

MEMORANDUM OF UNDERSTANDING FOR AUTOMATIC ASSISTANCE BETWEEN THE CITY OF BISBEE FIRE DEPARTMENT AND THE PALOMINAS FIRE DISTRICT

Memorandum of Understanding

This Memorandum of Understanding (“MOU”) is authorized by the Intergovernmental Agreement between the City of Bisbee and Palominas Fire District regarding Automatic Aid for Fire Protection and Other Emergency Services.

Purpose

The purpose of this MOU is to outline the procedures for implementing an Automatic Assistance response between the City of Bisbee Fire Department, hereinafter referred to as “the City” and the Palominas Fire District, hereinafter referred to as “PFD”. This Memorandum is a guide for routine operations and is not intended to replace or adjust the agreement for Mutual Aid and Disaster Assistance currently in effect.

Type of Assistance and Response Area

This MOU is for the exchange of fire and/or EMS service in specified response areas.

Fire apparatus will respond on structural fire incidents and non-structural fire incidents as follows:

The City will send a minimum of one staffed type I or II engine on all structure and non-structure fire incidents into the PFD fire response area from Highway 92 mile post 348 to the San Pedro River.

PFD will send a minimum of one staffed type I or II engine on all structure and non-structure fire incidents within the City fire response area within the City limits (Willson Rd. to Old Bisbee) and a Chief Officer (when available). In areas outside the city limits where no fire hydrants exist, PFD will respond with an additional Water Tender.

Fire apparatus will respond on wildland, large brush fire, or if ether event is threatening a structure incident, as follows:

The City will send a minimum of one staffed brush vehicle on all wildland fires or large brush fires.

PFD will send a minimum of one staffed brush vehicle on all wildland fires or large brush fires, (1) Chief Officer (if available), and (1) water tender.

The following apparatus will respond on Motor Vehicle Accidents (MVA):

MEMORANDUM OF UNDERSTANDING FOR AUTOMATIC ASSISTANCE BETWEEN THE CITY OF BISBEE FIRE DEPARTMENT AND THE PALOMINAS FIRE DISTRICT

The City will respond with the normal Certificate of Necessity (CON) protocol, which includes one medic unit and one rescue to all Motor Vehicle Accidents (MVA) east of the San Pedro River within PFD and the City CON.

PFD will send a minimum of one staffed type I engine on any MVA east of the San Pedro River up to Naco Hwy.

Companies requiring additional units must be requested in accordance with procedures established in the Agreement for Mutual Aid and Disaster Assistance of the Cochise County Mutual Aid policy.

Response Resources

Fire Response

The City of Bisbee Fire Department will provide the following to Palominas Fire District

- 1) Type I or II engine (minimum 1-engine staffed) on all structure and non-structure fire responses (minimum 1 engine staffing).
- 2) Type VI or better (minimum of 1 staffed) brush vehicle on all brush and wildland interface fires.

Palominas Fire District will provide the following to The City of Bisbee Fire:

- 1) Type I or II engine (minimum 1-engine staffed) on all structure and non-structure fire responses (minimum 1 engine staffing), a chief officer (when available), and a water tender if outside the City.
- 2) Type VI or better (minimum of 1 staffed) brush vehicle on all brush and wildland interface fires, a chief officer (when available), and a water tender if outside of the City.

EMS and MVA

The City of Bisbee Fire Department will provide the following to Palominas Fire District

- 1) Motor Vehicle Accidents: one medic unit and minimum of one rescue or engine
- 2) CON EMS response area (minimum of one staffed medic unit)

MEMORANDUM OF UNDERSTANDING FOR AUTOMATIC ASSISTANCE BETWEEN THE CITY OF BISBEE FIRE DEPARTMENT AND THE PALOMINAS FIRE DISTRICT

Palominas Fire District will provide the following to The City of Bisbee:

- 1) MVA incidents from PFD east district boundary to the intersection of HWY 92 and HWY 80, PFD will send a Type I or II engine.
- 2) EMS minimum of one staffed rescue or engine from Palominas Fire District to Willson Road.

Mutual Aid Request

The City of Bisbee Fire Department will provide the following to Palominas Fire District:

- 1) Any requested fire, EMS, Rescue apparatus and personnel, if available

Palominas Fire District will provide the following to The City of Bisbee Fire:

- 1) Any requested fire, EMS, Rescue apparatus and personnel, if available

Emergency Medical Service Response

Hospital destination will be in accordance with the policy of the jurisdiction where the run is made (i.e., the jurisdiction in which the event occurs). Medical control and protocol will be in accordance with the policy of the EMS unit making the run. Collection of patient transportation fees shall be the responsibility of the department providing the transportation.

Limitations

If the agreed upon response from either department is not available or is temporarily depleted, the assisting department need not respond. However, if a fill-in company is in quarters at a fire station, that company will respond. If the response is not available, the other party will be notified immediately.

Training

Joint training exercises are to be conducted, at a minimum, quarterly. The training exercises will be coordinated and observed by the respective department Training Chiefs, for the purpose of maintaining coordination in firefighting procedures and dispatch communications. The following topic may be utilized for the establishment of training parameters, when applicable:

MEMORANDUM OF UNDERSTANDING FOR AUTOMATIC ASSISTANCE BETWEEN THE CITY OF BISBEE FIRE DEPARTMENT AND THE PALOMINAS FIRE DISTRICT

- Apparatus Familiarization
- Coordination of Engine Companies and MICUs (medic units and rescues)
- EMS Procedures
- Equipment/Minor Tools Carried
- 4-Inch Hose Program Procedures
- HART Procedures and Capabilities
- High-Rise Plan
- Incident Command System
- Communications Manual of Procedures
- Tactics
- Use of Water Additives
- Water Rescue
- TRT
- Hazardous Materials
- Wildland-Interface
- LZ use, safety and coordination
- SOP's, EOP's and AOP review
- Or additional training as needed to assist the organization such as sexual harassment and health training

Communications

Communications between dispatch centers will be via telephone.

Communications from dispatch center to mobile units will be on frequency utilizing the response areas primary dispatch or operations frequency.

Communications procedures and documents for verifying response and communicating during incidents will be developed between departments and updated as needed thereafter.

Radios necessary for communications will be responsibility of each department. Maintenance, training, and replacement of radios will be the responsibility of the department owning the radios.

Dispatch to Emergencies

Upon receipt of an alarm in any of the designated response areas, the dispatch center receiving the alarm will dispatch the proper assignment and immediately notify the other dispatch center via inter-city/district radio frequency or via inter PSAP common

MEMORANDUM OF UNDERSTANDING FOR AUTOMATIC ASSISTANCE BETWEEN THE CITY OF BISBEE FIRE DEPARTMENT AND THE PALOMINAS FIRE DISTRICT

communication plan, to request the agreed upon assistance. **Should the agreed upon assistance not be available, the requesting department will be so notified.**

Incident Command

The Officer of the first arriving company will take command of the incident until relieved by the appropriate authority. Upon arrival, the jurisdictional department in which an event occurs may assume command of the incident.

Fire Incident Reporting

Each department will be responsible for obtaining needed information to complete fire and emergency medical service reports for incidents within their respective jurisdictions. Assisting units shall cooperate with jurisdictional units to provide necessary information.

Revisions

This Memorandum of Understanding may be revised or amended at any time by mutual agreement between the City of Bisbee Fire Chief and the Fire Chief of the Palominas Fire District.

Jack Earnest 5/26/15
Jack Earnest Date
Fire Chief, City of Bisbee

Mark S. Matthews 6/13/15
Mark S. Matthews Date
Fire Chief, Palominas Fire District