

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, APRIL 7, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Bridgette Kantner, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Arbor Day Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda
 - A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, March 17, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Park, Facility and Right of Way Use Permit for the use of Tombstone Canyon, Subway Street for El Tour de Zona on Saturday, April 11, 2026, from 8:00am to 2:00pm.
Ashlee Coronado, City Clerk
- C. Approval of the Park, Facility and Right of Way Use Permit for the Copper Queen Hotel for the use of Howell Avenue for the Annual Street Party with Music and Bar to be held on Saturday, June 20, 2026, from 5:00pm to 1:00am.
Ashlee Coronado, City Clerk
- D. Approval of a Special Event Liquor License Application submitted by the Friends of Warren Ballpark for an event to be held at the Warren Ballpark located at 300 Ruppe Avenue, Bisbee, AZ on Saturday, April 11, 2026, from 10:00am to 7:00pm and Sunday, April 12, 2026, from 10:00am to 5:00pm, Patrick Murphy, Applicant.
Ashlee Coronado, City Clerk
- E. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 20, 2026, from 5:00pm to 12:00am (Midnight) to Sunday, June 21, 2026, from 12:01am to 1:00am, Helen Joyce Lampinen, Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of Change Orders 1, 3, 5, 6, and 7 with Durazo Construction.
Mike Normand, Construction Project Manager
- 4. Discussion and Possible Approval to purchase one Hydraulic PTO Pump from Wastequip for \$7,550.00.
Matthew Gurney, Public Works Director
- 5. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-26-07; Authorizing the Acquisition of Certain Real Property Located at 37 Main Street, Bisbee, Arizona, commonly known and referred to as the Fair Building; Authorizing the taking of all other actions necessary for the consummation of the transactions contemplated by this ordinance.
Ken Budge, Mayor
- 6. Discussion and Possible Direction Regarding Recruitment Timing for City Manager.
Ken Budge, Mayor
- 7. Discussion and Possible Action to establish a policy, or directive, for the City of Bisbee that all real property belonging to, or subject to the control of, the City of Bisbee shall only be used for authorized City purposes and shall not be used as or in connection with a staging area, processing location, or operations base for unauthorized civil law enforcement actions, including civil immigration enforcement.
Lori Reynolds, Councilmember Ward I
Karen Schumacher, Councilmember Ward I

8. Discussion and Possible Approval of a Motion to Go into Executive Session Pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney related to 28 Main Street.

Joe Estes, City Attorney

9. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 20 minutes before the meeting is scheduled to begin.

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

1

CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - by GL Account
Report dates: 3/13/2026-4/2/2026Page: 1
Apr 02, 2026 10:14AM

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLE	415438903	UNLEADED FUEL	03/06/2026	5,651.71	.00	
3551	SENERGY PETROLE	415453496	UNLEADED FUEL	03/24/2026	8,034.02	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLE	415438903	DIESEL FUEL	03/06/2026	3,251.70	.00	
3551	SENERGY PETROLE	415454392	DIESEL FUEL	03/25/2026	5,040.56	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARI	RIS000691133	Dental premiums for April 2026	03/17/2026	2,510.59	2,510.59	03/18/2026
2233	DELTA DENTAL of ARI	RIS000691133	Dental premiums for April 2026-Buy up	03/17/2026	1,356.37	1,356.37	03/18/2026
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIRE	26-0314	EE & ER COB PPE 03-14-2026	03/16/2026	1,925.31	1,925.31	03/18/2026
1623	NATIONWIDE RETIRE	26-0314	EE & ER FIRE PPE 03-14-2026	03/16/2026	3,069.28	3,069.28	03/18/2026
1623	NATIONWIDE RETIRE	26-0314	Ruiz, Gabriel PPE 03-14-2026	03/16/2026	428.03	428.03	03/18/2026
1623	NATIONWIDE RETIRE	26-0328	Ruiz, Gabriel PPE 03-28-2026	03/31/2026	427.50	427.50	04/01/2026
1623	NATIONWIDE RETIRE	26-0328	EE & ER FIRE PPE 03-28-2026	03/31/2026	2,852.50	2,852.50	04/01/2026
1623	NATIONWIDE RETIRE	26-0328	EE & ER COB PPE 03-28-2026	03/31/2026	4,545.27	4,545.27	04/01/2026
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE 03-14-202	Police union dues for PPE 03/14/2026	03/16/2026	175.00	175.00	03/18/2026
3677	AZ COPS	PPE 03-28-202	Police union dues for PPE 03/28/2026	03/30/2026	175.00	175.00	04/01/2026
1147	BISBEE FIREFIGHTE	PPE 03-14-202	Fire Union Dues for PPE 03/14/2026	03/16/2026	472.50	472.50	03/18/2026
1147	BISBEE FIREFIGHTE	PPE 03-28-202	Fire Union Dues for PPE 03/28/2026	03/30/2026	472.50	472.50	04/01/2026
10-2021001 HEALTH INSURANCE PAYABLE							
6917	BLUE CROSS BLUE S	037849-04-26	Health insurance premium PPO90 P4 SW-April	03/24/2026	6,997.56	6,997.56	03/26/2026
6917	BLUE CROSS BLUE S	037849-04-26	Health insurance premium PPO90 P2 SW-April	03/24/2026	26,542.23	26,542.23	03/26/2026
6917	BLUE CROSS BLUE S	037849-04-26	Health insurance premium HSA PPO100 P2 SW-April	03/24/2026	2,551.33	2,551.33	03/26/2026
6917	BLUE CROSS BLUE S	037849-04-26	Health insurance premium PPO90 P3 SW-April	03/24/2026	35,720.23	35,720.23	03/26/2026
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	2065590173	Employer Pd. Life Ins. - April 2026	03/16/2026	894.08	894.08	03/18/2026
5455	MUTUAL OF OMAHA	2065590173	Voluntary Life & AD&D	03/16/2026	646.80	646.80	03/18/2026
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	365871	AFLAC invoice for March	03/31/2026	1,176.10	1,176.10	04/01/2026
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL BFD-M	LegalShield Premiums Fire Dept March 2026	03/16/2026	127.60	127.60	03/18/2026
10-2021007 VISION CARE INSUR PAYABLE							
2344	VISION SERVICE PLA	824840849	Vision Care for April 2026	03/18/2026	1,175.88	1,175.88	03/23/2026
10-2021009 GLOBE LIFE INS PAYABLE							
1467	GLOBE LIFE LIBERTY	25-0301	09378-Globe Life - March	03/24/2026	2,641.88	2,641.88	03/26/2026
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT	26-0314	Child Support Payments for PPE 03/14/2026	03/14/2026	687.50	687.50	03/18/2026
3271	SUPPORT PAYMENT	26-0328	Child Support Payments for PPE 03/28/2026	03/30/2026	687.50	687.50	04/01/2026
10-32-10400 BUILDING/SIGN PERMITS							
2224	MICHAEL SCHMITZE	26-0312	REIMBURSEMENT - ROW PERMIT 2026-0093 - 57 A SUBW	03/12/2026	50.00	.00	
10-34-10100 PLANNING/ZONING APPLICATIONS							
6735	CONKLIN ELECTRICA	26-0318	REFUND FOR DRB APPLICATION 212A OPERA DRIVE	03/18/2026	150.00	.00	
10-34-10700 PUBLIC COPY FEES							
6735	CONKLIN ELECTRICA	26-0318	REFUD FOR DRB APPLICATION COPIES 212A OPERA DRI	03/18/2026	32.00	.00	
10-36-11062 SERVICE REIMB - POLICE DEPT							
1420	RENEE HARPER	26-0323	PARK PERMIT #67-25 - POLICE OFFICERS	03/23/2026	110.00	.00	
10-36-11063 POLICE VEHICLE USE FEES							
1420	RENEE HARPER	26-0323	PARK PERMIT #67-25 - POLICE FEES	03/23/2026	80.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total :					120,658.53	98,258.54	
MAYOR & COUNCIL							
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	NAME BADGES FOR LORI REYNOLDS	02/09/2026	59.89	59.89	03/23/2026
Total MAYOR & COUNCIL:					59.89	59.89	
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - City Manager	03/16/2026	22.43	22.43	03/18/2026
10-51-24000 PHONES							
6050	VERIZON	6138464773	City Manager	03/13/2026	51.02	51.02	03/23/2026
Total CITY MANAGER:					73.45	73.45	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Finance	03/16/2026	100.55	100.55	03/18/2026
10-52-13100 BUSINESS TRAVEL							
6226	WARD, YVONNE	25-0325	MILEAGE TO TOMBSTONE/CASELLE CONFERENCE	04/01/2026	39.15	.00	
10-52-34000 CONTRACT SERVICES							
1181	PEREGRINE CORP.	0081729	CITY OF BISBEE CARD BILLS 0303	03/05/2026	1,386.54	.00	
Total FINANCE DEPARTMENT:					1,526.24	100.55	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - City Clerk	03/16/2026	19.66	19.66	03/18/2026
10-53-24000 PHONES							
6050	VERIZON	6138464773	City Clerk	03/13/2026	36.76	36.76	03/23/2026
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	11546	PUBLIC NOTICE 3/12-3/19 2026	03/17/2026	99.90	.00	
10-53-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	CLERK MINUTES - HEYGOV.COM	02/09/2026	1,188.00	1,188.00	03/23/2026
6943	CORPORATE PAYME	26-0309	AMAZON-METAL STANDS FOR DISPLAY	03/09/2026	9.85	9.85	03/24/2026
Total CITY CLERK:					1,354.17	1,254.27	
COMMUNITY DEVELOPMENT							
10-54-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Community Development	03/16/2026	22.43	22.43	03/18/2026
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE	1587010000-0	938 Tovreaville Rd Kennel #1587010000	03/18/2026	116.42	116.42	03/23/2026
10-54-22000 WATER - SHELTER							
1106	ARIZONA WATER CO	03117020951-0	Tovreaville/Pound - #03117020951	03/26/2026	99.91	99.91	03/30/2026
10-54-24000 PHONES							
4192	CENTURY LINK	333493134-03-	ANIMAL SHELTER 520-432-6020 333493134	03/13/2026	44.43	44.43	03/23/2026
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	26-0323/AS	Internet Svc-Animal Shelter- 8160130030025674	03/19/2026	153.44	153.44	03/30/2026
10-54-24050 PHONES-COMMUNITY DEVELOPMENT							
6050	VERIZON	6138464773	City Planner	03/13/2026	79.10	79.10	03/23/2026
10-54-34000 CONTRACT SERVICES							
6943	CORPORATE PAYME	26-0209	ESRI RENEWAL-EMANUEL	02/09/2026	767.20	767.20	03/23/2026
10-54-42040 ADVERTISING							
1153	BISBEE OBSERVER	11576	3/26/2026 SENIOR INPUT	03/26/2026	155.25	.00	
6943	CORPORATE PAYME	26-0309	COLUMN PUBLIC NOTICE-GLASS SIDEWALK PROJECT	03/09/2026	52.67	52.67	03/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6340	ODP BUSINESS SOL	464418132001	SOUP CUP W/LID 8OZ 25CA	03/26/2026	23.62	.00	
10-54-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	CDW GOVT. ADOBE ILLUSTRATOR/INDESIGN EMANUEL	02/09/2026	448.14	448.14	03/23/2026
6943	CORPORATE PAYME	26-0209	COCHISE COUNTY RECORDER DEED RECORDING	02/09/2026	32.00	32.00	03/23/2026
6943	CORPORATE PAYME	26-0309	COCHISE COUNTY RECORDER DEED RECORDING	03/09/2026	17.00	17.00	03/24/2026
10-54-46542 ANIMAL SHELTER EXPENSES							
1659	ACE HARDWARE	45117	ANIMAL SHELTER - ASPEN PAD, WALL SWITCH KNOB, PU	03/23/2026	67.78	.00	
3163	AZ STATE PRISON C	D08149420260	ANIMAL SHELTER - MILEAGE	03/30/2026	67.23	.00	
3163	AZ STATE PRISON C	D08150620260	ANIMAL SHELTER - LABOR	03/18/2026	21.00	.00	
3163	AZ STATE PRISON C	D08150620260	ANIMAL SHELTER - MILEAGE	03/17/2026	59.64	.00	
6536	BISBEE NAPA AUTO P	392353	OIL FILTER, FILTER KIT, PARKING LGT	03/12/2026	38.09	.00	
Total COMMUNITY DEVELOPMENT:					2,265.35	1,832.74	
ADMINISTRATION & GENERAL GOV'T							
10-55-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Admin Asst.	03/16/2026	18.56	18.56	03/18/2026
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960-0	118 Arizona St. - #0566117970	03/24/2026	812.17	812.17	03/30/2026
1097	AZ PUBLIC SERVICE	1097842562-0	Tovreaville Rd #1097842562	03/18/2026	22.76	22.76	03/30/2026
1097	AZ PUBLIC SERVICE	4059328029-0	76 Erie St. - #4059328029	03/12/2026	116.69	116.69	03/23/2026
1097	AZ PUBLIC SERVICE	7290017491-0	2118 Newell St. Naco #7290017491	03/18/2026	131.63	131.63	03/23/2026
1097	AZ PUBLIC SERVICE	7844595365-0	915 Tovreaville Rd. Ste 2 #7844595365	03/09/2026	44.78	44.78	03/16/2026
10-55-22000 WATER							
1106	ARIZONA WATER CO	03109049403-0	76 Erie St./Lowell Plaza #03109049403	03/17/2026	38.71	38.71	03/23/2026
1106	ARIZONA WATER CO	03112054102-0	118 Arizona St #03112054102	03/23/2026	298.04	298.04	03/30/2026
1106	ARIZONA WATER CO	03117020303-0	Juvenile Detent Home- Chambers #03117020303	03/26/2026	280.16	280.16	03/30/2026
10-55-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002390297	76 Erie St. - #910002390297	03/20/2026	49.20	49.20	03/30/2026
10-55-24000 PHONES							
4192	CENTURY LINK	333741120-03-	FAX 520-432-7647 333741120	03/13/2026	36.33	36.33	03/23/2026
1791	CENTURY LINK QCC	776818699	LONG DISTANCE/#72745186 March 2026	03/24/2026	7.40	7.40	03/30/2026
6943	CORPORATE PAYME	26-0209	BROADVOICE CITY HALL PHONES	02/09/2026	709.59	709.59	03/23/2026
6943	CORPORATE PAYME	26-0309	BROADVOICE CITY HALL PHONES	03/09/2026	717.41	717.41	03/24/2026
10-55-24001 INTERNET ACCESS							
6050	VERIZON	6138464773	City Hall Router	03/13/2026	40.03	40.03	03/23/2026
10-55-34000 CONTRACT SERVICES							
1401	KONICA MINOLTA PR	596208507	MONTHLY MAINTENANCE PAYMENT - 4/8/2026-5/07/2026	03/09/2026	319.85	.00	
10-55-41500 OFFICE SUPPLIES							
1659	ACE HARDWARE	45140	CITY HALL-FOLD TABLE (2)	03/26/2026	204.93	.00	
1659	ACE HARDWARE	45142	CITY HALL-FOLD TABLE (2)	03/26/2026	177.53	.00	
1659	ACE HARDWARE	G03358	CREDIT INV 45140	03/26/2026	204.93-	.00	
6943	CORPORATE PAYME	26-0209	CLEANING WIPES	02/09/2026	14.76	14.76	03/23/2026
6943	CORPORATE PAYME	26-0209	COPY PRINTER PAPER	02/09/2026	30.14	30.14	03/23/2026
6943	CORPORATE PAYME	26-0209	AA BATTERIES	02/09/2026	16.76	16.76	03/23/2026
6943	CORPORATE PAYME	26-0209	WATER FOR CHAMBERS	02/09/2026	11.90	11.90	03/23/2026
6943	CORPORATE PAYME	26-0209	LABEL MAKER TAPE	02/09/2026	11.50	11.50	03/23/2026
6943	CORPORATE PAYME	26-0309	AMAZON-HANGING FILE FOLDERS	03/09/2026	38.69	38.69	03/24/2026
6943	CORPORATE PAYME	26-0309	AMAZON-BULLETIN BOARD	03/09/2026	76.16	76.16	03/24/2026
6340	ODP BUSINESS SOL	464410454001	TABS PRINTABLE 2QTY	03/26/2026	13.79	.00	
6340	ODP BUSINESS SOL	464418132001	PAPER #5C 96B 250PK, 4x6 INDEX CARDS, PAPER 8.5x1	03/26/2026	286.82	.00	
6340	ODP BUSINESS SOL	464508551001	SM & MINI CLIP BINDERS, POST IT NOTES, PEN FLAIR	03/27/2026	30.26	.00	
10-55-43500 POSTAGE							
6943	CORPORATE PAYME	26-0209	STAMPS.COM MONTHLY	02/09/2026	33.97	33.97	03/23/2026
6943	CORPORATE PAYME	26-0209	STAMPS.COM	02/09/2026	250.00	250.00	03/23/2026
6943	CORPORATE PAYME	26-0209	STAMPS.COM	02/09/2026	250.00	250.00	03/23/2026
6943	CORPORATE PAYME	26-0309	STAMPS.COM	03/09/2026	250.00	250.00	03/24/2026
6943	CORPORATE PAYME	26-0309	STAMPS.COM	03/09/2026	250.00	250.00	03/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6943	CORPORATE PAYME	26-0309	STAMPS.COM	03/09/2026	250.00	250.00	03/24/2026
6943	CORPORATE PAYME	26-0309	STAMPS.COM	03/09/2026	33.97	33.97	03/24/2026
10-55-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	ZOOM	02/09/2026	111.96	111.96	03/23/2026
6943	CORPORATE PAYME	26-0309	AMAZON-TWO SMART TV's FOR PUBLIC DISPLAY	03/09/2026	236.87	236.87	03/24/2026
6943	CORPORATE PAYME	26-0309	SAFEWAY-ITEMS FOR LEGACY FOUNDATION MEETING	03/09/2026	116.50	116.50	03/24/2026
6943	CORPORATE PAYME	26-0309	ZOOM	03/09/2026	111.96	111.96	03/24/2026
Total ADMINISTRATION & GENERAL GOV'T:					6,246.85	5,418.60	
PERSONNEL							
10-56-24000 PHONES							
6050	VERIZON	6138464773	HR	03/13/2026	36.40	36.40	03/23/2026
10-56-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	CRAIGLIST-CREDIT	02/09/2026	70.00-	70.00-	03/23/2026
6943	CORPORATE PAYME	26-0209	CRAIGLIST-CREDIT	02/09/2026	70.00-	70.00-	03/23/2026
6943	CORPORATE PAYME	26-0209	CRAIGLIST-CREDIT	02/09/2026	90.00-	90.00-	03/23/2026
6943	CORPORATE PAYME	26-0209	CRAIGLIST-CREDIT	02/09/2026	90.00-	90.00-	03/23/2026
6943	CORPORATE PAYME	26-0209	CRAIGLIST-CREDIT	02/09/2026	90.00-	90.00-	03/23/2026
6943	CORPORATE PAYME	26-0209	CRAIGLIST-FRAUDULENT CHARGES	02/09/2026	90.00	90.00	03/23/2026
6943	CORPORATE PAYME	26-0309	QMT-ITEMS FOR JOB FAIR	03/09/2026	42.42	42.42	03/24/2026
6943	CORPORATE PAYME	26-0309	EXPRESS VPN-FRAUDULEND CHARGE-CREDIT	03/09/2026	167.78-	167.78-	03/24/2026
Total PERSONNEL:					408.96-	408.96-	
LEGAL SERVICES							
10-57-34000 CONTRACT SERVICES							
6849	PIERCE COLEMAN P	32449	GENERAL LEGAL SERVICES - FEBRUARY	03/12/2026	10,425.50	.00	
Total LEGAL SERVICES:					10,425.50	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6224970000-0	Douglas RD Pump - #6224970000	03/12/2026	66.75	66.75	03/23/2026
1097	AZ PUBLIC SERVICE	7117441000-02	Tombstone Cyn Pump #7117441000	03/09/2026	455.62	455.62	03/23/2026
Total WATER SYSTEMS:					522.37	522.37	
INFORMATION SYSTEMS							
10-59-31000 PROFESSIONAL FEES							
1349	EXECUTECH	AZ-247928	IT SERVICES AGREEMENT	03/15/2026	4,970.00	.00	
1349	EXECUTECH	AZ-248001	RECURRING PRODUCTS MONTHLY BILLING-MARCH 202	03/15/2026	1,806.71	.00	
10-59-55200 NON CAP EQUIP PURCHASES							
6943	CORPORATE PAYME	26-0209	EXTERNAL HARD DRIVE FOR CITY HALL	02/09/2026	328.79	328.79	03/23/2026
Total INFORMATION SYSTEMS:					7,105.50	328.79	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD/LTD - Police (Non-Sworn)	03/16/2026	60.40	60.40	03/18/2026
5455	MUTUAL OF OMAHA	2065590173	STD - Police Officers (Sworn)	03/16/2026	621.01	621.01	03/18/2026
10-62-12300 UNIFORMS & CLOTHING							
6943	CORPORATE PAYME	26-0209	UNI ALLOW-AMOS	02/09/2026	18.35	18.35	03/23/2026
6943	CORPORATE PAYME	26-0309	UNI ALLOW-NORIEGA	03/09/2026	41.75	41.75	03/24/2026
6943	CORPORATE PAYME	26-0309	UNI ALLOW-COX	03/09/2026	665.52	665.52	03/24/2026
10-62-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYME	26-0209	BACKGROUND CHKS	02/09/2026	109.60	109.60	03/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-62-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYME	26-0309	MEALS-PHLBTMY RFRSHR-VILLA	03/09/2026	13.21	13.21	03/24/2026
6943	CORPORATE PAYME	26-0309	MEALS-PHLBTMY RFRSHR-NORIEGA	03/09/2026	17.03	17.03	03/24/2026
6943	CORPORATE PAYME	26-0309	MEALS-PHLBTMY RFRSHR-NASH	03/09/2026	14.85	14.85	03/24/2026
10-62-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYME	26-0209	AACOP MMBRSH DUES-RITCHIE	02/09/2026	175.00	175.00	03/23/2026
6943	CORPORATE PAYME	26-0209	AACOP MMBRSH DUES-COX	02/09/2026	350.00	350.00	03/23/2026
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0546921000-0	1 W HWY 92 Police #0546921000	03/17/2026	576.88	576.88	03/23/2026
1097	AZ PUBLIC SERVICE	0625720000-0	938 BTovreaville Rd Impound Lot #0625720000	03/18/2026	58.02	58.02	03/30/2026
1097	AZ PUBLIC SERVICE	8692621000-0	129 Tank Hill D - #8692621000	03/11/2026	139.52	139.52	03/23/2026
10-62-22000 WATER							
1106	ARIZONA WATER CO	03109045754-	35 HWY 92 T/CIR #03109045754	03/17/2026	100.44	100.44	03/23/2026
10-62-24000 PHONES							
4192	CENTURY LINK	333740667-03-	POLICE 520-432-2261 333740667	03/13/2026	32.22	32.22	03/23/2026
6943	CORPORATE PAYME	26-0209	TELEPHONE MNTHLY CHRGS	02/09/2026	807.50	807.50	03/23/2026
6943	CORPORATE PAYME	26-0309	TELEPHONE SRVC FEB26	03/09/2026	841.84	841.84	03/24/2026
6050	VERIZON	6138464773	Police	03/13/2026	844.51	844.51	03/23/2026
6050	VERIZON	6138464773	Animal Control	03/13/2026	77.78	77.78	03/23/2026
10-62-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	26-0323/BPD	Internet Svc-Police Department - 8160130030019180	03/19/2026	165.92	165.92	03/30/2026
6050	VERIZON	6138464773	Police Air Cards	03/13/2026	120.03	120.03	03/23/2026
6050	VERIZON	6138475412	Police Air Cards	03/13/2026	515.65	515.65	03/23/2026
10-62-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	41521413	LEASE CONTRACT IMC2500 0430126-043026	03/15/2026	118.73	.00	
1499	RICOH USA, INC	41521510	LEASE EQUIP CONTRCT IM550F APR26	03/15/2026	37.39	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08184220260	PD-LABOR	03/18/2026	24.00	.00	
3163	AZ STATE PRISON C	D08184220260	PD-MILEAGE	03/17/2026	55.83	.00	
10-62-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYME	26-0209	UNI ALLOW-RUIZ	02/09/2026	6.59	6.59	03/23/2026
6943	CORPORATE PAYME	26-0209	US CUSTOM TARIFF CHRGS	02/09/2026	16.50	16.50	03/23/2026
6943	CORPORATE PAYME	26-0209	OFFICE SUPPLIES	02/09/2026	24.67	24.67	03/23/2026
6943	CORPORATE PAYME	26-0309	OFFICE SUPPLIES	03/09/2026	16.42	16.42	03/24/2026
6943	CORPORATE PAYME	26-0309	PRINTER CARTRIDGES	03/09/2026	43.78	43.78	03/24/2026
6943	CORPORATE PAYME	26-0309	OFFICE SUPPLIES	03/09/2026	103.96	103.96	03/24/2026
10-62-43500 POSTAGE							
6943	CORPORATE PAYME	26-0209	STAMP SRVC CHRGS	02/09/2026	23.01	23.01	03/23/2026
