</u>
	356.50
TOTAL	\$
Refundable Deposit:	\$ 50.00

**WAIVER OF FEES IS REQUESTED-CITY SPONSORED
EVENT.**



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 9, 2016

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR USE OF BREWERY GULCH FOR THE 2016 BREWERY GULCH DAZE TO HELD BE ON SUNDAY, SEPTEMBER 4, 2016 FROM 1:00PM TO 11:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the Park, Facility, and Right-of-Way Use Permit for the Use of Brewery Gulch for the 2016 Brewery Gulch Daze to be held on Sunday, September 4, 2016 from 1:00pm to 11:00pm.

DISCUSSION:

Mr. Tom Nelson has submitted a Park, Facility, and Right-of-Way use Permit to hold the 2016 Brewery Gulch Daze on Sunday, September 4, 2016 from 1:00pm to 11:00pm.

Brewery Gulch will be closed for this event. Arizona Rangers will be present. There will be no food vendors.

Staff has reviewed the permit and recommends approval.

There is a fee of \$82.50 for the permit along with the \$50.00 refundable deposit.

FISCAL IMPACT: \$82.50

DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Richard J. Marsh Jr.
Richard J. Marsh Jr.,
City Manager



RECEIVED

AUG 04 2016

CITY CLERK'S OFFICE
CITY OF BISBEE

Permit No. 44-16

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

- 1. Applicant Name: Tom Nelson Date: 7/11/2016
- 2. Organization Name: Bisbee Chamber of Commerce
- 3. Mailing Address: PO Box 944
- Phone #: 520-432-6923 Contact name and phone # during event same
- 4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
Brewery Gulch Daze - Bod Races, Waiter/Waitress Races, DJ
Kissing booth, peep show
- 5. Approximate Number of Participants and/or Spectators: 300
- 6. Requested Location of Event: Brewery Ave and parking lot from Review Alley to Howell
- 7. Date(s) of Event: 9/4/2016
- 8. Hours of Event: 4 PM to 10 PM
- 9. Hours of Reservation (with set-up and breakdown) 1PM to 11PM
- 10. Request Consumption of Alcohol: Yes No
- 11. Request Sales of Alcohol: Yes No

(Page 1 of 3)

SENT BY PUBLIC WORKS

AUG 04 2016

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

- \$ _____ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):
- GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE
INSURANCE AND GENERATORS
- \$ _____ Beer Permit (non-commercial permits only) \$10
- \$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____
- \$ _____ Park Public Works staff (example: posting closures of streets/parking, access to
facility/band shell/restrooms, etc): _____

_____ \$
Other - any additional requests made by applicant or any other conditions set by the
City Council, City Code, ordinance or resolution.

**CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF
BISBEE:**

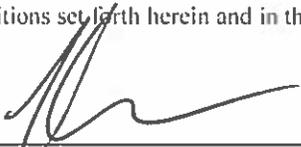
- \$25 non-commercial or \$50 commercial permit fee paid before permit is processed.
- \$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
- Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.
- Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.
- Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).
- Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.
- County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)
- Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.
- Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.
2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50
PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF
YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Tom Nelson certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.



Signature of Applicant/Authorized Party

8/4/14

Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Brewery Gulch Daze event the period from (date & time) 9/4 4PM to 9/4 9PM, the permittee _____ agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Signature of Permittee or Authorized Representative _____

Print Name _____

Date 8/4/16

COUNCIL ACTION:

Recommended to: Approve: _____ Deny: _____

With conditions as noted: _____

Mayor's Signature: _____

Date: _____

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: Tom Nelson
Bisbee Chamber of Commerce

(2) Mailing Address, City, State & Zip: PO Box 944

Bisbee AZ 85603

(3) Business Name: Bisbee Chamber of Commerce

(4) Business Address: 5 Copper Queen Plaza

(5) City: Bisbee State: AZ Zip: 85603

(6) Business Phone No.: 432-6923 Resident Phone No.: _____

(7) Name of Special Event: Brewery Gulch Date: 9/4

Specify date(s) License needed: 9/4/10

(8) Will you be serving food: _____ YES NO

If yes, do you have a Health Dept. Food Certificate: _____ YES _____ NO
(A copy of the Cochise County Health Dept. Certificate MUST accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, Tom Nelson being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Signature of Applicant _____

