

**This meeting was closed to the public due to Covid 19**

## **MINUTES**

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JULY 21, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:02PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II                      Excused  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

#### **STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Jesus Haro, Public Works Director

#### **CITY ATTORNEY**

James Ledbetter

**INVOCATION:** Mayor Smith asked for a moment of silence to think about those who are not as fortunate as we are during these troubled times.

#### **MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:**

- Mayor Smith urged everyone to please fill their census forms out. He also urged the community to vote.

#### **CALL TO THE PUBLIC**

- Fred Miller, Bisbee resident provided comments on advanced notice to the public. He noted that residents and business suffer from lack of communication from City administration. He suggested a newsletter be put out to the community. He inquired about the funds received from the Governor's Office for Covid related expenses. He wanted to know where those funds were being used. He also requested a discussion regarding the loss of revenues through the end of the year.

**THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:**

#### **GENERAL BUSINESS:**

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$370,743.89.

SECOND: Councilmember Johns

Councilmember Pawlik asked about the purchase of the hydraulic floor jack.

Mr. Haro responded that there was research done for additional prices. This was the least expensive of what they found. This has the ability to lift the busses.

Councilmember Cline asked about the purchase of gasoline under the Police Department. She asked if they no longer fill up at the garage. She asked if this would be the same for all departments.

Mr. Haro responded that the fuel tanks were still there, but the City was moving to fuel cards. This would help track and manage who was filling up what vehicle. Each person would be assigned a pin. We would be moving away from having the fueling station from the garage. Mr. Haro said that this would be done in every department.

Councilmember Cline asked about the purchase of a storage container was this an additional purchase or was it the same one as the last time.

Mr. Haro said that it was not a second purchase.

Ms. Coleman said that she would follow up on this.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on July 7, 2020 at 7:00 pm.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the consent agenda item A.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6 NAYS -0

**OLD BUSINESS**

**NEW BUSINESS**

3. Discussion and Possible Approval of an Amended Court Consolidation Agreement between the City of Bisbee and Cochise County.

Theresa Coleman, City Manager

Ms. Coleman explained that the only change on this document was the addition of paragraph one: Purpose.

MOTION: Councilmember Hansen moved to approve the Amended Court Consolidation Agreement between the City of Bisbee and Cochise County.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6 NAYS -0

- 4. Discussion and Possible Approval to waive Fire Inspection Fees for Inspections scheduled between August 1<sup>st</sup> and October 31, 2020

Theresa Coleman, City Manager

Ms. Coleman said that we received AZ Cares Funds and they were designated for specific wage categories of Police and Fire. This would also include the Fire Marshall. She was requesting as an assistance to commercial businesses and to incentivize our fire inspection program that we waive the fire inspection fees scheduled between August 1<sup>st</sup> and October 31<sup>st</sup>. The feeling was that it was more important that we do the inspections than collect the fees at this time.

Councilmember Hansen asked if there was a time frame in which we had to spend this money.

Ms. Coleman said that this covered about 3 months' worth of wages.

MOTION: Councilmember Hansen moved to waive Fire Inspection Fees for Inspections scheduled between August 1<sup>st</sup> and October 31, 2020.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6 NAYS -0

- 5. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-20-12, Authorizing the Acceptance of a Transfer of Real Property from William D. Lyon to the City of Bisbee located on Chihuahua Hill above Ok Street, Bisbee.

Theresa Coleman, City Manager

Ms. Coleman explained that we were getting serious with notices of violation. After working with Mr. Lyon on some trespassing concerns that he had, we provided him with a notice of violation for the accumulation of items on his property. When we reached out to Mr. Lyons with the violation, we offered him the opportunity to put this property into our community development activities. He responded with his desire to donate this property to the City. She explained that there were back taxes owed on this property and we would be working with him to reduce the city's investment.

Councilmember Cline asked what the address was to this property.

Ms. Coleman responded that there was no physical structure for this location, so it did not have an address.

MOTION: Councilmember Hansen moved to approve the Notice of Intent to adopt Ordinance O-20-12, Authorizing the Acceptance of a Transfer of Real Property from William D. Lyon to the City of Bisbee located on Chihuahua Hill above Ok Street, Bisbee.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6 NAYS -0

6. City Manager's Report:

- Historical Figures regarding City Magistrate – Ms. Coleman went over the fees collected and the cost to run a City Magistrate department.
- Ambulance Subscription Facts and Figures- Ms. Coleman went over the current collection for ambulance fees.
- Other Current events (No Discussion) – Ms. Coleman spoke on the lifetime pet licenses. They would be available at the Police Department.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT:

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:29 PM

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David M. Smith, Mayor