6943	CORPORATE PAYME	26-0209	UPS TARIFF CHRGS	02/09/2026	1.63	1.63	03/23/2026
6943	CORPORATE PAYME	26-0209	POSTAGE	02/09/2026	1.90	1.90	03/23/2026
6943	CORPORATE PAYME	26-0309	STAMP SRVC CHGRS	03/09/2026	23.01	23.01	03/24/2026
10-62-45300 CUSTODIAL SUPPLIES							
1862	B&D LUMBER & HAR	222153	CUSTODIAL SUPPLIES	03/12/2026	11.68	.00	
6943	CORPORATE PAYME	26-0309	CUSTODIAL SUPPLIES	03/09/2026	32.87	32.87	03/24/2026
6943	CORPORATE PAYME	26-0309	CUSTODIAL SUPPLIES	03/09/2026	45.79	45.79	03/24/2026
6943	CORPORATE PAYME	26-0309	CUSTODIAL SUPPLIES	03/09/2026	65.55	65.55	03/24/2026
6943	CORPORATE PAYME	26-0309	CUSTODIAL SUPPLIES	03/09/2026	6.55	6.55	03/24/2026
10-62-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0209	PROPANE BLKNB GENERATOR	02/09/2026	701.60	701.60	03/23/2026
6943	CORPORATE PAYME	26-0209	SPPLS FOR KORA	02/09/2026	32.20	32.20	03/23/2026
6943	CORPORATE PAYME	26-0309	EVIDENCE BAGS	03/09/2026	93.16	93.16	03/24/2026
6943	CORPORATE PAYME	26-0309	INVSTGN BCKGRND CHCKS	03/09/2026	109.60	109.60	03/24/2026
2175	VCA APACHE ANIMAL	5646641552	K9 OFFICER WELLNESS CHECKUP	03/10/2026	488.84	.00	
10-62-46623 CITY AUCTION EXPENSES							
6943	CORPORATE PAYME	26-0309	ALL MVD TITLES-CITY AUCTION 22@4.00	03/09/2026	88.00	88.00	03/24/2026
6943	CORPORATE PAYME	26-0309	8 MVD TITLES-CITY AUCTION 8@4.00	03/09/2026	32.00	32.00	03/24/2026
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING,	503910	TOWING SERVICES/B26-1622	03/22/2026	236.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
7000	BARNETT'S TOWING	503927	TOWING SERVICES/B26-1421	03/11/2026	236.25	.00	
7000	BARNETT'S TOWING	503967	TOWING SERVICES/B26-1567	03/18/2026	210.00	.00	
6272	BUDGET TOWING SE	10649	TOWING SERVICES/B26-1629	03/22/2026	269.26	.00	
1636	COCHISE AUTO SER	287	TOWING SERVICES/B26-1591	03/20/2026	193.00	.00	
1636	COCHISE AUTO SER	707	TOWING SERVICES/B26-1448	03/16/2026	200.00	.00	
1636	COCHISE AUTO SER	708	TOWING SERVICES/B26-1394	03/10/2026	186.00	.00	
10-62-50100 BLDG REPAIR & MAINT							
6943	CORPORATE PAYME	26-0209	BLDG SPPLS	02/09/2026	23.01	23.01	03/23/2026
6943	CORPORATE PAYME	26-0309	HOSE	03/09/2026	82.10	82.10	03/24/2026
10-62-61000 VEHICLE PARTS & LABOR							
6943	CORPORATE PAYME	26-0209	2011 FORD CRWN VICTORIA REPAIRS	02/09/2026	1,913.34	1,913.34	03/23/2026
6943	CORPORATE PAYME	26-0209	VEHICLE PARTS	02/09/2026	48.16	48.16	03/23/2026
2195	ED MORSE FORD	501004903	CONNECTOR 9169	02/05/2026	269.41	.00	
2195	ED MORSE FORD	505003273	INJECTOR KIT	12/05/2025	977.81	.00	
10-62-62003 GASOLINE							
6943	CORPORATE PAYME	26-0209	FUEL-AMOS-PU VEH IN TSN	02/09/2026	40.04	40.04	03/23/2026
6943	CORPORATE PAYME	26-0209	FUEL-AMOS-PU VEH IN TSN	02/09/2026	41.77	41.77	03/23/2026
5084	WEX BANK	111373061	FUEL CR CARD-MAR 26	03/23/2026	17.32	17.32	03/26/2026
Total POLICE DEPARTMENT:					13,516.01	10,001.56	
FIRE DEPARTMENT							
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD/LTD - Fire	03/16/2026	786.01	786.01	03/18/2026
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4361690000-0	645 Tombstone Cyn Sta 2 - #4361690000	03/06/2026	274.12	274.12	03/16/2026
1097	AZ PUBLIC SERVICE	9079721000-0	192 Hwy 92 Hwy Fire Station #9079721000	03/18/2026	468.33	468.33	03/23/2026
10-64-22000 WATER							
1106	ARIZONA WATER CO	03102028351-	Bisbee Fire Station 2 - #031-02-02835---1	03/10/2026	49.98	49.98	03/16/2026
1106	ARIZONA WATER CO	03117013803-0	192 HWY 92/Fire #1 - #03117013803	03/26/2026	59.77	59.77	03/30/2026
10-64-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001916351	645 Tombstone Cyn - Fire #2- 910001916351	03/12/2026	94.38	94.38	03/16/2026
10-64-24000 PHONES							
4192	CENTURY LINK	333495025-03-	FIRE DEPT QW333495025001 333495025	03/13/2026	99.99	99.99	03/23/2026
4192	CENTURY LINK	333830226-03-	FIRE DEPT 520-432-4110 333830226	03/13/2026	84.61	84.61	03/23/2026
4192	CENTURY LINK	334079108-03-	FIRE DEPT #2 520-432-6022 334079108	03/13/2026	36.95	36.95	03/23/2026
6050	VERIZON	6138464773	Fire	03/13/2026	355.70	355.70	03/23/2026
10-64-24001 INTERNET ACCESS FEES							
6050	VERIZON	6138464773	Fire Dept Air Card	03/13/2026	137.84	137.84	03/23/2026
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45105	LITHIUM BATTERY 2032	03/20/2026	13.96	.00	
1659	ACE HARDWARE	45110	FOAM CAR WASH	03/22/2026	10.24	.00	
1659	ACE HARDWARE	45135	LARGE HOOKS	03/25/2026	11.17	.00	
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDIC	86118951	MEDICAL SUPPLIES	03/04/2026	9.18	.00	
1321	BOUND TREE MEDIC	86121485	MEDICAL SUPPLIES	03/02/2026	371.07	.00	
1321	BOUND TREE MEDIC	86123266	MEDICAL SUPPLIES	03/05/2026	267.97	.00	
1321	BOUND TREE MEDIC	86139578	MEDICAL SUPPLIES	03/19/2026	1,258.62	.00	
10-64-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYME	26-0309	DISHWASHER GASKETS-APPLIANCE PARTS PROS	03/09/2026	75.09	75.09	03/24/2026
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	392215	MASS AIR FLOW SENSOR	03/11/2026	102.33	.00	
6536	BISBEE NAPA AUTO P	392616	FUEL FILTER	03/16/2026	68.62	.00	
6536	BISBEE NAPA AUTO P	392676	FUSES	03/16/2026	7.87	.00	
6536	BISBEE NAPA AUTO P	392745	OIL FILTER, FILTER KIT, PARKING LGT	03/17/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	392746	AC AND SERPENTINE BELTS	03/17/2026	61.09	.00	
6536	BISBEE NAPA AUTO P	392768	REAR SHOCKS	03/17/2026	135.55	.00	
6536	BISBEE NAPA AUTO P	392782	DIESEL NOX SENSOR, DEF NOZZLE, NOX MODULE	03/17/2026	1,260.32	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6536	BISBEE NAPA AUTO P	392838	SPARK PLUG, IGNITION COIL	03/18/2026	56.62	.00	
6536	BISBEE NAPA AUTO P	392864	RETURNED NOX MODULE FROM INV392782	03/18/2026	332.03	.00	
6536	BISBEE NAPA AUTO P	393212	OIL FILTER, SERPENTINE BELT	03/23/2026	43.38	.00	
6536	BISBEE NAPA AUTO P	393323	SPARK PLUG, AIR FILTERS, OIL FILTERS, OIL	03/24/2026	70.23	.00	
6536	BISBEE NAPA AUTO P	393493	OIL FILTER	03/26/2026	4.48	.00	
Total FIRE DEPARTMENT:					5,947.63	2,522.77	
CITY MAGISTRATE							
10-68-34000 CONTRACT SERVICES							
4625	COCHISE COUNTY T	25-JP1	Court Co-location Agreement FY26	04/01/2026	66,550.00	.00	
Total CITY MAGISTRATE:					66,550.00	.00	
BUILDING & MAINTENANCE							
10-74-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Bldg Maintenance	03/16/2026	19.66	19.66	03/18/2026
10-74-24000 PHONES							
6050	VERIZON	6138464773	Bldg Maintenance	03/13/2026	79.10	79.10	03/23/2026
10-74-34000 CONTRACT SERVICES							
7060	CINTAS	4262231008	UNIFORMS	03/11/2026	6.40	.00	
7060	CINTAS	4262231008	UNIFORMS	03/11/2026	5.96	.00	
7060	CINTAS	4263011383	UNIFORMS	03/18/2026	6.40	.00	
7060	CINTAS	4263011383	UNIFORMS	03/18/2026	5.96	.00	
7060	CINTAS	4263738199	UNIFORMS	03/25/2026	6.40	.00	
7060	CINTAS	4263738199	UNIFORMS	03/25/2026	5.96	.00	
6172	MMPC	182841	SENIOR CENTER - PEST CONTROL	03/11/2026	50.00	.00	
6172	MMPC	183380	AIRPORT-PEST CONTROL	03/19/2026	50.00	.00	
10-74-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08184020260	CITY HALL-LABOR	03/18/2026	12.00	.00	
3163	AZ STATE PRISON C	D08184320260	BM-LABOR	03/18/2026	33.00	.00	
10-74-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	222332	STRIPPER BLADES, FLAP DISC	03/23/2026	30.12	.00	
10-74-45200 SAFETY EQUIP & SUPPLIES							
6943	CORPORATE PAYME	26-0209	IPHONE SCREEN PROTECTOR, CASES	02/09/2026	824.65	824.65	03/23/2026
6943	CORPORATE PAYME	26-0309	BEASTEK NITRILE DISPOSABLE GLOVES	03/09/2026	409.42	409.42	03/24/2026
6943	CORPORATE PAYME	26-0309	BEASTEK NITRILE DISPOSABLE GLOVES	03/09/2026	148.88	148.88	03/24/2026
6943	CORPORATE PAYME	26-0309	BEASTEK NITRILE DISPOSABLE GLOVES	03/09/2026	186.10	186.10	03/24/2026
6943	CORPORATE PAYME	26-0309	SQWINCHERS ZERO-LEMONADE, WATERMELON, ETC	03/09/2026	304.24	304.24	03/24/2026
10-74-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.52	4.52	03/23/2026
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.99	5.99	03/23/2026
6943	CORPORATE PAYME	26-0209	CITY HALL-FLORR CLEANER, GLASS CLEANER	02/09/2026	84.44	84.44	03/23/2026
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.98	5.98	03/23/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-URINAL FLOOR MATS	03/09/2026	57.21	57.21	03/24/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-URINAL SCREEN, TOILET CLEANER	03/09/2026	53.57	53.57	03/24/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-COTTON DUST MOP	03/09/2026	19.65	19.65	03/24/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-CARPET AND UPHOLSTERY SPOT REMOVER	03/09/2026	28.69	28.69	03/24/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-STAINLESS STEEL CLEANER	03/09/2026	34.60	34.60	03/24/2026
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.82	14.82	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS, WHT	03/17/2026	8.60	.00	
10-74-50100 BLDG REPAIR & MAINT							
2179	ARIZONA ELEVATOR	INV-27711-X3Z	CQL-REPAIR BROKEN BUTTON	03/23/2026	789.00	.00	
1862	B&D LUMBER & HAR	222097	BPD-KITCHEN FAUCET, COMP ANG STOP, BRAID FLEX	03/10/2026	75.59	.00	
1862	B&D LUMBER & HAR	222098	BPD-J-BEND, FLANGED, OUTLET	03/10/2026	58.99	.00	
1862	B&D LUMBER & HAR	222204	ANIMAL SHELTER-LEVER	03/16/2026	80.95	.00	
1862	B&D LUMBER & HAR	222258	MUHEIM HOUSE-PREMIX CONCRETE, CONCRETE PALLE	03/18/2026	250.55	.00	
1862	B&D LUMBER & HAR	222290	MUHEIM HOUSE-WHT LATEX WATERPROOF, ROLLER CV	03/19/2026	57.22	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1862	B&D LUMBER & HAR	222295	CREDIT INV. 222258	03/19/2026	29.59-	.00	
1862	B&D LUMBER & HAR	222331	WALL STRIPPER	03/23/2026	12.80	.00	
1862	B&D LUMBER & HAR	222372	POLYURETHANE ADHESIVE	03/24/2026	8.76	.00	
6943	CORPORATE PAYME	26-0209	BLUE FLAME HEATER W BASE FT	02/09/2026	247.43	247.43	03/23/2026
6943	CORPORATE PAYME	26-0309	CITY HALL-CABLE HIDER	03/09/2026	21.25	21.25	03/24/2026
6943	CORPORATE PAYME	26-0309	ROUND REDUCER, WATER BASED DUCT SEALANT	03/09/2026	38.49	38.49	03/24/2026
2226	SKY HIGH UNIMITED	26-0401	INST OF DARK SKY COMPLIANT LIGHT AND MTRLS FOR	04/01/2026	140.00	.00	
Total BUILDING & MAINTENANCE:					4,253.76	2,588.69	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - PW Admin.	03/16/2026	83.06	83.06	03/18/2026
10-75-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0209	AUDIBLE PREMIUM PLUS	02/09/2026	16.39	16.39	03/23/2026
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2518290000-0	404 Bisbee Rd - #2518290000	03/16/2026	85.19	85.19	03/23/2026
10-75-22000 WATER							
1106	ARIZONA WATER CO	03112030003-0	404 Bisbee Rd - PW 03112030003	03/23/2026	566.56	566.56	03/30/2026
10-75-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002556920	404 Bisbee Rd. - #910002556920	03/20/2026	35.45	35.45	03/30/2026
10-75-24000 PHONES							
6050	VERIZON	6138464773	PW	03/13/2026	102.23	102.23	03/23/2026
10-75-34000 CONTRACT SERVICES							
2176	KONICA MINOLTA BU	507024983	MONTHLY INV. FOR MAINTENANCE AGREEMENT	02/28/2026	115.10	.00	
1401	KONICA MINOLTA PR	596208507	MONTHLY MAINTENANCE PAYMENT - 4/8/2026-5/07/2026	03/09/2026	319.85	.00	
10-75-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYME	26-0209	OFFICE TABLE	02/09/2026	117.38	117.38	03/23/2026
6943	CORPORATE PAYME	26-0209	OFFICE CHAIRS	02/09/2026	303.92	303.92	03/23/2026
6943	CORPORATE PAYME	26-0209	OFFICE DESK	02/09/2026	93.70	93.70	03/23/2026
10-75-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45085	SINGLE KEY CUT	03/16/2026	3.72	.00	
1659	ACE HARDWARE	45100	SINGLE KEY CUT	03/19/2026	7.43	.00	
6536	BISBEE NAPA AUTO P	390540	GOLF CART-BAT 3MO WTY BAT	02/18/2026	341.10	.00	
6536	BISBEE NAPA AUTO P	393365	PWA - OIL FILTER	03/24/2026	5.75	.00	
6943	CORPORATE PAYME	26-0309	TITLE AND REGISTRATION	03/09/2026	12.00	12.00	03/24/2026
Total PUBLIC WORKS ADMINISTRATION:					2,208.83	1,415.88	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - PW Garage	03/16/2026	44.86	44.86	03/18/2026
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	Tovreaville Rd Warehouse - 50% Garage	03/18/2026	159.12	159.12	03/23/2026
10-77-24000 PHONES							
6050	VERIZON	6138464773	City Garage	03/13/2026	75.54	75.54	03/23/2026
10-77-24001 INTERNET ACCESS							
4192	CENTURY LINK	333740666-03-	GARAGE INTERNET QW333740666001 333740666	03/13/2026	59.99	59.99	03/23/2026
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4262231019	UNIFORMS	03/11/2026	34.46	.00	
7060	CINTAS	4262231029	CLEANING	03/11/2026	12.88	.00	
7060	CINTAS	4263011329	CLEANING	03/18/2026	12.88	.00	
7060	CINTAS	4263011337	UNIFORMS	03/18/2026	34.46	.00	
7060	CINTAS	4263738220	CLEANING	03/25/2026	12.88	.00	
7060	CINTAS	4263738226	UNIFORMS	03/25/2026	34.46	.00	
10-77-42060 INVENTORIED TOOLS							
6536	BISBEE NAPA AUTO P	393388	SLYDE KING	03/25/2026	77.06	.00	
2225	DAVID GLUCK	132017	MULTI FUNCTION WIRE STRIPPER S	03/24/2026	115.65	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-77-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45091	FASTENERS	03/17/2026	.54	.00	
6536	BISBEE NAPA AUTO P	392211	SCOTCH MASK TAPE	03/11/2026	9.97	.00	
6536	BISBEE NAPA AUTO P	393388	ENR MAS AA 8PK	03/25/2026	14.99	.00	
2358	MID-AMERICAN RES	0873226-IN	BREAK-A-WAY II PENETRATING OIL	03/13/2026	253.48	.00	
10-77-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.51	4.51	03/23/2026
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.82	14.82	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS, WHT	03/17/2026	8.60	.00	
10-77-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYME	26-0209	ANNUAL PREVENTIVE MAINTENANCE, LIFT SAFETY INS	02/09/2026	634.00	634.00	03/23/2026
10-77-55200 NON CAP EQUIP PURCHASES							
6943	CORPORATE PAYME	26-0309	DIGITAL TIRE, 38.84 15IN DIAMETER	03/09/2026	323.37	323.37	03/24/2026
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	392165	10IN EXACTFIT WIPER BLADE	03/10/2026	21.49	.00	
10-77-62006 DIESEL EXHAUST FLUID							
3551	SENERGY PETROLE	415443880	PRO X PURE DEF	03/13/2026	832.12	.00	
10-77-62007 OTHER FLUIDS & LUBRICANTS							
6536	BISBEE NAPA AUTO P	392122	PREM START FL 11OZ	03/10/2026	6.83	.00	
Total GARAGE:					2,798.96	1,316.21	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Bldg Inspector	03/16/2026	18.94	18.94	03/18/2026
10-79-24000 PHONES							
6050	VERIZON	6138464773	Bldg Inspector	03/13/2026	37.77	37.77	03/23/2026
10-79-42030 BOOKS & REFERENCE MATERIALS							
6943	CORPORATE PAYME	26-0209	BOOKS 2024 INTRNL PLUMBNG CODE, FLASH CARDS, IB	02/09/2026	217.01	217.01	03/23/2026
Total BUILDING INSPECTOR:					273.72	273.72	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Parks	03/16/2026	56.79	56.79	03/18/2026
10-80-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0309	ISA CERTIFIED ARBORIST APPLICATION FEE	03/09/2026	50.00	50.00	03/24/2026
6943	CORPORATE PAYME	26-0309	APRA-AFO COURSE	03/09/2026	400.00	400.00	03/24/2026
6943	CORPORATE PAYME	26-0309	HOTEL RESERVATION FOR D.FLORES	03/09/2026	269.31	269.31	03/24/2026
10-80-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYME	26-0309	CHAPTER ONLY MEMBERSHIP	03/09/2026	60.00	60.00	03/24/2026
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0655901000-0	E Vista Park - #0655901000	03/16/2026	53.71	53.71	03/23/2026
1097	AZ PUBLIC SERVICE	3984490000-0	Main St Park - #3984490000	03/11/2026	100.78	100.78	03/23/2026
1097	AZ PUBLIC SERVICE	6333950000-0	Goar Park - #6333950000	03/12/2026	52.28	52.28	03/23/2026
1097	AZ PUBLIC SERVICE	6621361000-0	E Vista Court - #6621361000	03/16/2026	87.37	87.37	03/23/2026
1097	AZ PUBLIC SERVICE	6730341000-0	Brewery Gulch C Park #6730341000	03/12/2026	41.79	41.79	03/23/2026
1097	AZ PUBLIC SERVICE	9158520000-0	Vista Park - #9158520000	03/16/2026	44.66	44.66	03/23/2026
10-80-22000 WATER							
1106	ARIZONA WATER CO	03102062101-	Garfield Park TC- Parks-#031-02-06210---	03/10/2026	261.15	261.15	03/16/2026
1106	ARIZONA WATER CO	03106053651-	Grassy Park- Restrooms 03106053651	03/13/2026	286.17	286.17	03/23/2026
1106	ARIZONA WATER CO	03106058001-	City Park Brewery - Parks 03106058001	03/13/2026	111.74	111.74	03/23/2026
1106	ARIZONA WATER CO	03109012304-	Goar Park - #03109012304	03/17/2026	418.65	418.65	03/23/2026
1106	ARIZONA WATER CO	03109045722-	Traffic Circle #03109045722	03/17/2026	91.81	91.81	03/23/2026
1106	ARIZONA WATER CO	03109069151-	Saginaw Park - Parks # 03109069151	03/17/2026	37.20	37.20	03/23/2026
1106	ARIZONA WATER CO	03112037563-0	Mule Mtn Gdn - Parks 03112037563	03/23/2026	54.56	54.56	03/30/2026
1106	ARIZONA WATER CO	03112038121-0	Vista Park - Parks 03112038121	03/23/2026	133.92	133.92	03/30/2026
1106	ARIZONA WATER CO	03112039072-0	W Vista-Hoatson Irrgtn & Wtr Truck-Parks 03112039072	03/23/2026	1,139.97	1,139.97	03/30/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1106	ARIZONA WATER CO	03112040621-0	Lower E Vista & Tener Bthrm 03112040621	03/23/2026	129.50	129.50	03/30/2026
1106	ARIZONA WATER CO	03112040651-0	Lower Vista Park - Parks 03112040651	03/23/2026	110.09	110.09	03/30/2026
1106	ARIZONA WATER CO	03112047073-0	Az St & Cole Ave Irrigation - 03112047073	03/23/2026	37.20	37.20	03/30/2026
1106	ARIZONA WATER CO	03112085601-0	Paul Park Warren - Parks 03112085601	03/23/2026	93.38	93.38	03/30/2026
1106	ARIZONA WATER CO	03117017901-0	Tin Town Park/Parks - #03117017901	03/26/2026	37.20	37.20	03/30/2026
1106	ARIZONA WATER CO	03117047651-0	Galena/Parks - #03117047651	03/26/2026	37.20	37.20	03/30/2026
10-80-24000 PHONES							
6050	VERIZON	6138464773	Parks	03/13/2026	96.46	96.46	03/23/2026
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4262231008	UNIFORMS	03/11/2026	6.40	.00	
7060	CINTAS	4262231046	UNIFORMS	03/11/2026	21.84	.00	
7060	CINTAS	4263011383	UNIFORMS	03/18/2026	6.40	.00	
7060	CINTAS	4263011385	UNIFORMS	03/18/2026	21.84	.00	
7060	CINTAS	4263738199	UNIFORMS	03/25/2026	6.40	.00	
7060	CINTAS	4263738234	UNIFORMS	03/25/2026	21.84	.00	
1893	LAL ENTERPRISES, I	67969	WEEKLY SERVICES ADD TO GARFIELD PRK	02/28/2026	126.00	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08183820260	PARKS-MILEAGE	03/30/2026	311.55	.00	
3163	AZ STATE PRISON C	D08184120260	PARKS-LABOR	03/18/2026	72.00	.00	
3163	AZ STATE PRISON C	D08184120260	PARKS-MILEAGE	03/17/2026	347.06	.00	
10-80-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.51	4.51	03/23/2026
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.98	5.98	03/23/2026
4191	GRAINGER	9836328956	PAPER TOWEL SHEETS, WHT	03/10/2026	60.19	.00	
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS, WHT	03/17/2026	8.60	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45057	BROOM ANGLE, SHOVEL	03/10/2026	47.49	.00	
1659	ACE HARDWARE	45084	FASTENERS	03/16/2026	51.23	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	45041	GREENHOUSE-TRAY PLANT, SEEDING POT MIX	03/09/2026	21.01	.00	
1659	ACE HARDWARE	45042	GALENA PRK-SOIL CONDTRN ALL PURP	03/09/2026	27.93	.00	
1659	ACE HARDWARE	45055	ROSES-POTTING SOIL	03/10/2026	41.82	.00	
1659	ACE HARDWARE	45056	GREENHOUSE-POT SOIL, SEEDING	03/10/2026	19.54	.00	
1659	ACE HARDWARE	45075	NEW TREE-BARK, SOIL, CONDITNR, MRKING PAINT	03/16/2026	31.09	.00	
1659	ACE HARDWARE	45076	ROSE BUSHES - BURLAP, SOIL, POTTING MIX	03/16/2026	56.17	.00	
1659	ACE HARDWARE	45083	GARDEN SOIL	03/16/2026	57.22	.00	
1659	ACE HARDWARE	45088	ROSE BUSH - LANDSCAPE BURLAP	03/17/2026	13.03	.00	
1659	ACE HARDWARE	45099	MUHEIM ROSE BUSHES - POT SOIL, OCEAN FOREST	03/19/2026	46.56	.00	
1659	ACE HARDWARE	45103	MUHEIM HOUSE - GARDEN SOIL, ALL PURPOSE SOIL	03/19/2026	43.90	.00	
1659	ACE HARDWARE	45118	TOP SOIL	03/23/2026	4.27	.00	
1659	ACE HARDWARE	45119	MUHEIM ROSE BUSHES - GARDEN SOIL	03/23/2026	22.33	.00	
1659	ACE HARDWARE	45126	MUHEIM ROSE BUSHES-GARDEN SOIL	03/24/2026	33.48	.00	
1862	B&D LUMBER & HAR	222147	TAPE, NIPPLE, PVC CAP	03/12/2026	4.35	.00	
Total PARKS:					5,834.92	4,303.38	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2409211000-02	Quality Hill - Pool #2409211000	03/10/2026	102.05	102.05	03/16/2026
10-81-22000 WATER							
1106	ARIZONA WATER CO	03106006471-	Swimming Pool - 03106006471	03/13/2026	623.69	623.69	03/23/2026
10-81-24000 PHONES							
6050	VERIZON	6138464773	Pool	03/13/2026	23.64	23.64	03/23/2026
Total SWIMMING POOL:					749.38	749.38	

