

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MARCH 3, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
VACANT, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, February 17, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, February 17, 2026.

Ashlee Coronado, City Clerk

- C. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, February 24, 2026.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Timothy Foster to the Charter Review Committee.

Ashlee Coronado, City Clerk

- E. Approval of the Appointment of Lvana Proffitt to the Charter Review Committee.

Ashlee Coronado, City Clerk

- F. Approval of the Appointment of Kelly Overacker to the Charter Review Committee.

Ashlee Coronado, City Clerk

- G. Approval of the Appointment of Cooper Raphael to the Design Review Board with a Waiver for Number of Commission Memberships Served.

Ashlee Coronado, City Clerk

- H. Approval of a Park Facility and Right of Way Use Permit for the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm, Cristina Luis, Applicant.

Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Direction on the Petition received from Jenny Druckman on Immigration and Customs Enforcement that has been violating civil rights in American cities.

Ken Budge, Mayor

4. Public Auction of Designated Surplus Property an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.

J. Emanuel Stuart, City Planner

5. Discussion and Possible Approval of an Intergovernmental Agreement with Cochise County for Election Supplies and Services.

Ashlee Coronado, City Clerk

6. Discussion and Possible Approval to pay the Bisbee Hospital Foundation \$5,000.00 for our portion of the update to the Senior Housing Feasibility Study.

Melissa Hartman, City Planner

7. Discussion and Possible Approval of Ordinance O-26-05; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, Authorizing the Sale and Transfer of certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State of Arizona Under the city's Workforce Housing Initiative; Authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency.

Ashlee Coronado, Interim City Manager

8. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 20 minutes before the meeting is scheduled to begin.

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

FINANCE DEPARTMENT

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Finance	02/19/2026	100.55	100.55	02/23/2026
10-52-31200 AUDITING & ACCOUNTING							
2218	SQUIRE	41983	PROFESSIONAL SERVICES-AUDIT SERVICES 2025 - FINA	01/31/2026	9,000.00	.00	
Total FINANCE DEPARTMENT:					9,100.55	100.55	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - City Clerk	02/19/2026	42.09	42.09	02/23/2026
10-53-24000 PHONES							
6050	VERIZON	6135942819	City Clerk	02/13/2026	37.66	37.66	02/23/2026
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	11456-26	PUBLIC AUCTION 2/12/2026	02/10/2026	14.13	.00	
Total CITY CLERK:					93.88	79.75	
COMMUNITY DEVELOPMENT							
10-54-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Community Development	02/19/2026	22.43	22.43	02/23/2026
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE	1587010000-0	938 Tovreaville Rd Kennel #1587010000	02/18/2026	210.56	210.56	02/23/2026
10-54-24000 PHONES							
4192	CENTURY LINK	333493134-02-	ANIMAL SHELTER 520-432-6020 333493134	02/13/2026	44.43	44.43	02/23/2026
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	26-0223/AS	Internet Svc-Animal Shelter- 8160130030025674	02/12/2026	153.44	153.44	02/23/2026
10-54-24050 PHONES-COMMUNITY DEVELOPMENT							
6050	VERIZON	6135942819	City Planner	02/13/2026	79.10	79.10	02/23/2026
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON C	D08152020260	ANIMAL SHELTER - MILEAGE	02/19/2026	64.33	.00	
1862	B&D LUMBER & HAR	221619	ANIMAL SHELTER-TANK LEVER	02/12/2026	4.16	.00	
Total COMMUNITY DEVELOPMENT:					578.45	509.96	
ADMINISTRATION & GENERAL GOV'T							
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	1097842562-0	Tovreaville Rd #1097842562	02/18/2026	22.85	22.85	02/23/2026
1097	AZ PUBLIC SERVICE	4059328029-0	76 Erie St. - #4059328029	02/11/2026	87.61	87.61	02/23/2026
1097	AZ PUBLIC SERVICE	7290017491-0	2118 Newell St. Naco #7290017491	02/18/2026	132.04	132.04	02/23/2026
1097	AZ PUBLIC SERVICE	7844595365-0	915 Tovreaville Rd. Ste 2 #7844595365	02/09/2026	44.97	44.97	02/23/2026
10-55-22000 WATER							
1106	ARIZONA WATER CO	03109049403-	76 Erie St./Lowell Plaza #03109049403	02/11/2026	38.71	38.71	02/17/2026
1106	ARIZONA WATER CO	03112054102-0	118 Arizona St #03112054102	02/17/2026	296.89	296.89	02/23/2026
10-55-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002390297	76 Erie St.-#910002390297	02/19/2026	49.20	49.20	02/23/2026
10-55-24000 PHONES							
4192	CENTURY LINK	333741120-02-	FAX 520-432-7647 333741120	02/13/2026	36.33	36.33	02/23/2026
1791	CENTURY LINK QCC	768815915	LONG DISTANCE/#72745186 January 2026	01/24/2026	11.52	11.52	02/17/2026
10-55-24001 INTERNET ACCESS							
6050	VERIZON	6135942819	City Hall Router	02/13/2026	40.01	40.01	02/23/2026
10-55-34000 CONTRACT SERVICES							
1401	KONICA MINOLTA PR	595835900	MONTHLY MAINTENANCE PAYMENT - 3/8/2026-4/07/2026	02/08/2026	319.85	.00	
Total ADMINISTRATION & GENERAL GOV'T:					1,079.98	760.13	
PERSONNEL							
10-56-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Personnel	02/19/2026	22.43-	22.43-	02/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-56-24000 PHONES							
6050	VERIZON	6135942819	HR	02/13/2026	36.40	36.40	02/23/2026
Total PERSONNEL:					13.97	13.97	
LEGAL SERVICES							
10-57-34000 CONTRACT SERVICES							
6849	PIERCE COLEMAN P	32284	GENERAL LEGAL SERVICES - JANUARY	02/05/2026	8,211.00	.00	
6849	PIERCE COLEMAN P	32285	NOLAN GOUGET	02/05/2026	561.00	.00	
Total LEGAL SERVICES:					8,772.00	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6224970000-0	Douglas RD Pump - #6224970000	02/11/2026	55.03	55.03	02/23/2026
1097	AZ PUBLIC SERVICE	7117441000-01	Tombstone Cyn Pump #7117441000	02/10/2026	911.85	911.85	02/23/2026
10-58-46000 OPERATIONAL EXPENSES							
2212	ALTA ENVIRONMENT	TG46261	TOMBSTONE CYN-FIELD DENSITY TESTING, LAB WRK, P	02/19/2026	1,500.00	.00	
Total WATER SYSTEMS:					2,466.88	966.88	
INFORMATION SYSTEMS							
10-59-31000 PROFESSIONAL FEES							
1349	EXECUTECH	AZ-242463	IT-SERVICES AGREEMENT	01/15/2026	4,970.00	.00	
1349	EXECUTECH	AZ-242536	RECURRING PRODUCTS MONTHLY BILLING-JANUARY 20	01/15/2026	1,828.67	.00	
1349	EXECUTECH	AZ-245202	IT-SERVICES AGREEMENT	02/15/2026	4,970.00	.00	
1349	EXECUTECH	AZ-245276	RECURRING PRODUCTS MONTHLY BILLING-FEBRUARY	02/15/2026	1,831.17	.00	
Total INFORMATION SYSTEMS:					13,599.84	.00	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD/LTD - Police (Non-Sworn)	02/19/2026	60.40	60.40	02/23/2026
5455	MUTUAL OF OMAHA	2046328337	STD - Police Officers (Sworn)	02/19/2026	621.01	621.01	02/23/2026
10-62-12300 UNIFORMS & CLOTHING							
6479	FX TACTICAL	11-10050369	UNIFORM ALLOW-MORENO	02/23/2026	146.73	.00	
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0546921000-0	1 W HWY 92 Police #0546921000	02/17/2026	737.77	737.77	02/23/2026
1097	AZ PUBLIC SERVICE	0625720000-0	938 BTovreaville Rd Impound Lot #0625720000	02/18/2026	70.51	70.51	02/23/2026
1097	AZ PUBLIC SERVICE	8692621000-0	129 Tank Hill D - #8692621000	02/10/2026	143.10	143.10	02/23/2026
10-62-22000 WATER							
1106	ARIZONA WATER CO	03109045754-	35 HWY 92 T/CIR #03109045754	02/11/2026	100.82	100.82	02/17/2026
10-62-24000 PHONES							
4192	CENTURY LINK	333740667-02-	POLICE 520-432-2261 333740667	02/13/2026	32.22	32.22	02/23/2026
6050	VERIZON	6135942819	Police	02/13/2026	844.51	844.51	02/23/2026
6050	VERIZON	6135942819	Animal Control	02/13/2026	77.78	77.78	02/23/2026
10-62-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	26-0223/BPD	Internet Svc-Police Department - 8160130030019180	02/12/2026	165.92	165.92	02/23/2026
6050	VERIZON	6135942819	Police Air Cards	02/13/2026	120.03	120.03	02/23/2026
6050	VERIZON	6135953350	Police Air Cards	02/13/2026	515.65	515.65	02/23/2026
10-62-34000 CONTRACT SERVICES							
2314	COCHISE COUNTY T	26-0105	2ND QTR BILLING SEACOM	01/05/2026	31,737.50	.00	
1499	RICOH USA, INC	41373998	LEASE CONTRACT IMC2500 030126-033126	02/13/2026	118.73	.00	
1499	RICOH USA, INC	41373999	LEASE CONTRACT IMC550F 030126	02/13/2026	37.39	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08186020260	PD-LABOR	02/18/2026	21.00	.00	
3163	AZ STATE PRISON C	D08186020260	PD-MILEAGE	02/19/2026	51.36	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING,	503644	TOWING SERVICES/B26-0064	01/04/2026	288.75	.00	
7000	BARNETT'S TOWING,	503849	TOWING SERVICES/B26-0944	02/15/2026	712.50	.00	
7000	BARNETT'S TOWING,	503857	TOWING SERVICES/B26-1049	02/19/2026	315.00	.00	
10-62-50100 BLDG REPAIR & MAINT							
6831	THE SHERWIN-WILLI	364161685101	2ND 5GAL PARKING PAINT	01/28/2026	164.51	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	389162	AUTO PARTS-4402	01/29/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	390013	AUTO PARTS-9169	02/10/2026	24.05	.00	
10-62-62003 GASOLINE							
5084	WEX BANK	110733508	FUEL CR CARD-FEB 26	02/23/2026	27.03	27.03	02/25/2026
Total POLICE DEPARTMENT:					37,138.46	3,516.75	

FIRE DEPARTMENT

10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD/LTD - Fire	02/19/2026	867.61	867.61	02/23/2026
10-64-12300 UNIFORMS & CLOTHING							
2204	SIEGEL'S UNIFORMS	626327-1	UNIFORM FOR NICJ DELATORRE	01/22/2026	513.50	.00	
2204	SIEGEL'S UNIFORMS	626328-1	UNIFORM FOR RAMON BORBON	01/22/2026	472.00	.00	
2204	SIEGEL'S UNIFORMS	626329-1	UNIFORM FOR URIEL URQUIJO	01/22/2026	440.00	.00	
2204	SIEGEL'S UNIFORMS	626330-1	UNIFORM FOR MCKENZIE	01/22/2026	360.00	.00	
2204	SIEGEL'S UNIFORMS	626331-1	UNIFORM FOR SALVADOR URQUIJO	01/22/2026	440.00	.00	
2204	SIEGEL'S UNIFORMS	626332-1	UNIFORM FOR CHASE BLANKENSHIP	01/22/2026	440.00	.00	
2204	SIEGEL'S UNIFORMS	626333-1	UNIFORM FOR HUMBERTO LOPEZ	01/22/2026	440.00	.00	
2204	SIEGEL'S UNIFORMS	626334-1	UNIFORM FOR ANTHONY DE LEON	01/22/2026	493.50	.00	
2204	SIEGEL'S UNIFORMS	626335-1	UNIFORM FOR MICHAEL BIDON	01/22/2026	538.50	.00	
2204	SIEGEL'S UNIFORMS	626336-1	UNIFORM FOR ANDY DECASTRO	01/22/2026	532.00	.00	
2204	SIEGEL'S UNIFORMS	626337-1	UNIFORM FOR KEVIN PACHECO	01/22/2026	472.00	.00	
2204	SIEGEL'S UNIFORMS	626340-1	UNIFORM FOR JIM RICHARDSON	01/22/2026	667.50	.00	
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4361690000-0	645 Tombstone Cyn Sta 2 - #4361690000	02/06/2026	302.32	302.32	02/23/2026
1097	AZ PUBLIC SERVICE	9079721000-0	192 Hwy 92 Hwy Fire Station #9079721000	02/18/2026	512.17	512.17	02/23/2026
10-64-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001916351	645 Tombstone Cyn - Fire #2- 910001916351	02/10/2026	392.51	392.51	02/17/2026
10-64-24000 PHONES							
4192	CENTURY LINK	333495025-02-	FIRE DEPT QW333495025001 333495025	02/13/2026	99.99	99.99	02/23/2026
4192	CENTURY LINK	333830226-02-	FIRE DEPT 520-432-4110 333830226	02/13/2026	82.21	82.21	02/23/2026
4192	CENTURY LINK	334079108-02-	FIRE DEPT #2 520-432-6022 334079108	02/13/2026	36.95	36.95	02/23/2026
6050	VERIZON	6135942819	Fire	02/13/2026	355.70	355.70	02/23/2026
10-64-24001 INTERNET ACCESS FEES							
6050	VERIZON	6135942819	Fire Dept Air Card	02/13/2026	137.84	137.84	02/23/2026
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDIC	86089376	MEDICAL SUPPLIES	02/06/2026	1,831.10	.00	
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	390359	WINDSHIELD WASHER NOZZLE, HOSE	02/14/2026	37.81	.00	
6536	BISBEE NAPA AUTO P	390914	BATTERY FOR SUPPORT TRUCK	02/23/2026	146.91	.00	
Total FIRE DEPARTMENT:					10,612.12	2,787.30	

