



OFFICE OF
THE CITY MANAGER
MEMORANDUM

DATE: May 10, 2017
TO: Mayor Smith and City Council Members
FROM: Richard Marsh, City Manager
RE: City Manager's Weekly Report

This is the weekly report for the week ending May 12, 2017.

- **PROJECT STATUS REPORT**

Attached please find the updated Project Status Report for the week ending May 12, 2017 for your review.

- **VOLUNTEER GRANTS WRITER**

Stephanie Peavy has volunteered to assist the City of Bisbee with writing the grant for the 2017 Tohono O'Odham National grant funding opportunity as well as other Community Development and Police and Fire future grant opportunities. I'd like to extend my thanks to Ms. Peavy for her willingness to assist us in this area.

Also, I have attached a document related to the 2017 Tohono O'Odham National grant funding opportunity, which includes all the detailed information pertaining to the grant for your review.

- **BUDGET UPDATE**

This week we held the fourth of five FY 2017-2018 Budget Work Sessions with Council to discuss the remaining funds (Community Development, Queen Mine, Building Inspector, Miscellaneous Grants, Visitor Center, Youth Council, Bisbee Arts, Bisbee Bus, and Miscellaneous Donations). Next week Mayor and Council have decided to hold one more

work session to discuss the overall budget and any potential changes prior to voting to adopt the tentative budget for FY 17/18.

Thank you all for your patience with the budget process.

- **QUEEN MINE TOUR DRILL**

This week, the Fire, Police, and Queen Mine Department held a drill at the Queen Mine Tour. Everything went smoothly and successfully. Thank you to all who participated in the drill. It is extremely important we continue these drill practices to ensure we are all aware of what to do in the event of an emergency.

- **BUSINESS OWNER MEETING AT COPPER QUEEN LIBRARY**

This Thursday, I will be hosting a Business Owner meeting at the Copper Queen Library to discuss the Memorial Day weekend events and to listen to any concerns and answer any questions our local business owners may have. I feel it is important to meet with our local business owners and engage in a discussion and dialogue with them to ensure they are fully aware of the events this weekend promises to hold.

- **MEETING WITH REAL ESTATE BROKER**

On Tuesday this week, I met with Mary Nollenberger, the Director of Leasing and Retail Investment Sales at SVC Desert Commercial Advisors, to discuss possible economic development opportunities for the Safeway Complex here in Bisbee. We had a very productive meeting, and I am looking forward to working with Ms. Nollenberger to help bring in more business to our economy and help fill these vacant buildings at the Safeway Complex. I will provide more information as it becomes available.

- **ARTICLE IN THE OBSERVER**

I want to address the article that was written in the Observer this week regarding the allegation of a violation of the procurement policy with regards to the Tucson Hispanic Chamber agreement. I've attached an email from Ricardo Morales, which indicates that the \$5,000 includes all expenses related to his services (to include travel, lodging, meals, business cards, etc). I will ensure that the total expenses incurred by Mr. Morales for services he provides related to Sonorafest will be deducted from and will not exceed the \$5,000. Additionally, I have spoken with Ms. Swan of the Observer and clarified her misinterpretation of the information she was provided. She stated that she will be writing a follow-up story to clarify the facts she received after our interview with the community.

- **BISBEE IN THE NEWS THIS WEEK**

This week, Bisbee appeared in a collection of articles related to “Best of” categories. Bisbee was voted 2nd place in the “Best Southwestern Town”, as well as being named “Prettiest Town in Arizona” by the *Daily Meal*.

Additionally, Jennifer Luria has advised that Bisbee is also in another running for “Best Arizona Attraction” to which Bisbee is currently in 9th place (out of 20, including the Grand Canyon). Voting for this contest ends on June 5th. According to Jennifer, “the panel of experts that have chosen the list include Nora Burba Trulsson, who is the author of the *Sunset Magazine* article that named Bisbee ‘Best Small Town in the West to Live’, and Scott Craven, who has written many articles on Bisbee and Cochise County. Both huge fans of our town and surrounding area.” Please visit <http://www.10best.com/awards/travel/best-arizona-attraction/> to vote for Bisbee!