LIBRARY

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Library	03/16/2026	44.86	44.86	03/18/2026
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	3331410000-0	6 MAIN St Library - Library -#3331410000	03/10/2026	638.76	638.76	03/16/2026
10-83-22000 WATER							
1106	ARIZONA WATER CO	03106016751-	Library - Lib 03106016751	03/13/2026	93.31	93.31	03/23/2026
10-83-24000 PHONES							
4192	CENTURY LINK	333745848-03-	LIBRARY 520-432-4232 333745848	03/13/2026	156.05	156.05	03/23/2026
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	41496539	RICOH PRINTER LEASE CONTRACT	03/15/2026	178.92	.00	
10-83-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0309	MAILCHIMP EMAIL NEWSLETTER SUBSCRIPTION	03/09/2026	20.59	20.59	03/24/2026
10-83-46833 CHILDRENS MATERIALS							
6943	CORPORATE PAYME	26-0209	AMAZON KIDS+ SUBSCRIPTION	02/09/2026	7.99	7.99	03/23/2026
6943	CORPORATE PAYME	26-0309	AMAZON KIDS+ SUBSCRIPTION	03/09/2026	7.99	7.99	03/24/2026
10-83-46834 PERIODICALS							
4963	ARIZONA DAILY STAR	AZ9457668-20	ANNUAL NEWSPAPER RENEWAL-4/1/26-3/31/27	03/13/2026	589.06	.00	
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-ARIZONA HIGHWAYS	02/09/2026	24.00	24.00	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-OGDEN MOTHER EARTH NEWS	02/09/2026	39.95	39.95	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-VANITY FAIR	02/09/2026	63.65	63.65	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-OUTSIDE	02/09/2026	89.99	89.99	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-SUNSET	02/09/2026	29.95	29.95	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-THE SUN	02/09/2026	59.00	59.00	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-PHOENIX HOME & GARDEN	02/09/2026	21.12	21.12	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-HARPER'S	02/09/2026	25.99	25.99	03/23/2026
6943	CORPORATE PAYME	26-0209	MAGAZINE RENEWAL-TIME	02/09/2026	30.77	30.77	03/23/2026
6943	CORPORATE PAYME	26-0309	MAGAZINE SUBSCRIPTION-CONSUMER REPORTS	03/09/2026	70.14	70.14	03/24/2026
6943	CORPORATE PAYME	26-0309	ANNUAL NEWSPAPER RENEWAL	03/09/2026	8.77	8.77	03/24/2026
6943	CORPORATE PAYME	26-0309	MAGAZINE SUBSCRIPTIONS-SPORTS ILLUSTRATED	03/09/2026	21.22	21.22	03/24/2026
6943	CORPORATE PAYME	26-0309	MAGAZINE RENEWAL-CHARGE DISPUTED	03/09/2026	95.91	95.91	03/24/2026
6943	CORPORATE PAYME	26-0309	MAGAZINE RENEWAL-PHILOSOPHY	03/09/2026	42.00	42.00	03/24/2026
10-83-47000 PERMITS & LICENSES							
6943	CORPORATE PAYME	26-0309	MAILCHIMP SUBSCRIPTION	03/09/2026	20.59	20.59	03/24/2026
10-83-50100 BLDG REPAIR & MAINT							
6172	MMPC	183186	MONTHLY PEST CONTROL	03/17/2026	50.00	.00	
Total LIBRARY:					2,430.58	1,612.60	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8339841000-0	300 Collins Rd. #8339841000	03/18/2026	146.03	146.03	03/23/2026
10-85-22000 WATER							
1106	ARIZONA WATER CO	03117021951-0	Collins Rd - S Cntr - #03117021951	03/26/2026	115.51	115.51	03/30/2026
10-85-24000 PHONES							
4192	CENTURY LINK	333579583-03-	SENIOR CENTER 520-432-2167 333579583	03/13/2026	81.33	81.33	03/23/2026
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	26-0323/SC	Internet Svc- Senior Center-8160130030024214	03/19/2026	63.75	63.75	03/23/2026
Total SENIOR CITIZENS CENTER:					406.62	406.62	
Total GENERAL FUND:					254,799.30	132,631.05	
CAMP NACO							
19-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Camp Naco	03/16/2026	22.43	22.43	03/18/2026
19-40-21000 ELECTRIC-MELLON GRANT							
1097	AZ PUBLIC SERVICE	5081307274-0	915 Tovreaville Rd Camp Naco	03/09/2026	230.45	230.45	03/16/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1097	AZ PUBLIC SERVICE	8850052975-0	2118 Newell St. Temp - Camp Naco #8850052975	03/06/2026	94.80	94.80	03/16/2026
19-40-24000 PHONES-MELLON GRANT							
4192	CENTURY LINK	334160374-03-	CAMP NACO 520-432-9031 334160374	03/13/2026	35.65	35.65	03/23/2026
6050	VERIZON	6138464773	Camp Naco	03/13/2026	62.24	62.24	03/23/2026
19-40-24001 INTERNET-MELLON GRANT							
4059	SPARKLIGHT	26-0323/CAMP	Internet Svc-915 Tovreaville Rd Bldg B-8160130030011815	03/23/2026	175.93	175.93	03/30/2026
19-40-31000 PROFESSIONAL FEES-MELLON GRANT							
1450	MARGARITA RAMIRE	26-0316	FELLOWSHIP: MID-WAY PAYMENT	03/16/2026	8,406.33	8,406.33	03/18/2026
19-40-34000 CONTRACT SERVICES-MELLON GRANT							
6943	CORPORATE PAYME	26-0309	MONTHLY SECURITY SYSTEMA AT TOVREAVILLE	03/09/2026	21.00	21.00	03/24/2026
1893	LAL ENTERPRISES, I	67969	HAND WASHING STATION-CAMP NACO	02/28/2026	129.25	.00	
1893	LAL ENTERPRISES, I	67969	CHEMICAL TOILET SERVICE-CAMP NACO	02/28/2026	259.25	.00	
19-40-34500 NHA SUB-GRANT EXPENSES							
2203	NACO HERITAGE ALL	FEB2026	NHA SUB-GRANT FEBRUARY REIMBURSEMENT	03/16/2026	20,332.64	.00	
19-40-92000 CONSTRUCTION COSTS-MELLON							
1351	DURAZO CONSTRUC	4B	Phase II building rehabilitation at Camp Naco	02/28/2026	36,077.41	.00	
6889	VERHELST RECOVE	17935	3/6 CONSTRUCTION CLEAN-UP	03/06/2026	100.00	100.00	03/18/2026
6889	VERHELST RECOVE	17955	3/11 CONSTRUCTION CLEAN-UP	03/12/2026	200.00	200.00	03/18/2026
6889	VERHELST RECOVE	17995	General Site Clean-up, weedwacking, prep	03/20/2026	325.00	325.00	03/26/2026
Total :					66,472.38	9,673.83	
19-45-31000 PROFESSIONAL FEES-STATE GRANT							
1527	POSTER MIRTO MCD	390	ARCHITECHTURAL & ENGINEERING - CA (SET #2)	03/13/2026	4,562.64	.00	
19-45-46000 OPERATIONAL EXPENSE-STATE							
1659	ACE HARDWARE	45060	4x8 5/8" TYOE x DRYWALL	03/11/2026	43.82	.00	
6943	CORPORATE PAYME	26-0209	CONSTRUCTION SAFETY SIGNS, TRACTOR SEAT COVE	02/09/2026	68.83	68.83	03/23/2026
19-45-62004 DIESEL-STATE GRANT							
6943	CORPORATE PAYME	26-0209	DIESEL FOR TRACTOR	02/09/2026	16.46	16.46	03/23/2026
6943	CORPORATE PAYME	26-0309	DIESEL FOR TRACTOR	03/09/2026	16.72	16.72	03/24/2026
19-45-92000 CONSTRUCTION COSTS-STATE							
1351	DURAZO CONSTRUC	4B	Phase II building rehabilitation at Camp Naco	02/28/2026	95,217.92	.00	
Total :					99,926.39	102.01	
19-50-92000 CONSTRUCTION							
1351	DURAZO CONSTRUC	4B	Phase II building rehabilitation at Camp Naco	02/28/2026	33,996.87	.00	
Total :					33,996.87	.00	
Total CAMP NACO:					200,395.64	9,775.84	
VISITOR CENTER							
FUND EXPENDITURES							
20-40-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYME	26-0209	WP ENGINE WEBSITE HOSTING VISITOR CENTER	02/09/2026	590.00	590.00	03/23/2026
20-40-24000 PHONES							
4192	CENTURY LINK	333663664-03-	VISITOR CENTER 520-432-3554 333663664	03/13/2026	65.72	65.72	03/23/2026
4192	CENTURY LINK	333913912-03-	VISITOR CENTER 520-432-3509 333913912	03/13/2026	36.33	36.33	03/23/2026
6050	VERIZON	6138464773	Visitor Center	03/13/2026	75.54	75.54	03/23/2026
20-40-24001 INTERNET ACCESS							
4059	SPARKLIGHT	26-0323/VC	Internet Svc-Vistor Center - 8160130030025260	03/11/2026	153.44	153.44	03/23/2026
20-40-42020 PRINTING & REPRODUCTION							
2412	COPPER QUEEN PU	23425	1500 MAPS FOLDED	03/12/2026	2,242.47	.00	
20-40-43500 POSTAGE							
6943	CORPORATE PAYME	26-0209	POSTAGE VC	02/09/2026	21.95	21.95	03/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total FUND EXPENDITURES:					3,185.45	942.98	
Total VISITOR CENTER:					3,185.45	942.98	
STREETS							
21-36-11070 RIGHT OF WAY PERMITS							
1420	RENEE HARPER	26-0323	PARK PERMIT #67-25 - REFUNDABLE DEPOSIT	03/23/2026	50.00	.00	
Total :					50.00	.00	
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Streets	03/16/2026	74.90	74.90	03/18/2026
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960A-	46 Main St Xmas Lights - #0564203958	03/24/2026	79.43	79.43	03/30/2026
1097	AZ PUBLIC SERVICE	4059328029A-	2 Sowles Ave EV - #4059328029	03/12/2026	342.36	342.36	03/23/2026
1097	AZ PUBLIC SERVICE	4470670000-0	60 Brewery Gulch Sp 3 - #4470670000	03/11/2026	41.79	41.79	03/23/2026
1097	AZ PUBLIC SERVICE	4877951000-0	Hwy 92 DD #4877951000	03/19/2026	15.12	15.12	03/30/2026
1097	AZ PUBLIC SERVICE	5254161000-0	951 Naco Hwy #5254161000	03/19/2026	102.94	102.94	03/30/2026
1097	AZ PUBLIC SERVICE	5847770000-0	60 Brewery Gulch Sp 2 - #5847770000	03/11/2026	43.80	43.80	03/23/2026
1097	AZ PUBLIC SERVICE	6690180000-0	25% Streets	03/18/2026	79.55	79.55	03/23/2026
1097	AZ PUBLIC SERVICE	7700160000-0	60 Brewery Gulch Sp 4 - #7700160000	03/11/2026	47.58	47.58	03/23/2026
1097	AZ PUBLIC SERVICE	8186260000-0	170 Hwy 92 - #690982286	03/18/2026	102.77	102.77	03/23/2026
1097	AZ PUBLIC SERVICE	8583641000-0	60 Brewery Gulch Sp 1 - #8583641000	03/11/2026	64.41	64.41	03/23/2026
1879	AZ PUBLIC SERVICE	AR0480010562	NORMAL OPS AND MAINTENANCE FOR FEB 2026	03/12/2026	1,735.95	.00	
21-40-24000 PHONES							
6050	VERIZON	6138464773	Streets	03/13/2026	273.80	273.80	03/23/2026
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4262231104	UNIFORMS	03/11/2026	48.13	.00	
7060	CINTAS	4263011442	UNIFORMS	03/18/2026	48.13	.00	
7060	CINTAS	4263738287	UNIFORMS	03/25/2026	53.48	.00	
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08509820260	ST-MILEAGE	03/30/2026	252.59	.00	
3163	AZ STATE PRISON C	D08510220260	ST-LABOR	03/18/2026	69.00	.00	
3163	AZ STATE PRISON C	D08510220260	ST-MILEAGE	03/17/2026	326.29	.00	
21-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45090	ADAPTER LOCK EXT	03/17/2026	10.24	.00	
1659	ACE HARDWARE	45093	W/D VACUUM	03/17/2026	153.43	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	222237	HAMMER BIT	03/17/2026	29.25	.00	
21-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.52	4.52	03/23/2026
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.98	5.98	03/23/2026
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.81	14.81	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS	03/17/2026	8.59	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45131	SWEEPER-FASTENERS	03/24/2026	6.87	.00	
1862	B&D LUMBER & HAR	222082	4x 3/8 WVN RLR W/FRA	03/09/2026	6.76	.00	
6943	CORPORATE PAYME	26-0209	PROPANE TANK	02/09/2026	324.13	324.13	03/23/2026
6943	CORPORATE PAYME	26-0309	CHARGE CONTROLLERS FOR SOLAR PANELS	03/09/2026	85.38	85.38	03/24/2026
21-40-46211 STREET REPAIR MATERIAL							
1862	B&D LUMBER & HAR	222235	WASHERS, LAG SHIELD LONG, LAGS	03/17/2026	134.91	.00	
6943	CORPORATE PAYME	26-0209	AB TONS	02/09/2026	1,717.39	1,717.39	03/23/2026
4223	KE & G CONSTRUCTI	261001-18	3/8" ASPHALT	03/05/2026	565.91	.00	
21-40-55000 EQUIPMENT REPAIR & MAINT							
1659	ACE HARDWARE	45120	SB CONNECTOR, CAP GALV	03/23/2026	8.74	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1862	B&D LUMBER & HAR	222250	PULL START	03/18/2026	74.96	.00	
1511	SONSRAY MACHINE	SWO88132-1	SKIP LOADER	03/24/2026	171.98	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	392113	STARTER	03/10/2026	309.62	.00	
6536	BISBEE NAPA AUTO P	392203	DOC-MOUNTING BRACKET, OVAL EW MULTI TOW	03/11/2026	60.81	.00	
6536	BISBEE NAPA AUTO P	392613	PREMTR HYDOIL FL 5G	03/16/2026	60.07	.00	
Total FUND EXPENDITURES:					7,556.37	3,420.66	
Total STREETS:					7,606.37	3,420.66	
BISBEE ARTS COMMISSION							
FUND EXPENDITURES							
42-40-46050 BAC CIG ART EXPENSES							
2222	APRIL W. ARIZMENDI	26-0326	1st QTR JAN-MARCH 2025 - SOLD 18	03/26/2026	180.00	.00	
Total FUND EXPENDITURES:					180.00	.00	
Total BISBEE ARTS COMMISSION:					180.00	.00	
HOUSING INITIATIVE							
45-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	5070709679-0	611 Oliver Cir - #5070709679	03/19/2026	58.37	58.37	03/30/2026
Total :					58.37	58.37	
Total HOUSING INITIATIVE:					58.37	58.37	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	9662440000-0	Bisbee Junction Hill - Airport #9662440000	03/24/2026	98.75	98.75	03/30/2026
50-40-22000 WATER							
1366	HOPE WATER ARIZO	211214936-03-	Airport Water-March 2026	03/20/2026	49.10	49.10	03/30/2026
50-40-46000 OPERATIONAL EXPENSES							
6005	ARNOLD MACH CO	PS1084066-2	LIGHT, STROBE, MOUNT, RISER, SROBE	02/26/2026	482.33	.00	
6005	ARNOLD MACH CO	PS1085256-1	ROCKER ON/OFF, FREIGHT IN PRTS	02/26/2026	56.39	.00	
50-40-46501 FUEL FOR RESALE							
5550	ASCENT AVIATION G	1186776	AVIATION GASOLINE	03/09/2026	27,655.19	.00	
Total FUND EXPENDITURES:					28,341.76	147.85	
Total AIRPORT FUND:					28,341.76	147.85	
SEWER FUND							
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Waste Water	03/16/2026	78.12	78.12	03/18/2026
54-40-13100 BUSINESS TRAVEL							
1671	CORONADO, ANGELI	25-0401	REIMBURSEMENT - 129.1 MILES GOING TO BANK, DROP	04/01/2026	93.60	.00	
6943	CORPORATE PAYME	26-0209	RWAAZ - ROOM - BORQUEZ, ADRIAN	02/09/2026	266.80	266.80	03/23/2026
6943	CORPORATE PAYME	26-0209	RWAAZ - ROOM - SOTO, PAUL	02/09/2026	266.80	266.80	03/23/2026
54-40-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0209	2026 RWAAZ SPRING CONFERENCE	02/09/2026	400.00	400.00	03/23/2026
54-40-13500 SUBSCRIPTIONS & DUES							
6943	CORPORATE PAYME	26-0209	RWAAZ-MEMBERSHIP	02/09/2026	950.00	950.00	03/23/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B - #0516740000	03/12/2026	893.36	893.36	03/23/2026
1097	AZ PUBLIC SERVICE	1002920000-0	940 W. Purdy Ln San Jose WW -#1002920000	03/25/2026	7,984.13	7,984.13	03/30/2026
1097	AZ PUBLIC SERVICE	2478030000-0	302 Teran St. #2478030000	04/16/2025	46.16	46.16	03/23/2026
1097	AZ PUBLIC SERVICE	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A - #2954210000	03/12/2026	49.61	49.61	03/23/2026
54-40-22000 WATER							
1106	ARIZONA WATER CO	03109050451-	6 W. HWY 80	03/17/2026	37.20	37.20	03/23/2026
1106	ARIZONA WATER CO	03109081151-0	Highway 80-Sewer Pond - Acct # 03109081151	03/17/2026	130.92	130.92	03/23/2026
1106	ARIZONA WATER CO	03117016701-0	320 Teran #03117016701	03/26/2026	37.20	37.20	03/30/2026
54-40-24000 PHONES							
4192	CENTURY LINK	333495030-03-	46 S. AZ ST-VVW 520-432-6035 333495030	03/13/2026	36.95	36.95	03/23/2026
6050	VERIZON	6138464773	Sewer	03/13/2026	157.08	157.08	03/23/2026
54-40-34000 CONTRACT SERVICES							
6881	OPERATIONS MANA	BISBEE07-10	OPERATIONS, MAINTENANCE AND MANAGEMENT - APRI	03/02/2026	69,970.42	69,970.42	03/16/2026
54-40-34010 CONTRACT SERVICES-COLLECTIONS							
7060	CINTAS	4262231095	UNIFORMS	03/11/2026	55.40	.00	
7060	CINTAS	4263011422	UNIFORMS	03/18/2026	55.40	.00	
7060	CINTAS	4263738230	UNIFORMS	03/25/2026	55.40	.00	
54-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45112	DRIVER POST W HANDLES	03/23/2026	37.25	.00	
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45062	DUCT TAPE	03/12/2026	7.44	.00	
54-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.52	4.52	03/23/2026
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.99	5.99	03/23/2026
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.81	14.81	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS	03/17/2026	8.60	.00	
54-40-46000 OPERATIONAL EXPENSES							
6891	ARIZONA CERTIFIED	16042	ANNUAL BLACKFLOW TESTING - CITY HALL	03/20/2026	150.00	.00	
1862	B&D LUMBER & HAR	222407	BOLTS	03/26/2026	24.89	.00	
6943	CORPORATE PAYME	26-0209	RELEASE OF LIEN 2026-01556	02/09/2026	17.00	17.00	03/23/2026
6943	CORPORATE PAYME	26-0309	RELEASE OF LIEN-2026-03061, 03062, 03063 & 03064	03/09/2026	62.00	62.00	03/24/2026
6943	CORPORATE PAYME	26-0309	RELEASE OF LIEN 2026-04101	03/09/2026	17.00	17.00	03/24/2026
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	45146	CHN PSG INK STL, SLIP HOOK	03/26/2026	12.45	.00	
7167	OMEGA INDUSTRIAL	168708	MARK IT GREEN	03/11/2026	191.93	.00	
54-40-55000 EQUIPMENT REPAIR & MAINT							
6881	OPERATIONS MANA	BISBEE07-10	REBATEABLE REPAIRS - APRIL 2026	03/02/2026	6,250.00	6,250.00	03/16/2026
6881	OPERATIONS MANA	BISBEE07-10	15% MARKUP FOR REPAIRS OVERAGE	03/02/2026	10,670.30	10,670.30	03/16/2026
6881	OPERATIONS MANA	BISBEE07-10	REPAIRS OVERAGE AS OF FEBRUARY 26	03/02/2026	71,135.36	71,135.36	03/16/2026
54-40-55005 EQUIP REPAIR&MAINT-COLLECTIONS							
1112	BALAR HOLDING CO	06P819	8" KANAFLEX HOSE 180 AR	03/30/2026	1,287.38	.00	
54-40-55010 EQUIPMENT RENTAL							
6943	CORPORATE PAYME	26-0209	CUSTOMER AGREEMENT #220968	02/09/2026	350.00	350.00	03/23/2026
6943	CORPORATE PAYME	26-0209	RENTAL - WALK-BEHINF CONCRETE - CREDIT	02/09/2026	71.66-	71.66-	03/23/2026
54-40-55200 NON CAP EQUIP PURCHASES							
4191	GRAINGER	9853995885	SERVICEABLE MULTI-GAS DETECTOR	03/25/2026	1,057.65	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	393548	RADIATOR	03/26/2026	328.79	.00	
54-40-81000 PRINCIPAL PMTS, LEASE PURCHAS							
1655	GM FINANCIAL	ADVANCE-4	WW 2-2026 SILVERADOS - PRINCIPAL	03/25/2026	25,870.91	25,870.91	03/26/2026
54-40-81500 INTEREST PMTS, LEASE PURCHASE							
1655	GM FINANCIAL	ADVANCE-4	WW 2-2026 SILVERADOS - INTEREST	03/25/2026	614.00	614.00	03/26/2026
Total FUND EXPENDITURES:					199,611.16	196,244.98	
Total SEWER FUND:					199,611.16	196,244.98	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Sanitation	03/16/2026	155.16	155.16	03/18/2026
56-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	25% Sanitation	03/18/2026	79.55	79.55	03/23/2026
56-40-24000 PHONES							
6050	VERIZON	6138464773	Sanitation	03/13/2026	152.70	152.70	03/23/2026
6050	VERIZON	6138464773	Recycle	03/13/2026	125.75	125.75	03/23/2026
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4262231102	UNIFORMS	03/11/2026	62.06	.00	
7060	CINTAS	4263011331	UNIFORMS	03/18/2026	62.06	.00	
7060	CINTAS	4263738286	UNIFORMS	03/25/2026	62.06	.00	
56-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0209	FEBREZE AIR MIST	02/09/2026	5.99	5.99	03/23/2026
6943	CORPORATE PAYME	26-0209	LYSOL SPRAY	02/09/2026	4.51	4.51	03/23/2026
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.81	14.81	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS	03/17/2026	8.60	.00	
56-40-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HAR	222110	KNIT CVR, CHOP BRUSH, RLR FRAME, CLR PNT, PNT TR	03/10/2026	90.00	.00	
1862	B&D LUMBER & HAR	222205	CHAIN	03/16/2026	48.22	.00	
1862	B&D LUMBER & HAR	222263	CLEAR BS PAINT	03/18/2026	57.26	.00	
6943	CORPORATE PAYME	26-0209	iPAD MINI 7TH GENERATION SCRIN PROTECTOR	02/09/2026	11.98	11.98	03/23/2026
6943	CORPORATE PAYME	26-0209	WATERPROOF JACKET	02/09/2026	43.83	43.83	03/23/2026
6943	CORPORATE PAYME	26-0209	iPAD MINI 9TH GENERATION SCRIN PROTECTOR	02/09/2026	45.37	45.37	03/23/2026
6943	CORPORATE PAYME	26-0209	SWEATER	02/09/2026	38.25	38.25	03/23/2026
6943	CORPORATE PAYME	26-0309	REFUND iPAD SCREEN PROTECTORS	03/09/2026	21.91-	21.91-	03/24/2026
6943	CORPORATE PAYME	26-0309	RAIN JACKET	03/09/2026	43.83-	43.83-	03/24/2026
6943	CORPORATE PAYME	26-0309	TRASH CAN LOCKS FOR ANIMALS	03/09/2026	27.38	27.38	03/24/2026
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY T	32125	SOLID WASTE-FEBRUARY	02/28/2026	17,009.80	.00	
56-40-46562 RECYCLING PROGRAM							
6005	ARNOLD MACH CO	PEX189	ALTERNATO, BELT	03/25/2026	392.61	.00	
6536	BISBEE NAPA AUTO P	393351	FORKLIFT ENGINE AIR FILTER	03/24/2026	19.07	.00	
7060	CINTAS	4262231056	UNIFORMS	03/11/2026	51.80	.00	
7060	CINTAS	4263011330	UNIFORMS	03/18/2026	51.80	.00	
7060	CINTAS	4263738249	UNIFORMS	03/25/2026	51.80	.00	
6943	CORPORATE PAYME	26-0309	GARAGE-HAND SOAP	03/09/2026	14.82	14.82	03/24/2026
4191	GRAINGER	9844227208	PAPER TOWEL SHEETS, WHT	03/17/2026	8.60	.00	
1893	LAL ENTERPRISES, I	67969	CHEMICAL TOILET SERVICE	02/28/2026	73.50	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	392114	WINDOW MOTOR AND REGULATOR ASSE	03/10/2026	85.08	.00	
6536	BISBEE NAPA AUTO P	392317	TRANSYND 6968	03/12/2026	42.51	.00	
6536	BISBEE NAPA AUTO P	393387	AIR CONDITIONING COMPRESSOR, ACCUMULATOR	03/25/2026	414.36	.00	
56-40-62002 TIRES							
1854	W R RYAN - FIRESTO	T36312	TIRES	03/26/2026	780.41	.00	
Total FUND EXPENDITURES:					20,025.96	654.36	
Total SANITATION FUND:					20,025.96	654.36	
BISBEE PUBLIC WORKS GRANTS							
GRANT EXP - PUBLIC WORKS							
57-40-22557 OB SEWER LATERALS-ENGINEERING							
5905	WESTLAND RESOUR	10911016	BISBEE SEWER LATERAL REHAB PROJECT SRVCS 1/31/	03/09/2026	11,504.05	.00	
Total GRANT EXP - PUBLIC WORKS:					11,504.05	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total BISBEE PUBLIC WORKS GRANTS:					11,504.05	.00	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2065590173	STD - Queen Mine	03/16/2026	132.73	132.73	03/18/2026
59-40-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYME	26-0209	BUSINESS TRAVEL MEAL	02/09/2026	28.70	28.70	03/23/2026
6943	CORPORATE PAYME	26-0209	BUSINESS TRAVEL MEAL	02/09/2026	36.36	36.36	03/23/2026
6943	CORPORATE PAYME	26-0209	DRINKS, 2 TACOS, 2 CHIMICHANGAS	02/09/2026	58.98	58.98	03/23/2026
6943	CORPORATE PAYME	26-0209	CAR RENTAL	02/09/2026	70.25	70.25	03/23/2026
6943	CORPORATE PAYME	26-0209	BUSINESS TRAVEL MEAL	02/09/2026	30.65	30.65	03/23/2026
6943	CORPORATE PAYME	26-0209	FUEL FOR BUSINESS TRAVEL	02/09/2026	39.17	39.17	03/23/2026
6943	CORPORATE PAYME	26-0209	FUEL FOR BUSINESS TRAVEL	02/09/2026	41.25	41.25	03/23/2026
6943	CORPORATE PAYME	26-0209	BUSINESS TRAVEL MEAL	02/09/2026	33.88	33.88	03/23/2026
6943	CORPORATE PAYME	26-0209	BUSINESS TRAVEL MEAL	02/09/2026	23.02	23.02	03/23/2026
6943	CORPORATE PAYME	26-0309	CAR RENTAL	03/09/2026	1,124.30	1,124.30	03/24/2026
6943	CORPORATE PAYME	26-0309	FUEL FOR BUSINESS TRAVEL	03/09/2026	44.29	44.29	03/24/2026
6943	CORPORATE PAYME	26-0309	FUEL FOR BUSINESS TRAVEL	03/09/2026	29.91	29.91	03/24/2026
6943	CORPORATE PAYME	26-0309	BUSINESS TRAVEL MEAL	03/09/2026	22.21	22.21	03/24/2026
6943	CORPORATE PAYME	26-0309	FUEL FOR BUSINESS TRAVEL	03/09/2026	39.94	39.94	03/24/2026
6943	CORPORATE PAYME	26-0309	BUSINESS TRAVEL MEAL	03/09/2026	24.49	24.49	03/24/2026
6943	CORPORATE PAYME	26-0309	FUEL FOR BUSINESS TRAVEL	03/09/2026	36.80	36.80	03/24/2026
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8295240000-0	HWY 80 Tour - QM - #8295240000	03/12/2026	1,303.96	1,303.96	03/23/2026
59-40-22000 WATER							
1106	ARIZONA WATER CO	03109024701-	Queen Mine - #03109024701	03/17/2026	162.49	162.49	03/23/2026
59-40-24000 PHONES							
4192	CENTURY LINK	333908691-03-	QUEEN MINE 520-432-2071 333908691	03/13/2026	162.86	162.86	03/23/2026
6050	VERIZON	6138464773	Queen Mine	03/13/2026	91.03	91.03	03/23/2026
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	26-0323/QM	Internet Svc-Queen Mine - 8160130030025278	03/19/2026	153.44	153.44	03/23/2026
6050	VERIZON	6138464773	QM Router	03/13/2026	40.01	40.01	03/23/2026
59-40-41500 OFFICE SUPPLIES							
1659	ACE HARDWARE	45157	LENS CLEANING CLOTH, NEODYMIUM MAGNET	03/28/2026	39.83	.00	
6943	CORPORATE PAYME	26-0209	CANNON 24-GUN 30 MIN FIRE SAFE	02/09/2026	648.29	648.29	03/23/2026
6943	CORPORATE PAYME	26-0309	NEWSPRINT SHEETS, THERMAL REGISTER PAPER, HAN	03/09/2026	1,392.33	1,392.33	03/24/2026
59-40-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	45154	DISTILLED WATER	03/27/2026	4.24	.00	
59-40-45300 CUSTODIAL SUPPLIES							
6399	WIST OFFICE PRODU	2587595	TOILET TISSUE, PAPER TOWELS	01/14/2026	86.74	.00	
6399	WIST OFFICE PRODU	2604448	BATH TISSUE, PAPER TOWELS	03/31/2026	198.18	.00	
59-40-46591 MERCHANDISE							
1606	AMELIO C ENTERPRI	53876	RED CACTI, CACTUS TAFFY, CHOCOLATE BAR, LICORIN	03/17/2026	575.51	.00	
6943	CORPORATE PAYME	26-0209	ASSORTED MINERALS	02/09/2026	3,636.00	3,636.00	03/23/2026
6943	CORPORATE PAYME	26-0209	ASSORTED MINERALS	02/09/2026	459.92	459.92	03/23/2026
6943	CORPORATE PAYME	26-0209	AMETHYST GEODE HOLDERS, AMETHYST CLUSTER ON	02/09/2026	1,730.00	1,730.00	03/23/2026
6943	CORPORATE PAYME	26-0209	REFUND - TEMU	02/09/2026	42.63-	42.63-	03/23/2026
6943	CORPORATE PAYME	26-0209	BLACK REPTARIAN	02/09/2026	465.00	465.00	03/23/2026
6943	CORPORATE PAYME	26-0209	GLASS SWANS	02/09/2026	820.00	820.00	03/23/2026
6943	CORPORATE PAYME	26-0209	GEMSTONES, RINGS, HEARTS, SLABS/TILES	02/09/2026	1,220.00	1,220.00	03/23/2026
6943	CORPORATE PAYME	26-0209	INDIAN JEWELRY	02/09/2026	1,979.00	1,979.00	03/23/2026
6943	CORPORATE PAYME	26-0209	SELENITE KNIVES, ORTHOCERAS PYRAMIDS	02/09/2026	445.00	445.00	03/23/2026
6943	CORPORATE PAYME	26-0209	MINERALS	02/09/2026	1,733.00	1,733.00	03/23/2026
6943	CORPORATE PAYME	26-0209	WINGS, EGG, MERMAIDS, BUTTERFLY, SPIDER, HUMMIN	02/09/2026	1,963.20	1,963.20	03/23/2026
6943	CORPORATE PAYME	26-0209	PYRITE	02/09/2026	525.00	525.00	03/23/2026
6943	CORPORATE PAYME	26-0209	BEADS, SPHERES	02/09/2026	1,906.00	1,906.00	03/23/2026
6943	CORPORATE PAYME	26-0309	ASSORTMENT OF EARRINGS	03/09/2026	840.00	840.00	03/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6943	CORPORATE PAYME	26-0309	AMONITES, KYANITE	03/09/2026	1,100.00	1,100.00	03/24/2026
6943	CORPORATE PAYME	26-0309	SMALL TREES, RABBITS, OWLS, DRAGON HEADS, EARRI	03/09/2026	233.00	233.00	03/24/2026
6943	CORPORATE PAYME	26-0309	HELIOPHORA ACHINOIDS, NATIVE COPPER, HAGMATITE	03/09/2026	589.50	589.50	03/24/2026
6943	CORPORATE PAYME	26-0309	QM ORE CART MAGNETS	03/09/2026	460.00	460.00	03/24/2026
6943	CORPORATE PAYME	26-0309	INDIAN JEWELRY	03/09/2026	1,038.00	1,038.00	03/24/2026
6943	CORPORATE PAYME	26-0309	PREM. COLLAPSIBLE CAN HOLDER	03/09/2026	247.34	247.34	03/24/2026
6943	CORPORATE PAYME	26-0309	COPROLITE, QUARTZ, AMMONITE, COPAL, PEBBLE BAG	03/09/2026	2,162.92	2,162.92	03/24/2026
6943	CORPORATE PAYME	26-0309	CRYSTAL ANGELS,HAIRPINS, BAGS, CAR DECOR, EARRI	03/09/2026	490.80	490.80	03/24/2026
6943	CORPORATE PAYME	26-0309	DIAMONDBACK SNAKE STUFFED ANIMAL 54"	03/09/2026	176.01	176.01	03/24/2026
6943	CORPORATE PAYME	26-0309	SM. DISHES	03/09/2026	168.00	168.00	03/24/2026
6943	CORPORATE PAYME	26-0309	GLOSSY DIE CUT STICKERS	03/09/2026	280.91	280.91	03/24/2026
6943	CORPORATE PAYME	26-0309	RINGS, HEARTS, CATS EYE, SPHARELITE TOWERS, FIG	03/09/2026	1,598.00	1,598.00	03/24/2026
6943	CORPORATE PAYME	26-0309	NECKLACES, EARRINGS	03/09/2026	675.00	675.00	03/24/2026
6943	CORPORATE PAYME	26-0309	STEVE'S SHARKTEETH	03/09/2026	3,400.00	3,400.00	03/24/2026
6943	CORPORATE PAYME	26-0309	BRACELETS, NECKLACES, CHAIN,FIBER OPTIC BALL/EG	03/09/2026	669.75	669.75	03/24/2026
6943	CORPORATE PAYME	26-0309	ROSE QUARTZ, LABRO, CARMELIAN, GEODES	03/09/2026	755.83	755.83	03/24/2026
6943	CORPORATE PAYME	26-0309	GLOSSY DIE CUT STICKERS	03/09/2026	72.56	72.56	03/24/2026
6943	CORPORATE PAYME	26-0309	DYE GEODES	03/09/2026	750.00	750.00	03/24/2026
6943	CORPORATE PAYME	26-0309	DINOSAUR JASPER HEAD, PENS, TOWER, MUSHROOMS	03/09/2026	1,230.30	1,230.30	03/24/2026
5703	GREGORIAN, INC.	46336	POSTCARDS	03/09/2026	317.87	.00	
6011	PICHINCHA	76399	EARRINGS, BRCLTS, ORNAMENTS, KEYCHAINS, HAIR CL	03/11/2026	1,949.26	.00	
6529	THE HUCKLEBERRY	00340056	PRICKLY PEAR HONEYS ASSORTED, GUMMI BEARS, JEL	03/06/2026	979.45	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	45028	DISTILLED WATER, LUBE TRIFLOE, LTHR GLV, SAND PAP	03/04/2026	30.67	.00	
1659	ACE HARDWARE	45031	ACETONE, COUNTERSIK DRILLINS AND BIT, LEVER FLUS	03/05/2026	48.11	.00	
1659	ACE HARDWARE	45109	PUMP COOLER, V BELT	03/21/2026	49.82	.00	
1659	ACE HARDWARE	45154	FIRE ANT KILLER, INSECT KILLER, FIRST AID KIT, MURIAT	03/27/2026	92.74	.00	
1659	ACE HARDWARE	45156	COLOR 6 PACK FLOWERS	03/28/2026	37.20	.00	
1659	ACE HARDWARE	45158	POTTING SOIL	03/28/2026	14.88	.00	
Total FUND EXPENDITURES:					43,973.25	39,548.75	
Total QUEEN MINE FUND:					43,973.25	39,548.75	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23112 LIBRARY GRANTS							
6943	CORPORATE PAYME	26-0209	PARTICIPANT GIFT CARDS- GRANT FUNDED	02/09/2026	534.75	534.75	03/23/2026
6943	CORPORATE PAYME	26-0209	FOOD FOR EVENT - GRANT FUNDED	02/09/2026	400.48	400.48	03/23/2026
6943	CORPORATE PAYME	26-0209	PARTICIPANT GIFT CARDS- GRANT FUNDED	02/09/2026	534.75	534.75	03/23/2026
Total FUND EXPENDITURES:					1,469.98	1,469.98	
Total MISC. GRANTS:					1,469.98	1,469.98	
AMERICAN RESCUE PLAN ACT							
79-40-50000 FY26 ARPA EXPENSES							
5905	WESTLAND RESOUR	12047007	WARREN HISTORIC DISTRICT PHASE II	12/10/2025	247.20	.00	
Total :					247.20	.00	
Total AMERICAN RESCUE PLAN ACT:					247.20	.00	
DEBT SERVICE FUND--G.O. DEBT							
LEASE PURCHASE AGREEMENTS							
85-70-81000 PRINCIPAL PMTS, LEASE PURCHAS							
1655	GM FINANCIAL	ADVANCE-4	STS 2026 SILVERADO -PRINCIPAL	03/25/2026	12,935.46	12,935.46	03/26/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
85-70-81500 INTEREST PMTS, LEASE PURCHASE							
1655	GM FINANCIAL	ADVANCE-4	STS 2026 SILVERADO - INTEREST	03/25/2026	307.00	307.00	03/26/2026
Total LEASE PURCHASE AGREEMENTS:					13,242.46	13,242.46	
Total DEBT SERVICE FUND--G.O. DEBT:					13,242.46	13,242.46	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-11000 ADMIN. SALARIES DIRECT							
1695	SEAGO	362-003	BISBEE BUS-SERVICES FROM DEC 1, 2025, FEBRAURY 2	03/01/2026	15,600.00	.00	
96-40-41505 ADMIN SUPPLIES							
2176	KONICA MINOLTA BU	507024983	MONTHLY INV. FOR MAINTENANCE AGREEMENT-BUS 25	02/28/2026	38.37	.00	
96-40-46000 OPERATING SUPPLIES							
6943	CORPORATE PAYME	26-0309	AMAZON-RETURN OF TONER CARTRIDGE FOR BISBEE	03/09/2026	67.94-	67.94-	03/24/2026
6943	CORPORATE PAYME	26-0309	AMAZON-TONER CARTRIDGES FOR BISBEE BUS	03/09/2026	67.94	67.94	03/24/2026
6943	CORPORATE PAYME	26-0309	AMAZON-TONER CARTRIDGES FOR BISBEE BUS	03/09/2026	67.94	67.94	03/24/2026
96-40-91000 CAPITAL PURCHASES							
5281	AZ DEPT OF TRANSP	TR5311-26001	11.12.04/1/REPLACEMENT: BUS <30FT	03/02/2026	27,226.65	.00	
Total FUND EXPENDITURES:					42,932.96	67.94	
Total BISBEE BUS FUND:					42,932.96	67.94	
Grand Totals:					827,573.91	398,205.22	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: April 7, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 27, 2026REGULAR ☐CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MARCH 17, 2026, AT 7:00 PM

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on March 17, 2026, at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 17, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Mike Normand, Construction Project Manager Camp Naco

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge called for a moment of silence for personal reflection.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge wished everyone a Happy St. Patrick's Day.

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$370,036.42.

SECOND: Councilmember Skinner

Councilmembers Damon, Cline, Skinner, and Schumacher inquired about items on the accounts payable report, and staff responded.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, March 3, 2026.

Ashlee Coronado, City Clerk

- B. Acceptance of the Resignation of Timothy Foster from the Charter Review Committee and the Planning and Zoning Commission.

Ashlee Coronado, City Clerk

- C. Approval of the Appointment of Sara Curtis to the Library Advisory Board.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Bert Whitehead IV to the Parks and Recreation Committee with a Waiver for Residency Requirement.

Ashlee Coronado, City Clerk

- E. Approval of the Appointment of Bert Whitehead IV to the Charter Review Committee with a Waiver for Residency Requirement.

Ashlee Coronado, City Clerk

- F. Approval of the Park, Facility and Right of Way Use Permit for a Film Shoot on Main St, Ok St, Commerce St, Erie St, 1st Street and Bisbee Road on Monday, March 23, 2026, from 6:30am to 7:00pm, with the condition that the City must be contacted if any sidewalk or street encroachment occurs.

Ashlee Coronado, City Clerk

Mayor Budge stated there was a correction regarding the film shoot permit, noting that the filming date was March 22nd (Sunday) rather than March 23rd as originally listed.