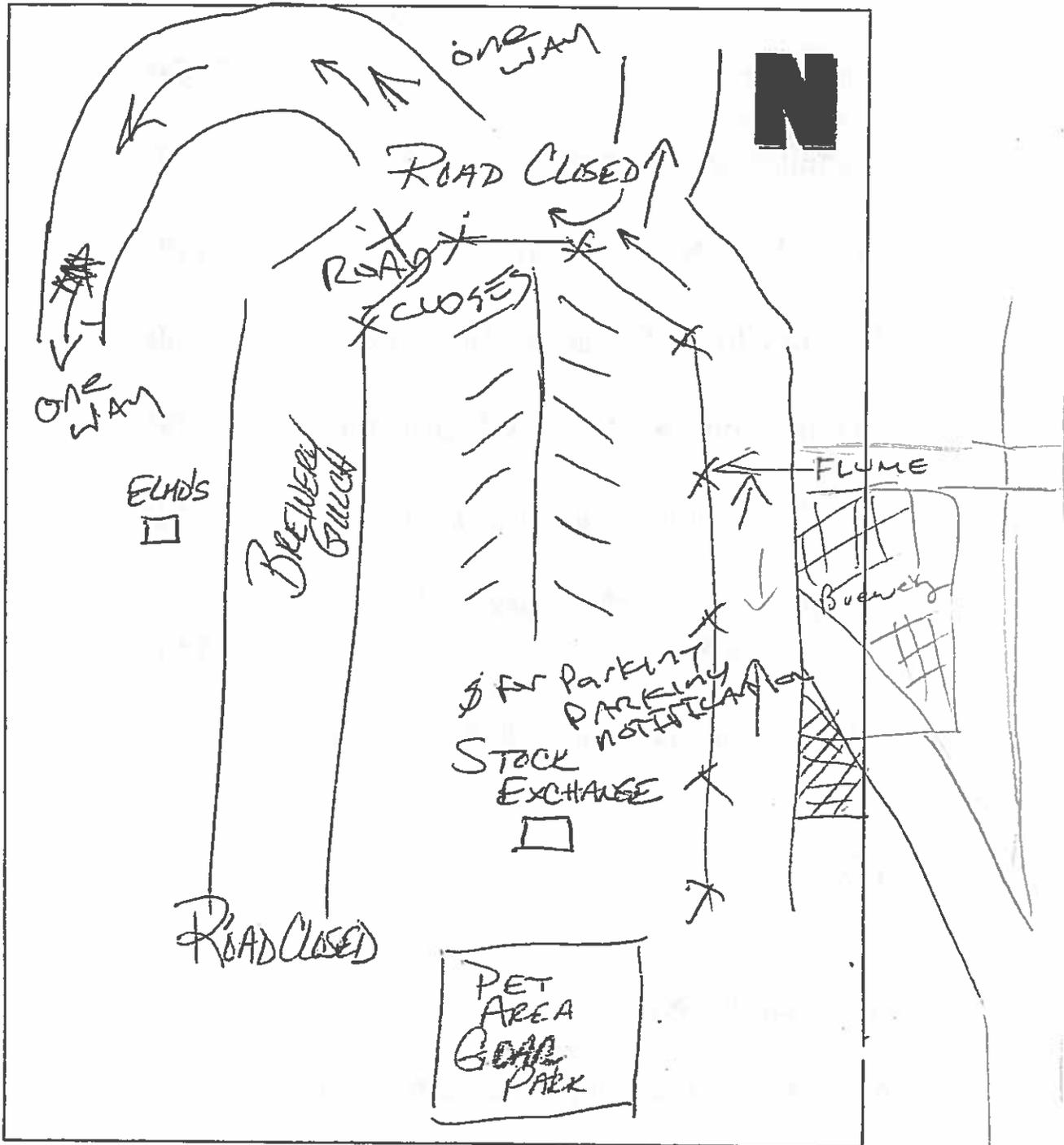
Date 8/4/10

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

15' Bldg. Clearance from flame (Hot Fe)
Accomodate One Way (Temporary)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



