

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MAY 1, 2018 AT 7:00 PM IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Anna Cline, Ward III
Councilmember Joan Hansen, Ward II
Councilmember Frank Davis, Ward I
Mayor David M. Smith
Councilmember Bill Higgins, Ward I
Councilmember Douglas Dunn, Ward II, Mayor Pro Tempore
Councilmember Gabe Lindstrom, Ward III

STAFF

Robert Smith, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Daniel Duchon, Personnel Director
Andy Haratyk, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

Britt Hanson

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- National Day of Prayer Proclamation

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds
2. Approval of the Consent Agenda
 - A. Approval of the Minutes of the Regular Session of Mayor and Council held on March 6, 2018 at 7:00PM.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Regular Session of Mayor and Council held on March 20, 2018 at 7:00PM.
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Work Session of Mayor and Council held on April 3, 2018 at 5:01PM.
Ashlee Coronado, City Clerk
- D. Approval of the Resignation of Peter Von Gundlach from the Airport Advisory Commission and the Streets and Infrastructure Committee.
Ashlee Coronado, City Clerk
- E. Approval of the Appointment of Marie Minor to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- F. Approval of the Appointment of Claire Chaffee to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- G. Approval of the Appointment of Trudy Lynn to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- H. Approval of the Appointment of William Crow to the Airport Advisory Commission.
Ashlee Coronado, City Clerk
- I. Approval of the Appointment of Benjamin Lepley to the Streets and Infrastructure Committee.
Ashlee Coronado, City Clerk
- J. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee on Friday, June 15, 2018 and Saturday June 16, 2018; Helen Lampinen, Applicant.
Ashlee Coronado, City Clerk
- K. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee on Saturday, October 27, 2018 and Sunday, October 28, 2018; Helen Lampinen, Applicant.
Ashlee Coronado, City Clerk
- L. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee on Monday, December 31, 2018 and on Tuesday, January 1, 2019; Helen Lampinen, Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-18-08; Amending the Animal Code portion of the City Code, Article 6, and adding a Feral Cat Colony Caregiver Program.
Britt Hanson, City Attorney

NEW BUSINESS

4. **Public Hearing to Consider submitting a proposal to the Voters to authorize City Expenditures in excess of the Limitations of Article IX, Section 20 of the Arizona Constitution (Home Rule Option).**
Keri Bagley, Finance Director
5. **Final Presentation by Sarah Bailie and Ying Zhang of the University of Arizona, reviewing the City of Bisbee Fee/Fine Study.**
Daniel Duchon, Personnel Director
6. **Discussion and Possible Approval of an Early Learning Outreach Specialist job Classification.**
Daniel Duchon, Personnel Director
7. **Discussion and Possible Approval of a conflict waiver and possible direction to the city manager to acknowledge such waiver in writing, so the Cochise County Attorney's Office may represent the City of Bisbee in drafting and presenting for Council approval an option for Cochise County to purchase (or otherwise acquire) effluent from the City of Bisbee.**
Britt Hanson and Sara Ransom, Cochise County Attorney Office
8. **Discussion and Possible Approval of the purchase of a Road System to include: Mobilization, Traffic Control, Taper Milling, Pre-Treatment, Green Rubberized Polymerized Asphalt Overlay, Survey Monuments, Water Valves, Manholes Adjusted to Grade and Pavement Markings at a total cost of \$456,977.29.**
Andy Haratyk, Public Works Director
9. **Discussion and Possible Authorization to allow Mark Reader to create a proposal to restructure WIFA, USDA, and other Municipal debt which would create available cash that would be applied to PSPRS Liability.**
Robert E. Smith, City Manager
10. **City Manager's Report:**
 - Other current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 1415 W. Melody Lane. Bldg. G, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
418					
GENERAL FUND					
10-2020203 DENTAL INSUR PAYABLE					
GENERAL FUND	DELTA DENTAL	623918	DENTAL-MAY 2018	04/24/2018	3,097.74
GENERAL FUND	DELTA DENTAL	623919	COBRA-MAY-2018	04/24/2018	55.96
Total 10-2020203 DENTAL INSUR PAYABLE:					3,153.70
10-2020802 DEFERRED COMPENSATION PAYABLE					
GENERAL FUND	NATIONWIDE RETIREMENT SO	18-0407	NATIONWIDE DEFERRED COMP	04/07/2018	6,680.36
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0421181	PSPRS Fire T2 Pay Period: 4/21/2018	04/25/2018	513.43
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0421181	Deferred Comp Buy Up Pay Period: 4/21/2018	04/25/2018	1,035.00
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0421181	PSPRS Fire T2 Pay Period: 4/21/2018	04/25/2018	385.09
GENERAL FUND	NATIONWIDE RETIREMENT SO	PR0421181	Deferred Comp Core Pay Period: 4/21/2018	04/25/2018	1,180.00
Total 10-2020802 DEFERRED COMPENSATION PAYABLE:					9,793.88
10-2020818 UNION DUES PAYABLE					
GENERAL FUND	AZ COPS	18-0407	UNION DUE-AZ COPS	04/07/2018	165.00
GENERAL FUND	AZ COPS	PR0421181	Union Dues Pol/Fire Pay Period: 4/21/2018	04/25/2018	165.00
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	18-0407	UNION DUES-FIRE	04/07/2018	348.77
GENERAL FUND	BISBEE FIREFIGHTERS LOCAL	PR0421181	Union Dues-Fire Pay Period: 4/21/2018	04/25/2018	348.77
Total 10-2020818 UNION DUES PAYABLE:					1,027.54
10-2021001 HEALTH INSURANCE PAYABLE					
GENERAL FUND	UNITEDHEALTHCARE INSURAN	683273707746	HEALTH INSURANCE PREMIUM	04/16/2018	42,724.56
Total 10-2021001 HEALTH INSURANCE PAYABLE:					42,724.56
10-2021002 ADDITIONAL LIFE INSUR PAYABLE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	VOLUNTARY LIFE & AD&D	04/16/2018	440.60
GENERAL FUND	MUTUAL OF OMAHA	725904954	Employer Pd. Life Ins.	04/16/2018	794.33
Total 10-2021002 ADDITIONAL LIFE INSUR PAYABLE:					1,234.93
10-2021006 PREPAID LEGAL SVCS PAYABLE					
GENERAL FUND	LEGAL SHIELD	18-0413	LEGAL-April 18	04/13/2018	154.45
GENERAL FUND	LEGAL SHIELD	18-0424	LEGAL-April 18	04/24/2018	85.70
Total 10-2021006 PREPAID LEGAL SVCS PAYABLE:					240.15
10-2021007 VISION CARE INSUR PAYABLE					
GENERAL FUND	VISION SERVICE PLAN	18-0424	VISION CARE MAY 18	04/24/2018	901.05
Total 10-2021007 VISION CARE INSUR PAYABLE:					901.05
10-2021500 ST COMPENSATION FUND PAYABLE					
GENERAL FUND	AMRRP-WORKERS COMP FUN	18-0412	WORKERS COMP 1ST QTR 2018	04/12/2018	37,766.13
Total 10-2021500 ST COMPENSATION FUND PAYABLE:					37,766.13
10-2024000 PAYROLL GARNISHMENTS PAYABLE					
GENERAL FUND	NEW MEXICO CHILD SUPPORT	18-0407	CHILD SUPPORT	04/07/2018	200.77
GENERAL FUND	NEW MEXICO CHILD SUPPORT	42518*	CHILD SUPPORT	04/25/2018	200.77
GENERAL FUND	SUPPORT PAYMENT CLEARIN	18-0407	SUPPORT CLEARING	04/07/2018	1,811.70

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND	SUPPORT PAYMENT CLEARIN	PR0421181	Support Clearing-Child Support Pay Period: 4/21/2018	04/25/2018	1,811.70
Total 10-2024000 PAYROLL GARNISHMENTS PAYABLE:					4,024.94
CITY MANAGER					
10-51-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-CITY MGR	04/16/2018	22.43
Total 10-51-11501 STANDARD DISABILITY INSURANCE:					22.43
10-51-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-CITY MGR	04/23/2018	55.03
Total 10-51-24000 TELEPHONE & FAX:					55.03
FINANCE DEPARTMENT					
10-52-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-FINANCE	04/16/2018	73.14
Total 10-52-11501 STANDARD DISABILITY INSURANCE:					73.14
10-52-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-FINANCE	04/23/2018	37.48
Total 10-52-24000 TELEPHONE & FAX:					37.48
10-52-36000 MAINTENANCE & SUPPORT AGREEMNTS					
GENERAL FUND	CASELLE INCORPORATION	86787	SUPPORT AGRMNT 4/18-6/18 HR&Time Module	03/20/2018	390.00
Total 10-52-36000 MAINTENANCE & SUPPORT AGREEMNTS:					390.00
10-52-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	123702280001	TAPE	04/06/2018	16.56
GENERAL FUND	OFFICE DEPOT	123702436001	INK CARTRIDGE	04/06/2018	28.11
Total 10-52-41500 OFFICE SUPPLIES:					44.67
CITY CLERK					
10-53-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-CITY CLERK	04/16/2018	32.76
Total 10-53-11501 STANDARD DISABILITY INSURANCE:					32.76
10-53-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-CITY CLERK	04/23/2018	36.81
Total 10-53-24000 TELEPHONE & FAX:					36.81
10-53-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	985622327001	TAGS, POCKET ACCORDIAN	12/01/2017	5.91
GENERAL FUND	OFFICE DEPOT	988753413001	CREDIT	12/11/2017	2.72
GENERAL FUND	OFFICE DEPOT	988753414001	CREDIT	12/11/2017	3.19
Total 10-53-41500 OFFICE SUPPLIES:					.00
10-53-42040 ADVERTISING					
GENERAL FUND	BISBEE OBSERVER	1000	ORDINANCE 4/12/18-4/19/18	04/17/2018	139.66

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-53-42040 ADVERTISING:					139.66
COMMUNITY DEVELOPMENT					
10-54-11700 WORKERS COMPENSATION					
GENERAL FUND	AMRRP-WORKERS COMP FUN	18-0412	ANIMAL SHELTER VLTR	04/12/2018	.00
Total 10-54-11700 WORKERS COMPENSATION:					.00
10-54-21000 ELECTRIC - SHELTER					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	1587010000-0	ELEC- 938 TOVERYVILLE RD KENNEL	04/18/2018	120.96
Total 10-54-21000 ELECTRIC - SHELTER:					120.96
10-54-24000 TELEPHONE & FAX - SHELTER					
GENERAL FUND	CENTURY LINK	420B-04-18	PHONE SERVICES-ANIMAL SHELTER	04/13/2018	30.16
Total 10-54-24000 TELEPHONE & FAX - SHELTER:					30.16
10-54-24001 INTERNET FEES - SHELTER					
GENERAL FUND	CABLE ONE	18-0423/AS	INTERNET SRVC/AS	04/23/2018	78.98
Total 10-54-24001 INTERNET FEES - SHELTER:					78.98
10-54-42040 ADVERTISING					
GENERAL FUND	BISBEE OBSERVER	1001	4/19 HEARRING JON SKY	04/17/2018	12.43
Total 10-54-42040 ADVERTISING:					12.43
10-54-46542 ANIMAL SHELTER EXPENSES					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08134201804	DOC LABOR CREW/MILEAGE AS	04/17/2018	66.97
Total 10-54-46542 ANIMAL SHELTER EXPENSES:					66.97
ADMINISTRATION & GENERAL GOVT					
10-55-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	0149540000-0	ELEC-118 AZ STREET	04/16/2018	120.23
Total 10-55-21000 ELECTRIC:					120.23
10-55-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	217B-04-18	PHONE SERVICES-CITY HALL	04/13/2018	574.07
GENERAL FUND	CENTURY LINK	408B-04-18	PHONE SERVICES-FAX	04/13/2018	30.16
GENERAL FUND	CENTURY LINK	422B-04-18	PHONE SERVICES-CITY HALL	04/13/2018	92.22
Total 10-55-24000 TELEPHONE & FAX:					696.45
10-55-31000 PROFESSIONAL FEES					
GENERAL FUND	B.A.S.I.C.	13-109029	HRA MONTHLY ADMIN FEE/OCTOBER	04/20/2018	1,275.00
Total 10-55-31000 PROFESSIONAL FEES:					1,275.00
PERSONNEL					
10-56-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-PERSONNEL	04/16/2018	81.44

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-56-11501 STANDARD DISABILITY INSURANCE:					81.44
10-56-13500 SUBSCRIPTIONS & DUES					
GENERAL FUND	LEXISNEXIS RISK SOLUTIONS	1622061-2018	MARCH CHARGES	03/31/2018	54.80
Total 10-56-13500 SUBSCRIPTIONS & DUES:					54.80
10-56-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-HR	04/23/2018	43.24
Total 10-56-24000 TELEPHONE & FAX:					43.24
10-56-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	964895700001	ENVELOPES, FILES, MARKERS	09/25/2017	109.37
Total 10-56-41500 OFFICE SUPPLIES:					109.37
10-56-42040 ADVERTISING					
GENERAL FUND	BISBEE OBSERVER	962	DISPLAY AD	03/29/2018	25.46
Total 10-56-42040 ADVERTISING:					25.46
10-56-46100 FIRE REPLACEMENT EXPENSE					
GENERAL FUND	OFFICE DEPOT	123200942001	FILE CABINET	04/05/2018	822.32
GENERAL FUND	OFFICE DEPOT	123201178001	EMPLOYEE FILES	04/05/2018	71.61
Total 10-56-46100 FIRE REPLACEMENT EXPENSE:					893.93
WATER SYSTEMS					
10-58-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	6224970000-0	ELEC-DOUGLAS RD. PUMP	04/12/2018	40.05
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	7117441000-0	ELEC-TOMBSTONE CANYON PUMP	04/09/2018	212.38
Total 10-58-21000 ELECTRIC:					252.43
INFORMATION SYSTEMS					
10-59-24001 T1 LINE FOR INTERNET ACCESS					
GENERAL FUND	CABLE ONE	18-0423/CH	INTERNET SRVC/CH BLDG D	04/23/2018	263.77
Total 10-59-24001 T1 LINE FOR INTERNET ACCESS:					263.77
10-59-31000 PROFESSIONAL FEES					
GENERAL FUND	EXECUTECH	49476	OFFICE 365 EXCHANGE	03/31/2018	510.80
Total 10-59-31000 PROFESSIONAL FEES:					510.80
10-59-34000 CONTRACT SERVICES					
GENERAL FUND	EXECUTECH	48890	MONTHLY MAINTENANCE AGREEMENT	04/01/2018	3,889.34
Total 10-59-34000 CONTRACT SERVICES:					3,889.34
POLICE DEPARTMENT					
10-62-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-POLICE (NON-SWORN)	04/16/2018	494.74
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-POLICE(SWORN)	04/16/2018	40.32

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-62-11501 STANDARD DISABILITY INSURANCE:					535.06
10-62-11700 WORKERS COMPENSATION					
GENERAL FUND	AMRRP-WORKERS COMP FUN	18-0412	POLICE VLTR	04/12/2018	391.01
Total 10-62-11700 WORKERS COMPENSATION:					391.01
10-62-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	0546921000-0	ELEC-POLICE	04/16/2018	801.56
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	0625720000-0	ELEC- 938 B TOVERYVILLE RD IMPOUND LOT	04/18/2018	53.18
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	8692621000-0	ELEC- 129 TANK HILL D.	04/11/2018	67.25
Total 10-62-21000 ELECTRIC:					921.99
10-62-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03109045754-	WATER/35 HWY 92 T-CIR	04/23/2018	69.24
Total 10-62-22000 WATER:					69.24
10-62-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	402B-04-18	PHONE SERVICES-POLICE	04/13/2018	228.10
GENERAL FUND	VERIZON	9805341922	CELL PHONE-POLICE	04/23/2018	182.18-
GENERAL FUND	VERIZON	9805341922	CELL PHONE-POLICE	04/23/2018	710.13
GENERAL FUND	VERIZON	9805350047	CELL PHONE-POLICE AIR CARDS	04/23/2018	813.24
Total 10-62-24000 TELEPHONE & FAX:					1,569.29
10-62-24001 INTERNET ACCESS FEES					
GENERAL FUND	CABLE ONE	18-0423/BPD	INTERNET SVC/BPD	04/23/2018	138.77
Total 10-62-24001 INTERNET ACCESS FEES:					138.77
10-62-34000 CONTRACT SERVICES					
GENERAL FUND	RICOH USA INC	100439435	COPIER MAINT AGRMNT/BPD	04/17/2018	188.13
GENERAL FUND	RICOH USA, INC	5053084682	COPIER MAINT AGRMNT/BPD	04/06/2018	48.31
Total 10-62-34000 CONTRACT SERVICES:					236.44
10-62-41500 OFFICE SUPPLIES					
GENERAL FUND	BISBEE OFFICE SUPPLY	109542	ENVELOPES	04/18/2018	156.29
Total 10-62-41500 OFFICE SUPPLIES:					156.29
10-62-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	BISBEE AUTO PARTS	161579	FILTERS	01/31/2018	162.85
GENERAL FUND	BISBEE AUTO PARTS	167391	FREON	04/11/2018	49.08
GENERAL FUND	BISBEE AUTO PARTS	167473	SENSOR	04/12/2018	328.66
GENERAL FUND	BISBEE AUTO PARTS	168165	BATTERY	04/21/2018	107.89
GENERAL FUND	BISBEE AUTO PARTS	168178	WIPER BLADE	04/21/2018	2.54
GENERAL FUND	BISBEE AUTO PARTS	168286	OIL FILTER, AIR FILTER	04/23/2018	51.47
GENERAL FUND	GRAFIX SHOPPE	120323	DECALS	04/05/2018	329.96
GENERAL FUND	W R RYAN - FIRESTONE	T11554	TIRES	04/16/2018	437.68
GENERAL FUND	W R RYAN - FIRESTONE	T11566	TIRES	04/16/2018	891.89
GENERAL FUND	W R RYAN - FIRESTONE	T11571	TIRES	04/17/2018	580.81

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-62-61000 VEHICLE PARTS & LABOR:					2,922.83
10-62-62003 GASOLINE					
GENERAL FUND	SHELL	18-813980106	FUEL /BPD	04/06/2018	32.00
Total 10-62-62003 GASOLINE:					32.00
FIRE DEPARTMENT					
10-64-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-FIRE	04/16/2018	595.19
Total 10-64-11501 STANDARD DISABILITY INSURANCE:					595.19
10-64-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	4361690000-0	ELEC-TOMBSTONE CANYON STA. 2	04/06/2018	218.14
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	9079721000-0	ELEC-FIRE STATION	04/18/2018	348.81
Total 10-64-21000 ELECTRIC:					566.95
10-64-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03102028351-	WATER/FIRE ST #1	04/06/2018	31.08
Total 10-64-22000 WATER:					31.08
10-64-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472000555002	GAS-645 TOMBSTONE CYN STA	04/11/2018	71.70
Total 10-64-23000 GAS:					71.70
10-64-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	278B-04-18	PHONE SERVICES-FIRE DEPT	04/13/2018	59.99
GENERAL FUND	CENTURY LINK	398B-04-18	PHONE SERVICES-FIRE DEPT	04/13/2018	73.98
GENERAL FUND	CENTURY LINK	412B-04-18	PHONE SERVICES-FIRE DEPT	04/13/2018	56.28
GENERAL FUND	VERIZON	9805341922	CELL PHONE-FIRE	04/23/2018	313.71
Total 10-64-24000 TELEPHONE & FAX:					503.96
10-64-34010 AMBULANCE BILLING SERVICES					
GENERAL FUND	AMBISERV	278	3.5% OF NET CASH COLLECTED-MARCH 2018	04/10/2018	2,037.59
Total 10-64-34010 AMBULANCE BILLING SERVICES:					2,037.59
10-64-45100 DISPOSABLE EQUIP & TOOLS					
GENERAL FUND	ACE HARDWARE	23309	BUCKLE, ROPE, STRAP, WIRE, THIMBL WIRE, TRA	04/16/2018	199.88
Total 10-64-45100 DISPOSABLE EQUIP & TOOLS:					199.88
10-64-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	ACE HARDWARE	23359	PINE SOL CLEANER 144OZ	04/22/2018	11.17
Total 10-64-45300 CUSTODIAL SUPPLIES:					11.17
10-64-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	23320	NOZZLE GUN METAL LARGE, BRUSH, HANDLE TH	04/17/2018	29.31