MOTION: Councilmember Cline moved to approve consent agenda items A through F.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Approval of Change Order #4 with Durazo Construction at Camp Naco.

Mike Normand, Construction Project Manager

Mr. Normand explained that this change order was for the construction of two ADA-accessible restrooms on the south end of building A8 in the east quad, where most outdoor events would occur. He noted that the previous council meeting had approved a change order with the architect for the design work, and this change order was for the actual construction. The project was being funded through a National Park Service grant that covered this building as well as two other buildings in the West Quad.

MOTION: Councilmember Sowid moved to approve change order number 4 with Durazo Construction in the amount of \$58,741.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

4. Discussion and Possible Approval of Ordinance O-26-06; Authorizing the Sale and Transfer of Certain Surplus City Property, being an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.

J. Emanuel Stuart, City Planner

Mr. Stuart explained that at the February 3, 2026, council meeting, the council had designated the land as surplus property and set the minimum acceptable bid at \$8,500. The auction was held on March 3rd, with Joseph Scott and Deborah McCall being the successful bidders. This ordinance would officially authorize the sale and transfer of the property.

MOTION: Councilmember Damon moved to approve Ordinance O-26-06 authorizing the sale and transfer of certain surplus city property being an unaddressed parcel located adjacent to 300 Williams Avenue, APN 103-60-247.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Skinner, Damon, Reynolds, Sowid, Cline and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-7 NAYS-0

5. Discussion and Possible Approval of Resolution R-26-08; a Resolution of the Mayor and City Council, City of Bisbee, County of Cochise, State of Arizona, Adopting a Notice of Intent to Establish a 6-year Rate Plan of annual increases for Wastewater Rates and setting the date for a Public Hearing on the proposed increase on May 19, 2026 at 7:00pm.

Keri Bagley, Finance Director

Ms. Bagley announced a proposed six-year wastewater fee increase, based on a rate study, to fund needed repairs to the aging system. Staff recommended flat-rate increases for consistency and planning.

Mayor Budge noted rates have barely increased in eight years despite significant inflation and past recommendations, leaving the city behind on funding critical upgrades.

Councilmember Sowid supported the increase but requested a detailed spending plan.

Mr. Gurney, Public Works Director, outlined major repair needs, including costly system replacements and long-overdue maintenance.

Councilmember Schumacher requested a facility tour and rate comparisons.

Mr. Estes, City Attorney, highlighted unique infrastructure challenges and funding gaps, especially in Old Bisbee.

Councilmember Skinner clarified that increases would be gradual over six years, not immediate.

MOTION: Councilmember Reynolds moved to approve Resolution R-26-08 adopting a notice of intention to establish a 6-year rate plan of annual increases for wastewater rates and setting the date for a public hearing on the proposed increase on May 19, 2026, at 7:00pm.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval of Resolution R-26-07 amending Public Works Section; Airport, of the City Fee Schedule by establishing fee for Airport Ground Lease.

Matthew Gurney, Public Works Director

Mr. Gurney proposed a standard airport ground lease rate of \$0.25 per square foot annually to ensure fair value, fund maintenance, and meet FAA requirements. The rate falls mid-range compared to other Arizona airports.

Council discussed existing leases, noted some outdated agreements, and requested a review of current hangar rates, with plans to revisit the topic with the airport advisory group.

MOTION: Councilmember Cline moved to approve Resolution R-26-07, establishing an airport ground leasing fee of 25 cents per square foot per year for tenants at Bisbee Municipal Airport to ensure fair market value, support airport maintenance, and comply with FAA requirements.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of a bid award to Bisbee Plumbing to upgrade three park restroom plumbing systems.

Matthew Gurney, Public Works Director

Mr. Gurney outlined a project to upgrade plumbing in three park restrooms to reduce vandalism, maintenance costs, and closures. Bisbee Plumbing submitted the lowest bid. The upgrades include durable, vandal-resistant fixtures.

Council supported the project, noting benefits for residents and visitors, while clarifying it focuses on plumbing improvements, not expanded restroom hours or security changes.

MOTION: Councilmember Schumacher moved to approve the bid award to Bisbee Plumbing to upgrade three park restroom plumbing systems.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval of two municipal lease purchase agreement with GM Financial for two Chevrolet 2500 Silverado Trucks for the Wastewater Department and one Chevrolet 1500 Silverado Truck for Sanitation Department, each with a five-year lease term.

Matthew Gurney, Public Works Director

Mr. Gurney proposed leasing three trucks, two for wastewater and one for sanitation—through a state contract to replace aging, high-mileage vehicles and improve operations.

Councilmember Reynolds asked about long-term fleet planning.

Mr. Gurney noted new efforts to better track maintenance and replacements.

Councilmember Sowid requested clarification on vehicle use.

Mr. Gurney explained the trucks would be fully equipped for sewer maintenance and daily sanitation needs.

MOTION: Councilmember Cline moved to approve two 5-year municipal lease purchase agreements with GM Financial for two wastewater department Chevrolet 2500 Silverado's at \$30,219.86 annually and one sanitation department Chevrolet 1500 Silverado at \$9,657.93 annually.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval to award the bid to purchase seventeen dark sky compliant roadway Lumineers to C&W Energy Solutions.

Matthew Gurney, Public Works Director

Mayor Budge outlined a cost-saving plan to add lighting to the bikeway using existing poles, reducing the cost from \$375,000 to about \$14,000 through a partnership with APS.

Mr. Gurney noted only one bid was received.

Councilmember Schumacher asked about timing, with hopes to install before construction, while Councilmember Sowid confirmed funding would come from ARPA and street funds without impacting other needs.

MOTION: Mayor Budge moved to award the solicitation to purchase 17 dark sky compliant roadway luminaires from C&W Energy Solutions.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval of an Intergovernmental Agreement between Cochise County and the City of Bisbee for Disbursement of Opioid Settlement Funds.

Ashlee Coronado, Interim City Manager

Ms. Coronado explained that this intergovernmental agreement with Cochise County would allow collaboration in administering and allocating opioid settlement funds. The agreement would establish an advisory group with Bisbee having a seat to vote on how funds should be spent. Bisbee would receive 3.47% of whatever settlement funds Cochise County received.

Mr. Estes, City Attorney, explained that there were multiple settlements providing different amounts paid over 10-20 years, with the county expected to receive a few hundred thousand dollars total. The funds were restricted for opioid-related treatment, education, abuse prevention, or recovery programs. The county had proposed pooling all municipalities' funds to have enough money to accomplish meaningful projects.

Councilmembers noted they had discussed this issue previously, with the decision being made to pool resources rather than receive minimal individual allocations.

MOTION: Councilmember Sowid moved to approve the intergovernmental agreement between Cochise County and the City of Bisbee for disbursement of opioid settlement funds.

SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

11. Discussion and Possible Approval to remove attorney client privilege on a memo sent to Council regarding the petition received related to Immigration and Customs Enforcement.

Ken Budge, Mayor

Mayor Budge explained that this item was brought forward from the previous meeting to allow council discussion about releasing a legal memo regarding the immigration and customs enforcement petition. He stated his opposition to releasing the memo, citing concerns about the "slippery slope" of waiving attorney-client privilege, even though he didn't believe this particular memo contained problematic content.

- Circles Robinson spoke during public comment, supporting the release of the memo in the name of transparency over secrecy and referencing Councilmember Schumacher's previous statements about finding ways to take action on immigration issues.

Councilmember Schumacher explained that she requested the release for transparency and public education, believing people deserved to understand the reasoning behind council decisions. She argued it wouldn't create a slippery slope since each release required a separate vote and noted the memo was informative about the complex interplay of federal, state, and local laws.

Councilmembers Reynolds, Damon, and Sowid agreed, emphasizing the importance of transparency on this emotionally charged issue and their obligation to share the legal basis for their decision with the community.

Councilmember Cline and Skinner also supported releasing the memo, noting it was based on law rather than political considerations.

Mayor Budge reiterated his position that while this particular memo wasn't problematic, he opposed waiving attorney-client privilege on principle, fearing it could set a precedent for future demands to release legal advice.

Mr. Estes, City Attorney, stated he had no issues with releasing this particular memo and clarified that his role was to provide legal advice based on applicable laws, not to tell council what they could or couldn't do. He noted that the memo detailed potential financial consequences and legal risks of various actions but emphasized that other jurisdictions like Tucson and Pima County hadn't released their legal advice on similar matters.

MOTION: Councilmember Schumacher moved to remove attorney client privilege on the memo sent to council regarding the petition received related to immigration and customs enforcement.

SECOND: Councilmember Damon

MOTION PASSED: 6/1 (Budge)

12. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 8:36PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **April 7, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 30, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Approval of a Park Facility and Right of Way Use Permit for the use of Tombstone Canyon, Subway Street for El Tour de Zona on Saturday, April 11, 2026, from 8:00am to 2:00pm.**FROM:** Ashlee Coronado, City Clerk**RECOMMENDATION:** Approve Right of Way Permit**PROPOSED MOTION:** I move to approve the park facility and right of way use permit for the use of Tombstone Canyon, Subway Street for El Tour de Zona on Saturday, April 11, 2026, from 8:00am to 2:00pm.**DISCUSSION:**

Tim Escobedo, Route Director El Tour de Zona submitted a park facility and right of way use permit for Saturday, April 11, 2026, from 8:00am to 2:00pm.

The ride will begin in Sierra Vista and ride on Hwy 90 to Hwy 80 to Divide up to Mule Mountain and then into Bisbee. Riders will be able to stop on Tombstone Canyon, Subway and replenish with water, food and use restrooms. Then Riders head back to Sierra Vista.

Staff has reviewed the permit and recommends approval.

A \$50.00 refundable deposit is required. All other fees will be paid prior to the event.

FISCAL IMPACT: \$80.00**DEPARTMENT LINE-ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Clerk



RECEIVED

MAR 24 2026

City Clerk's Office
City of BisbeePublic Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

08-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than **45** days before the scheduled event. Application will **NOT** be considered without required paperwork.

APPLICANT INFORMATION:

Date: March 11, 2026

Name and Title (If Applicable): Tim Escobedo - Route Director

Organization Name (If Applicable): Perimeter Bicycling Association of America

Applicant or Organization Mailing Address 1202 E Broadway, Ste 110, Tucson, Arizona, 85719

Phone: Contact Name and Phone # during event: Tim Escobedo - 520.225.9430

Email Address: tim@eltourdetucson.org

☐ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: El Tour de Zona

Expected Attendance: 300-500

Event Date(s): April 11, 2026

Start Time: 8:00 am

End Time: 2:00 pm

Event Location and Address: Tombstone Canyon, Subway

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

El Tour de Zona is a three day event with each of the three days will be with various destinations.

Day One will be within Sierra Vista

Day Two will begin in Sierra Vista and ride to Bisbee and return to Sierra Vista

Day Three will begin in Sierra Vista and ride to Tombstone and return to Sierra Vista

SERVICES REQUESTED FROM THE CITY OF BISBEE:☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00☐ Band Shell (City Park) \$75.00☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators☐ Beer Permit (Non-Commercial permits only) \$25.00☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person	
☐	Water Access- Parks \$25.00	
☐	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.	
☐	Operations Plans \$100 minimim (personnel hours including ERE's)	
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :		
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.	
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.	
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.	
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).	
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.	
☒	Copy of flyers or promotional material associated with this event.	
NOTES:		
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.		
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.		
TOTAL FEES:	TOTAL ADDED FEES:	TOTAL SUBMITTED:
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMNT		
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is		

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS TLE DATE: March 11, 2026

FOR CITY USE ONLY

Police Department Approval



Yes



No

Julie Delk

Julie Delk (Mar 25, 2026 15:45:27 PDT)

Initials

Date 25/03/2026

JRITCHIE

Remarks

Public Works Approval



Yes



No

Matthew Gurney

Initials

Date 30/03/2026

Remarks

Fire Department Approval



Yes



No

Kevin Pacheco

Kevin Pacheco (Mar 26, 2026 11:15:54 PDT)

Initials

Date 26/03/2026

Remarks

COUNCIL ACTION: Approve ☐

Deny ☐

Mayor's Signature

Date

With conditions as noted:

PERMIT HOLDER INITIALS TLE DATE: March 11, 2026

Police Department Approval Yes No Initials _____ Date _____

Remarks _____

Public Works Approval	Yes	No	Initials_____	Date_____
Remarks_____				

Fire Department Approval	Yes	No	Initials_____	Date_____
Remarks_____				

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

[illegible]

N

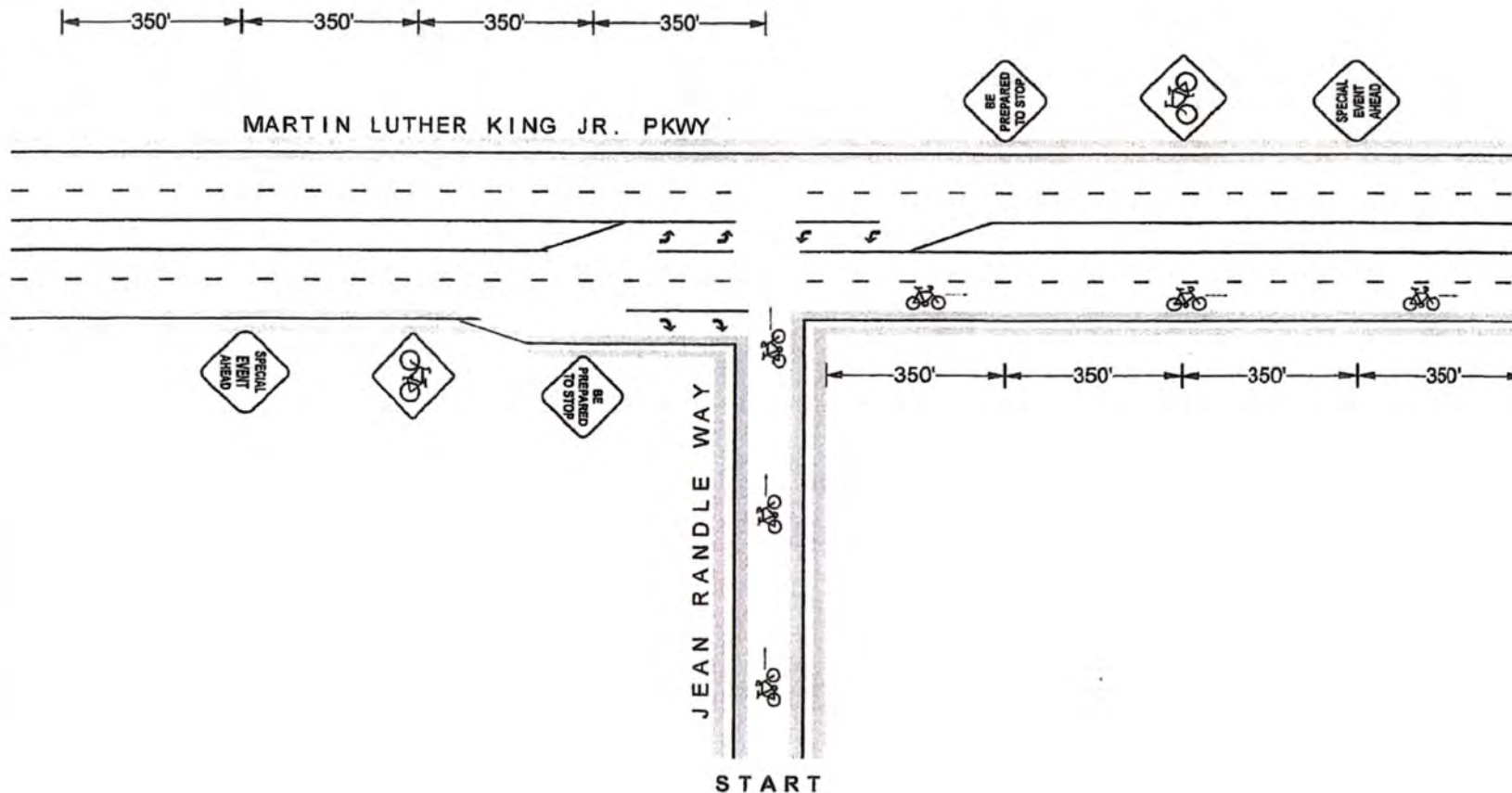
NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
PERMIT FEE NON-COMMERCIAL	\$25.00
PERMIT FEE COMMERCIAL	\$120.00
REFUNDABLE DEPOSIT	\$50.00
BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
WATER ACCESS-PARKS	\$25.00
ELECTRICITY ACCESS- PARKS	\$25.00
ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
DUMPSTER 1 DAY	\$150.00 EACH
DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
TRASH CART RENTAL	\$25.00 EACH
"NO PARKING" SIGNS	\$5.00 PER SIGN
OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
POOL BUILDING RENTAL	\$100.00
LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM



AZ BARRICADES, LLC

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 40**

EXISTING
 SPEED LIMIT

LEGEND

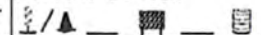
SIGN SIZE (IF APPLICABLE)

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LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING:
 TAPER TANGENT CENTERLINE

CHANNEL DEVICE



TRAFFIC CONTROL PLAN # D2-1

CONTRACTOR:

EL TOUR DE ZONA

DATE:

2/13/2026

LOCATION:

MULTI LOCATIONS

TIME USAGE:

7 AM - 4 PM

START DATE:

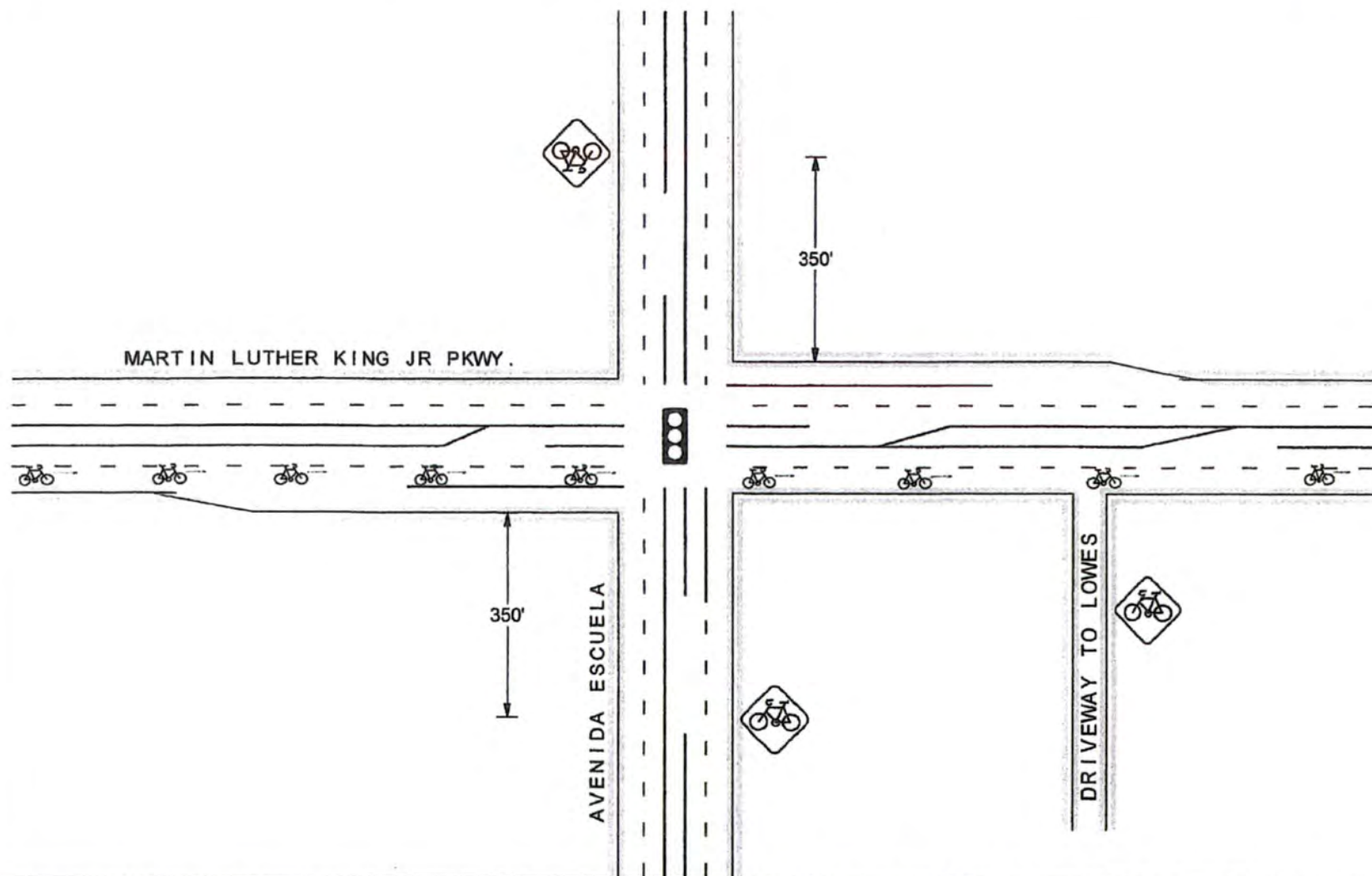
SATURDAY 4/11/2026

AGENCY:

CITY OF SIERRA VISTA

DRAWN BY:

RAMIRO CORELLA


AZ BARRICADES, LLC

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 40**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36 X 36 X 48 X 48
 LIGHT TYPE: A B C
 SPACING:
 TAPER 40' TANGENT 40' CENTERLINE
 CHANNEL DEVICE
 1/1 X

TRAFFIC CONTROL PLAN # D2-1A

CONTRACTOR:

EL TOUR DE ZONA

DATE:

2/13/2026

LOCATION:

MULTI LOCATIONS

TIME USAGE:

7 AM - 4 PM

START DATE:

SATURDAY 4/11/2026

AGENCY:

CITY OF SIERRA VISTA

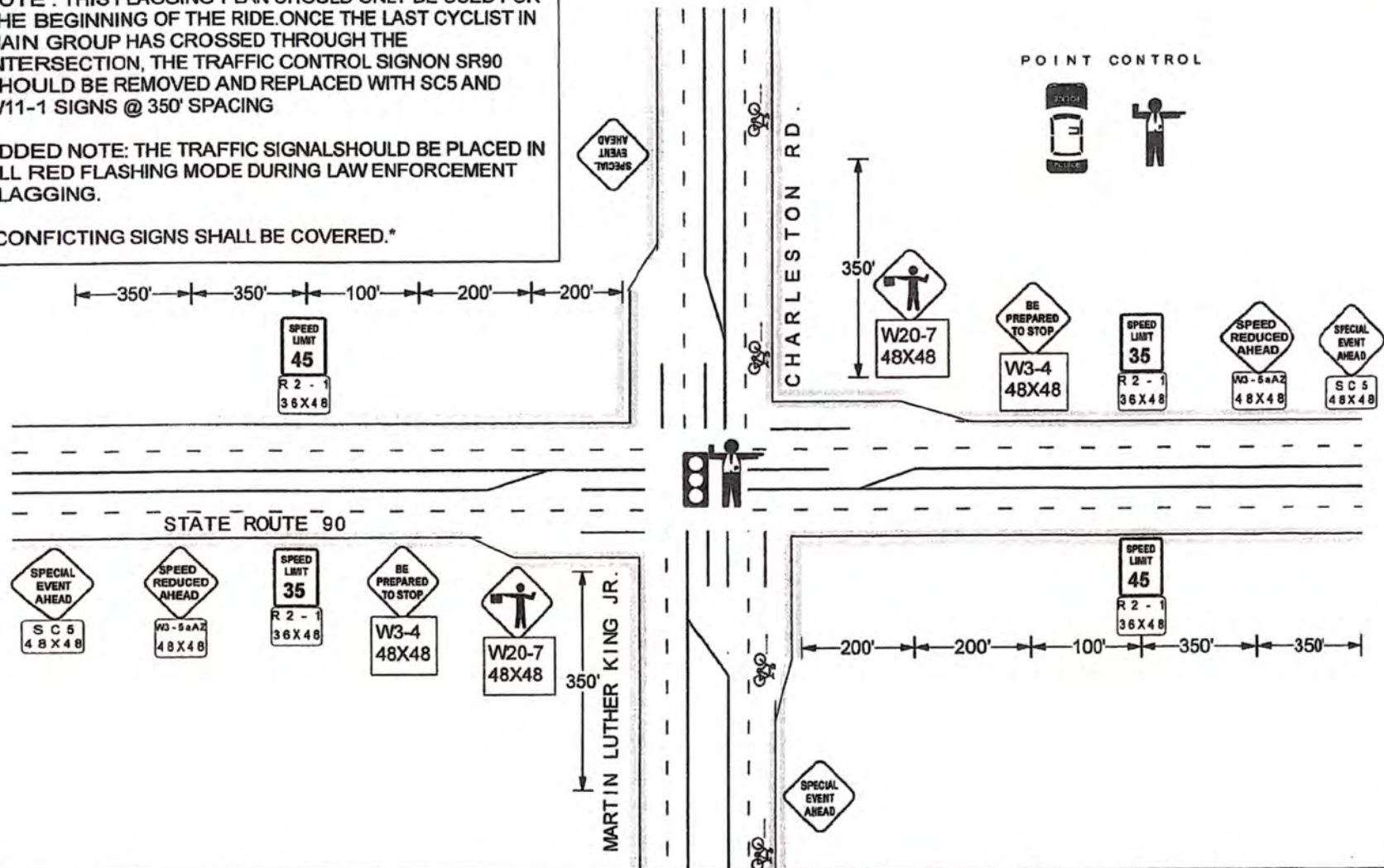
DRAWN BY:

RAMIRO CORELLA

NOTE : THIS FLAGGING PLAN SHOULD ONLY BE USED FOR THE BEGINNING OF THE RIDE. ONCE THE LAST CYCLIST IN MAIN GROUP HAS CROSSED THROUGH THE INTERSECTION, THE TRAFFIC CONTROL SIGNON SR90 SHOULD BE REMOVED AND REPLACED WITH SC5 AND W11-1 SIGNS @ 350' SPACING

ADDED NOTE: THE TRAFFIC SIGNALS SHOULD BE PLACED IN ALL RED FLASHING MODE DURING LAW ENFORCEMENT FLAGGING.

CONFLICTING SIGNS SHALL BE COVERED.



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**SPEED
 LIMIT
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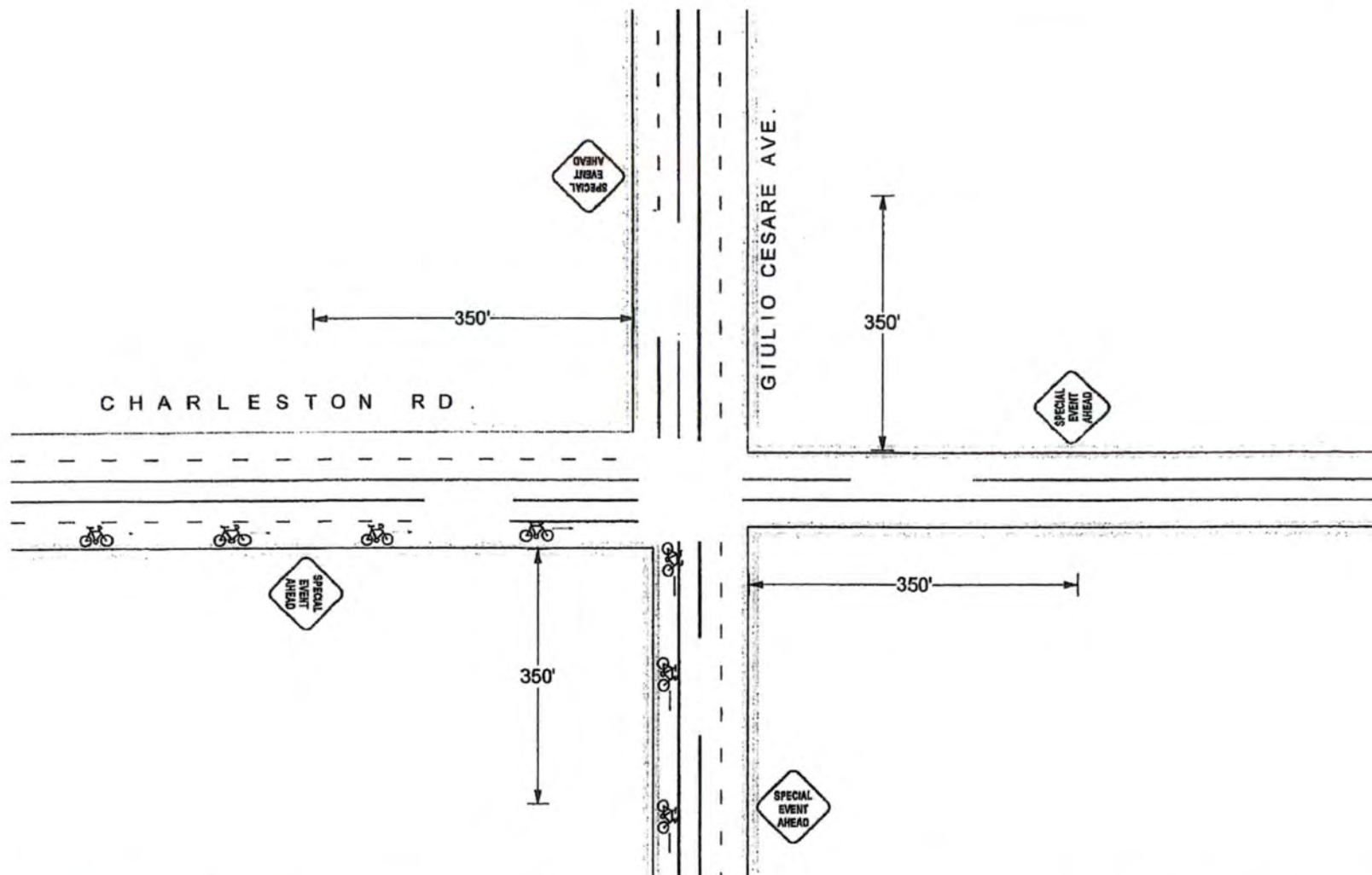
EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36X36 ☒ 48X48 ☒
 LIGHT TYPE: ☒ A ☐ B ☐ C
 SPACING:
 TAPER ☐ TANGENT ☐ CENTERLINE
 CHANNEL DEVICE
☒ ☐ ☐ ☐

TRAFFIC CONTROL PLAN #D 2 - 2

CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
ADOT / COSV	RAMIRO CORELLA


AZ BARRICADES LLC

TRAFFIC CONTROL PROFESSIONALS
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 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com

N



**SPEED
 LIMIT
 45**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)

36X36 X 48X48

LIGHT TYPE: A B C

SPACING: TAPER TANGENT CENTERLINE

CHANNEL DEVICE


TRAFFIC CONTROL PLAN #D 2 - 3

CONTRACTOR:

EL TOUR DE ZONA

DATE:

2/13/2026

LOCATION:

MULTI LOCATIONS

TIME USAGE:

7 AM - 4 PM

START DATE:

SATURDAY 4/11/2026

AGENCY:

C O S V

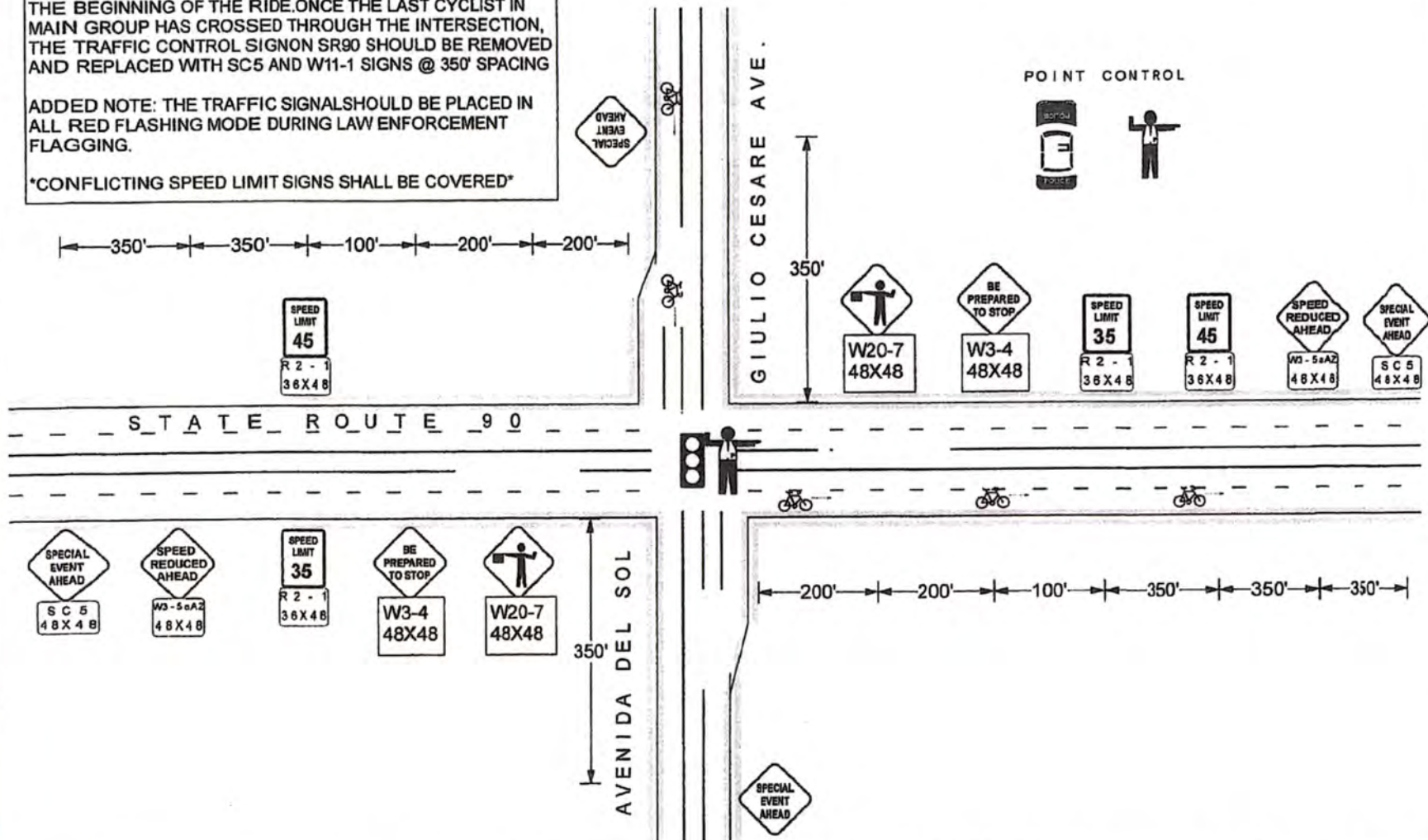
DRAWN BY:

RAMIRO CORELLA

NOTE : THIS FLAGGING PLAN SHOULD ONLY BE USED FOR THE BEGINNING OF THE RIDE. ONCE THE LAST CYCLIST IN MAIN GROUP HAS CROSSED THROUGH THE INTERSECTION, THE TRAFFIC CONTROL SIGNON SR90 SHOULD BE REMOVED AND REPLACED WITH SC5 AND W11-1 SIGNS @ 350' SPACING

ADDED NOTE: THE TRAFFIC SIGNAL SHOULD BE PLACED IN ALL RED FLASHING MODE DURING LAW ENFORCEMENT FLAGGING.

