



OFFICE OF  
THE CITY MANAGER  
MEMORANDUM

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**DATE:** January 10, 2017  
**TO:** Mayor Smith and City Council Members  
**FROM:** Richard Marsh, City Manager  
**RE:** City Manager's Weekly Report

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This is the weekly report for the week ending January 13, 2017.

- **AZ LEAGUE OF CITIES AND TOWNS LEGISLATIVE TRAINING**

The AZ League of Cities and Towns will be hosting a Legislative Training titled, "Developing & Understanding Municipal Budgets with Strategic Financial Forecasting for the Future", on February 8, 2017 from 9:00 am – 3:00 pm (please see attached). Pat Walker, of Pat Walker Consulting, will be the presenter. In fact, Ms. Walker is the consultant who will assist us in preparing our 5 year Financial Forecast. She will be presenting to Council at our Work Session on 01/31/17.

- **CITY OF TOMBSTONE**

The City of Tombstone has requested to enter into an IGA with the City of Bisbee for a period of one year to provide Waste Water Grade 3 State License assistance at their Waste Water plant while their employee obtains his certification. We will be providing a draft of this agreement to Council for review in February 2017.

Additionally, we have agreed to collaborate with the City of Tombstone in a Tourism Marketing Strategy to promote our city events. This is an excellent way to draw more tourism to this historic area of Southern Arizona!

- **SHARON BUONO UPDATE**

As a courtesy and for the information of our incoming Councilmembers, I wanted to ensure I apprise you of the situation with Mrs. Buono. Despite her repeated attempts to contact members of Council to influence your opinion of this administration, I wanted to present the facts regarding this situation as they actually occurred. Our legal team advises me that she has no grounds to win a law suit should she attempt to file.

The supporting documentation I have attached will provide you a glimpse of breaches of the principles I stand by as they relate to Mrs. Buono and her termination from the City of Bisbee. I believe we need to present “the good, the bad and the ugly” to Mayor and Council with the intention that we completely inform you of the facts as they are, to allow you to make informed and educated decisions to properly address the issues at hand. In many instances in the following documentation you’ll see Mrs. Buono failed to do this.

I also believe the culture we foster should be one where our employees are treated with dignity and respect with no tolerance for “office politics” that create division and diminish employee morale by using methods of bullying, intimidation and character assaults against them. The following confidential information pertaining to Mrs. Buono is for your information.

- **SONOFEST**

We are currently reviewing the draft proposal for the Sonofest (trade show). The Sonofest is an international festival dedicated to increase the relationship between Arizona and Sonora, to promote Bisbee as Arizona’s friendliest city for Sonorians, and to grow the number of business and visitors to the city. The Governor of Sonora, Claudia Pavlovich, will attend the weekend event. A reception will be held at the main Library and during the reception Mayor Smith will give Governor Pavlovich the keys of the city. I have attached a copy of the draft proposal for your review, and will provide more information as it becomes available.

- **DEPARTMENT UPDATES**

Attached, please find the Personnel and Visitor Center monthly report for December 2016.

- **PROJECT STATUS REPORT**

Attached please find the updated Project Status Report for the week ending 01/13/2017 for your review.