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-64-46000 OPERATIONAL EXPENSES:					29.31
10-64-46641 MEDICAL SUPPLIES					
GENERAL FUND	ARROW INTERNATIONAL	9500086986	IO NEEDLES	04/16/2018	649.04
GENERAL FUND	BOUND TREE MEDICAL, LLC	82835230	MEDICAL SUPPLIES	04/11/2018	1,165.62
Total 10-64-46641 MEDICAL SUPPLIES:					1,814.66
10-64-55000 EQUIPMENT REPAIR & MAINT					
GENERAL FUND	UNITED FIRE	683172	RICE HOSE TESTER, REPAIR, PRESSURE	04/09/2018	368.31
Total 10-64-55000 EQUIPMENT REPAIR & MAINT:					368.31
10-64-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	BISBEE AUTO PARTS	167332	PURPKE POWER CAR WASH	04/10/2018	27.93
GENERAL FUND	BISBEE AUTO PARTS	167555	NAPA GOLD OIL FILTER	04/13/2018	5.21
GENERAL FUND	BISBEE AUTO PARTS	167693	TERMINAL BOLT	04/16/2018	10.21
GENERAL FUND	BISBEE AUTO PARTS	167719	TOGGLE LED GRN	04/16/2018	15.09
GENERAL FUND	BISBEE AUTO PARTS	167726	TOGGLE LED GRN	04/16/2018	7.57-
GENERAL FUND	BISBEE AUTO PARTS	167727	CLEANER MULTI PURPOSE BUGS B GONE	04/16/2018	48.53
GENERAL FUND	BISBEE AUTO PARTS	167779	HALOGEN SEALED BEAMS	04/17/2018	17.10
GENERAL FUND	BISBEE AUTO PARTS	167786	HOSE CLAMP	04/17/2018	30.33
GENERAL FUND	BISBEE AUTO PARTS	168370	BLSTR PK MINIATURES	04/24/2018	9.32
Total 10-64-61000 VEHICLE PARTS & LABOR:					156.15
CEMETERY					
10-70-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03109082753-	WATER/CEMETARY PLOT	04/23/2018	286.17
Total 10-70-22000 WATER:					286.17
BUILDING & MAINTENANCE					
10-74-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	BRADY INDUSTRIES, LLC.	5757541	B/M JANITORIAL SUPPLIES/LINER LDPEX	04/19/2018	1,011.38
Total 10-74-45300 CUSTODIAL SUPPLIES:					1,011.38
10-74-46100 FIRE EXPENSE					
GENERAL FUND	COCHISE COUNTY TREASURE	17/18-MARA	MARCH 2018 COPYGRAPHIX AGREEMENT	04/12/2018	206.21
GENERAL FUND	COCHISE COUNTY TREASURE	17/18-MAY	USE OF SPACE/100-1400-341.910	04/12/2018	4,200.00
GENERAL FUND	STRUCTURAL CONCEPTS, INC.	8970	BM CONDITION REVIEW OF REMAINING EXT. WAL	03/31/2018	2,478.00
Total 10-74-46100 FIRE EXPENSE:					6,884.21
10-74-50100 BLDG REPAIR & MAINT					
GENERAL FUND	G & L PLUMBING, LLC	1562	B/M SENIOR CENTER/REMOVING & INSTALLING	04/04/2018	130.00
Total 10-74-50100 BLDG REPAIR & MAINT:					130.00
PUBLIC WORKS ADMINISTRATION					
10-75-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-PW ADMIN	04/16/2018	39.14
Total 10-75-11501 STANDARD DISABILITY INSURANCE:					39.14

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-75-11700 WORKERS COMPENSATION					
GENERAL FUND	AMRRP-WORKERS COMP FUN	18-0412	PUBLIC WK ADMIN VLNTR	04/12/2018	.00
Total 10-75-11700 WORKERS COMPENSATION:					.00
10-75-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	2518290000-0	ELEC - 404 BISBEE RD	04/16/2018	53.55
Total 10-75-21000 ELECTRIC:					53.55
10-75-23000 GAS					
GENERAL FUND	SOUTHWEST GAS CORPORATI	472011113302	GAS-404 BISBEE RD	04/19/2018	40.91
Total 10-75-23000 GAS:					40.91
10-75-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-PW	04/23/2018	73.48
Total 10-75-24000 TELEPHONE & FAX:					73.48
10-75-41500 OFFICE SUPPLIES					
GENERAL FUND	BISBEE OFFICE SUPPLY	108795	PW-3BUBBLER MAILER ENVELOPES	03/28/2018	4.27
GENERAL FUND	OFFICE DEPOT	966855425001	PW-CORD UNTANGLER	09/28/2017	11.16
GENERAL FUND	OFFICE DEPOT	967245653001	PW-STAMP	09/29/2017	21.75
GENERAL FUND	OFFICE DEPOT	967245716001	PW-REFILL INK SELF-INKING	09/29/2017	6.44
GENERAL FUND	STAPLES ADVANTAGE	3373317889	PW-OFFICE SUPPLIES/COPY PAPER	03/31/2018	108.53
Total 10-75-41500 OFFICE SUPPLIES:					152.15
10-75-45300 CUSTODIAL SUPPLIES					
GENERAL FUND	WAXIE SANITARY SUPPLY	77377094	B/M JANITORIAL SUPPLIES	04/09/2018	280.56
GENERAL FUND	WAXIE SANITARY SUPPLY	77386226	PM JANITORIAL SUPPLIES	04/12/2018	828.17
GENERAL FUND	WAXIE SANITARY SUPPLY	77402173	B/M JANITORIAL SUPPLIES	04/19/2018	42.86
GENERAL FUND	WAXIE SANITARY SUPPLY	77402208	JANITORIAL SUPPLIES	04/19/2018	1,449.04
Total 10-75-45300 CUSTODIAL SUPPLIES:					2,580.63
GARAGE					
10-77-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-GARAGE	04/16/2018	30.55
Total 10-77-11501 STANDARD DISABILITY INSURANCE:					30.55
10-77-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	ELEC - TOVREAVILLE RD WAREHOUSE	04/18/2018	326.86
Total 10-77-21000 ELECTRIC:					326.86
10-77-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	418B-04-18	PHONE SERVICES-PW GARAGE	04/13/2018	125.97
Total 10-77-24000 TELEPHONE & FAX:					125.97
10-77-34000 CONTRACT SERVICES					
GENERAL FUND	UNIFIRST CORPORATION	3100893540	UNIFORMS/GAR	04/11/2018	17.91
GENERAL FUND	UNIFIRST CORPORATION	3100894694	UNIFORMS/GAR	04/18/2018	17.91

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-77-34000 CONTRACT SERVICES:					35.82
10-77-61000 VEHICLE PARTS & LABOR					
GENERAL FUND	BISBEE AUTO PARTS	167888	GARAGE-OXYGEN, WELDING GAS, ACETYLENE	04/18/2018	217.12
GENERAL FUND	BISBEE AUTO PARTS	168057	GARAGE-AIR CYLND, LATEX, GLOVES, NITRILE GL	04/20/2018	84.36
Total 10-77-61000 VEHICLE PARTS & LABOR:					301.48
BUILDING INSPECTOR					
10-79-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-BLDG INSPECTOR	04/16/2018	22.43
Total 10-79-11501 STANDARD DISABILITY INSURANCE:					22.43
10-79-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-BLDG INSP	04/23/2018	18.45
Total 10-79-24000 TELEPHONE & FAX:					18.45
10-79-31000 PROFESSIONAL FEES					
GENERAL FUND	COCHISE COUNTY COMMUNIT	18-0418	INSPECTIONS SERVICE 12/17--2/18	04/18/2018	693.75
Total 10-79-31000 PROFESSIONAL FEES :					693.75
PARKS					
10-80-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-PARKS	04/16/2018	22.43
Total 10-80-11501 STANDARD DISABILITY INSURANCE:					22.43
10-80-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	0655901000-0	ELEC-E VISTA PARK	04/16/2018	43.24
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	3984490000-0	ELEC-MAIN ST PARK	04/11/2018	63.34
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	6333950000-0	ELEC-GOAR PARK	04/12/2018	45.56
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	6621361000-0	ELEC-E VISTA COURT	04/16/2018	53.86
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	6730341000-0	ELEC-BREWERY GULCH C PARK	04/12/2018	39.00
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	9158520000-0	ELEC-VISTA PARK	04/16/2018	41.60
Total 10-80-21000 ELECTRIC:					286.60
10-80-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03102062101-	WATER/GARFIELD PARK	04/09/2018	131.89
GENERAL FUND	AZ WATER COMPANY	03106053651-	WATER/GRASSY PARK	04/23/2018	261.01
GENERAL FUND	AZ WATER COMPANY	03106056001-	WATER/CITY PARK BREWERY	04/23/2018	97.15
GENERAL FUND	AZ WATER COMPANY	03109012304-	WATER/GOAR PARK	04/23/2018	68.89
GENERAL FUND	AZ WATER COMPANY	03109045722-	WATER/TRAFFIC CIRCLE	04/23/2018	62.60
GENERAL FUND	AZ WATER COMPANY	03109069151-	WATER/SAGINAW PARK	04/23/2018	106.97
Total 10-80-22000 WATER:					728.51
10-80-24000 TELEPHONE & FAX					
GENERAL FUND	VERIZON	9805341922	CELL PHONE-PARKS	04/23/2018	64.38
Total 10-80-24000 TELEPHONE & FAX:					64.38

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-80-34000 CONTRACT SERVICES					
GENERAL FUND	UNIFIRST CORPORATION	3100893541	UNIFORMS/PARKS	04/11/2018	17.22
GENERAL FUND	UNIFIRST CORPORATION	3100894895	UNIFORMS/PARKS	04/18/2018	17.22
Total 10-80-34000 CONTRACT SERVICES:					34.44
10-80-34100 DOC WORKERS					
GENERAL FUND	AZ STATE PRISON CMLPX-DOU	D08135201804	DOC LABOR CREW/MILEAGE	04/17/2018	199.81
Total 10-80-34100 DOC WORKERS:					199.81
10-80-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	23264	PARKS-PREM TRAYSET SHURFLO, PAINT MIXER	04/10/2018	27.05
GENERAL FUND	ACE HARDWARE	23330	PARKS-DEER & RABBIT REPEL	04/18/2018	62.38
GENERAL FUND	B&D LUMBER & HARDWARE	159069	PARKS-GEAR LINKAGE/SPARE PARTS TO FIX	04/09/2018	30.00
GENERAL FUND	B&D LUMBER & HARDWARE	159070	PARKS-HEAD TAG, FAN HOUSING	04/09/2018	80.07
GENERAL FUND	B&D LUMBER & HARDWARE	159071	PARKS-WEAK ENGINE/PARTS OR REPAIR	04/09/2018	.00
GENERAL FUND	B&D LUMBER & HARDWARE	159174	PARKS-PAINT BRUSH, MIXING CONTAINER	04/13/2018	13.61
GENERAL FUND	B&D LUMBER & HARDWARE	159224	PARKS-GAS CAN, TUBING POLY, COUPLING, TEE	04/16/2018	36.34
GENERAL FUND	B&D LUMBER & HARDWARE	159317	PARKS-TOP SOILM PATTERN NOZZLE	04/20/2018	30.67
GENERAL FUND	B&D LUMBER & HARDWARE	159351	PARKS-EXT FLAT LIGHT BASE PAINT	04/23/2018	121.92
Total 10-80-46000 OPERATIONAL EXPENSES:					402.04
10-80-46802 LANDSCAPING MATERIALS					
GENERAL FUND	ACE HARDWARE	156304	PARKS-BUXUS MICRO, PLANTS	04/16/2018	122.94
GENERAL FUND	ACE HARDWARE	23295	PARKS-ASCLEPIAS, MELAMPIDIUM, COLOR 6PK	04/14/2018	163.38
GENERAL FUND	ACE HARDWARE	23304	PARKS-GARDEN SOIL	04/16/2018	27.03
GENERAL FUND	ACE HARDWARE	23317	PARKS-MG GARDEN SOIL, FLWR, MG SOIL VEG &	04/17/2018	128.38
GENERAL FUND	B&D LUMBER & HARDWARE	159249	PARKS-TOP SOIL, COMBINATION STONE	04/17/2018	67.45
GENERAL FUND	HOME DEPOT CREDIT SERVIC	18-0306	PARKS-IRONITE, BERMUDA GRASS, LIQUID FENC	03/06/2018	71.22
GENERAL FUND	HOME DEPOT CREDIT SERVIC	2192120	LANTANA	03/27/2018	194.86
GENERAL FUND	HOME DEPOT CREDIT SERVIC	2192123	LANTANA	03/27/2018	94.91
Total 10-80-46802 LANDSCAPING MATERIALS:					870.17
10-80-61000 REPAIRS & MAINT - VEHICLES					
GENERAL FUND	BISBEE AUTO PARTS	167554	PARKS-OIL FILTER, TRANSFLU, ATM FUSE	04/13/2018	34.97
GENERAL FUND	BISBEE AUTO PARTS	167566	PARKS-OIL/AIR FILTER, OIL STABILIZER	04/13/2018	36.28
Total 10-80-61000 REPAIRS & MAINT - VEHICLES:					71.25
SWIMMING POOL					
10-81-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	2409211000-0	ELEC-QUALITY HILL POOL	04/10/2018	169.48
Total 10-81-21000 ELECTRIC:					169.48
10-81-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03106006471-	WATER/POOL	04/23/2018	424.52
Total 10-81-22000 WATER:					424.52
10-81-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	428B-04-18	PHONE SERVICES-SWIMMING POOL	04/13/2018	35.20

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 10-81-24000 TELEPHONE & FAX:					35.20
10-81-46000 OPERATIONAL EXPENSES					
GENERAL FUND	ACE HARDWARE	23282	POOL-ROLLER, DRYLOK EXTRM WHITE GAL	04/11/2018	67.97
GENERAL FUND	B&D LUMBER & HARDWARE	159088	POOL-PAINT TRAY LINER, MASKING TAPE, ROLLE	04/10/2018	34.06
GENERAL FUND	B&D LUMBER & HARDWARE	159100	POOL- METAL PAINT, STRAINER, SOLVENT, BRUS	04/10/2018	44.91
GENERAL FUND	B&D LUMBER & HARDWARE	159117	POOL-WHITE POOL PAINT, GAL XYLOL SOLVENT	04/11/2018	138.48
GENERAL FUND	B&D LUMBER & HARDWARE	159200	POOL-FLES BROAD KNIFE, RUBBER MALLETT	04/16/2018	11.29
GENERAL FUND	KOBAL, TOM	18-0412	POOL-WHITE PAINT	04/12/2018	52.91
GENERAL FUND	LESLIE'S POOL SUPPLY , INC	649-001-3550	POOL-WHITE PRO PAINT	04/12/2018	156.69
GENERAL FUND	PATIO POOLS & SPAS	514160-1	POOL-POOL PAINTCR WHITE GLOSS CS4	04/12/2018	70.18
Total 10-81-46000 OPERATIONAL EXPENSES:					576.49
LIBRARY					
10-83-11501 STANDARD DISABILITY INSURANCE					
GENERAL FUND	MUTUAL OF OMAHA	725904954	STD/LTD-LIBRARY	04/16/2018	22.43
Total 10-83-11501 STANDARD DISABILITY INSURANCE:					22.43
10-83-11700 WORKERS COMPENSATION					
GENERAL FUND	AMRRP-WORKERS COMP FUN	18-0412	LIBRARY VLNTR	04/12/2018	231.46
Total 10-83-11700 WORKERS COMPENSATION:					231.46
10-83-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	3331410000-0	ELEC-6 MAIN ST LIBRARY	04/10/2018	532.62
Total 10-83-21000 ELECTRIC:					532.62
10-83-22000 WATER					
GENERAL FUND	AZ WATER COMPANY	03106016751-	WATER/LIBRARY	04/23/2018	69.24
Total 10-83-22000 WATER:					69.24
10-83-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	414B-04-18	PHONE SERVICES-LIBRARY	04/13/2018	189.70
Total 10-83-24000 TELEPHONE & FAX:					189.70
10-83-24001 INTERNET ACCESS					
GENERAL FUND	CABLE ONE	18-0423/LIB	INTERNET SRVC/LIB	04/23/2018	83.23
Total 10-83-24001 INTERNET ACCESS :					83.23
10-83-41500 OFFICE SUPPLIES					
GENERAL FUND	OFFICE DEPOT	126347133001	OFFICE SUPPLIES	04/13/2018	271.57
Total 10-83-41500 OFFICE SUPPLIES:					271.57
10-83-46831 BOOKS					
GENERAL FUND	AMAZON	545986334484	CREDIT	03/17/2018	3.25-
GENERAL FUND	BAKER & TAYLOR, INC.	4012186904	BOOKS/LIBRARY	04/03/2018	16.97
Total 10-83-46831 BOOKS:					13.72

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-83-46835 ELECTRONIC MEDIA					
GENERAL FUND	CENTURION TECHNOLOGIES I	8832312730	SMARTSHIELD COMPUTER PROTECTION SUBSCR	04/10/2018	112.00
Total 10-83-46835 ELECTRONIC MEDIA:					112.00
SENIOR CITIZENS CENTER					
10-85-21000 ELECTRIC					
GENERAL FUND	AZ PUBLIC SERVICE (2 of 3)	8339841000-0	ELEC - 300 COLLINS RD	04/18/2018	322.29
Total 10-85-21000 ELECTRIC:					322.29
10-85-24000 TELEPHONE & FAX					
GENERAL FUND	CENTURY LINK	416B-04-18	PHONE SERVICES-SENIOR CENTER	04/13/2018	70.38
Total 10-85-24000 TELEPHONE & FAX:					70.38
10-85-24001 INTERNET ACCESS FEES					
GENERAL FUND	CABLE ONE	18-0423/SC	INTERNET SRVC/SC	04/23/2018	59.50
Total 10-85-24001 INTERNET ACCESS FEES:					59.50
TRANSIENT ROOM TAX					
FUND EXPENDITURES					
20-40-11501 STANDARD DISABILITY INSURANCE					
TRANSIENT ROOM TAX	MUTUAL OF OMAHA	725904954	STD/LTD-VISITOR CENTER	04/16/2018	17.59
Total 20-40-11501 STANDARD DISABILITY INSURANCE:					17.59
20-40-11700 WORKERS COMPENSATION					
TRANSIENT ROOM TAX	AMRRP-WORKERS COMP FUN	18-0412	VS VLNTR	04/12/2018	14.47
Total 20-40-11700 WORKERS COMPENSATION:					14.47
20-40-24000 TELEPHONE & FAX					
TRANSIENT ROOM TAX	CENTURY LINK	251B-04-18A	PHONE SERVICES-VISITOR CTR/ANNEX	04/13/2018	30.16
TRANSIENT ROOM TAX	CENTURY LINK	500B-04-18	PHONE SERVICES-VISITOR CTR	04/13/2018	105.51
TRANSIENT ROOM TAX	CENTURY LINK QCC	1437862882	LONG DISTANCE V.C. ANNEX	04/23/2018	7.86
TRANSIENT ROOM TAX	VERIZON	9805341922	CELL PHONE-VC	04/23/2018	55.03
Total 20-40-24000 TELEPHONE & FAX:					198.56
20-40-31000 PROFESSIONAL FEES					
TRANSIENT ROOM TAX	JPOP PHOTON	1057	LOCATION PHOTOGRAPHY	04/02/2018	1,000.00
Total 20-40-31000 PROFESSIONAL FEES :					1,000.00
20-40-42040 ADVERTISING					
TRANSIENT ROOM TAX	HEALY NEWSPAPERS, INC.	HUSA037481A	FULL PAGE AD EL IMPARCIAL	11/13/2017	750.00
TRANSIENT ROOM TAX	SIERRA VISTA HERALD	100356A	BISBEE DIRECTORY	03/31/2018	435.83
Total 20-40-42040 ADVERTISING:					1,185.83
20-40-42041 ADVERTISING-OVERNIGHT DEST					
TRANSIENT ROOM TAX	ARIZONA KEY MAGAZINE	2018CI-250	FULL PAGE AD	04/11/2018	544.28
TRANSIENT ROOM TAX	CITY OF SIERRA VISTA	2256	SHARE BUSINESS BOOTH SPACE AT THE HERMO	04/10/2018	550.00