CONFLICTING SPEED LIMIT SIGNS SHALL BE COVERED



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 CELL. 520-331-0949
 EMAIL: azbarricades@gmail.com



SPEED LIMIT XX
 EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36X36 ☒ 48X48 ☒

LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING:
 TAPER TANGENT CENTERLINE

CHANNEL DEVICE
☐ ☐ ☐

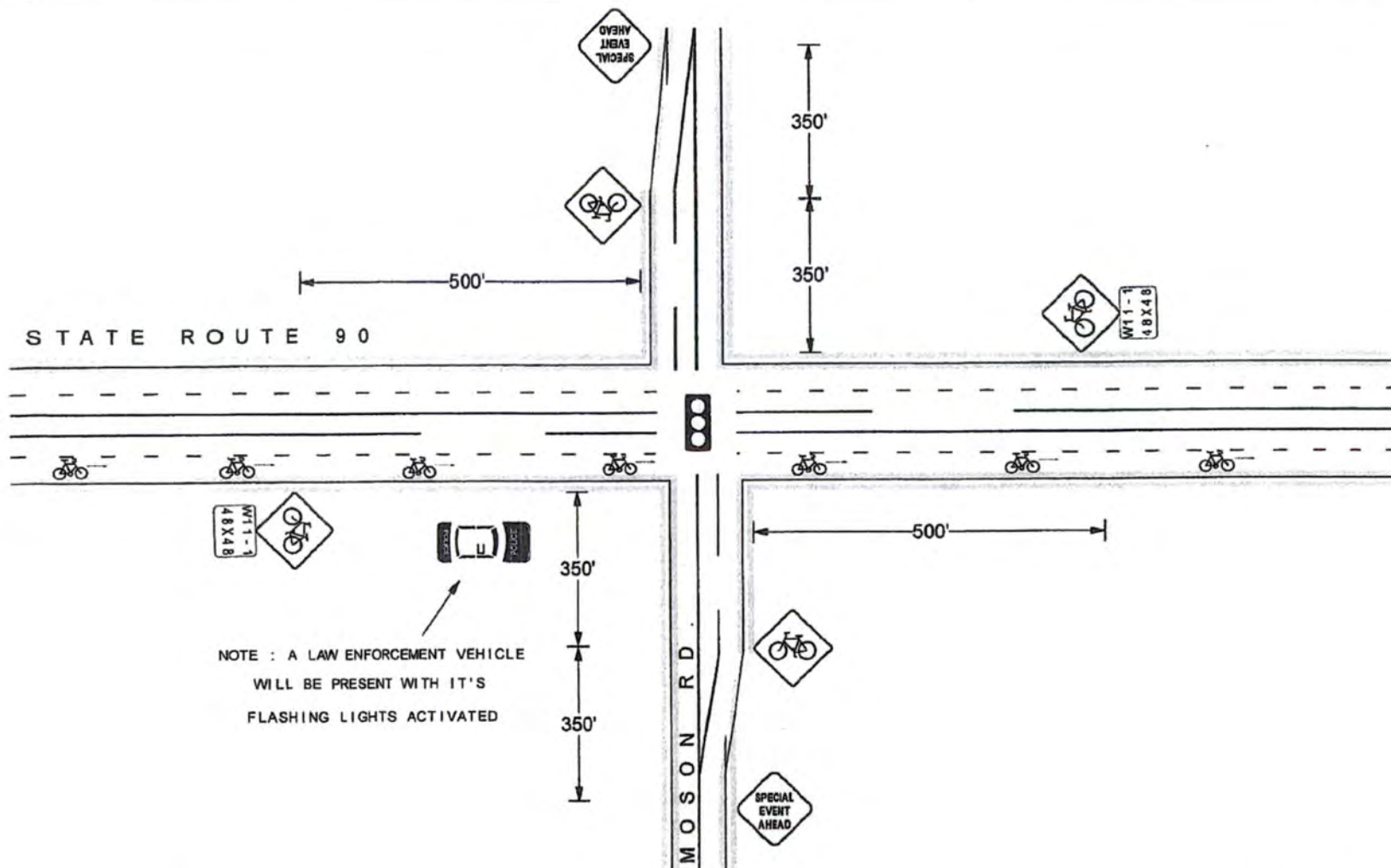
TRAFFIC CONTROL PLAN #D 2 - 4

CONTRACTOR: EL TOUR DE ZONA DATE: 2/13/2026

LOCATION: MULTI LOCATIONS

TIME USAGE: 7 AM - 4 PM START DATE: SATURDAY 4/11/2026

AGENCY: ADOT / COSV DRAWN BY: RAMIRO CORELLA



AZ BARRICADES, Inc.

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
8400 W. GREEN KINGFISHER
TUCSON, AZ. 85757
CELL. 520-331-0949

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**SPEED
LIMIT
55**

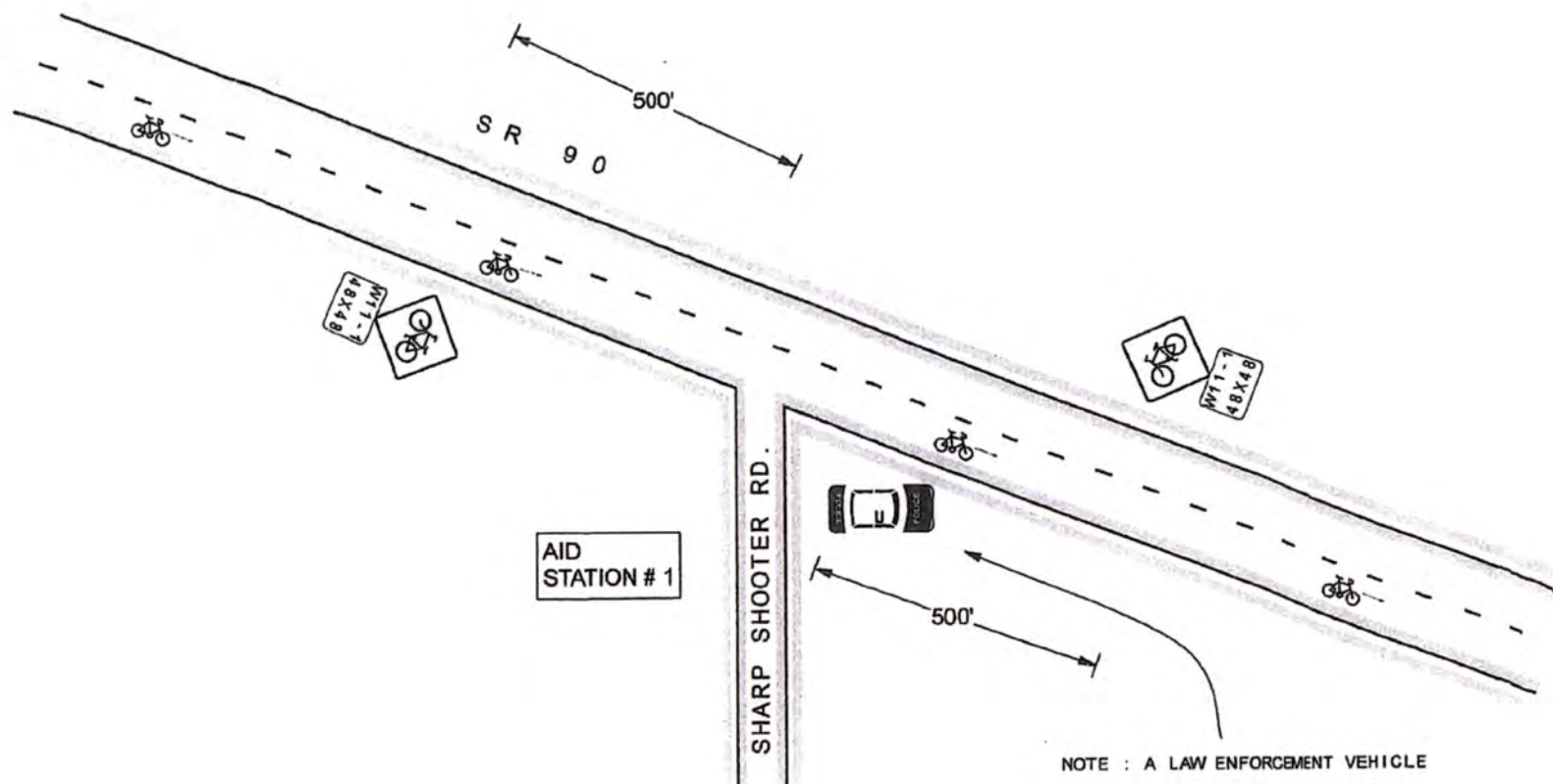
EXISTING
SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
36 X 36 ☒ 48 X 48 ☒
LIGHT TYPE: ☒ A ☐ B ☐ C
SPACING:
TAPER TANGENT CENTERLINE
CHANNEL DEVICE
☒ ☐ ☐ ☐

TRAFFIC CONTROL PLAN #D 2 - 5

CONTRACTOR: EL TOUR DE ZONA		DATE: 2/13/2026
LOCATION: MULTI LOCATIONS		
TIME USAGE: 7 AM - 4 PM	START DATE: SATURDAY 4/11/2026	
AGENCY: ADOT / COCHISE	DRAWN BY: RAMIRO CORELLA	



NOTE : A LAW ENFORCEMENT VEHICLE
WILL BE PRESENT WITH IT'S
FLASHING LIGHTS ACTIVATED

AZ BARRICADES_{LLC}

TRAFFIC CONTROL PROFESSIONALS
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**SPEED
LIMIT
65**

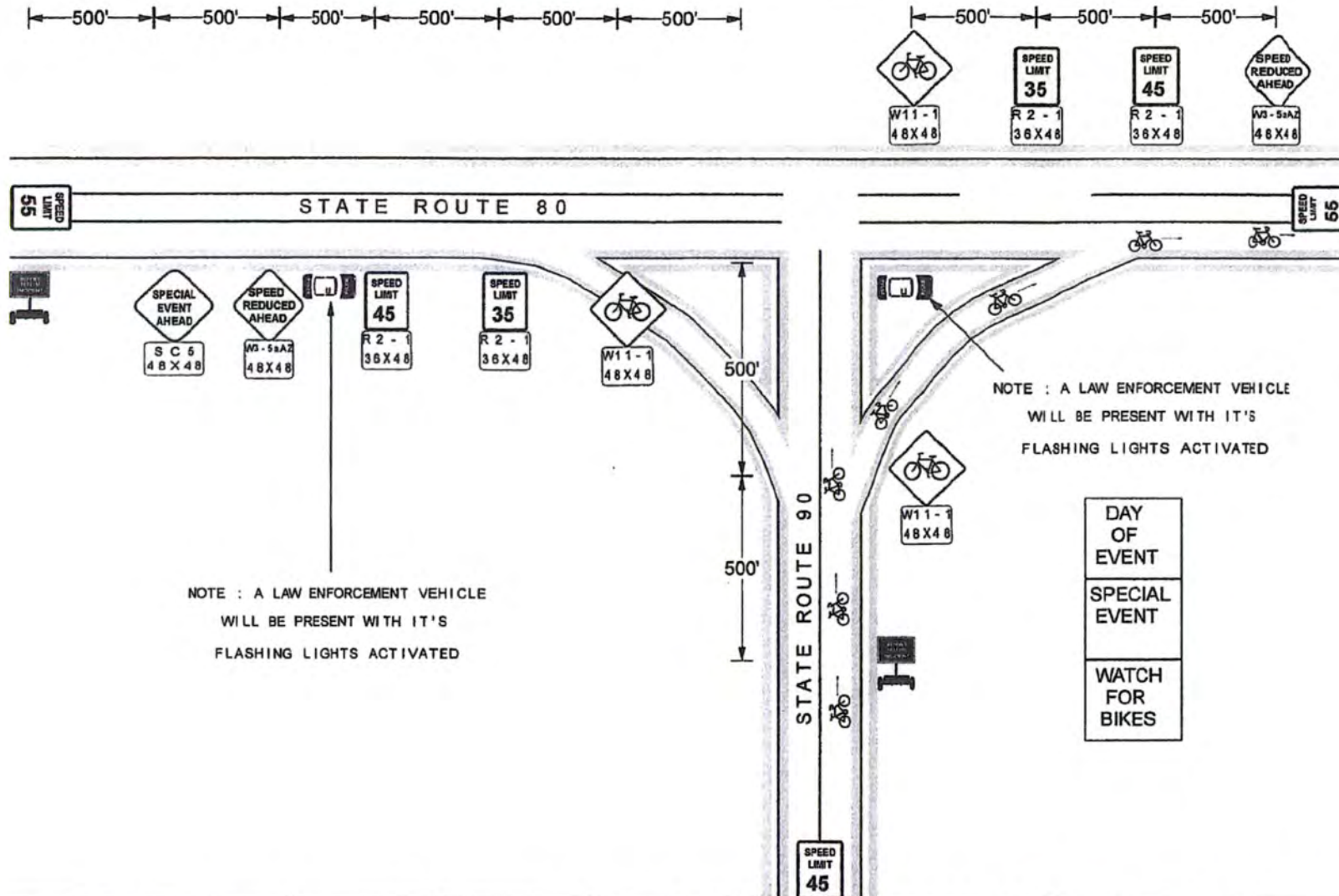
EXISTING
SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
36X36 _____ 48X48 X
LIGHT TYPE: ☐ A ☐ B ☐ C
SPACING:
TAPER _____ TANGENT _____ CENTERLINE _____
CHANNEL DEVICE
☒ / ☒ ☒ ☒ ☒

TRAFFIC CONTROL PLAN #D2-5A

CONTRACTOR: EL TOUR DE ZONA		DATE: 2/13/2026
LOCATION: MULTI LOCATIONS		
TIME USAGE: 7 AM - 4 PM	START DATE: SATURDAY 4/11/2026	
AGENCY: A D O T	DRAWN BY: RAMIRO CORELLA	



AZ BARRICADES, LLC
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TUCSON, AZ. 85757
CELL. 520-331-0949
EMAIL :
azbarricades@gmail.com



EXISTING
SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
36X36 48X48 X

LIGHT TYPE: A B C

SPACING:
TAPER TANGENT CENTERLINE

CHANNEL DEVICE

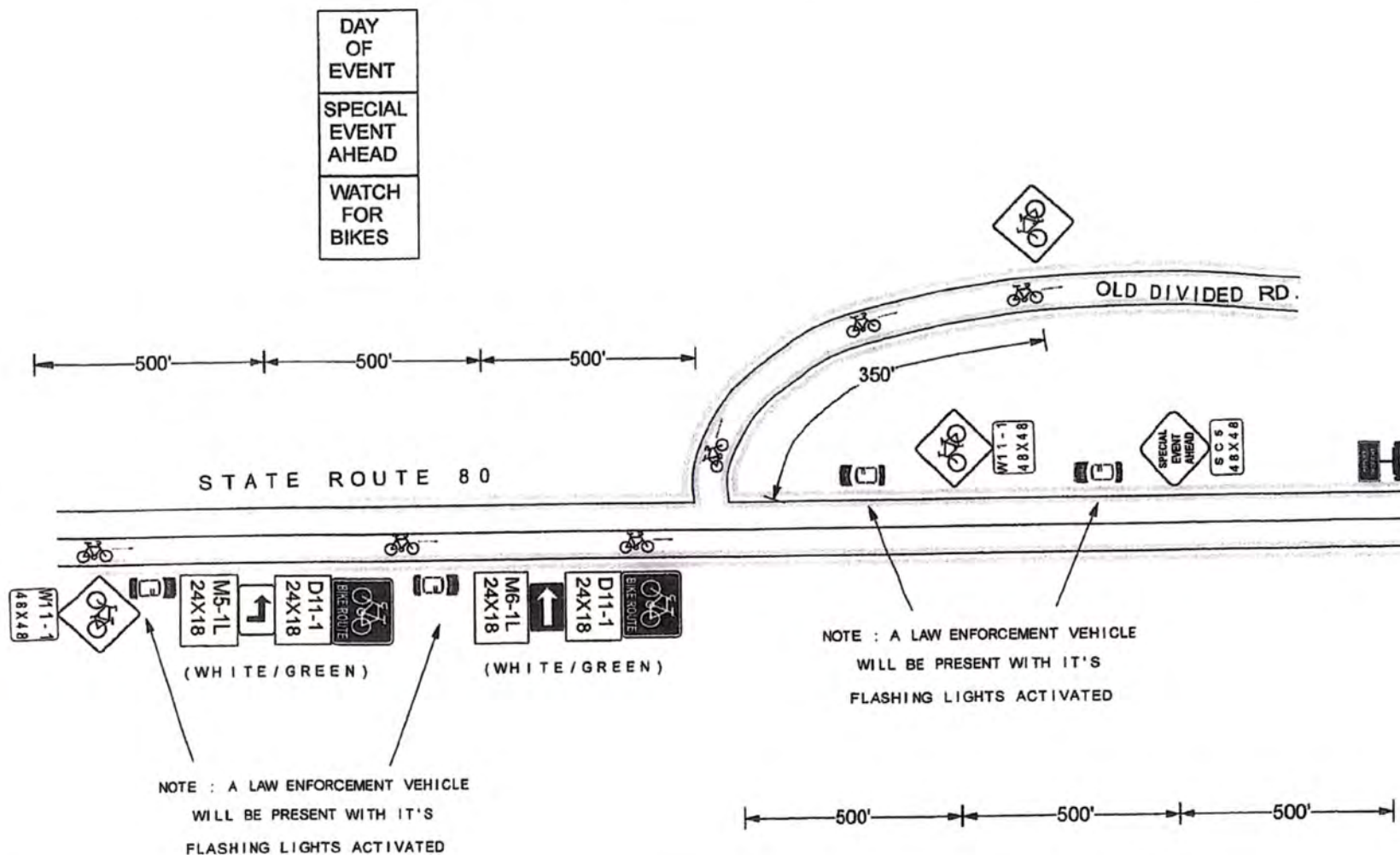
TRAFFIC CONTROL PLAN #D 2 - 6

CONTRACTOR: EL TOUR DE ZONA DATE: 2/13/2026

LOCATION: MULTI LOCATIONS

TIME USAGE: 7 AM - 4 PM START DATE: SATURDAY 4/11/2026

AGENCY: A D O T DRAWN BY: RAMIRO CORELLA

**AZ BARRICADES_{LLC}**

TRAFFIC CONTROL PROFESSIONALS
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EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 45**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36 X 36 ☒ 48 X 48 ☒

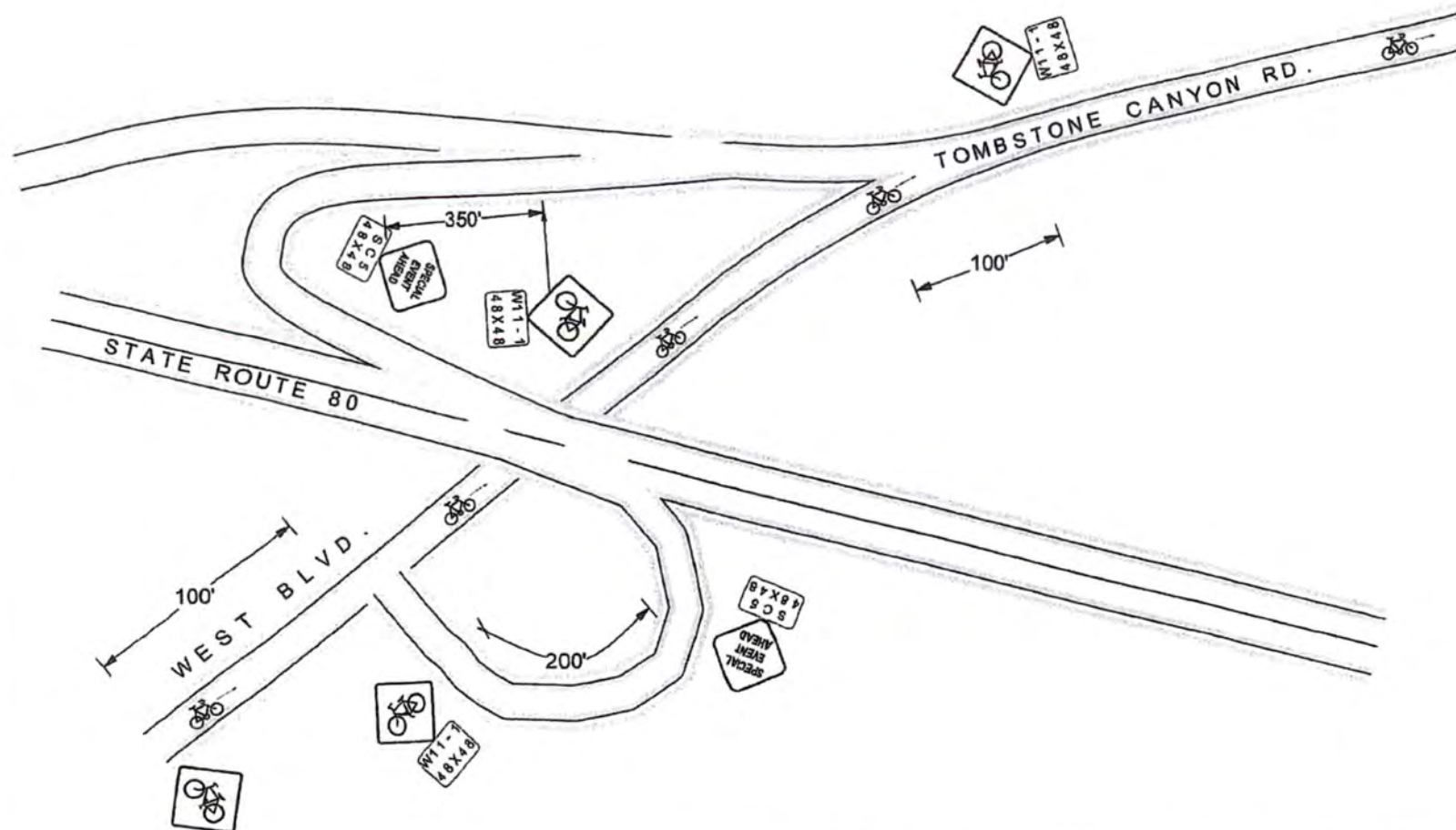
LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING:
 TAPER TANGENT CENTERLINE

CHANNEL DEVICE
☒ ☐ ☐

TRAFFIC CONTROL PLAN #D 1 - 7

CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
A D O T	RAMIRO CORELLA



AZ BARRICADES, LLC

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL: azbarricades@gmail.com



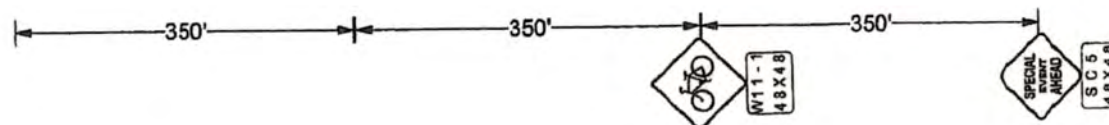
SR80
SPEED LIMIT 45
 EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
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 LIGHT TYPE: ☒ A ☐ B ☐ C
 SPACING:
 TAPER TANGENT CENTERLINE
 CHANNEL DEVICE
☒ ☐ ☐ ☐

TRAFFIC CONTROL PLAN #D 2 - 8

CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
ADOT / C.O. BISBEE	RAMIRO CORELLA



STATE ROUTE 80

(OPTIONAL ROUTE)

ERIE ST.