BUILDING & MAINTENANCE

10-74-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Bldg Maintenance	02/19/2026	19.66	19.66	02/23/2026
10-74-24000 PHONES							
6050	VERIZON	6135942819	Bldg Maintenance	02/13/2026	79.10	79.10	02/23/2026
10-74-34000 CONTRACT SERVICES							
7060	CINTAS	4259234070	UNIFORMS	02/11/2026	5.96	.00	
7060	CINTAS	4259234070	UNIFORMS	02/11/2026	6.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
7060	CINTAS	4259988664	UNIFORMS	02/18/2026	6.40	.00	
7060	CINTAS	4259988664	UNIFORMS	02/18/2026	5.96	.00	
10-74-34100 DOC WORKERS							
2213	ARIZONA DEPARTME	D0818542601	CITY HALL-VENDOR REFUND VC0000021702	02/06/2026	10.00	.00	
10-74-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.37	.00	
10-74-50100 BLDG REPAIR & MAINT							
1862	B&D LUMBER & HAR	221572	LIBRARY-METAL GRID, KNIT COVER, MF COVER	02/09/2026	27.56	.00	
1862	B&D LUMBER & HAR	221591	MUSEUM-ROOF FLASHING, WHT FLX GLUE	02/10/2026	47.56	.00	
6735	CONKLIN ELECTRICA	26-0219	LIBRARY-REMOVE, INSTALL WIRE MOLD BOXES	02/19/2026	1,250.00	.00	
1938	JIM'S ELECTRIC SER	1597	FIRE STATION 2-MATERIALS AND LABOR FOR DARK SKY	02/18/2026	2,868.13	.00	
1938	JIM'S ELECTRIC SER	1598	FIRE STATION 1-MATERIALS AND LABOR FOR DARK SKY	02/18/2026	2,062.52	.00	
5874	PEARSON'S SIGNS	T-9073	FURNISHED LABOR, MATERIAL, AND EQUIPMENT TO FU	02/19/2026	179.89	.00	
6013	UNITED RENTALS (N	258570794-00	BOOM 65-70' TELESCOPIC	02/16/2026	1,183.84	.00	
Total BUILDING & MAINTENANCE:					7,775.35	98.76	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - PW Admin.	02/19/2026	83.06	83.06	02/23/2026
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2518290000-0	404 Bisbee Rd - #2518290000	02/13/2026	84.33	84.33	02/23/2026
10-75-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002556920	404 Bisbee Rd. - #910002556920	02/19/2026	37.73	37.73	02/23/2026
10-75-24000 PHONES							
6050	VERIZON	6135942819	PW	02/13/2026	102.23	102.23	02/23/2026
10-75-34000 CONTRACT SERVICES							
1401	KONICA MINOLTA PR	595835900	MONTHLY MAINTENANCE PAYMENT - 3/8/2026-4/07/2026	02/08/2026	319.85	.00	
Total PUBLIC WORKS ADMINISTRATION:					627.20	307.35	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - PW Garage	02/19/2026	44.86	44.86	02/23/2026
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	Tovreaville Rd Warehouse - 50% Garage	02/18/2026	193.08	193.08	02/23/2026
10-77-24000 PHONES							
6050	VERIZON	6135942819	City Garage	02/13/2026	75.54	75.54	02/23/2026
10-77-24001 INTERNET ACCESS							
4192	CENTURY LINK	333740666-02-	GARAGE INTERNET QW333740666001 333740666	02/13/2026	59.99	59.99	02/23/2026
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4259234173	CLEANING	02/11/2026	12.88	.00	
7060	CINTAS	4259234175	UNIFORMS	02/11/2026	34.46	.00	
7060	CINTAS	4259988665	UNIFORMS	02/18/2026	34.46	.00	
7060	CINTAS	4259988692	CLEANING	02/18/2026	12.88	.00	
10-77-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.38	.00	
10-77-46000 OPERATIONAL EXPENSES							
6536	BISBEE NAPA AUTO P	390055	HTR HOSE, FUNNEL, OIL PITCHER	02/11/2026	35.88	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	389956	TIRE REPAIR AND PATCH, EXTENSN	02/10/2026	102.37	.00	
2195	ED MORSE FORD	110669	POINT INSPECTION	02/16/2026	180.80	.00	
Total GARAGE:					809.58	373.47	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Bldg Inspector	02/19/2026	18.94	18.94	02/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-79-24000 PHONES							
6050	VERIZON	6135942819	Bldg Inspector	02/13/2026	37.77	37.77	02/23/2026
10-79-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	387316	IMPALA-AAA PREM BATT	01/05/2026	152.60	.00	
6536	BISBEE NAPA AUTO P	389078	CE-RIGHT TAIL LIGHT LENS, FREIGHT	01/28/2026	82.45	.00	
Total BUILDING INSPECTOR:					291.76	56.71	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Parks	02/19/2026	56.79	56.79	02/23/2026
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0655901000-0	E Vista Park - #0655901000	02/13/2026	47.59	47.59	02/23/2026
1097	AZ PUBLIC SERVICE	3984490000-0	Main St Park - #3984490000	02/10/2026	108.91	108.91	02/23/2026
1097	AZ PUBLIC SERVICE	6333950000-0	Goar Park - #6333950000	02/11/2026	53.58	53.58	02/23/2026
1097	AZ PUBLIC SERVICE	6621361000-0	E Vista Court - #6621361000	02/13/2026	87.25	87.25	02/23/2026
1097	AZ PUBLIC SERVICE	6730341000-0	Brewery Gulch C Park #6730341000	02/11/2026	43.22	43.22	02/23/2026
1097	AZ PUBLIC SERVICE	9158520000-0	Vista Park - #9158520000	02/13/2026	43.22	43.22	02/23/2026
10-80-22000 WATER							
1106	ARIZONA WATER CO	03106053651-	Grassy Park- Restrooms 03106053651	02/09/2026	287.46	287.46	02/17/2026
1106	ARIZONA WATER CO	03106058001-	City Park Brewery - Parks 03106058001	02/09/2026	106.84	106.84	02/17/2026
1106	ARIZONA WATER CO	03109012304-	Goar Park - #03109012304	02/11/2026	154.15	154.15	02/17/2026
1106	ARIZONA WATER CO	03109045722-	Traffic Circle #03109045722	02/11/2026	91.81	91.81	02/17/2026
1106	ARIZONA WATER CO	03109069151-	Saginaw Park - Parks # 03109069151	02/11/2026	37.20	37.20	02/17/2026
1106	ARIZONA WATER CO	03112047073-0	Az St & Cole Ave Irrigation - 03112047073	02/17/2026	37.20	37.20	02/23/2026
10-80-24000 PHONES							
6050	VERIZON	6135942819	Parks	02/13/2026	96.31	96.31	02/23/2026
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4259234070	UNIFORMS	02/11/2026	6.40	.00	
7060	CINTAS	4259234130	UNIFORMS	02/11/2026	21.84	.00	
7060	CINTAS	4259988664	UNIFORMS	02/18/2026	6.40	.00	
7060	CINTAS	4259988685	UNIFORMS	02/18/2026	21.84	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08185920260	PARKS-MILEAGE	02/19/2026	391.28	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	44944	FUEL 128OZ, STIHL BC OIL WOODCUTTER	02/10/2026	50.42	.00	
1659	ACE HARDWARE	44956	MURIATIC ACID	02/12/2026	8.37	.00	
1862	B&D LUMBER & HAR	221558	MAGNOLIAN PROJECT-CARB CHOKE CLEANER, CHAIN L	02/09/2026	88.67	.00	
1862	B&D LUMBER & HAR	221604	TWIST ROPE	02/11/2026	12.48	.00	
1862	B&D LUMBER & HAR	221643	VISTA RR-HILLMAN KEYS	02/12/2026	3.28	.00	
5874	PEARSON'S SIGNS	T-9073	FURNISHED LABOR, MATERIAL, AND EQUIPMENT TO FU	02/19/2026	179.90	.00	
6013	UNITED RENTALS (N	258570794-00	BOOM 65-70' TELESCOPIC	02/16/2026	1,183.84	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	44940	GREENHOUSE-SEEDING POT MIX	02/10/2026	7.44	.00	
1659	ACE HARDWARE	44949	PLANT STARTS-POTTING SOIL, DEELING POT MIX	02/11/2026	21.39	.00	
Total PARKS:					3,255.08	1,251.53	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2409211000-01	Quality Hill - Pool #2409211000	02/09/2026	112.00	112.00	02/23/2026
10-81-22000 WATER							
1106	ARIZONA WATER CO	03106006471-	Swimming Pool - 03106006471	02/09/2026	415.99	415.99	02/17/2026
10-81-24000 PHONES							
6050	VERIZON	6135942819	Pool	02/13/2026	23.64	23.64	02/23/2026
Total SWIMMING POOL:					551.63	551.63	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Library	02/19/2026	44.86	44.86	02/23/2026
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	3331410000-0	6 MAIN St Library - Library -#3331410000	02/09/2026	749.59	749.59	02/23/2026
10-83-22000 WATER							
1106	ARIZONA WATER CO	03106016751-	Library - Lib 03106016751	02/09/2026	97.81	97.81	02/17/2026
10-83-24000 PHONES							
4192	CENTURY LINK	333745848-02-	LIBRARY 520-432-4232 333745848	02/13/2026	156.05	156.05	02/23/2026
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	41360151	RICOH COPIER LEASE-MARCH	02/13/2026	178.92	.00	
10-83-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	44941	OAINT FOR LIBRARY	02/10/2026	36.32	.00	
6172	MMPC	181404	MONTHLY PEST CONTROL	02/18/2026	50.00	.00	
Total LIBRARY:					1,313.55	1,048.31	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8339841000-0	300 Collins Rd. #8339841000	02/18/2026	78.22	78.22	02/23/2026
10-85-23000 GAS - UTILITY							
1189	AMERIGAS-7671	3186370786	FIXED TANK RENT-500 GL	01/31/2026	143.41	.00	
10-85-24000 PHONES							
4192	CENTURY LINK	333579583-02-	SENIOR CENTER 520-432-2167 333579583	02/13/2026	73.90	73.90	02/23/2026
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	26-0223/SC	Internet Svc-Senior Center-8160130030024214	02/12/2026	63.75	63.75	02/17/2026
Total SENIOR CITIZENS CENTER:					359.28	215.87	
Total GENERAL FUND:					194,719.11	99,992.41	
GENERAL GOVERNMENT GRANTS							
GRANT EXP - GENERAL GOVT							
11-40-22514 BISBEE BIKEWAYS EDA GRANT							
1264	KIMLEY HORN & ASS	098063007-01	BIKEWAY - LAVENDER PIT PROJECT- THROUGH 01-31	01/31/2026	1,215.48	.00	
11-40-22528 CDBG-BISBEE SENIOR CENTER							
1265	KWR CONSTRUCTIO	KWR 2460	RENOVATIONS TO SENIOR CENTER	02/17/2026	3,354.83	.00	
Total GRANT EXP - GENERAL GOVT:					4,570.31	.00	
Total GENERAL GOVERNMENT GRANTS:					4,570.31	.00	
CAMP NACO							
19-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Camp Naco	02/19/2026	22.43	22.43	02/23/2026
19-40-21000 ELECTRIC-MELLON GRANT							
1097	AZ PUBLIC SERVICE	5081307274-0	915 Tovreaville Rd Camp Naco	02/09/2026	361.67	361.67	02/23/2026
1097	AZ PUBLIC SERVICE	8850052975-0	2118 Newell St. Temp - Camp Naco #8850052975	02/06/2026	135.31	135.31	02/23/2026
19-40-24000 PHONES-MELLON GRANT							
6050	VERIZON	6135942819	Camp Naco	02/13/2026	62.24	62.24	02/23/2026
19-40-24001 INTERNET-MELLON GRANT							
4059	SPARKLIGHT	26-0223/CAMP	Internet Svc-915 Tovreaville Rd Bldg B-8160130030011815	02/16/2026	175.93	175.93	02/23/2026
19-40-92000 CONSTRUCTION COSTS-MELLON							
1351	DURAZO CONSTRUC	3B	Phase II building rehabilitation at Camp Naco	01/31/2026	23,548.30	23,548.30	02/20/2026
6889	VERHELST RECOVE	17819	Sweep A5, Demo at A8, A8 subgrade work	02/04/2026	100.00	100.00	02/20/2026
6889	VERHELST RECOVE	17830	Sweep A5, remove subgrade A8	02/06/2026	125.00	125.00	02/20/2026
6889	VERHELST RECOVE	17865	SITE CLEAN-UP/PREP	02/19/2026	300.00	300.00	02/25/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total :					24,830.88	24,830.88	
19-45-46000 OPERATIONAL EXPENSE-STATE							
1659	ACE HARDWARE	44935	WORK GLOVES, STORAGE TOTES, SAMPLE PAINT	02/09/2026	55.44	.00	
1659	ACE HARDWARE	44943	STREET KEY BLACK 5/8x36"	02/10/2026	22.35	.00	
19-45-92000 CONSTRUCTION COSTS-STATE							