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 20-40-42041 ADVERTISING-OVERNIGHT DEST:					1,094.28
20-40-43600 FILM OFFICE EXPENSES					
TRANSIENT ROOM TAX	BISBEENS N RICE	18-0410	MEMBERSHIP W/MONTHLY SEGMENT	04/10/2018	300.00
Total 20-40-43600 FILM OFFICE EXPENSES:					300.00
STREETS					
FUND EXPENDITURES					
21-40-11501 STANDARD DISABILITY INSURANCE					
STREETS	MUTUAL OF OMAHA	725904954	STD/LTD-STREET O&M	04/16/2018	44.86
Total 21-40-11501 STANDARD DISABILITY INSURANCE:					44.86
21-40-12300 UNIFORMS & CLOTHING					
STREETS	AMERICAN PLUS INC	47295	STREETS-HOODED SWEATER(RAUL)	04/03/2018	75.84
Total 21-40-12300 UNIFORMS & CLOTHING:					75.84
21-40-21000 ELECTRIC					
STREETS	AZ PUBLIC SERVICE (2 of 3)	4470670000-0	ELEC-60 BREWERY GULCH SHOP3	04/11/2018	41.10
STREETS	AZ PUBLIC SERVICE (2 of 3)	5847770000-0	ELEC-60 BREWERY GULCH SHOP2	04/11/2018	72.89
STREETS	AZ PUBLIC SERVICE (2 of 3)	7700160000-0	ELEC-60 BREWERY GULCH SHOP4	04/11/2018	39.00
STREETS	AZ PUBLIC SERVICE (2 of 3)	8186260000-0	ELEC-170 HWY 92	04/18/2018	129.10
STREETS	AZ PUBLIC SERVICE (2 of 3)	8583641000-0	ELEC-60 BREWERY GULCH SHOP 1	04/11/2018	201.58
Total 21-40-21000 ELECTRIC:					483.67
21-40-24000 TELEPHONE & FAX					
STREETS	VERIZON	9805341922	CELL PHONE-STREETS	04/23/2018	110.38
Total 21-40-24000 TELEPHONE & FAX:					110.38
21-40-34000 CONTRACT SERVICES					
STREETS	UNIFIRST CORPORATION	3100893532	UNIFORMS/STR	04/11/2018	29.28
STREETS	UNIFIRST CORPORATION	3100894684	UNIFORMS/STR	04/18/2018	29.28
Total 21-40-34000 CONTRACT SERVICES:					58.56
21-40-34100 DOC WORKERS					
STREETS	AZ STATE PRISON Cmplx-DOU	D08135201804	DOC LABOR CREW/MILEAGE	04/17/2018	332.08
Total 21-40-34100 DOC WORKERS:					332.08
21-40-45100 DISPOSABLE EQUIP & TOOLS					
STREETS	B&D LUMBER & HARDWARE	159137	STREETS-CEMENT GROOVER	04/12/2018	111.52
Total 21-40-45100 DISPOSABLE EQUIP & TOOLS:					111.52
21-40-46000 OPERATIONAL EXPENSES					
STREETS	ACE HARDWARE	23284	STREETS-CLIP TENSION, TORNADO U HOOK	04/12/2018	7.90
STREETS	ACE HARDWARE	23325	STREETS-HU BAR & CHAIN OIL	04/18/2018	5.58
STREETS	ACE HARDWARE	23331	STREETS-FLANGE FLOOR	04/18/2018	24.20
STREETS	ACE HARDWARE	23370	STREETS-VALVE FP, NOZZLE, ELBOW, COUPLING	04/23/2018	14.40
STREETS	ACE HARDWARE	23371	STREETS-GATORADE	04/23/2018	6.83
STREETS	B&D LUMBER & HARDWARE	159084	STREETS-FLEX PUTTY KNIFE, STIFF PUTTY KNIFE	04/10/2018	17.81

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
STREETS	B&D LUMBER & HARDWARE	159138	STREETS-CUT	04/12/2018	3.00
STREETS	B&D LUMBER & HARDWARE	159181	STREETS-PREM DOUG FIR	04/12/2018	24.79
STREETS	B&D LUMBER & HARDWARE	159166	STREETS-FORM STAKE, ANGLE	04/12/2018	18.06
STREETS	B&D LUMBER & HARDWARE	159201	STREETS-DANGER SINGS, DUCK TAPE, FORM ST	04/16/2018	123.08
STREETS	B&D LUMBER & HARDWARE	159227	STREETS-BUFF LIQUID CEMNTS	04/16/2018	13.63
STREETS	B&D LUMBER & HARDWARE	159238	STREETS-PREMIX CONCRETE	04/17/2018	40.66
STREETS	B&D LUMBER & HARDWARE	159268	STREETS-BLACK PIPE	04/18/2018	276.15
STREETS	B&D LUMBER & HARDWARE	159295	STREETS-HEX SOCKET, NUTS, BOLTS	04/19/2018	55.46
STREETS	B&D LUMBER & HARDWARE	159339	STREETS-BRISTLE BRUSH, BLK RUST ENAMEL	04/21/2018	14.81
Total 21-40-46000 OPERATIONAL EXPENSES:					646.36
21-40-46210 STREET REPAIR MAT - SALES TAX					
STREETS	KE & G DEVELOPMENT	412	STREETS-ASPHALT OPERA STREET	04/13/2018	17,482.06
STREETS	KE & G DEVELOPMENT	416	STREETS-ASPHALT OPERA STREET	04/16/2018	3,938.21
STREETS	KE & G DEVELOPMENT	417	STREETS-ASPHALT VAN DYKE/STREET	04/18/2018	23,574.49
STREETS	KE & G DEVELOPMENT	420	STREETS-ASPHALT VAN DYKE/STREET	04/18/2018	1,796.44
Total 21-40-46210 STREET REPAIR MAT - SALES TAX:					46,791.20
21-40-46211 STREET REPAIR MATERIAL					
STREETS	COCHISE COUNTY TREASURE	18-0416	STREETS CUSTOM SINGS/TOTAL 55	04/16/2018	2,400.92
STREETS	EADS CONSTRUCTION	6566	STREET-CONCRETE	04/16/2018	493.42
Total 21-40-46211 STREET REPAIR MATERIAL:					2,894.34
21-40-62003 GASOLINE					
STREETS	SENERGY PETROLEUM	437563	STREETS FUEL/UNLEADED	04/03/2018	3,861.82
STREETS	SENERGY PETROLEUM	440245	STREETS FUEL/UNLEADED	04/17/2018	5,420.99
Total 21-40-62003 GASOLINE:					9,282.81
21-40-62004 DIESEL					
STREETS	SENERGY PETROLEUM	437563	STREETS FUEL/DIESEL	04/03/2018	2,410.65
STREETS	SENERGY PETROLEUM	440245	STREETS FUEL/DIESEL	04/17/2018	2,456.50
Total 21-40-62004 DIESEL:					4,867.15
AIRPORT FUND					
FUND EXPENDITURES					
50-40-22000 WATER					
AIRPORT FUND	NACO WATER COMPANY LLC	090016500-04-	NACO WATER/AIRPORT	04/16/2018	37.14
Total 50-40-22000 WATER:					37.14
50-40-24000 TELEPHONE & FAX					
AIRPORT FUND	CENTURY LINK	426B-04-18	PHONE SERVICES-AIRPORT	04/13/2018	30.16
AIRPORT FUND	CENTURY LINK	703B-04-18	PHONE SERVICES-AIRPORT	04/13/2018	31.57
Total 50-40-24000 TELEPHONE & FAX:					61.73
POLICE SPECIAL REVENUE& GRANTS					
FUND EXPENDITURES					
53-40-31000 DEPT. OF JUSTICE (VESTS)					
POLICE SPECIAL REVENUE& GRANTS	FX TACTICAL	I1-10007020	VESTS	04/12/2018	867.72

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 53-40-31000 DEPT. OF JUSTICE (VESTS):					867.72
SEWER FUND					
FUND EXPENDITURES					
54-40-11501 STANDARD DISABILITY INSURANCE					
SEWER FUND	MUTUAL OF OMAHA	725904954	STD/LTD-SEWER	04/16/2018	82.22
Total 54-40-11501 STANDARD DISABILITY INSURANCE:					82.22
54-40-12300 UNIFORMS & CLOTHING					
SEWER FUND	AMERICAN PLUS INC	47295	WW-HOODED SWEATER(ROBERT)	04/03/2018	75.84
Total 54-40-12300 UNIFORMS & CLOTHING:					75.84
54-40-13400 EDUCATION & TRAINING					
SEWER FUND	APWA ARIZONA	18-0424	CONFERENCE	04/24/2018	400.00
Total 54-40-13400 EDUCATION & TRAINING:					400.00
54-40-21000 ELECTRIC					
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	0516740000-0	ELEC-42 WARREN CUT OFF BLDG B/SEWER	04/12/2018	673.34
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	2478030000-0	ELEC-302 TERAN ST.	04/18/2018	48.99
SEWER FUND	AZ PUBLIC SERVICE (2 of 3)	2954210000-0	ELEC-42 WARREN CUT OFF BLDG A/SEWER	04/12/2018	48.66
Total 54-40-21000 ELECTRIC:					770.99
54-40-22000 WATER					
SEWER FUND	AZ WATER COMPANY	03109050451-	WATER/6 W HWY 80	04/23/2018	25.14
SEWER FUND	AZ WATER COMPANY	03109081151-	WATER/HWY 80 SEWER POND	04/23/2018	329.29
Total 54-40-22000 WATER:					354.43
54-40-24000 TELEPHONE & FAX					
SEWER FUND	CENTURY LINK	262B-04-18	PHONE SERVICES-WW	04/13/2018	158.83
SEWER FUND	CENTURY LINK	424B-04-18	PHONE SERVICES-WW	04/13/2018	30.74
SEWER FUND	VERIZON	9805341922	CELL PHONE-SEWER ON CALL	04/23/2018	18.45
SEWER FUND	VERIZON	9805341922	CELL PHONE-SEWER	04/23/2018	330.56
Total 54-40-24000 TELEPHONE & FAX:					538.58
54-40-24001 INTERNET ACCESS FEE					
SEWER FUND	CABLE ONE	18-0423/WW	INTERNET SVC/WW	04/23/2018	69.03
Total 54-40-24001 INTERNET ACCESS FEE :					69.03
54-40-34000 CONTRACT SERVICES					
SEWER FUND	CULLIGAN OF TUCSON	112X35379700	DRINKING WATER/WW	03/31/2018	89.13
SEWER FUND	OLANDER PEST CONTROL SER	TP-032118	PEST CNTRL SRVCS/WW	03/26/2018	60.00
SEWER FUND	UNIFIRST CORPORATION	3100893533	UNIFORMS/WW	04/11/2018	32.53
SEWER FUND	UNIFIRST CORPORATION	3100893534	UNIFORMS/WW	04/11/2018	48.12
SEWER FUND	UNIFIRST CORPORATION	3100894685	UNIFORMS/WW	04/18/2018	32.53
SEWER FUND	UNIFIRST CORPORATION	3100894686	UNIFORMS/WW	04/18/2018	48.12
Total 54-40-34000 CONTRACT SERVICES:					310.43

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
54-40-41500 OFFICE SUPPLIES					
SEWER FUND	OFFICE DEPOT	118990851001	WW-PEN POROUS MED	03/26/2018	9.40
SEWER FUND	OFFICE DEPOT	121043320001	WW-MOUSE LASER CORDED	03/30/2018	26.31
SEWER FUND	OFFICE DEPOT	121134640001	WW-PEN CORRECTION FINE	03/30/2018	3.58
SEWER FUND	OFFICE DEPOT	121578024001	WW-POUCH LAMINATING LTR	04/02/2018	15.50
SEWER FUND	OFFICE DEPOT	121578070001	WW-INK HP65 BLK	04/02/2018	49.63
SEWER FUND	OFFICE DEPOT	122644217001	WW-NAME CARD	04/04/2018	6.26
SEWER FUND	OFFICE DEPOT	123185475001	WW-HANGING FOLDERS LTR	04/05/2018	11.94
SEWER FUND	OFFICE DEPOT	966549603001	WW-IP EVR/BND BINDER BLK & PINK	09/27/2017	13.62
SEWER FUND	OFFICE DEPOT	966614839800	WW-QUAD PAD SQ LTR	09/27/2017	7.93
SEWER FUND	OFFICE DEPOT	969081918001	WW-HEWLITT PACKARD CMYB	10/05/2017	66.66
Total 54-40-41500 OFFICE SUPPLIES:					210.83
54-40-45100 DISPOSABLE EQUIP & TOOLS					
SEWER FUND	ACE HARDWARE	23262	WW-BOX JUNCTION, DRILL BIT SET, SCREW DK	04/10/2018	36.29
SEWER FUND	ACE HARDWARE	23271	WW-PIPE STRAP, DRILL BIT PERC5, FASTENERS	04/11/2018	11.23
Total 54-40-45100 DISPOSABLE EQUIP & TOOLS:					47.52
54-40-46000 OPERATIONAL EXPENSES					
SEWER FUND	ACE HARDWARE	23269	WW-PIPE, ELBOW, TEE, GORILLA GLUE, CAP	04/11/2018	85.20
SEWER FUND	ACE HARDWARE	23278	WW-NOZZLE GUN CUSHION GRIP	04/11/2018	9.31
SEWER FUND	ACE HARDWARE	23316	WW-PU TOOL W/MIRROR, HTH SHOCK TRMT, TIE	04/17/2018	54.92
SEWER FUND	ACE HARDWARE	23326	WW-BEAM LEVEL ALUM, KNEEPADS AIRFLOW	04/18/2018	54.01
SEWER FUND	ACE HARDWARE	23342	WW-HOSEHANGOUT TAUPE, TOUCH N FLOW PIS	04/19/2018	14.88
SEWER FUND	ACE HARDWARE	23373	WW-DRILL BIT, CUSHION GRIP, FASTENER	04/23/2018	14.66
SEWER FUND	B&D LUMBER & HARDWARE	159090	WW-FLEX COUPLING, LED BULB	04/10/2018	22.02
SEWER FUND	B&D LUMBER & HARDWARE	159233	WW-ELBOW, WHEEL GREASE, ROLL SHOP TOWE	04/17/2018	19.32
SEWER FUND	B&D LUMBER & HARDWARE	159258	WW-TROWEL, GARDEN RAKE, CAUTION TAPE	04/17/2018	56.82
SEWER FUND	B&D LUMBER & HARDWARE	159264	WW-PREMIX, CONCRETE, KWIK MORTAR, GLOVE	04/18/2018	62.79
SEWER FUND	B&D LUMBER & HARDWARE	159265	WW-CONCRETE BRICK PAVER RED	04/18/2018	14.07
SEWER FUND	B&D LUMBER & HARDWARE	159280	WW-PREMIX, CONCRETE, KWIK MORTAR	04/18/2018	33.60
SEWER FUND	B&D LUMBER & HARDWARE	159355	WW-MULTI SURFACE CLNR, DUSTING CLOTHS	04/23/2018	7.78
SEWER FUND	B&D LUMBER & HARDWARE	159370	WW-PERCUSSION BIT, TRASH BAG	04/23/2018	22.41
SEWER FUND	BISBEE OFFICE SUPPLY	18-0419	AIRPORT-YELLOW INK FOR PINTER	04/19/2018	17.15
SEWER FUND	COPPER QUEEN PUBLISHING	20446	WW-BUSINESS CARD/SUE VETTER	04/13/2018	20.18
Total 54-40-46000 OPERATIONAL EXPENSES:					509.12
54-40-46100 FIRE REPLACEMENT EXPENSE					
SEWER FUND	HOME DEPOT CREDIT SERVIC	5901101	FREEZER	04/03/2018	306.43
Total 54-40-46100 FIRE REPLACEMENT EXPENSE:					306.43
54-40-46542 LAB SUPPLIES & TESTING					
SEWER FUND	BIO-AQUATIC TESTING, INC	52595	WW-TESTING OF EFFLUENT WATER	04/03/2018	2,585.00
SEWER FUND	CONNEY SAFETY PRODUCTS	5517024	WW-GLV HGH FV IND 5MIL	04/04/2018	80.78
SEWER FUND	IDEXX LABORATORIES, INC.	3029420700	WW-REAGNET USED IN TESTING FOR E COIL	04/04/2018	727.46
SEWER FUND	LEGEND TECHNICAL SERVICE	1805040	TESTING OF WW	03/31/2018	85.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1805089	TESTING OF WW	04/09/2018	112.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1805313	TESTING FEES	04/12/2018	267.00
SEWER FUND	LEGEND TECHNICAL SERVICE	1805753	TESTING FEES	04/23/2018	197.00
SEWER FUND	QUARTZY	121657	WW-HACH CO. RGT SET TNT NITRAVER X50 TEST	04/19/2018	75.21
Total 54-40-46542 LAB SUPPLIES & TESTING:					4,129.45

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
54-40-46543 MANHOLE, PIPE & FITTINGS					
SEWER FUND	ACE HARDWARE	23313	WW-PIPE S&D PVC, LEATHER GLOVES, ELBOW	04/16/2018	113.24
Total 54-40-46543 MANHOLE, PIPE & FITTINGS:					113.24
54-40-46544 SLUDGE REMOVAL					
SEWER FUND	COCHISE COUNTY TREASURE	23942	WW-TIPPING FEE, SPECIAL WASTE FEE	03/31/2018	2,054.90
Total 54-40-46544 SLUDGE REMOVAL:					2,054.90
54-40-61000 VEHICLE PARTS & LABOR					
SEWER FUND	AXON ENTERPRISES, INC	167202	WW-GAS CAP, FHP TRUFLEX V BELT	04/09/2018	23.16
SEWER FUND	BISBEE AUTO PARTS	161928	WW-FRZ PLUG, BLACK RTV SEALANT	02/05/2018	17.08
SEWER FUND	BISBEE AUTO PARTS	163224	WW-HOOK-COTTER PIN PULLER, RB PHScredri	02/21/2018	23.17
SEWER FUND	BISBEE AUTO PARTS	167300	WW-RED TACKY GRS, GREASE GUN	04/10/2018	65.46
SEWER FUND	BISBEE AUTO PARTS	167689	WW-CORE DEPOSIT	04/16/2018	54.25-
SEWER FUND	BISBEE AUTO PARTS	167740	WW-NUTDRIVER, PRY BAR, DISPOSABLE GLOVES	04/16/2018	50.71
SEWER FUND	BISBEE AUTO PARTS	167969	WW-MPACT BLKRED L	04/19/2018	27.39
SEWER FUND	BISBEE AUTO PARTS	168000	WW-HYD HOSE FITTINGS, TXREEL MEGAFLEX WI	04/19/2018	66.70
SEWER FUND	BISBEE AUTO PARTS	168018	WW-BATTERY	04/19/2018	115.27
SEWER FUND	BISBEE AUTO PARTS	168056	WW-MOTOR MOUNT, OIL, FILTERS	04/20/2018	86.99
SEWER FUND	BISBEE AUTO PARTS	168067	WW-FZR PLUG	04/20/2018	7.32
SEWER FUND	BISBEE AUTO PARTS	168237	WW-OIL FILTER, FUEL FILTER, FINJ CLNR TANK	04/23/2018	20.11
SEWER FUND	MERLE'S AUTOMOTIVE SUPPL	16227939	RECYCLING-ALTERNATOR	04/16/2018	206.69
Total 54-40-61000 VEHICLE PARTS & LABOR:					655.80
SANITATION FUND					
FUND EXPENDITURES					
56-40-11501 STANDARD DISABILITY INSURANCE					
SANITATION FUND	MUTUAL OF OMAHA	725904954	STD/LTD-SANITATION	04/16/2018	159.56
Total 56-40-11501 STANDARD DISABILITY INSURANCE:					159.56
56-40-24000 TELEPHONE & FAX					
SANITATION FUND	VERIZON	9805341922	CELL PHONE-SANITATION	04/23/2018	273.30
Total 56-40-24000 TELEPHONE & FAX:					273.30
56-40-34000 CONTRACT SERVICES					
SANITATION FUND	UNIFIRST CORPORATION	3100893542	UNIFORMS/SAN	04/11/2018	51.66
SANITATION FUND	UNIFIRST CORPORATION	3100894696	UNIFORMS/SAN	04/18/2018	54.54
Total 56-40-34000 CONTRACT SERVICES:					106.20
56-40-34100 DOC WORKERS					
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D08131201804	DOC LABOR CREW/MILEAGE	04/17/2018	66.97
SANITATION FUND	AZ STATE PRISON CMLPX-DOU	D08136201804	DOC LABOR CREW/MILEAGE	04/17/2018	106.13
Total 56-40-34100 DOC WORKERS:					173.10
56-40-45100 DISPOSABLE EQUIP & TOOLS					
SANITATION FUND	ACE HARDWARE	23341	SANITATION-DRILL/DRIVE SET	04/19/2018	10.95
Total 56-40-45100 DISPOSABLE EQUIP & TOOLS:					10.95

