

## **MINUTES**

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, OCTOBER 6, 2020 AT 7:00 PM VIA ZOOM.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II                         Excused  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III                         Excused

#### **STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Jesus Haro, Public Works Director  
George Castillo, Fire Chief

#### **CITY ATTORNEY**

James Ledbetter

INVOCATION: Mayor Smith asked that everyone keep Anna Cline in their thoughts with the recent passing of her mother and asked for a moment of silence.

### **PLEDGE OF ALLEGIANCE**

### **MAYOR’S PROCLAMATIONS AND ANNOUNCEMENTS:**

- Mayor Smith announced that Item #6 would be pulled from the agenda.

### **CALL TO THE PUBLIC**

- Monika Patience, Bisbee resident wished to thank Officer Tim Defoor for coming to 206 Ok Street. She wanted to be a good neighbor and thanks to Officer Defoor she had the chance to do it. She spoke about the traffic jam that occurred.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

### **GENERAL BUSINESS:**

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Hansen moved to approve accounts payable in the amount of \$332,394.57.

SECOND: Mayor Smith

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Work Session of Mayor and Council held on September 8, 2020 at 5:30 pm.  
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Regular Session of Mayor and Council held on September 15, 2020 at 7:00 pm.  
Ashlee Coronado, City Clerk
- C. Approval of the Resignation of Ken Budge from the Civil Service Commission.  
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Jennifer Ryan to the Civil Service Commission.  
Ashlee Coronado, City Clerk
- E. Approval of the Appointment of Angela Rockefeller to the Bisbee Arts Commission with a waiver for residency.  
Ashlee Coronado, City Clerk

MOTION: Councilmember Hansen moved to approve the consent agenda items A through E.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

**OLD BUSINESS**

**NEW BUSINESS**

- 3. Discussion and Possible Approval to purchase a new Mini Hydraulic Excavator and Trailer.  
Jesus Haro, Public Work Director

Mr. Haro explained that they were seeking to purchase a Mini Hydraulic Excavator and trailer. They needed this equipment and it would be utilized throughout the City including staircases where many sewer lines were. This would mainly be used by the wastewater department. In the past this type of equipment was rented when needed and the approximate cost of rental was \$2,030 per month. Mr. Haro said that this purchase would be made under a cooperative contract. This purchase would be spread out over 6 years. He said we would be paying \$12,662.37 per year.

Councilmember Hansen asked how often this was rented during the year.

Mr. Haro responded that last year it was rented for 5 weeks and that was because that's all they had in their budget. He explained that when the regular excavator could not fit in the area they would have to hand dig.

Councilmember Hansen said that we would be on the hook for more than \$12,000 for the next six years and she was not sure if the budget could afford that.

Ms. Coleman said that there was quite a bit of talk during her office hour about deferring maintenance and the cost of that over time. This equipment could be used to get maintenance accomplished at a more rigorous level.

Councilmember Hansen asked out of the two items which item was needed more.

Mr. Haro said that between the two the Mini Excavator would be needed more.

Councilmember Pawlik asked how many heavy equipment trailers were in Public Works inventory. He also asked what the life expectancy of the excavator in terms of years.

Mr. Haro said we currently had one trailer and the life expectancy should double the six years. It came with a warranty.

Councilmember Pawlik asked how many hours per year would this equipment would be used and if Public Works could get by with one trailer instead of two.

Mr. Haro responded that it was approximately 1,000 hours per year. Mr. Haro said that if that's what Council wished them to do they would make it work with one trailer.

MOTION: Councilmember Pawlik moved to approve the purchase of a new Mini Hydraulic Excavator and Trailer.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

4. Discussion and Possible Approval to purchase a new Caterpillar Skid Steer Loader and Trailer.  
Jesus Haro, Public Works Director

Mr. Haro said that they were requesting to purchase a new Caterpillar Skid Steer and Trailer. This would be purchased with similar terms as the item before. Mr. Haro explained the uses of this equipment. He said the annual cost would be \$15,855.19 for six years.

Councilmember Hansen asked if this type of equipment was also rented when needed.