1351	DURAZO CONSTRUC	3B	Phase II building rehabilitation at Camp Naco	01/31/2026	58,756.90	58,756.90	02/20/2026
6889	VERHELST RECOVE	17819	Sweep A5, Demo at A8, A8 subgrade work	02/04/2026	100.00	100.00	02/20/2026
6889	VERHELST RECOVE	17830	Sweep A5, remove subgrade A8	02/06/2026	125.00	125.00	02/20/2026
Total :					59,059.69	58,981.90	
19-50-92000 CONSTRUCTION							
1351	DURAZO CONSTRUC	3B	Phase II building rehabilitation at Camp Naco	01/31/2026	23,548.30	23,548.30	02/20/2026
Total :					23,548.30	23,548.30	
Total CAMP NACO:					107,438.87	107,361.08	
VISITOR CENTER							
FUND EXPENDITURES							
20-40-24000 PHONES							
4192	CENTURY LINK	333663664-02-	VISITOR CENTER 520-432-3554 333663664	02/13/2026	66.75	66.75	02/23/2026
4192	CENTURY LINK	333913912-02-	VISITOR CENTER 520-432-3509 333913912	02/13/2026	36.33	36.33	02/23/2026
6050	VERIZON	6135942819	Visitor Center	02/13/2026	75.54	75.54	02/23/2026
20-40-24001 INTERNET ACCESS							
4059	SPARKLIGHT	26-0223/VC	Internet Svc-Visitor Center - 8160130030025260	02/04/2026	153.44	153.44	02/17/2026
Total FUND EXPENDITURES:					332.06	332.06	
Total VISITOR CENTER:					332.06	332.06	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Streets	02/19/2026	55.24	55.24	02/23/2026
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4059328029A-	2 Sowles Ave EV - #4059328029	02/11/2026	283.02	283.02	02/23/2026
1097	AZ PUBLIC SERVICE	4470670000-0	60 Brewery Gulch Sp 3 - #4470670000	02/10/2026	44.66	44.66	02/23/2026
1097	AZ PUBLIC SERVICE	5847770000-0	60 Brewery Gulch Sp 2 - #5847770000	02/10/2026	54.29	54.29	02/23/2026
1097	AZ PUBLIC SERVICE	6690180000-0	25% Streets	02/18/2026	96.55	96.55	02/23/2026
1097	AZ PUBLIC SERVICE	7700160000-0	60 Brewery Gulch Sp 4 - #7700160000	02/10/2026	49.04	49.04	02/23/2026
1097	AZ PUBLIC SERVICE	8186260000-0	170 Hwy 92 - #690982286	02/18/2026	121.42	121.42	02/23/2026
1097	AZ PUBLIC SERVICE	8583641000-0	60 Brewery Gulch Sp 1 - #8583641000	02/10/2026	303.77	303.77	02/23/2026
21-40-24000 PHONES							
6050	VERIZON	6135942819	Streets	02/13/2026	273.75	273.75	02/23/2026
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4259234183	UNIFORMS	02/11/2026	48.13	.00	
7060	CINTAS	4259988703	UNIFORMS	02/18/2026	48.13	.00	
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08511120260	ST-MILEAGE	02/19/2026	343.04	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	221633	BROOM	02/12/2026	46.80	.00	
21-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
21-40-46211 STREET REPAIR MATERIAL							
3434	CENTERLINE SUPPLY	ORD0165329	PATCH PREM ASPHALT REPAIR - 60LB BAGS	02/12/2026	2,975.16	.00	
4223	KE & G CONSTRUCTI	261001-02	ASPHALT	02/10/2026	906.27	.00	
4223	KE & G CONSTRUCTI	261001-03	ASPHALT	02/10/2026	1,362.78	.00	
21-40-55000 EQUIPMENT REPAIR & MAINT							
7000	BARNETT'S TOWING,	516800	STRT SWEEPER	01/22/2026	1,605.80	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	389923	BK CLASS ROT BEACON	02/09/2026	293.71	.00	
6536	BISBEE NAPA AUTO P	390294	TRANSMISSION FILTER KIT, OIL FILTER	02/13/2026	30.10	.00	
Total FUND EXPENDITURES:					8,964.03	1,281.74	
Total STREETS:					8,964.03	1,281.74	
HOUSING INITIATIVE							
45-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2847162730-0	113 E Street Saginaw #2847162730	02/13/2026	55.50	55.50	02/23/2026
1097	AZ PUBLIC SERVICE	5070709679-0	611 Oliver Cir - #5070709679	02/12/2026	77.87	77.87	02/23/2026
45-40-22000 WATER							
1106	ARIZONA WATER CO	03109076609-	113 E St/Saginaw #03109076609	02/11/2026	45.72	45.72	02/17/2026
Total :					179.09	179.09	
Total HOUSING INITIATIVE:					179.09	179.09	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-46000 OPERATIONAL EXPENSES							
6005	ARNOLD MACH CO	PS1084066-1	LIGHTS	01/27/2026	692.55	.00	
50-40-55000 EQUIPMENT REPAIR & MAINT							
6536	BISBEE NAPA AUTO P	390054	SWEEPER-OIL FILTER	02/11/2026	4.19	.00	
Total FUND EXPENDITURES:					696.74	.00	
Total AIRPORT FUND:					696.74	.00	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
2219	DAVID GREENBERG	26-0224	REFUND FOR OVERPAYMENT 102.203779.01 1326 HWY 9	02/24/2026	36.00	.00	
2216	NATHANIEL ALLSOPP	26-0212	REFUND FOR OVERPAYMENT 103-730696-02 70 PITTSBU	02/12/2026	78.00	.00	
Total :					114.00	.00	
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Waste Water	02/19/2026	78.12	78.12	02/23/2026
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B - #0516740000	02/11/2026	1,106.24	1,106.24	02/23/2026
1097	AZ PUBLIC SERVICE	2478030000-0	302 Teran St. #2478030000	03/17/2025	54.20	54.20	02/23/2026
1097	AZ PUBLIC SERVICE	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A - #2954210000	02/11/2026	61.92	61.92	02/23/2026
54-40-22000 WATER							
1106	ARIZONA WATER CO	03109050451-	6 W. HWY 80	02/11/2026	37.20	37.20	02/17/2026
1106	ARIZONA WATER CO	03109081151-0	Highway 80-Sewer Pond - Acct # 03109081151	02/11/2026	97.44	97.44	02/17/2026
54-40-24000 PHONES							
4192	CENTURY LINK	333495030-02-	46 S. AZ ST-WW 520-432-6035 333495030	02/13/2026	36.95	36.95	02/23/2026
6050	VERIZON	6135942819	Sewer	02/13/2026	156.60	156.60	02/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
54-40-34010 CONTRACT SERVICES-COLLECTIONS							
7060	CINTAS	4259234195	UNIFORMS	02/11/2026	55.40	.00	
7060	CINTAS	4259988637	UNIFORMS	02/18/2026	55.40	.00	
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	44951	BATTERY ALKALINE	02/11/2026	11.17	.00	
54-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.37	.00	
54-40-46000 OPERATIONAL EXPENSES							
6891	ARIZONA CERTIFIED	15953	REPLACED FAILING/LEAKING BACKFLOW, LABOR	02/12/2026	1,251.22	.00	
54-40-46541 CHEMICALS							
1862	B&D LUMBER & HAR	221601	THERM-LUBE ADMIXTURE	02/11/2026	14.62	.00	
54-40-46543 MANHOLE, PIPE & FITTINGS							
1862	B&D LUMBER & HAR	221605	PREMIX CONCRETE	02/11/2026	18.94	.00	
54-40-55000 EQUIPMENT REPAIR & MAINT							
6333	PHOENIX PUMPS, IN	3070051	SULZER/ABS XFP 101G-CB1.0 PE23	02/02/2026	17,245.33	.00	
54-40-55006 PUMP REPAIR & REPLACEMENT							
5883	KELLER ELECTRICAL	0242345-IN	REGREASABLE BEARINGS. ROLLED STEEL FRAMES, CA	02/10/2026	2,884.10	.00	
Total FUND EXPENDITURES:					23,187.22	1,628.67	
Total SEWER FUND:					23,301.22	1,628.67	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Sanitation	02/19/2026	153.25	153.25	02/23/2026
56-40-12300 UNIFORMS & CLOTHING							
6894	MEDINA, JOSE P	26-0214	WORK BOOTS REIMBURSEMENT	02/14/2026	124.16	.00	
56-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	25% Sanitation	02/18/2026	96.55	96.55	02/23/2026
56-40-24000 PHONES							
6050	VERIZON	6135942819	Sanitation	02/13/2026	152.70	152.70	02/23/2026
6050	VERIZON	6135942819	Recycle	02/13/2026	125.75	125.75	02/23/2026
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4259234182	UNIFORMS	02/11/2026	62.06	.00	
7060	CINTAS	4259988681	UNIFORMS	02/18/2026	62.06	.00	
56-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.37	.00	
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY T	32049	COCHISE COUNTY-SOLID WASTE - JANUARY	01/31/2026	18,115.24	.00	
56-40-46562 RECYCLING PROGRAM							
6536	BISBEE NAPA AUTO P	390606	DOOR HANDLE	02/19/2026	32.32	.00	
6536	BISBEE NAPA AUTO P	390673	DOOR LOCK ACTUATOR	02/19/2026	187.37	.00	
7060	CINTAS	4259234071	UNIFORMS	02/11/2026	55.68	.00	
7060	CINTAS	4259988657	UNIFORMS	02/18/2026	55.68	.00	
4191	GRAINGER	9805934891	TOILET PAPER, PAPER TOWEL SHEETS	02/12/2026	22.37	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	390473	TRANS FIX	02/17/2026	19.72	.00	
6536	BISBEE NAPA AUTO P	390474	COMMERCIAL BATTERY	02/17/2026	308.59	.00	
Total FUND EXPENDITURES:					19,595.87	528.25	
Total SANITATION FUND:					19,595.87	528.25	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2046328337	STD - Queen Mine	02/19/2026	112.53	112.53	02/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8295240000-0	HWY 80 Tour - QM - #8295240000	02/11/2026	1,917.64	1,917.64	02/23/2026
59-40-22000 WATER							
1106	ARIZONA WATER CO	03109024701-	Queen Mine - #03109024701	02/11/2026	148.90	148.90	02/17/2026
59-40-24000 PHONES							
4192	CENTURY LINK	333908691-02-	QUEEN MINE 520-432-2071 333908691	02/13/2026	162.86	162.86	02/23/2026
6050	VERIZON	6135942819	Queen Mine	02/13/2026	91.03	91.03	02/23/2026
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	26-0223/QM	Internet Svc-Queen Mine - 8160130030025278	02/12/2026	153.44	153.44	02/17/2026
6050	VERIZON	6135942819	QM Router	02/13/2026	40.01	40.01	02/23/2026
59-40-43500 POSTAGE							
2214	LOGAN, HYWEL	26-0213	REIMBURSEMENT	02/13/2026	47.60	.00	
59-40-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	44930	BOTTLED WATER 24PK	02/06/2026	4.07	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
1659	ACE HARDWARE	44930	SUPER GLUE ZAP LT 14OZ	02/06/2026	8.51	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	128078	HAND TRUCK CONVRT 600 LB	01/31/2026	142.47	.00	
Total FUND EXPENDITURES:					2,829.06	2,626.41	
Total QUEEN MINE FUND:					2,829.06	2,626.41	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41606 OPERATIONS CONTRACTOR							
6391	CITY OF DOUGLAS	0002141	TRANSIT BILLING CONTRACT-FEBRUARY 2026	02/04/2026	21,404.67	.00	
Total FUND EXPENDITURES:					21,404.67	.00	
Total BISBEE BUS FUND:					21,404.67	.00	
Grand Totals:					384,031.03	213,929.71	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
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Report Criteria:
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 23, 2026**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐**SUBJECT:** **APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON FEBRUARY 17, 2026, AT 7:00 PM****FROM:** **Nina Williams, Deputy City Clerk****RECOMMENDATION:** **Approve Minutes****PROPOSED MOTION:** **I move to approve the Minutes of the Regular Session of Mayor and Council held on February 17, 2026, at 7:00 PM****DISCUSSION:****FISCAL IMPACT:** **N/A****DEPARTMENT LINE-ITEM ACCOUNT:** **N/A****BALANCE IN LINE ITEM IF APPROVED:** **N/A****Prepared by:**Nina Williams**Nina Williams,
Deputy City Clerk****Reviewed by:**Ashlee Coronado**Ashlee Coronado,
City Clerk**