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
56-40-46000 OPERATIONAL EXPENSES					
SANITATION FUND	BARNETT'S TOWING & OXYGE	405756	TOWING SVC/RECYCLE	04/01/2018	603.75
SANITATION FUND	BISBEE ELECTRIC	201009	STREETS-INSTALLATION OF 110 SERVICE METER	04/05/2018	1,550.00
Total 56-40-46000 OPERATIONAL EXPENSES:					2,153.75
56-40-46561 COUNTY TIPPING FEE					
SANITATION FUND	COCHISE COUNTY TREASURE	23941	SANITATION-HOUSEHOLD YARD WASTE, DOMES	03/31/2018	19,617.68
Total 56-40-46561 COUNTY TIPPING FEE:					19,617.68
56-40-50100 BLDG REPAIR & MAINT					
SANITATION FUND	BISBEE ELECTRIC	201001	POOL-TROUBLESHOOT POOL PUMP (KIDS POOL)	03/10/2018	70.00
Total 56-40-50100 BLDG REPAIR & MAINT:					70.00
56-40-61000 VEHICLE PARTS & LABOR					
SANITATION FUND	BISBEE AUTO PARTS	167770	RECY-WIPER BLADES	04/17/2018	28.45
SANITATION FUND	BISBEE AUTO PARTS	167816	RECY-WATER PUMP	04/17/2018	42.89
SANITATION FUND	BISBEE AUTO PARTS	167971	SANITATION-CONNECTOR	04/19/2018	19.18
SANITATION FUND	BISBEE AUTO PARTS	168298	RECY-SERPENTINE BELT, HD PAD	04/23/2018	687.48
SANITATION FUND	MERLE'S AUTOMOTIVE SUPPL	16228130	RECYCLING-ALTERNATOR CREDIT	04/17/2018	208.69-
Total 56-40-61000 VEHICLE PARTS & LABOR:					571.31
QUEEN MINE FUND					
FUND EXPENDITURES					
59-40-11501 STANDARD DISABILITY INSURANCE					
QUEEN MINE FUND	MUTUAL OF OMAHA	725904954	STD/LTD-QUEEN MINE	04/16/2018	89.68
Total 59-40-11501 STANDARD DISABILITY INSURANCE:					89.68
59-40-11700 WORKERS COMPENSATION					
QUEEN MINE FUND	AMRRP-WORKERS COMP FUN	18-0412	QM VLNTR	04/12/2018	28.93
Total 59-40-11700 WORKERS COMPENSATION:					28.93
59-40-21000 ELECTRIC					
QUEEN MINE FUND	AZ PUBLIC SERVICE (2 of 3)	8295240000-0	ELEC-HWY 80 QM	04/12/2018	798.74
Total 59-40-21000 ELECTRIC:					798.74
59-40-22000 WATER					
QUEEN MINE FUND	AZ WATER COMPANY	03109024701-	WATER/QUEEN MINE	04/23/2018	102.03
Total 59-40-22000 WATER:					102.03
59-40-24000 TELEPHONE & FAX					
QUEEN MINE FUND	CENTURY LINK	406B-04-18	PHONE SERVICES-QM	04/13/2018	128.34
QUEEN MINE FUND	VERIZON	9805341922	CELL PHONE-QM	04/23/2018	18.45
Total 59-40-24000 TELEPHONE & FAX:					146.79
59-40-24001 INTERNET ACCESS FEE					
QUEEN MINE FUND	CABLE ONE	18-0423/QM	INTERNET SRVC/QM	04/23/2018	69.03

Fund	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 59-40-24001 INTERNET ACCESS FEE :					69.03
BISBEE BUS FUND					
FUND EXPENDITURES					
96-40-41606 CONTRACTOR OPERATING EXPENSES					
BISBEE BUS FUND	CITY OF DOUGLAS	20180405481	BUS CONTRACT APRIL-2018	04/05/2018	18,454.80
BISBEE BUS FUND	CITY OF DOUGLAS	20180417484	BUS OPERATING SERVICES/MARCH	04/17/2018	21,648.90
Total 96-40-41606 CONTRACTOR OPERATING EXPENSES:					40,103.70
96-40-41607 CITY OPERATING EXPENSE					
BISBEE BUS FUND	BISBEE AUTO PARTS	152829	FUEL PUMP ASSEMBLY BUS 402	10/05/2017	266.15
BISBEE BUS FUND	BISBEE AUTO PARTS	167390	BREAK PADS-REAR BUS 402	04/11/2018	51.37
BISBEE BUS FUND	BISBEE AUTO PARTS	167518	BLISTER PACK CAPSULES	04/12/2018	17.10
BISBEE BUS FUND	GUADALUPE SMYTH	735557	DETAIL BUS 402	03/30/2018	400.00
BISBEE BUS FUND	GUADALUPE SMYTH	735558	DETAIL BUS 082	04/05/2018	400.00
BISBEE BUS FUND	GUADALUPE SMYTH	735559	FULL DETAIL BUS 083	04/17/2018	400.00
BISBEE BUS FUND	VALDEZ, LORENA	18-0409	BUS-TRAINING IN TUCSON 3 TICKETS	04/09/2018	32.00
BISBEE BUS FUND	VALDEZ, LORENA	18-0409	BUS-MEALS/BREAKFAST LUNCH & DINNER	04/09/2018	36.02
BISBEE BUS FUND	VALDEZ, LORENA	18-0409	BUS-MILEAGE ROUNDTR 222 MILES	04/09/2018	120.99
Total 96-40-41607 CITY OPERATING EXPENSE:					1,723.63
Grand Totals:					289,556.96

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **May 1, 2018**

Regular Special

DATE ACTION SUBMITTED: April 23, 2018

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MARCH 6, 2018 AT 7:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on March 6, 2018 at 7:00PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 6, 2018 AT 7:00 PM IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Anna Cline, Ward III
Councilmember Joan Hansen, Ward II
Councilmember Frank Davis, Ward I
Mayor David M. Smith
Councilmember Bill Higgins, Ward I
Councilmember Douglas Dunn, Ward II, Mayor Pro Tempore
Councilmember Gabe Lindstrom, Ward III Excused

STAFF

Robert Smith, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

Britt Hanson

INVOCATION: Mayor Smith asked for a moment of silence to reflect on how lucky we are to have a wonderful staff.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Robert Smith, City Manager introduced George Castillo as the newly appointed Fire Chief.
- Albert Echave, Police Chief introduced Joey Long as the newly appointed Deputy Police Chief.

Mayor Smith stated that we were in good hands with the promotion of these two gentlemen as well as the backing of the individual departments.

CALL TO THE PUBLIC: None

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$191,428.62.
SECOND: Councilmember Hansen

Mayor Smith asked if Council had any questions.

Councilmember Cline asked about the charge for Mayor and Council in the amount of \$237.50-Catering. Mayor Smith stated that we had hosted the SEAGO Executive meeting, which we had not done in 5 years and that it paid for twenty-five (25) people from three (3) counties.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on January 2, 2018 at 7:00pm.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Regular Session of the Mayor and Council held on January 16, 2018 at 7:00pm.

Ashlee Coronado, City Clerk

- C. Approval of the Minutes of the Work Session of the Mayor and Council held on January 23, 2018 at 5:01pm.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of William McNab to the Police and Fire Advisory Committee.

Ashlee Coronado, City Clerk

Mayor Smith asked if Council had any questions or wished an item to be pulled for further discussion.

MOTION: Councilmember Dunn moved to approve Consent Agenda Items A -D.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-18-05; Amending Zoning Code Sections 3.2, 5.2.2, 6.7, 6.14 and 9.2 to Allow Special Use Application for Alternative Lodging Parks in All Zoning Districts, Allow Rehabilitated Mobile Homes in RM Zoning District, and Clarifying Special Use Permit Language by:

1. Amending Article 3.2 to include "Special uses that may be applied for are set forth in the Appendix, designated by blank spaces in the Uses and Zone Matrix and in the chart entitled: Special Use Permit Required."
2. Amending Article 6.7 to allow both manufactured homes and rehabilitated mobile homes to be placed in the RM Zone
3. Amending Article 9.2 to include definitions for Alt Lodging Park, "Tiny Home" and for "Rehabilitated Mobile Home".

Joe Ward, Zoning, Inspector

This item was pulled from the agenda. The incorrect version was in the packet.

NEW BUSINESS

4. Discussion and Possible Approval of Resolution R-18-04; Adopting a Residential Anti-displacement and Relocating Assistance Plan for FY18, as required under section 104(d) of the Housing and Community Development Act of 1974.

Bonnie Williams, SEAGO/ David M. Smith, Mayor

Keith Allan Dennis, SEAGO stated that this Resolution was done regularly and it was for residential anti-displacement and relocating assistance plan.

MOTION: Councilmember Hansen moved to approve Resolution R-18-04; Adopting a residential anti-displacement and relocating assistance plan for FY18, as required under section 104(d) of the Housing and Community Development Act of 1974.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Cline, Hansen, Davis, Higgins, Dunn, and Mayor Smith

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

5. Public Hearing and Discussion and Possible Approval of Resolution R-18-05 to Authorize the submission of an application for CDBG funds for the selected project.

Bonnie Williams, SEAGO/ David M. Smith, Mayor

Mayor Smith asked if the Council had any questions. Hearing none he asked if there was a motion.

MOTION: Councilmember Davis moved to approve Resolution R-18-05 authorizing the submission of an application for CDBG funding to the Arizona Department of Housing for the Fiscal Year 2018 on the selected project.

SECOND: Councilmember Cline

Mayor Smith said that the project was for the Tintown drainage, we would be able to complete that entire project.

Mayor Smith opened the Public Hearing.

- Mayor Smith asked if there was a member in the public that would like to speak in support of this item. There were no members in the public that spoke in support of this item.
- Mayor Smith asked if there was a member in the public that would like to speak in opposition of this item.
- Mayor Smith asked the City Clerk's Office if there had been any written communications filed with the Clerk's Office. Ms. Coronado indicated that there were not.

Mayor Smith closed the Public Hearing

Councilmember Hansen stated she understood why this project was chosen, but encouraged the Council to take a very hard look at Bakerville. We need to start coming up with a plan of action in order to get this project completed.

ROLL CALL VOTE:

AYES: Councilmember Cline, Hansen, Davis, Higgins, Dunn, and Mayor Smith

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

6. Discussion and Possible Approval of the Donation of Documents to the Bisbee Historical Mining & Historical Museum.

Robert E. Smith, City Manager

Mr. Smith stated that the museum currently held documents pertaining to city and mining business that had been handed to them by the mine and the city. There had been no formal documents that convey ownership of those items to the museum and with this paperwork that would be done.

MOTION: Councilmember Davis moved to authorize the donation of Documents Enumerated on the Attached Inventory to the Bisbee Mining & Historical Museum.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of a License Agreement between Cochise County and the City of Bisbee for the use of space in the Melody Lane Complex in the amount of \$4,200 per month, until the City can move to a permanent location.

Robert E. Smith, City Manager

Mr. Smith stated that he had worked with the County Administrator Ed Gilligan to develop language that would allow us to compensate the County for our use of their space. They had come up with a rational mechanism in estimating that cost. It had been approved by the Board of Supervisors pending Mayor and Council approval this was an agreement that we could put into place and act upon immediately.

Mayor Smith stated that in the paper it was quoted as being \$4,500.00. Mr. Hanson, City Attorney stated that it was \$4,200.00.

Mayor Smith said that without the wonderful partnership with the County he didn't know where we would be.

MOTION: Councilmember Hansen moved to approve the License Agreement between Cochise County and the City of Bisbee for the use of space in the Melody Lane Complex for \$4,200 per month, until the City can move to a permanent location.

SECOND: Councilmember Davis

ROLL CALL VOTE:

AYES: Councilmember Cline, Hansen, Davis, Higgins, Dunn, and Mayor Smith

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

8. City Manager's Report:

- Mr. Smith gave a four (4) month review regarding major projects, concepts, operational changes, financial results and departmental updates.

Councilmember Dunn said these were opportunities the City Manager had brought to the Council before and certainly some of them the Council had never discussed. Moving forward implies that we were going to implement these things and he hoped that discussions would be had regarding those items.

Mr. Smith said that they would not be doing anything that Council doesn't tell them that they need to be doing. These are only things that we are working on and once we get ideas to the point where we can give you something to make decisions about we will bring them to Council for guidance.

- Other current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Davis

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:51PM

David M. Smith, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 23, 2018

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MARCH 20, 2018 AT 7:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on March 20, 2018 at 7:00PM

DISCUSSION:

DUE TO THE AUDIO FAILING THESE MINUTES ARE THE CITY CLERK'S NOTES AND THE MOTIONS MADE NO OTHER DETAIL COULD BE GIVEN.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 20, 2018 AT 7:00 PM IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR PRO TEMPORE DOUGLAS DUNN AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Anna Cline, Ward III
Councilmember Joan Hansen, Ward II
Councilmember Frank Davis, Ward I
Mayor David M. Smith Excused
Councilmember Bill Higgins, Ward I
Councilmember Douglas Dunn, Ward II, Mayor Pro Tempore
Councilmember Gabe Lindstrom, Ward III

STAFF

Robert Smith, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Daniel Duchon, Personnel Director
Andy Haratyk, Public Works Director
George Castillo, Fire Chief

CITY ATTORNEY

Elda Orduno

DUE TO THE AUDIO FAILING THESE MINUTES ARE THE CITY CLERK'S NOTES AND THE MOTIONS MADE NO OTHER DETAIL COULD BE GIVEN.

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

Robert Smith, City Manager stated that given the concern expressed by some citizens in our community, related to the continuation of sewer services to Hillcrest Apartments, he requested the opportunity to make the below announcement during the agenda item "Mayor's Proclamations and Announcements".

He was informed by the Mayor and through correspondence with the owners of the Hillcrest Apartments facility that they would be able to bring Hillcrest Apartments in compliance and pay the sewer fees as per City Manager's offer to avert any interruption of sewer services. An appointment has been created for the Mayor, the City Manager and the owners to meet on 3/23/2018 pending performance as stated above by the owners, sewer services at Hillcrest will not be shut off on 3/26/2018.

CALL TO THE PUBLIC

- Cado Daily, Bisbee resident thanked the community and the City for a successful Turkey Vulture weekend.
- Tom Nelson, Bisbee resident spoke on item number four (4). We don't need to spend this we should find someone local.

- Marie Minor, Bisbee resident spoke on the Hillcrest Apartments and the eviction of residents. She also spoke regarding the Bisbee Community Chorus.
- Serena Casey was happy that there was a solution to the Hillcrest issue. She spoke on the need for low income housing.
- Dan Maldonado, Bisbee resident spoke about the Hillcrest Apartments; the disaster was averted this time. He spoke on section eight (8) housing and the time it takes to have a home approved.
- Douglas Cyr, manager at shelter said that these people wouldn't have been about to be housed.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$256,947.95.
 SECOND: Councilmember Hansen MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Special Event Liquor License Application submitted by the Douglas Arts & Humanities Association, Inc. for an Event to be held at the Star Chevrolet Building, 16 Erie Street, Bisbee, on Saturday, April 7, 2018 from 5:00PM to Midnight; Daniel Simonis, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve Consent Agenda Item A.
 SECOND: Councilmember Davis MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-18-05; Amending Zoning Code Sections 3.2, 5.2.2, 6.7, 6.14 and 9.2 to Allow Special Use Application for Alternative Lodging Parks in All Zoning Districts, Allow Rehabilitated Mobile Homes in RM Zoning District, and Clarifying Special Use Permit Language.
 Joe Ward, Zoning, Inspector

Mr. Ward spoke on the second reading of Ordinance O-18-05.

MOTION: Councilmember Davis moved to approve Ordinance O-18-05; Amending Zoning Code Sections 3.2, 5.2.2, 6.7, 6.14 and 9.2 to Allow Special Use Application for Alternative Lodging Parks in All Zoning Districts, Allow Rehabilitated Mobile Homes in RM Zoning District, and Clarifying Special Use Permit Language.
 SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Cline, Hansen, Davis, Higgins, Dunn, and Lindstrom.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

NEW BUSINESS

4. Discussion and Possible Approval of a recommendation by the iBisbee Committee to pay Local First Arizona in the amount of \$2,500 for the facilitation of a meeting regarding a survey done in Bisbee focusing on reducing economic leakage and increasing tourism.

Stan Stern, iBisbee Committee Chair

This item was pulled from the agenda.

5. Public Hearing and Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-18-06 to amend the Zoning Code by inserting Article 7.4.7 which would regulate signs on parked vehicles.

Joe Ward, Liaison to the Planning and Zoning Commission

Mr. Ward spoke regarding regulation of signs on parked vehicles.

Mayor Pro Tempore Dunn opened the Public Hearing.

- Mayor Smith asked if there was a member in the public that would like to speak in support of this item. There were no members in the public that spoke in support of this item.
- Mayor Smith asked if there was a member in the public that would like to speak in opposition of this item.
- Mayor Smith asked the City Clerk's Office if there had been any written communications filed with the Clerk's Office. Ms. Coronado indicated that there were not.

Mayor Pro Tempore Dunn closed the Public Hearing

MOTION: Councilmember Davis moved to approve the Notice of Intent to Adopt Ordinance O-18-06 to amend the Zoning Code by inserting Article 7.4.7 which would regulate signs on parked vehicles.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Hansen, Davis, Higgins, and Dunn

NAYS: Councilmember Cline and Lindstrom

MOTION PASSED: AYES -4; NAYS -2

6. Public Hearing and Discussion and Possible Approval of the Recommendation from the Community Sustainability Commission to adopt the City of Bisbee Sustainability Plan.

Joe Ward, Liaison to the Community Sustainability Commission

Mr. Ward spoke regarding the recommendation to adopt the City of Bisbee Sustainability Plan.

Mayor Pro Tempore Dunn opened the Public Hearing.

- Mayor Smith asked if there was a member in the public that would like to speak in support of this item.
 - Serena Casey spoke in support of the Sustainability Plan
- Mayor Smith asked if there was a member in the public that would like to speak in opposition of this item.
- Mayor Smith asked the City Clerk's Office if there had been any written communications filed with the Clerk's Office. Ms. Coronado indicated that there were not.

Mayor Pro Tempore Dunn closed the Public Hearing

MOTION: Councilmember Hansen moved to approve the recommendation from the Community Sustainability Commission to adopt the City of Bisbee Sustainability Plan.

SECOND: Councilmember Davis

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of the updated Arizona Municipal Risk Retention Pool Agreement.

Daniel Duchon, Personnel Director

Mr. Duchon spoke regarding the agreement.

MOTION: Councilmember Davis moved to approve the updated Arizona Municipal Risk Pool Agreement.
SECOND: Councilmember Hansen MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval of two Job Classifications: Lifeguard and Pool Manager.
Daniel Duchon, Personnel Director

Mr. Duchon spoke regarding the job classifications. He explained that the position classifications had never been formally approved.

MOTION: Councilmember Higgins moved to approve the job classifications for Lifeguard and Pool Manager.
SECOND: Councilmember Davis MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval for the Bisbee Arts Commission to sponsor the Bisbee Arts & Culture District in the amount of \$500.00 to complete their branding project.
Bill Higgins, Liaison to the Bisbee Arts Commission

Councilmember Bill Higgins spoke regarding the donation to the Bisbee Arts & Culture District.

MOTION: Councilmember Higgins moved to approve the Sponsorship by the Bisbee Arts Commission to the Bisbee Arts & Culture District in the amount of \$500.00 to complete their branding project.
SECOND: Councilmember Hansen MOTION PASSED: UNANIMOUSLY

10. City Manager's Report:

- Other current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

MOTION: Councilmember Higgins moved to adjourn the meeting.
SECOND: Councilmember Davis
MOTION PASSED: UNANIMOUSLY
ADJOURNMENT: 7:38PM

David M. Smith, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **May 1, 2018**

Regular Special

DATE ACTION SUBMITTED: April 25, 2018

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL HELD ON APRIL 3, 2018 AT 5:01PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Work Session of Mayor and Council held on April 3, 2018 at 5:01PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Ashlee Coronado*
Ashlee Coronado, City Clerk

Reviewed by: *David M. Smith*
David M. Smith, Mayor

MINUTES

MINUTES OF THE WORK SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD ON TUESDAY, APRIL 3, 2018, AT 5:01PM IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:02 PM.

ROLL CALL

COUNCIL

Councilmember Anna Cline, Ward III	Absent
Councilmember Joan Hansen, Ward II	5:08PM
Councilmember Frank Davis, Ward I	
Mayor David M. Smith	
Councilmember Bill Higgins, Ward I	
Councilmember Douglas Dunn, Ward II , Mayor Pro Tempore	
Councilmember Gabe Lindstrom, Ward III	Excused

STAFF

Robert E. Smith, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Dan Duchon, Personnel Director
Albert Echave, Police Chief

CITY ATTORNEY

Elda Orduno

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

1. Discussion of the Budget Priorities from Council for Fiscal Year 2018-2019.

David M. Smith, Mayor

Mayor Smith said traditionally when they roll into budget season there was a time when the Council would have some direct input and that was the reason they were here tonight.

Councilmember Dunn said that he had the opportunity to meet with the City Manager to review his alternatives and budget priorities which were included in the agenda packet. He was open to responding to questions and comments and would like to hear from the other Councilmembers in terms of their priorities.