**BREWERY GULCH DAZE EVENT
PERMIT FEES**

September 5, 2016

Permit Fee:	\$ 50.00
Special Event License	\$ 32.50
2 One-Way Signs (\$1.50 x 2)	\$ 3.00
2 Road Closed Signs (\$1.50 x 2)	\$ 3.00
2 Dumpsters (\$15.00/day/Dumpster	\$ 30.00
12 "No Parking" Signs (12 x \$1.50)	\$ 18.00
12 Barricades for No Parking Signs (12 x \$2.00)	\$ 24.00
6 Trash Barrels Rental (\$40.00 for 6)	<u>\$ 40.00</u>
TOTAL	\$200.50
Refundable Deposit:	\$ 50.00

Note: Vendor Fees will be paid after event.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: <u>8/8/16</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A DONATION OF \$600.00 TO THE SCHOOL FOR THE PURCHASE OF RADIOS	

FROM: Andy Haratyk, Public Works Director

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve a donation to the School in the amount of \$600.00 for the Purchase of Radios.

DISCUSSION:

This donation is made possible through the Recycling Department to donate \$600.00 for the purchase of 20 Radios for the School.

There are funds available for this donation.

FISCAL IMPACT: APPROXIMATELY \$600.00

DEPARTMENT LINE ITEM ACCOUNT: 56-40-46562

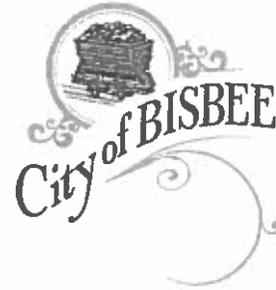
BALANCE IN LINE ITEM IF APPROVED: \$4,400.00

Prepared by: Andy Haratyk
Andy Haratyk,
Public Works Director

Reviewed by: Richard J. Marsh, Jr.
Richard J. Marsh, Jr.,
City Manager

August 8, 2016

(Date)



City of Bisbee
Finance Department
118 Arizona Street
Bisbee, AZ 85603

Dear Finance Department:

The Public Works Recycling Department is sponsoring the
(Department Name)

Bisbee School
(Who you are sponsoring)

With a donation of Approximately \$600.00 for
(Amount)

20 School Radios
(Name of Event)

(Authorized Signature)

Misc file

Saira Alvarez

From: Andy Haratyk
Sent: Thursday, July 14, 2016 8:35 AM
To: Saira Alvarez
Subject: FW: 10 Pack Baofeng UV5R

Ms. Alvarez will you please order these radios for me. Albert can answer any questions. Thanks Andy

From: Albert Echave
Sent: Thursday, July 14, 2016 7:27 AM
To: Ashlee Coronado; Andy Haratyk
Subject: Fwd: 10 Pack Baofeng UV5R

Ashley,

Here are the radios for the school.

Thanks

Albert

radios ordered

From: Albert Echave
Sent: Tuesday, July 5, 2016 8:33:22 AM
To: Brain Swan
Subject: FW: 10 Pack Baofeng UV5R

Here you go

-----Original Message-----

From: Everett Wittig [mailto:wb7vnf@q.com]
Sent: Wednesday, June 22, 2016 4:29 PM
To: Albert Echave
Subject: 10 Pack Baofeng UV5R

https://www.amazon.com/Baofeng-UV-5R-Dual-Band-Transceiver-Headsets/dp/B00EEPGEIY/ref=sr_1_47?ie=UTF8&qid=1466637852&sr=8-47&keywords=baofeng+uv5r+ham+radio

20 radios
\$600

Try Prime

All ▾ baofeng uv5r ham radio

Departments ▾

Browsing History ▾

Saira's Amazon.com

Today's Deals

Hello, Saira

Your Account ▾

Try Prime ▾

Lists ▾

3

Cart

GPS & Navigation

Best Sellers

Vehicle GPS

Sports GPS

Accessories

CB & Two-Way

Marine Electronics

Car Electronics

Wearable Technology



Incredible prices on Prime Exclusive Phones with offers & ads. Learn more.

Electronics ▸ Car & Vehicle Electronics ▸ Aviation Electronics ▸ Aviation Handheld Radios



Baofeng UV-5R UHF/VHF 136-174/400-480 MHz Dual-Band

Transceiver Ham talkies with Long Range

Share

6 new from \$291.85

See All Buying Options

Add to List

Have one to sell?