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 17, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge called for a moment of silence for personal reflection.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

- Amy Burkert, Bisbee resident, spoke regarding the city financials.
- Fred Miller, Bisbee resident, spoke on the transient bed tax fund.
- Mike Schmitzer, Bisbee resident, spoke regarding 30 Main Street asbestos removal.
- Nicole France, Bisbee resident, spoke regarding delaying committing bed tax funds to buy a building until after leadership stabilizes, suggesting a lower -cost trial option instead.
- Charles Flanagan, Bisbee resident, spoke regarding hiring a DMO, emphasizing that Council should choose a professional organization with a proven track record.
- Beth Moorhouse, Bisbee resident, spoke regarding the city's sale tax revenues and warned the city was far behind budget and likely facing a deficit by year's end.
- Circles Robinson, Bisbee resident, spoke regarding a petition that would be coming before the Council to consider limiting cooperation with ICE.
- Mike Ablin, Bisbee resident, urged the Council to base its decisions on solid financial analysis, business planning, and facts-not opinions or emotions.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$308,886.30.

SECOND: Councilmember Skinner

Councilmembers Cline and Skinner inquired about items on the accounts payable report, and staff responded.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, February 3, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Elizabeth Vann to the Bisbee Arts Commission.

Ashlee Coronado, City Clerk

- C. Approval of a Park, Facility and Right-of-Way Use Permit for the use of Subway Street to Tombstone Canyon in front of the Legion Bar and Grill and from Tac Avenue to Tombstone Canyon for the Legion Birthday Party to be held on Saturday, March 21, 2026, from 11:00am to 9:00pm, Michael Ablin, Applicant.

Ashlee Coronado, City Clerk

Councilmember Cline requested item C be pulled for further discussion.

MOTION: Councilmember Schumacher moved to approve Consent Agenda items A and B.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

C. Approval of a Park, Facility and Right-of-Way Use Permit for the use of Subway Street to Tombstone Canyon in front of the Legion Bar and Grill and from Tac Avenue to Tombstone Canyon for the Legion Birthday Party to be held on Saturday, March 21, 2026, from 11:00am to 9:00pm, Michael Ablin, Applicant.

Councilmember Cline expressed concern about "that end of the street being blocked off for a birthday party."

Mr. Ablin clarified his request was not for a birthday party but to allow about 25 motorcycles to park on Subway Street, an arrangement previously approved, and said access for regular and emergency vehicles would remain open.

When pressed about the application stating it was a birthday party, Mr. Ablin admitted he didn't fill it out himself but had spoken to staff about it not being a birthday party but rather to allow motorcycle parking in front of the Legion Bar and Grill for 25-30 motorcycles.

- Renee Riksheim spoke in opposition to this permit.

Councilmember Skinner asked the business owners present about the impact.

Business owners present spoke regarding their concerns regarding this event.

Councilmember Sowid asked if there was a way to do it without closure.

Mr. Ablin responded: "The event was going to take place regardless of whether you close the street or not." He explained it was to accommodate a motorcycle enthusiast's birthday party, and the motorcycles couldn't park in the unpaved lot because their kickstands would sink into dirt. He became somewhat defensive: "So if it's going to cause that much of a problem and you guys want to rescind it, then go ahead and rescind it. I'm not going to argue the point."

Councilmember Damon noted this would be during the end of spring break, a busy time.

After further discussion, where Mr. Ablin alternately claimed it was and wasn't a birthday party, creating confusion, and with Councilmember Cline pointing out the event could proceed without the street closure, no motion was made.

Mayor Budge stated: "Hearing no motion, we'll move on to old business." The item died for lack of a motion.

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Approval of a Contract for Services with Ambulance Medical Billing (AMB) for Ambulance Billing Services.

Keri Bagley, Finance Director

Ms. Bagley explained the 6-year contract with their current ambulance biller was up in February. An RFP was put out and received 3 responses. AMB, their current biller, came in with the lowest rate at 3% (down from 3.29%), and they're very happy with the service they've been receiving.

MOTION: Councilmember Skinner moved to approve a contract for ambulance billing services for AMB.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

4. Discussion and Possible Approval of Resolution R-26-06; Adopting the Updated "Development Standards for the Bisbee Historic District".

J. Emanuel Stuart, City Planner

Mr. Stuart explained the Design Review Board has updated the guide to rehabilitation for the historic district. The updates add sections to create clarity and consistency with state historic preservation office standards. The action would formally declare the development standards public record and update the city's standards for use by the Design Review Board and general public, ensuring consistency regardless of who's on the board.

MOTION: Councilmember Schumacher moved to approve Resolution R-26-06, adopting the updated Development Standards of the Bisbee Historic District.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval of Change Order #2 with Durazo Construction.

Michael Normand, Construction Project Manager, Camp Naco

Mr. Normand explained this item adds funds to the existing guaranteed maximum price contract with Durazo to complete the build-out of building A2, one of the barracks on the west quad at Camp Naco. The barracks will house educational exhibits including the Buffalo Soldier Barracks exhibit and a resource center/library for the community. The funds came from a recently received National Park Service grant.

Councilmember Sowid asked the reason for the adjustment because you had some new funding coming in.

Mr. Normand confirmed, explaining they had a master plan, but initial grant funding wasn't enough to do all the work. They had submitted the National Park Service grant and were waiting to hear. A few months after awarding the initial contract, they received notice of the award, though there was a delay due to government shutdown.

Councilmember Skinner asked when it would be completed.

Mr. Normand stated it'll be completed by the end of this year.

MOTION: Councilmember Sowid moved to approve change order #2 with Durazo Construction for the build out of historic Camp Naco building A2 in the amount of \$250,908.00.

SECOND: Councilmember Skinner

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval of Change Order #5 for Poster Mirto McDonald.

Michael Normand, Construction Project Manager, Camp Naco

Mr. Normand explained this change order with the architect was for adding 2 ADA accessible restrooms in building A8 in the east quadrant where most outdoor events will occur. He noted that looking at things progressing, it would be advantageous to have ADA restrooms closer to outdoor events rather than behind the stage area. Since initial funding wasn't available for a planned second restroom building, this provides facilities to accommodate anticipated outdoor events. This change order was just for design work at \$4,800.30.

MOTION: Councilmember Damon moved to approve change order #5 for Poster Mirto McDonald in the amount of \$4,800.30.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of an Owner Contingency for the rehabilitation of Camp Naco historic buildings.

Michael Normand, Construction Project Manager, Camp Naco

Mr. Normand requested establishing a contingency fund the project can access to cover changes like the restrooms just discussed. He emphasized: "This was money that's available within the grant currently, so we're not asking for money outside of the grant funds that are already awarded." He explained they currently have no contingency, so any change requires coming to council, which impacts the schedule.

Using the restroom as an example, he explained that while the building was being worked on and plumbers are on-site, there's an opportunity to do the rough-in plumbing. With contingency, he could authorize that work to keep the project on schedule and costs down.

He also explained that credits from work not needed would go back into the contingency fund. As an example, during phase 1 underground utilities installation, they budgeted to install 250 feet of 6-inch waterline on Newell, but discovered it was already there, saving about \$20,000.

Councilmember Sowid expressed concerns: "First of all, why didn't you have something from the beginning?... How will we - where will the oversight be at?" He was concerned about transparency and the possibility of expenses being kept under \$5,000 to avoid oversight. "I just don't want this to happen. You know what I'm talking about. Yes. Because we have this, the policies where everything has to be. So, I just don't want this where we'll start doing things under \$5,000 where we don't have that oversight."

After discussion clarifying that normal procurement procedures would still apply for anything over \$5,000, with Mr. Normand stating the anticipated changes would be in the \$5,000-10,000 range, the council agreed to proceed with appropriate oversight.

MOTION: Mayor Budge moved to approve the owner's contingency for Camp Naco building rehabilitation project in the amount not to exceed \$100,000.00 following the city procurement and charter expenditure limitations.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval to purchase 100 Universal carts (roll-out trash cans) from Wastequip (Toter) in the amount of \$8,181.30.

Matthew Gurney, Public Works Director

Mr. Gurney explained they needed to purchase 100 trash cans - 75 black residential ones and 25 commercial ones - to replenish stock for replacements. He noted they bought blue ones from Sierra Vista at the beginning of the residential transition, but many are starting to break. They budget to purchase more every year as they constantly go through trash cans and are trying to add more stations.

Councilmember Sowid asked if these are replacements, or are these contingency?

Mr. Gurney explained they're for both replacing broken ones and having contingency stock.

MOTION: Councilmember Cline moved to approve the purchase of 100 universal carts from Wastequip (Toter) in the amount of \$8,181.30.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval to set the rate of pay for the Interim City Manager.

Ken Budge, Mayor

Mayor Budge brought this forward, explaining: "It seemed like when we first did this, the interim city manager would probably not be there for too much time, and it seems like now we've continued that on to be a much more extended period. So, I think it's only right that we increase the pay to whatever this council feels like it should be."

He noted they were paying the last city manager \$125,000 a year and thought somewhere close to that range would be acceptable.

Councilmember Schumacher asked for transparency about a previous raise, confirming Ashlee's pay had been raised about \$25,000 before the previous manager left.

Councilmember Skinner stated he thought it was appropriate and had no problem going to the hundred and 25 k that Mr. Pauken was at."

Councilmember Cline agreed, noting Ms. Coronado was also handling city clerk duties.

Councilmember Sowid clarified that Ms. Coronado would be getting that pay for the period she was in that position. After that, she will revert back to her" regular salary once a new city manager was hired.

Discussion about the effective date concluded it would be effective at the next pay period.

MOTION: Mayor Budge moved to set the rate of pay for the Interim City Manager at \$125,000.00 effective at the next pay period.

SECOND: Councilmember Skinner

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval of a Motion to Go into Executive Session Pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation for legal advice with the City Attorney in order to consider the City's position and instruct its representatives regarding negotiations related to purchase, acquisition or lease of the Fair Building located at 37 Main Street, and the Convention Center located at 2 Main Street, for a possible visitor center location; and the School District Building located at 519 W Melody Lane.

Ken Budge, Mayor

MOTION: Mayor Budge moved to go into executive session.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

MOTION: Mayor Budge moved to come out of executive session.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

11. Discussion and Possible Direction to staff related to the following properties, the Fair Building located at 37 Main Street, and the Convention Center located at 2 Main Street, for a possible visitor center location, and the School District Building located at 519 W. Melody Lane.

Ken Budge, Mayor

Mayor Budge opened by saying no vote would happen yet on the Melody Lane building due to unanswered questions and the need to review the budget further. He then discussed the fair building and convention center:

- Convention center offer: disliked the 2-year limit, citing past issues with temporary moves and instability.
- Fair building: potential profitability with museum admission and parking revenue, encouraging serious negotiation with the Restoration Museum board.

Councilmember Damon – Favored the fair building as a “win-win,” fitting the museum and Bisbee’s history.

Councilmember Skinner – Highlighted tourism benefits, historic central location, financial potential (parking and museum revenue), and real estate appreciation.

Councilmember Schumacher – Requested a structural assessment (\$5-7K cost).

Councilmember Cline – Agreed the 2-year limit for the convention center was an issue and liked the fair building option.

Councilmember Sowid – Concerned about city expenses but open to the fair building if revenue covers costs.

Councilmember Reynolds – Supported fair building only if the museum was included, noting revenue would offset expenses.

Mayor Budge concluded by emphasizing the historic and structural significance of the fair building and Cafe Roca.

Mayor and Council leaned toward the fair building with the museum, given its financial and historical benefits, while the convention center option was less favored due to its temporary nature.

MOTION: Mayor Budge moved that the Council allows the City Manager and City Attorney, with some involvement from himself, to negotiate with the Fair Building Restoration Museum for the exact terms of ownership and coordination, to bring back a complete spelled-out contract.

SECOND: Councilmember Sowid

MOTION PASSED: 6/1 (Schumacher)

12. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 10:05PM

Ken Budge, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: February 23, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:

RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL HELD ON FEBRUARY 17, 2026, AT 6:00 PM

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Work Session of Mayor and Council held on February 17, 2026, at 6:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE WORK SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 17, 2026, AT 6:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 6:02 PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I

Councilmember Peter Skinner, Ward II

Councilmember Trish Damon, Ward III

Mayor Ken Budge

Councilmember Anna Cline, Ward III, Mayor Pro Tempore 6:04PM

Councilmember Mel Sowid, Ward II

Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager/City Clerk

Keri Bagley, Finance Director

VACANT, Personnel Director

Matthew Gurney, Public Works Director

Logan Dodd, Operations Manager

Tim Cox, Police Chief

Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

THE FOLLOWING ITEM WAS DISCUSSED AT THIS MEETING:

1. Discussion and Possible Direction to staff regarding the DMO/Marketing RFP and Discussion on How Direction will be given to the Potential DMO/Marketing Firm from the City of Bisbee.
Ken Budge, Mayor

Mayor Ken Budge opened the discussion by noting that the council had previously voted to hold a work session to discuss the proposed RFP for a Destination Marketing Organization (DMO). He invited council members to share their concerns and questions, beginning with those who had requested the work session.

Councilmember Schumacher expressed her primary concern about the lack of a clear budget outline. She wanted to understand the financial breakdown between what would be paid to a DMO, what would fund marketing activities, and what would support a visitor center. She noted that without these numbers, it was difficult to make informed decisions about moving forward. Schumacher also raised questions about the communication structure between the city and the DMO, particularly whether a tourism advisory board or a city employee would serve as the liaison.

Mayor Budge explained that most RFPs do not include specific dollar amounts upfront, as this allows proposers to submit their best offers without being constrained by preset budgets. He noted that the city would receive proposals and then negotiate during the contract phase.

He also shared that the Finance Director had provided an estimate of approximately \$112,000 to operate the visitor center (including staff, printing, internet, and coordination with Cochise County Tourism), which could be subtracted from the overall tourism budget to determine what would be available for the DMO and marketing.

Councilmember Damon agreed with the approach of not specifying a dollar amount in the RFP. She suggested that the city could work with estimated numbers based on the visitor center being operated separately, allowing the council to move forward without further delays. Damon acknowledged learning more about the RFP process and understanding that contract negotiations would be the appropriate time to address specific requirements.

Councilmember Damon emphasized her primary concern: ensuring that any DMO hired would regularly engage with local business leaders and residents for input. She suggested this requirement could be added to the RFP under the scope of work, with the DMO proposing how they would conduct community roundtable discussions and surveys.

Council agreed this was an important addition and could be incorporated without delaying the process.

Councilmember Skinner, drawing on his government contracting background, supported not including a specific dollar figure in the RFP. He explained that this approach allows the city to evaluate proposals based on requirements and compare how different firms structure their costs and services. Skinner also expressed interest in seeing a tourism advisory board established at some point and suggested that local business organizations like Bisbee Forward and Bisbee Vogue could have representation on such a board.