Mayor Smith said that some of these he had brought up personally a year ago, some of them were actually in his seven point economic plan that had yet to come to fruition, but we are getting there. Some would impact the budget because they would provide more revenues and they actually are pretty debt free and could be implemented with very little outlay. He spoke regarding ambulance insurance policies and annual (voluntary) subscriptions.

Councilmember Dunn stated that he really appreciated Mayor Smith's experience.

Mayor Smith said that one thing he has been really pushing to the City Manager and Chief Castillo was the business inspections. Business inspections were required annually, that's a requirement of the International Fire Code and yet seldom does any jurisdiction in fact do those.

We need to establish a new fee structure; the typical fee structure was \$100.00 a year per business. We have enough businesses here that it would provide some revenue. Many Fire Departments have made changes and have a civilian Fire Inspectors because there was no reason that a Fire Inspector has to be a certified Firefighter.

It was a specialty in its self and they have their own certification they have Fire Inspector 1 and Fire Inspector 2. He suggested that we explore hiring one (1) part-time civilian Fire Inspector at 19.5 hours a week. Their whole job was to go out and inspect businesses and they would more than pay for their salary in a very short period of time with the added benefit that we would have safer buildings and it would be safer for our Fire Department to fight fires.

Councilmember Dunn commented that he had a conversation with the City Manager and he could really applaud this because he felt with the couple of major fires they could've been prevented when you review the details after the fact.

Councilmember Dunn said he looked forward to having a work session with public safety of continuing this conversation. He thought the list in terms of the budget priorities are more immediate things.

Mayor Smith stated that regarding the subscription service there was a potential of money that we could collect out there.

Councilmember Dunn said that he liked the idea of the subscription service was that it would indicate our support to our Fire Department.

Councilmember Hansen stated there were two (2) things that would like to see; one (1) was they had been talking about LED lights for a while and she really would like to see that go forward. We would save so much money if we put LED streetlights in oppose to the streetlights that we have now. The second (2nd) thing was putting into the budget enough money to do engineering for Bakerville regarding the drainage problem.

Mr. Smith said that he thought about 20% of the engineering had been done and from what they can tell regarding it will have to be redone based on the design it was not acceptable.

Mayor Smith said that his understanding was because we did phases 1, 2, 3 and we did not do phase 4. Part of 1, 2 and 3 had deteriorated because we couldn't finish the project. His question was we know at this point we do not have the over million dollars to do it so why would we want to waste the money on engineering now if we can't afford to do it anyway.

Councilmember Hansen stated that it takes over a year for that engineering. Mayor Smith said that we were looking at five (5) years until the CDBG Funds come around. Councilmember Hansen said there may be other ways of financing that.

Councilmember Hansen stated she was asking for funds to be made available for the next four (4) years in the amount of \$125,000.00 for engineering for the Bakerville drainage each year.

Councilmember Davis said that in general to really set priorities we need to see what will be presented in this budget obviously we want to balance the budget and everybody has needs. In general he would like to put down to complete the Old Bisbee parking study.

Councilmember Davis spoke regarding code enforcement and it was a lot of work for one (1) man to do it all.

Mr. Smith said they were working on a draft agreement with the County's new Community Development Director Dan Coxworth. It involves actually the transition of one of our employees Joe Ward into County employment as a building inspector. Mr. Ward would facilitate training the County personnel on our code enforcement of building inspections. We would actually contract with the County for Community Development Services that would be building inspection, Code Enforcement and Planning and Zoning staff support. All of the projects that go to Planning and Zoning Commission and the Design Review Board would go through Paul Esparza, Planning Manager for the County. He would be preparing all the work to go to those boards. Mr. Ward among several other inspectors that the County has would be doing inspections and enforcement for us.

Councilmember Davis asked how charging for that would work. Mr. Smith said that it would be currently what we pay for Mr. Ward, plus about \$2500.00 a month depending on costs. What was worked out with the County was that we would start out with no additional costs and after a couple of months come to grips with what the expected workload would be. He thought it would be in the \$2000.00 to \$2500.00 a month range for the additional inspectors and then Planning and Zoning support for the Design Review Board and the Planning and Zoning Commission.

Mayor Smith asked where Mr. Smith planned for the revenue to go. Where does the revenue go from the Planning and Zoning from the inspections, fines and so forth.

Mr. Smith said he thought the revenue from the Code Enforcement fines would come back to the City, the fees that are necessary to support building inspections per building permit applications that would go to offset the time of the building permit inspectors.

Mayor Smith said the proposal in simple terms was that we may have an employee going to the County and then we may be paying the County additional monies depending on volume of work, but that all of the money that those people generate in the city limits comes back to the City.

Mayor Smith stated that this was the Council's time for their wards to bring their wishes and concerns forward.

Councilmember Higgins said he would like to see Code Enforcement focused on abandoned and dilapidated houses. He also said that another thing he would like to see was Saturday's restored to the Library. He also spoke regarding the parking issue in Old Bisbee. He thought the idea of a subscription would be something that Bisbee would be interested in.

Mayor Smith said that when the Council was going through this he would like them to keep in mind past administrations have looked at a way to balance the budget by cutting staff and we are down to where it can't be cut. We need to look at the other side of that where sometimes you actually save money by staffing rather than cutting staff. He hoped that Council and staff would remember that when we are coming into the budget by looking at it and seeing if it was more cost effective to hire someone then to pay somebody overtime.

Mayor Smith said that he was not opposed to increasing the bed tax and felt we were under charging. He would like for the Council to talk about increasing it and he would also like the Council to talk about perhaps splitting a small portion of that away into a different fund even if it was the general fund.

Councilmember Dunn stated that it had been highly effective in terms of what we have gotten from that.

Mayor Smith stated he would like to see an agenda item where Council discusses increasing the bed tax.

Councilmember Higgins said it was a great idea to increase the bed tax. He asked how we judge the effectiveness of the money that we are spending from the bed tax. What data do we have to show that this was actually an effective program?

Mayor Smith stated that we know that the lodging places are doing much better in the last two (2) years then previously, but that could also be part of the economy.

Councilmember Dunn spoke regarding the "Adopt a Tree" program to plant and water trees at the Evergreen Cemetery. The Council thought this was a great idea.

Councilmember Dunn also spoke regarding the gateway entrance to Old Bisbee; redesign and repave.

Councilmember Davis spoke regarding the Science Center and the Mine Tour.

Councilmember Higgins thought keeping the Bisbee Arts Commission in the loop regarding the gateway entrance would be a great idea.

Councilmember Dunn wanted the City Manager to call the Arizona Historic Preservation Office and ask them what the status was Warren Historic Survey and to do it every month that they get so tired of us that they take action.

Mr. Smith said that they needed to bring an item to the Council that says do you want us to finish this work to create this historic district because there was a point in time when

the City said stop. We have volunteers lined up to do the work, and an architect that has been holding the data. It was a matter of getting the data together and finishing up the inventory work for Warren.

Mayor Smith said that regarding this we needed to make a phone call and start moving on it.

Mr. Smith gave some information regarding the budget environment and what staff had been doing. He presented Council an overview of what was going on behind the curtain. Items like the City's organizational chart, fleet management, Community Development and a customer service position.

Mr. Smith spoke regarding the existing things that the City does right now to stretch a dollar, to create more dollars or to free up time. He also spoke regarding sub categories in the budget and the debt structure for the City of Bisbee.

Mr. Smith was very encouraged by staff's receptivity and how hard they are working together to bring Council a balanced budget.

Mr. Smith stated that the budget was being done differently than it had been done in Bisbee before.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 6:39pm

David M. Smith, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 12, 2018

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF THE RESIGNATION OF PETER VON GUNDLACH FROM THE AIRPORT ADVISORY COMMISSION AND THE STREETS AND INFRASTRUCTURE COMMITTEE

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the resignation of Peter Von Gundlach from the Airport Advisory Commission and the Streets and Infrastructure Committee.

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

4/12/2018

Mr. Peter Von Gundlach called into the Clerk's office on 4/12/2018 at 10:34am to notify us that he is resigning from the Airport Advisory Commission and the Streets and Infrastructure Committee effective immediately.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 23, 2018

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE APPOINTMENT OF MARIE MINOR TO THE COMMITTEE ON DISABILITY ISSUES

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Marie Minor to the Committee on Disability Issues.

DISCUSSION:

Ms. Minor has submitted her application to serve on the Committee on Disability Issues.

If approved, Ms. Minor will serve on the Committee until January 15, 2021.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: January 18, 2018

FEB 05 2018

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

- | | | |
|--|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input checked="" type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input checked="" type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

MINDR Last Name Marie First Name S Middle Initial

[Redacted] Mailing Address [Redacted] Number [Redacted] Street Bisbee City AZ State 85603 Zip Code

Residential Street Address: Same as Mailing

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 17+ years * Are you currently on any Boards? Yes - Resigning from BAC
 * (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): Substitute Teacher (Short & long term) ~ 12 years, Sanitarian (Health Inspector) - 12 years, Mechanic & Car Parts Manager - 3 years, Social Worker (Mental Health Counselor) - 3 years.

Please provide a brief summary of Civic/Volunteer Experience:
Salvation Army Hospitality House Advisory Council - 11 years, BAC - about 4 years, Bisbee Community Chorus ~ 4 years, Immigrant Rights Advocate ~ 4 years, Peace Activist - since 12 years old, Civil Rights Activist - since 6 years old, Mental Health Advocate - since 1990.

Other Background Information Relevant to Serving in this Position:

Some of my friends are differently impaired (same for me sometimes) - Humor!

I am qualified and interested in serving on this Board because:

This committee has not met for several years. I want to recruit enough members to activate this committee, because mentally and physically impaired people in our community have been neglected!

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

In Tucson, AZ my nearly blind, senior dog got out of my yard. I was charged and convicted of a misdemeanor and did community service for my dog's mistake.
→ "Dog at Large"

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served terms)
- 1 Number of Commission Memberships currently served. I also serve on the:
I am resigning from the Bisbee Arts Commission this month.

I am requesting this/these waivers for the following reasons for consideration:

Waiver Not necessary, because I discovered this evening (2/5/18) that I was already replaced on the BAC.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Marie S. Minor Date: 1/18/18 & 2/5/18

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: <u>April 23, 2018</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF CLAIRE CHAFFEE TO THE COMMITTEE ON DISABILITY ISSUES	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Claire Chaffee to the Committee on Disability Issues.

DISCUSSION:

Ms. Chaffee has submitted her application to serve on the Committee on Disability Issues.

If approved, Ms. Chaffee will serve on the Committee until January 15, 2021.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 4/6/18

APR 18 2018

* Board interested to serve:

City Clerk's Office
City of Bisbee

- | | | |
|--|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input checked="" type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

* Complete One (1) Application for each Board / Commission you wish to serve.

Chaffee (Kawiberte) Last Name Claire First Name P. Middle Initial

[Redacted] Mailing Address [Redacted] Number [Redacted] Street Bisbee City AZ State 85603 Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 12 1/2 years * Are you currently on any Boards? waiting to do rec steps for bus committee
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed):

High School Education. Have been in healthcare field for 20+ years: Transcription, BAO assisted living facility, was CNA/caregiver + private homes, respite care. Many seminars on: equipment medication dispensing, laws of state regarding CPS + APS, laws regarding members not adhering to rules + aggressive. Dietary + nutritional classes.

Please provide a brief summary of Civic/Volunteer Experience:

I advocate for people w/ mental illness, disabilities substance abuse + homelessness. I do a lot of telephone work. I accompany people to mental health provider appointments. If I see the same person outside of Safeway + they have no socks or a t-shirt/blouse hanging off all ripped I will buy them one in the Family Dollar. I have worked Thanksgiving Dinner at Tin Town. Every month I send clothes to Tin Town - I volunteer at my church St. Patricks for the St. Vincent de Paul bake sales for food bank.

Other Background Information Relevant to Serving in this Position:

I would like to give you my greatest reward. I was taking care of an 11-year-old boy, in diapers, who had MS, severe autism + legally blind. After 3 months of working with him + a lot of patience I called his mother, with a tear in my eye + told her "Travis used the potty twice today." She came home from work because she was crying too hard. Travis pointed to potty. I left when to their moment.

I am qualified and interested in serving on this Board because:

I am disabled in many ways and believe I can assist others as I have assisted myself.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Clave R. Chaffee Date: 4/6/18

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: <u>April 23, 2018</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF TRUDY LYNN TO THE COMMITTEE ON DISABILITY ISSUES	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Trudy Lynn to the Committee on Disability Issues.

DISCUSSION:

Ms. Lynn has submitted her application to serve on the Committee on Disability Issues.

If approved, Ms. Lynn will serve on the Committee until January 15, 2021.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 4/24/2018

APR 24 2018

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

- Airport Advisory Committee
- Board of Appeals
- Committee on Disability Issues
- Employee Council
- Judicial Selection Committee
- Parks and Recreation Committee
- Public Safety Retirement Board
- Youth Council

- Bisbee Arts Commission
- Charter Review Committee
- Community Sustainability Commission
- Evergreen Cemetery Committee
- Library Advisory Board
- Planning and Zoning Commission
- Streets and Infrastructure Committee

- Board of Adjustment
- Civil Service Commission
- Design Review Board
- iBisbee Committee
- Municipal Property Corporation
- Police and Fire Advisory Committee
- Transit Advisory Committee

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Lynn, Trudy Last Name First Name none Middle Initial

[Redacted] Mailing Address Bisbee AZ 85603 Number Street City State Zip Code

Residential Street Address: [Redacted] Bisbee AZ 85603

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 6 mos years * Are you currently on any Boards? no

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): AA degree, various jobs include ranch management, machine shop, waitress, library

Please provide a brief summary of Civic/Volunteer Experience:

served on Community Action board in Okanogan Wa for 7 years, various volunteer positions, currently volunteer with Bisbee animal shelter and Bisbee library

Other Background Information Relevant to Serving in this Position:

Please feel free to contact Lael Duncan of Okanogan County Community Action in Okanogan WA for information regarding my service there.

I am qualified and interested in serving on this ^{Committee} Board because:

I have experience working with non-profits and have myself been on disability since 1989

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I am qualified for the position and wish to serve

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Trudy Lynn

Date: 4/24/2018

When complete, please return to:
City Clerk Office 1415 Melody Lane Bldg. G, Bisbee, AZ 85603

E-mail:
acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 17, 2018

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE APPOINTMENT OF WILLIAM CROW TO THE AIRPORT ADVISORY COMMISSION**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of William Crow to the Airport Advisory Commission.

DISCUSSION:

Mr. Crow has submitted his application to serve on the Airport Advisory Commission.

If approved, Mr. Crow will serve on the Committee until January 15, 2021.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 26 Mar 2018

*** Board interested to serve:**

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Crow	William	O
Last Name	First Name	Middle Initial
Mailing Address	Number	Street
		Bisbee
		City
		AZ
		State
		85603
		Zip Code

Residential Street Address: _____

Telephone Number(s): _____

Email Address: _____

* I have been a resident of Bisbee for 7-months years * Are you currently on any Boards? No
 *(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): 30-year retired US Air Force; Security Police & Air Traffic Control; last rank = Chief Master Sergeant (CMSgt/E-9). Program Manager w/Dynamic Science, Inc. (2010-2012). Territory Manager w/Team Eagle, Inc. (2012-2015); Licensed Realtor (2016-present); Life Coach w/Bisbee Life Coach (Jan 2018-present)

Please provide a brief summary of Civic/Volunteer Experience:
 HOA President and member with 2 separate homeowners associations. Pastoral counselor. Church music director. Mission trip to Nicaragua. Heritage Ball coordinator for 300-person banquet.
 Prison chaplain ministry. Angel Tree prison ministry. Daddy/daughter dance coordinator. Special event choral music director.
 Safety & Security Director w/First Southern Baptist Church, Warren.

Other Background Information Relevant to Serving in this Position:

I spent 30+ years in the airport industry serving as an air traffic controller, ATC and ATCALS program manager, and SME for various airport advisory panels with the American Association of Airport Executives (AAAE). Was assignment Chief for the USAF; responsible for all assignment actions for 6000 personnel across 4-career fields: Air Traffic Control, Aviation Resource Management, Airfield Management & Combat Control.

I am qualified and interested in serving on this Board because:

I have a passion for aviation and airport management with many years of practical experience.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I desire to participate in local government and fill an active role to better the community and serve the interests of it's residents.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____ **Date:** 26 Mar 2018

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: <u>April 17, 2018</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF BENJAMIN LEPLEY TO THE STREETS AND INFRASTRUCTURE COMMITTEE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Benjamin Lepley to the Streets and Infrastructure Committee.

DISCUSSION:

Mr. Lepley has submitted his application to serve on the Streets and Infrastructure Committee.

If approved, Mr. Lepley will serve on the Committee until January 15, 2021.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 11-17-2017

OK
DMS

*** Board interested to serve:**

- | | | |
|---|--|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input checked="" type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Lepley Benjamin S
 Last Name First Name Middle Initial

 Mailing Address Number Street City State Zip Code

Residential Street Address: _____

Telephone Number(s): _____

Email Address: _____

* I have been a resident of Bisbee for 1 years * Are you currently on any Boards? no
 * (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): University of Arizona - School of Architecture. Career Track Lecturer 2015-present
 Owner - Tectonicus Constructs Llc. 2007-present
 Bachelors Degree- Architecture, Southern California Institute of Architecture 2002-2007
 Numerous jobs at architecture firms globally and in Arizona

Please provide a brief summary of Civic/Volunteer Experience:

Volunteer at the Holocaust History Center - Tucson, Az
 Pull Buffle Grass around the Tucson Area and at the ASDM (Desert Museum)
 2017, brought my Architecture students to Bisbee to do urban analysis and design housing. 2018 as well.
 Working with CAP canal to design a solar array that covers and powers the canal via the School of Architecture.

Other Background Information Relevant to Serving in this Position:

Am currently restoring an original 1910 miners shack on Temby ave in Ward 1.

Are concerned for many of our citizens, in particular, addressing the various topics like parking, affordable housing, new development, and increasing the tax base.

Interested in Bringing and helping arrange the UA Tech Park project.

I am qualified and interested in serving on this Board because:

I am an architecture professor at the UofA

I reside in Bisbee and am motivated to preserve the delicate historic nature of the city while developing the economy.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I bought my house in 2016 but only recently changed my residential address from Tucson to Bisbee.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: 

Date: Nov 17, 2017

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 19, 2018

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: **APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY THE COPPER QUEEN HOTEL FOR AN EVENT TO BE HELD AT 11 HOWELL AVENUE, BISBEE, ARIZONA ON FRIDAY, JUNE 15, 2018 AND SATURDAY, JUNE 16, 2018; HELEN LAMPINEN APPLICANT**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Friday, June 15, 2018 and Saturday, June 16, 2018.

DISCUSSION:

Ms. Lampinen has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Friday, June 15, 2018 and Saturday, June 16, 2018.

Ms. Lampinen has indicated that there will be chain link fencing, trained bartenders, and adult people at gate checking ID's (wrist bands).

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Robert Smith
Robert Smith, City Manager



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 6/15/18 through 6/16/18 list specific purpose for change:

Bisbee pride Street Dance

1. Licensee's Name: Lampinen Helen J. License#: 06020040
Last First Middle

2. Mailing address: PO Drawer CQ Bisbee Arizona 85603
Street City State Zip Code

3. Business Name: 11 Howell Ave, LLC dba Copper Queen Hotel

4. Business Address: 11 Howell Ave Bisbee Arizona 85603
Street City State Zip Code

5. Email Address: helen@copperqueen.com

6. Business Phone Number: 5204322216 Contact Phone Number: 5204322216

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? Chainlink Fencing
, Trained Bartenders, Adult people at gates checking ID's, Wristbands

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by DLLC: _____ Date: ____/____/____

Notary

I, (Signature) Helen Lampinen, hereby declare that I am a **CONTROLLING PERSON/ AGENT** filing this notification. I have read this document and the contents and all statements are true, correct and complete.

State of Arizona }
County of Cochise }

On this 10th Day of April, 20 18 before me personally appeared HELEN LAMPINEN
(Print Name of Document Signer)

Whose identity was proven to me on the basis of satisfactory evidence to be the person who he or she claims to be and acknowledged that he or she signed the above/attached document.