Sell on Amazon



Views

UV-5R; Dual-Band Display, A/B band independent

voltage display function;

shortcut menu operation

and 25 stations

or

please contact us for re-frequency Software, free 24*7 Email

Report incorrect product information.

Roll over image to zoom in



Aviation & Pilot Supplies Store

Interested in aviation related products?

Check out our new Aviation & Pilot Supplies Store for all your flying needs.

Customers Who Bought This Item Also Bought

Page 1 of 3

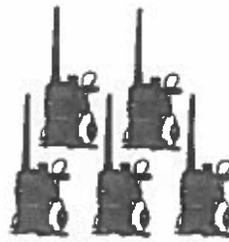




Baofeng BF-S112 Two Way Radio Speaker
2,256
\$5.98



Baofeng USB Programming Cable for Baofeng Two way Radio UV-5R, BF-888S, BF-F8+ With Driver CD
3,361
\$2.70



5 Pack BaoFeng UV-5R 136-174/400-480 MHz Dual-Band Two Way Radio + Baofeng Programming...
48
\$130.99



BaoFeng BF-S112 Two Way Radio Speaker
424
\$6.35 - \$11.98



Retevis 2 Pin PTT Cover Air Acoustic Tube Headset Earpiece for Kenwood PUXING Baofeng UV-5R...
132
\$44.99

Sponsored Products Related To This Item (What's this?)



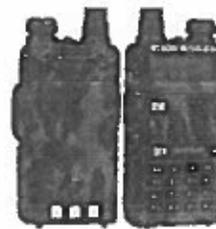
BaoFeng BF-F8HP (UV-5R 3rd Gen) 8-Watt Dual Band Two-Way Radio (136-174MHz VHF &...
839
\$62.89



BaoFeng UV-82HP High Power Dual Band Radio: 136-174mhz (VHF) 400-520mhz (UHF) Amateur...
302
\$62.89



2016 New Release BaoFeng UV-6R Dual-Band Two-Way Radio Transceiver 136-174,...
11
\$39.99



2016 Version BaoFeng Flagship UV-5R Camo Two-Way Radio 5W Dual-Band Ham Radio
3
\$35.99



BF-UV82Max Two Way Radio Set
7
\$45.99

Ad feedback

Customers Viewing This Page May Be Interested In These Sponsored Links (What's this?)

1. Long-range Radio - Long Range Reliable Data 100+Miles. Best-In-Class. Call For More Info. www.digi.com/digi-xlr-pro

Ad feedback

Technical Details

Brand Name: BaoFeng
Model Number: Baofeng UV-5R



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 16, 2016

Regular Special

DATE ACTION SUBMITTED: August 8, 2016

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT WITH COCHISE COUNTY FOR ELECTION SUPPLIES AND SERVICES

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve IGA

PROPOSED MOTION: I move that we approve an Intergovernmental Agreement with Cochise County for Election Supplies and Services

DISCUSSION:

This is the Intergovernmental Agreement with Cochise County to provide assistance in conducting the City's August 30th Primary Election and if necessary, the November 8th General Election for 2016. Pursuant to this agreement, the County will provide ballots, voting equipment and ballot computation, and other administrative services necessary to conduct all City elections during the year. The City would be required to reimburse the County for the actual costs of these services.

FISCAL IMPACT: To Be Determined

DEPARTMENT LINE ITEM ACCOUNT: 10-53-74000

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Richard J. Marsh
Richard J. Marsh
City Manager

**INTERGOVERNMENTAL AGREEMENT
FOR ELECTION SUPPLIES AND SERVICES**

THIS AGREEMENT is made and entered into this *first day August of 2016*, by and between COCHISE COUNTY (COUNTY), a political subdivision of the State of Arizona, and the City of BISBEE (CITY), for certain election supplies and services;

WHEREAS, it is the mutual desire of the parties to provide citizens in the region with all necessary means and opportunity to participate in elections and exercise their right to vote;

WHEREAS, the COUNTY seeks to assist in the elections process by providing election supplies and services to cities, districts, or other governing bodies within the region;