AZ BARRICADES_{LLC}

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 6400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 30**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)

36X36 — 48X48 — X

LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING: TAPER TANGENT CENTERLINE

CHANNEL DEVICE

TRAFFIC CONTROL PLAN #D2-9A

CONTRACTOR:

EL TOUR DE ZONA

DATE:

2/13/2026

LOCATION:

MULTI LOCATIONS

TIME USAGE:

7 AM - 4 PM

START DATE:

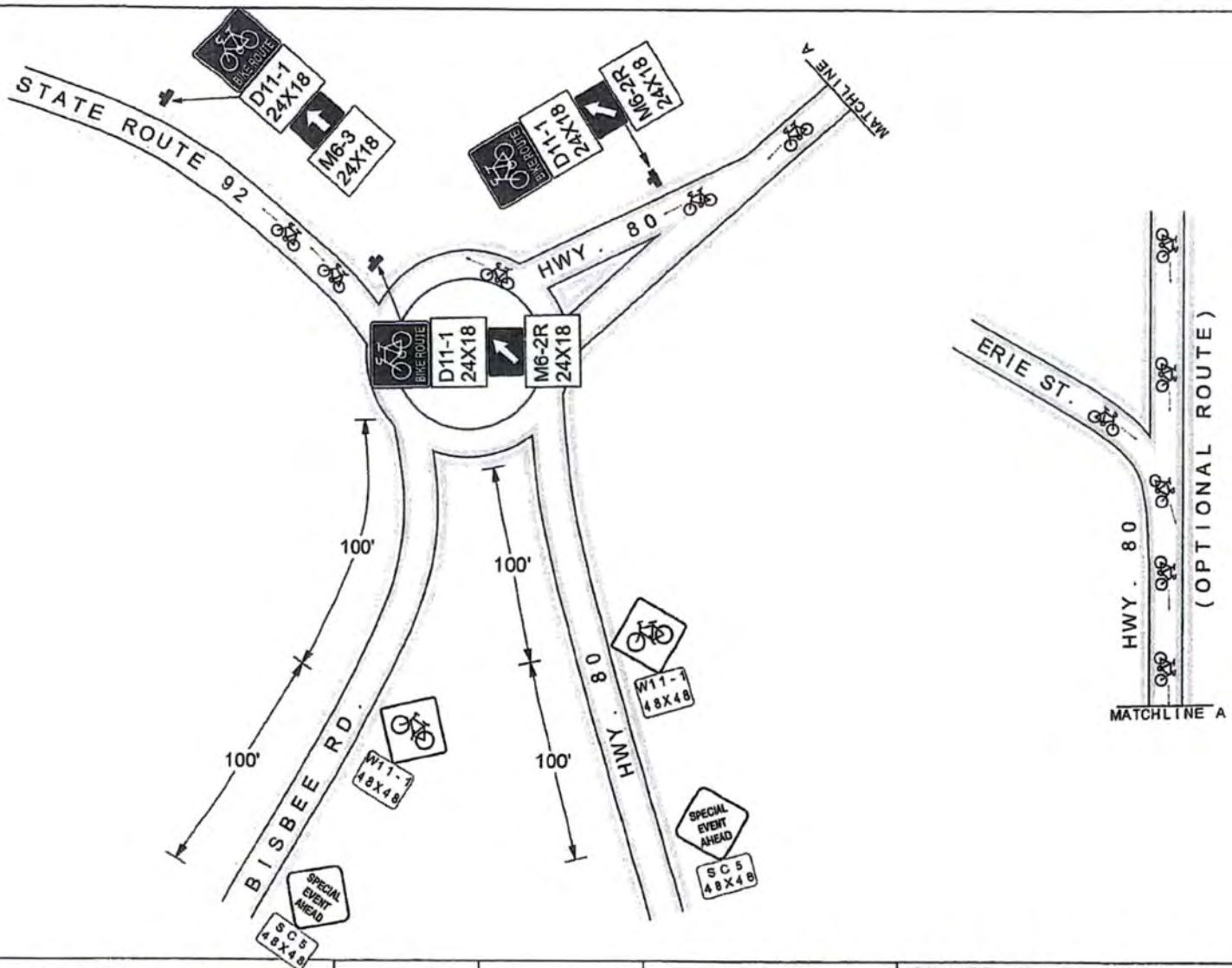
SATURDAY 4/11/2026

AGENCY:

ADOT/C.O. BISBEE

DRAWN BY:

RAMIRO CORELLA



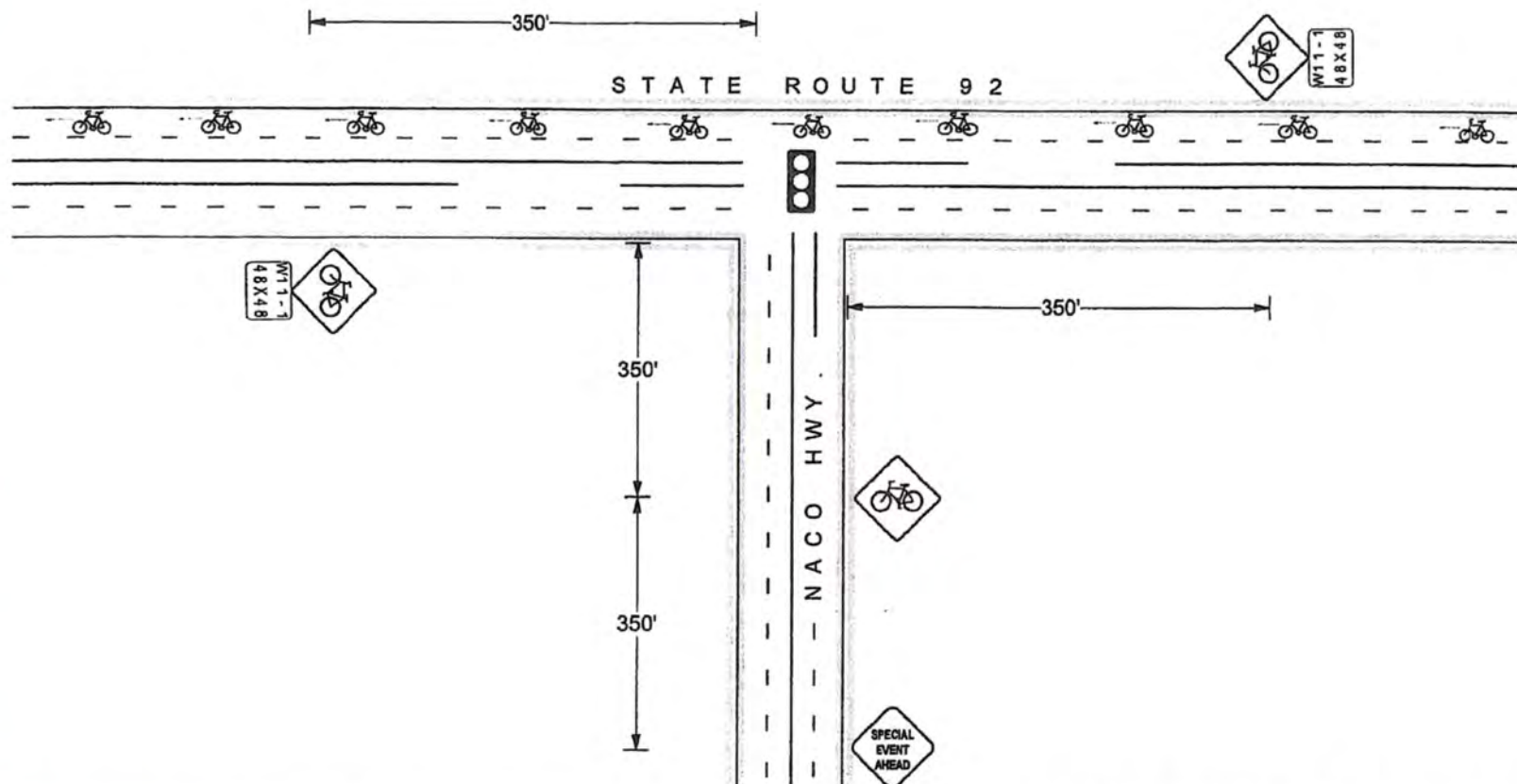
AZ BARRICADES, LLC
 TRAFFIC CONTROL PROFESSIONALS
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 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949
 EMAIL: azbarricades@gmail.com



SPEED LIMIT 25
 EXISTING SPEED LIMIT

LEGEND
 SIGN SIZE (IF APPLICABLE)
 36X36 48X48 X
 LIGHT TYPE: A B C
 SPACING: TAPER TANGENT CENTERLINE
 CHANNEL DEVICE

TRAFFIC CONTROL PLAN # D2-10	
CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
A D O T	RAMIRO CORELLA


AZ BARRICADES, LLC

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 45**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36 X 36 ☒ 48 X 48 ☒

LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING:
 TAPER ☐ TANGENT ☐ CENTERLINE

CHANNEL DEVICE
☒ / ☐ ☐ ☐ ☐

TRAFFIC CONTROL PLAN #D 2 - 11

CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
ADOT / COSV	RAMIRO CORELLA

A rectangular speed limit sign with a black border and the number 90 in black on a white background.



FRY BLVD

SAN XAVIER

90

COLUMBO

MLK

CALLE PORTAL

92

CALLE
MERCANCIA

VIA RIALTA

GIULIO CESARE
AVENIDA DEL SOL

CHARLESTON



A

FRIDAY
APRIL 10, 2026
Sierra Vista
to Ramsey Canyon

START TIME
9:00AM

EVENT HOTLINE:
520-225-9430 (Tim)
Or 520-745-2033

**COCHISE VISTA
TRAIL
20 MILE LOOP**

The bicycle route is marked with "Cochise - Vista Trail" and "Bicycle Route" signs. Additionally, pavement markings can be found in some places along the route indicating where to turn.



6

AID STATION
Bike Path
9:30am - NOON

SCENIC STOP
Ramsey Canyon Inn
9:30am - NOON
Water & Bathrooms
(Coffee, Tea & Pie
For Purchase)

RAMSEY CANYON RD

RAMSEY
CANYON
RD

RAMSEY RD

DRAGON[®]
BREWING CO.
TUCSON — ARIZONA



Vantage West
CREDIT UNION

70TH ANNIVERSARY

SERVING MEMBERS SINCE 1988



LONG REALTY



BISBEE
a r i z o n a

EVENT HOTLINE:
520-225-9430 (Tim)
Or 520-745-2033

START TIME
8:00AM

AID STATION #1
Shooting Range Turnoff
8:30am - 10:30am

AID STATION #2
Top of Mule Mountain
9:30am - NOON

BIKE CORRAL
Legion Bar & Grill
Historic Bisbee Party
10:00am - 2:00pm

AID STATION #3
Hereford Rd & Hwy 92
11:00am-2:30pm

DRAGON
BREWING CO
TUCSON ARIZONA



Vantage West
CREDIT UNION
SERVING MEMBERS SINCE 1954

70TH
ANNIVERSARY

LONG REALTY **SMART MOVE.** **100 YEARS**



EL TOUR DE ZONA

SUNDAY
APRIL 12,
2026
Sierra Vista
to Tombstone



AID
STATION
BATTLE OF
THE BULLS
9:30am - 2pm

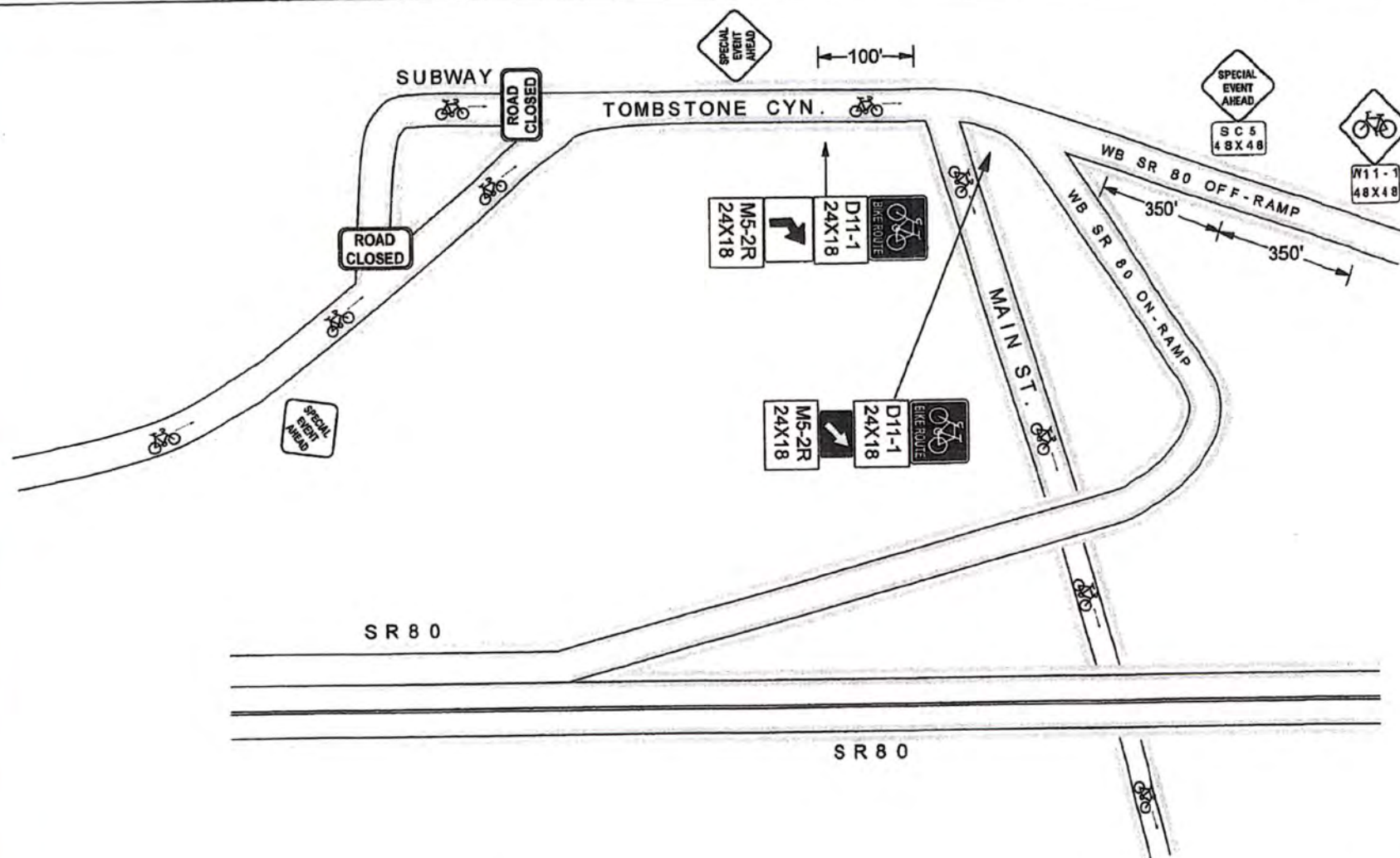
BIKE CORRAL
10am - 1:30pm

LONG REALTY SMART MOVE. 100 YEARS



DRAGON BREWING CO
TUCSON ARIZONA

Vantage West 70th CREDIT UNION ANNIVERSARY
SERVING MEMBERS SINCE 1955


AZ BARRICADES, Inc.

TRAFFIC CONTROL PROFESSIONALS
RAMIRO CORELLA
 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 25**

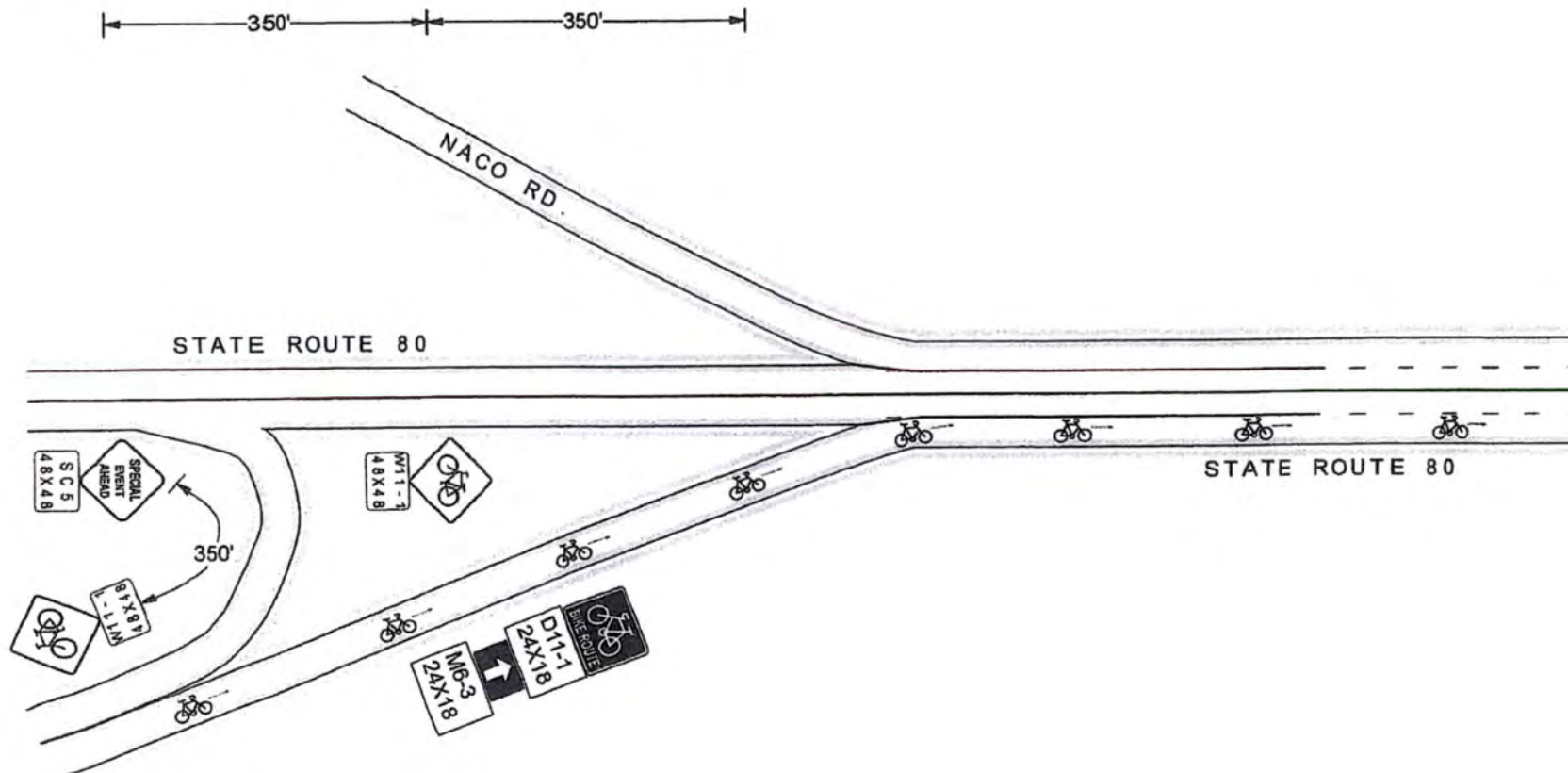
EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36X36 ☒ 48X48
 LIGHT TYPE: ☐ A ☐ B ☐ C
 SPACING:
 TAPER TANGENT CENTERLINE
 CHANNEL DEVICE
☒ ☐ ☐ ☐

TRAFFIC CONTROL PLAN #D2-8A

CONTRACTOR:	DATE:
EL TOUR DE ZONA	2/13/2026
LOCATION:	
MULTI LOCATIONS	
TIME USAGE:	START DATE:
7 AM - 4 PM	SATURDAY 4/11/2026
AGENCY:	DRAWN BY:
CITY OF BISBEE	RAMIRO CORELLA



AZ BARRICADES, INC.

TRAFFIC CONTROL PROFESSIONALS
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 8400 W. GREEN KINGFISHER
 TUCSON, AZ. 85757
 CELL. 520-331-0949

EMAIL :
 azbarricades@gmail.com



**SPEED
 LIMIT
 45**

EXISTING
 SPEED LIMIT

LEGEND

SIGN SIZE (IF APPLICABLE)
 36X36 _____ 48X48 **X**

LIGHT TYPE: ☐ A ☐ B ☐ C

SPACING:
 TAPER _____ TANGENT _____ CENTERLINE

CHANNEL DEVICE



TRAFFIC CONTROL PLAN #D 2 - 9

CONTRACTOR: _____ DATE: 2/13/2026
EL TOUR DE ZONA

LOCATION: **MULTI LOCATIONS**

TIME USAGE: **7 AM - 4 PM** START DATE: **SATURDAY 4/11/2026**

AGENCY: **ADOT/C.O. BISBEE** DRAWN BY: **RAMIRO CORELLA**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/30/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKay Insurance Agency, Inc. 106 E Main St. Knoxville, IA, 50138		CONTACT NAME: PHONE (A/C, No, Ext): 8009420283 FAX (A/C No): E-MAIL ADDRESS: scott@mckayinsagency.com PRODUCER CUSTOMER ID :															
INSURED Sports Marketing Program Management Inc. Perimeter Bicycling Association of America, Inc. 1202 E Broadway Blvd Suite 110 Tucson, AZ, 85719		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : SiriusPoint America Insurance Company</td><td>002642</td></tr><tr><td>INSURER B : Gerber Life Insurance Comapny</td><td>70939</td></tr><tr><td>INSURER C : PMA Ins Co</td><td>11916</td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : SiriusPoint America Insurance Company	002642	INSURER B : Gerber Life Insurance Comapny	70939	INSURER C : PMA Ins Co	11916	INSURER D :		INSURER E :		INSURER F :	
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COVERAGES**CERTIFICATE NUMBER:** QGL007564**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ INCLUDES ATHLETIC PARTICIPANTS GENERAL AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC	Y	Y	PLH01GL00005858	04/08/2026	04/14/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO PREMISES RENTED (Any one premises) \$ 300,000 MED EXP (any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PART. LIABILITY OCC/AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ HIRED AUTOS ☐ ALL OWNED AUTOS ☒ NON-OWNED AUTOS ☐ SCHEDULED AUTOS	Y	Y	PLH01GL00005858	04/08/2026	04/14/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	N/A		WCAZ000008104	01/20/2026	01/20/2027	WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	OTHER Abuse/Molestation	Y	Y	PLH01GL00005858	04/08/2026	04/14/2026	Each Occurrence: \$ 100,000 Aggregate: \$ 100,000
B	Accident Medical			15-070944-25	04/08/2026	04/14/2026	Excess \$ 25,000 Deductible: \$250

DESCRIPTION OF OPERATIONS EI Tour de Zona

Certificate Holder is Additional Insured per form PH-GL-CW-0057 (04/22) where required under written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

City of Bisbee, Arizona Public Works / Park & Recreations Department 118 Arizona Street Bisbee, AZ 85603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  Scott Ziller
---	---



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/30/2026

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	INSURER E :		
	INSURER F :		

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	A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ HIRED AUTOS ☐ ALL OWNED AUTOS ☒ NON-OWNED AUTO ☐ SCHEDULED AUTOS	Y		PLH01GL00005858	04/08/2026	04/14/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$
		C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N If yes, describe under SPECIAL PROVISIONS below	N/A		WCAZ000008104	01/20/2026	01/20/2027
A			OTHER Abuse/Molestation	Y		PLH01GL00005858	04/08/2026	04/14/2026
	B		Accident Medical		15-070944-25	04/08/2026	04/14/2026	Excess \$ 25,000 Deductible: \$250

DESCRIPTION OF OPERATIONS El Tour de Zona

Certificate Holder is Additional Insured per form PH-GL-CW-0057 (04/22) where required under written contract or agreement.

CERTIFICATE HOLDERArizona Rangers
PO BOX 28831
Tucson, AZ 85726**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Ziller

EL TOUR DE ZONA
BICYCLE EVENT
TOMBSTONE CYN & SUBWAY STREET
APRIL 11, 2026
PERMIT #08-26

Permit Fee	\$ 25.00
Parking Signs (\$5.00 x 11)	\$ 55.00
TOTAL	\$ 80.00
Deposit (Refundable)	\$ 50.00

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: April 7, 2026☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 2, 2026**REGULAR** ☐ **CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Approval of a Park, Facility and Right-of-Way Use Permit for the Copper Queen Hotel for the use of Howell Avenue for the Annual Street Party with Music and Bar to be held on Saturday, June 20, 2026, from 5:00pm to 1:00am.**FROM:** Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move that we approve the Park, Facility and Right-of-Way Use Permit for the Copper Queen Hotel for the use of Howell Avenue for the Annual Street Party with Music and Bar to be held on Saturday, June 20, 2026, from 5:00pm to 1:00am.

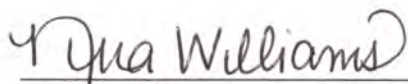
DISCUSSION:

The Copper Queen Hotel has submitted a Park, Facility and Right of Way Use Permit for the use of Howell Avenue for the Annual Street Party with Music and Bar to be held on Saturday, June 20, 2026, from 5:00pm to 1:00am.

Staff has reviewed the permit and recommends approval.

The \$50.00 refundable deposit is required.

FISCAL IMPACT: \$66.14**DEPARTMENT LINE-ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**


Nina Williams,
Deputy City Clerk

Reviewed by:


Ashlee Coronado,
City Clerk



RECEIVED

MAR 20 2026

City Clerk's Office
City of BisbeePublic Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

10-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: February 26th 2026

Name and Title (If Applicable): Helen Lampinen, Owner

Organization Name (If Applicable): Copper Queen Hotel

Applicant or Organization Mailing Address PO Box 1613 Bisbee AZ 85603

Phone: Contact Name and Phone # during event: Jenna Lampinen, (520) 255-0217

Email Address: Jenna@copperqueen.com

☐ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Pride

Expected Attendance: 300+

Event Date(s): June 20th, 2026

Start Time: 5pm

End Time: 1am

Event Location and Address: Copper Queen Hotel, 11 Howell Ave, Bisbee AZ 85603

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):
Annual Street Party with Music and Bar

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☐ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☐	Water Access- Parks \$25.00
☐	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☐	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☐	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES: TOTAL ADDED FEES: TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS HL DATE: 02/26/2026

FOR CITY USE Julie Delk

Police Department Approval

☒ Yes ☐ No

Initials

Date 25/03/2026

FOR JRITCHIE

Remarks

Public Works Approval

☒ Yes ☐ No

Initials

Date 26/03/2026

Remarks

Fire Department Approval

☒ Yes ☐ No

Initials

Date 26/03/2026

Remarks Fences need to be easily removed in case of emergency

COUNCIL ACTION: Approve ☐

Deny ☐

Mayor's Signature

Date

With conditions as noted:

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS HL DATE: 02/26/2026

FOR CITY USE ONLY

Police Department Approval Yes No Initials _____ Date _____
Remarks _____

Public Works Approval Yes No Initials _____ Date _____
Remarks _____

Fire Department Approval Yes No Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

With conditions as noted:



NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

X	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
X	PERMIT FEE NON-COMMERCIAL	\$25.00
	PERMIT FEE COMMERCIAL	\$120.00
X	REFUNDABLE DEPOSIT	\$50.00
	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
	WATER ACCESS-PARKS	\$25.00
	ELECTRICITY ACCESS- PARKS	\$25.00
	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
	PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
	DUMPSTER 1 DAY	\$150.00 EACH
	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
	DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
	TRASH CART RENTAL	\$25.00 EACH
	"NO PARKING" SIGNS	\$5.00 PER SIGN
	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
	POOL BUILDING RENTAL	\$100.00
	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM

COPPER QUEEN HOTEL

Copper Queen
4.0 ★ (1344)
3-star hotel

Lavender Jeep Tours

Covenant Presbyterian Church

CHAIN LINK FENCE

STREET BAR

145ft

GRID 15 EXTENSION

Brewery Gulch

Bisbee Olive Oil

Hotel San Ramon

CHAIN LINK FENCE

DOORMAN & EXIT & ENTER POINT

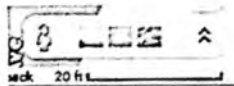
STAIRS TO PARK

WALL

DOORMAN AND EXIT/ENTERANCE POINT

$$\square = 10ft \times 10ft = 100ft^2$$

$$Total = 145 \times 30 = 4,050ft^2$$



Created with Tiny Scanner



11HOWEL-01

DAWNMALINIAC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. 5151 East Broadway Boulevard Suite 650 Tucson, AZ 85711	CONTACT NAME: Dawn Maliniak		
	PHONE (A/C, No, Ext): (520) 571-1900 36061	FAX (A/C, No): (520) 571-9667	
	E-MAIL ADDRESS: dawn.maliniak@nfp.com		
INSURED 11 Howell Ave LLC dba: Copper Queen Hotel PO Box 1613 Bisbee, AZ 85603-2613	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Mesa Underwriters Specialty Insurance Company		36838
	INSURER B: Ategrity Specialty Insurance Company		16427
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☒ LOC OTHER:	X		MP000200410040000	3/10/2026	3/10/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			MX00020041000400	3/10/2026	3/10/2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Liquor Law Liability			01-B-GL-P20169656-0	3/26/2026	3/26/2027	Occurrence 1,000,000
B	Liquor Law Liability			01-B-GL-P20169656-0	3/26/2026	3/26/2027	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Bisbee is an Additional Insured per endorsement CG2012 04-13 attached

CERTIFICATE HOLDER

CANCELLATION

City of Bisbee
118 Arizona Street
Bisbee, AZ 85603

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

**City of Bisbee
118 Arizona Street
Bisbee, AZ 85603**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

COPPER QUEEN HOTEL
PRIDE
ANNUAL STREET PARTY WITH MUSIC & BAR
HOWELL AVENUE
JUNE 20,2026
Permit #10-26

Permit Fee	\$ 25.00
Special Event License	<u>\$ 41.14</u>
TOTAL	\$ 66.14
Deposit	\$ 50.00

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: April 7, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 31, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of a Special Event Liquor License Application submitted by the Friends of Warren Ballpark for an event to be held at the Warren Ballpark located at 300 Ruppe Avenue, Bisbee, AZ on Saturday, April 11, 2026, from 10:00am to 7:00pm and Sunday, April 12, 2026, from 10:00am to 5:00pm, Patrick Murphy, Applicant.

FROM: Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to Approve the Special Event Liquor License Application submitted by the Friends of Warren Ballpark for an event to be held at the Warren Ballpark located at 300 Ruppe Avenue, Bisbee, AZ on Saturday, April 11, 2026, from 10:00am to 7:00pm and Sunday, April 12, 2026, from 10:00am to 5:00pm; Patrik Murphy, Applicant..

DISCUSSION:

Friends of Warren Ballpark has requested approval of a Special Event Liquor License Application for an event to be held at the Warren Ballpark located at 300 Ruppe Avenue, Bisbee, AZ on Saturday, April 11, 2026, from 10:00am to 7:00pm and Sunday, April 12, 2026, from 10:00am to 5:00pm.

Friends of Warren Ballpark have indicated that the ballpark is entirely fenced. There is only one public entrance with one security personnel stationed at the entrance. Other security personnel will be in the grandstands and checking the area. The police will be notified of the event.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

DLLC USE ONLY

Job #:
Date Accepted:
LC:
License #:

SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: Friends of Warren Ballpark

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: <u>3-26-2026</u>			
I, _____	_____	☐ APPROVAL	☐ DISAPPROVAL
Government Official	Title		
On behalf of _____	_____	_____	_____
City, Town, County	Signature	Date	

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement. **Letter of suspension required.**
- ☐ Dispense and serve all spirituous liquors under retailer's license – Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ **Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions** – Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Murphy Patrick
Last First Middle
2. Applicant's mailing address: 1801 W Goldfinch Way Chandler AZ 85286
Street City State Zip
3. Applicants home/cell phone: 5203661545 Non-profit organization phone: 5203661545
4. Applicant's email address: pmurphy2896@gmail.com
5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: Friends of Warren Ballpark
2. Non-Profit/IRS Tax Exempt Number: 93-2995110 Arizona Corporation Commission File #: 23566247
Required **Required**
3. If Out Of State, specify State (Attach letter of good standing): _____
4. Special Event Name: Copper City Classic Vintage Baseball Tournament

SECTION 5

5. Event Location Name: Warren Ballpark
6. Event Address: 300 Ruppe Ave, Bisbee AZ 85603

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

0 Number of Police 3 Number of Security Personnel ☒ Fencing ☐ Barriers

Must explain security measures: The entire ballpark is fenced. There is only one public entrance with a security person stationed at the entrance. Other security will be in the grandstands and checking the area. Police will be notified of the event.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check **one** of the following boxes. (R-19-318)

☒ On-site consumption

☐ Off-site (auction/wine/distilled spirits pull)

☐ Both

2. How many special event days have already been issued to this organization during the current year? _____

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	4/11/2026	Saturday	10am	7pm
DAY 2	4/12/2026	Sunday	10am	5pm
DAY 3				
DAY 4				
DAY 5				
DAY 6				
DAY 7				
DAY 8				
DAY 9				
DAY 10				

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____

Special Event Contractor Signature: _____

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☒ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: Friends of Warren Ballpark Percentage: 75%

Address: 300 Ruppe Ave Bisbee AZ 85603
Street City State Zip

Name: Tombstone Brewery Percentage: 25%

Address: 107 E Toughnut St Tombstone AZ 85638
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) Patrick Murphy, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

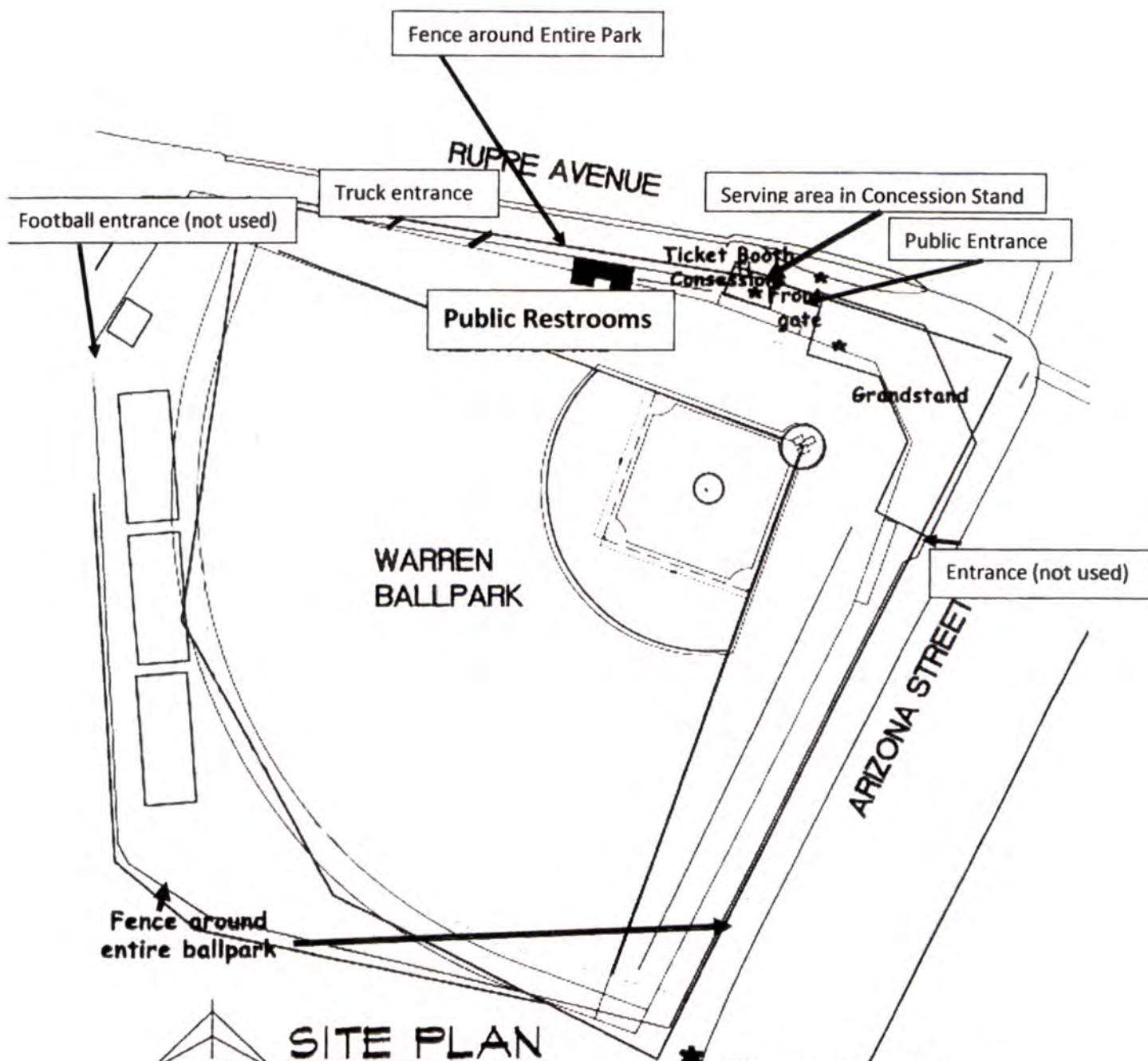
Signature: _____

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West



SITE PLAN

SCALE: 1" = 70'-0"

Three Volunteer Security guards by front gate, in grandstands by concessions

Security provided by volunteers including ball players of the teams participating when not playing. Police Department notified of event. In ten years of this event there has never been an incident.