Councilmember Sowid agreed with the approach of issuing the RFP without predetermined budget amounts, noting that once proposals come back, the council could make decisions about what services to accept or decline based on available funding.

Mayor Budge shared his perspective on the overall structure, explaining that he initially favored a tourism advisory board but now believes a city employee serving as a tourism coordinator or director would be more effective. This person would staff the visitor center, serve as the day-to-day liaison with the DMO, coordinate with local businesses and the Cochise County Tourism Board, and handle administrative tasks such as updating the website, managing map and brochure distribution, and hosting travel writers. He emphasized this approach would follow the recommendation from Bisbee Forward to spend less on visitor center operations and more on marketing. The position would not require a marketing expert but rather someone personable who understands tourism and can facilitate communication between the DMO and the community.

Discussion turned to how to structure oversight and communication with the DMO.

Councilmember Schumacher expressed concern about repeating past difficulties in filling tourism positions with qualified candidates at the city's pay scale. She suggested that if the city were to pay a competitive salary to a highly qualified marketing professional, that person could function as an in-house DMO rather than hiring an external firm.

Mayor Budge acknowledged this option but noted the city had gone over a year and a half without successfully filling such a position, which was why the external DMO route was being considered.

Council discussed several amendments to the RFP document.

Councilmember Schumacher requested adding a scoring category for "proximity and familiarity to Bisbee" to give preference to local or Arizona-based organizations. After discussion, the council agreed to add this as a criterion worth 10 points, taken from the methodology and approach category.

Councilmember Damon suggested adding "recreation" as a key messaging pillar, which the council supported, noting the importance of outdoor activities and the upcoming Bisbee Bikeways project.

Regarding the primary objective statement describing Bisbee as a "premier destination," Councilmember Schumacher expressed concern that the language was too generic and didn't sufficiently capture what makes Bisbee unique.

After discussion, Council decided the existing language, combined with the detailed scope of work elsewhere in the document, adequately conveyed the city's character.

Councilmember Schumacher also raised the question of how the city would measure the DMO's success.

Mayor Budge noted that the RFP already requires proposers to establish Key Performance Indicators (KPIs) and measure marketing effectiveness.

Council discussed using bed tax revenue and cell phone data (available through Cochise County Tourism) to track visitor numbers and patterns, though they acknowledged external factors would make year-to-year comparisons challenging.

Council reached consensus on moving forward with the RFP, incorporating the agreed-upon changes regarding community engagement requirements, the proximity scoring criterion, and emphasis on outdoor recreation.

Mayor Budge confirmed with the council that they were satisfied with moving forward, indicating the revised RFP would come back within a week for a special session rather than waiting two weeks. Once approved, the RFP would need to be posted for at least 15 days as required by state law, meaning responses would likely be received in about a month.

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 6:50PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 25, 2026**REGULAR** ☐ **CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT: APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON FEBRUARY 24, 2026, AT 5:30 PM****FROM:** Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve Minutes**PROPOSED MOTION:** I move to approve the Minutes of the Special Session of Mayor and Council held on February 24, 2026, at 5:30 PM**DISCUSSION:****FISCAL IMPACT:** N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE SPECIAL SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 24, 2026, AT 5:30 PM IN THE CITY OF BISBEE COUNCIL CHAMBERS, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 5:30PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I

Excused

Councilmember Pete Skinner, Ward II

Councilmember Trish Damon, Ward III

Mayor Ken Budge

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

Councilmember Mel Sowid, Ward II

Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk

CITY ATTORNEY

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

1. Discussion and Possible Approval of the Request for Proposals for the City's Destination Marketing Organization (DMO).
Ken Budge, Mayor

Mayor Budge opened the special session, explaining it was called to move forward with releasing the RFP for a Destination Marketing Organization (DMO). He noted Council had the document since the previous Thursday, supported the revisions made, and recommended a 30-day posting period to allow adequate response time.

Ms. Coronado confirmed the required minimum was 15 days but may be extended.

Councilmember Reynolds proposed language revisions to ensure consistent use of the term “organization” throughout the RFP, replacing terms such as “firm,” “vendor,” and “partner” to eliminate ambiguity. She also clarified language in the introduction, project description, and scope of work to clearly define the City’s expectations.

Ms. Coronado confirmed the changes would be incorporated.

Mayor Budge and Councilmember Damon agreed clearer language would strengthen proposals.

Councilmember Damon supported the addition of 10 evaluation points for familiarity with Bisbee, crediting Councilmember Schumacher for the suggestion.

Mayor Budge then discussed forming a scoring committee in case multiple proposals are received. He noted no more than two Councilmembers may serve to avoid open meeting requirements and suggested including staff and knowledgeable community members, provided they are not applicants.

Councilmembers Sowid and Reynolds expressed interest. It was agreed the final committee composition would be determined after proposals are received to address any conflicts of interest.

MOTION: Mayor Budge moved to approve the Request for Proposals for the City's Destination Marketing Organization (DMO) with the language changes as discussed.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 5:44PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 3, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: February 23, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐SUBJECT: Approval of the Appointment of Timothy Foster to the Charter Review CommitteeFROM: Nina Williams, Deputy City ClerkRECOMMENDATION: ApprovePROPOSED MOTION: I move to approve the Appointment of Timothy Foster to the Charter Review Committee.**DISCUSSION:**

Mr. Foster has submitted his application to serve on the Charter Review Committee for WARD II.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/APrepared by: Nina Williams
Nina Williams
Deputy City ClerkReviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 2/17/26

FEB 17 2026

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

☐ Airport Advisory Commission	☒ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

***Complete One (1) Application for each Board / Commission you wish to serve.**

FOSTER Timothy H
Last Name First Name Middle Initial
[Redacted] Bisbee AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 1.5 years * Are you currently on any Boards? Boys + Girls Club
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form) Planning + Zoning Comm.

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates)

Employed: University of Florida - BSBA, University of Denver - MSW
42 years of fulltime employment including - medicine Sales
Financial Sales, Social Work, Human Services Sales, Government
Contracting, Community Development

Please provide a brief summary of Civic/Volunteer Experience:

Co-President for non profit serving Deaf + Blind
Boys + Girls Club, City of Bisbee Planning + Zoning Commission
National Association of Workforce Professionals Board
12 years

Other Background Information Relevant to Serving in this Position:

worked in government space related to Economic Development
and chamber activities

I am qualified and interested in serving on this Board because:

Am interested in exploring how Bisbee can
seek ways to grow & prosper

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

☐ Residency Requirement (Bisbee Resident for less than 1 year)
☐ Length of Service (I have served _____ terms)
☒ Number of Commission Memberships currently served. I also serve on the:
Planning & Zoning Commission

I am requesting this/these waivers for the following reasons for consideration:

Interested in representing citizens of Warren

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

2/17/26

When complete, please return to:

City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 3, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: February 23, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Appointment of Lvana Proffitt to the Charter Review Committee

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Lvana Proffitt to the Charter Review Committee.

DISCUSSION:

Ms. Proffitt has submitted her application to serve on the Charter Review Committee for WARD II.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams
Deputy City ClerkReviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 2-18-2026

FEB 18 2026

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

☐ Airport Advisory Commission	☒ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

*** Complete One (1) Application for each Board / Commission you wish to serve.**

PROFFITT

Last Name

Lvana

M.

Middle Initial

Mailing Address

Number

Street

City

State

Zip Code

Bisbee Az

85603

Residential Street Address:

Telephone Number(s):

Email Address:

* I have been a resident of Bisbee for 5 years * Are you currently on any Boards? No
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates)

Employed: Lockheed Martin - 1984-2015, Special Programs Security
Raytheon Missiles System 2015-2021-Special Programs
Security

Please provide a brief summary of Civic/Volunteer Experience:

American Legion Auxiliary - 2025 → present
St Patrick's Catholic Church - Volunteer time and
talents in support their fundraisers (I provide baked
goods

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

I am a longtime resident (I grew up here) and returned because I love this town

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (if Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

n/a

_____ Residency Requirement (Bisbee Resident for less than 1 year)

_____ Length of Service (I have served _____ terms)

_____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Guana M. Proffitt
Ward 2

Date: _____

February 18, 2024

When complete, please return to:

City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 3, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: February 23, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Appointment of Kelly Overacker to the Charter Review Committee

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Kelly Overacker to the Charter Review Committee.

DISCUSSION:

Ms. Overacker has submitted her application to serve on the Charter Review Committee for
WARD III.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 1/29/26

FEB 17 2026

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

☐ Airport Advisory Commission	☒ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

**Complete One (1) Application for each Board / Commission you wish to serve.*

Overacker Kelly
Last Name First Name Middle Initial
[Redacted] Bisbee AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: _____

* I have been a resident of Bisbee for 28+ years * Are you currently on any Boards? no

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): BA Advertising / Journalism / Self-employed - co-owned
Va Voom! 1997 - 2020, currently maker/digital sales on etsy

Please provide a brief summary of Civic/Volunteer Experience:

Happy helping TNR in my neighborhood

Other Background Information Relevant to Serving in this Position:

n/a

I am qualified and interested in serving on this Board because:

longtime resident

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No If yes, please Explain: n/a

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
_____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

n/a

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

1/29/20

When complete, please return to:

City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: February 23, 2026

REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: **Approval of the Appointment of Cooper Raphael to the Design Review Board with a Waiver for Number of Commission Memberships Served.**

FROM: **Nina Williams, Deputy City Clerk**

RECOMMENDATION: **Approve**

PROPOSED MOTION: **I move to approve the appointment of Cooper Raphael to the Design Review Board with a Waiver for Number of Commission Memberships Served.**

DISCUSSION:

Ms. Cooper Raphael has submitted her application to serve on the Design Review Board.

If approved, Ms. Raphael will serve on the Board from March 4, 2026, to January 15, 2029.

FISCAL IMPACT: **N/A**

DEPARTMENT LINE-ITEM ACCOUNT: **N/A**

BALANCE IN LINE ITEM IF APPROVED: **N/A**

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application. 2/19/26

RECEIVED

FEB 18 2026

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

☐ Airport Advisory Commission	☐ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☒ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

*** Complete One (1) Application for each Board / Commission you wish to serve.**

RAPHAEL Cooper L
Last Name First Name Middle Initial
[REDACTED] Bisbee AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: [REDACTED]

Telephone Number(s): [REDACTED]

Email Address: [REDACTED]

* I have been a resident of Bisbee for 17 years * Are you currently on any Boards? Planning + Zoning
**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): Some college
I was the owner + operator of 3 small businesses
Retired now

Please provide a brief summary of Civic/Volunteer Experience:

I've volunteered in
many capacities - including longtime parent advocate
at Family Service agency in SF
I've been running the FIREWISE program in Bisbee
for 5 years and am currently on the planning
and zoning commission

Other Background Information Relevant to Serving in this Position:

I'm an artist and I think I have a pretty
good idea about design features of structures

I am qualified and interested in serving on this Board because:

I think the preservation of Bisbee's historical
significance is best exemplified in our care
of all of our structures here

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No If yes, please Explain: _____

WAIVER REQUEST (if Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
X _____ Number of Commission Memberships currently served. I also serve on the:
Planning and Zoning Commission

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

2/19/26

When complete, please return to:

City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 11, 2026**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐

SUBJECT: Approval of a Park Facility and Right of Way Use Permit for the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm, Cristina Luis, Applicant.

FROM: Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve

PROPOSED MOTION: I move to approve the Park Facility and Right of Way Use Permit for the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm, Cristina Luis, Applicant.

DISCUSSION: *Please Note: Insurance will be issued closer to event. Once Insurance is provided it will be distributed to Council.*

The applicant is requesting the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm.

Applicant meet with staff, and staff was very supportive of this event and recommends approval.

FISCAL IMPACT: \$1,437.56**DEPARTMENT LINE-ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Clerk



Public Works / Park & Recreations Department
118 Arizona Street -Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

69-25

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: 3 Oct 2025

Name and Title (If Applicable): Cristina Luis, President

Organization Name (If Applicable): Tucson Orienteering Club

Applicant or Organization Mailing Address: 4321 E Montecito St, Tucson, AZ 85711

Phone: Contact Name and Phone # during event: 617-945-8273

Email Address: cristina.luis@gmail.com

☒ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: North American Orienteering Championships

Expected Attendance: 400-500

Event Date(s): Jan 1, 2027

Start Time: 10am

End Time: 2pm

Event Location and Address: arena/finish at City Park

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

This is an urban orienteering (map navigation running) race attracting participants from all over North America, ages 8-85+. See attached for a more detailed description.

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☒ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☒ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☒	Water Access- Parks \$25.00
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☒	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☐	\$25.00 non-commercial or ☒ \$120.00 commercial permit fee paid before permit is processed.
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☐	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES:	TOTAL ADDED FEES:
TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMNENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

PERMIT HOLDER INITIALS CSL DATE: 6 Oct 2025

Police Department Approval Yes No Initials_____ Date_____

Remarks_____

Public Works Approval Yes No Initials_____ Date_____

Remarks_____

Fire Department Approval	Yes	No	Initials_____	Date_____
Remarks				

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

With conditions as noted:



NOTE:
SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.
SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
PERMIT FEE NON-COMMERCIAL	\$25.00
PERMIT FEE COMMERCIAL	\$120.00
REFUNDABLE DEPOSIT	\$50.00
BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
WATER ACCESS-PARKS	\$25.00
ELECTRICITY ACCESS- PARKS	\$25.00
ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
DUMPSTER 1 DAY	\$150.00 EACH
DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
TRASH CART RENTAL	\$25.00 EACH
"NO PARKING" SIGNS	\$5.00 PER SIGN
OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
POOL BUILDING RENTAL	\$100.00
LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM

2026 North American Orienteering Championships - Old Bisbee

Summary

The Tucson Orienteering Club will host the 2026 North American Orienteering Championships in southern Arizona, Dec 27 2026 - Jan 2, 2027. This is a series of five map navigation running races, one of which, an urban "sprint", we propose to host in Old Bisbee on January 1, 2027.