WHEREAS, the COUNTY is willing to provide election services using a vote center model for election districts wishing to participate in the consolidated state primary and general elections, but will not provide election services to districts wishing to conduct vote-by-mail elections on the consolidated election dates for Primary and General elections;

WHEREAS, the COUNTY, as determined by a Resolution approved by the CITY, is willing to provide election services using either a vote center model or a vote-by-mail election for elections held on dates other than the consolidated state primary and general elections;

WHEREAS, the CITY wishes to enter into an agreement with the COUNTY for the provision of elections services subject to the terms and conditions set forth herein,

WHEREAS, the parties have authority to enter into an intergovernmental agreement to provide for election supplies and services pursuant to A.R.S. § 11-952 (Intergovernmental Agreements), A.R.S. § 11-251(41) (County Lease of Personal Property), A.R.S. § 41-2632 (Cooperative Purchasing) and A.R.S. Title 16 §§ 16-205(C), 16-225, or 16-408(D), (Elections and Electors), the parties agree as follows:

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and obligations herein set forth, the parties agree:

1. **COUNTY DUTIES.** The COUNTY agrees contingent upon receipt of a timely, specific request as provided in Paragraph 2(C), to provide the following election services:
 - A. Election equipment:
 1. Provide e-pollbook tablets (electronic poll register), touch-screen voting equipment and tabulation equipment at vote centers, for vote center model elections.
 2. Provide central election tabulation equipment for early ballots (or for vote-by-mail elections).
 3. Provide election reporting system.
 4. Provide signage and supplies (paper rolls for machines, tape, scissors, etc.).

- B. In-House programming services to include the following:
 - 1. Ballot layout & design, all ballot styles
 - 2. Program the operation of the voting equipment
 - 3. Program the operation of the tabulating equipment
 - 3. Program the operation of the election reporting module

- C. Elections administrative services to include the following:
 - 1. Obtain facilities for use as vote centers
 - 2. Recruit, train and oversee election poll workers to staff the vote centers, and such staff as needed for early boards, write-in boards, tabulation boards, etc.
 - 3. Conduct logic and accuracy tests of programs and equipment
 - 4. Provide ballots for vote-by-mail elections
 - 5. Deliver and pick up equipment, ballots, signage and supplies
 - 6. Provide abstract of results of tabulation to include total ballots cast within the jurisdiction; total votes for each candidate, question or proposition.

- E. Arrange for vote-by-mail services from vendor to include the following:
 - 1. Printing, folding, insertion and mailing of ballots and required notices

- F. Prior to or within ten (10) working days after the Cochise County Elections Officer receives notice, pursuant to Paragraph 2(C), that the CITY desires services, provide an estimate of the aggregate cost of the services and supplies.

2. CITY DUTIES. The CITY understands and agrees that:

- A. The CITY retains the primary responsibility for ensuring that its election is noticed, held and conducted in the manner required by applicable local, state and federal laws and that the COUNTY does not assume responsibility under this agreement for any aspects of this election other than those that are expressly stated in Paragraph 1.

- B. For any specific election for which the CITY desires services and supplies pursuant to this Agreement, the CITY shall pay to the COUNTY the amounts at the rates set forth on Exhibit A hereto.

- C. With respect to any specific election for which the CITY desires services and supplies pursuant to this Agreement, the CITY shall provide written notice of the election to the Cochise County Elections Officer at least one hundred and twenty (120) days prior to such election.

- D. The CITY shall inform the Cochise County Elections Officer in writing within ten (10) workings days after receiving the COUNTY estimate of the

aggregate cost of elections services and supplies of the CITY'S acceptance or rejection of the COUNTY'S services and supplies. Acceptance by the CITY shall constitute agreement by the CITY to pay actual costs up to ten percent (10%) over the estimate for the supplies and services provided, plus the actual cost of additional services provided, as set forth in **FEES**, below.

- E. The CITY shall provide the detail necessary to support the programming of the ballot to include the Wards or citywide districts for which elections are to be held, the offices to be listed on the ballot, the exact listing of the candidates' names to be included, the exact wording (in English and in Spanish) of any Proposition or ballot Question to be included on the ballot, using the **City Ballot Programming Request Form** supplied by the COUNTY (Exhibit B).
- F. The CITY shall be responsible for the preparation, printing and distribution of the Publicity Pamphlet for a CITY election.
- G. The CITY shall remit payment to the Elections Office in a timely manner or in any event within thirty (30) days of receipt of invoice. The CITY understands that they will be billed separately by the Recorder's office for staff time and/or any outside vendor utilized for ballot mailing services.