WARREN BALLPARK

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: April 7, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 2, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 20, 2026, from 5:00pm to 12:00am (Midnight) to Sunday, June 21, 2026, from 12:01am to 1:00am; Helen Joyce Lampinen, Applicant.

FROM: Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move to approve the application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 20, 2026, from 5:00pm to 12:00am (Midnight) to Sunday, June 21, 2026, from 12:01am to 1:00am; Helen Joyce Lampinen, Applicant.

DISCUSSION:

Ms. Jenna Lampinen has requested approval of an application for an Extension of Premises/Patio Permit for the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 20, 2026, from 5:00pm to 12:00am (Midnight) to Sunday, June 21, 2026, from 12:01am to 1:00am.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
Interim City Manager

Copper Queen Hotel
11 Howell Avenue
Bisbee Arizona, 85603
3/10/26

Hello,

To ensure the safety and security of all attendees of our annual Pride celebration on June 20th 5pm to June 21st 1am, we have implemented a comprehensive security plan. This plan includes:

1. Controlled Access Points: We will have two gates on the street, each of which can be easily slid into the alleyways they are next to, by our doormen. These gates will help us to manage the flow of traffic and ensure that only authorized individuals gain entry to the event area.
2. Presence of Security Personnel: There will be one doorman/security guard posted at each end of the street to monitor entry and exit points and to assist patrons as needed.
3. Strategic Location of the Street Bar: The location of the street bar will be off to the side along the side wall in front of Copper Queen Hotel. This placement will ensure that emergency vehicles can easily access the area if necessary, without obstruction.
4. ID Checks and Wristband Distribution: Bartenders at the street bar are instructed to check IDs, and we will also be providing color-coded wristbands to our patrons upon entry. Our doormen will oversee this process to ensure that only individuals of legal drinking age are served alcohol.
5. Roaming Security Guards: In addition to the stationed security personnel, we will have roaming security guards patrolling the event area to respond promptly to any incidents and to maintain a safe environment for all attendees.

We believe that these measures will help us to uphold the highest standards of safety and responsibility during the event. Thank you for considering our request.

Sincerely,

Jenna Lampinen

Helen Lampinen

CEO Copper Queen Hotel



Arizona Department of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

DLLC USE ONLY

Job #:
Date Accepted:
LC:
License #:

TEMPORARY EXTENSION OF PREMISES /PATIO PERMIT

A NON-REFUNDABLE \$100 FEE WILL APPLY

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
APPLICATION MUST BE SUBMITTED TO THE DEPARTMENT OF LIQUOR 30 DAYS PRIOR TO FIRST SCHEDULED DATE

License# 06020040

- 1 Agent Name: Lampinen Helen Joyce
Last First Middle
- 2 Business Name: Copper Queen Hotel
- 3 Business Location Address: 11 Howell Ave Bisbee AZ 85603
Street City State Zip Code
- 4 Business Phone Number: (520) 255-0217 Contact Phone Number: (520) 255-0217
- 5 Mailing address: PO Box 1613 Bisbee AZ 85603
Street City State Zip Code
- 6 Email Address: Jenna@copperqueen.com
- 7 Specific purpose for change: Special Event: Pride Street Party
- 8a Do you understand Arizona Liquor Laws and Regulations? ☒ Yes ☐ No
- b. Does this extension bring your premises within 300 feet of a school? ☐ Yes ☒ No

Dates of the temporary extension - Must not exceed 6 months

Date	Day of the Week	Start Time	End Time
6/20/2026	Saturday	5pm	-
6/21/2026	Sunday	-	1am

Must provide written notice to the Department of Liquor of any modification 10 days prior to
change/addition to scheduled Temporary Extension.

IMPORTANT- REQUIRED ATTACHEMENTS

1. **MUST SUBMIT A SECURITY PLAN** and Identify security measures in order to:

- Provide for the safety of the patrons.
- Ensure no one under legal drinking age purchases, possesses, or consume alcohol.
- Prevent unauthorized removal of alcohol from the extended premises.
- Prevent unauthorized carrying of alcohol onto the extended premises.

2. **MUST ATTACH A DIAGRAM**, clearly depicting your licensed premises along with the new extended area,
If the extended area is not outlined and marked "extension" we cannot accept the application.

BARRIER

☐ Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

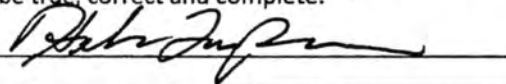
☐ Approval ☐ Disapproval by DLLC: _____

SIGNATURE

Declaration:

I, (Print Name) Helen Lampinen, declare under penalty of perjury that I am authorized by the licensee to submit this application. I have read the contents of this application and to the best of my knowledge believe all statements made on this application to be true, correct and complete. -

Signature



GOVERNING BOARD

After completion, at least 60 days BEFORE submitting to the Department of Liquor, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

☐ Approval

☐ Disapproval

Authorized Signature

Title

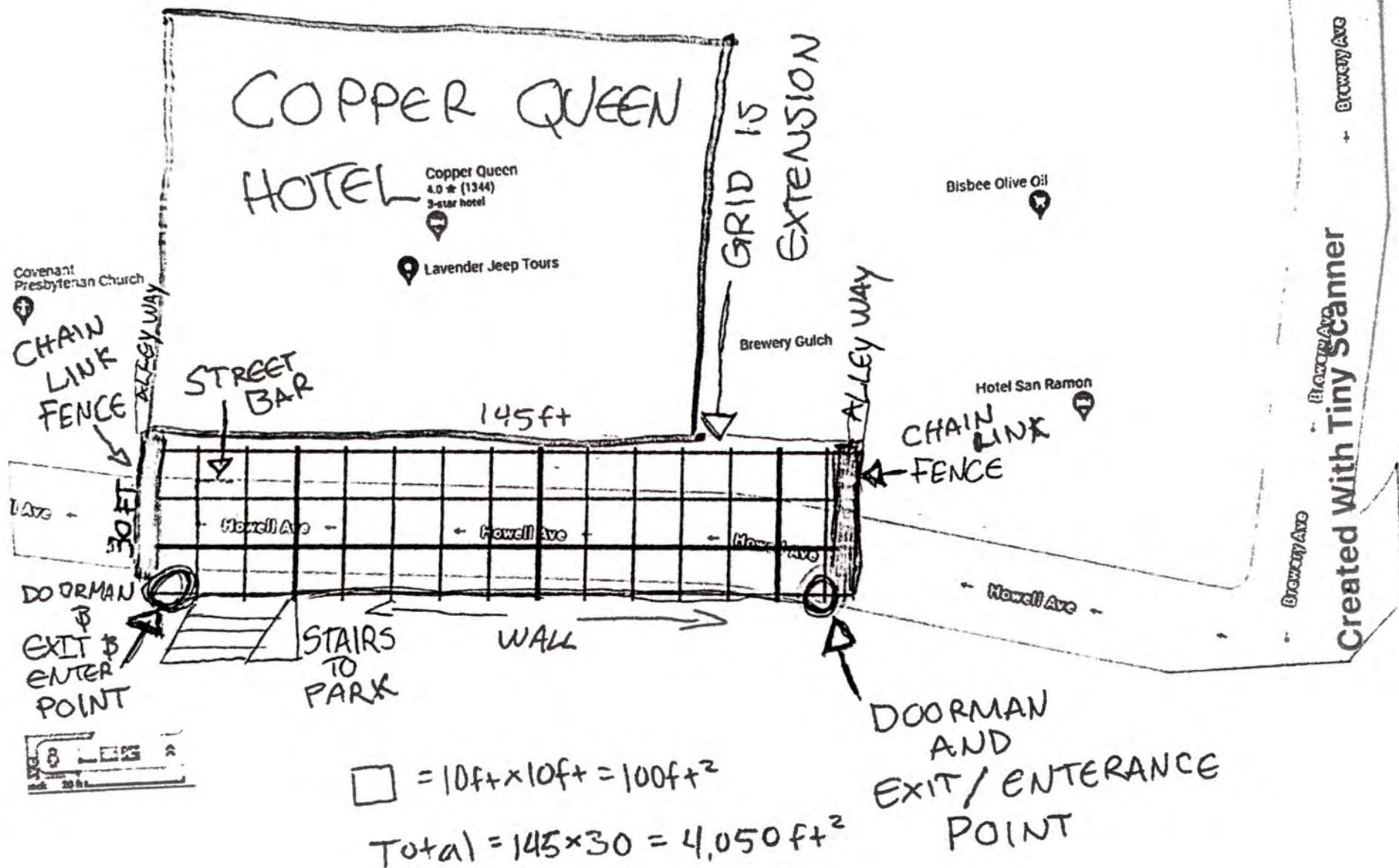
Agency

Date

DLLC USE ONLY

Investigations: ☐ Approval ☐ Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: April 7, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED:		March 31, 2026	
REGULAR	☒	CONSENT	☐
TYPE OF ACTION:			
RESOLUTION	☐	ORDINANCE	☐
FORMAL ACTION	☒	OTHER	☐
SUBJECT: Discussion and possible approval of Change Orders 1,3,5, 6, and 7 with Durazo Construction.			

FROM: Mike Normand, Construction Project Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve Change Orders 1,3,5, 6 and 7 with Durazo Construction in the amount of \$135,580

DISCUSSION

Staff requests approval of Change Orders No. 1, 3, 5, 6, and 7 for the rehabilitation of historic buildings at Camp Naco under the contract with Durazo Construction. These changes reflect standard adjustments due to field conditions and scope refinement. These changes are supported by existing grant funds and align with the approved project scope and budget.

Several items address unforeseen conditions encountered during construction, including masonry, concrete, and historic adobe elements. The most significant change is the addition of electrical switchgear, which was not included in the original GMP while the contractor competitively bid the scope. This component is necessary to support the buildings' electrical systems.

FISCAL IMPACT: The amount of \$135,580 will be reimbursed from the Mellon Foundation, State of Arizona, and National Park Service grant funds awarded for the rehabilitation of Camp Naco.

DEPARTMENT LINE-ITEM ACCOUNT: 19-40-92000, 19-45-92000, 19-50-92000

BALANCE IN LINE ITEM IF APPROVED:	19-40-92000 – \$1,307,161.46
	19-45-92000 – \$629,352.57
	19-50-92000 - \$600,528.90

Prepared by: Mike Normand
Mike Normand
Construction Project Manager

Reviewed by: Ashlee Coronado
Ashlee Coronado
Interim City Manager

Camp Naco Phase 2
Durazo Change Order Log

3/31/2026

CO#	Description	Total \$ Amount	Working Days Added to Schedule	Date Approved by City Council	Notice to Proceed	Notes:
1	Additional Masonry (Bldgs A6 & A7)	\$ 4,109		10 Pending		
2	A2 Full Buildout	\$ 250,908		60 2/17/2026	2/18/2026	
3	A8 Adobe Repairs	\$ 10,335		10 Pending		
4	Bldg A8: Rough-in two ADA restrooms	\$ 58,741		15 3/17/2026	3/18/2026	
5	Attic Vent	\$ 817		2 Pending		
6	Electrical Switch Gear	\$ 101,460		45 Pending		
7	Concrete Repairs at Bldgs A6 & A7	\$ 18,859		10 Pending		
Totals		\$ 445,229	152			
	Less CO Amounts Previously Approved	\$ 135,580				

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#001 ADDITIONAL MASONRY

Dear Mr. Normand,

A cost impact to modify our scope of work per our discussion regarding the buttress and A6's south wall is as follows. Please see attached change order for a full description of work.

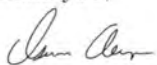
ITEM	DESCRIPTION	AMOUNT
1	Add an additional buttress at the north elevation, as per RFI 7.	\$2,090.13
2	Rebuild the top of the south wall of building A6.	\$1,182.00
Subtotal		\$3,272.13
Overhead (10%)		\$328.87
Profit (5%)		\$180.00
Sales Tax		\$227.00
Performance and Payment Bond		\$101.00
TOTAL CHANGE ORDER REQUEST #001		\$4,109.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 10 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____



CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495

CHG. ORDER # 1

P.O. BOX 42243

Date: 12/11/2025

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-7

Description	Change order total
Add Additional Butress at North Elevation	
Excavation, Concrete & Rebar	\$685.00
Masonry	\$757.50
Stucco	\$375.00
Profit and Overhead	\$272.63
Total	\$2,090.13

Contract Duration : This change order will extend the substantial completion date by 5 days, not including additional delays for materials with long lead times.

The above prices and specifications of this Change Order are satisfactory and are hereby accepted.

Supporting document - no signature required

on

Signature

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495
P.O. BOX 42243
TUCSON, AZ 85733-2243
(520) 740-0607 Phone | (520) 740-0609 Fax
info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHG. ORDER # 2
Date: 12/11/2025

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-6

Description	Change order total
Rebuild Top of South Wall	
Materials	\$348.00
Labor	\$680.00
Profit and Overhead	\$154.20
Total	\$1,182.20

Contract Duration : This change order will extend the substantial completion date by **5** days, not including additional delays for materials with long lead times.

The above prices and specifications of this Change Order are satisfactory and are hereby accepted.
Supporting document - no signature required

Signature

on _____
Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#003 ADOBE REPAIRS AT BUILDING A8

Dear Mr. Normand,

A cost impact to modify our scope of work per our discussion regarding the damaged adobe at the NE wall of A8 is as follows. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Repairing the adobe NE wall of A8. Includes shoring, removal, and re-installation.	\$8,234.00
Subtotal		\$8,234.00
Overhead (10%)		\$824.00
Profit (5%)		\$453.00
Sales Tax		\$571.00
Performance and Payment Bond		\$253.00
TOTAL CHANGE ORDER REQUEST #003		\$10,335.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 10 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____



#ROC074848 | #ROC059555 | NM#ROC399495

P.O. BOX 42243

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHANGE ORDER

CHG. ORDER # 7

Date: 2/24/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOB SITE:
Camp Naco Restoration

Building A-8

Description	Change order total
Repair Adobe Work at North East Elevation	
Shore Roof Structure	
Materials	\$650.00
Labor	\$330.00
Remove and Reinstall Adobe	
Materials	\$1,080.00
Labor	\$5,100.00
Profit and Overhead	\$1,074.00
Total	\$8,234.00

Contract Duration : This change order will extend the substantial completion date by 10 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Supporting document - no signature required

Signature

on

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#005 ATTIC VENTILATOR INVESTIGATION

Dear Mr. Normand,

A cost impact to assess the (24) existing attic ventilators on all buildings for this project is as follows. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Assessment of twenty-four (24) existing attic ventilators	\$650.00
Subtotal		\$650.00
Overhead (10%)		\$65.00
Profit (5%)		\$36.00
Sales Tax		\$46.00
Performance and Payment Bond		\$20.00
TOTAL CHANGE ORDER REQUEST #005		\$817.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that *2 days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____



PO Box 1250 • 7248 S. Hwy. 92 • Hereford, AZ. 85615
Phone: (520)803-8884 • Fax: (520) 803-8891
ROC 154685

February 9, 2026

Durazo Construction
Attn: Ned McGrath, Xavier Bizon, Isaac Algeria
PO Box 629
Tucson, AZ 85702
Email: ned@durazo.build

Job Location:
Camp Naco Rehabilitation
2118 Newell Street
Bisbee, AZ 85603

Subject Proposal- Assessment of Attic Ventilators.

JOB DESCRIPTION: Assessment of twenty-four (24) existing attic ventilators on all buildings at the project location.

To Include:

- Photographs documenting the condition of each attic ventilator.
- Manuel rotation of each fan to verify bearing condition.
- Inspection and verification of damper operation and functionality.
- Labor associated with above tasks.

A written report will be provided detailing:

- Overall condition of each attic ventilator.
- Damper function.
- Recommended repairs if needed.
- Cleaning and lubrication.
- Labor required for any proposed repairs.

COST: **\$650.00** (*Lump Sum*)

TERMS: Terms and Conditions to remain per the original contract.

Mountain View Air Conditioning & Heating LLC has an A+ rating with the BBB, The Register of Contractors and is an Energy Star certified contractor.

We will assume no responsibility for failure to deliver due to any circumstances beyond our control. Any changes or extra work not in the above contract will be done only on a written order from the owner or contractor, and only after the added cost of the extra work is agreed upon by both parties. This proposal shall become a binding and legal contract when signed and accepted by the owner, contractor, or their legal assigns. All overdue payments will be charged 20% interest or in the case of lien or suit, owner and attorney's fees.

This proposal is good for a period of 30 days from date stated above. After that period, this proposal is subject to price change.

ACCEPTED BY: Supporting document - no signature required

Supporting document - no signature required

Art Trujillo

Date

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#006 ELECTRICAL GEAR

Dear Mr. Normand,

A cost impact of incorporating the electrical gear for this project is as follows. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Electrical Gear SES-1 and DS-1	\$80,850.00
Subtotal		\$80,850.00
Overhead (10%)		\$8,085.00
Profit (5%)		\$4,447.00
Sales Tax		\$5,603.00
Performance and Payment Bond		\$2,475.00
TOTAL CHANGE ORDER REQUEST #006		\$101,460.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 45 *working days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

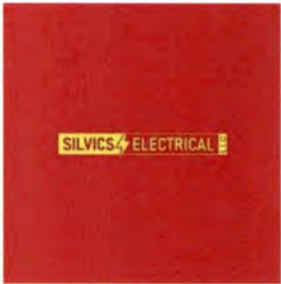
Project Manager
Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____

Silvics Electrical Llc roc 329877
2011 W Newell St. P.O.BOX 7
NACO, AZ 85620 US
+15202550304
silvicselectrical@gmail.com
www.silvicselectricalllc.com



ADDRESS
Isaac Alegria
2118 W Newell St Naco AZ 85620
CAMP NACO

Estimate 1323

DATE 12/29/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	SES-1 with Spd ,1600	1	62,040.00	62,040.00
Sales	DS-1	1	18,810.00	18,810.00
move conduit from transformer to SES-1		SUBTOTAL		80,850.00
install SES-1		TAX		0.00
install DS-1				
TOTAL			\$80,850.00	

Supporting document - no signature required

Accepted By

Accepted Date

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#007 Concrete Work at A7 & A6

Dear Mr. Normand,

A cost impact to modify our scope of work per our discussion regarding the additional concrete at A7 per RFI 09 and ASI 02, as well as repairing the edge of the slab at A6 per RFI 10. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Installation of concrete and AB, including labor.	\$11,885.20
2	Slab edge repair at A6 (concrete only).	\$3,141.80
Subtotal		\$15,027.00
Overhead (10%)		\$1,503.00
Profit (5%)		\$827.00
Sales Tax		\$1,042.00
Performance and Payment Bond		\$460.00
TOTAL CHANGE ORDER REQUEST #007		\$18,859.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 10 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager

Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____



CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495
P.O. BOX 42243
TUCSON, AZ 85733-2243
(520) 740-0607 Phone | (520) 740-0609 Fax
info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHG. ORDER # 5
Date: 1/2/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-7

Description	Change order total
<i>Additional Concrete</i>	
<i>ABC</i>	
Materials	\$450.00
Labor	\$560.00
<i>Concrete</i>	
Labor	\$1,776.00
Materials	\$6,299.00
<i>Additional Travel (5 Days)</i>	
Lodging, Fuel, & Labor	\$1,250.00
<i>Profit and Overhead</i>	\$1,550.25
Total	\$11,885.25

Contract Duration : This change order will extend the substantial completion date by 5 days, not including additional delays for materials with long lead times.

The above prices and specifications of this Change Order are satisfactory and are hereby accepted.

Supporting document - no signature required

Signature

on

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495
P.O. BOX 42243
TUCSON, AZ 85733-2243
(520) 740-0607 Phone | (520) 740-0609 Fax
info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHG. ORDER # 4
Date: 1/2/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-6

Description	Change order total
Additional Concrete	
Rebar Dowels	
Materials	\$235.00
Labor	\$220.00
Concrete	
Materials	\$769.00
Labor	\$1,008.00
Additional Travel (2 Days)	
Lodging, Fuel, & Labor	\$500.00
Profit and Overhead	\$409.80
Total	\$3,141.80

Contract Duration : This change order will extend the substantial completion date by 2 days, not including additional delays for materials with long lead times.

The above prices and specifications of this Change Order are satisfactory and are hereby accepted.

Supporting document - no signature required

Signature

on

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: April 7th, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 30, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval to purchase one Hydraulic PTO Pump from Wastequip for \$7,550.00

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the purchase of one Hydraulic PTO Pump from Wastequip for \$7,550.00

DISCUSSION:

The Sanitation Department needs to replace a Hydraulic PTO Pump that operates the hydraulic system on one of our large garbage trucks. The current pump is past its useful life and is actively leaking.

Bisbee Account # 19075 Sourcewell Contract #120324-TOT**FISCAL IMPACT: \$7,550.00****DEPARTMENT LINE-ITEM ACCOUNT: 56-40-55200****BALANCE IN LINE ITEM IF APPROVED: \$7,059.02**

Prepared by:

Matthew Gurney,
Public Works Director

Reviewed by:

Ashlee Coronado,
Interim City Manager



FKA: Stepp Equipment, Consolidated, ID Industries & Refuse Parts Depot

7225 West Sherman Phoenix, Arizona 85043

PHONE # 602-820-8614

PHONE # 609-405-4575

Customer: City of Bisbee

1- Purchase of one Pump , Piston, SAE C4 Bolt

QUOTE

Date

Tuesday, March 3, 2026

QTY Description

1 Pump Piston

\$7,550.00

Note: Taxes are not included and will be applied if applicable

Total

\$,7,550.00

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: April 7, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: April 1, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-26-07; Authorizing the Acquisition of Certain Real Property Located at 37 Main Street, Bisbee, Arizona, commonly known and referred to as the Fair Building; Authorizing the taking of all other actions necessary for the consummation of the transactions contemplated by this ordinance.

FROM: Ken Budge, Mayor**RECOMMENDATION:** Approve

PROPOSED MOTION: I move to approve the Notice of Intent to adopt Ordinance O-26-07; Authorizing the Acquisition of Certain Real Property Located at 37 Main Street, Bisbee, Arizona, commonly known and referred to as the Fair Building; Authorizing the taking of all other actions necessary for the consummation of the transactions contemplated by this ordinance.

DISCUSSION:

This ordinance authorizes the City of Bisbee to accept the conveyance of the Fair Building, located at 37 Main Street, from the Bisbee Restoration Association and Historical Society. As a condition of the transfer, the City would enter into a lease agreement allowing the Museum to continue its operations at the property. The ordinance also authorizes City officials to execute all necessary documents to complete the transaction.

FISCAL IMPACT:**DEPARTMENT LINE-ITEM ACCOUNT:****BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
Interim City Manager

**NOTICE OF INTENT
ORDINANCE O-26-07**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF
THE CITY OF BISBEE, COUNTY OF COCHISE, STATE
OF ARIZONA, AUTHORIZING THE ACQUISITION OF
CERTAIN REAL PROPERTY LOCATED AT 37 MAIN
STREET, BISBEE, ARIZONA, COMMONLY KNOWN AND
REFERRED TO AS THE FAIR BUILDING;
AUTHORIZING THE TAKING OF ALL OTHER ACTIONS
NECESSARY FOR THE CONSUMMATION OF THE
TRANSACTIONS CONTEMPLATED BY THIS
ORDINANCE**

WHEREAS, pursuant to section 1.03 of the Charter of the City of Bisbee City, the City of Bisbee (the “City”) has the authority to acquire property within or without its corporate limits for any City purpose; and,

WHEREAS, The Bisbee Restoration Museum and Historical Society (the “Bisbee Restoration Museum”) owns certain real property located at 37 Main Street, Bisbee, Arizona (the “Property”) commonly known and referred to as the Fair Building, and more fully depicted in Exhibit “A” attached hereto and incorporated herein; and,

WHEREAS, the Bisbee Restoration Museum desires to deed the Property to the City, at no cost to the City, on the condition that the City enter into a Lease Agreement (the “Lease”) in substantially the form attached hereto as Exhibit “B” and incorporated herein, which Lease would allow the Bisbee Restoration Museum to continue to operate its museum on the Property.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF
THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS
FOLLOWS:**

Section 1. The Council hereby finds and determines that it is in the best interest of the City of Bisbee to acquire the ownership interest in 37 Main Street, Bisbee, Arizona and thereafter enter into a lease agreement with the Bisbee Restoration Museum and Historical Society.

Section 2. The Council hereby authorizes the acquisition of the real property located at 37 Main Street, Bisbee, Arizona, as more fully depicted in Exhibit “A” (the “Property”). Furthermore, once the Property has been formally acquired, the Council hereby authorizes the execution of the Lease Agreement between the City of Bisbee and the Bisbee Restoration Museum and Historical Society, in substantially the same form as the Lease Agreement attached hereto as Exhibit “B.”

Section 3. The Council hereby directs the Mayor, City Manager, City Clerk and City Attorney to execute any and all necessary documents that are needed for the completion of the transactions authorized and contemplated by this Ordinance.

Section 4. All actions of the officers and agents of the City which conform to the purposes and intent of this Ordinance and which further the acquisition and lease of the Property as contemplated by this Ordinance, whether heretofore or hereafter taken, are ratified, confirmed and approved.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this __ day of _____, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney

EXHIBIT “A”

PROPERTY DESCRIPTION

Lots 31 and 32, Block 5, TOWNSITE OF BISBEE, according to Book 1, page 25 through 63, inclusive, records of Cochise County, Arizona.

EXHIBIT “B”
FORM OF LEASE AGREEMENT

**LEASE AGREEMENT
BETWEEN THE CITY OF BISBEE AND
THE BISBEE RESTORATION ASSOCIATION
AND HISTORICAL SOCIETY
(FAIR BUILDING)**

THIS LEASE AGREEMENT ("Lease") is made and entered into this ____ day of _____, 2026 (the "Effective Date"), by and between the CITY OF BISBEE, an Arizona municipal corporation (hereinafter "Lessor") and the BISBEE RESTORATION ASSOCIATION AND HISTORICAL SOCIETY, an Arizona domestic nonprofit corporation (hereinafter "Lessee"). Lessor and Lessee are sometimes referred to in this Lease collectively as the "Parties," or individually as a "Party."

IT IS AGREED by and between the Parties hereto as follows:

1. **DESCRIPTION OF PREMISES.** Lessor hereby leases to Lessee, on the terms and conditions set forth in this Lease, a certain portion of real property within the building located at 37 Main Street, Bisbee, Arizona, commonly known and referred to as the Fair Building, as more fully depicted in Exhibit "A" (hereinafter the "Premises").
2. **TERM.** This Lease shall run for a period of thirteen (1) years commencing on _____, 2026 and expiring on _____, 2039 (the "Term").
3. **TERMINATION.** This Lease will terminate at the end of the Term, unless extended or otherwise terminated earlier by the Parties as provided for herein. Upon the termination of this Lease or any extension thereof, Lessee shall vacate the Premises and surrender the Premises to Lessor in the condition described in Section 9 below. This Lease may be terminated upon written consent of both Parties.

The failure of Lessee to continue to be a regularly constituted organization with proper officers, regular meetings and active participation in active affairs, or the failure of Lessee to retain its non-profit tax exempt status, shall constitute a termination of this Lease. Upon termination of this Lease, Lessee shall have one hundred eighty (180) days' to move the contents of the Premises to another location where the property Lessee has title to may be properly stored and cared for.

4. **HOLDING OVER.** Lessee agrees not to hold over after the termination of the Lease Term. If Lessee does holdover, a new month-to-month tenancy is created which shall be subject to all of the terms and conditions of this Lease, except that such tenancy shall be terminable upon thirty (30) days written notice served by either Party.

5. **RENT.** Lessee shall pay Lessor seventy-five percent (75%) of all Museum entrance fees as rent for the Premises. The rent is first due and payable upon the fifth (5th) day of the month and shall be paid based on the above percentage for the prior month. Payments shall be mailed to or made in person at the following location:

City of Bisbee
Attn: Finance Department
118 Arizona Street
Bisbee, Arizona 85603

Lessor shall have the right to audit Lessee's records to determine compliance with the Rent payment.

6. **USE.** Lessee shall only use Premises for the exclusive purpose of operating a museum and for no other purpose without the consent of Lessor.
7. **CONDUCT OF BUSINESS.** Lessee shall not use or permit the Premises, or any part thereof, to be used for any purpose or purposes other than the purposes for which the Premises are hereby leased as set forth in Section 6. Lessee shall also not use or do anything to the Premises which will increase Lessor's existing rate of insurance upon the Building, or cause a cancellation of any insurance policy covering said Building, or any part thereof. Lessee shall not sell nor permit to be kept or sold, any article which may be prohibited by the standard form of fire insurance policy in and about the Premises.
8. **CONDITION OF PREMISES.** Premises are rented "as is." Lessee stipulates that it has examined the Premises, including the improvements thereon and that Lessee takes the Premises in whatever condition it is in at the time of execution of this Lease. Upon termination or expiration of Lease, the Premises shall be restored to as clean condition and good repair as when leased, with normal wear and tear excepted. Lessee shall remove all of Lessee's personal property and fixtures, except those items permanently affixed (including but not limited to lighting fixtures, fans, plumbing fixtures) before vacating the Premises.
9. **ALTERATIONS AND IMPROVEMENTS.** Lessee shall make no changes, alterations, or improvements to the Premises without the prior, express written consent of Lessor, nor shall Lessee cause, or permit to be caused, any damage to the Premises. All alterations, changes and improvements built, constructed or placed on the Premises by Lessee, with the exception of fixtures removable without damage to the Premises and movable personal property, shall, unless otherwise provided for by written agreement, be the property of Lessor and remain on the Premises at the expiration or sooner termination of this Lease.