TATIANA RODRIGUEZ
Notary Public - Arizona
Cochise County
My Commission Expires
November 16, 2020

Tatiana Rodriguez
Signature of NOTARY PUBLIC

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature Title Agency Date

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Copper Queen Hotel, 11 Howell Ave, Bisbee Arizona 85603

I would like to extend our premises out 20 ft and the 130 ft in front of the hotel to allow our guests to carry their drinks down the stairs to the street just in front of the hotel. (People will try and do it anyway, this way I am within the law)

Angelas Restaurant

Saloon Patio

Anex Patio

Copper Queen Anex 7
Howell Ave Bisbee
Arizona 85603

Sgt Ramona

Covenant Presbyterian Church

Chainlink and Security

↑ 20 ft

← 130 FT →

← Howell Ave One Way →

Chainlink Fence and Security

Chainlink and Police



Grassy Park

Public Restrooms



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 19, 2018

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY THE COPPER QUEEN HOTEL FOR AN EVENT TO BE HELD AT 11 HOWELL AVENUE, BISBEE, ARIZONA ON SATURDAY, OCTOBER 27, 2018 AND SUNDAY, OCTOBER 28, 2018; HELEN LAMPINEN, APPLICANT**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Saturday, October 27, 2018 and Sunday, October 28, 2018.

DISCUSSION:

Ms. Lampinen has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Saturday, October 27, 2018 and Sunday, October 28, 2018.

Ms. Lampinen has indicated that there will be chain link fencing, trained bartenders, and adult people at gate checking ID's (wrist bands).

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Robert Smith
Robert Smith, City Manager



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 10/27/18 through 10/28/18 list specific purpose for change:

Halloween Street on 10-27-2018

1. Licensee's Name: Lampinen Helen J. License#: 06020040
Last First Middle

2. Mailing address: PO Drawer CQ Bisbee Arizona 85603
Street City State Zip Code

3. Business Name: 11 Howell Ave, LLC dba Copper Queen Hotel

4. Business Address: 11 Howell Ave Bisbee Arizona 85603
Street City State Zip Code

5. Email Address: helen@copperqueen.com

6. Business Phone Number: 5204322216 Contact Phone Number: 5204322216

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? Chainlink Fencing
, Trained Bartenders, Adult people at gates checking ID's, Wristbands

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by DLLC: _____ Date: ___/___/___

Notary

I, (Signature) Helen Lampinen, hereby declare that I am a **CONTROLLING PERSON/ AGENT** filing this notification. I have read this document and the contents and all statements are true, correct and complete.

State of Arizona
 County of Cochise }

On this 10th Day of April, 2018 before me personally appeared HELEN LAMPINEN
(Print Name of Document Signer)

Whose identity was proven to me on the basis of satisfactory evidence to be the person who he or she claims to be and acknowledge that he or she signed the above/attached document.



Notary Public - Arizona
Cochise County
My Commission Expires
November 16, 2020

Antonia Rodriguez
Signature of NOTARY PUBLIC

(Affix Seal Above)

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature Title Agency Date

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals: _____ Date: ___/___/___



Ser Ramona

Chainlink and Police

Copper Queen Annex 7
Howell Ave Bisbee
Arizona 85603

Anex Patio

Copper Queen Hotel, 11 Howell Ave, Bisbee Arizona 85603

I would like to extend our premises out 20 ft and the 130 ft in front of the hotel to allow our guests to carry their drinks down the stairs to the street just in front of the hotel. (People will try and do it anyway, this way I am within the law)

Sabon Patio

130 FT

Howell Ave One Way

Covenant Presbyterian Church

Chainlink and Security

Chainlink Fence and Security

Public Restrooms

Grassy Park



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 19, 2018

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY THE COPPER QUEEN HOTEL FOR AN EVENT TO BE HELD AT 11 HOWELL AVENUE, BISBEE, ARIZONA ON MONDAY, DECEMBER 31, 2018 AND TUESDAY, JANUARY 1, 2019; HELEN LAMPINEN APPLICANT**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by the Copper Queen Hotel for an Event to be held at 11 Howell Avenue, Bisbee, Arizona on Monday, December 31, 2018 and Tuesday, January 1, 2019.

DISCUSSION:

Ms. Lampinen has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Monday, December 31, 2018 and Tuesday, January 1, 2019.

Ms. Lampinen has indicated that there will be chain link fencing, trained bartenders, and adults at gate checking ID's (wrist bands).

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: Robert Smith
Robert Smith, City Manager



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Temporary change (**No Fee**) for date(s) of: 12/31/18 through 1/1/19 list specific purpose for change:

New years eve Street Dance

1. Licensee's Name: Lampinen Helen J. License#: 06020040
Last First Middle

2. Mailing address: PO Drawer CQ Bisbee Arizona 85603
Street City State Zip Code

3. Business Name: 11 Howell Ave, LLC dba Copper Queen Hotel

4. Business Address: 11 Howell Ave Bisbee Arizona 85603
Street City State Zip Code

5. Email Address: helen@copperqueen.com

6. Business Phone Number: 5204322216 Contact Phone Number: 5204322216

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? / /

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? Chainlink Fencing
, Trained Bartenders, Adult people at gates checking ID's, Wristbands

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by DLLC: _____ Date: ____/____/____

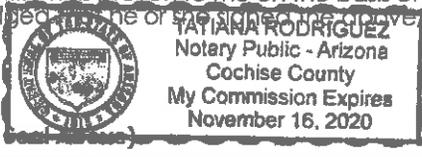
Notary

I, (Signature) *Alb Simpson*, hereby declare that I am a **CONTROLLING PERSON/ AGENT** filing this notification. I have read this document and the contents and all statements are true, correct and complete.

State of Arizona
County of Cochise

On this 10th Day of April, 2018 before me personally appeared HELEN LAMPINE
(Print Name of Document Signer)

Whose identity was proven to me on the basis of satisfactory evidence to be the person who he or she claims to be and acknowledged that he or she signed the above attached document.



Tatiana Rodriguez
Signature of NOTARY PUBLIC

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

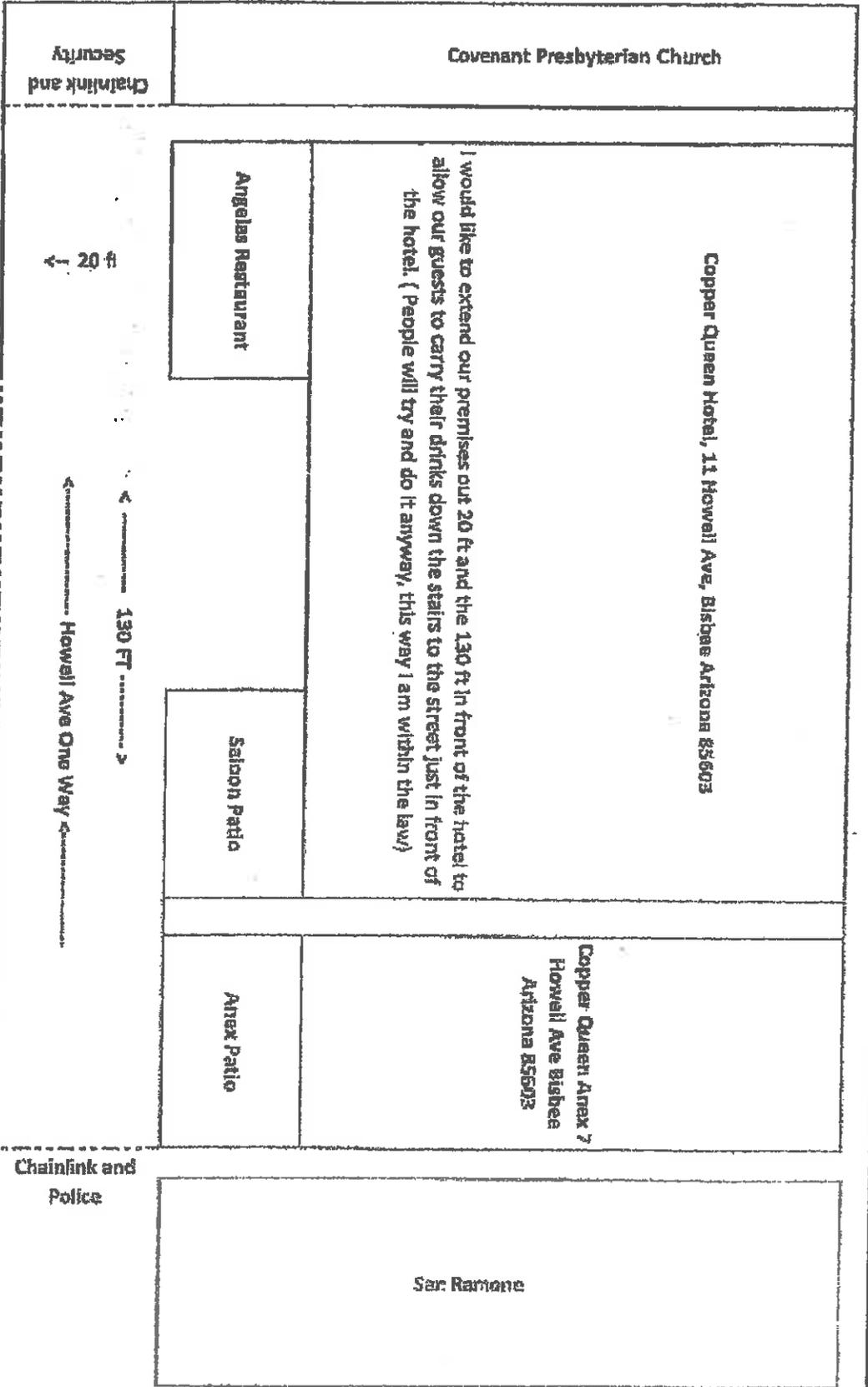
Approval Disapproval

Authorized Signature _____ Title _____ Agency _____ Date _____

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____



Public Restrooms

Grassy Park





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 18, 2018

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE O-18-08, AMENDING THE ANIMAL CODE PORTION OF THE CITY CODE, ARTICLE 6, AND ADDING A FERAL CAT COLONY CAREGIVER PROGRAM**

FROM: **Britt Hanson, City Attorney**

RECOMMENDATION: **Approve Notice of Intent**

PROPOSED MOTION: **I move to approve Ordinance O-18-08 amending the Animal Code Portion of the City Code, Article 6, and adding a Feral Cat Colony Caregiver Program**

DISCUSSION:
This is the second reading for Ordinance O-18-08.

As discussed in a recent work session, over time the City's Animal Code has deviated from State statutes governing animal shelters and animal control, as well as from actual practice. In addition, the City has experienced increasing difficulties with out of control feral cat colonies. It is believed that the most effective, humane way of solving this problem is to institute a Feral Cat Colony Caregiver Program, to be operated by the Animal Shelter. This Ordinance revises the Animal Code to bring it into conformance with State statutes and actual practice and, in addition, adds provisions enabling a Feral Cat Colony Caregiver Program.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Britt Hanson
Britt Hanson
City Attorney

Reviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk

ORDINANCE O-18-08

AN ORDINANCE AMENDING THE ANIMAL CODE PORTION OF THE CITY CODE, ARTICLE 6, AND ADDING A FERAL CAT COLONY CAREGIVER PROGRAM

WHEREAS, the City' Animal Code, set forth in Article 6 of the City Code, has in many respects over time deviated from Arizona statutes governing animal shelters and animal control, set forth in A.R.S. 11-1001, et. seq., and it is therefore necessary to amend the Code to conform to State law; and

WHEREAS, the actual practice of animal control and operating the animal shelter has deviated in some respects from the Animal Code, and it is therefore necessary to amend the Code to conform to actual practice; and

WHEREAS, the City has been experiencing difficulties with out of control feral cat populations, and City residents desire to find a humane, effective solution to these difficulties, and therefore desires to commence a Feral Cat Colony Caregiver Program, operated through the Animal Shelter; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to adopt the amendments to Article 6 of the City Code set forth on Exhibit A hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:

Section 1. The amendments to Article 6 of the City Code, as set forth in the attached Exhibit A, incorporated herein by reference, are hereby adopted.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this ___ day of _____, 2018.

APPROVED:

David Smith, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Britt Hanson, City Attorney

EXHIBIT A

CHAPTER 6 ANIMALS **ARTICLE 6.1 ANIMALS IN GENERAL**

6.1.1 Definitions **(O-01-12)**

In this article, unless the context otherwise requires:

- A. "Animal" means any animal of a species that is susceptible to rabies, with the exception of man.
- B. "Animal Shelter" means an establishment authorized or maintained by the City for the confinement, maintenance and safe-keeping of dogs or other animals which come into the custody of the City or Animal Shelter.
- C. "At large" means being neither confined by an enclosure nor physically restrained by a leash .
- D. "Service Animal" has the same meaning as defined in A.R.S. 11-1024.
- E. "Herd" means more than three.
- F. "Animal Control Officer" (ACO) means the officer and any officers, appointed by the chief of police, for the purpose of enforcing the City's Animal Code and ensuring the humane treatment of animals.
- G. "Impound" means the reception into custody by the ACO, or Animal Shelter, of any dog or other animal for confinement in the Animal Shelter or in a place of confinement operated by a licensed veterinarian.
- H. "Leash" means any chain, rope, strap or other similar material, no longer than ten (10) feet, attached to the collar or harness of an animal or otherwise attached to the animal and used to hold the animal in check.
- I. "Livestock" means neat animals, horses, sheep, goats, swine, mules and asses.
- J. "Owner" means any person keeping an animal other than livestock for more than six consecutive days.
- K. "Stray dog" means any dog three months or older running at large.
- L. "Vicious animal" means any animal of the order carnivora that has a propensity to attack, to cause injury to or to otherwise endanger the safety of human beings without provocation, or that has been so declared after a hearing before a justice of the peace or a city magistrate.

6.1.2 Animals within Limits of City; At Large

- A. It is unlawful for any person, firm or corporation to herd, hold, pasture or detain any herd, drove or band of sheep, horses, cattle or any other animals within the corporate limits of the City.
- B. It is unlawful for any person to permit or allow any horse, mare, colt, mule, cow, bull, calf, jack, jenny, goat or hog belonging to him or under his control to run at large within the City.
- C. It is unlawful for any person to drive or cause to be driven any animal into the City with the intention or the purpose of having such animal impounded.

D.

It is unlawful for any person to permit, suffer or allow any chickens, ducks, turkeys, geese or any fowl owned by him or under his care or control to run at large or to trespass within the corporate limits of the City, on either public or private property.

D. Other at large animals, including dogs and cats, are addressed in Article 6.2 and 6.3.

6.1.3 Maintaining Swine

It is unlawful for any person to keep and maintain within the corporate limits of the City any pigs, hogs or swine.

6.1.4 Duties of ACO

It is the duty of the ACO to take up or cause to be taken up any of the animals named in Chapter 6 running at large within the City, or any animal which it is unlawful to maintain in the City pursuant to Chapter 6, and impound them.

6.1.5 Notice of Impounding of Animals Pursuant to Sections 6.1.2 or 6.1.3

A. Within twenty-four hours of the taking up of any animal impounded pursuant to Sections 6.1.2 or 6.1.3, the ACO shall notify the owner of said animal, if known, of the fact of its being taken up, if the animal be branded and the owner of said brand be known to the ACO. He shall notify such brand owner of the fact that an animal, describing the same, bearing the brand of said party is impounded and if not redeemed within the time specified in said notice, it will be sold to discharge the cost and penalty of permitting it to run at large within the City limits, and the expense of impounding and keeping the same. He shall also post in three public places in the City notices giving a description of the animal, and stating that if said animal is not redeemed and all charges paid within or before a certain time, stating the day and hour, which shall not be less than ten nor more than fifteen days from the date of the taking up, that at said time and place the animal so impounded will be sold at public auction, to the highest bidder for cash to pay the charges of taking up and keeping of said animal. A copy of said notice shall be published for at least one week in the official newspaper of the City, and no sale shall be made until at least five days after said publication.

B. The ACO shall, upon the taking up of said animal, if branded and the owner of the brand is not known to him, at once send by registered mail to the Bureau of Registration, a written notice, describing the animal so taken by mark, brand, age, sex, kind and color, and where said animal is held. In such case, said animal shall not be sold for at least ten days after date of mailing such notice to said Register of Brands.

6.1.6 Care of Animals

Any animal seized and impounded under the provisions of this chapter shall be provided with proper care, food and water while so confined by the ACO or Animal Shelter.

6.1.7 Claimed by Owner

If at any time prior to the time fixed for the sale, the owner of any animal so seized and impounded pursuant to Sections 6.1.2 or 6.1.3 shall claim the same, he shall be entitled to the possession thereof upon payment to the ACO of such sum as provided in this article and the legal charge and expense incident to such taking up and keeping.

6.1.8 Sale of Animals Impounded

At the time specified in notice of sale, if the animal so impounded pursuant to Sections 6.1.2 or 6.1.3 is not redeemed, the ACO shall sell the same to the highest bidder for cash, but in no instance shall he be or become interested, either directly or indirectly, in the purchase of any animal sold by him. The ACO shall charge, for taking up, impounding and registering any animal so taken up, fees as determined by resolution of the Council.

The ACO shall, within ten days of the sale of any animal, pay over to the Treasurer of the City, all money received from the sale of such animal, after deducting his fees and taking the treasurer's receipt therefore, and deposit the same with the clerk.

The ACO shall keep in a suitable file an account of all moneys received, when and from whom received, the amount paid to the treasurer, and the date of payment, a complete description of all animals impounded, showing the time when impounded and by whom redeemed or when sold, and to whom sold, which book or record shall be the property of the City, and open to the inspection of the public at all reasonable times.

6.1.93 Payment to Owner

The Council may, by motion, at any time after the animal is sold, not exceeding six months thereafter, order the clerk to deliver a warrant in favor of the owner of said animal for whatever amount was received from the sale of said animal upon due and sufficient proof as to who was the owner of such animal.

6.1.10 Grandfather Clause

Nothing in this chapter shall affect existing property or the right to its continued use for the purpose used at the time the chapter, or any part thereof, takes effect, nor to any reasonable repairs or alterations in buildings, facilities or property used for such existing purpose; providing that said use is maintained and not abandoned or discontinued for a period longer than six months at a time.

6.1.16 Kennel Provisions

It is unlawful for any household to harbor or hold more than three dogs older than the age of four months without first having obtained a permit to operate a kennel.

6.1.17 Minimum Square Footage for Horses or Other Equine

There shall be an area of one thousand square feet available for one horse or other equine; one thousand one hundred fifty square feet available for two horses or other equine; and one thousand three hundred square feet available for three horses or other equine. The shape and cross-fencing of said area is to be at the option of the landowner as long as the square footage minimum requirement is met.

ARTICLE 6.2 DOGS

6.2.1 License Required

No owner shall keep, maintain or harbor a dog over three months of age within the City unless a license is obtained for the dog from the Animal Shelter or a department of the City that is authorized to issue such licenses. Tourists or transient owners keeping or maintaining a dog within the City shall not be required to obtain a license for the dog if it has a valid current license from another city or county, is not kept or maintained within the City more than thirty days, and has a rabies vaccination certificate signed by a licensed veterinarian showing the vaccination of the dog with a useful term for at least the period for which it shall be kept within the City. No rabies vaccine shall be acceptable unless it is approved by the Arizona State Veterinarian.

2.2.2 License Fee

(O-02-07)

The license fee shall be \$10.00 per year for each neutered male or spayed female dog. The fee shall be reduced to \$6.00 for each neutered male or spayed female dog for senior citizens (age 62 and over). The license fee shall be \$30.00 per year for each un-spayed female dog or unneutered male dog; the fee shall be reduced to \$20.00 for each unneutered male or un-spayed female dog for senior citizens (age 62 and over).

No license fee shall be required for a service animal. The license shall expire on the first day of January of the third year after the license has been obtained and shall be delinquent on the first day of February of such year. After the license becomes delinquent, the fee shall increase by \$5.00 for each category of dog. No license fee shall be pro-rated or refunded; the burden of proof as to whether or not a dog is neutered or spayed shall be upon the owner.

2.2.3 Date of Payment

(0-02-07)

It shall be the duty of each owner who is required to obtain a dog license to pay the license fee to the Animal Shelter on or before the first day of February in each year, or upon acquiring ownership or possession of any unlicensed dog or upon establishing residence in the City. Failure to pay the required fee by the first day of February, or within thirty (30) days of establishing residency in the city, shall result in a fine of \$25.00 for the first offense, \$35.00 for the second offense and \$50.00 for the third and subsequent offenses. Such fine shall be paid to the Animal Shelter within thirty (30) days of notification. The Animal Shelter shall cause a notice of the necessity of paying such license fee to be printed in a newspaper published within the City at least once before the first day of February of each year.