[Go straight to [Operational Details](#) below.]

What is orienteering?

Orienteering is a sport in which participants use a map and compass to navigate their way to various checkpoints. Developed in Scandinavia at the beginning of the 20th century, the sport has been practiced in the United States for over 60 years and is enjoyed all over the world. Orienteering attracts a wide range of participants, from elite athletes to families with small children, and is special in being a truly lifelong sport. It is not unusual to attend an event where parents will take their children to start their course, then run their own course, after which they will meet with grandma and grandpa, who have in turn run their own courses.

Orienteering events take place using highly detailed maps created especially for orienteering, and that follow an international specification for orienteering mapping. The maps are large scale, generally 1:4000 for urban events, and require a cartographer to cover all of the terrain on foot so that it is accurately represented the way an orienteer expects it to be. In addition to elevation contours (generally 2.5m), various colors are used to indicate the runnability of the terrain, from fast running to a walk, as well as the impassability of walls, private property, and natural features. Sidewalks, stairs, walls, fences, passageways, grassy areas, and distinct trees are all shown on the map to aid competitors in their decision-making. Private property, construction areas, busy roads, and other areas that competitors must avoid are marked as impassable or out-of-bounds, and competitors understand that the rules prohibit crossing through these areas.

The courses that orienteers run are designed fresh for every event, and orienteers are not allowed to see the map with their course on it until their time has started. Orienteering races range from very short—a 15 minute winning time covering over 2 miles of urban terrain—to long—90 minutes for the winner, covering 10-15 miles in the wilderness. We would like to host the former in Old Bisbee.

An orienteering race consists of such a course drawn on an orienteering map, with a sequence of "control points" that need to be visited in order. The start times for each participant on a

course are staggered to reduce the chance of following, and each orienteer must navigate between the points accurately, devising their own route. The fastest time to complete the course wins. There are courses for all abilities and age levels, such that a 65 year old orienteer can still compete on a technically advanced course, just one that will be shorter than the advanced course for a 25 year old.



The map of the Men's Sprint Final from the World Orienteering Championships in Edinburgh, Scotland is an example of a professional quality orienteering map covering urban terrain, similar to that found in Old Bisbee. It features paved areas (tan), open/grassy areas (orange), buildings (dark grey), out-of-bounds areas (olive green for private property, hashed magenta for high-traffic streets or construction), and course markings (magenta lines, circles, and numbers).



An illustration of the different routes competitors took between control points 14 and 15 on the Edinburgh course shown above.

At each control point there is an orange and white flag (like a box kite) and an electronic punching unit. Orienteers must register their visit with an electronic finger stick. The controls have a unique identifying number so that orienteers can verify that they are at the correct control.



Image of an orienteering competitor "punching" a control electronically in Edinburgh. Image courtesy WOC 2024.

The Tucson Orienteering Club

The [Tucson Orienteering Club](#) is a 501(c)3 nonprofit organization whose volunteers are devoted to promoting recreational and competitive orienteering in southeast Arizona. The club has been hosting map navigation events in southern Arizona for over 40 years. With 100 paid members and a mailing list over 1000, it is a small but enthusiastic organization of volunteers and map navigation enthusiasts.

Other areas where the Tucson Orienteering Club regularly holds events include Catalina State Park, The University of Arizona, City of Tucson Parks, and the Catalina and Nogales Ranger districts of the Coronado National Forest.

North American Orienteering Championships

The North American Orienteering Championships are held every two years, the hosts alternating between the US and Canada. The 2024 edition was hosted by the Ottawa Orienteering Club, while the 2026 edition will be hosted by the Tucson Orienteering Club. We plan to host several of the “forest” events in Dragoon and an elimination tournament urban event in Tucson. Part of the appeal with orienteering is the opportunity to visit places one might never otherwise go. Old Bisbee is a unique setting for North America, both in terms of orienteering complexity and as a tourist destination.

Operational Details

Event Date: Jan 1, 2027

Expected number of participants: 400

Event Location: Old Bisbee, along public roads and stairs. Participants will have a detailed map that indicates private property and other out-of-bounds areas. Participants are informed that entering those areas is grounds for disqualification. Runners will visit checkpoints around Old Bisbee, choosing their own routes between them.

Race start: The proposed start location is in front of the Courthouse, with 4-8 participants starting every minute during a two hour window.

Race finish: Participants finish their courses at City Park (see image below).

Time	What	Where
7:00 am	Setup	Old Bisbee
11:00 am - 1:00 pm	Competitors start	Courthouse
11:15 am - 2:00 pm	Competitors finish	City Park
2:00 pm	Course markings cleanup	Old Bisbee
2:15 pm	Awards Ceremony	City Park

3:00 pm	Final cleanup	City Park
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Schedule notes:

- Competitors start with 1-2 minutes between other runners on the same course. There will be at least 8 different courses, so 4-8 people can start at the same time.
- The “start window” will therefore need to be between 90 minutes and two hours long so that everyone can start independently of others on their course.
- While most competitors will take under 20 minutes, the time limit is 1 hour. All competitors will be done with their course by 2 pm.
- We will begin collecting controls and course markings as soon as the last runner is finished, or 2 pm, whichever is earliest.



Competitors will start individually at the purple triangle and finish at the double circle. Over the course of their run they could traverse any public road, sidewalk, or stairway pictured in this image. AZ-80 will be out of bounds.



This is a small portion of the orienteering map of Old Bisbee, showing the Courthouse and surrounding area. Courses will be printed on the orienteering map, and the courses will remain secret to the competitors until they start the course. As this is a new map and a never-used-before area for Sprint Orienteering, even the map is considered secret.

Parking

We would like to have a parking availability similar to that used for the Bisbee 1000 road race, and will pay for spaces or lots that require payment. We will have competitors park away from the inner course area (Clawson Ave.). After parking, competitors will proceed to City Park to check in and drop off any post-race snacks or clothing. From there they will follow a marked route on sidewalks to the start near the Courthouse. See blue line on the parking map:

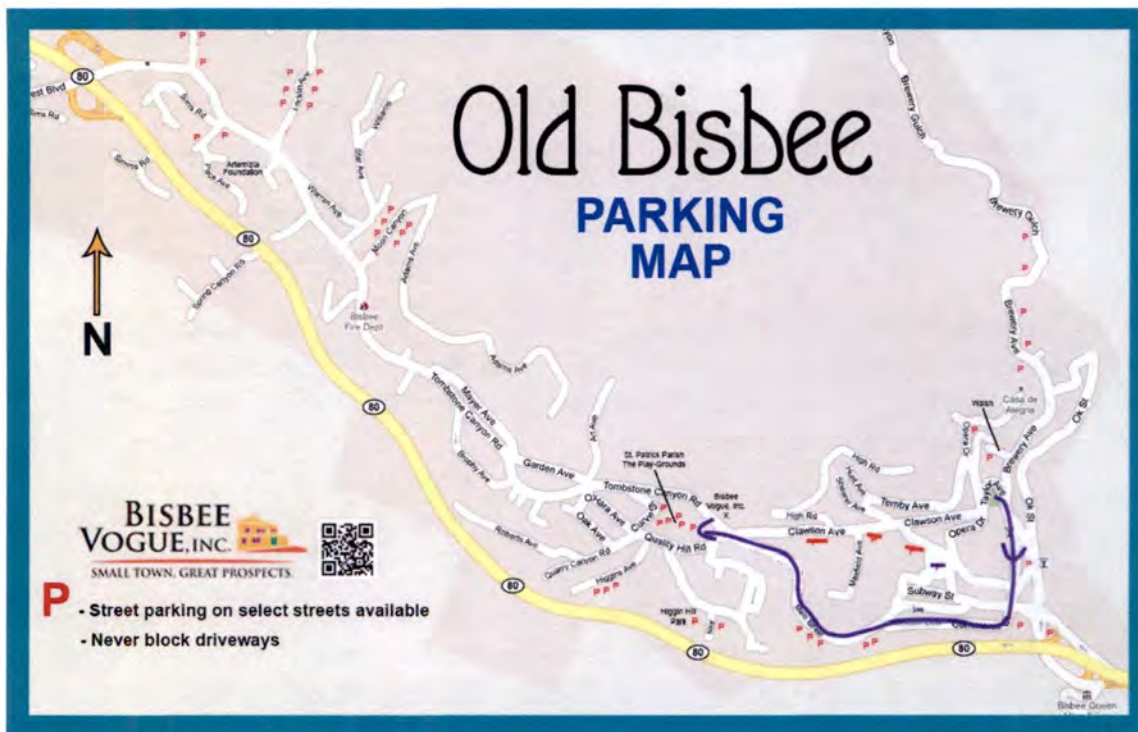
During the event we anticipate:

- 5-10 volunteers placing and retrieving the controls and course markings
- 6 volunteers working the start area
- 6-10 volunteers working finish area and results processing
- 20 volunteers working as course marshals or crossing guards, making sure that control points stay in place and that people traverse congested areas safely

Many of the volunteers will come from our club membership. We would also like to include Bisbee residents in the pool of course marshals, including the opportunity for people to fill this role right outside their own homes. We anticipate being able to offer some kind of event souvenir in exchange for volunteering.

Safety

- Course flow
 - Courses will be designed to minimize the possibility of people going up and down the same staircase at the same time. Final course designs are subject to review with the City of Bisbee.
- Traffic marshals
 - We will assign reflective vest-wearing volunteers to monitor road crossings, especially of Tombstone Canyon Rd. If necessary, competitors will be offered a limited number of crossing points of the larger streets, and those crossing points will have volunteers stationed to ensure safe crossing. Crossing a road through out-of-bounds markings on the map is grounds for disqualification.
- Medical
 - We will hire EMTs to be on site in case of a medical emergency, and the Event Director will have a list of medically qualified volunteers available for First Aid.
- Weather
 - Orienteering takes place rain or shine. In the case of snow or ice, event officials will deploy a volunteer crew to assess the safety of the courses and manually clear slippery areas as much as possible. If necessary, the race start may be postponed to allow more time for melting. If safe conditions can not be guaranteed, the race will be cancelled. Sunday, Jan 3rd is a possible make-up day in case of cancellation, but it is likely that most competitors will have already left Arizona by then.
- Communication
 - All race volunteers will have cell phones and the numbers of the event officials and medical emergency contacts.



Courses

There will be at least eight courses, with different levels of difficulty and length appropriate for different ages. The exact number will depend on registration totals. The specific courses will undergo months of design, review, and test running. Part of this process will be working with the City of Bisbee to ensure that all markings of private/public property are correct, and that the courses avoid/bypass any areas that need to be avoided.

The courses will range between 1 mile for the youngest children to 2.5 miles for the elite men, though competitors may not always take the shortest route. Each course will have between 10 and 25 control points that the competitor must visit along the way. They are marked on the map and will be present in the terrain as an orange and white kite attached to either a metal stand (inserted into the ground) or a sawhorse (for paved areas).

In total we anticipate using 50-60 control points in the city. They will be placed the morning of the event and retrieved in the afternoon after everyone has finished.

As the races are quite short, there will be no aid stations.

Volunteers

A core group of about 10 volunteers will be involved in planning and testing the courses in the year before the event.

**NORTH AMERICAN
ORIENTEERING CHAMPIONSHIPS EVENT
OLD BISBEE & CITY PARK
JANUARY 1, 2027
PERMIT #60-25**

PERMIT FEES:

Permit Fee	\$120.00
Electricity	\$25.00
Band Shell	\$75.00
Water Access	\$25.00
Operations Plan	\$100.00

PERSONNEL COSTS:

POLICE DEPARTMENT:

2- Officers @ \$50.07 for 4 hrs.	\$400.56
2- Police Units @ \$30.00	\$60.00

FIRE DEPARTMENT:

2- EMT's @ \$36.00 per hr. for 4 hrs.	\$288.00
2- Paramedic @ \$43.00 per hr. for 4 hrs.	\$344.00

TOTAL: \$1,437.56

DEPOSIT: \$50.00

GRAND TOTAL: \$1,487.56

**REQUEST FOR MAYOR & COUNCIL ACTION****Session of: March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 23, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Direction on the petition received from Jenny Druckman on Immigration and Customs Enforcement that has been violating civil rights in American cities.**FROM:** Ken Budge, Mayor**RECOMMENDATION:** At Mayor and Council's Discretion**PROPOSED MOTION:** At Mayor and Council's Discretion

DISCUSSION:

Jenny Druckman submitted a petition on February 3, 2026, requesting An Ordinance that prohibits I.C.E. from using city owned properties to stage enforcement operations - Refuse to share information with I.C.E – Refuse Voluntary Jail cooperation – and Block the use of City Resources for enforcement.

Mayor and Council are required to hear all petitions within three Council meetings.

FISCAL IMPACT:**DEPARTMENT LINE-ITEM ACCOUNT:****BALANCE IN LINE ITEM IF APPROVED:****Prepared by:**

Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado,
Interim City Manager

DATE TAKEN OUT: 2/2/2026

PETITION TO THE MAYOR AND CITY COUNCIL

I/We, Petition the Mayor and the City Council of the City of Bisbee because:

IMMIGRATION + CUSTOMS ENFORCEMENT has been VIOLATING CIVIL RIGHTS IN AMERICAN cities.