10. **UTILITIES.** Utilities (including, but not limited to, electricity, telephone, communications, water, wastewater, gas, and sanitation, as may be applicable) and facilities maintenance services are included in the rent set forth in this Lease and are the responsibility of Lessor. Lessee shall be responsible for any other service charges associated with its operation of the Premises. Lessor shall not be liable for, and Lessee shall not be entitled to any relief by reason of, the unavailability, suspension or limited availability of any utilities or services resulting from matters not within Lessor's control, including without limitation riot, strike, fire, flooding, labor disputes, energy shortage, inability to obtain supplies or materials from the usual source of supply, inevitable accident or breakdown, or for the stoppage to or interruption of any such services for the purpose of making routine or necessary maintenance and repairs.
11. **MAINTENANCE.**
- a. Lessor shall use commercially reasonable efforts to keep and maintain the roof, exterior surfaces, and all electrical, plumbing, HVAC and mechanical systems of the Premises in a good state of repair. Notwithstanding the foregoing, all repairs made necessary by the negligent acts of Lessee, its agents, employees or invitees (and, without limiting the foregoing, any repairs or maintenance required to any specialized or supplemental equipment installed by or for Lessee and not of a "building standard" nature), shall be made at the sole cost and expense of Lessee.
 - b. Lessee shall be responsible for and bear the risk of casualty and fire loss to its own merchandise and wares or other personal property.
 - c. Lessor shall not be liable for any failure to repair or to perform any maintenance unless such failure shall persist for an unreasonable time after written notice. Except as specifically herein set forth, there shall be no abatement of rent and no liability of Lessor by reason of any injury to or interference with Lessee's business arising from the making of any repairs, alterations or improvements to any portion of the Building or the Premises or to fixtures, appurtenances and equipment therein. Lessee waives the right to make repairs at Lessor's expense under any law, statute or ordinance now or hereafter in effect.
 - d. Lessee agrees that no sign shall be placed or painting done on or about the Premises without the prior written consent of Lessor.
12. **COMPLIANCE WITH AUTHORITIES.** Lessee shall, at its sole cost and expense, comply with and obey all applicable requirements of all municipal, county, state and federal laws, regulations, and ordinances now in force or which may hereafter be in force, pertaining to the Premises. Lessee shall maintain and procure at Lessee's expense all licenses, permits or inspection certificates required by any governmental authority with respect to Lessee's business. Lessee may, at

its expense, contest any such law, ordinance or regulation.

13. **INSURANCE.** Before the commencement of this Lease, Lessee shall, at its own expense, secure and maintain during the term of this Lease, Commercial General Liability insurance including bodily injury, property damage, contractual, personal injury, and products/completed operations. Liability limits shall be no less than \$1,000,000.00 per occurrence, and no less than a \$2,000,000.00 general aggregate limit. The policy shall include endorsements naming the Lessor and its officers, elected offices, agents, directors, employees, and volunteers as additional insureds. The policy shall also contain an endorsement waiving subrogation against Lessor, its officers, elected officials, directors, employees, and agents for losses arising from activities under this Lease. The policy shall be endorsed as a primary insurance policy and any insurance policy maintained by the Lessor is considered excess, non-contributory insurance. The existence of excess insurance policies should in no way be construed to limit the requirements of insurance described herein.

If Lessee has employees, Lessee must carry the appropriate Worker's Compensation Insurance to cover obligations imposed by federal and state statutes having jurisdiction of employees engaged in the performance of the work or services.

Failure to provide required coverage and failure to comply with the terms and conditions of this Lease shall not waive the contractual obligations herein. If the policy or policies are canceled or not renewed, the insurance company shall provide thirty (30) days written notice to the Lessor prior to the effective date of such cancellation or termination.

The amount and types of insurance coverage requirements set forth in this Lease will in no way be construed as limiting the scope of the indemnity in this Lease.

14. **VACATION OR ABANDONMENT.** Lessee shall not vacate or abandon the Premises at any time during the term of this Lease or any extension thereof, except when required to do so by this Lease. If Lessee abandons, vacates, surrenders, or is dispossessed of the Premises by process of law or otherwise, any personal property belonging to Lessee that is left on the Premises shall be deemed to be abandoned at the sole option of Lessor. Vacation or abandonment of Premises does not relieve Lessee of the duty to pay rent for the remainder of the term of this Lease.
15. **ENTRY AND INSPECTION.** Lessee shall permit Lessor and its employees and agents to enter the Premises at all reasonable times to inspect and/or maintain the Premises, or to make repairs, alterations or additions to any other portion of the Premises or improvements thereon, including the erection of scaffolding, props, or other mechanical devices, without any rebate of rent to Lessee or damages for occupation or quiet enjoyment of the Premises. Within thirty (30) days prior to

the expiration of the Lease Lessee shall permit Lessor, or its employees and/or agents, at reasonable hours, to enter the Premises to show the Premises to prospective tenants.

16. **ASSIGNMENT AND SUBLETTING.** Lessee shall not assign this Lease, or any interest therein, and shall not sublet the Premises or any part thereof or any right or privilege appurtenant thereto, or suffer any other person (the agents and servants of Lessee excepted) to occupy or use the Premises, or any portion thereof, without the prior written consent of Lessor. The requirements of this Lease are binding upon the heirs, executors, administrators, successors, and assigns of both Parties.
17. **BREACH.** In the event of any breach of this Lease by Lessee, Lessor, in addition to any other rights or remedies available to Lessor, may terminate this Lease and shall have the immediate right of re-entry and may remove all persons and property from the Premises. Lessee hereby waives all claims for damages which may be caused by the re-entry of Lessor and Lessor's taking possession of the Premises or removing or storing Lessee's property, and will defend and save Lessor harmless from any losses, liabilities, costs, or damages occasioned Lessor thereby, and no such re-entry shall be considered or construed to be a forcible entry. Should Lessor at any time terminate this Lease for any breach, Lessor may, in addition to any other remedy it may have, recover from Lessee all damages Lessor may incur by reason of such breach, including the cost of recovering the Premises, and the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated term over the then reasonable rental value of the premises for the remainder of the stated term.
18. **RESTRICTIONS.** This Lease is subject to any and all provisions of leases and encumbrances of record or extensions thereof under which Lessor holds title or possession of the Premises.
19. **ASBESTOS NOTICE.** An asbestos inspection has not been conducted and the existence of asbestos material in the facility has not been determined.
20. **NON-WAIVER FOR BREACH.** The failure by Lessor to pursue a remedy of any default or breach of any term, covenant or condition herein contained is not deemed to be a waiver of such term, covenant or condition, or any subsequent breach of the same or other term, covenant or condition herein contained. The acceptance of rent hereunder shall not be a waiver of any breach by Lessee of any term, covenant or condition of this Lease.
21. **ADDITIONAL RULES AND REGULATIONS.** Lessor has the further right and power to prescribe rules and regulations for the use, entry, operation and management of the Premises, to insure the safety, care and cleanliness of the Premises and preservation and good order thereon.

22. **CUMULATIVE REMEDIES.** It is understood and agreed that the remedies herein given to Lessor are cumulative, and the exercise of any one remedy by Lessor is not to the exclusion of any other remedy.
23. **NOTIFICATION.** All notices, demands or other communications must be in writing and are deemed duly delivered upon personal delivery or as of the second business day after mailing by United States mail, postage prepaid, registered or certified, return receipt requested, addressed as follows:

To Lessor: City of Bisbee
Attn: City Manager
118 Arizona Street
Bisbee, Arizona 85603

To Lessee: Bisbee Restoration Association and Historical Society
37 Main Street
P.O. Box 271
Bisbee, Arizona 85603

If any Party changes its address, the Party must give written notice to the other Party. Notice of change of address is deemed effective five (5) days after mailing by the Party changing address.

24. **CHOICE OF LAW/VENUE.** This Lease shall be interpreted in accordance with the laws of the State of Arizona. Any action to enforce any provision of this Lease or to obtain any remedy with respect this Lease shall be brought exclusively in the Superior Court, Cochise County, Arizona (or, as may be appropriate, in the Justice Courts of Cochise County, Arizona, or in the United States District Court for the District of Arizona, if, but only if, the Superior Court lacks jurisdiction over such action). The Parties expressly and irrevocably consent to the exclusive jurisdiction and venue of such courts and expressly waive the right to transfer or remove any such action commenced in accordance with the terms of this Section.
25. **INDEMNITY.** To the fullest extent permitted by law, Lessee shall indemnify, defend, and hold harmless the Lessor, its elected officials, agents, employees, officers, volunteers, and appointed officials ("Indemnified Party") for, from and against all claims, liabilities, demands, damages, losses, and expenses, including attorneys' fees and litigation expenses, to which any such Indemnified Party may become subject, under any theory of liability whatsoever, ("Claims") to the extent that such Claims result from and/or arise out of the Lessee's intentional, reckless, or negligent acts, mistakes, errors, or omissions at, on or relating to the Premises or in performance of this Lease. This includes any intentional, reckless, or negligent acts, mistakes, errors, or omissions of Lessee's employees, agents, contractors, and officers employed directly or indirectly by Lessee, and any

intentional, reckless, or negligent acts, mistakes, errors, or omissions of Lessee's customers, guests, students, visitors, invitees, licensees, assignees, and sublessees.

This indemnity provision shall also apply to any liability or remediation costs under Comprehensive Environmental Response, Compensation, and Liability Act, state statute or municipal ordinance arising as a result of contamination of the property or the surrounding environment, or violation of any Federal or state environmental laws due to any discharge of waste by Lessee, its employees and agents, regardless of whether the event requiring such remediation was intentional or accidental.

This Section 25 shall survive the expiration or early termination of this Lease.

26. **FORCE MAJEURE.** Should the Premises or any part thereof become unsafe, unsuitable for use or otherwise uninhabitable due to an act of God, nature, or act of war or other event beyond the control of the Lessor, the Lessor may, at its sole option, choose not to repair or replace the Premises, and no liability shall accrue to Lessor. Should Lessor determine that the Premises are beyond reasonable repair, Lessee shall be relieved of any further duty to pay rent beyond the date the event occurs, and any rent paid by Lessee for any rent period falling after the date of such event shall be promptly returned to Lessee. Lessee shall, if feasible, remove all personal property from the Premises. If Lessor elects to repair the Premises: (i) this Lease shall continue in full force and effect, but the rent from the date of the event through the date of substantial completion of the repair shall be abated with regard to any portion of the Premises that Lessee is prevented from using by reason of such damage or its repair, and (ii) in no event shall Lessor be liable to Lessee by reason of any injury to or interference with Lessee's business or personal property, alterations, additions or improvements to the Premises arising from such event, or by reason of any repairs to the Premises necessitated by the event.
27. **COMPLIANCE WITH LAW.** The Parties shall comply with Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, and State Executive Order No. 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities. The Parties shall comply with the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap, and the Americans with Disabilities Act.
28. **TIME.** Time is of the essence in this Lease except where specified.
29. **ENTIRE AGREEMENT.** This Lease contains the entire agreement between the Parties and no oral or written statement, promises, or inducements made by either Party or agent of either Party that is not contained in this written Lease, or specifically referred to in a written agreement shall be valid or binding; and this

agreement may not be enlarged, modified, or altered except in writing signed by the Parties and endorsed herein.

30. **RIGHTS/OBLIGATIONS OF PARTIES ONLY.** The terms of this Lease are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third-party beneficiary or other person, agency or organization.
31. **CONFLICT OF INTEREST.** This Lease shall be subject to the Conflict of Interest provisions of Arizona Revised Statutes § 38-511, as amended.
32. **BOYCOTT OF ISRAEL.** Pursuant to A.R.S. § 35-393.01, Lessee certifies it is not engaged in a boycott of Israel as of the Effective Date of this Lease, and agrees for the duration of this Lease to not engage in a boycott of Israel.
33. **CHINA.** Pursuant to and in compliance with A.R.S. § 35-394, Lessee agrees and certifies that it does not currently, and agrees for the duration of this Agreement will not, use: (i) the forced labor of ethnic Uyghurs in the People's Republic of China; (ii) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or (iii) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
34. **NO PARTNERSHIP.** Nothing in this Lease constitutes a partnership or joint venture between the Parties, and neither Party is the principal or agent of the other.
35. **SEVERABILITY.** If any provision of this Lease is held invalid the remainder of the Lease shall not be affected thereby and all other parts of this Lease shall be in full force and effect.
36. **PROVISIONS REQUIRED BY LAW.** Each and every provision of law and any clause required by law to be in this Lease will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either Party, the Lease will promptly be physically amended to make such insertion or correction.
37. **HEADINGS AND COUNTERPARTS.** The headings of this Lease are for purposes of reference only and shall not limit or define the meaning of any provision of this Lease. This Lease may be executed in two or more counterparts, each of which is an original and all of which together constitute one and the same instrument. Delivery of signature by fax, or scan delivered by email, receipt acknowledged are effective to bind a Party.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties have caused to be affixed the signatures of their respective authorized officials on the Effective Date written above.

Lessor:
CITY OF BISBEE

Lessee:
**BISBEE RESTORATION
ASSOCIATION AND
HISTORICAL SOCIETY**

Ken Budge, Mayor

Barbara Bruno, President

ATTEST:

Ashlee Coronado, City Clerk

Andrea Doubleday,
Director/Treasurer

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney

EXHIBIT "A"
DEPICTION OF THE PREMISES

(Image of floor plan of existing museum area)

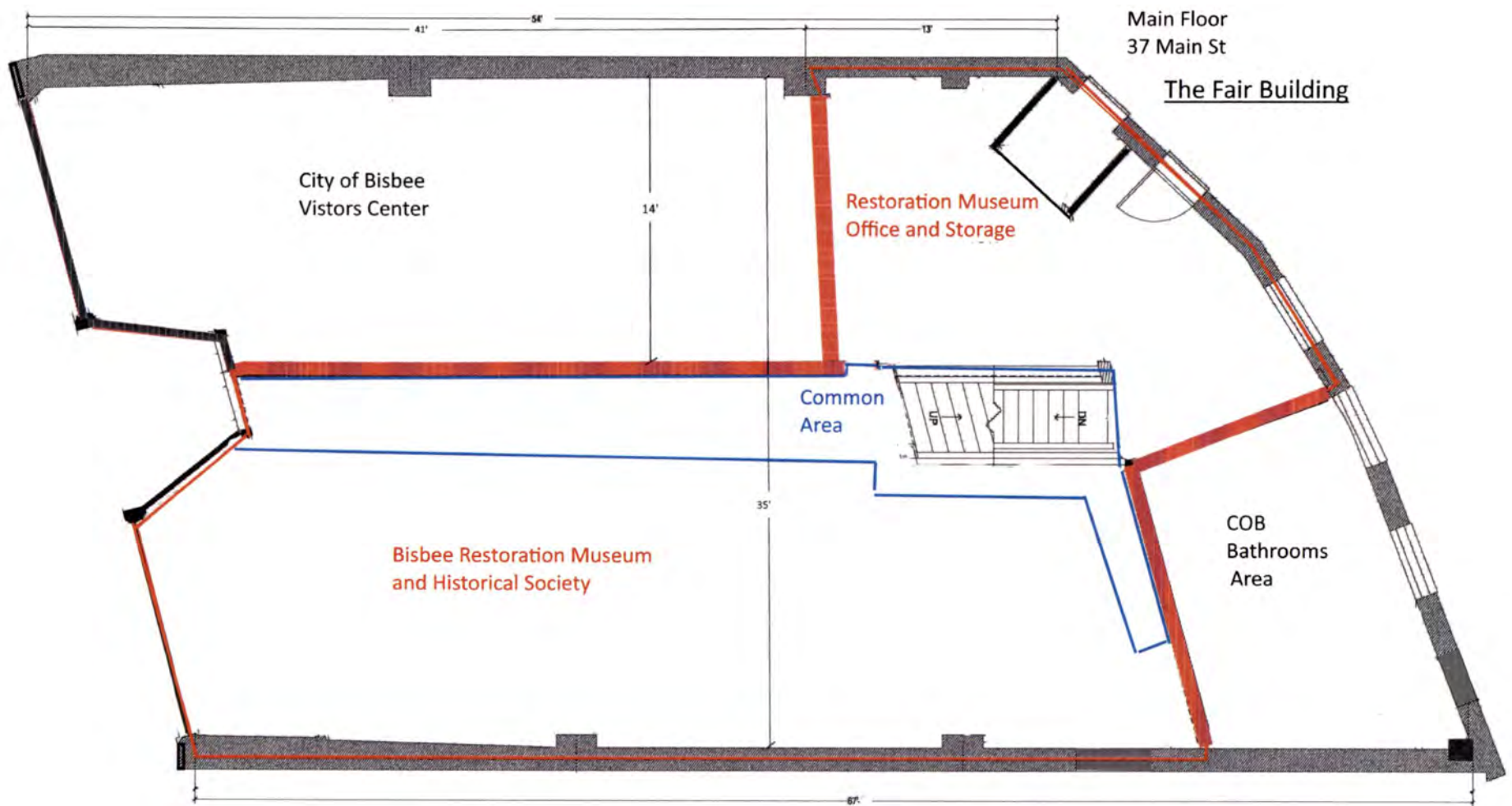


Exhibit A-1

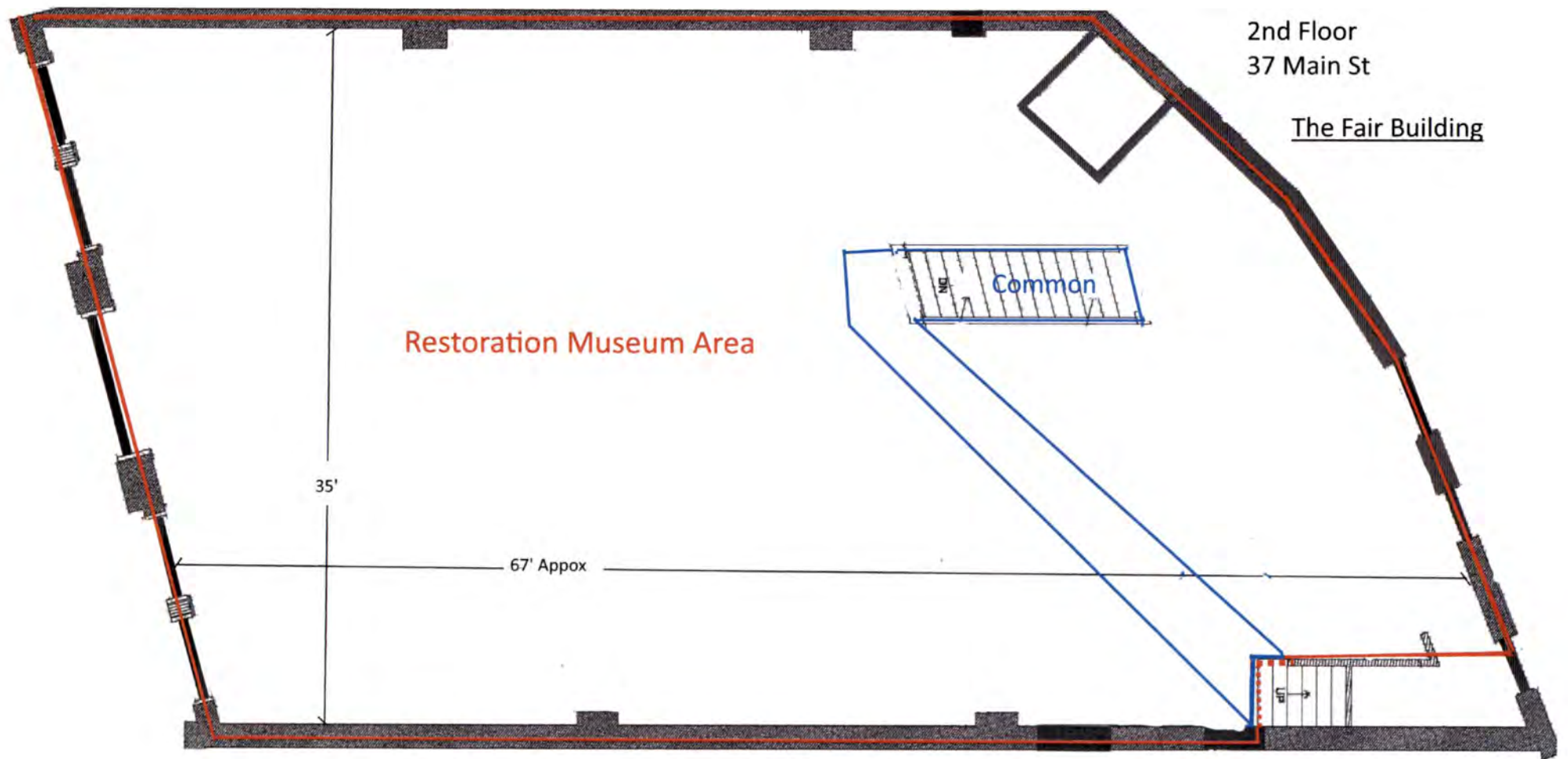
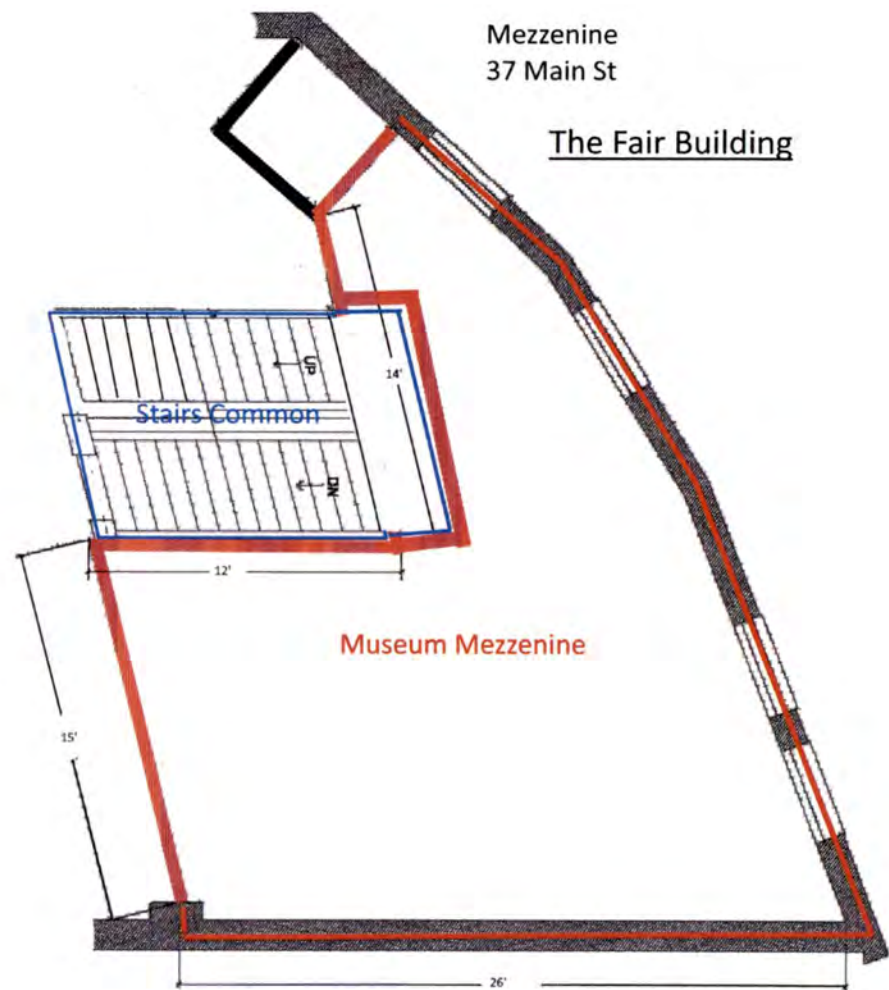


Exhibit A-2

Exhibit A-3





AGENDA ITEM NUMBER LP

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: April 7, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 27, 2026

REGULAR ☒

CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐

ORDINANCE ☐

FORMAL ACTION ☒

OTHER ☐

SUBJECT: **Discussion and Possible Direction Regarding Recruitment Timing for City Manager.**

FROM: **Ken Budge, Mayor**

RECOMMENDATION: **Approve**

PROPOSED MOTION: **At Mayor and Council's direction**

DISCUSSION:

This agenda item is to provide an opportunity for Mayor and Council to consider options and offer direction on whether to initiate recruitment immediately, delay recruitment to a later date, or establish specific parameters related to timing.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Nina Williams

Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado

Ashlee Coronado,
Interim City Manager

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: April 7, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 1, 2026REGULAR ☒CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: Discussion and Possible Action to establish a policy, or directive, for the City of Bisbee that all real property belonging to, or subject to the control of, the City of Bisbee shall only be used for authorized City purposes and shall not be used as or in connection with a staging area, processing location, or operations base for unauthorized civil law enforcement actions, including civil immigration enforcement.

FROM: Lori Reynolds, Councilmember Ward I
Karen Schumacher, Councilmember Ward I

RECOMMENDATION: Approve

PROPOSED MOTION: I move to direct staff to establish a policy, or directive, for the City of Bisbee that all real property belonging to, or subject to the control of, the City of Bisbee shall only be used for authorized City purposes and shall not be used as or in connection with a staging area, processing location, or operations base for unauthorized civil law enforcement actions, including civil immigration enforcement.

DISCUSSION:

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

K. Schumacher
Karen Schumacher,
Councilmember Ward I

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager

**ADMINISTRATIVE DIRECTIVE**

USE OF CITY PROPERTY FOR CIVIL LAW ENFORCEMENT	NUMBER	PAGE
	EFFECTIVE DATE	

ADMINISTRATIVE DIRECTIVE**I. PURPOSE**

This Directive is intended to provide clear direction, pursuant to the Charter and other legal authority, as to use of City property for civil law enforcement purposes.

II. POLICY

Real and personal property belonging to, or subject to the control of, the City shall only be used for authorized City purposes and shall not be used as or in connection with a staging area, processing location, or operations base for unauthorized civil law enforcement actions, including civil immigration enforcement.

III. DEFINITIONS

Staging Area – an area used to assemble, mobilize, or deploy vehicles, equipment or materials, and related personnel, in a manner that is outside of regular business hours or purposes, or that disrupts or impedes its use for City purposes.

IV. RESPONSIBILITIES

To ensure that City spaces remain accessible and available for City purposes and their intended public uses, City departments are directed to work with City leadership to identify and, where possible, control access to real and personal property that has been used, or is likely to be used, for unauthorized purposes, including unauthorized civil law enforcement or civil immigration enforcement.

A. DEPARTMENT RESPONSIBILITIES

1. Each City department shall identify and catalog any City parcels or other real property ("Controlled City Property") within its control that may be subject to or have been subject to unauthorized use, including for unauthorized civil law enforcement or unauthorized civil immigration purposes. City Right of Way (ROW), including publicly accessible streets and/or sidewalks, is not Controlled City Property.
2. Upon identification of Controlled City Property, each department shall then identify locations and number of signs necessary ("Signage Plan") to post clear signage at each identified location, stating the following: **THIS PROPERTY IS OWNED AND/OR CONTROLLED BY THE CITY OF TUCSON. USE FOR ANY OTHER PURPOSE, INCLUDING CIVIL LAW ENFORCEMENT, CIVIL IMMIGRATION ENFORCEMENT, AS A STAGING AREA, PROCESSING LOCATION OR**

**ADMINISTRATIVE DIRECTIVE**

USE OF CITY PROPERTY FOR CIVIL LAW ENFORCEMENT	NUMBER	PAGE
	EFFECTIVE DATE	

OPERATIONS BASE IS NOT PERMITTED WITHOUT PRIOR WRITTEN AUTHORIZATION.

3. City departments shall also identify, where possible, means of controlling access ("Access Control Plan") to Controlled City Property, outside of regular business hours or when not in use for its intended purpose.
4. Each department shall keep and provide to the City Manager's Office, or their designee, an updated list of Controlled City Property, its Signage Plan and Access Control Plan for approval.
5. Upon approval of each department's Signage Plan and Access Control Plan by the City Manager or their designee, the department shall implement the Signage Plan and Access Control Plan and clearly communicate both to departmental employees. City departments should also designate a departmental point of contact (POC) to receive and provide notifications of unauthorized use of Controlled City Property. The department POC will receive notifications of unauthorized use from staff and communicate them to the City Manager's Office as well as the City Attorney's Office for further action.

B. CITY LEADERSHIP RESPONSIBILITIES

1. The City Manager, or their designee, shall be responsible for approving each department's Signage Plan, Access Control Plan and related expenditures before implementation.
2. The City Manager may authorize additional uses of Controlled City Property as necessary and consistent with the intended purpose of the property and this Directive.
3. The City Manager shall approve or deny any requests from local, state or federal law enforcement agencies to engage in civil law enforcement of any kind on Controlled City Property consistent with this Directive and the recommendation of the Chief of Police of the Tucson Police Department ("Police Chief"). The Police Chief shall serve as the central contact for local, state or federal law enforcement agencies making such requests. For each request, the Police Chief shall gather enough information to determine the impact of any proposed operation on City property and its use and shall make a recommendation as to whether to grant the request. No such request shall be required for the service of a lawful judicial warrant or where exigent circumstances objectively exist.

C. EMPLOYEE RESPONSIBILITIES



ADMINISTRATIVE DIRECTIVE

USE OF CITY PROPERTY FOR CIVIL LAW ENFORCEMENT	NUMBER	PAGE
	EFFECTIVE DATE	

1. **Reporting:** City employees who become aware of the unauthorized use of Controlled City Property should contact their department POC or immediate supervisor and Director if no other department POC has been selected. To the extent possible, the reporting employee should report and/or document: 1) the location; 2) agency(ies) involved; 3) physical descriptions and number of unauthorized users; and 4) the activities engaged in.
2. Consistent with other City policies, employees are not authorized to engage, obstruct or impede unauthorized users engaged in civil law enforcement without further direction from the City Manager or their designee.

D. EXCEPTION

1. This Directive is not intended to restrict or interfere with the execution of lawful judicial warrants or the enforcement of criminal law, nor does it limit the rights of any person or entity under local, state or federal law.

Appendices None

References None

Review Responsibility and Frequency The City Manager's Office, in consultation with the City Attorney shall review this Directive annually, based on date of publication. Last review date: _____.

Authorized

City Manager
Timothy M. Thomure, P.E., ENV SP

Date



Appendix 2

ADMINISTRATIVE DIRECTIVE

USE OF CITY PROPERTY FOR CIVIL LAW ENFORCEMENT	NUMBER	PAGE
	EFFECTIVE DATE	

DRAFT