6.2.4 Receipts and Tags

- A. Upon payment of the license fee, the Animal Shelter shall execute a receipt in duplicate. The receipt shall contain the name and address of the owner of the dog, the date of vaccination of the dog against rabies, the type of rabies vaccine used, the year and series number of the metal dog tag issued, a description of the dog, including name, breed, age, color and sex. The Animal Shelter shall deliver the original receipt to the person who pays the fee and shall retain the duplicate. The Animal Shelter shall deliver a metal tag which shall be inscribed with the name of the City, the number of the license and the year for which it is valid, to the person who pays the license fee. Each tag shall be issued for a specific dog and shall not be transferable to any other dog.
- B. The owner shall cause the tag to be permanently affixed by fastening the tag to the collar or harness of the dog in such a manner that the tag may easily be seen by the Animal Control Officer. It shall be the duty of the owner to see that the tag is constantly worn by the dog.
- C. In the event that the owner loses a dog tag, a duplicate may be issued by the Animal Shelter on presentation of a receipt showing payment of the license fee for the current year together with a fee of \$1.00 for each duplicate tag issued.
- D. It is unlawful for any person to counterfeit or attempt to counterfeit a dog tag, or to take from a dog a tag legally placed upon it or place a dog tag upon a dog unless the tag was specifically issued for that particular dog.

6.2.5 Impounding; Notice

(0-93-24)

- A. Any dog or other animal found running at large shall be impounded. The ACO or any police officer may, at his discretion, for any humane reason, immediately kill any dog or other animal found at large within the City.

- B. On the impounding of any dog or other animal, the Animal Shelter shall make reasonable efforts to identify and contact the animal's owner to inform them that the animal has been impounded and the steps necessary to redeem the animal.
- C. Each stray dog impounded and not eligible for a sterilization program shall be kept and maintained at the Animal Shelter for a minimum of seventy-two hours or one hundred twenty hours for an animal that is impounded with a microchip or wearing a license or any other discernible form of owner identification, unless claimed or surrendered by its owner. Any person may purchase or adopt a dog on expiration of the impoundment period, if the person pays all pound fees established by the City and complies with the licensing and vaccinating provisions of this article. If the dog is to be used for medical research, a license or vaccination is not required.

6.2.6 Redemption

Any dog or other impounded animal may be timely redeemed from the Animal Shelter by the owner upon providing legal right to possession of the dog or other animal and the payment of an impoundment fee of \$10.00 plus a fee of \$8.00 a day for each day the dog or other animal has been confined in the Animal Shelter in order to defray part of the cost of impounding and maintaining the dog or other animal. If the animal is a dog and unlicensed, the owner must, in addition to the aforementioned fees, pay to the Animal Shelter the license fee for the current year and present a current, valid certificate of vaccination against rabies or obtain such a certificate before the animal is redeemed. If the animal is a cat or domesticated mustelid (eg., skunk or ferret), the owner must, in addition to paying the aforementioned fees, present a current, valid certificate of vaccination against rabies or obtain such a certificate before the animal is redeemed. Any animal subject to licensing that is found without a tag or microchip identifying its owner shall be considered unowned. Tags and microchips including an owner's or owner agent's current phone number will be used to contact the owner or owner's agent. In addition to the foregoing, to redeem a dog, the owner must demonstrate that the animal has been sterilized and implanted with a microchip for purposes of identification, or must do so before the animal is released to the owner, unless a veterinarian determines that a medical contraindication for sterilization exists that reasonably requires postponement of the sterilization until the surgery or another approved sterilization can be performed in a safe and humane manner.

6.2.7 Disposition of Animals

- A. Any dog or other animal, which is not claimed within the time limits specified in Section 6.2.5 (C) may be purchased or adopted by paying a fee as determined by the Animal Shelter and provided that all of the conditions of A.R.S. 11-1022 are complied with, including the sterilization and vaccination requirements. Any dog or other animal not timely redeemed or purchased may be destroyed.
- B. The ACO shall not take up and dispose of any dog or other animal upon an owner's request, although a property owner or occupant's request to remove a captured wild animal, including a feral cat, from his or her private property shall be honored to the extent feasible. Only under circumstances in which a privately owned or cared for dog or other animal poses imminent and substantial risk to life or property, or must be immediately disposed of for humanitarian reasons, may the ACO properly dispose of said dog or other animal at its owner's request.
- C. The Animal Shelter itself does not euthanize animals, and so will not do so upon an owner's or owner's agent's request; however, special circumstances may prompt animal shelter workers to, if deemed

necessary and possible, seek an owner's consent to euthanize a properly licensed and tagged animal prior to the end of a timely redemption period.

- D. When the Animal Shelter is open and available and animals there are being safely and sustainably kept and cared for, any dog or other animal deemed healthy and safe enough to remain in the facility and deemed otherwise appropriate for the facility may remain until redeemed, adopted or purchased, barring emergency or other special circumstances.
- E. Animals received in a condition of terminal illness or mortal injury beyond clinical redemption for any reasonable quality of life may be euthanized.
- F. Animals received in a diseased condition may be euthanized if euthanization is necessary to prevent the spread of disease.
- G.
- H. Animals that for any other reason are deemed inappropriate for the shelter and for whom no other appropriate facilities are timely and affordably available, may be euthanized for humanitarian reasons.

6.2.8 Improper Care

A dog or other animal that is found kept without food, water or proper care shall be taken into custody and impounded by the ACO. It shall be improper care if a dog is kept outside without shelter during periods of extreme weather, including without limitation, extreme heat or freezing temperatures, thunderstorms, tornadoes or snow storms

6.2.9 Improper Confinement

- A. When on the site where they are housed, all dogs shall be confined in a manner providing them ready access to water and shelter and without posing a risk to the health or safety of the animal.
- B. If a properly fenced area is not available, pulleys, running lines or trolley systems are the preferred methods of confinement for dogs outdoors, because they allow more mobility for the animal. These systems must be at least 15 feet in length and at least 7 feet above the ground. Dogs shall not be chained, tied, fastened or otherwise tethered to dog houses, trees, fences, residential structures or other stationary objects, including pulleys, running lines or trolley systems, as a means of confining the animal to the property unless each of the following conditions is met:
 - 1. The dog is not restrained in this manner for any continuous period longer than nine (9) hours.
 - 2. The tether is connected to the dog by a buckle-type collar or a body harness made of nylon or leather, not less than one inch in width.
 - 3. The tether shall not be less than ten (10) feet in length; shall terminate in a swivel at each end; shall not weigh more than 1/8 of the dog's weight; and shall be free of tangles.
 - 4. The dog is tethered in such a manner as to prevent injury, strangulation, or entanglement. The tether shall be located at sufficient distance from any fence or other structure from which the dog could potentially hang, were the dog to jump over a fence or to climb and fall off the structure.

5. The dog is not tethered outside during periods of extreme weather, including without limitation, extreme heat or freezing temperatures, thunderstorms, tornadoes or snow storms.
 6. The dog has ready access to water, shelter, and a clean, dry area. Excrement shall be removed from the area on a regular basis and shall not be allowed to accumulate.
 7. The dog is at least nine (9) months of age. Puppies shall not be tethered.
 8. The dog is neither sick nor injured.
 9. If there are multiple dogs, each dog must be tethered separately.
- C. A dog or other animal that is found kept without food, water or proper care, including confinement that violates this section, shall be taken into custody and impounded by the ACO.

**6.2.10 Interference with Humane Officer
(O-91-06)**

It is unlawful for any person, in an emergency situation, to fail or refuse to permit the ACO to inspect any dog or other animal and the premises on which it is kept to determine whether any provision of this chapter is being violated, or for any person to interfere in any way with the ACO in the performance of his duties. Nothing in this section shall be construed to empower the ACO to enter the house or dwelling place of any person in violation of any requirement for said officer to obtain a search warrant to inspect and search said premises.

**6.2.11 Nuisance
(O-89-16)**

- A. It is unlawful for any person to maintain any animal in such a manner so as to become a public nuisance or to deprive others of the peaceful enjoyment of their lives.
- B. It is unlawful for any owner to keep or harbor, within the City, any dog or other animal which barks, howls or makes other aggravating noises which unreasonably disturb the peace and quiet of the neighborhood.
- C. After a citation has been issued, or a complaint signed and summons issued, the owner shall appear in court within five (5) days and be subject to a \$100.00 fine. Upon a second complaint on the same animal, the owner will be subject to a \$300.00 fine, and with each day of violation constituting a separate offense.

6.2.12 Places of Business

A business establishment, in its discretion, may allow or disallow dogs or other animals on its premises, subject, however, to the laws regarding service animals as set forth in A.R.S. 11-1024, and subject to any laws regarding public health and safety.

**6.2.13 Vicious, Biting and Aggressive Animals
(O-14-01)**

A. Except as supplemented by this section, Vicious and Biting Animals, and Aggressive Dogs shall have the meanings ascribed to those terms, and be dealt with, as set forth in A.R.S. 11-1001, -1014, and -1014.01, which are hereby incorporated by reference; provided, however, that references to the county pound shall be replaced with Animal Shelter, and references to county enforcement agent shall be replaced with ACO.

B. Procedure for Viciousness Determination

1. Any person, including the ACO, the Animal Shelter coordinator, the City Attorney, or any citizen, having reasonable grounds to believe a dog is vicious, may petition the City Magistrate for a determination that the animal is vicious.
2. Upon the receipt of the petition, or at any time thereafter, if the City Magistrate finds that there are reasonable grounds to believe that the subject animal meets the definition of "vicious animal", the City Magistrate may order that the animal be impounded on such terms as the Court deems necessary to protect the public safety, pending further review.
3. After notice to the owner of the animal, the City Magistrate shall conduct a hearing to determine if the animal is "vicious" as defined in this Article. The decision shall be based on the preponderance of the evidence presented at the hearing.
4. A viciousness determination hearing may be conducted with and as a part of any other related proceeding involving the same animal and same owner.
5. At the conclusion of this hearing process, the Magistrate may award reasonable attorney's fees to the prevailing person or party.

C. Disposition of Vicious Dogs

Upon a determination that a dog is "vicious," the Court shall enter such orders as it deems to be necessary to protect the public. These orders may include one or more of the following:

1. That the dog at all times be securely confined indoors or in a securely enclosed and locked pen or kennel, with secure gate, sides, and ceiling, except when the dog is leashed and muzzled. These premises shall be designated with a prominent sign reading "Vicious Dog."
2. That the dog be spayed or neutered.
3. That the dog be defanged or declawed.
4. That the vicious dog be euthanized.
5. That the Court require such other and further relief as may be appropriate in the particular circumstances at issue to protect the public from any future harm or injury that may be caused by the vicious dog.

6.2.14 Dog Fecal Matter (O-01-12)

Any person owning, possessing, harboring, or having the care, charge, control or custody of any dog shall immediately remove and thereafter dispose of any fecal matter deposited by the dog on public or private property unless the property owner has given approval for use of said property for this purpose. The dog fecal matter shall be immediately placed in a closed or sealed container and thereafter disposed of by depositing said matter in a trash receptacle, sanitary disposal unit or other closed or sealed container.

6.3 Fines and Penalties

Fines and Penalties for violations are as follows:

- A. Animal at large (other than dogs): \$50/offense
- B. Maintaining swine: \$100/offense
- C. Dog at Large:
 - a. For a dog that is not spayed or neutered or does not have a rabies vaccination: \$60 for a first offense; \$90 for a second offense in the same calendar year; \$100 for each subsequent offense in a calendar year.
 - b. For a dog that is spayed or neutered and has a rabies vaccination: \$30 for a first offense; \$60 for a second offense in the same calendar year; \$90 for a third offense in the same calendar year.
 - c. For a biting dog: \$100 per offense.
 - d. For a vicious dog: \$150 per offense.
 - e. For aggressive dogs: \$125 for a first offense.
- D. Improper Confinement: \$50 per dog for a first offense; \$75 per dog for subsequent offenses.

ARTICLE 6.3 CATS

6.3.1 Definitions

6.3.1.1 "Colony caregiver" means anyone feeding, medicating, recording or otherwise maintaining a feral or free-roaming cat colony operated by or sponsored by the Animal Shelter.

6.3.1.2 "Feral Cat" means any cat born in the wild that cannot be domesticated.

6.3.2 Complaints of Cats at Large; Penalties; Colony Caregiver Program

6.3.2.1 An ACO shall only pick up a cat when the ACO suspects that the cat-at-large is feral; or when a City resident makes a specific complaint about a cat-at-large; and as time permits.

6.3.2.2 When a cat owner can be identified, the owner will be counseled for a first offense and may be cited for subsequent offenses for failing to control his or her pet. An ACO cannot remove a cat from the property of its owner without the owner's permission unless the health and safety of the animal or others are at risk.

6.3.2.3 When a specific complaint has been made against a cat and the cat has not yet for the purposes of this complaint been captured, the complaining City resident may, by personal check, pay a \$25 refundable deposit to the Animal Shelter for a humane capture trap. Complainant must place the trap in the shade on his or her own premises, place food and water in the trap and immediately telephone the ACO once a cat has been captured. An ACO may not be available on holidays and weekends, so residents shall close the doors of empty traps on those days and as directed by the ACO. As time permits, an ACO may assist

complainants to capture a cat-at-large if the complainant(s) require assistance due to advanced age or disability.

6.3.2.4 An ACO who believes that any cat within the city limits is at large, may impound the animal. Upon impounding a cat, the requirements for impounding, redemption and adoption set forth in Article 6.2.5 and 6.2.6 for dogs, including the requirements for rabies vaccination, spaying and neutering, and microchipping, shall equally apply to a cat.

6.3.2.5 An impounded cat, other than a feral cat, may be adopted or purchased on the same terms and conditions as a dog as set forth in Article 6.2.7.

6.3.3 Feral Cats; Colony Caregiver Program

6.3.1 A Colony Caregiver Program is hereby established. The Colony Caregiver program is aimed at humanely treating Feral Cats while reducing the feral cat population by spaying and neutering them.

6.3.2 The general outline of the Colony Caregiver Program is as follows. Cats in this program are fed by Colony Caregivers. Colony Caregivers, an ACO, or other volunteers, may trap Feral Cats, take them to the Animal Shelter, where they are spayed or neutered, given a rabies vaccination, microchipped and their ears notched so that they may be identified, then returned to the colony. Kittens may be purchased or adopted.

6.3.3 The Animal Shelter will develop a more thorough protocol and rules for the Colony Caregiver Program, which shall be posted on the City's website.

6.3.4 Residents wishing to become Colony Caregivers must apply to the Animal Shelter, which will determine eligibility.

6.3.5 The success of the Colony Caregiver Program will depend in part on resources. Residents may donate money to the Colony Caregiver Program.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: April 24, 2018

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: PUBLIC HEARING TO CONSIDER SUBMITTING A PROPOSAL TO THE VOTERS TO AUTHORIZE CITY EXPENDITURES IN EXCESS OF THE LIMITATIONS OF ARTICLE IX, SECTION 20 OF THE ARIZONA CONSTITUTION (HOME RULE OPTION)

FROM: **Keri Bagley, Finance Director**

RECOMMENDATION: **Call for the Public Hearing**

PROPOSED MOTION: **Open the Public Hearing for Public Comment**

DISCUSSION: Pursuant to A.R.S. § 41-563.01, the City of Bisbee is required to hold two public hearings prior to proposing an alternative expenditure limitation for consideration by the electors. This is the first of those hearings. Following the second hearing, to be held on May 17th, the City may propose the adoption of an alternative expenditure limit, the "home rule" option. The final limitations that would be proposed in the absence of the approval of this home rule option will be determined by the Auditor's General's Office, prior that that election. The current estimate is that in the absence of the approval of this alternative expenditure limitation, the City's total budget for all expenses, from all sources of revenue, would be limited to approximately one quarter of the present budget. There would be very little capacity for any expenditure other than the repayment of existing debt and the existing public safety pension obligations.

FISCAL IMPACT: **NA**

DEPARTMENT LINE ITEM ACCOUNT: **NA**

BALANCE IN LINE ITEM IF APPROVED: **NA**

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Keri Bagley
Keri Bagley
Finance Director



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: May 1, 2018

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **FINAL PRESENTATION BY SARAH BAILIE, AND YING ZHANG OF THE UNIVERSITY OF ARIZONA, REVIEWING THE CITY OF BISBEE FEE/FINE STUDY.**

FROM: Daniel S. Duchon, Personnel Director

RECOMMENDATION: PRESENTATION ONLY

PROPOSED MOTION: PRESENTATION ONLY

DISCUSSION:

The City of Bisbee has partnered with the University of Arizona Master of Public Administration program to have students complete a Fee and Fine Study as a Capstone project to complete their graduate degree. Students will discuss research, and findings of the completed fee/fine study.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Daniel S. Duchon, Pers. Dir.

Reviewed by: Ashlee Coronado



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **May 1, 2018**

Regular Special

DATE ACTION SUBMITTED: May 1, 2018

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: Discussion and possible approval of an Early Literacy Outreach Specialist job classification.

FROM: Daniel S. Duchon, Personnel Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the job classification for Early Literacy Outreach Specialist

DISCUSSION:

The City of Bisbee is attempting to improve early literacy in the community, funded through several grants. Creation of the Early Literacy Outreach Specialist job classification is the first step in allowing the City to move forward towards this goal.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Daniel S. Duchon, Pers. Dir.

Reviewed by: Wesley Coronado



Job Description

TITLE:	Early Literacy Outreach Specialist	JOB CODE:	1870
DEPARTMENT:	Library	FLSA:	Non-Exempt
SALARY RANGE:	\$23,944 - \$35,916	CLASSIFICATION:	Classified
PREPARED:	April 2018	UPDATED:	

Summary: Under general supervision of the Library Director, plans, schedules and delivers early literacy programs and services; connects with community members providing outreach to develop school-age readers and life-long learners.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Assists in planning and presenting story times with an emphasis on early literacy development at locations around the city (including the library, the library's future annex in San Jose, early childhood organizations, home-visits, and other determined locations) to children birth to grade 3 and their caregivers, parents, and teachers.
- Assists in designing, presenting, establishing and supporting a variety of library sponsored literacy programs for youth including special events, family engagement programs, class visits, library card registration, and library instruction.
- Oversees aspects of early childhood services including resource sharing, referral and community coalition building.
- Assists in developing and engaging effective strategies to create a community awareness/involvement campaign on the importance of early childhood reading in the development of IQ and success in school.
- Recommends and selects early literacy program materials, manipulatives, and toys that meet assessment standards.
- Recommends and selects library materials (including books, magazines, DVDs, CDs and other formats) to be permanently added to the library's circulating collection that will aid in the Library's mission of addressing and promoting early literacy.
- Creates a library environment that is conducive to learning and appropriate to the maturity level and interests of the students and families.
- Assists in developing collaborations with public schools, preschools, community agencies, organizations, and institutions that work to create successful youth and families.
- Assists in recruiting, training, and evaluating volunteers to assist with the Library's mission of addressing and promoting early literacy.
- Addresses the special needs of Spanish speakers.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Broad knowledge of children's literatures, early literacy and childhood literacy, and educational techniques
- Strong commitment to public service

Job Description

Early Literacy Outreach Specialist

- Strong communication and public relations skills
- Knowledge of the principles and practices of library programs
- Work requires considerable use of independent judgement and initiative
- Must enjoy working with children
- Multi-task oriented
- Flexible in work habits
- Excellent organizational skills
- Possess a broad knowledge in general subject areas and knowledge of authors, books, reader's interests and reading levels
- Ability to deal tactfully and courteously with all ages of people in a public service context
- Ability to work a varied schedule, including occasional evenings and weekends

Education, Experience, and Certifications:

- High School Diploma or equivalent GED Certificate and two (2) years of teaching or library experience; or any equivalent combination of education and experience which provides the required knowledge, skills and abilities.
- State of Arizona class D driver's license.

Environmental Factors and Conditions/Physical Requirements:

- Work is performed in an office environment.
- May be subject to repetitive motion such as typing, data entry and vision to monitor.
- May be subject to extended periods of intense concentration in the review of reports, library materials, and cataloging information.
- May be subject to standing, walking, sitting, bending, reaching, kneeling and lifting such as retrieving books, files, records, and reference materials.

Equipment and Tools Utilized:

- Equipment utilized includes computerized and conventional office equipment.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: 5/1/18

Regular Special

DATE ACTION SUBMITTED: April 26, 2018

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **Discussion and possible approval of a conflict waiver and possible direction to the City Manager to acknowledge such waiver in writing, so the Cochise County Attorney's Office may represent the City of Bisbee in drafting and presenting for Council approval an option for Cochise County to purchase (or otherwise acquire) effluent from the City of Bisbee**

FROM: Britt Hanson and Sara Ransom, Cochise County Attorney's Office

RECOMMENDATION: Vote to waive a conflict related to potential engagement of the Cochise County Attorney's Office, in its capacity as City Attorney, to draft and present to City Council an option to purchase (or otherwise acquire) effluent between Cochise County and the City of Bisbee.

PROPOSED MOTION: Move that the Council approve a conflict waiver and direct the City Manager to acknowledge such waiver in writing, so the Cochise County Attorney's Office may represent the City of Bisbee in drafting and presenting for Council approval an option for Cochise County to purchase (or otherwise acquire) effluent from the City of Bisbee.

