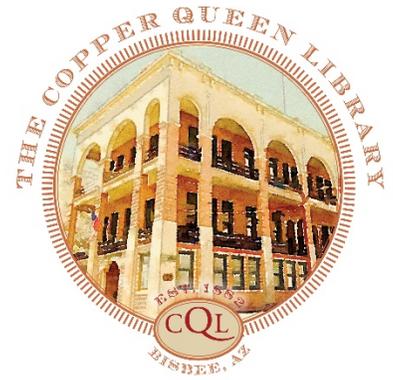


Request for Proposal

Historic Building Structure Report:

Needs Assessment and Historic Preservation Requirements
for the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603



Introduction

The Copper Queen Library is a department of the City of Bisbee, Arizona and is located at 6 Main Street, in the heart of the Bisbee Historic District, which was added to the National Register of Historic Places on July 3, 1980. The Romanesque Revival Building was designed by local architect Frederick C. Hurst and constructed in 1907 by Phelps Dodge to house both the library and post office. The 113-year-old building continues to serve as a post office (first floor) and public library (second and third floors), and is the most used public building in Bisbee.

The Copper Queen Library received a grant from the State Historic Preservation Office of Arizona for \$20,000.00 and the City of Bisbee will contribute \$13,334.00 for a total of \$33,334.00 for this project.

Scope of Services

The City of Bisbee is requesting proposals from qualified consultants that meet the Secretary of the Interior's Professional Qualification Standards for a comprehensive Historic Structure Report (HSR) for the Copper Queen Library located at 6 Main Street that includes an assessment of the maintenance needs and historic preservation requirements for the building.

Required services shall include, but are not limited to:

1. Identify and document the current condition of the existing facility, including structural integrity, physical state of the building, and compliance with modern building codes, as well as the standards for historic structures set by the Office of the Secretary of the Interior.
2. Assess the building's façade and exterior systems, including foundation, roof, walls, windows, brickwork, building decorations, and civil/structural components.
3. Assess what needs to be done to safely open the third floor balcony for public use.
4. Identify the preservation costs of the building and make recommendations as to what should be preserved or replaced, as needed. Recommend alternatives, as necessary.
5. Recommend corrections for all deficiencies.
6. Provide a suggested priority list and/or timeline for accommodating the recommended replacement and/or preservation work.
7. Provide cost estimates for corrections, replacement, and/or preservation work.
8. Assess the building for future consideration of solar/renewable energy retrofit.

Information to be submitted

The City encourages submittals to clearly communicate experience in providing structural assessments. The submittals should include:

1. Cover Letter
2. Profile and Staffing (Resumes)
3. Qualifications/Certifications
4. Work Plan
5. Financial Information and Budget Projections
6. Authorization for Background Check(s)
7. Three references from the last three individuals or entities for whom the contractor has performed work, including the dates the work began and when it was completed.

Review and selection process

After review of proposals, the City may invite the contract partner for an interview with City staff. The staff will evaluate the proposals provided based on the following criteria:

1. Overall responsiveness to the scope of services
2. Proposer's experience
3. Ability to meet the needs of the City
4. Financial Status
5. Resumes/Qualifications/Certifications/Licenses

The City reserves the right to accept or reject any or all proposals.

Response

Submit proposals to:

Theresa Coleman
City Manager
City of Bisbee
P O Box 4601
915 S Tovreaville Rd
Bisbee, AZ 85603
No later than: Monday, November 23, 2020 at 4:00 PM

Questions

Submit in writing to: Theresa Coleman
tcoleman@bisbeeaz.gov