(State Problem)

ACTION DESIRED

I/We would like the Mayor and Council to consider taking the following action(s):

DRAFT AN ORDINANCE THAT PROHIBITS ICE FROM USING CITY OWNED PROPERTY TO STAGE ENFORCEMENT OPERATIONS. Refuse to share information with ICE, Refuse voluntary jail cooperation and block the use of city resources for enforcement

(State Possible Solution to Problem. Be SPECIFIC.)

THIS PETITION WILL BE CONSIDERED AND ANY ACTION WILL BE TAKEN WITHIN THREE REGULAR CITY COUNCIL MEETINGS.

DATE	SIGNATURE	PRINTED NAME	ADDRESS
2/2/26	Francis Kimm	FRANCIS KIMM	
2/2/26	Nichole R. Welch	NICHOLE R. WELCH	
2/2/26	James Mahoney	JAMES MAHONEY	
2/2/26	Nancy Potenza	Nancy POTENZA	
2/2/26	K. C. Hender	Kelley C. Hender	
2/2/26	Betty F. King	Betty F. King	
2/2/26	Colleen Chads	COLLEEN CHADS	
2/2/26	Kay Wanda Guss	KAY WANDA GUSS	

Signed: Jennifer Druckman
Circulator
Jennifer Druckman

RECEIVED

Petition Format Adopted by City Council on 12/6/94

FEB 03 2026

City Clerk's Office
City of Bisbee

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 3, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: February 23, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Public Auction of Designated Surplus Property an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.

FROM: J. Emanuel Stuart, City Planner

RECOMMENDATION: Conduct Public Auction

PROPOSED MOTION: Depending upon results of the auction, a possible motion would be, "I move that we accept the bid from _____ (the highest bidder) in the amount or value of \$ _____."

DISCUSSION: This public auction process was initiated by Joseph Scott and Deborah McCall and pertains to City-owned property located adjacent to 300 Williams Avenue APN 103-60-247, which is owned by Mr. Scott and Ms. McCall.

On February 3, 2026, Mayor and Council designated this property as surplus property and set the minimum bid at \$8,500.00

The process would be as follows:

1. Announce that this is the time and place set for the public auction of the designated surplus property located adjacent to 300 Williams Avenue APN 103-60-247, and the minimum bid is \$8,500.00 or equivalent value.
2. Receive bids.
3. Move to accept the most favorable bid that meets the minimum bid requirements.

(The formal transfer of the property will require a separate ordinance and deed.)

FISCAL IMPACT: Unknown

DEPARTMENT LINE ITEM ACCOUNT: Capital Improvements Fund

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: J. Emanuel Stuart
J. Emanuel Stuart,
City Planner

Reviewed by: Ashlee Coronado
Ashlee Coronado,
Interim City Manager



The City of Bisbee's Mayor and Council will be holding a Public Auction for the Transfer of Certain City Property on Tuesday, March 3, 2026, after 7:00PM this meeting will be held in the City of Bisbee Council Chambers located at 118 Arizona Street Bisbee, Arizona 85603.

The Public Auction will be for the city owned property located adjacent to 300 Williams Ave, APN 103-60-247

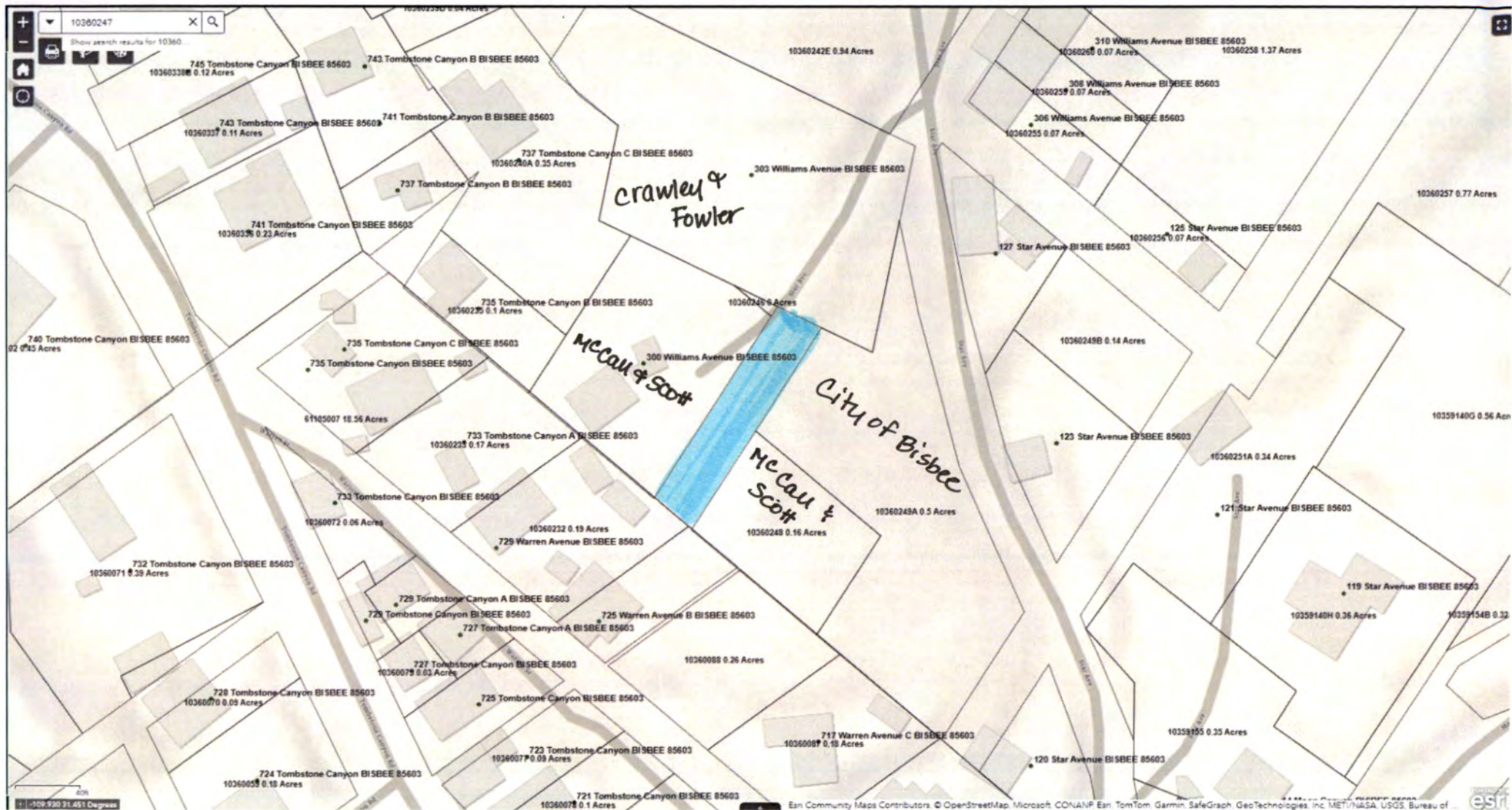
This property consists of approximately 4,255 square feet.

Mayor and Council has established the minimum acceptable bid amount as \$8,500.00 for the property.

For additional information please contact the City of Bisbee at (520) 432-6000.

A handwritten signature in blue ink, which appears to read "Ashlee Coronado", is written over a horizontal line.

Ashlee Coronado, City Clerk





**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 23, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of an Intergovernmental Agreement with Cochise County for Election Supplies and Services**FROM:** Ashlee Coronado, City Clerk**RECOMMENDATION:** Approve IGA**PROPOSED MOTION:** I move to approve the Intergovernmental Agreement with Cochise County for Election Services

DISCUSSION:

This agreement will provide assistance in conducting the City's July 21st and November 3rd Elections for 2026.

During the 2024 election cycle the City of Bisbee had 1,640 ballots cast in the Primary Election.

There has been no increase in the charges for services. We will pay \$0.75 per voter registered voter in July of 2024 our registered voter count was 4,098.

FISCAL IMPACT: TBD (\$0.75 x's number of registered voters in the City)**DEPARTMENT LINE-ITEM ACCOUNT:** 10-53-74000**BALANCE IN LINE ITEM IF APPROVED:** TBD**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager



**To be completed by Municipality
(City or Town)**

Contact person Ashlee Coronado

Title City Clerk

Address 118 Arizona Street

Phone (520) 432-6012

Email acoronado@bisbeeaz.gov

Complete IGA Agreement with
signatures and return to:
Elections@cochise.az.gov
520-432-8970

**The County will execute the final
IGA and return a copy to the City
or Town Clerk**

**INTERGOVERNMENTAL AGREEMENT
FOR ELECTION SUPPLIES AND SERVICES**

THIS AGREEMENT is made and entered this 3rd day of March, 2026 by and between COCHISE COUNTY (COUNTY), a political subdivision of the State of Arizona, and City of Bisbee (MUNICIPALITY), located at 118 Arizona Street, Bisbee, AZ, 85603 for certain election supplies and services.

WHEREAS, the COUNTY and the MUNICIPALITY have determined that the use of certain services of the Cochise County Elections Department and the Cochise County Recorder's Office is in the public interest, and the County agrees to provide such service.

WHEREAS, the COUNTY will provide election services using a vote center model for MUNICIPALITY wishing to participate in the consolidated state Primary and General elections. The COUNTY will not provide election services for any MUNICIPALITY mail-ballot election scheduled on the statewide Primary or General election dates.

WHEREAS, the parties have authority to enter into an intergovernmental agreement to provide for election supplies and services pursuant to A.R.S. § 11-952 (Intergovernmental Agreements), A.R.S. § 11-251(41) (County Lease of Personal Property), A.R.S. § 41-2632 (Cooperative Purchasing) and A.R.S. Title 16 (Elections and Electors);



NOW, THEREFORE, in consideration of the mutual covenants, conditions, and obligations herein set forth, the parties agree:

1. SCOPE: The scope of this Agreement is limited to election services and supplies between the MUNICIPALITY and COUNTY for the Primary Election held on July 21st, 2026, and/or the General Election held on November 3rd, 2026.

2. COUNTY DUTIES: The COUNTY agrees contingent upon receipt of a timely, specific request as provided in Paragraph 3(C), to provide the following election services:

A. Election Equipment:

1. Provide E-Poll book tablets (electronic poll register) prepared from the voter records of the County Recorder for the purpose of identifying the electors qualified to vote in the above-mentioned elections.
2. Provide touchscreen voting equipment and tabulation equipment at designated vote centers, for vote center model elections.
3. Provide central election tabulation equipment for early ballots.
4. Provide election reporting system.
5. Provide signage and supplies (paper rolls for machines, tape, scissors, etc.)

B. Administrative Elections Department services to include the following:

1. Obtain facilities for use as vote centers located throughout the COUNTY.
2. Provide public notice and conduct logic and accuracy tests of programs and equipment.
3. Provide early, election day, and provisional ballots as required.
4. Provide sample ballots and other written notice of ballot content deadlines to MUNICIPALITY and, if required, for public distribution through the Municipality, within thirty (30) days prior to election.
5. Deliver and pickup equipment, ballots, signage and supplies.
6. Provide abstract of results of tabulation to include total ballots cast within the Municipality, total votes for each candidate, question or proposition.
7. Validate, process and count ballots.
8. Canvass the elections as required and provide documentation to MUNICIPALITY.
9. Provide for storage and destruction of ballots and election related materials in compliance with the State of Arizona Retention Schedule guidelines.



- C. Administrative Recorder's Office services to include the following:
 - 1. Provide for all Early Voting functions to include mailing early ballots and conducting in person early voting at the County Recorder's Office in Bisbee.
 - 2. Provide for all Voter Registration functions.
 - 3. Conduct Emergency Day Voting and Special Election Boards as required.
 - 4. Perform signature verification of early ballot affidavit envelopes and maintain voter credit in the state voter registration system.
- D. Arrange for consulting services to include the following services:
 - 1. Ballot layout and design for all ballot styles to be approved by Jurisdiction.
 - 2. Programming the operation of voting and tabulating equipment.
 - 3. Programming the operation of the election reporting module.
 - 4. Printing, folding, insertion and mailing Early Ballots and required notices, excluding Informational Publicity Pamphlets if required by MUNICIPALITY.
- E. Arrange for election board workers:
 - 1. Hire qualified election board workers to include all Boards required and Vote Center workers.
 - 2. Train, supervise and pay election board workers.
- F. Provide an estimate of the aggregate cost of the services. The estimate is non-binding and provided solely for budgeting purposes; the MUNICIPALITY agrees to pay the actual costs incurred as set forth in Exhibit A.

3. MUNICIPALITY DUTIES: The MUNICIPALITY understands and agrees that:

- A. The MUNICIPALITY retains the primary responsibility for ensuring that its election is called, noticed, held and conducted in the manner required by applicable local, state and federal laws and that the COUNTY does not assume responsibility under this Agreement for any aspects of this election other than those that are expressly stated in Paragraph 2.
- B. MUNICIPALITY shall pay to the COUNTY the amounts at the rates set forth on Exhibit A attached hereto and incorporated into this Agreement at actual cost.
- C. With respect to any specific election for which the MUNICIPALITY desires services and supplies pursuant to this Agreement, the MUNICIPALITY shall provide written notice of the election to the COUNTY at least one hundred and eighty (180) days prior to such election.