DISCUSSION:

During a work session scheduled at 6 pm on May 1, 2018, the County Attorney's Office, in its capacity as City Attorney, will provide information to the City Council on certain water matters that may impact the City of Bisbee, including a project that contemplates use of effluent from the City of Bisbee to sustain base flows of the San Pedro River, a river that is considered a Globally Important Bird Corridor, among other unique designations. The County Attorney's Office, in its capacity as City Attorney, may suggest that the City Council move into executive session for the limited purpose of engaging in privileged discussions on the issue of a possible conflicts waiver and the potential engagement of County Attorney's Office on this project. The City Council may enter executive session pursuant to A.R.S. 38-431.03(3) & (4) to allow the County Attorney's Office, in its capacity as City Attorney, to provide disclosures and advice related to the potential engagement.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: /s/ Sara Ransom
Sara Ransom,
Cochise County Attorney

Reviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: 5/1/18

Regular Special

DATE ACTION SUBMITTED: 4/24/18

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE PURCHASE OF A ROAD SYSTEM TO INCLUDE: MOBILIZATION, TRAFFIC CONTROL, TAPER MILLING, PRE-TREATMENT, GREEN RUBBERIZED POLYMERIZED ASPHALT OVERLAY, SURVEY MONUMENTS, WATER VALVES, MANHOLES ADJUSTED TO GRADE AND PAVEMENT MARKINGS AT A TOTAL COST OF \$456,977.29.

FROM: Andy, Haratyk, Public Works Director

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve the purchase of a road system to include: Mobilization, traffic control, taper milling, pre-treatment, green rubberized polymerized asphalt overlay, survey monuments, water valves, manholes adjusted to grade and pavement markings at a total cost of \$456,977.29.

DISCUSSION: Public Works & Streets & Infrastructure Committee recommend approval to purchase this road system package. Tucson Asphalt is a state sole source provider. We have attached an asphalt quote for comparison.

FISCAL IMPACT: \$456,977.29

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Andy Haratyk
Andy Haratyk, Public Works Director

Reviewed by: Robert Smith
Robert Smith, City Manager



AGENDA ITEM NUMBER _____

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: 5/1/18

Regular Special

DATE ACTION SUBMITTED: 4/24/18

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF THE PURCHASE OF A ROAD SYSTEM TO INCLUDE: MOBILIZATION, TRAFFIC CONTROL, TAPER MILLING, PRE-TREATMENT, GREEN RUBBERIZED POLYMERIZED ASPHALT OVERLAY, SURVEY MONUMENTS, WATER VALVES, MANHOLES ADJUSTED TO GRADE AND PAVEMENT MARKINGS AT A TOTAL COST OF \$456,977.29.**

FROM: **Andy, Haratyk, Public Works Director**

RECOMMENDATION: **Recommend Approval.**

PROPOSED MOTION: **I move to approve the purchase of a road system to include: Mobilization, traffic control, taper milling, pre-treatment, green rubberized polymerized asphalt overlay, survey monuments, water valves, manholes adjusted to grade and pavement markings at a total cost of \$456,977.29.**

DISCUSSION: **Public Works & Streets & Infrastructure Committee recommend approval to purchase this road system package. Tucson Asphalt is a state sole source provider. We have attached an asphalt quote for comparison.**

FISCAL IMPACT: **\$456,977.29**

DEPARTMENT LINE ITEM ACCOUNT: **21-40-46212 & 21-40-46213**

BALANCE IN LINE ITEM IF APPROVED: **0.00 & \$182,915.05**

Prepared by: _____
Andy Haratyk, Public Works Director

Reviewed by: _____
Robert Smith, City Manager



TUCSON ASPHALT CONTRACTORS INC.

EQUIPMENT
WORLD contractor of the year

Marvin M Black Award Winner
Certified S.B.E.

January 5, 2018

Proposal #17-1328

City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

To: Dwayne Wallace
Phone: 520-266-6009
Email: dwallace@bisbeeaz.gov

Reference: Bisbee Road
Green Asphalt™ Rubberized, Polymerized, Asphalt Overlay

Description	Unit	Quantity	Unit Cost	Total
Mobilization	Ls	1	\$5,740.00	\$5,740.00
Traffic Control	Ls	1	\$20,705.00	\$20,705.00
Taper Milling	Lf	15630	\$1.43	\$22,350.90
Pre-Emergent Weed Killer	Lf	14942	\$0.06	\$896.52
Green™ Rubberized Polymerized Asphalt Overlay	Sf	306711	\$1.16	\$355,784.76
Survey Monuments, Water Valves, Manholes Adjusted to Grade	Ea	55	\$675.00	\$37,125.00
Pavement Markings	LS	1	\$14,375.11	\$14,375.11
		TOTAL		\$456,977.29

Clarifications:

1. All pavement markings will be done at the end of the project.
2. All work to be done during the week.
3. Above work cannot begin until May or June 2018.
4. All private utilities must be marked by owner before work can begin.
5. All paint will be regular traffic paint.
6. All weeds will have a pre-emergent sprayed approximately one week before paving is to begin.
7. Parking areas by the intersection of "Bisbee Road & Arizona Street" are also included in the above pricing.

Thank you for the opportunity to provide pricing on the above project. Please feel free to call me should you require any additional assistance.

Sincerely;
Tucson Asphalt Contractors, Inc.

David Tyrpak
Estimator/Project Manager
C: 520-977-0505
E-mail- david@tucsonasphalt.com





Marvin M Black Award Winner
Certified S.B.E.

April 16, 2018

City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603
Attention: Dwayne Wallace

Re: Pre-Emergent Weed Killer

Dwayne,

Per our proposals #17-1328 and #17-1330, we are requiring pre-emergent weed killer be applied to the existing weeds on the roadways before installing the "Green Asphalt™" overlay. We are only spot treating where there are existing weed areas, as it is not necessary to treat the areas that do not show any weed growth. By not applying the pre-emergent weed killer, we cannot implement the four-year warranty for the "Green Asphalt™".

Sincerely,

David Tyrpak
Tucson Asphalt Contractors
Cell: 520-977-0505



1) Buyer's Responsibilities. Read all handouts; keeping the worksite dry and free of water including temporarily turning off landscape water 48 hours or more before work begins and until seller deems the work to be complete; maintaining barricades and closures after Sellers' employees have left the jobsite and until the Buyer is instructed by Seller that barricades may be withdrawn. 2) Cancellation/Stop Work. Prices are valid for only 10 days from date of proposal. Seller may suspend, discontinue or cancel the work, when in the Seller's opinion; a financial loss is eminent, plans, specifications, or directives are unclear, payment for the work may be delayed or it appears the project is not adequately funded, or when, "in the Seller's opinion", a hostile, unhealthy, illegal or unsafe work environment exists, or when seasons or weather may threaten the finished product. All invoices for work partially completed will become immediately due upon Seller's written or verbal notice of work suspension, or cancellation. 3) Standard Exclusions. The Buyer's responsibilities include sales tax, permits, bond costs, primary traffic control, construction water costs, saw cutting, sweeping, striping, prime, tack or seal coat, utility adjustments, materials or equipment that are not locally available or commonly utilized, towing, notification of businesses, residents, or third parties. Labor exclusions include training classes, extra labor costs associated with crews waiting, guard services, prevailing wages, certified payroll, night, overtime, weekend or holiday work, non-standard or unsafe labor practices. Costs for additional items not specifically proposed will be invoiced at a \$65.00 per man hour. Equipment rentals, materials, subcontractor costs, permits, fees, additional insurance, surcharges and escalators and all other excluded extra costs will be invoiced at cost plus 15% markup plus sales tax. Time and material, rate sheets are available upon Buyers request. 4) Engineering. Exclusions include survey, layout, engineering, permits and testing. Sellers' best efforts are directed to eliminating standing water, however we do not guarantee complete and immediate run off in areas where less than 1/2 of 1% of fall occurs, overlay areas, or areas graded by others. Seller is not responsible for altering courses of drainage or the effects of elevation changes. Failing pavements in front of dumpsters, weeds or grass growing through pavements, sinking trenches backfilled by others, and the effects of striping layout or stripe changes are not guaranteed or covered under warranty. All responsibility & liability related to installing or resurfacing speed bumps, humps, or berms, is that of the Buyer. 5) Alterations or deviations from the work proposed involving extra costs may be executed upon written or verbal orders at Sellers' discretion and the increase will be added to the original price. 6) Quantities are approximate and should the actual field measured quantity of the finished product exceed the proposed quantity, the increase will be added to the original price. Should the actual field measured quantities be less than that proposed, no decrease will be subtracted from the original price. 7) Competitive bidding. When a Buyer publishes quantities for the purpose of bidding and does not publish an intention to or not to, actually field measure the completed work prior to the bid, the original bid quantities shall be the minimum pay quantity regardless of Buyers' decision to measure the completed work and/or Buyers' attempts to reduce the pay quantity after the bid. 8) Contamination of sub base discovered during the course of our work including, but not limited to petroleum or other hazardous, illegal, or unhealthy materials, will be cause for work suspension, with work to recommence after the condition has been remediated by Buyer. 9) Soil Conditions and Depth. Due to inability to anticipate sub base conditions and asphalt depth, the contract price, unless proposed otherwise, is based on re-compacting the existing base. It is assumed that asphalt removal and replacement is limited to 2" maximum, unless an otherwise thickness is proposed. Increased costs for materials, labor and equipment, will be added. Repair of heavy equipment and truck damage to existing pavements and surroundings, as a result of our work, is the Buyers' responsibility and may add increased costs to repair. Warranties may be withdrawn for all or part of the work should be Buyers' direction to precede conflict with the recommendation of the Seller. Hard Rock - Costs for excavating hard rock, concrete, or caliche will be added to the original price on a time and materials cost basis, see item 3 above. 10) Underground Utilities. Seller is not responsible for underground lines or utilities that are buried below the work surface. The Buyer assumes responsibility for damage to any and all utilities and Sellers's equipment, unless he/she has supplied plans or diagrams that accurately locate utilities. 11) Warranty. Seller represents its completed work to be at or above the standard of the industry as defined by alike jobs performed under similar circumstances and further warrants its completed work to the original owner, to be free of defects in workmanship, however subject to limitations of theoretical quantities, and work items proposed. Repairing damage caused by normal wear and tear, abuse, weather, third parties and Acts of God are not covered. Seller will, at Sellers' option, repair or replace limited and affected areas, defective in workmanship and materials, provided written notice of the claim is received by Seller within (2) years from the installation date of the work, unless an otherwise term is specified by Sellers' proposal. Warranty is void until all monies due are paid, including any and all change order monies collection fees and interest. Warranties may be withdrawn for all or part of the work should the Buyers' direction to precede, conflict with the recommendation of the seller. Should this contract be between Seller and the Property Owner, "Pursuant to Arizona law we are required to inform you of your right to file a written complaint with the Registrar of Contractors for an alleged violation of Arizona Revised Statutes Section 32-1154, subsection A. Any complaints must be made within the applicable time period as set forth in section 32-1155, subsection A. The ROC can be contacted at (602) 542-1525 or on line at <http://www.azroc.gov>. We request that if any portion of our work is unsatisfactory that you notify us prior to filing a complaint so we can attempt to resolve any concerns." 12) Oil spot primer may be used in an effort to better bond sealer to automotive oil spots, however, sealer will not adhere to areas where clay or silt soils, petroleum products or other possibly unknown materials have penetrated and softened the pavement surface or structure. New oil spills can be best treated with powdered laundry detergent as an absorbent. 13) Pavement Cracks. All pavements crack, new and old pavements crack and cracks reflect through pavements. Not all sealed cracks are filled flush to the pavement surface. Hot crack sealer shrinks when it cools and it is normal for cracks not to be filled to the surface, for this reason Seller proposes crack sealing, not crack filling. Crack sealing prevents moisture penetration of the sub-base, prolongs pavement life and is not represented to improve appearance. 14) Paving Fabric Membranes are not proposed for use under canopies, are proposed in accordance with manufacturers specifications and do not cover the entire surface of pavements we overlay. Membranes delay but do not eliminate reflective cracking. Membranes provide an effective barrier that prevents moisture penetration of the sub-base and are highly recommended under overlays. 15) Scuffing from power steering marks and tire friction is normal. These areas will knead in and blend in appearance in time. During periods of high heat, a light spray of water in the afternoon heat will encourage surface curing and lessen scuffing. 16) Sealcoat is photo-sensitive and during periods of winter shade sealer may not cure in shaded areas. Seller recommends Green Rubberized Asphalt™ be sealed at the end of its 4th year and every 6 years thereafter. New conventional asphalt should be fog sealed within its 1st week and every 1 year thereafter. Cement finishing of new pavement speeds the cure, lessens scuffing and eliminates seal coating for up to 5 years. 17) World oil prices are beyond Sellers control and our suppliers will not guarantee the price of asphalt for more than 30 days, therefore: increases above today's proposal price of \$N/A per ton, may be added to the price, furthermore when Seller is the subcontractor, it is the responsibility of the Buyer/Contractor that Seller is working for to arrange for similar price Protection with the Entity the Buyer is working for. 18) Time. Seller intends to provide the work with as little delay as possible, but Seller will not be responsible for delays such as market forces, weather, landscape or other water sources, vehicles and other trades in Sellers' work areas, and other unforeseen conditions. Should Sellers' work be delayed by the fault or instruction of the Buyer, Seller may recover any and all delay costs from the Buyer, see costs as outlined in item 3 above. 19) Proposal is based on Seller completing work within five days of mobilization and in various sections. In the event Seller's work is not completed as set forth above, through no fault of Seller, Seller shall be entitled to a reasonable price adjustment for the work, see costs as outlined in item 3 above. 20) Claims for loss of use, lost income or other claims made by the Buyer or third parties are prohibited and the Buyer agrees to interpret this contract to indemnify and hold harmless the Seller from all claims. 21) Insurance. Seller carries legally required liability and workers compensation insurance. Buyer shall carry standard owners, or builder's course of construction insurance. Buyer requested additional insurance will be paid for by the Buyer.

Personal Guarantee: The undersigned jointly and severally guarantee the payment in full of any indebtedness of Buyer to Seller. It is expressly understood that this continuing guaranty covers any debt that may arise. This continuing guarantee shall continue in force and effect unless and until written revocation is received by and accepted in writing by Seller. Such revocation shall not affect the obligation of the undersigned Buyer as to any indebtedness existing at the time of revocation.

Buyer's Signature: constitutes having read, understanding and acceptance of all of the items proposed and the standard terms creating a binding contract, original, fax, or email and same becomes part of any known contracts between the parties and is considered "the legal contract". Buyers' plans and specifications may conflict with this contract and if so, the terms of this proposal shall prevail.

Principal Buyer's Signature: _____

Printed Name: _____ Date: _____

Married: _____ Not Married: _____

Spouses Signature: _____

Print Name: _____ Date: _____

Buyer hereby certifies and represents that he/she is _____ or is not _____ the Property Owner where the work is to be performed.

Buyer hereby certifies and represents that the property is _____ or is not _____ his/her primary residence.

Buyer represents a corporation: Initial _____. Buyer has signed as the President of the H.O.A.: Initial _____.

Preliminary Lien Notices are often filed by Seller, or Sellers' material suppliers. This is Not a lien; the purpose of the notice is strictly to protect Sellers' legal right to lien, if Seller is not paid. On projects with multiple Contractors the prelim notifies the Owner of his/her obligation to make sure the General Contractor pays the Subcontractors and materials, thereby protecting the Owner from paying twice.

OPTIONAL: Individual Agent Name: _____

Phone: _____

Buyer identifies the Individual Agent listed above as having the full authority to deal with all issues concerning the work performed. Problems may arise when the work is judged by other than the Principal Buyer the proposal was designed for. Buyer warrants this agent to be a reasonable person and the sole acceptor of the completed work on Buyers behalf. Buyer agrees not to delegate acceptance to the opinions of others.

TO ORDER, PLEASE SIGN & RETURN. Mail, Email, or OUR FAX # IS 520-408-0929

From: David Tyrpak
To: [Dwayne Wallace](#)
Subject: RE: Asphalt cost
Date: Wednesday, April 18, 2018 10:05:16 AM
Attachments: [image001.png](#)

Dwayne,

I did the figures to mill 3" inches, weed control, pave back 3" inches, adjust all casting and stripe everything on Congdon Ave & Bisbee Road and came up with \$2.99 per SF which is approximately \$1,069,562.57.

If there is anything else let me know.

If you have any questions please don't hesitate to contact me.

David Tyrpak

Estimator/Project Manager
Cell 520-977-0505
2425 W. Curtis Rd., Tucson, AZ 85705
(520) 292-1125 Fax (520) 408-0929
www.tucsonasphalt.com



From: Dwayne Wallace <DWallace@bisbeeaz.gov>
Sent: Wednesday, April 18, 2018 6:39 AM
To: David Tyrpak <David@tucsonasphalt.com>
Subject: Re: Asphalt cost

Yes, we have inert dump sights owned. Y the City

Dwayne Wallace
City of Bisbee Public Works
1415 Melody lane building G

Bisbee, Az, 85603

520 366-6009

dwallace@bisbeeaz.gov

From: David Tyrpak <David@tucsonasphalt.com>

Sent: Wednesday, April 18, 2018 6:23:26 AM

To: Dwayne Wallace

Subject: RE: Asphalt cost

Dwayne,

Are there any areas around town to get rid of the milling @ 8,827 Tons?

If you have any questions please don't hesitate to contact me.

David Tyrpak

Estimator/Project Manager

Cell 520-977-0505

2425 W. Curtis Rd., Tucson, AZ 85705

(520) 292-1125 Fax (520) 408-0929

www.tucsonasphalt.com



From: Dwayne Wallace <DWallace@bisbeeaz.gov>

Sent: Wednesday, April 18, 2018 5:54 AM

To: David Tyrpak <David@tucsonasphalt.com>

Subject: Asphalt cost

David can you give me the square foot cost standard asphalt application and leave it would be three

or 4 inch thick I'm just trying to do a cost comparison so that when I take up the council I have all the answers are going to ask me

Dwayne Wallace
City of Bisbee Public Works
1415 Melody lane building G
Bisbee, Az, 85603

520 366-6009

dwallace@bisbeeaz.gov



April 19, 2018

To Dwayne Wallace,

Weedbusters, LLC recommends the application of KleenUp Pro (Glyphosate) to the existing weeds on the roads to be repaved on Bisbee Rd and Congdon Ave in Bisbee, AZ. Prior to paving, Barrier 50W (a pre-paving herbicide) will be applied to the areas where the weeds were growing prior to the application of KleenUp Pro (Glyphosate). This will prevent the weeds from coming back in those areas. Herbicides will be applied according to manufacture recommendations.

For questions or concerns, please contact Fred Harvey at 520-349-8260.

Thank you,

Fred Harvey

Weedbusters, LLC

520-881-3095



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 1, 2018

Regular Special

DATE ACTION SUBMITTED: <u>April 25, 2018</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: DISCUSSION AND POSSIBLE AUTHORIZATION TO ALLOW MARK READER TO CREATE A PROPOSAL TO RESTRUCTURE WIFA, USDA AND OTHER MUNICIPAL DEBT WHICH WOULD CREATE AVAILABLE CASH THAT COULD BE APPLIED TO PSPRS LIABILITY.	

FROM: **Robert E. Smith, City Manager**

RECOMMENDATION: **Authorize Mark Reader**

PROPOSED MOTION: **I move to authorize Mark Reader to create a proposal to restructure WIFA, USDA and other municipal debt, which would create available cash that can be applied to PSPRS Liability.**

DISCUSSION:

Currently the City pays \$1.2M per year to fund the current police and fire retirement pools and pay back the \$17M unfunded liability associated with the City's PSPRS retirement program. This liability has been amortized out over 29 years -- that means that the City won't have its assets in the program fully funded for almost a generation. Those assets are what generate income in the program, and by not having our assets fully funded, we know that the program won't grow like it should to cover future retirements. Bottom line is that without fully funded assets, we could meet with a rough growth year for our investments in that pool, and wind up owing even more. The sooner we fund our assets, the more stable our future will be, and the smaller the surprises we will see coming out of PSPRS.

It may be possible to restructure some of the City's existing debt, which would lower the City's payments on that debt. The cash left in hand from that reduction could be applied to the PSPRS unfunded liability increasing our funded assets to about 30% in 6 - 7 years, rather than 20 years under the existing schedule.

Mark Reader, working with Stifel, can develop a proposal to achieve the above and bring it to Council for formal action if Council chooses to pursue this approach to managing the PSPRS liability.

FISCAL IMPACT: TBD

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:


Robert Smith, City Manager

Reviewed by:


Ashlee Coronado, City Clerk