3. **FEES.** The CITY shall compensate the COUNTY for election services provided pursuant to this Agreement in accordance with the fees set forth in Exhibit A. The fee schedule is for base services only. Any additional services required by the CITY will result in additional charges. Additional services include, but are not limited to, the following:

Hand count audit, court preparation, court appearances, supplemental mailings, recounts,
or any service which will cause the COUNTY to incur increased costs or expenses.

If a recount/hand count is necessary, the CITY shall reimburse the COUNTY for administrative costs of conducting a recount at the rate of \$500 per contest/questions/proposition.

All other additional services will be billed based on actual costs, including staff time, materials, vendor services and equipment usage.

4. **TERM.** The term of this Agreement shall begin on August 1, 2016 and continue until December 31, 2017 provided that the Agreement shall be effective only when it is executed by all parties.
5. **INDEMNIFICATION.** To the extent permitted by law, each party to this agreement shall indemnify, defend and hold harmless the other party, its officers,

departments, employees and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature which results from the act or omission of the indemnifying party, its agents, officers, employees or anyone acting under its direction, control or on its behalf, whether intentional or negligent.

6. **CANCELLATION DUE TO CONFLICT OF INTEREST.** Pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Agreement is subject to cancellation by the political subdivision or its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of such political subdivision is, at any time while the contract is or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.
7. **NON-DISCRIMINATION.** To the extent required by law, each party to this agreement shall comply with all state and federal equal opportunity and non-discrimination requirements and conditions of employment, including the American with Disabilities Act, in accordance with A.R.S. Title 41, Chapter 9, Article 4, and Executive Order 99-4, which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have equal access to employment opportunities.
8. **WORKER'S COMPENSATION.** An employee of either party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement, for purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any worker's compensation benefits which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-906 in substantially the following form:

All employees are hereby notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers' compensation.

9. **NOTICE.** All written communications shall be addressed and mailed or personally served upon the parties, as follows:

To: COUNTY
Katie Howard, Director
Elections/Special Districts
1415 Melody Lane, Bldg A
Bisbee, AZ 85603

To: CITY
Ashlee Coronado
City Clerk, Bisbee
118 Arizona Street
Bisbee, AZ 85603

10. **GOVERNING LAW.** This Agreement shall be governed and interpreted by the laws of the State of Arizona.
11. **SAVINGS CLAUSE.** Should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect with those offending portions omitted.
12. **AGREEMENT MODIFICATION.** This Agreement may only be modified in writing and must be signed by both parties and their duly authorized agents.
13. **BREACH.** Failure by the COUNTY and/or CITY to provide the services/ material or to provide the documentation at the time and in the manner described in this Agreement shall constitute a breach of this Agreement.
14. **WAIVER OF CONFLICT.** The parties to this Agreement are aware that the County Attorney's Offices represents the Cochise County Elections Department, and may or may not also represent other party (for example, City, Special Districts, including but not limited to Flood, Fire or School Districts) to this agreement in this and other matters. By signing this Agreement each party specifically acknowledges that it is aware of a potential conflict of interest and specifically waives any such claim based upon legal counsels' representation of other parties to this Agreement.
15. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the parties to this Agreement.

APPROVED:

APPROVED:

COCHISE COUNTY

CITY

BY: _____
 Richard Searle, Chairman
 Cochise County Board of Supervisors

BY: _____
 Ronald Oertle
 Mayor, City of Bisbee

ATTEST:

ATTEST:

BY: _____
 Arlethe Rios
 Clerk of the Board of Supervisors

BY: _____
 Ashlee Coronado
 City Clerk

INTERGOVERNMENTAL AGREEMENT DETERMINATION

RE: Intergovernmental Agreement for election services and supplies between the City of Bisbee and the County of Cochise for Elections held between January 1, 2016 and December 31, 2017.

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for Cochise County, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this ____ day of _____, 2016.