- D. The MUNICIPALITY provides nomination petitions and other necessary information to prospective candidates and acts as the Filing Officer to accept documents filed by candidates.
- E. The MUNICIPALITY shall provide the information and detail necessary to enable COUNTY to program the ballot, including the Wards, Districts, or Precincts for which elections are to be held, the offices to be listed on the ballot, the exact listing of the candidates' names to be included, the exact wording (in English and in Spanish) of any Proposition or ballot Question to be included on the ballot, in the format and by the date requested by the COUNTY.
 - 1. Translation of the ballot text shall be provided by the MUNICIPALITY.
 - 2. The MUNICIPALITY is responsible for any language, layout, design, proofing, printing, mailing, and distribution of any Informational Publicity Pamphlets specific to a MUNICIPALITY ballot measure.
 - 3. The MUNICIPALITY is responsible for final ballot proof approval.
- F. MUNICIPALITY shall ensure personnel are available each business day during the cure period to process conditional provisional ballot identification documentation and to transmit same to the Recorder's Office. MUNICIPALITY agrees to be a point of contact regarding conditional provisional ballots – in that a voter of a conditional provisional ballot can take an acceptable type of personal identification to qualify the subject conditional provisional ballot; document what type of identification is provided indicating any identification numbers and issue dates; provide a daily receipt of ballots cured to the Recorder's Office.
- G. If an election is cancelled prior to programming or printing ballots, the MUNICIPALITY shall reimburse the COUNTY for administrative actual costs per Fee Schedule.
- H. The MUNICIPALITY shall pay the COUNTY in a timely manner or in any event within thirty (30) days of receipt of invoice. COUNTY will have all remedies available at law or in equity to recover unpaid amounts. In the event the MUNICIPALITY fails to timely pay any fees due under this Agreement, including those set forth in Exhibit A, the COUNTY may pursue legal action to recover all unpaid amounts, and the MUNICIPALITY shall be liable for any resulting damages. The COUNTY shall further be entitled to recover its reasonable



attorney's fees and costs incurred in enforcing the MUNICIPALITY'S payment obligations, to the fullest extent permitted by A.R.S. § 12-348.01 and other applicable law.

- I. The MUNICIPALITY understands that they will be billed jointly, on one invoice, by the Elections Department and Recorder's Office for election services as outlined in the attached fee schedule.

4. TERM. This Agreement shall begin upon approval of the parties and terminate upon all matters connected with the election being resolved, legal challenges excepted, or upon written notice by either party to the other within thirty (30) days of the effective date of this Agreement. After the 30-day initial window, this Agreement may be terminated only by mutual written agreement or for cause. Should the election herein be challenged or questioned for any reason whatsoever, then, in such event, MUNICIPALITY shall be solely responsible for defending, legally or otherwise, said election(s).

5. INDEMNIFICATION. To the extent permitted by law, each party to this Agreement shall indemnify, defend and hold harmless the other party, its officers, departments, employees and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature which results from the act or omission of the indemnifying party, its agents, officers, employees or anyone acting under its direction, control or on its behalf, whether intentional or negligent. Neither party shall be liable for delays or failures caused by events beyond reasonable control, including natural disasters, emergencies, or large-scale election disruptions.

6. CANCELLATION DUE TO CONFLICT OF INTEREST. Pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Agreement is subject to cancellation by the political subdivision or its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of such political subdivision is, at any time while the contract is or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

7. NON-DISCRIMINATION. To the extent required by law, each party to this Agreement shall comply with all state and federal equal opportunity and non-discrimination requirements and conditions of employment, including the American with Disabilities Act, in accordance with A.R.S. Title 41, Chapter 9, Article 4, and Executive Order 99-4, which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have equal access to employment opportunities.



8. WORKERS' COMPENSATION. An employee of either party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement, for purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any worker's compensation benefits which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-906 in substantially the following form:

All employees are hereby notified that they may be required to work under the MUNICIPALITY or control or within the Municipal boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers' compensation.

9. IMMIGRATION LAWS. The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

10. INSPECTION AND AUDIT. The Parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.

11. NOTICE. All written communications shall be addressed and mailed or personally served upon the parties, as follows:

COCHISE COUNTY

Melissa Avant, Director
Cochise County Elections
1415 Melody Lane, Bldg. E
Bisbee, AZ 85603

MUNICIPALITY City of Bisbee

Name: Ashlee Coronado
Title: City Clerk
Address: 118 Arizona Street
City: Bisbee, AZ, 85603

Notwithstanding the above, any routine communications between the parties that do not affect the rights of obligations of the parties, such as communications regarding the election(s), results, canvass, or otherwise may be sent and received via email.



12. GOVERNING LAW. This Agreement shall be governed and interpreted by the laws of the State of Arizona.

13. SAVINGS CLAUSE. Should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect with those offending portions omitted.

14. AGREEMENT MODIFICATION. This Agreement may only be modified in writing and must be signed by both parties and their duly authorized agents. Exhibit A may be updated annually by the COUNTY without requiring amendment of this Agreement.

15. BREACH. Failure by the COUNTY and/or MUNICIPALITY to provide the services/material or to provide the documentation at the time and in the manner described in this Agreement shall constitute a breach of this Agreement.

16. WAIVER OF CONFLICT. The parties to this Agreement are aware that the County Attorney's Offices represents the Cochise County Elections Department and the Cochise County Recorder's Office and may or may not also represent other party (for example, Special Districts, including but not limited to Flood, Fire or School Districts) to this Agreement in this and other matters. By signing this Agreement each party specifically acknowledges that it is aware of a potential conflict of interest and specifically waives any such claim based upon legal counsels' representation of other parties to this Agreement.

17. PUBLIC RECORDS LAW. Notwithstanding any provision in the Agreement to the contrary, disclosure of any documents or records are subject to Arizona Public Record Law, A.R.S. § 39-121, *et seq.* MUNICIPALITY will be responsible for responding to public records requests relating solely to MUNICIPALITY offices, candidates, or measures. COUNTY will respond only to requests related to records in its custody.

18. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the parties to this Agreement.



IN WITNESS WHEREOF, the Parties have authorized the designated officials indicated below to execute this Agreement indicating their respective approval.

APPROVED:

COCHISE COUNTY

BY: _____
Frank Antenori, Chairman
Cochise County Board of Supervisors

ATTEST:

BY: _____
Lara Loewenheim, Clerk
Cochise County Board of Supervisors

APPROVED:

MUNICIPALITY: City of Bisbee

BY: _____
Ken Budge, Mayor

ATTEST:

BY: _____
Ashlee Cornaodo, City Clerk



INTERGOVERNMENTAL AGREEMENT DETERMINATION

RE: Intergovernmental Agreement for election services and supplies between the MUNICIPALITY and the County of Cochise for the _____ Election held on _____, 20____ and/or the General Election held on _____, 20____.

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for Cochise County, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this _____ day of _____, 20____.

Cochise County Attorney

By: _____
Dylan Hendel, Civil Deputy
County Attorney

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for MUNICIPALITY, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this _____ day of _____, 20____.

By: _____
Joseph D. Estes, City Attorney
Pierce Coleman

EXHIBIT A

COCHISE COUNTY ELECTION FEE SERVICES SCHEDULE	<i>Elections consolidated with State or Federal Elections</i>
Election Fee per registered voter	\$0.75
Election Fee if not met above	\$800
Cancel and appoint	\$250
Cancel if programming started	Actual Cost
Recount per total ballots cast	Included
Info Pamphlet & Postage	MUNICIPALITY works with Supplier directly
Polling Place Rental if not consolidated with State election	Included
Poll workers - Early Board	Included
Poll workers - Inspector	Included
Poll workers - Marshall	Included
Poll workers - Judges/Clerks	Included
Poll workers - Troubleshooter	Included
Poll workers - Class	Included
Poll workers mileage	Included
Election Equipment – EPollbook tablet (min 2)	Included
Election Equipment - Express Vote machine (min 2)	Included
Election Equipment - DS200 tabulator (1)	Included
Equipment Delivery Fee	Included
Provisional Ballot Fee	Included
Election Records Destruction	Included
Copy fee	\$0.30
Maps for Vote Location	Included
Recorder's Office Mailing Fees	Waived

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 25, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible approval to pay the Bisbee Hospital Foundation \$5,000 for our portion of the update to the Senior Housing Feasibility Study.**FROM:** Melissa Hartman, City Planner**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve paying the Bisbee Hospital Foundation \$5,000 for the City portion of the updated to the Senior Housing Feasibility Study.

DISCUSSION: The Copper Queen Community Hospital Foundation is leading an update to the City's Senior Housing Feasibility Study to support recruitment of senior housing developers. The total cost of the study update is \$22,000 and is being funded through a consortium of local partners, including the City of Bisbee. The City's proposed contribution is \$5,000.

The consultant selected for this project is Points Consulting, the same firm that prepared the City of Bisbee's Comprehensive Housing Study. Their familiarity with the community's housing data, demographics, and previously identified needs will allow for an efficient and targeted update tailored specifically for developer engagement.

- Freeport-McMoRan – \$10,000
- Copper Queen Community Hospital Foundation – \$5,000
- City of Bisbee – \$5,000
- Chiricahua Community Health Centers – \$2,000

The Foundation will administer the contract and manage the project. The City's contribution will be made payable to the Copper Queen Community Hospital Foundation.

FISCAL IMPACT: \$5,000**DEPARTMENT LINE-ITEM ACCOUNT:** 79-40-5000**BALANCE IN LINE ITEM IF APPROVED:** \$71,960.00**Prepared by:**

Melissa Hartman
Melissa Hartman
City Planner

Reviewed by:

Ashlee Coronado
Ashlee Coronado
Interim City Manager

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 3, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** February 25, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of Ordinance O-26-05; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, authorizing the sale and transfer of certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State of Arizona under the city's workforce housing initiative; authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency

FROM: Ashlee Coronado, Interim City Manager**RECOMMENDATION:** Approve Ordinance

PROPOSED MOTION: I move to approve Ordinance O-26-05; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, authorizing the sale and transfer of certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State of Arizona under the city's workforce housing initiative; authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency

DISCUSSION:

Approval of this Ordinance would authorize the sale of 611 Oliver Circle and set the sales price of \$200,000.00. This property is part of the City's Workforce Housing Initiative.

This home is in the Warren Area and is on small lot that was donated to Step-up Bisbee Naco. This is the 13th Home sold for Workforce Housing and the second in the past two months.

FISCAL IMPACT: Sale Proceeds**DEPARTMENT LINE-ITEM ACCOUNT:** 45-35-10000**BALANCE IN LINE ITEM IF APPROVED:** TBD**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager

ORDINANCE O-26-05

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE SALE AND TRANSFER OF CERTAIN PROPERTY LOCATED AT 611 OLIVER CIRCLE, CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA UNDER THE CITY'S WORKFORCE HOUSING INITIATIVE; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY FOR THE CONSUMMATION OF THE TRANSACTION CONTEMPLATED BY THIS ORDINANCE AND DECLARING AN EMERGENCY

WHEREAS, pursuant to section 1.03 of the Charter of the City of Bisbee, the City has the authority to sell such City property as its interests may require; and

WHEREAS, pursuant to Article 2.10 of the City Code, Bisbee Workforce Housing Initiative, the transfer and conveyance of the subject property to Robert Tempelton who meets the eligibility and purchase price requirements; and

WHEREAS, the Council, by majority vote, has determined that it would be in the best interests of the City of Bisbee to sell the City's interests in Street, City of Bisbee, County of Cochise, State Arizona and more particularly described in the attached Exhibit A; and,

WHEREAS, the City has received a Broker's Price Opinion (BPO) of the value of the property, has received an offer at no less than eight (80%) percent of the BPO for this property and has approved the sale of this property; and,

WHEREAS, the sale and transfer of the Property as provided for herein is in the furtherance of the purposes of the City and in the public interest; and

WHEREAS, it is necessary for the preservation of the peace, health and safety of the City, an emergency is declared to exist, and this Ordinance shall become immediately operative and in force from and after the date of posting hereof.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

Section 1. The sale of that certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State Arizona and more particularly described in the attached Exhibit A to Julie Ann Reyna for the sum of \$200,000.00, to be paid in cash or other certified funds prior to the closing of this transaction, is hereby authorized.

Section 2. The Interim City Manager/City Clerk, Ashlee Coronado, is further authorized to execute a Warranty Deed on behalf of the City for the transfer of this property and to execute any and all additional documents that may be necessary for the completion of this transaction.

Section 3. All actions of the officers and agents of the City which conform to the purposes and intent of this Ordinance and which further the sale of the Property as contemplated by this Ordinance, whether heretofore or hereafter taken, are ratified, confirmed, and approved.

Section 4. The immediate operation of the provisions of this Ordinance is necessary for the preservation of the public peace, health and safety of the City for the reason that the transaction authorized herein must be sold immediately to secure the best, available economic terms thereof; an emergency is, therefore declared to exist, and this Ordinance is enacted as an emergency and shall be in full force and effect immediately upon its passage by the Mayor and Council of the City, as required by law, and it is hereby exempt from the referendum provisions of the Constitution and laws of the State of Arizona. If this Ordinance is not approved by the affirmative vote of three-fourths of all the members of the Mayor and Council of the City, the foregoing declaration of an emergency shall be inoperative, and this Ordinance shall not become operative until thirty (30) days after its passage.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this 3rd day of March, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman

EXHIBIT A

PROPERTY DESCRIPTION

**WARREN LOT 8 BLK 19 BY M&B; BEG N45DEG 39MIN E3978.88' FROM MSMM
#1872 THN N10DEG 48MIN E129' THN ALNG CURVE CONCAVE NE 164.95' THN
N74DEG 10MIN W88.12' TO POB .10AC**