Mr. Haro responded that yes, they had rented them as well for a similar price as the excavator.

Councilmember Hansen asked if the other trailer could be used for this equipment.

Mr. Haro said yes. They could not rent it often because their budget would not allow it.

Councilmember Pawlik said that there was a big question mark over the economic health of the city for the next 6 months to a year. He asked Mr. Haro if it would be a large inconvenience if they waited about 6 months on this and brought it back to Council.

Mr. Haro said they would do their work without it, but it would be less efficient. Mr. Haro gave some scenarios where this equipment could be used. It would make their jobs more efficient to have this.

MOTION: Councilmember Pawlik moved to approve the purchase of a new Caterpillar Skid Steer Loader without trailer.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

- 5. Discussion and Possible Acceptance of a Grant from the State Historic Preservation Office for the Copper Queen Library Structural Assessment and Approval of grant match in the amount of \$13,334 from Capital Improvement Fund.

Theresa Coleman, City Manager

Ms. Coleman said that we had been awarded the grant from SHPO but the catch was we had to provide a 40% match. She said that an amazing job had been done at the Library, unfortunately none of the major issues had been addressed. This would give us a way to have a complete assessment and be able to budget, plan and apply for grants for the work that needs to be done to preserve the structure.

MOTION: Councilmember Higgins moved to accept the Grant from State Historic Preservation for the Copper Queen Library Structural Assessment and Approval of grant match in the amount of \$13,334 from Capital Improvement Fund.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

- 6. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-20-15; an Ordinance of the City of Bisbee, amending the City Code, Chapter 6, Animals and providing for repeal and severability.

Theresa Coleman, City Manager

This item was pulled from the agenda.

- 7. Discussion and Possible Approval to donate two Police vehicles (Crown Victoria's) to Naco, Sonora and Possible Approval to donate one or two surplus Ambulances to Cananea, Sonora.

Theresa Coleman, City Manager

Mayor Smith said that he had been talking to Cananea about this for years. They desperately need ambulances. They were willing to take anything we could give them. He said that there were also two police vehicles that could really be used by their department. This was a great thing to do to help out neighbors to the south.

MOTION: Councilmember Hansen moved to approve the donation of two Crown Victoria police vehicles to Naco, Sonora and one or two surplus Ambulances to Cananea, Sonora.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

- 8. Discussion and Possible Approval to lease the Soils Building located at 76 Erie Street from Freeport McMoRan to be used as City Hall.

David M. Smith, Mayor

Mayor Smith said that he had requested this item be placed on the agenda. The building that staff was currently in was not safe. He spoke about the electrical issues going on. He said that Jims Electric came to the location and they indicated that it was really messed up. He said that he contacted Freeport McMoRan because when we were looking for a building they had offered the location to the City. We were now in a situation where we have to move. Freeport said that they would lease us this building on a year to year basis for the cost of utilities and taxes. He said that there were other opportunities should the Council wish to stay there. Mayor Smith said that this building was ADA compliant. He went on to say that if we stayed in the current building it could cost anywhere between \$25,000 and \$45,000 to bring it up to where it needs to be.

Councilmember Johns said that she was sorry this was happening to the employees again.

MOTION: Councilmember Hansen moved to lease the Soils Building located at 76 Erie Street from Freeport McMoRan to be used as Bisbee City Hall in exchange for paying the utility bills and assessed property taxes during our occupancy.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -5 NAYS -0

9. City Manager's Report:

- Warren Historic District- Ms. Coleman had reached out to the U of A on this and had been referred on to the Summer projects.
- Housing Initiative – Ms. Coleman said they were moving forward with the Financial education workshop on October 23<sup>rd</sup>.
- Update on the walkthrough on Tombstone Canyon – Ms. Coleman asked Mr. Haro to give an update on the Tombstone Canyon paving project.
- Other Current events (No Discussion)- Ms. Coleman announced that we had been awarded the Tintown Phase III grant along with a grant from FEMA to assess the Fire Suppression System in Old Bisbee.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT:

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:47 PM

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David M. Smith, Mayor