Cochise County Attorney

By: _____
Britt Hanson
County Attorney

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for _____, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this ____ day of _____, 2016.

By: _____

EXHIBIT A**COCHISE COUNTY****Election and Special District Charges****Effective November 14, 2015**

Pursuant to A.R.S. Sec. 11-251.08 and 48-819, following is the fee schedule for services provided to jurisdictions by Cochise County.

ELECTION SERVICES**Rate or Fee Per****FOR STANDARD COUNTY-WIDE ELECTIONS**

ADMINISTRATIVE SERVICE FEES	\$ 500.00	Election
(These services include consulting or assistance given the entity, any function performed on behalf of the contracting entity, conducting the logic and accuracy test and tabulation of ballots.)		
BALLOT PROGRAMMING	\$ 50.00	Issue or Candidate
BALLOT PRINTING – COUNTY-WIDE BALLOT	\$.42	Ballot
BALLOT PRINTING – SEPARATE BALLOT	Actual Cost	
CANCELLATION FEE	\$ 250.00	
RECOUNT/HAND COUNT	\$ 500.00	Each

FOR CONSOLIDATED ELECTIONS

ADMINISTRATIVE SERVICE FEES	\$1,400.00	Election
(These services include consulting or assistance given the entity, any function performed on behalf of the contracting entity, conducting the logic and accuracy tests and tabulation of ballots.)		
INSTRUCTION OF ELECTION BOARDS	\$ 75.00	Class
TRAVEL TO CLASS LOCATION	\$.42	Mile
ELECTION MANUAL	\$ 5.00	Copy
ELECTION PERSONNEL	\$ 12.00	Hour

(Trouble Shooters, Office Temps, Delivery, Early and Night Boards)

VOTING BOOTHS	\$ 4.00	Booth
BALLOT BOXES AND SUPPLIES	\$ 50.00	Box
COUNTING SYSTEM ON SITE (M100 or AutoMark)	\$ 500.00	Each
MEMORY CARD BURNING	\$ 50.00	Per Card
PROVISIONAL BALLOT	\$.50	Per Prov
BALLOT PROGRAMMING, LAYOUT, PRINTING, INFORMATIONAL AND PUBLICITY PAMPHLETS	Actual Cost	
POSTAGE	Actual Costs	
MAPS	\$ 10.00	Each
RECOUNT/HAND COUNT	\$ 500.00	Each
<u>Election Board Workers:</u>		
INSPECTOR	\$ 125.00	Each
JUDGES, CLERKS, MARSHALL	\$ 100.00	Each
PREMIUM BOARD WORKERS	\$ 25.00	Add'l Pay
REQUIRED ELECTION CLASS	\$ 15.00	Per Person
MILEAGE FOR ELECTION WORKERS	\$.42	Mile
POLLING LOCATION RENTALS	Actual Cost	
TRUCK RENTAL	Actual Cost	
COPIES	\$.30	Each
MAPS	\$ 10.00	Each
OTHER SUPPLIES	Actual Cost	

**EXHIBIT B
CITY BALLOT PROGRAMMING REQUEST FORM**

Jurisdiction: _____
 Contact Name: _____
 Contact Title: _____
 Contact E-mail: _____
 Contact Phone: _____

Office Up for Election:	# of Seats	Vote for not more than (how many?)	Candidate's Name (Exactly as it should appear on the ballot: Last Name, First Name and either Middle Name/Initial OR Nickname)	Term of Office	Party (if applicable)	Notes: (For example, is election "at large" (entire jurisdiction), or specific to a particular Ward, etc.), has a challenge been filed against one of your candidates (please notify us immediately)?
1						
Write-Ins (when known)						
2						
Office Up for Election:						
Write-Ins (when known)						
3						
Office Up for Election:						
Write-Ins (when known)						
4						
Office Up for Election:						
Write-Ins (when known)						
5						
Office Up for Election:						
Write-Ins (when known)						
6						
Office Up for Election:						
Write-Ins (when known)						

(CONTINUED ON REVERSE)

7 Question #
OR Proposition
(English & Spanish)

Yes / No

[CONTENT OF Question or Proposition]:

8 Question #
OR Proposition
(English & Spanish)

Yes / No

[CONTENT OF Question or Proposition]:

