

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MAY 5, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Bridgette Kantner, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- 57th Annual Professional Municipal Clerks Week Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda
 - A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, April 21, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, April 21, 2026.

Ashlee Coronado, City Clerk

- C. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Grassy Park and Adjacent Parking for the Pride Village to be held Friday, June 19, 2026, and Saturday, June 20, 2026, from 8:00am to 9:00pm each day.

Ashlee Coronado, City Clerk

- D. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 20, 2026, from 9:00am to 11:30am.

Ashlee Coronado, City Clerk

- E. Approval of the Park, Facility and Right of Way Use Permit for the use of Brewery Gulch for the 4th of July Hard Rock Drilling and Mucking Contest on Saturday, July 4, 2026, from 12:00pm (Noon) to 7:00pm with possible waiver of fees.

Ashlee Coronado, City Clerk

- F. Approval of the Park, Facility and Right of Way Use Permit for the use of West Blvd, Tombstone Canyon and Main Street for the Coaster Race Trail Run on June 27th from 6:00am to 12:00pm (Noon) and the Coaster Race Pre-sets on July 3rd from 12:00pm (Noon) till 7:00pm and the Coaster Race on July 4th from 6:00am to 12:00pm (Noon) with possible waiver of fees.

Ashlee Coronado, City Clerk

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-26-08, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 109 N Taylor Avenue, Bisbee.

Ashlee Coronado, Interim City Manager

4. Discussion and Possible Approval of Ordinance O-26-09; Amending the Bisbee City Code, Chapter 9- Health and Sanitation; and Cemetery, by creating a New Article 9.9 -Trees, to provide for the regulation of trees within the city; providing for the repeal of conflicting ordinances; providing for severability; providing for penalties; and establishing an Effective Date.

Emanuel Stuart, City Planner

NEW BUSINESS

5. Discussion and Possible Approval of Resolution R-26-10: Adopting the Tentative Budget for the City of Bisbee for FY26-27 as well as give Notice of the Time of the Public Hearing to Taxpayers for Adoption of the Budget.

Ashlee Coronado, Interim City Manager

6. Discussion and Possible Direction related to a breach of contract between United Tiny Homes Inc. and the City of Bisbee for the purchase of the 17 acres known as Sierra Cobre Estates.

Melissa Hartman, City Planner

7. Discussion and Possible Approval of Change Order #8 with Durazo Construction.
Mike Normand, Construction Project Manager Camp Naco
8. Discussion and Possible Approval of Change Order #12 with Durazo Construction.
Mike Normand, Construction Project Manager Camp Naco
9. Discussion and Possible Approval to award the bid for the rehabilitation of the Fair Store Glass Sidewalks at 37 Main Street to Marsh Development, Inc.
Matthew Gurney, Public Works Director
10. Discussion and Possible Approval of Amendment No. 2 to the Renewal Agreement with Jacobs for operations, maintenance, and management services for the City of Bisbee San Jose Wastewater Treatment Plant.
Matthew Gurney, Public Works Director
11. Discussion and Possible Approval of the Destination Marketing Organization Agreement between the City of Bisbee and Hackett Advertising Public Relations Interactive, LLC (HAPI).
Ashlee Coronado, Interim City Manager
12. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Schumacher would like to comment on the art up in City Hall.

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 20 minutes before the meeting is scheduled to begin.

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - by GL Account
Report dates: 4/17/2026-4/30/2026Page: 1
Apr 30, 2026 07:09AM

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLE	415488026	UNLEADED FUEL	04/15/2026	7,683.13	.00	
3551	SENERGY PETROLE	415494118	UNLEADED FUEL	04/21/2026	5,964.52	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLE	415494118	DIESEL FUEL	04/21/2026	5,990.60	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARI	RIS000698034	Dental premiums for May 2026	04/21/2026	2,510.59	2,510.59	04/22/2026
2233	DELTA DENTAL of ARI	RIS000698034	Dental premiums for May 2026-Buy up	04/21/2026	1,601.17	1,601.17	04/22/2026
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIRE	26-0411	Ruiz, Gabriel PPE 04-11-2026	04/16/2026	342.00	342.00	04/20/2026
1623	NATIONWIDE RETIRE	26-0411	EE & ER COB PPE 04-11-2026	04/16/2026	1,926.41	1,926.41	04/20/2026
1623	NATIONWIDE RETIRE	26-0411	EE & ER FIRE PPE 04-11-2026	04/16/2026	2,661.54	2,661.54	04/20/2026
1623	NATIONWIDE RETIRE	26-0425	EE & ER COB PPE 04-25-2026	04/29/2026	4,550.21	4,550.21	04/29/2026
1623	NATIONWIDE RETIRE	26-0425	EE & ER FIRE PPE 04-25-2026	04/29/2026	2,643.70	2,643.70	04/29/2026
1623	NATIONWIDE RETIRE	26-0425	Ruiz, Gabriel PPE 04-25-2026	04/29/2026	384.75	384.75	04/29/2026
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE 04-11-202	Police union dues for PPE 04/11/2026	04/14/2026	175.00	175.00	04/20/2026
3677	AZ COPS	PPE 04-25-202	Police union dues for PPE 04/25/2026	04/28/2026	175.00	175.00	04/29/2026
1147	BISBEE FIREFIGHTE	PPE 04-11-202	Fire Union Dues for PPE 03/28/2026PPE 04-11-2026	04/14/2026	472.50	472.50	04/20/2026
1147	BISBEE FIREFIGHTE	PPE 04-25-202	Fire Union Dues for PPE 04/25/2026	04/28/2026	472.50	472.50	04/29/2026
10-2021001 HEALTH INSURANCE PAYABLE							
6917	BLUE CROSS BLUE S	037849-05-26	Health insurance premium PPO90 P3 SW-May	04/28/2026	35,720.23	35,720.23	04/29/2026
6917	BLUE CROSS BLUE S	037849-05-26	Health insurance premium PPO90 P2 SW-May	04/28/2026	29,276.48	29,276.48	04/29/2026
6917	BLUE CROSS BLUE S	037849-05-26	Health insurance premium HSA PPO100 P2 SW-May	04/28/2026	2,551.33	2,551.33	04/29/2026
6917	BLUE CROSS BLUE S	037849-05-26	Health insurance premium PPO90 P4 SW-May	04/28/2026	6,997.56	6,997.56	04/29/2026
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	2086036272	Voluntary Life & AD&D	04/15/2026	686.30	686.30	04/20/2026
5455	MUTUAL OF OMAHA	2086036272	Employer Pd. Life Ins. - May 2026	04/15/2026	925.58	925.58	04/20/2026
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	679263	AFLAC invoice for April	04/22/2026	1,176.10	1,176.10	04/22/2026
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL-BFD-A	LegalShield Premiums Fire Dept April 2026	04/15/2026	127.60	127.60	04/20/2026
10-2021007 VISION CARE INSUR PAYABLE							
2344	VISION SERVICE PLA	825035422	Vision Care for May 2026	04/18/2026	1,248.43	1,248.43	04/20/2026
10-2021009 GLOBE LIFE INS PAYABLE							
1467	GLOBE LIFE LIBERTY	26-0401	09378-Globe Life - April	04/23/2026	2,641.88	2,641.88	04/27/2026
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT	26-0411	Child Support Payments for PPE 04/11/2026	04/14/2026	687.50	687.50	04/20/2026
3271	SUPPORT PAYMENT	26-0425	Child Support Payments for PPE 04/25/2026	04/28/2026	687.50	687.50	04/29/2026
Total :					120,280.11	100,641.86	
MAYOR & COUNCIL							
10-50-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0408	LEAGUE OF AZ CITIES-OML CLASS-SCHUMACHER	04/07/2026	45.00	45.00	04/29/2026
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0408	CONOCO GOOD 2 GO-ICE FOR MAYOR/MANAGER	04/07/2026	9.29	9.29	04/29/2026
6943	CORPORATE PAYME	26-0408	SAFEWAY-FOR MAYOR/MANAGER	04/07/2026	44.62	44.62	04/29/2026
6943	CORPORATE PAYME	26-0408	LOS TACHOS-FOOD FOR MAYOR/MANAGER	04/07/2026	644.96	644.96	04/29/2026
Total MAYOR & COUNCIL:					743.87	743.87	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - City Manager	04/15/2026	22.43	22.43	04/20/2026
10-51-24000 PHONES							
6050	VERIZON	6140989480	City Manager	04/13/2026	51.00	51.00	04/20/2026
Total CITY MANAGER:					73.43	73.43	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Finance	04/15/2026	100.55	100.55	04/20/2026
Total FINANCE DEPARTMENT:					100.55	100.55	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - City Clerk	04/15/2026	19.66	19.66	04/20/2026
10-53-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0408	INT'L INSTITUTE OF MUNCPL CLERKS-LONG GAME CLAS	04/07/2026	85.00	85.00	04/29/2026
6943	CORPORATE PAYME	26-0408	INTRNL INSTITUTE OF MUNCPL CLERKS-PRACTICAL CO	04/07/2026	85.00	85.00	04/29/2026
10-53-24000 PHONES							
6050	VERIZON	6140989480	City Clerk	04/13/2026	41.07	41.07	04/20/2026
10-53-42040 ADVERTISING							
6943	CORPORATE PAYME	26-0408	AMAZON-TV FOR PUBLIC DISPLAY AT CITY HALL	04/07/2026	165.46	165.46	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-TV MOUNT FOR PUBLIC DISPLAY	04/07/2026	41.64	41.64	04/29/2026
Total CITY CLERK:					437.83	437.83	
COMMUNITY DEVELOPMENT							
10-54-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Community Development	04/15/2026	22.43	22.43	04/20/2026
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE	1587010000-0	938 Tovreaville Rd Kennel #1587010000	04/16/2026	134.12	134.12	04/20/2026
10-54-24000 PHONES							
4192	CENTURY LINK	333493134-04-	ANIMAL SHELTER 520-432-6020 333493134	04/13/2026	44.35	44.35	04/20/2026
10-54-24050 PHONES-COMMUNITY DEVELOPMENT							
6050	VERIZON	6140989480	City Planner	04/13/2026	79.06	79.06	04/20/2026
10-54-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45202	BG AP POTTING SOIL 8QT	04/07/2026	1.03	.00	
6943	CORPORATE PAYME	26-0408	COCHIE CO RECORDER-DEED RECORDING	04/07/2026	17.00	17.00	04/29/2026
6943	CORPORATE PAYME	26-0408	SAFEWAY-COVERNOR AND REPRESENTATIVE VISIT	04/07/2026	97.47	97.47	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-CLAY POWDER	04/07/2026	33.22	33.22	04/29/2026
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON C	D08152320260	ANIMAL SHELTER - INMATE LABOR	04/14/2026	21.00	.00	
3163	AZ STATE PRISON C	D08152320260	ANIMAL SHELTER - MILEAGE	04/14/2026	50.04	.00	
Total COMMUNITY DEVELOPMENT:					499.72	427.65	
ADMINISTRATION & GENERAL GOV'T							
10-55-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Admin Asst.	04/15/2026	18.56	18.56	04/20/2026
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4059328029-0	76 Erie St. - #4059328029	04/10/2026	217.12	217.12	04/20/2026
1097	AZ PUBLIC SERVICE	7290017491-0	2118 Newell St. Naco #7290017491	04/16/2026	131.63	131.63	04/20/2026
1097	AZ PUBLIC SERVICE	7844595365-0	915 Tovreaville Rd. Ste 2 #7844595365	04/14/2026	47.91	47.91	04/20/2026
10-55-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002390297	76 Erie St. -#910002390297	04/21/2026	49.20	49.20	04/27/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-55-24000 PHONES							
4192	CENTURY LINK	333741120-04-	FAX 520-432-7647 333741120	04/13/2026	36.25	36.25	04/20/2026
6943	CORPORATE PAYME	26-0408	BROADVOICE-CITY HALL PHONES	04/07/2026	717.41	717.41	04/29/2026
10-55-24001 INTERNET ACCESS							
6050	VERIZON	6140989480	City Hall Router	04/13/2026	40.03	40.03	04/20/2026
10-55-34000 CONTRACT SERVICES							
1401	KONICA MINOLTA PR	596589169	MONTHLY MAINTENANCE PAYMENT - 5/8/2026-6/07/2026	04/09/2026	319.85	.00	
10-55-43500 POSTAGE							
6943	CORPORATE PAYME	26-0408	STAMPS.COM	04/07/2026	250.00	250.00	04/29/2026
6943	CORPORATE PAYME	26-0408	STAMPS.COM	04/07/2026	33.97	33.97	04/29/2026
10-55-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0408	ZOOM	04/07/2026	111.96	111.96	04/29/2026
Total ADMINISTRATION & GENERAL GOVT:					1,973.89	1,654.04	
PERSONNEL							
10-56-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Personnel	04/15/2026	44.86	44.86	04/20/2026
10-56-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYME	26-0408	TRANS UNION-BACKGROUND CHECKS	04/07/2026	8.82	8.82	04/29/2026
10-56-24000 PHONES							
6050	VERIZON	6140989480	HR	04/13/2026	36.40	36.40	04/20/2026
Total PERSONNEL:					90.08	90.08	
LEGAL SERVICES							
10-57-31100 PROFESSIONAL FEES - LEGAL							
1489	ARIZONA MUNICIPAL	GL473933-042	LOSS ADJ. EXP.-GOUGET CLAIM #473933	04/23/2026	3,135.00	.00	
10-57-34000 CONTRACT SERVICES							
6849	PIERCE COLEMAN P	32720	GENERAL LEGAL SERVICES - MARCH	04/14/2026	8,313.00	.00	
Total LEGAL SERVICES:					11,448.00	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6224970000-0	Douglas RD Pump - #6224970000	04/10/2026	44.49	44.49	04/20/2026
Total WATER SYSTEMS:					44.49	44.49	
INFORMATION SYSTEMS							
10-59-31000 PROFESSIONAL FEES							
1349	EXECUTECH	AZ-250569	IT SERVICES AGREEMENT	04/15/2026	4,970.00	.00	
1349	EXECUTECH	AZ-250570	RECURRING PRODUCTS MONTHLY BILLING-APRIL 2026	04/15/2026	1,722.60	.00	
Total INFORMATION SYSTEMS:					6,692.60	.00	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD/LTD - Police (Non-Sworn)	04/15/2026	60.40	60.40	04/20/2026
5455	MUTUAL OF OMAHA	2086036272	STD - Police Officers (Sworn)	04/15/2026	621.01	621.01	04/20/2026
10-62-12300 UNIFORMS & CLOTHING							
6479	FX TACTICAL	I1-10051540	UNIFORM ALLOWANCE-RANDY KANE	04/17/2026	177.69	.00	
6479	FX TACTICAL	I1-10051718	UNIFORM ALLOW-MORENO	04/20/2026	193.46	.00	
10-62-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYME	26-0408	TRANS UNION-BACKGROUND CHECKS	04/07/2026	100.78	100.78	04/29/2026
10-62-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYME	26-0408	EXPEDIA-MEALS-LDG TRNG IN TEMPE-AMOS	04/07/2026	400.23	400.23	04/29/2026
6943	CORPORATE PAYME	26-0408	WALMART-MEALS TRNG IN TEMPE-NASH	04/07/2026	6.45	6.45	04/29/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6943	CORPORATE PAYME	26-0408	EXPEDIA-LDG HOMICIDE TRNG-LONG	04/07/2026	750.93	750.93	04/29/2026
6943	CORPORATE PAYME	26-0408	MCDONALDS-MEALS TRNG IN TEMPE-AMOS	04/07/2026	8.06	8.06	04/29/2026
6943	CORPORATE PAYME	26-0408	AIRBNB-LDG TRNG IN TEMPE-NASH	04/07/2026	413.54	413.54	04/29/2026
6943	CORPORATE PAYME	26-0408	LITTLE CAESAR-MEALS TRNG IN TEMPE-NASH	04/07/2026	10.80	10.80	04/29/2026
6943	CORPORATE PAYME	26-0408	CHIPOTLE--MEALS TRNG IN TEMPE-AMOS	04/07/2026	16.53	16.53	04/29/2026
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0546921000-0	1 W HWY 92 Police #0546921000	04/15/2026	622.81	622.81	04/20/2026
1097	AZ PUBLIC SERVICE	0625720000-0	938 BTovreaville Rd Impound Lot #0625720000	04/16/2026	59.08	59.08	04/20/2026
1097	AZ PUBLIC SERVICE	8692621000-0	129 Tank Hill D - #8692621000	04/09/2026	157.08	157.08	04/20/2026
10-62-24000 PHONES							
4192	CENTURY LINK	333740667-04-	POLICE 520-432-2261 333740667	04/13/2026	32.18	32.18	04/20/2026
6943	CORPORATE PAYME	26-0408	BROADVOICE-TELEPHONE MNTHLY CHRGS	04/07/2026	848.63	848.63	04/29/2026
6050	VERIZON	6140989480	Animal Control	04/13/2026	77.76	77.76	04/20/2026
6050	VERIZON	6140989480	Police	04/13/2026	844.19	844.19	04/20/2026
10-62-24001 INTERNET ACCESS FEES							
6050	VERIZON	6140989480	Police Air Cards	04/13/2026	120.03	120.03	04/20/2026
6050	VERIZON	6141000073	Police Air Cards	04/13/2026	515.61	515.61	04/27/2026
10-62-34000 CONTRACT SERVICES							
2314	COCHISE COUNTY T	26-0420	3RD QUARTER SUBSCRIBER FEES FY25-26	04/20/2026	31,737.50	.00	
7011	MOTOROLA Solutio	8230566385	TRACS INTERFACE MAINTENANCE - CITATIONS/ACCIDE	04/17/2026	531.58	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08186820260	PD-LABOR	04/14/2026	24.00	.00	
3163	AZ STATE PRISON C	D08186820260	PD-MILEAGE	04/14/2026	60.30	.00	
10-62-41500 OFFICE SUPPLIES							
1862	B&D LUMBER & HAR	222778	BATTERIES	04/20/2026	20.81	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-COPY PAPER	04/07/2026	62.44	62.44	04/29/2026
10-62-43500 POSTAGE							
6943	CORPORATE PAYME	26-0408	STAMPS.COM-POSTAGE	04/07/2026	25.00	25.00	04/29/2026
6943	CORPORATE PAYME	26-0408	STAMPS.COM-STAMP SRVC CHRGS	04/07/2026	23.01	23.01	04/29/2026
10-62-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	222688	CUSTODIAL SUPPLIES	04/14/2026	2.92	.00	
10-62-45200 SAFETY EQUIP & SUPPLIES							
6943	CORPORATE PAYME	26-0408	TMA LASER GROUP-GLOVES	04/07/2026	359.96	359.96	04/29/2026
10-62-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-CUSTODIAL SUPPLIES	04/07/2026	103.02	103.02	04/29/2026
6943	CORPORATE PAYME	26-0408	WALMART-CUSTODIAL SUPPLIES	04/07/2026	19.38	19.38	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-CUSTODIAL SUPPLIES	04/07/2026	23.87	23.87	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-CUSTODIAL SUPPLIES	04/07/2026	71.61	71.61	04/29/2026
10-62-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0408	AMAZON-NAT'L NIGHT OUT SUPPLIES	04/07/2026	288.06	288.06	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-NAT'L NIGHT OUT SUPPLIES	04/07/2026	203.29	203.29	04/29/2026
6943	CORPORATE PAYME	26-0408	SAFEWAY-FOOD FOR KORA	04/07/2026	26.29	26.29	04/29/2026
10-62-46623 CITY AUCTION EXPENSES							
6943	CORPORATE PAYME	26-0408	MVD TITLES-CITY AUCTION	04/07/2026	4.00	4.00	04/29/2026
6943	CORPORATE PAYME	26-0408	MVD TITLES-CITY AUCTION	04/07/2026	4.00	4.00	04/29/2026
6943	CORPORATE PAYME	26-0408	MVD TITLES-CITY AUCTION	04/07/2026	4.00	4.00	04/29/2026
6943	CORPORATE PAYME	26-0408	USPS-POSTAGE RETURN ACUTION KEYS	04/07/2026	9.64	9.64	04/29/2026
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING,	504030	TOWING SERVICES B26-2125	04/16/2026	236.25	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	395312	AUTO PARTS-0712	04/20/2026	4.19	.00	
2195	ED MORSE FORD	505003968	MIRROR & COVER 0540	03/27/2026	277.80	.00	
10-62-62003 GASOLINE							
6943	CORPORATE PAYME	26-0408	SPEEDWAY-FUEL-1378 B17-VILLA	04/07/2026	10.00	10.00	04/29/2026
6943	CORPORATE PAYME	26-0408	SKY ISLAND FUEL-FUEL-3625 B41-RUIZ	04/07/2026	70.25	70.25	04/29/2026
5084	WEX BANK	112052320	T. COX - FUEL - APR'26	03/30/2026	229.83	229.83	04/28/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total POLICE DEPARTMENT:					40,470.25	7,203.75	
FIRE DEPARTMENT							
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD/LTD - Fire	04/15/2026	826.81	826.81	04/20/2026
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	9079721000-0	192 Hwy 92 Hwy Fire Station #9079721000	04/16/2026	514.23	514.23	04/20/2026
10-64-22000 WATER							
1106	ARIZONA WATER CO	100038375-03-	Bisbee Fire Station 2 - #031-02-02835---1	04/13/2026	.00	.00	
10-64-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001916351	645 Tombstone Cyn - Fire #2- 910001916351	04/10/2026	72.02	72.02	04/20/2026
10-64-24000 PHONES							
4192	CENTURY LINK	333495025-04-	FIRE DEPT QW333495025001 333495025	04/13/2026	99.99	99.99	04/20/2026
4192	CENTURY LINK	333830226-04-	FIRE DEPT 520-432-4110 333830226	04/13/2026	82.05	82.05	04/20/2026
4192	CENTURY LINK	334079108-04-	FIRE DEPT #2 520-432-6022 334079108	04/13/2026	36.87	36.87	04/20/2026
6050	VERIZON	6140989480	Fire	04/13/2026	355.66	355.66	04/20/2026
10-64-24001 INTERNET ACCESS FEES							
6050	VERIZON	6140989480	Fire Dept Air Card	04/13/2026	137.82	137.82	04/20/2026
10-64-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYME	26-0408	AMAZON-MONITOR	04/07/2026	96.42	96.42	04/29/2026
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45230	O-RINGS	04/13/2026	1.65	.00	
1659	ACE HARDWARE	45235	O-RINGS, THREAD SEAL TAPE	04/13/2026	8.23	.00	
1659	ACE HARDWARE	45238	WATERPROOF GREASE	04/14/2026	3.26	.00	
1659	ACE HARDWARE	45253	HALAGON BULB	04/15/2026	4.65	.00	
1659	ACE HARDWARE	45272	WASHERS, AIR COUPLER PLUG	04/19/2026	32.85	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-WEBCAM, ROPE	04/07/2026	126.56	126.56	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-CLIP BOARDS	04/07/2026	31.32	31.32	04/29/2026
10-64-47000 PERMITS & LICENSES							
6943	CORPORATE PAYME	26-0408	ADHS-AMBULANCE REGISTRATION ANNUAL FEE x2	04/07/2026	500.00	500.00	04/29/2026
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	394985	AIR FILTER, OIL FILTER	04/15/2026	20.18	.00	
6943	CORPORATE PAYME	26-0408	MOSTPLUS-REPLACEMENT MIRRORS FOR M-811	04/07/2026	285.20	285.20	04/29/2026
Total FIRE DEPARTMENT:					3,235.77	3,164.95	
CEMETERY							
10-70-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08511220260	CEMETERY-LABOR	04/14/2026	45.00	.00	
3163	AZ STATE PRISON C	D08511220260	CEMETERY-MILEAGE	04/14/2026	250.58	.00	
Total CEMETERY:					295.58	.00	
BUILDING & MAINTENANCE							
10-74-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Bldg Maintenance	04/15/2026	19.66	19.66	04/20/2026
10-74-24000 PHONES							
6050	VERIZON	6140989480	Bldg Maintenance	04/13/2026	79.06	79.06	04/20/2026
10-74-34000 CONTRACT SERVICES							
7060	CINTAS	4266028178	UNIFORMS	04/15/2026	5.96	.00	
7060	CINTAS	4266028178	UNIFORMS	04/15/2026	6.40	.00	
6172	MMPC	185991	AIRPORT-PEST CONTROL	04/23/2026	50.00	.00	
10-74-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08186920260	BM-LABOR	04/14/2026	42.00	.00	
10-74-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45289	COUNTERSINK BIT	04/21/2026	26.03	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-74-45200 SAFETY EQUIP & SUPPLIES							
4926	AMAZON CAPITAL SE	111-8171279-0	HAND SANITIZER	04/15/2026	118.26	.00	
4926	AMAZON CAPITAL SE	111-9949858-0	EARPLUGS, NITRILE GLOVES, LATEX GLOVES	04/15/2026	807.08	.00	
10-74-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45287	CITY HALL-FEBREEZE, AIRWICK OIL	04/21/2026	1.63	.00	
4926	AMAZON CAPITAL SE	111-8192164-4	CITY HALL-HAND SOAP	04/16/2026	79.72	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-CITY HALL-TRASH CANS LINERS	04/07/2026	47.20	47.20	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-ALL PURPOSE CLEANER FOR CITY HALL	04/07/2026	37.34	37.34	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.75	6.75	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
4191	GRAINGER	9887932342	CITY HALL-DRY WIPE ROLL (6)	04/21/2026	88.05	.00	
10-74-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45288	GAS CAN NO SPILL, OIL	04/21/2026	42.81	.00	
6943	CORPORATE PAYME	26-0408	HOME DEPOT-EPOXY SHIELD CLEAR COAT (5)	04/07/2026	876.43	876.43	04/29/2026
10-74-50100 BLDG REPAIR & MAINT							
1531	AIR FLOW SYSTEMS	3200	SENIOR CENTER-SERVICE 2 SYSTEMS	04/22/2026	123.00	.00	
1531	AIR FLOW SYSTEMS	3201	ANIMAL SHELTER-AC SERVICE	04/22/2026	95.00	.00	
1531	AIR FLOW SYSTEMS	3202	CAMP NACO-SERVICE 2 AC UNITS	04/22/2026	190.00	.00	
1531	AIR FLOW SYSTEMS	3203	BPD-SERVICE 3 MINI SPLITS, NEW CAPACITOR	04/22/2026	282.50	.00	
1862	B&D LUMBER & HAR	222654	BRISTLE CHIP BRUSH, KNIT CVR	04/13/2026	21.25	.00	
1862	B&D LUMBER & HAR	222730	CITY HALL-FLOAT RED RUBBER, GRN. MIX MORTAR, PN	04/16/2026	57.02	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-POOL-COLORED EPOXIES 20LB BOX	04/07/2026	175.34	175.34	04/29/2026
6943	CORPORATE PAYME	26-0408	HOME DEPOT-DEWALT FLEX	04/07/2026	302.94	302.94	04/29/2026
6943	CORPORATE PAYME	26-0408	HOME DEPOT-EPOXYSHIELD	04/07/2026	729.94	729.94	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-POOL-COLOR EPOXIES 20LB FLAKES (3)	04/07/2026	249.90	249.90	04/29/2026
Total BUILDING & MAINTENANCE:					4,569.87	2,524.56	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - PW Admin.	04/15/2026	83.06	83.06	04/20/2026
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2518290000-0	404 Bisbee Rd - #2518290000	04/14/2026	80.69	80.69	04/20/2026
10-75-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002556920	404 Bisbee Rd - #910002556920	04/21/2026	37.58	37.58	04/27/2026
10-75-24000 PHONES							
6050	VERIZON	6140989480	PW	04/13/2026	102.19	102.19	04/20/2026
10-75-34000 CONTRACT SERVICES							
1401	KONICA MINOLTA PR	596589169	MONTHLY MAINTENANCE PAYMENT - 5/8/2026-6/07/2026	04/09/2026	319.85	.00	
10-75-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYME	26-0408	AMAZON-WIRELESS KEYBOARD AND MOUSE SET	04/07/2026	131.50	131.50	04/29/2026
10-75-46000 OPERATIONAL EXPENSES							
4926	AMAZON CAPITAL SE	111-2105272-5	WIRELESS MOUSE	04/15/2026	20.81	.00	
4926	AMAZON CAPITAL SE	1G49-XNMM-P	ACER USB HUB 4 PORTS	04/23/2026	20.55	.00	
Total PUBLIC WORKS ADMINISTRATION:					796.23	435.02	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - PW Garage	04/15/2026	44.86	44.86	04/20/2026
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	Tovreaville Rd Warehouse - 50% Garage	04/16/2026	156.96	156.96	04/20/2026
10-77-24000 PHONES							
6050	VERIZON	6140989480	City Garage	04/13/2026	75.50	75.50	04/20/2026
10-77-24001 INTERNET ACCESS							
4192	CENTURY LINK	333740666-04-	GARAGE INTERNET QW333740666001 333740666	04/13/2026	59.99	59.99	04/20/2026
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4266028241	CLEANING	04/15/2026	12.88	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
7060	CINTAS	4266028283	UNIFORMS	04/15/2026	34.46	.00	
10-77-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.75	6.75	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
10-77-46000 OPERATIONAL EXPENSES							
6536	BISBEE NAPA AUTO P	394265	ENGINE DEGREASER	04/06/2026	5.80	.00	
6536	BISBEE NAPA AUTO P	394602	STEERING FL-GL, FLUID DOT	04/09/2026	31.10	.00	
6536	BISBEE NAPA AUTO P	394674	LUCAS RED TACKY GRS	04/10/2026	85.38	.00	
6536	BISBEE NAPA AUTO P	394945	ENGINE DEGREASER, BRAKES PRTS CLEANER	04/14/2026	54.07	.00	
6536	BISBEE NAPA AUTO P	395042	FLUID DOT	04/15/2026	8.76	.00	
6536	BISBEE NAPA AUTO P	395115	CABLE TIE	04/16/2026	80.00	.00	
10-77-55000 EQUIPMENT REPAIR & MAINT							
1659	ACE HARDWARE	45277	DIRECT CNNCT FLTR SYSTEM	04/20/2026	55.89	.00	
2934	BOYD EQUIPMENT C	85945	RUPTURE DISK, 8500 PSI 8703810	04/16/2026	109.38	.00	
10-77-61000 VEHICLE PARTS & LABOR							
2208	MSTS RECEIVABLES	455CD139	PERMANENT MRKR, RATCHET TIE DWN, VACUUM	04/27/2026	114.25	.00	
10-77-62006 DIESEL EXHAUST FLUID							
3551	SENERGY PETROLE	415443880	PRO X PURE DEF (BULK)	03/13/2026	.06	.00	
10-77-62007 OTHER FLUIDS & LUBRICANTS							
3551	SENERGY PETROLE	415487029	UNIVERSAL 50/50 A/F GOLD	04/16/2026	501.84	.00	
3551	SENERGY PETROLE	415487030	SHIELD CHOICE 5W3010	04/16/2026	997.86	.00	
Total GARAGE:					2,444.39	344.06	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Bldg Inspector	04/15/2026	18.94	18.94	04/20/2026
10-79-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0408	AZ BUILDING OFFICIAL TRAINING	04/07/2026	1,100.00	1,100.00	04/29/2026
10-79-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYME	26-0408	INT'L CODE COUNCIL-GOVERNMENTAL MEMBER	04/07/2026	170.00	170.00	04/29/2026
10-79-24000 PHONES							
6050	VERIZON	6140989480	Bldg Inspector	04/13/2026	37.75	37.75	04/20/2026
10-79-34000 CONTRACT SERVICES							
6943	CORPORATE PAYME	26-0408	INT'L CODE COUNCIL-PREMIUM COMPLETE 1 YEAR	04/07/2026	870.22	870.22	04/29/2026
10-79-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	394316	OIL FILTER	04/06/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	394378	CE-BELT TENSIONER, BELT IDLER PULLEY, BELT SERPE	04/07/2026	134.99	.00	
6536	BISBEE NAPA AUTO P	394453	CE-ALTERNATOR	04/08/2026	203.13	.00	
Total BUILDING INSPECTOR:					2,539.22	2,196.91	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Parks	04/15/2026	56.79	56.79	04/20/2026
10-80-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYME	26-0408	INT'L SOCIETY OF ARBORICULTURE-ISA CERTIFIED ARB	04/07/2026	120.00	120.00	04/29/2026
6943	CORPORATE PAYME	26-0408	INTRNL SOCIETY OS ARBORICULTURE-ISA CERTIFIED A	04/07/2026	369.00	369.00	04/29/2026
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0655901000-0	E Vista Park - #0655901000	04/14/2026	46.32	46.32	04/20/2026
1097	AZ PUBLIC SERVICE	3984490000-0	Main St Park - #3984490000	04/09/2026	98.59	98.59	04/20/2026
1097	AZ PUBLIC SERVICE	6333950000-0	Goar Park - #6333950000	04/10/2026	52.28	52.28	04/20/2026
1097	AZ PUBLIC SERVICE	6621361000-0	E Vista Court - #6621361000	04/14/2026	79.96	79.96	04/20/2026
1097	AZ PUBLIC SERVICE	6730341000-0	Brewery Gulch C Park #6730341000	04/10/2026	43.96	43.96	04/20/2026
1097	AZ PUBLIC SERVICE	9158520000-0	Vista Park - #9158520000	04/14/2026	41.79	41.79	04/20/2026
10-80-22000 WATER							
1106	ARIZONA WATER CO	100031185-03-	810 Tombstone Cyn-Garfield Park-#100031185	04/13/2026	253.06	253.06	04/27/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-80-24000 PHONES							
6050	VERIZON	6140989480	Parks	04/13/2026	96.20	96.20	04/20/2026
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4266028178	UNIFORMS	04/15/2026	6.40	.00	
7060	CINTAS	4266028180	UNIFORMS	04/15/2026	21.84	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08186720260	PARKS-LABOR	04/14/2026	27.00	.00	
3163	AZ STATE PRISON C	D08186720260	PARKS-MILEAGE	04/14/2026	140.03	.00	
10-80-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HAR	222633	DOC-PUSH BROOM	04/10/2026	22.42	.00	
10-80-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.74	6.74	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45197	SPRY PNT FSN HMRD COPR	04/07/2026	33.52	.00	
1659	ACE HARDWARE	45294	BLK DIAMOND LINE, OIL	04/22/2026	60.50	.00	
1659	ACE HARDWARE	45295	BLK DIAMOND LINE, OIL, FUEL	04/22/2026	83.96	.00	
1659	ACE HARDWARE	45304	TACKS COPPER	04/23/2026	1.85	.00	
1862	B&D LUMBER & HAR	222745	APWA WHT MRKING PNT	04/16/2026	13.14	.00	
1862	B&D LUMBER & HAR	222782	WHT MARKING PNT	04/20/2026	13.14	.00	
10-80-46801 REC PROGRAMS/SPECIAL EVENTS							
1659	ACE HARDWARE	45293	SPEC EVENT-DUCT TAPE, MARKER	04/21/2026	13.95	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	45210	SEEDING POT MIX	04/09/2026	7.44	.00	
1659	ACE HARDWARE	45225	HIGGINS LOGS-LAWN SOIL	04/13/2026	30.69	.00	
1659	ACE HARDWARE	45226	WRAP TREE	04/13/2026	5.58	.00	
1659	ACE HARDWARE	45242	BRIGGS-GARDEN SOIL	04/14/2026	44.65	.00	
1659	ACE HARDWARE	45247	BRIGGS-GARDEN SOIL	04/15/2026	66.97	.00	
1659	ACE HARDWARE	45249	BRIGGS-SOIL CNDITONR ALL PURPS	04/15/2026	13.96	.00	
1659	ACE HARDWARE	45274	WOOD STAKE	04/20/2026	16.75	.00	
1659	ACE HARDWARE	45282	MRKNG PNT	04/21/2026	8.37	.00	
1659	ACE HARDWARE	45311	MULCH SOIL	04/23/2026	25.26	.00	
1862	B&D LUMBER & HAR	222673	GARFIELD IRRIGATION-FIP CAP, PTFE TAPE	04/13/2026	2.94	.00	
6943	CORPORATE PAYME	26-0408	BORDERLAND RESTORATION-SEEDS	04/07/2026	30.00	30.00	04/29/2026
10-80-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYME	26-0408	STOTZ EQUIP.-MOWER	04/07/2026	106.72	106.72	04/29/2026
10-80-61000 REPAIRS & MAINT - VEHICLES							
6536	BISBEE NAPA AUTO P	394973	OIL FILTER, LUCAS TRANS FIX	04/15/2026	4.19	.00	
Total PARKS:					2,074.56	1,401.41	
SWIMMING POOL							
10-81-24000 PHONES							
6050	VERIZON	6140989480	Pool	04/13/2026	23.64	23.64	04/20/2026
10-81-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45305	MURIATIC ACID	04/23/2026	33.50	.00	
4926	AMAZON CAPITAL SE	111-0057893-1	CARDSTOCK	04/17/2026	36.78	.00	
4926	AMAZON CAPITAL SE	111-6779426-9	POOL CVR, CVR STRAPS AND CLIPS, DRAIN KIT	04/14/2026	1,448.37	.00	
4577	LESLIE'S POOLMART,	03017-01-0576	CHLOR, ACID	04/23/2026	2,176.10	.00	
Total SWIMMING POOL:					3,718.39	23.64	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Library	04/15/2026	44.86	44.86	04/20/2026
10-83-24000 PHONES							
4192	CENTURY LINK	333745848-04-	LIBRARY 520-432-4232 333745848	04/13/2026	155.73	155.73	04/20/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-83-34000 CONTRACT SERVICES							
6172	MMPC	185923	MONTHLY PEST CONTROL	04/23/2026	50.00	.00	
1499	RICOH USA, INC	41584162	RICOH PRINTER LEASE CONTRACT	04/10/2026	178.92	.00	
10-83-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	ZORO.COM-JANITORIAL SUPPLIES	04/07/2026	134.34	134.34	04/29/2026
6943	CORPORATE PAYME	26-0408	ZORO.COM-JANITORIAL SUPPLIES	04/07/2026	142.47	142.47	04/29/2026
10-83-46834 PERIODICALS							
6943	CORPORATE PAYME	26-0408	MAGAZINE RENEWAL-CREDIT	04/07/2026	95.91-	95.91-	04/29/2026
Total LIBRARY:					610.41	381.49	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8339841000-0	300 Collins Rd. #8339841000	04/16/2026	51.03	51.03	04/20/2026
10-85-24000 PHONES							
4192	CENTURY LINK	333579583-04-	SENIOR CENTER 520-432-2167 333579583	04/13/2026	73.74	73.74	04/20/2026
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	26-0423/SC	Internet Svc- Senior Center-8160130030024214	04/19/2026	63.75	63.75	04/27/2026
Total SENIOR CITIZENS CENTER:					188.52	188.52	
Total GENERAL FUND:					203,327.76	122,078.11	
GENERAL GOVERNMENT GRANTS							
GRANT EXP - GENERAL GOVT							
11-40-22514 BISBEE BIKEWAYS EDA GRANT							
1264	KIMLEY HORN & ASS	098063007-03	LAVENDER PIT-SERVICES RENDERED THROUGH 03/31/2	03/31/2026	556.86	.00	
Total GRANT EXP - GENERAL GOVT:					556.86	.00	
Total GENERAL GOVERNMENT GRANTS:					556.86	.00	
CAMP NACO							
19-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Camp Naco	04/15/2026	22.43	22.43	04/20/2026
19-40-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYME	26-0408	INDEED JOB POSTING-MARKETING/COMMS	04/07/2026	351.39	351.39	04/29/2026
19-40-24000 PHONES-MELLON GRANT							
4192	CENTURY LINK	334160374-04-	CAMP NACO 520-432-9031 334160374	04/13/2026	35.57	35.57	04/27/2026
6050	VERIZON	6140989480	Camp Naco	04/13/2026	62.22	62.22	04/20/2026
19-40-24001 INTERNET-MELLON GRANT							
4059	SPARKLIGHT	26-0423/Camp	Internet Svc-915 Tovreaville Rd Bldg B-8160130030011815	04/23/2026	133.12	133.12	04/27/2026
19-40-46000 OPERATIONAL EXPENSE-MELLON							
1659	ACE HARDWARE	45291	SUPPLIES FOR EXHIBIT ARTIFACTS	04/21/2026	64.26	.00	
19-40-92000 CONSTRUCTION COSTS-MELLON							
6889	VERHELST RECOVE	18105	CLEAN/PREP BRICKS FOR A3 CHIMNEYS	04/14/2026	175.00	175.00	04/21/2026
6889	VERHELST RECOVE	18133	DEMO SAWCUT CONCRETE	04/22/2026	275.00	275.00	04/29/2026
Total :					1,118.99	1,054.73	
19-45-62004 DIESEL-STATE GRANT							
6943	CORPORATE PAYME	26-0408	SPEEDWAY-DIESEL FOR TRACTOR	04/07/2026	24.81	24.81	04/29/2026
6943	CORPORATE PAYME	26-0408	SPEEDWAY-DIESEL FOR TRACTOR	04/07/2026	27.59	27.59	04/29/2026
Total :					52.40	52.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
19-50-42020 PRINTING & REPRODUCTION							
1899	GREAT PROJECTION	20275	NPS CONSTRUCTION SITE BANNERS	04/10/2026	184.61	.00	
Total :					184.61	.00	
Total CAMP NACO:					1,356.00	1,107.13	
VISITOR CENTER							
FUND EXPENDITURES							
20-40-24000 PHONES							
4192	CENTURY LINK	333663664-04-	VISITOR CENTER 520-432-3554 333663664	04/13/2026	67.93	67.93	04/20/2026
4192	CENTURY LINK	333913912-04-	VISITOR CENTER 520-432-3509 333913912	04/13/2026	36.25	36.25	04/20/2026
6050	VERIZON	6140989480	Visitor Center	04/13/2026	75.50	75.50	04/20/2026
20-40-24001 INTERNET ACCESS							
4059	SPARKLIGHT	26-0423/VC	Internet Svc-Vistor Center - 8160130030025260	04/11/2026	153.44	153.44	04/20/2026
20-40-43500 POSTAGE							
6943	CORPORATE PAYME	26-0408	USPS-POSTAGE	04/07/2026	28.25	28.25	04/29/2026
6943	CORPORATE PAYME	26-0408	USPS-POSTAGE	04/07/2026	13.09	13.09	04/29/2026
6943	CORPORATE PAYME	26-0408	USPS-POSTAGE	04/07/2026	60.00	60.00	04/29/2026
Total FUND EXPENDITURES:					434.46	434.46	
Total VISITOR CENTER:					434.46	434.46	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Streets	04/15/2026	56.34	56.34	04/20/2026
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4059328029A-	2 Sowles Ave EV - #4059328029	04/10/2026	366.35	366.35	04/20/2026
1097	AZ PUBLIC SERVICE	4470670000-0	60 Brewery Gulch Sp 3 - #4470670000	04/09/2026	50.83	50.83	04/20/2026
1097	AZ PUBLIC SERVICE	4877951000-0	Hwy 92 DD #4877951000	04/17/2026	15.12	15.12	04/27/2026
1097	AZ PUBLIC SERVICE	5254161000-0	951 Naco Hwy #5254161000	04/17/2026	105.66	105.66	04/27/2026
1097	AZ PUBLIC SERVICE	5847770000-0	60 Brewery Gulch Sp 2 - #5847770000	04/09/2026	43.24	43.24	04/20/2026
1097	AZ PUBLIC SERVICE	6690180000-0	25% Streets	04/16/2026	78.48	78.48	04/20/2026
1097	AZ PUBLIC SERVICE	7700160000-0	60 Brewery Gulch Sp 4 - #7700160000	04/09/2026	42.13	42.13	04/20/2026
1097	AZ PUBLIC SERVICE	8186260000-0	170 Hwy 92 - #690982286	04/16/2026	105.84	105.84	04/20/2026
1097	AZ PUBLIC SERVICE	8583641000-0	60 Brewery Gulch Sp 1 - #8583641000	04/09/2026	65.87	65.87	04/20/2026
1879	AZ PUBLIC SERVICE	AR0480010646	NORMAL OPS AND MAINTENANCE FOR MARCH 2026	04/13/2026	1,735.95	.00	
21-40-24000 PHONES							
6050	VERIZON	6140989480	Streets	04/13/2026	273.63	273.63	04/20/2026
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4266028297	UNIFORMS	04/15/2026	88.04	.00	
21-40-42060 INVENTORIED TOOLS							
6943	CORPORATE PAYME	26-0408	AMAZON-WIRELESS TRAILER LIGHTS	04/07/2026	42.73	42.73	04/29/2026
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45251	STEP DRLBIT, PUNCH CENTER	04/15/2026	53.08	.00	
5483	PHOENIX WELDING	SV 133840	14" BLADE, MILD STEEL	04/15/2026	150.52	.00	
21-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.74	6.74	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.59	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45205	OIL STIHL, DIAMOND LINE (2)	04/08/2026	122.88	.00	
4926	AMAZON CAPITAL SE	111-3736789-9	RECHARGEABLE SEALED LEAD ACID BATTERY	04/14/2026	108.48	.00	
1862	B&D LUMBER & HAR	222824	APWA WHT MRKING PAINT	04/22/2026	13.01	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-RAIN SUITS	04/07/2026	103.00	103.00	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-CHARGE CONTROLLER FOR SOLAR PANELS	04/07/2026	150.38	150.38	04/29/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
21-40-46200 SIGNS & POSTS							
1862	B&D LUMBER & HAR	222768	PREMIX CONCRETE	04/20/2026	50.50	.00	
1862	B&D LUMBER & HAR	222823	USS HX CP	04/22/2026	43.88	.00	
21-40-46211 STREET REPAIR MATERIAL							
3434	CENTERLINE SUPPLY	ORD0171539	PATCH PREM ASPHALT REPAIR-60 LB BAGS	04/13/2026	3,899.18	.00	
21-40-61000 VEHICLE PARTS & LABOR							
1532	CITY OF SIERRA VIST	5812	DUMP TRUCK-LABOR AND MAINTENANCE	04/14/2025	397.00	.00	
21-40-62003 GASOLINE							
6943	CORPORATE PAYME	26-0408	CIRCLE K-FUEL	04/07/2026	25.04	25.04	04/29/2026
21-40-62004 DIESEL							
6943	CORPORATE PAYME	26-0408	QT-SWEEPER FUEL	04/07/2026	100.69	100.69	04/29/2026
Total FUND EXPENDITURES:					8,303.18	1,632.07	
Total STREETS:					8,303.18	1,632.07	
HOUSING INITIATIVE							
45-40-10000 COST OF HOUSING SOLD							
1132	STEP-UP BISBEE/NA	26-0406	FUNDS FOR 105, 107, & 109 TAYLOR AVE	04/06/2026	190,000.00	190,000.00	04/27/2026
Total :					190,000.00	190,000.00	
Total HOUSING INITIATIVE:					190,000.00	190,000.00	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22507 PARKS AND REC MISC DONATIONS							
1659	ACE HARDWARE	204362	CITY HALL-SPRING PLANTS-TREES	04/20/2026	238.77	.00	
Total FUND EXPENDITURES:					238.77	.00	
Total MISC. DONATIONS:					238.77	.00	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	9662440000-0	Bisbee Junction Hill - Airport #9662440000	04/22/2026	108.02	108.02	04/27/2026
50-40-22000 WATER							
1366	HOPE WATER ARIZO	211214936-04-	Airport Water-April 2026	04/16/2026	50.60	50.60	04/27/2026
50-40-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYME	26-0408	PRESCOTT RESORT & CONFERENCE CNTR-AAA2026 SP	04/07/2026	324.86	324.86	04/29/2026
Total FUND EXPENDITURES:					483.48	483.48	
Total AIRPORT FUND:					483.48	483.48	
SEWER FUND							
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Waste Water	04/15/2026	78.12	78.12	04/20/2026
54-40-13100 BUSINESS TRAVEL							
6262	BORQUEZ, ADRIAN	26-0416	MEALS REIMBURSE-RWAAZ CONFERENCE	04/16/2026	45.53	.00	
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B - #0516740000	04/10/2026	973.07	973.07	04/20/2026
1097	AZ PUBLIC SERVICE	2478030000-0	302 Teran St. #2478030000	05/16/2025	47.60	47.60	04/20/2026
1097	AZ PUBLIC SERVICE	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A - #2954210000	04/10/2026	49.27	49.27	04/20/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
54-40-24000 PHONES							
4192	CENTURY LINK	333495030-04-	46 S. AZ ST-WW 520-432-6035 333495030	04/13/2026	36.87	36.87	04/20/2026
6050	VERIZON	6140989480	Sewer	04/13/2026	155.94	155.94	04/20/2026
54-40-34010 CONTRACT SERVICES-COLLECTIONS							
7060	CINTAS	4266028276	UNIFORMS	04/15/2026	55.40	.00	
54-40-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HAR	222596	RATCHET	04/07/2026	28.28	.00	
54-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.74	6.74	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45223	MOTOMIX 93 GAL	04/13/2026	40.54	.00	
6943	CORPORATE PAYME	26-0408	COCHISE CO RECORDER-RELEASE OF LIEN 2026-05220	04/07/2026	17.00	17.00	04/29/2026
6943	CORPORATE PAYME	26-0408	COCHISE CO RECORDER-FILE LIENS 2026-06379, 2026-0	04/07/2026	445.88	445.88	04/29/2026
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	45296	TPE FLAGGING LIME, POST REBAR	04/22/2026	33.29	.00	
1862	B&D LUMBER & HAR	222588	WHT SPRY PNT, HITCH PULL PIN, MAGN BASE, SANDING	04/07/2026	62.07	.00	
1862	B&D LUMBER & HAR	222681	PREMIX CONCRETE	04/14/2026	250.55	.00	
1862	B&D LUMBER & HAR	222691	PREMIX CONCRETE	04/14/2026	75.76	.00	
1862	B&D LUMBER & HAR	222800	WIRE BRSH, BASTARD FILE, PLIERS, PIPE CUTTER, FAC	04/21/2026	138.42	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	394565	AIR FILTER, SPARK PLUG, NAPA QT SAE 30	04/09/2026	20.75	.00	
54-40-62003 GASOLINE							
5084	WEX BANK	112052320	WW- A. BORQUEZ - FUEL	03/30/2026	87.16	87.16	04/28/2026
Total FUND EXPENDITURES:					2,656.84	1,897.65	
Total SEWER FUND:					2,656.84	1,897.65	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Sanitation	04/15/2026	155.16	155.16	04/20/2026
56-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	25% Sanitation	04/16/2026	78.48	78.48	04/20/2026
56-40-24000 PHONES							
6050	VERIZON	6140989480	Sanitation	04/13/2026	152.64	152.64	04/20/2026
6050	VERIZON	6140989480	Recycle	04/13/2026	125.57	125.57	04/20/2026
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4266028286	UNIFORMS	04/15/2026	66.32	.00	
56-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45248	BEDNG FRK, SHVL	04/15/2026	52.15	.00	
56-40-45300 CUSTODIAL SUPPLIES							
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.74	6.74	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
56-40-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HAR	222631	EXT SAT CLEAR BS PAINT	04/09/2026	57.26	.00	
1862	B&D LUMBER & HAR	222826	CLEAR BS PN, BRISTLE CHIP BRUSH	04/22/2026	59.44	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-RAIN SUITS	04/07/2026	360.50	360.50	04/29/2026
5483	PHOENIX WELDING	SV 133840	14" BLADE, MILD STEEL	04/15/2026	150.52	.00	
56-40-46562 RECYCLING PROGRAM							
5957	BARNETT'S PROPAN	5699-3	PROPANE	04/23/2026	112.37	.00	
7060	CINTAS	4266028284	UNIFORMS	04/15/2026	51.80	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-TRASH CAN LINERS	04/07/2026	6.74	6.74	04/29/2026
4191	GRAINGER	9880278776	GARAGE- PAPER TOWELS	04/15/2026	8.60	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	394669	NAPA EXT/LIFE GAL	04/10/2026	22.99	.00	
6536	BISBEE NAPA AUTO P	394890	OIL FILTER, LUCAS TRANS FIX	04/14/2026	53.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6536	BISBEE NAPA AUTO P	395114	HOSE FILTERS, HYDHOSE	04/16/2026	68.22	.00	
1532	CITY OF SIERRA VIST	5811	REFUSE TRUCK-LABOR AND MAINTENANCE	04/14/2026	397.00	.00	
2237	ED MORSE HONDA	608013094/1	REFINISH AND PAINT	04/14/2026	600.00	.00	
1848	WASTEQUIP MANUF	I12-100456	LOAD SENSE PISTON PUMP	04/20/2026	8,145.00	.00	
56-40-81000 PRINCIPAL PMTS, LEASE PURCHAS							
1492	SANTANDER BANK, N	20639873	PRINCIPAL PAYMENT-2 SANITATION TRUCKS	04/10/2026	96,840.67	.00	
56-40-81500 INTEREST PAYMENTS							
1492	SANTANDER BANK, N	20639873	INTEREST PAYMENT-2 SANITATION TRUCKS	04/10/2026	6,471.22	.00	
Total FUND EXPENDITURES:					114,051.57	885.83	
Total SANITATION FUND:					114,051.57	885.83	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2086036272	STD - Queen Mine	04/15/2026	132.73	132.73	04/20/2026
59-40-12300 UNIFORMS & CLOTHING							
4449	ATLAS SCREEN PRIN	221007A	GILDAN-T-SHIRTS QUEEN MINE SKULL MINER	04/10/2026	29.00	.00	
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8295240000-0	HWY 80 Tour - QM - #8295240000	04/10/2026	726.60	726.60	04/20/2026
59-40-24000 PHONES							
4192	CENTURY LINK	333908691-04-	QUEEN MINE 520-432-2071 333908691	04/13/2026	162.54	162.54	04/20/2026
6050	VERIZON	6140989480	Queen Mine	04/13/2026	91.01	91.01	04/20/2026
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	26-0423/QM	Internet Svc-Queen Mine - 8160130030025278	04/19/2026	153.44	153.44	04/27/2026
6050	VERIZON	6140989480	QM Router	04/13/2026	40.01	40.01	04/20/2026
59-40-41000 DISPOSABLE EQUIPMENT/TOOLS							
1659	ACE HARDWARE	45265	MTL CUT WHL T1 6"x0.45, CRMC 6"	04/17/2026	7.24	.00	
59-40-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYME	26-0408	ULINE-TOILET TISSUE, SHARPIE MRKRS, TAPE, GLOVES,	04/07/2026	896.57	896.57	04/29/2026
6399	WIST OFFICE PRODU	2608140	COPY PAPER, TONER CARTDG	04/15/2026	264.55	.00	
59-40-42040 ADVERTISING							
6943	CORPORATE PAYME	26-0408	STAPLES-BANNERS ONLINE	04/07/2026	101.62	101.62	04/29/2026
6943	CORPORATE PAYME	26-0408	STAPLES-BANNERS ONLINE	04/07/2026	38.90	38.90	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-PERSONALIZED CRYSTAL TROPHY AWARD	04/07/2026	82.02	82.02	04/29/2026
59-40-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYME	26-0408	WALMART-GUEST CHAIR (3)	04/07/2026	221.73	221.73	04/29/2026
59-40-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	45215	FIRST AID KIT 25 PERSON	04/09/2026	31.99	.00	
6943	CORPORATE PAYME	26-0408	ULINE-SAFETY VESTS	04/07/2026	225.00	225.00	04/29/2026
59-40-45300 CUSTODIAL SUPPLIES							
6399	WIST OFFICE PRODU	2608140	HAND SOAP, RTU GALLON	04/15/2026	58.53	.00	
59-40-46591 MERCHANDISE							
1659	ACE HARDWARE	45220	ALPINE SPRING WATER	04/10/2026	423.63	.00	
4449	ATLAS SCREEN PRIN	221007A	T-SHIRTS QUEEN MINE SKULL MINER	04/10/2026	1,927.87	.00	
6943	CORPORATE PAYME	26-0408	MAKESTICKERS-QMT STICKERS	04/07/2026	485.71	485.71	04/29/2026
6943	CORPORATE PAYME	26-0408	MAGNIQUE HEARTS FAIRE-TEAPOT INFUSERS	04/07/2026	91.25	91.25	04/29/2026
6943	CORPORATE PAYME	26-0408	NIZHONI JEWELRY CREATIONS-EARRINGS	04/07/2026	265.00	265.00	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-REFUND	04/07/2026	557.87-	557.87-	04/29/2026
6943	CORPORATE PAYME	26-0408	LIPCO GROUP-QM TEE, CQM DESIGN, DESIGN RUN-SHI	04/07/2026	1,388.21	1,388.21	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-REFUND (PURIFIED WATER)	04/07/2026	412.95-	412.95-	04/29/2026
6943	CORPORATE PAYME	26-0408	WALMART-BOTTLED WATER	04/07/2026	24.39	24.39	04/29/2026
6943	CORPORATE PAYME	26-0408	CUSTOM LANYARD-SOFT ENAMEL PINS	04/07/2026	370.07	370.07	04/29/2026
6943	CORPORATE PAYME	26-0408	RED METAL MINERALS-COPPER BARS, SPHERES, LINC	04/07/2026	3,640.00	3,640.00	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-PURIFIED WATER	04/07/2026	412.95	412.95	04/29/2026
6943	CORPORATE PAYME	26-0408	AMAZON-PALLET OF PURIFIED WATER	04/07/2026	557.87	557.87	04/29/2026
6943	CORPORATE PAYME	26-0408	WALMART-BOTTLED WATER	04/07/2026	36.58	36.58	04/29/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6943	CORPORATE PAYME	26-0408	COTA GLOBAL-SOFT PLUSH LAYING DONKEY 9"	04/07/2026	138.62	138.62	04/29/2026
6943	CORPORATE PAYME	26-0408	TEMU-REFUND	04/07/2026	42.22-	42.22-	04/29/2026
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	44920	HMR BIT, CLOSET FLANGE PUSH, RING WAX EX THICK, F	02/04/2026	33.08	.00	
1659	ACE HARDWARE	45215	ROOF CEMENT, DURA COOL PAD, COMPOST SEED COV	04/09/2026	78.13	.00	
1659	ACE HARDWARE	45220	PAINT THINNER, GORILLA TAPE, E6000 AUTO/IND ADH., E	04/10/2026	109.25	.00	
1659	ACE HARDWARE	45312	ROOTING PWDR, ORG A&P PLANTFOOD 4LB	04/23/2026	16.75	.00	
6943	CORPORATE PAYME	26-0408	AMAZON-BLUE DEMON HARDCOVER CARTON HARDFAC	04/07/2026	71.22	71.22	04/29/2026
Total FUND EXPENDITURES:					12,321.02	9,341.00	
Total QUEEN MINE FUND:					12,321.02	9,341.00	

AMERICAN RESCUE PLAN ACT

79-40-50000 FY26 ARPA EXPENSES

6943	CORPORATE PAYME	26-0408	AED.US-(7) PACING/ECG/DEFIBRILLATION ELECTRODES.	04/07/2026	3,592.69	3,592.69	04/29/2026
Total :					3,592.69	3,592.69	
Total AMERICAN RESCUE PLAN ACT:					3,592.69	3,592.69	

BISBEE BUS FUND

FUND EXPENDITURES

96-40-11501 STANDARD DISABILITY INSURANCE

5455	MUTUAL OF OMAHA	2086036272	STD - Transit Manager	04/15/2026	22.43	22.43	04/20/2026
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96-40-41607 PREVENTIVE MAINTENANCE

6536	BISBEE NAPA AUTO P	394825	BUS 8198-EXTENSN	04/13/2026	8.61	.00	
6536	BISBEE NAPA AUTO P	395368	BUS 8198-OIL FILTER	04/21/2026	4.19	.00	
1532	CITY OF SIERRA VIST	5827	BISBEE BUS 8198-WHEEL ALIGNMENT	04/20/2026	240.80	.00	
2238	MODEL 1 COMMERCIAL	XA111004645	INTERMOTIVE CONTROL MODULE GTWY-605 S-M1211-20	04/17/2026	789.16	.00	

96-40-62000 FUEL & LUBRICANTS

6763	SKY ISLAND FUELS	853197	BISBEE BUS - FUEL	04/14/2026	183.00	.00	
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Total FUND EXPENDITURES:					1,248.19	22.43	
Total BISBEE BUS FUND:					1,248.19	22.43	

CAPITAL IMPROVEMENTS FUND

FUND EXPENDITURES

99-40-05409 CITY HALL BUILDING

1659	ACE HARDWARE	45243	SPRING PLANTS-SOIL	04/14/2026	27.93	.00	
1659	ACE HARDWARE	45254	GYPSUM, POT SOIL, MULCH	04/15/2026	169.51	.00	
1659	ACE HARDWARE	45255	GYPSUM, POT SOIL, MULCH	04/15/2026	35.46	.00	
1659	ACE HARDWARE	45262	SOIL	04/16/2026	28.49	.00	
1659	ACE HARDWARE	45281	SPRING PLANTING-MULCH, SOOIL	04/21/2026	21.49	.00	
1659	ACE HARDWARE	45306	MULCH SOIL	04/23/2026	67.16	.00	
1659	ACE HARDWARE	45316	POTING SOIL	04/24/2026	28.49	.00	
1659	ACE HARDWARE	45319	TREE PLANTING-SOIL CNDITIONR	04/24/2026	41.90	.00	
1659	ACE HARDWARE	G09566	CREDIT INVOICE 45254	04/15/2026	169.51-	.00	
1862	B&D LUMBER & HAR	222871	CITY HALL-SOIL GYPSUM PLUS	04/25/2026	23.94	.00	
2236	DOUGLAS DANFORT	26-0417	REIMBURSEMENT-SPRING PLANTING-PLANTS	04/17/2026	264.00	.00	

Total FUND EXPENDITURES:					538.86	.00	
Total CAPITAL IMPROVEMENTS FUND:					538.86	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Grand Totals:					539,109.68	331,474.85	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **May 5, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 23, 2026**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐**SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON APRIL 21, 2026, AT 7:00 PM****FROM:** Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve Minutes**PROPOSED MOTION:** I move to approve the Minutes of the Regular Session of Mayor and Council held on April 21, 2026, at 7:00 PM**DISCUSSION:****FISCAL IMPACT:** N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**Nina Williams
Nina Williams,
Deputy City Clerk**Reviewed by:**Ashlee Coronado, for
Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 21, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:05PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II Excused
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge called for a moment of silence for personal reflection.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge read the Fair Housing Proclamation
- Mayor Budge read the Arbor Day Proclamation; and invited the community to attend the city's arbor day event.

CALL TO THE PUBLIC

- Betty King, Bisbee resident, spoke regarding celebrating the library and recognized Alison and Jason for all they do.
- The following spoke on varying topics; they spoke as stand-up comedians: Doug Standhope, Amy Bibgman, Carly Boy, Steven "Quaker", Matt Hancock, Floyd Lillard, Karl Kertsy, Jenni Fife, Gary Lucy, and Kristine Levine.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$457,279.15.

SECOND: Councilmember Sowid

Councilmembers Damon inquired about an item on the accounts payable report, and staff responded.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, April 7, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 7, 2026.

Ashlee Coronado, City Clerk

- C. Approval of the Minutes of the Work Session of Mayor and Council held on Monday, April 13, 2026.

Ashlee Coronado, City Clerk

- D. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 14, 2026.

Ashlee Coronado, City Clerk

- E. Approval of the Park, Facility and Right of Way Use Permit for the use of several low-traffic city roads in San Jose for the Rattler Run 5K Fun Run on Saturday, April 25, 2026, from 8:00am to 12:00pm (Noon).

Ashlee Coronado, City Clerk

- F. Approval of an Application for a Temporary Extension of Premises/Patio Permit submitted by Electric Brewing for an event to be held at 1326 W. Highway 92 #8 Bisbee, Arizona on Sunday, August 16, 2026, from 12:00pm (Noon) to 7:00pm; Joseph Fredrickson, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve consent agenda items A through F.

SECOND: Councilmember Schumacher MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

NEW BUSINESS

3. Presentation by the National Honor Society and the Key club regarding the Recycling Awareness Program and Requesting the city take steps to promote awareness of the Recycling Program.

Trish Damon, Councilmember Ward III

Councilmember Damon introduced the presentation, explaining that the Bisbee High School National Honor Society and Key Club had been working diligently on a recycling awareness program throughout the 2025-26 school year and had developed a presentation to advocate for the city to take proactive steps in promoting awareness of the recycling program.

Jaylene Serrano, National Honor Society, said the school and community need improved recycling access and awareness, and asked for additional recycling bins and better public information (including a bin-location map and outreach).

Crystal Del La Rosa, Bisbee High School requested new signage along Highway 80 to direct residents to the recycling station.

Ernesto Suarez, Key Club encouraged recycling as a mindful way to help keep Bisbee clean and preserve its character.

The students also shared a brief video highlighting their recycling awareness efforts.

Council thanked the students for their presentation.

Councilmember Cline commended the students for a thoughtful, professional, and respectful presentation.

Councilmember Schumacher praised the students and suggested sharing their posters on the City's Facebook page; she also noted the signage request could be addressed as the city continues efforts to expand recycling.

4. Public Hearing and Discussion and Possible Approval of a Liquor License Application for Cantina Milagro located at 600 Romero Street, Bisbee, AZ; Michael Raymond Kaffer Jr., Applicant.
Ashlee Coronado, Interim City Manager

Mayor Budge opened the Public Hearing. He asked if anyone would like to speak in favor. There were none.

Mayor Budge asked if anyone here to speak against. There were none.

Mayor Budge asked the City Clerk if any written correspondence had been received on this item. Ms. Coronado responded no.

Mayor Budge closed the Public Hearing.

MOTION: Councilmember Schumacher moved to approve the Liquor License Application for Cantina Milagro located at 600 Romero Street, Bisbee, AZ; Michael Raymond Kaffer Jr., Applicant.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Direction on the petition received from Downtown Bisbee Business Owners regarding the relocation of the Visitor Center to the Bisbee Convention Center for a three-year term at \$200.00 per month.

Ken Budge, Mayor

Mayor Budge stated the petition had previously come before Council and that he spoke with the owner, who offered a three-year term at \$200 per month; he noted no funds were allocated for the \$200 monthly expense during recent budget sessions.

Councilmember Schumacher stated her understanding the offer had been withdrawn; Mayor Budge stated he had not heard that the offer was withdrawn.

MOTION: Mayor Budge made a motion to file this petition with the City Clerk to keep it in the record.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval of a Property Lease Agreement between Bisbee Unified School District No. 2 and the City of Bisbee for the property located at 519 Melody Lane, Bisbee, Arizona 85603.

Ken Budge, Mayor

Mayor Budge explained that the school district plans to vacate the Melody Lane building and offered it to the city. While the city cannot afford to purchase it at market value, the district proposed a long-term lease instead.

Without an agreement, the facility would close by July 1, resulting in the loss of the auxiliary library and possibly the science center.

The proposed lease was \$1 per year for 30 years (with a possible 30-year renewal), but the city would cover insurance (about \$8,300), utilities (around \$13,000), and maintenance, bringing total annual costs to roughly \$40,000. The city has budgeted \$20,000 for the first year, and the science center has offered initial financial support.

Mayor Budge supports the project as a community asset and suggested relocating Camp Naco to the site.

Mr. Estes, City Attorney, clarified that leasing was allowable, recommended keeping insurance separate from the lease, and noted subleasing was permitted with district approval.

Councilmembers expressed strong support, highlighting benefits such as preserving the library, expanding community use, and future development opportunities.

MOTION: Councilmember Damon moved to approve the Property Lease Agreement between Bisbee Unified School District No. 2 and the City of Bisbee for the property located at 519 Melody Lane, Bisbee, Arizona 85603.

SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

7. Presentation of the Annual Design Review Board Report.

Mel Sowid, Council Liaison for the Design Review Board

Councilmember Sowid, serving as Council Liaison for the Design Review Board, briefly presented the annual report. He indicated that the board continued approving and reviewing projects while adhering to established laws and regulations. The summary report was provided to council members for their review.

8. Discussion and Possible Approval of Resolution R-26-09; A Resolution of the Mayor and Council of the City of Bisbee Adopting a Fair Housing Policy and Making known its Commitment to the Principle of Fair Housing and Describing Actions it shall undertake to affirmatively further Fair Housing.

Melissa Hartman, City Planner / Housing

Ms. Hartman presented this item, explaining that while they had done the proclamation earlier in the evening, this resolution would provide official backing for the proclamation. The proclamation covered the annual Fair Housing Month observance, while the resolution would be on the books showing the city's support for fair housing principles.

Ms. Hartman emphasized that having this resolution was important when applying for different types of funding from federal or state sources, as they look to see if the applying community has this type of resolution. She noted that the city already practices these principles and was good at fair housing but felt they needed this formal resolution on record.

MOTION: Councilmember Schumacher moved to approve Resolution R-26-09; A Resolution of the Mayor and Council of the City of Bisbee Adopting a Fair Housing Policy and Making known its Commitment to the Principle of Fair Housing and Describing Actions it shall undertake to affirmatively further Fair Housing.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-08, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 109 N Taylor Avenue, Bisbee.

Ashlee Coronado, Interim City Manager

Ms. Hartman explained this was one of the newest affordable houses that had been completed, with a certificate of occupancy already obtained. She noted that TIMO Holdings company works directly with Step Up Bisbee using the same process as previous projects.

Ms. Hartman described this as a two-story, two-bedroom house that was part of the overlay zone's success story. She explained that on Taylor Avenue, the developer purchased a lot, divided it into three parcels, and was building three homes. The two-story home was the first completed, with another two-bedroom, two-bath home next door and a third home in different stages of completion.

She emphasized this as an excellent example of how overlay zones work positively for the city, allowing three affordable homes on one property. Ms. Hartman noted this project was of particular interest to various offices as an example of successful overlay zone application.

Council members praised Ms. Hartman's work. Councilmember Damon complimented her efforts, while Councilmember Schumacher expressed happiness at seeing the tangible results of the overlay zone implementation.

MOTION: Councilmember Schumacher moved to approve the Notice of Intent to Adopt Ordinance O-26-08, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 109 N Taylor Avenue, Bisbee.
SECOND: Councilmember Damon

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Damon, Reynolds, Sowid, Cline and Mayor Budge

NAYS:0

MOTION PASSED: AYES-6 NAYS-0

10. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-09; Amending the Bisbee City Code, Chapter 9- Health and Sanitation; and Cemetery, by creating a New Article 9.9 -Trees, to provide for the regulation of trees within the city; providing for the repeal of conflicting ordinances; providing for severability; providing for penalties; and establishing an Effective Date.

Emanuel Stuart, City Planner

Mr. Stuart presented a new ordinance establishing rules for planting, maintaining, protecting, and removing trees on public property and rights-of-way. It creates a formal tree management framework, assigns oversight to the Public Works Director, and aligns with arboricultural standards to reduce liability and support tree health.

He noted the ordinance was key to qualifying as a Tree City USA, improving eligibility for grants and tree canopy projects. The city already meets the required funding level.

Council supported the effort, highlighting staff achievements and noting that private development tree requirements would be handled separately through zoning.

MOTION: Councilmember Cline moved to approve the Notice of Intent to Adopt Ordinance O-26-09; Amending the Bisbee City Code, Chapter 9- Health and Sanitation; and Cemetery, by creating a New Article 9.9 -Trees, to provide for the regulation of trees within the city; providing for the repeal of conflicting ordinances; providing for severability; providing for penalties; and establishing an Effective Date.

SECOND: Councilmember Schumacher

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Damon, Reynolds, Cline, and Mayor Budge

NAYS:0

MOTION PASSED: AYES-5 NAYS-0

11. Discussion and Possible Approval of Airport Engineering and Planning Services for the Bisbee Municipal Airport.

Matthew Gurney, Public Works Director

Mr. Gurney explained the city sought qualified consultants for airport engineering and planning services to support operations, compliance, and grant funding. Three engineering proposals and one planning proposal was received and reviewed.

Dibble was selected for engineering due to its strong experience and FAA relationships, and Kaufman Associates for planning based on extensive statewide expertise. These are 5-year on-call contracts, with project costs to be approved separately.

Mr. Gurney noted having these services in place was required to pursue funding and will help the city secure FAA grants for the first time in over a decade.

Councilmember Schumacher asked about costs, and Mr. Gurney clarified that request for qualifications don't include costs - each individual project would come back to council for approval. This was a 5-year on-call contract similar to other engineering agreements the city has.

MOTION: Councilmember Reynolds moved to approve Dibble and Associates Consulting Engineers for airport engineering services and Kaufman Associates for airport planning services for the Bisbee Municipal Airport.
SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

12. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 8:45PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **May 5, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 23, 2026**REGULAR** ☐**CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐**SUBJECT: APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON APRIL 21, 2026, AT 5:30 PM****FROM:** Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approve Minutes**PROPOSED MOTION:** I move to approve the Minutes of the Special Session of Mayor and Council held on April 21, 2026, at 5:30 PM**DISCUSSION:****FISCAL IMPACT:** N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**Nina Williams,
Deputy City Clerk**Reviewed by:**Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE SPECIAL SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 21, 2026, AT 5:30 PM IN THE CITY OF BISBEE COUNCIL CHAMBERS, 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 5:31PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I

Councilmember Pete Skinner, Ward II Excused

Councilmember Trish Damon, Ward III

Mayor Ken Budge

Councilmember Anna Cline, Ward III, Mayor Pro Tempore 5:33PM

Councilmember Mel Sowid, Ward II

Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk

CITY ATTORNEY

Joseph Estes

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

1. Discussion and Possible Action related to the Destination Marketing Organization (DMO) RFP respondents.

Ken Budge, Mayor

Mayor Budge called the meeting to order and explained that they would be going into executive session due to legal issues that had arisen since the RFP was put out. He noted that their attorney needed to discuss these matters with the council before proceeding.

MOTION: Mayor Budge moved to go into executive session.

SECOND: Councilmember Sowid MOTION PASSED: UNANIMOUSLY

MOTION: Mayor Budge moved to come out of executive session.

SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

After executive session, Mayor Budge announced the Council would proceed with discussions and identified the top candidates: Hapi (1st, 376), Verdant (2nd, 327), and Destination IQ and Bisbee Forward (tied for 3rd, 304).

Hapi:

Council discussed the \$48,000 annual (\$4,000/month) all-inclusive retainer for marketing, social media, and strategy. Hapi confirmed no hidden fees and flexibility to fit the city's budget. Council members praised their full-service approach, cost, and focus on understanding Bisbee.

Verdant:

Recognized for creative ideas, community engagement, and sustainability focus. Concerns were raised about cost—estimated at over \$130,000 annually plus additional expenses—which could limit funds for advertising. Verdant noted their scope and hours are adjustable.

Destination IQ:

Council cited high projected costs (around \$250,000 total) and à la carte pricing as concerns. The firm emphasized flexibility and experience with rural destinations, including stakeholder engagement and tourism strategy development.

Bisbee Forward:

Procedural concerns arose after additional information was sent to councilmembers outside the formal process. The contact was deemed inappropriate. The group emphasized its nonprofit, local approach, and community insight, though Council noted concerns about experience and structure.

Conclusion:

Council debated fairness and process concerns but agreed to move forward rather than delay further.

MOTION: Mayor Budge moved forward with HAPI and instruct the City Manager and City Attorney to negotiate a contract with them and bring it back to Council for discussion.

SECOND: Councilmember Damon

Councilmember Schumacher requested that, upon return of the contract, the agenda include discussion regarding how the organizational structure would function with the City serving as the Destination Marketing Organization (DMO).

Mayor Budge stated he would be amenable to establishing a board or commission, should the Council desire, noting that such action would require approval of all seven Councilmembers.

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Damon, Reynolds, Sowid, Cline and Mayor Budge

NAYS:0

MOTION PASSED: AYES-6 NAYS-0

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 6:59PM

Ken Budge, Mayor

AGENDA ITEM NUMBER 2C**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: May 5, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 29, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of a Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Grassy Park- Adjacent Parking for the Pride Village to be held Friday, June 19, 2026, and Saturday, June 20, 2026, from 8:00am to 9:00pm each day.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Grassy Park- Adjacent Parking for the Pride Village to be held Friday, June 19, 2026, and Saturday, June 20, 2026, from 8:00am to 9:00pm each day.

DISCUSSION:

Bisbee Pride, Inc. has submitted a Park, Facility and Right of Way Use Permit for the use of Grassy Park- Adjacent Parking for the Pride Village to be held Friday, June 19, 2026, and Saturday, June 20, 2026, from 8:00am to 9:00pm each day.

Staff has reviewed the permit and recommends approval.

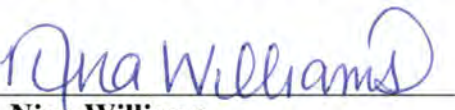
The \$50.00 refundable deposit is required. Vendor fees will be paid following the event.

FISCAL IMPACT: \$599.14

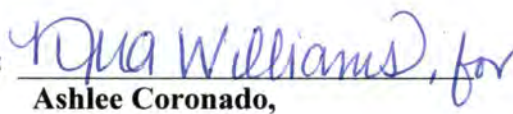
DEPARTMENT LINE-ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


Nina Williams,
Deputy City Clerk

Reviewed by:


Ashlee Coronado,
City Clerk



Public Works / Park & Recreations Department
118 Arizona Street -Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

18-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: April 1, 2026

Name and Title (If Applicable): Ramon M Garcia, President & CEO

Organization Name (If Applicable): Bisbee Pride, Inc.

Applicant or Organization Mailing Address 105 Park Ave, Bisbee, AZ 85603

Phone: 520-336-7768

Contact Name and Phone # during event: Ramon M Garcia

Email Address: rmgarcia1969@gmail.com

☒ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Bisbee Pride Festival

Expected Attendance: 2,000

Event Date(s): June 19 & 20, 2026

Start Time: 8:00 am

End Time: 9:00 pm

Event Location and Address: Grassy Park -- Adjacent Parking

Will you be serving food? Yes ☒ / No ☐ If yes, a copy of the Cochise County Health Department Certificate MUST accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

Pride Village - Information, Food, and Merchandise Sales. Food Trucks. Information and merchandise sales booths, Entertainment.

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☒ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☐ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☒	Water Access- Parks \$25.00
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☐	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☐	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES: TOTAL ADDED FEES: TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS [Signature]

DATE: 9/29/26

FOR CITY USE ONLY



Yes



No

Jay Ritchie

Jay Ritchie (Apr 21, 2026 11:28:20 PDT)

21/04/2026

Police Department Approval

Initials _____

Date _____

Remarks _____



Yes



No

Matthew Jurney

21/04/2026

Public Works Approval

Initials _____

Date _____

Remarks _____



Yes



No

Kevin Pacheco

Kevin Pacheco (Apr 21, 2026 10:51:04 PDT)

21/04/2026

Fire Department Approval

Initials _____

Date _____

Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐

Mayor's Signature _____

Date _____

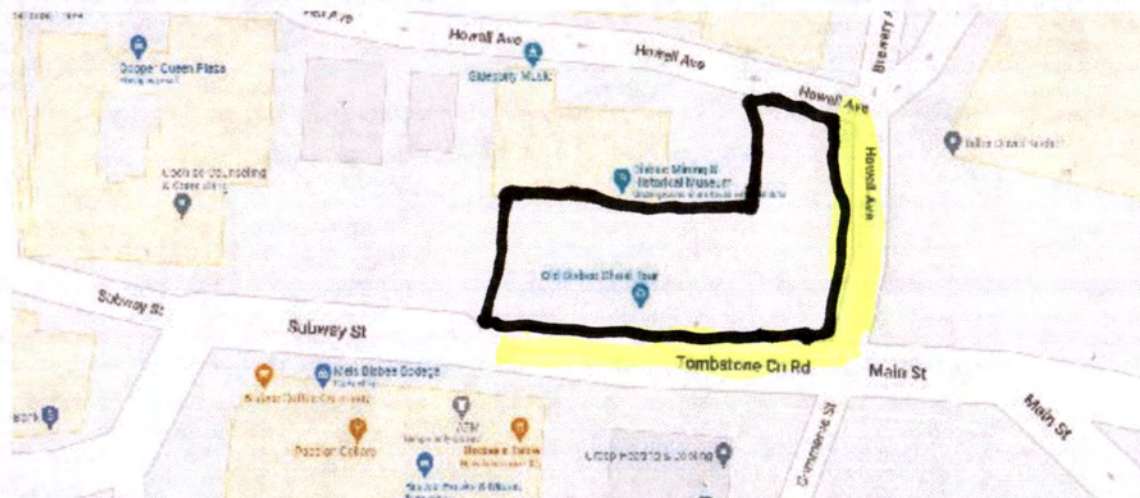
With conditions as noted:

Jim Richardson
Jim Richardson (Apr 21, 2026 10:14:40 PDT)

Julio Delk
Julio Delk (Apr 21, 2026 08:10:01 PDT)

←
N

 = Parking



PARK, FACILITY AND SPECIAL EVENT FEES

X	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
X	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
X	PERMIT FEE NON-COMMERCIAL	\$25.00
	PERMIT FEE COMMERCIAL	\$120.00
X	REFUNDABLE DEPOSIT	\$50.00
	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
X	WATER ACCESS-PARKS	\$25.00
X	ELECTRICITY ACCESS- PARKS	\$25.00
	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
X	PARKS-PUBLIC WORKS PERSONNEL (1)	\$30.00/HR. PER PERSON
	DUMPSTER 1 DAY	\$150.00 EACH
	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
X	DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
X	TRASH CART RENTAL	\$25.00 EACH
	"NO PARKING" SIGNS	\$5.00 PER SIGN
	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
	POOL BUILDING RENTAL	\$100.00
	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Rabey Agency 954 Hwy 92 Bisbee, AZ 85603	CONTACT NAME: Tina Rabey	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 520-432-3457	E-MAIL ADDRESS: trabey@therabeyagency.com	
INSURED Bisbee Pride 105 Park Ave Bisbee, AZ 85603	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Philadelphia Insurance Co's		18058
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			EV116823	12/07/2025	12/07/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

June 19th & June 20th -
Vendor Market at Grassy Park
Copper Queen Plaza
Parade

CERTIFICATE HOLDER City of Bisbee 75 Erie St Bisbee, AZ 85603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ernestina Rabey
---	--

**BISBEE PRIDE
FEE SCHEDULE
June 13, 14, & 15, 2025
GRASSY PRK & PARKING
PERMIT #16-25**

Permit Fee	\$ 25.00
Special Event License	\$ 41.14
Electricity	\$ 25.00
Water	\$ 25.00
Parks Personnel (\$30.00/hr/person) x 1 hr per day x 2 days	\$ 60.00
Trash Cans (8 x \$26.00)	\$208.00
Trash Pick up	\$125.00
“No Parking Signs (\$5.00 X 18)	<u>\$ 90.00</u>
TOTAL	\$599.14
Deposit	\$ 50.00

****VENDOR FEES TO BE PAID AFTER EVENT****

Note: Vendor Fee is \$6.24 per vendor.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 5, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: April 29, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:

RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Approval of a Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 20, 2026, from 9:00am to 11:30am.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 20, 2026, from 9:00am to 11:30am.

DISCUSSION:

Bisbee Pride, Inc. has submitted a Park, Facility and Right of Way Use Permit for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 20, 2026, from 9:00am to 11:30am.

Staff has reviewed the permit and recommends approval.

The \$50.00 refundable deposit is required.

FISCAL IMPACT: \$25.00

DEPARTMENT LINE-ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


Nina Williams,
Deputy City Clerk

Reviewed by:


Ashlee Coronado,
City Clerk



Public Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

19-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: April 1, 2026

Name and Title (If Applicable): Ramon M Garcia, President & CEO

Organization Name (If Applicable): Bisbee Pride, Inc.

Applicant or Organization Mailing Address 105 Park Ave, Bisbee, AZ 85603

Phone: 520-336-7768

Contact Name and Phone # during event: Ramon M Garcia

Email Address: rmgarcia1969@gmail.com

☒ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Bisbee Pride Festival

Expected Attendance: 2,000

Event Date(s): June 20, 2026

Start Time: 9:00 am

End Time: 11:30 am

Event Location and Address: Main Street (From Quality Hill to Brewery Ave.)

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

Pride Parade - Pedestrian and motorized entries. (Entertainers, non-profits, merchants, political and religious groups, etc.)

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☐ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☒ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☐	Water Access- Parks \$25.00
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☐	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.
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☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☐	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES: TOTAL ADDED FEES: TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS _____ DATE: _____

FOR CITY USE ONLY

Police Department Approval ☒ Yes ☐ No *Jay Ritchie* 21/04/2026
Jay Ritchie (Apr 21, 2026 11:27:27 PDT)
 Initials _____ Date _____
 Remarks Officers will be supplied for the event. We will need to have a discussion scheduled with the event coordinator to determine how many officers will be needed prior to the parade.

Public Works Approval ☒ Yes ☐ No *Matthew Gurney* 21/04/2026
 Initials _____ Date _____
 Remarks _____

Fire Department Approval ☒ Yes ☐ No *Kevin Pacheco* 21/04/2026
Kevin Pacheco (Apr 21, 2026 10:52:12 PDT)
 Initials _____ Date _____
 Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

With conditions as noted:

Jim Richardson
Jim Richardson (Apr 21, 2026 10:13:07 PDT)

Julio Dolk
Julio Dolk (Apr 21, 2026 06:12:29 PDT)

PERMIT HOLDER INITIALS

DATE:

FOR CITY USE ONLY

Nolan Ritchie

21/04/2026

Jay Ritchie (Apr 21, 2026 11:29:20 PDT)

☒

Yes

No

Initials

Date _____

Remarks

☒

Yes

No

Matthew Jurney

21/04/2026

Initials

Date _____

Remarks

☒

Yes

No

Kevin Pacheco

21/04/2026

Initials

Date _____

Remarks

COUNCIL ACTION: Approve

Deny

Mayor's Signature

Date _____

With conditions as noted:

Jim Richardson

Jim Richardson (Apr 21, 2026 10:14:40 PDT)

Julie Delk

Julie Delfs (Apr 21, 2025 08:10:01 PDT)



PARK, FACILITY AND SPECIAL EVENT FEES

	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
X	PERMIT FEE NON-COMMERCIAL	\$25.00
	PERMIT FEE COMMERCIAL	\$120.00
X	REFUNDABLE DEPOSIT	\$50.00
	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
	WATER ACCESS-PARKS	\$25.00
	ELECTRICITY ACCESS- PARKS	\$25.00
	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
	PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
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	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
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	TRASH CART RENTAL	\$25.00 EACH
	"NO PARKING" SIGNS	\$5.00 PER SIGN
	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
	POOL BUILDING RENTAL	\$100.00
	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/28/2026

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PRODUCER The Rabey Agency 954 Hwy 92 Bisbee, AZ 85603	CONTACT NAME: Tina Rabey	FAX (A/C, No):	
	PHONE (A/C, No, Ext): 520-432-3457	E-MAIL ADDRESS: trabey@therabeyagency.com	
INSURED Bisbee Pride 105 Park Ave Bisbee, AZ 85603	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Philadelphia Insurance Co's		18058
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		EV116823	12/07/2025	12/07/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☒ RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y / N N / A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
June 19th & June 20th - Vendor Market at Grassy Park Copper Queen Plaza Parade

CERTIFICATE HOLDER City of Bisbee 75 Erie St Bisbee, AZ 85603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ernestina Rabey
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BISBEE PRIDE PARADE
FEE SCHEDULE
JUNE 20, 2026
PERMIT #19-26

Permit Fee	\$ 25.00
Deposit	\$ 50.00

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: May 5, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: June 11, 2024REGULAR ☐ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Park, Facility and Right-of-Way Use Permit for the use of Brewery Gulch for the 4th of July Hard Rock Drilling and Mucking Contest on Saturday, July 4, 2026, from 12:00pm to 7:00pm with possible waiver of fees.

FROM: Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approval

PROPOSED MOTION: I move to approve the Park, Facility and Right of Way Use Permit for the Use of Brewery Gulch for the 4th of July Hard Rock Drilling and Mucking Contest on Saturday, July 4, 2026, from 12:00pm to 7:00pm with possible waiver of fees.

DISCUSSION:

Domonic Moots (Nico), event organizer, has submitted a Park, Facility, and Right of Way Use Permit for the use of Brewery Gulch for the annual hard rock drilling contest at 12:00 p.m. (Noon) to 7:00 p.m. on July 4, 2026. It is requested that officers be available to assist with the removal of vehicles as in years past. Flyers will be posted in advance to inform every one of the street closure. Brewery Avenue from City Park to Howell Avenue will be blocked off from 12 p.m. to 6:00 p.m. The Brewery Gulch Parking Lot will be closed from 7:00 a.m. to 7:00 p.m. to allow time for setup and breakdown. Traffic will be directed through Review Alley and Taylor Street during this event. Porta Pots will be placed in the area. The city will also assist as in years past with setting the rock and mucking material, obtaining and delivering large bleachers and small bleachers, setting up "no parking" signs, and removal of rock and mucking material of the following day.

FISCAL IMPACT: Requested a Waiver of Fees**DEPARTMENT LINE-ITEM ACCOUNT:** 10-32-10650**BALANCE IN LINE ITEM IF APPROVED:****Prepared by:**

Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado,
City Clerk



RECEIVED

MAR 31 2026

City Clerk's Office
City of BisbeePublic Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

11-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than **45** days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: 3/25/2026

Name and Title (If Applicable): DOMINIC "NICO" MOOTS

Organization Name (If Applicable):

Applicant or Organization Mailing Address 302 E VISTA ST, BISBEE, AZ 85603

Phone (520) 508-0037 Contact Name and Phone # during event: NICO

Email Address: HUNTERNICO30@GMAIL.COM

☐ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: HARD ROCK DRILLING/MUCKING Expected Attendance: 1500 SPECTATORS/ 25/30 PARTICIPANTS

Event Date(s): 07/04/2026

Start Time: 12 P.M.

End Time: 7 P.M.

Event Location and Address: BREWERY GULCH

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

HARD ROCK AND MUCKING - ASK THE CITY OF BISBEE TO ASK RESIDENTS TO REMOVE ALL VEHICLES THE NIGHT BEFORE THE EVENT.
REQUEST TO WAIVE FEES.

SERVICES REQUESTED FROM THE CITY OF BISBEE:☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00☐ Band Shell (City Park) \$75.00☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators☐ Beer Permit (Non-Commercial permits only) \$25.00☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☒	Parks/ Public Works Personnel \$30.00/ hr. per person	1 hr			
☐	Water Access- Parks \$25.00				
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant. 50 ea				
☐	Operations Plans \$100 minimim (personnel hours including ERE's)				
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :					
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.				
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.				
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.				
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).				
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.				
☐	Copy of flyers or promotional material associated with this event.				
NOTES:					
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.					
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.					
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: left;">TOTAL FEES:</td> <td style="width: 33%; text-align: left;">TOTAL ADDED FEES:</td> <td style="width: 33%; text-align: left;">TOTAL SUBMITTED:</td> </tr> </table>			TOTAL FEES:	TOTAL ADDED FEES:	TOTAL SUBMITTED:
TOTAL FEES:	TOTAL ADDED FEES:	TOTAL SUBMITTED:			
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT					
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is					

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS DM

DATE: 03-25-2024

FOR CITY USE ONLY Jay Ritchie

31/03/2026

Police Department Approval

Yes ☒ No ☐

Initials _____

Date _____

Remarks _____

Public Works Approval

Yes ☒ No ☐

Initials _____

Date _____

Remarks _____

Fire Department Approval

Yes ☒ No ☐

Initials _____

Date _____

Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐

Mayor's Signature _____

Date _____

With conditions as noted:

Jim Richardson

Jim Richardson (Apr 2, 2026 09:21:32 PDT)

Julie Delk

Julie Delk (Mar 31, 2026 16:06:36 PDT)

PERMIT HOLDER INITIALS DM [Signature] DATE: 03-25-2024

Police Department Approval Yes No Initials _____ Date _____

Remarks _____

Public Works Approval Yes No Initials _____ Date _____

Remarks _____

Fire Department Approval	Yes	No	Initials_____	Date_____
Remarks				

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

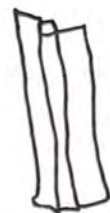
With conditions as noted:

Brewery Gulch July 4th 2024

Dumpsters



Bleachers



Close Rd

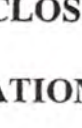
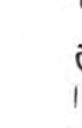
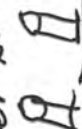
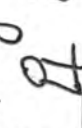


Kids muck muck

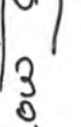
Port A
Port B



Rock for Drilling



Traffic flow one way



Rd close



NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
X	PERMIT FEE NON-COMMERCIAL	\$25.00
X	PERMIT FEE COMMERCIAL	\$120.00
X	REFUNDABLE DEPOSIT	\$50.00
	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
	WATER ACCESS-PARKS	\$25.00
	ELECTRICITY ACCESS- PARKS	\$25.00
	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
	PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
	DUMPSTER 1 DAY	\$150.00 EACH
	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
	DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
	TRASH CART RENTAL	\$25.00 EACH
	"NO PARKING" SIGNS	\$5.00 PER SIGN
	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
	POOL BUILDING RENTAL	\$100.00
	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/21/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dunn Insurance LLC 322 BARTOW DR SIERRA VISTA AZ 85635-1806		CONTACT NAME: Kimberly A Dunn PHONE (A/C, No, Ext): (520) 458-1944 E-MAIL ADDRESS: kimdunnins@qwestoffice.net FAX (A/C, No): (520) 458-2701	
INSURED Dominc Moots Bisbee's Annual Hard Rock Drilling & Mucking 302 E Vista St. Bisbee AZ 85603		INSURER(S) AFFORDING COVERAGE INSURER A: Markel Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 28932	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

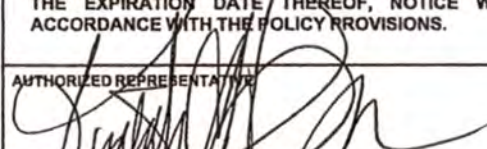
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		EG0110000063859	07/04/2026	07/04/2026	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GENTL AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Drilling & Mucking event located at 15 Brewery Ave., Bisbee, AZ 85603

The City of Bisbee is named as an additional insured.

CERTIFICATE HOLDER City of Bisbee 118 Arizona St. Bisbee AZ 85603		CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--	--

HARD ROCK DRILLING/MUCKING

JULY 4, 2026

PERMIT #11-26

Permit Fee	\$ 25.00
Special Event	41.14
50 "No Parking Signs" (\$5.00 ea)	250.00
1 Dumpsters (\$150.00 each)	150.00
3 Trash Barrels (\$26.00 each)	78.00
Bleachers (1 trailer load)	180.00
2 Porta Pots (\$90.00 each)	180.00
2 City Staff (\$30.00/staff x 1hr)	<u>60.00</u>
TOTAL	\$ 964.14
REFUNDABLE DEPOSIT	<u>\$ 50.00</u>
GRAND TOTAL	\$1,014.00

REQUESTING WAIVER OF FEES

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: May 20, 2025☒ Regular ☐ SpecialDATE ACTION SUBMITTED: May 9, 2025REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Park, Facility, and Right-of-Way Use Permit for the use of West Blvd, Tombstone Canyon and Main Street for the Coaster Race Trail Run on June 27th from 6:00am to 12:00pm (Noon) and the Coaster Race Pre-sets on July 3rd from 12:00pm (Noon) till 7:00pm and the Coaster Race on July 4th from 6:00am to 12:00pm (Noon) with possible waiver of fees.

FROM: Nina Williams, Deputy City Clerk**RECOMMENDATION:** Approval

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use permit for the use of West Blvd, Tombstone Canyon and Main Street for the Coaster Race Trail on June 27th from 6:00am to 12:00pm (Noon) and the Coaster Race Pre-sets on July 3rd from 12:00pm (Noon) to 7:00pm and the Coaster Race on July 4th from 6:00am to 12:00pm (Noon) with possible waiver of fees.

DISCUSSION:

Robert Donahue, Bisbee Community Coaster Race, is requesting the use of West Boulevard, Tombstone Canyon, and Main Street for coaster race time trials and the 4th of July Bisbee Coaster Race Event. Coaster race Practice runs will take place at the Warren Cutoff on May 30th and June 13th. The Trial run will take place on Tombstone Canyon/Main Street between West Boulevard and the Post Office on June 27th from 6:00 am to 12:00 pm (Noon), the pre-sets on July 3rd and the final coaster race event will take place on July 4 between 6:00 am and 12:00pm (Noon) with a request for Waiver of Fees.

This event is held on a mandatory workday for the Police Department, therefore there will be no additional charges for Public Safety Personnel.

Staff has reviewed the permit and recommends approval.

FISCAL IMPACT: \$606.14**DEPARTMENT LINE-ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Clerk



RECEIVED

APR 27 2026

City Clerk's Office
City of BisbeePublic Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

21-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than **45** days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: APRIL 24TH, 2026

Name and Title (If Applicable): ROBERT DONAHUE

Organization Name (If Applicable): BISBEE COMMUNITY COASTER RACE

Applicant or Organization Mailing Address PO BOX 4401, BISBEE, AZ, 85603

Phone: Contact Name and Phone # during event: ROBERT DONAHUE 5202348255

Email Address: bisbee.coaster.race@gmail.com

☐ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: BISBEE COASTER RACE

Expected Attendance: SEE ATTACHED

Event Date(s): SEE ATTACHED

Start Time: SEE ATTACHED

End Time: SEE ATTACHED

Event Location and Address: SEE ATTACHED

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

SEE ATTACHED, REQUESTING WAIVER OF FEES, HISTORICALLY THEY HAVE BEEN WAIVED.

SERVICES REQUESTED FROM THE CITY OF BISBEE:☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00☐ Band Shell (City Park) \$75.00☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators☐ Beer Permit (Non-Commercial permits only) \$25.00☒ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☐	Water Access- Parks \$25.00
☐	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☐	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☐	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.
☐	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
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☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☐	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES:	TOTAL ADDED FEES:
TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMNENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS *[Signature]* DATE: APRIL 24TH, 2026

FOR CITY USE ONLY

Police Department Approval ☒ Yes ☐ No Jay Ritchie 28/04/2026
Initials _____ Date _____
Remarks Planning for police assistance will be conducted during coaster race meetings

Public Works Approval ☒ Yes ☐ No Matthew Gurney 27/04/2026
Initials _____ Date _____
Remarks _____

Fire Department Approval ☒ Yes ☐ No Kevin Pacheco 28/04/2026
Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

With conditions as noted:

Jim Richardson
Jim Richardson (Apr 28, 2026 10:56:28 PDT)

Julio Delk
Julio Delk (Apr 27, 2026 13:25:40 PDT)

5/30: 0600-1200 Warren Cutoff Practice Run

Expected attendance:75

Intersection of Cole Ave/Arizona St. (county permit will be obtained for Arizona St, outside city limits). Arizona Rangers of Bisbee will be requested for traffic control. We are requesting use of large "Road Closed" sign with barricade for use by AZ Rangers. Arizona Street will be closed to through traffic from the Cole Ave/Arizona St intersection east to SR80 for the entirety of the permit time. (City limit area is ONLY the intersection)

6/13: 0600-1200 Warren Cutoff Practice Run

Expected attendance:75

Intersection of Cole Ave/Arizona St. (county permit will be obtained for Arizona St, outside city limits). Arizona Rangers of Bisbee will be requested for traffic control. We are requesting use of large "Road Closed" sign with barricade for use by AZ Rangers. Arizona Street will be closed to through traffic from the Cole Ave/Arizona St intersection east to SR80 for the entirety of the permit time. (City limit area is ONLY the intersection)

6/27: 0600-1200 Tombstone Canyon Trial Run

Expected attendance:150

West Blvd from SR80 underpass to Tombstone Canyon interchange, continuing east/southeast on Tombstone Canyon through Old Bisbee ending at 2 Main St (convention center). Closure will be for ONLY the eastbound lane. The West Boulevard underpass interchange will be closed only to eastbound traffic from 0700 hours to approximately 1100 hours (dependent on participant numbers). The Main Street/Subway Street/Commerce Street area will be closed to traffic on Commerce Street and to the south parking lot of 2 Main Street (convention center, private property)

7/3: 1200-1900 Tombstone Canyon Course Setup

Expected attendance: 25

West Blvd from SR80 underpass to Tombstone Canyon interchange, continuing east/southeast on Tombstone Canyon through Old Bisbee ending at 2 Main St (convention center). During this time volunteers will stage safety barricades, erect safety fencing and other safety equipment. No road closures will be made. Volunteers will be using vehicles and trailers to move equipment and may impede traffic.

7/4: 0600-1200 4th of July Coaster Race

Expected attendance:1000

West Blvd from SR80 underpass to Tombstone Canyon interchange, continuing east/southeast on Tombstone Canyon through Old Bisbee ending at 2 Main St (convention center). Closure will be for the ENTIRE roadway from approximately 0730 hours to approximately 1000 hours (based on race flow and number of participants). Volunteers will remain in the area for teardown of safety fencing and equipment. Bisbee Police, Bisbee Fire, Arizona Rangers, Cochise County Sheriff's Assist Team and City of Bisbee Public works will be used for traffic control and road closures. Barricades, cones, orange safety fencing and other safety devices will be used throughout the course in its entirety.

7/5: All equipment and barricades will be removed from the area. Final clean up. Volunteers will be using truck and trailers and may impede traffic. There will be no road closures.

Google Maps



Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google 50 ft

5/30 + 6/13

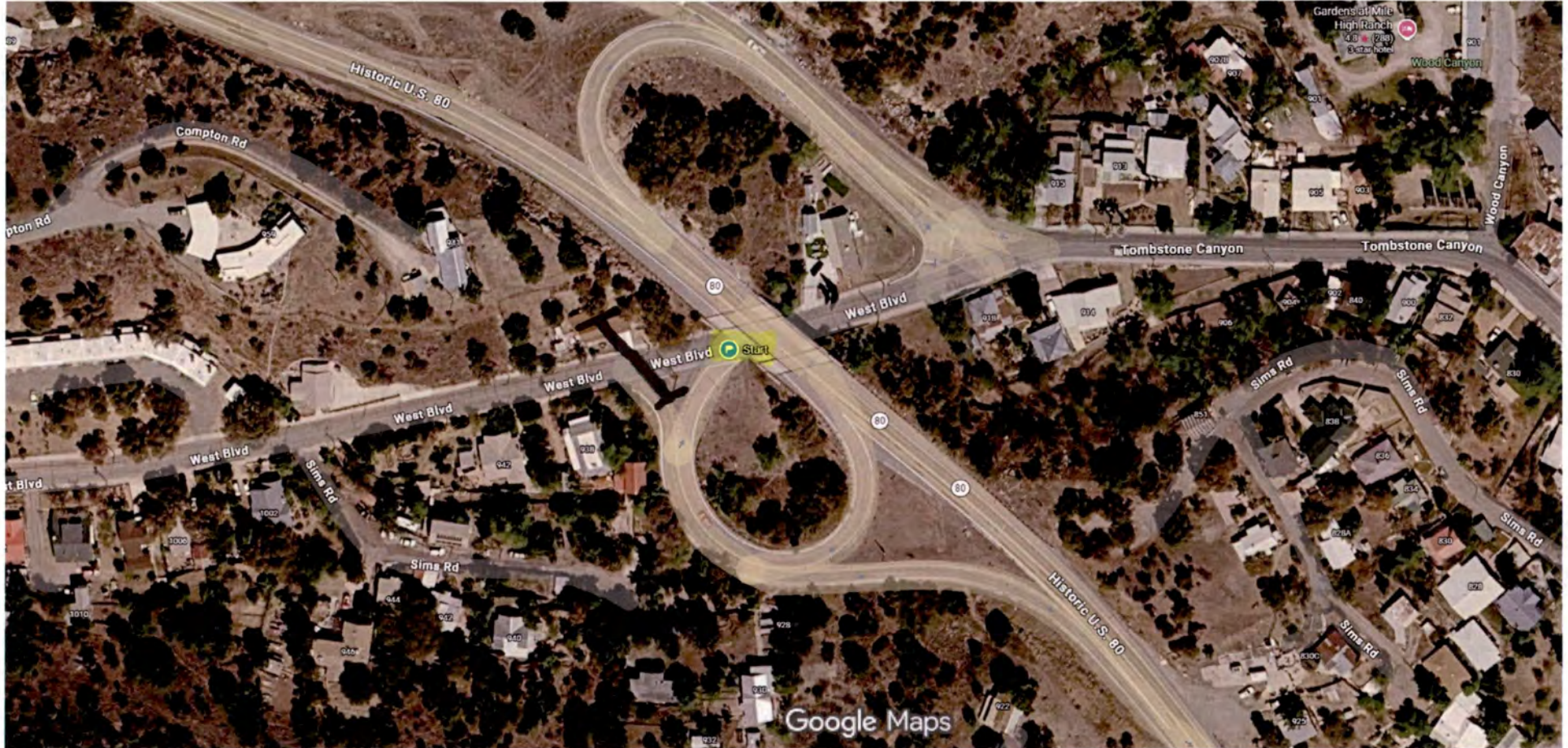
Google Maps



Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google 500 ft

6/27 + 7/4

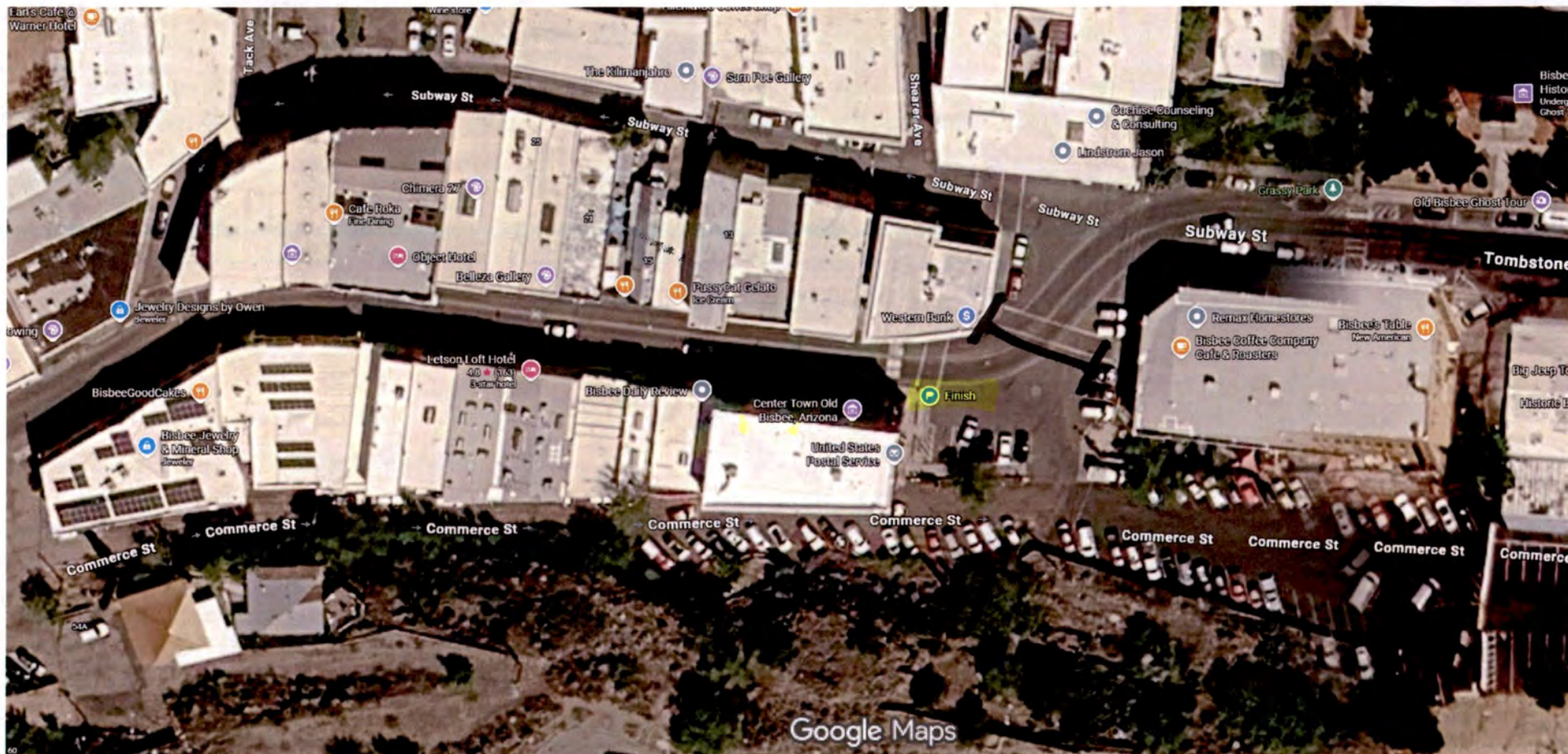
Google Maps



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 50 ft

6/27 + 7/4

Google Maps



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 20 ft

6/27 + 7/4

Google Maps



Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google 50 ft

$$5/30 + 6/13$$

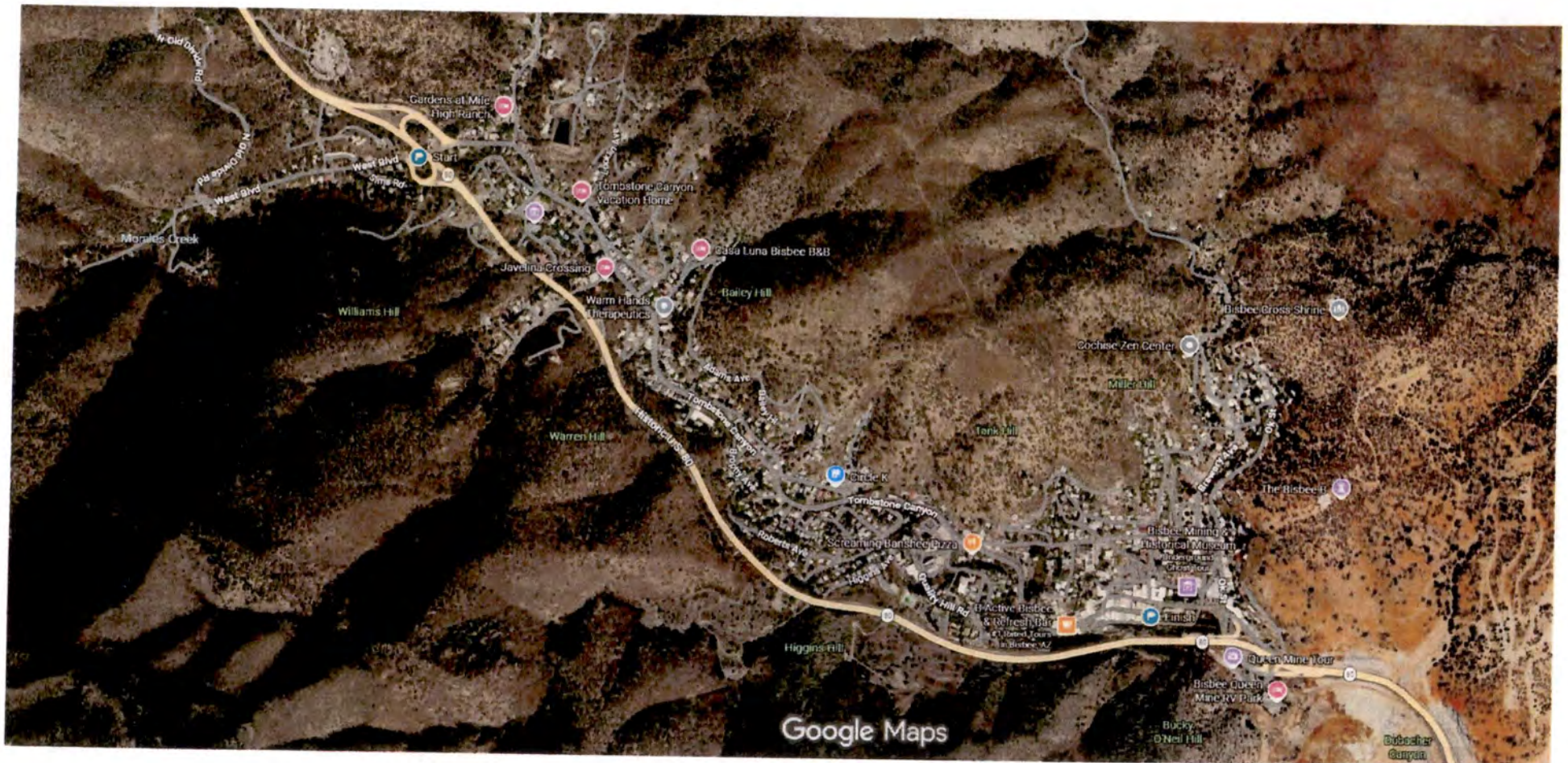
Google Maps



Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google 50 ft

 $5/30 + 6/13$

Google Maps



6/27 + 7/4

Imagery ©2026 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2026 Google 500 ft

Google Maps



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 50 ft

$$6/27 + 7/4$$

Google Maps



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 20 ft

6/27 + 7/4



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dunn Insurance LLC 322 Bartow Dr Sierra Vista AZ 85635		CONTACT NAME: Kimberly A Dunn PHONE (A/C, No, Ext): 520-458-1944 E-MAIL ADDRESS: kimdunnins@qwestoffice.net FAX (A/C, No): (520) 458-2701	
INSURED Bisbee Community Coaster Races c/o Bridgette Christian 6310S S Volcano Ln Hereford AZ 85615		INSURER(S) AFFORDING COVERAGE INSURER A : Evanston Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F : NAIC # 35378	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X	3DS5473-M4319629	05/30/2026	07/04/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ \$1,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Special Event (4-Day) Coverage	X	3DS5473-M4319629	05/30/2026	07/04/2026	General Liability Above

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Bisbee Coaster Races Event on July 4, 2026 and practice days on May 30, 2026, June 13, 2026 and June 27, 2026

The City of Bisbee, 118 Arizona St., Bisbee, Az 85603 is listed as an additional insured

CERTIFICATE HOLDER

CANCELLATION

The City of Bisbee 118 Arizona St. Bisbee AZ 85603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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COASTER RACES
& TRIALS
WARREN CUT OFF
TOMBSTONE CANYON
5/30, 6/13, 6/27, 7/3, 7/4 & 7/5
PERMIT #21-26

Permit Fee	\$ 25.00
PW-Parks Staff (\$30/hr each) x 3hr x 6 staff	\$540.00
Special Event License	<u>\$ 41.14</u>
TOTAL	\$ 606.14
Deposit	\$ 50.00

REQUESTING WAIVER OF FEES

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **May 5, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 23, 2026**REGULAR** ☒**CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐**ORDINANCE** ☐**FORMAL ACTION** ☒**OTHER** ☐**SUBJECT:** Discussion and Possible Approval of Ordinance O-26-08, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 109 N. Taylor Avenue, Bisbee.**FROM:** Ashlee Coronado, Interim City Manager**RECOMMENDATION:** Approve Ordinance O-26-08**PROPOSED MOTION:** I move that we approve Ordinance O-26-08, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 109 N. Taylor Avenue, Bisbee.

DISCUSSION:

TIMO Holdings, LLC wishes to transfer ownership of the property located at 109 N Taylor Avenue, Bisbee, to the City of Bisbee.

The City of Bisbee would acquire the real property for the purpose of community development activity.

FISCAL IMPACT: \$TBD**DEPARTMENT LINE-ITEM ACCOUNT:** Multiple Impacts**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado, for
Ashlee Coronado,
Interim City Manager

ORDINANCE O-26-08

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF REAL PROPERTY LOCATED AT 109 N TAYLOR AVE, FROM TIMO HOLDINGS, LLC TO THE CITY OF BISBEE

WHEREAS, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

WHEREAS, TIMO Holdings, LLC has offered to convey to the City of Bisbee a parcel of real property owned by TIMO Holdings, LLC to be used for the purpose of community development activity; and

WHEREAS, this property within the City of Bisbee, AZ, may prove to be useful community development activity in the future; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

That an execution of transfer by Special Warranty Deed for the property described in the attached Exhibit A is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this 5th day of May, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

EXHIBIT A
PROPERTY DESCRIPTION
Parcel 102-16-120A, aka 109 N. Taylor, Bisbee, AZ

That portion of Lots 19, 20, 21 and 22 of the "Park Block" of Hedberg Townsite, according to Book 3 of Maps, page 83, in Section 28, Township 23 South, Range 24 East of the Gila and Salt River Meridian in Cochise County, Arizona, being more particularly described as follows;

Beginning at the Northwesterly corner of said Lot# 22, "Park Block", identical with the Northeasterly corner of Lot# 23, said corner being on the Southerly line of First Street;

Thence North 67° 00' 10" East coincident with the Southerly line of First Street and the Northerly line Lot# 22, a distance of 50.00 feet;

Thence South 22° 59' 50" East a distance of 100.00 feet to a point on the Southerly line of Lot 19;

Thence South 67° 00' 10" West coincident with the Southerly line of said Lot 19 a distance of 50.00 feet to the Southwesterly corner of said Lot 19;

Thence North 22° 59' 50" West a distance of 100.00 feet to a point on the Southerly line of First Street and the **Point of Beginning**.

Subject to an easement over the Southerly 12.00 feet of Lot 19 ("Park Block") identical with the Southerly 12.00 feet of Parcel "A".of the herein described parcel for ingress, egress and utilities.

Subject to any and all prior easements, rights-of-way, covenants, restrictions and encumbrances of record or not of record that may otherwise legally exist.

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 5, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 23, 2026REGULAR ☒CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: Discussion and Possible Approval of Ordinance O-26-09; Amending the Bisbee City Code, Chapter 9-Health and Sanitation; and Cemetery, by creating a New Article 9.9 -Trees, to provide for the regulation of trees within the city; providing for the repeal of conflicting ordinances; providing for severability; providing for penalties; and establishing an Effective Date.

FROM: Emanuel Stuart, City Planner**RECOMMENDATION:** Approve

PROPOSED MOTION: I move that we approve Ordinance O-26-09; Amending the Bisbee City Code, Chapter 9-Health and Sanitation; and Cemetery, by creating a New Article 9.9 - Trees, to provide for the regulation of trees within the city; providing for the repeal of conflicting ordinances; providing for severability; providing for penalties; and establishing an Effective Date.

DISCUSSION: Ordinance O-26-09 establishes a comprehensive framework for the planting, maintenance, protection, and removal of trees located on public property and within City rights-of-way. The ordinance formally creates **Article 9.9 (Trees)** within Chapter 9 of the Bisbee City Code and delegates authority to the Public Works Director for the administration and enforcement of municipal tree management activities.

The ordinance recognizes trees as a vital component of the City's infrastructure and aligns City practices with accepted arboricultural standards to reduce liability risks and promote long-term tree health.

Adoption of this ordinance is a critical step toward maintaining the City's eligibility for **Tree City, USA** recognition, which enhances community stewardship and strengthens opportunities for tree-related grant funding. Overall, the ordinance provides clear authority, accountability, and standards to protect Bisbee's urban forest for current and future generations.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Emanuel Stuart
Emanuel Stuart,
City Planner

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager

ORDINANCE O-26-09

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING THE BISBEE CITY CODE, CHAPTER 9 – HEALTH AND SANITATION; AND CEMETERY, BY CREATING A NEW ARTICLE 9.9 – TREES, TO PROVIDE FOR THE REGULATION OF TREES WITHIN THE CITY; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Arizona Revised Statutes (A.R.S.) § 9-240(B)(9) authorizes the City of Bisbee (the “City”) to adopt and maintain regulations governing the planting, protection and maintenance of trees within the City’s public grounds and rights-of-way; and,

WHEREAS, the City recognizes that trees are a valuable part of the community infrastructure and that well-maintained trees enhance the comfort of the community by providing shade, preventing erosion, moderating temperatures, reducing storm water runoff, absorbing air pollution and dust, and reducing energy needs; and,

WHEREAS, the City recognizes that well-maintained trees increase property values, enhance the economic vitality of business areas, beautify the community wherever they are planted, and are a source of joy and spiritual renewal; and,

WHEREAS, the City recognizes that accepted industry standards exist for the maintenance and care of urban trees, and that promoting these standards significantly increases overall tree health and reduces liability and risk, ensuring that the community forest will increase in value and benefits provided; and,

WHEREAS, the City recognizes that this Code amendment is critical to earn recognition as a “Tree City, USA,” as bestowed by the National Arbor Day Foundation, a designation that will increase the opportunity for the City to pursue and successfully obtain grant funding specific to the establishment, promotion, and management of the community forest; and,

WHEREAS, the City desires to amend the City Code to provide for the regulation of trees within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:

SECTION 1. In General.

The Code of the City of Bisbee is hereby amended by amending Chapter 9 – Health and Sanitation; and Cemetery, by creating a new Article 9.9 – Trees, which shall read as follows:

ARTICLE 9.9 TREES

9.9.1 Purpose

This Article is enacted to enhance the quality of life and the present and future health, safety, and welfare of all residents, to enhance property values, and to ensure proper planting and care of trees on public property, the City Council herein delegates the authority and responsibility for managing public trees, establishes practices governing the planting and care of trees on public property, and makes provision for the emergency removal of trees on private property under certain conditions.

9.9.2 Definitions

- A. “City” - The City of Bisbee, Cochise County, Arizona and/or the City Manager and the Public Works Department.
- B. “City Arborist” - An (existing) employee of the City designated by the Director of the Public Works Department.
- C. “Contractor”- a person or company that undertakes a contract to provide landscape maintenance, arboricultural services, or construction services for the City.
- D. “Damage” – any injury to or destruction of a tree, including but not limited to: uprooting; severance of all or part of the root system or main trunk; storage of material on or compaction of surrounding soil; a substantial change in the natural grade above a root system or around a trunk; surrounding the tree with impervious paving materials; or any trauma caused by accident or collision.
- E. “Nuisance” – any tree, or limb thereof, that has an infectious disease or insect; is dead or dying; obstructs the view of traffic signs or the free passage of pedestrians or vehicles; or threatens public health, safety, and welfare.
- F. “Parkway” – the area along a public street between the curb and the sidewalk; or if there is no curb or sidewalk, the unpaved portion of the area between the street right-of-way line and the paved portion of the street or alley.
- G. “Public property” – all grounds and rights-of-way (ROWs) owned or maintained by the City.
- H. “Public tree” – any tree or woody vegetation on city-owned or city-maintained property or rights-of-way.
- I. “Top or Topping” – the non-standard practice of cutting back limbs to stubs within a tree’s crown to such a degree as to remove the normal canopy and disfigure the tree.

9.9.3 Administration

A. The Public Works Director and/or their designee, hereinafter referred to as the “Director”, shall have full authority and responsibility to plant, prune, maintain and remove trees and woody plants growing in or upon all municipal streets, rights-of-way, city parks, and other public property. This shall include the removal of trees that may threaten electrical, telephone, gas, or any municipal water or sewer line, deemed a hazard or public nuisance, or any tree that is affected by fungus, insect, or other pest disease.

B. All officers and investigators of the City Police Department, the City building official, code enforcement officers, building inspectors, code enforcement specialists, and the City Arborist are authorized to issue notices to comply and citations for violations of this Code within City jurisdiction.

9.9.4 Duties and Responsibilities

A. It shall be the responsibility of the Public Works Department to study, investigate, counsel and develop and/or update every ten (10) years, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas.

B. All City departments shall coordinate as necessary with the Director and will provide services as required to ensure compliance with this Article as it relates to streets, alleys, rights-of-way, drainage, easements, and other public properties not under direct jurisdiction of the Director.

9.9.5 Tree Planting and Care Standards

A. The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds.

B. The City may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect or other pest.

C. Only Ornamental trees (20 feet or less in height at maturity) may be planted under or within 15 lateral feet of any overhead utility wire. The maintenance of municipal trees for utility clearance shall conform to all applicable utility industry standards.

D. No tree may be planted within the visibility triangle of a street intersection or within 10 feet of a fire hydrant.

E. With the exception of required maintenance, no person shall damage, cut, carve, attach any rope, wire, nails, advertising posters, or other contrivance to any municipal tree; allow any gaseous, liquid, chemical, or solid substance that is harmful to municipal trees to come in contact with them; or set fire or permit fire to burn when such fire or the heat will injure any portion of any municipal tree.

F. It shall be unlawful for any person, firm, or corporation to “top” any municipal tree. Trees severely damaged by storms or other causes, where best pruning practices are impractical, may be exempted from this provision at the determination of the Director.

G. Any person, firm, corporation, or city department performing construction near any public tree(s) shall consult with the Director. It shall employ appropriate measures to protect the tree(s), according to procedures established by the Director.

9.9.6 Certain trees declared a nuisance.

A. Any tree, or limb thereof, on private property determined by the Director to have contracted a lethal, communicable disease or insect; to be dead or dying; to obstruct the view of traffic signs or the free passage of pedestrians or vehicles; or that threatens public health, safety, and welfare is declared a nuisance and the City may require its treatment or removal.

B. Private property owners have the duty, at their own expense, to remove or treat nuisance trees on their property. The City may remove such trees at the owner's expense if the owner does not comply with treatment and/or removal as specified by the Director within the written notification period.

C. No property owner shall allow a tree, or other plant growing on his or her property to obstruct or interfere with pedestrians or the view of drivers, thereby creating a hazard. If an obstruction persists, the Director shall notify the property owner to prune or remove the tree or plant. If the owner fails to comply with the notice, the City may undertake the necessary work and charge the cost to the property owner.

9.9.7 Municipal Tree Removal & Replacement

A. Municipal trees shall not be removed without a permit issued by the City.

B. An abutting property owner who desires to remove a municipal tree shall apply to the City a permit on forms provided for such purpose by the City. The City may grant or deny the permit in accordance with the following procedures and requirements.

(1) Replacement. If a permit to allow tree removal is issued, it shall require a tree or trees be planted on the site and within the right-of-way to replace the

removed tree or the permit shall impose an in-lieu fee unless it makes written findings detailing the basis for waiving or modifying this requirement.

(a) Replacement tree(s) shall be chosen from the City's recommended tree list.

(b) If the tree to be removed has a diameter at breast height ("DBH") of less than 6 inches or it is a non-desirable species as determined by the City, it shall be replaced with one (1) 15-gallon or larger tree.

(c) If the tree to be removed has a diameter at breast height ("DBH") of 6 inches to 12 inches, it shall be replaced with two (2) 15-gallon or larger trees.

(d) If the tree to be removed has a diameter at breast height ("DBH") greater than 12 inches, it shall be replaced with (3) 15-gallon or larger trees.

(2) In-Lieu Fees. If a permit is granted for tree removal and an in-lieu fee required, the in-lieu fee shall be determined by the City based on the estimated replacement value of the tree to be removed. In-lieu fees may be required if the lot in question is inadequate in size to accommodate the required replacement tree.

(3) Municipal Tree Fund. Monies collected from in-lieu fees and penalties shall be credited to a Municipal Tree Fund to be used for care and maintenance of municipal trees and to offset the loss of municipal trees due to removal, destruction, or death. Persons may donate money for the purpose of tree planting and maintenance and said donations shall be credited to the Municipal Tree Fund.

9.9.8 Penalty

A. Unless otherwise specifically provided for in this Article, any person or corporation who shall violate any provision of this Article shall be deemed guilty of a class 1 misdemeanor, and shall be punished as provided in Article 1.8 of this Code.

B. Any and all amounts paid or collected pursuant to this subsection, with the exception of enforcement and administrative costs, shall be deposited into a Municipal Tree Fund.

SECTION 2. Providing For Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the City Code adopted herein, are hereby repealed.

SECTION 3. Providing For Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the City Code adopted herein, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. Penalties.

A violation of the Ordinance is subject to the following fines and penalties:

- A. Unless otherwise specifically provided for in this Article, any person or corporation who shall violate any provision of this Article shall be deemed guilty of a class 1 misdemeanor, and shall be punished as provided in Article 1.8 of the Bisbee City Code.
- B. Any and all amounts paid or collected pursuant to this subsection, with the exception of enforcement and administrative costs, shall be deposited into a Municipal Tree Fund.

SECTION 5. Effective Date.

This Ordinance shall be effective from 30 days after the date written below.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this 5th day of May, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 5, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 27, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☒ ORDINANCE ☐ FORMAL ACTION ☐ OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-26-10:
ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF BISBEE FOR FY 26-
27 AS WELL AS GIVE NOTICE OF THE TIME OF THE PUBLIC HEARING TO
TAXPAYERS FOR ADOPTION OF THE BUDGET.

FROM: Ashlee Coronado, Interim City Manager

RECOMMENDATION: Approve Resolution R-26-10

PROPOSED MOTION: I move to approve Resolution R-26-10 Adopting the tentative budget
for Fiscal Year 2026-2027 and setting the expenditure limitation.

DISCUSSION: The laws of the State of Arizona require the adoption of a tentative budget by City Council for the period beginning July 1, 2026, and ending June 30, 2027. During special sessions in April, Interim City Manager Ashlee Coronado submitted an estimate of spending for FY26-27. This estimate includes a total General Fund Budget of \$10,588,127, and a total City-wide budget of \$150,618,010. The Mayor and Council discussed the proposed budget resulting in the tentative budget for FY26-27. Approval of R-26-10 adopts the tentative budget for Fiscal Year 2026-2027 and sets the expenditure limitation for the fiscal year. Notice is also given of the public hearing of citizens to be held on June 2nd, 2026, at 7:00 p.m. on the FY26-27 budget and proposed tax levy.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Keri Bagley
Keri Bagley,
Finance Director

Reviewed by: Ashlee Williams, for
Ashlee Coronado,
Interim City Manager

RESOLUTION R-26-10

A RESOLUTION OF THE MAYOR AND COUNCIL, CITY OF BISBEE, COCHISE COUNTY, STATE OF ARIZONA, ADOPTING THE ESTIMATES OF THE AMOUNTS REQUIRED FOR THE PUBLIC EXPENSES FOR THE CITY OF BISBEE FOR THE FISCAL YEAR 2026-2027, ADOPTING A TENTATIVE BUDGET SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNTS PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES AND GIVING NOTICE OF THE TIME FOR A HEARING TO TAXPAYERS FOR ADOPTION OF THE BUDGET.

WHEREAS, pursuant to the laws of the State of Arizona, the City Council must adopt a tentative budget and prepare an estimate of expenses and revenues for the period beginning July 1, 2026, and ending June 30, 2027;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona as follows:

That the statements and schedules contained in a certain public document attached hereto and known as "The City of Bisbee Tentative Budget for Fiscal Year 2026-2027 are hereby adopted as the tentative budget for Fiscal Year 2026-2027 for the City of Bisbee. This Tentative Budget includes the annual estimate of the revenues and expenses of the City.

That the City Manager is hereby authorized and directed to publish in the manner prescribed by law a summary of the estimates of revenues and expenditures contained in the tentative budget, together with a notice that the Bisbee City Council will meet for the purpose of the public hearing concerning the Fiscal Year 2026-2027 Budget on the 2nd day of June 2026 at the hour of 7:00 PM at the City of Bisbee Council Chambers, 118 Arizona St., Bisbee.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee, this 5th day of May 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joe Estes, City Attorney



Date: May 5th, 2026

To: Mayor & Council

From: Keri Bagley, Finance Director

RE: Summary of Changes from Draft Budget

Honorable Mayor & Council,

Please see below summary of changes from the Draft Budget that was presented April 13th and 14th. These changes include changes recommended by council and some adjustments to amounts that have been made since those meetings, after receiving new information:

- Changed the budgeted City Manager's salary from \$125,000 to \$150,000. With benefits this created an increase of \$29,979.
- Added \$31,000 to Admin & General Government for an Airport grant match. This will cover a portion of the grant matches for the three available grants. Total grant match for all three is \$67,000. Not all these projects need to be completed in FY27.
- Added \$30,000 to the Personnel Contract Services account line for the City Manager recruiter.
- Added a \$2,000 Gas-Utility expense to the Library to cover gas at the Library Annex. This is based on splitting this cost with the Science Center and Camp Naco.
- Added \$180,000 to the Government Grants fund for the City Hall Solar grant.
- Added a \$50,000 "Use of Fund Balance" to the Visitor Center to cover the organization selected for marketing. This along with the \$128,100 budgeted for advertising (usually budgeted at \$80,000 should cover all marketing/advertising costs.
- Reduced the "Contract Services" amount in the Wastewater Fund based on new contract amount for FY27 provided by Jacobs. Increased the amount in Equipment Repair & Maintenance.
- Added \$272,000 "Capital Expenditures-Bisbee Bus" to the Miscellaneous Grants fund to cover any other bus grants not anticipated in the Bus fund.
- Changed the Capital Improvements Fund to put the full \$610,000 in projected revenue towards repayment of the Capital Improvements Fund Balance which is currently at a

negative \$788,000. Also removed the anticipated Use of Fund Balance for a visitor center.

- Adjusted medical insurance expense across all departments to include a 12% rate increase as advised by the city's benefit broker. This increase added about \$35,000 to the General Fund.

These changes caused the "Use of Fund Balance" for the General Fund to increase from \$247,040 to \$331,294. The General Fund Balance is anticipated to end the current fiscal year at about \$2,300,000, a drop of about \$250,000 since the beginning of the fiscal year. If tax revenues remain stagnant and all budgeted expenses are needed, it would put the fund balance at the end of FY27 at about \$1,970,000. Per city policy, the city must maintain a general fund balance of \$1,400,000. The city will need to be mindful of increasing recurring expenses (such as pay and benefits) that will have an impact on future years versus one-time expenses that should only impact the budget year. However, having an expense in the budget does not necessitate using it and revenue and expenses will need to be watched carefully over the next fiscal year to maintain the required fund balance.

Keri Bagley, Finance Director

A handwritten signature in blue ink that reads "Keri Bagley". The signature is written in a cursive, flowing style.

520-432-6008

kbagley@bisbeeaz.gov

TENTATIVE BUDGET FISCAL YEAR 2027



July 1, 2026 – June 30, 2027

Presented May 5th, 2026

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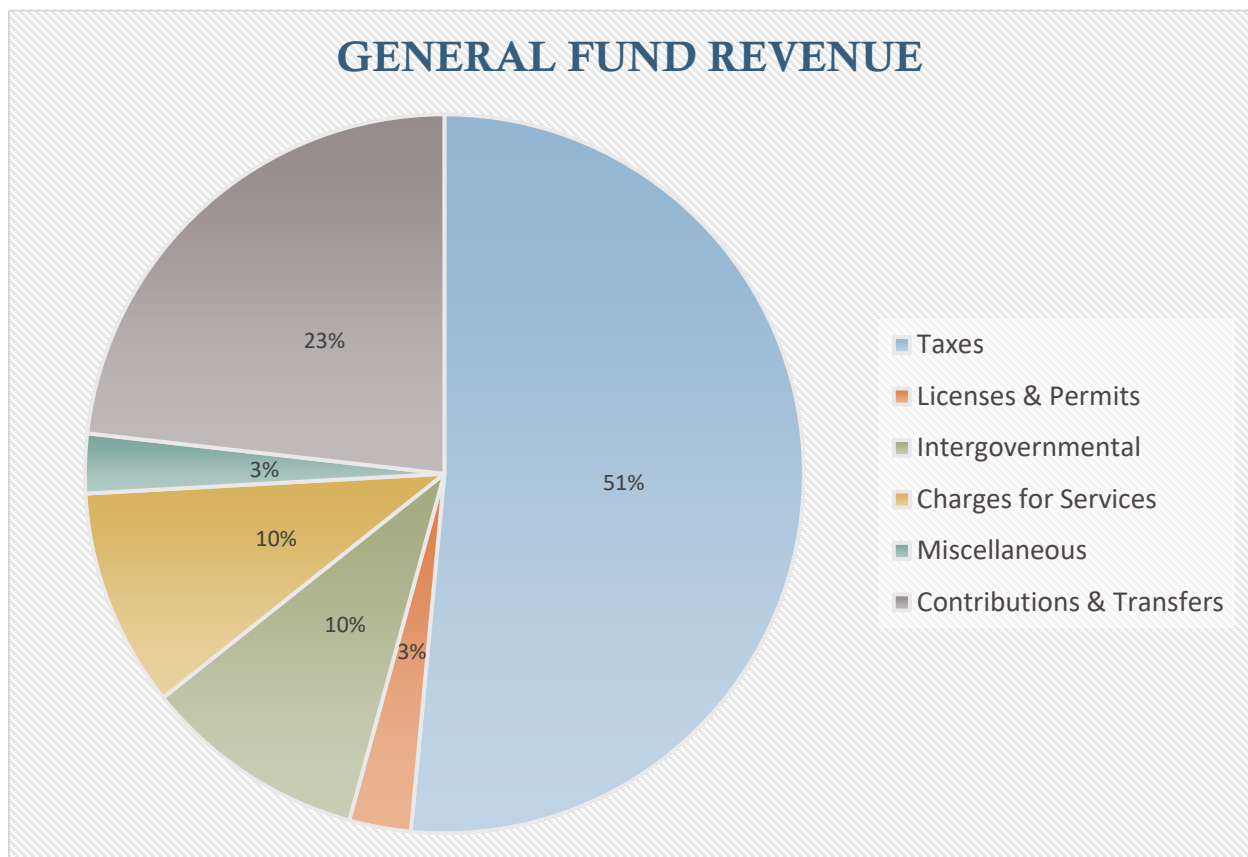
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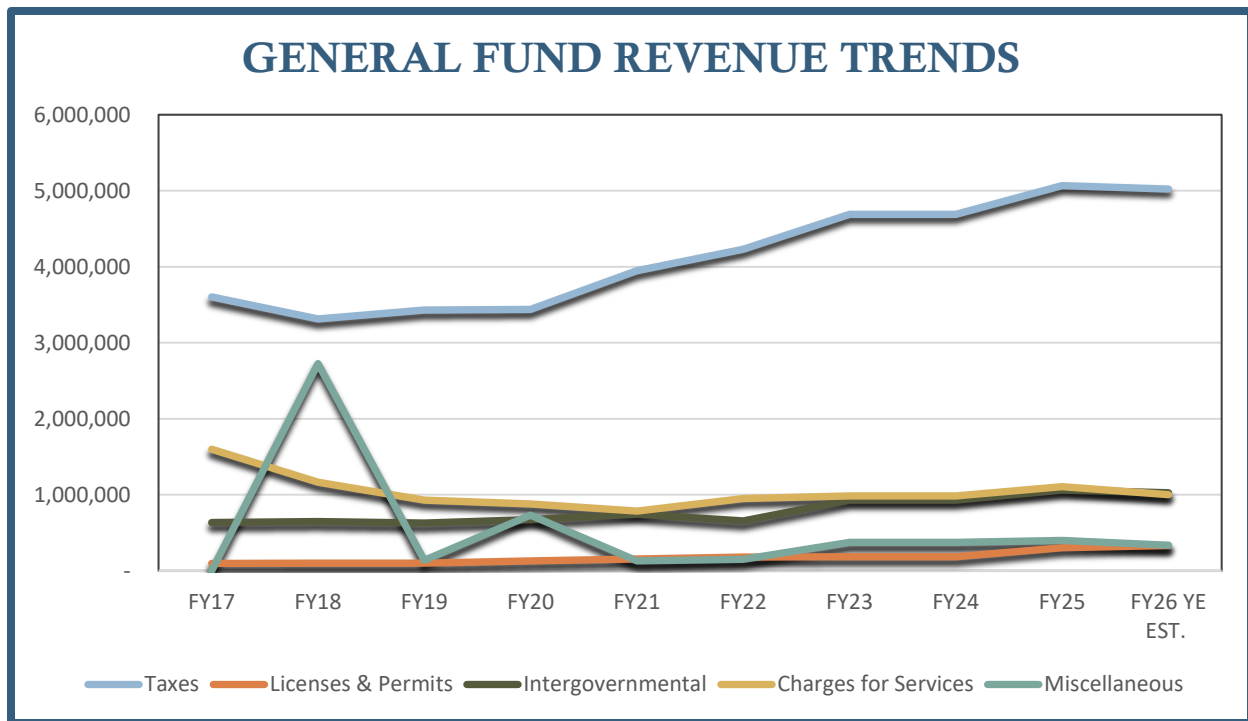
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GENERAL FUND

The General Fund consists of all the departments that are primarily supported through tax revenues and provide services for the benefit of City of Bisbee Residents such as Public Safety, the Library, City Parks, and the Public Pool. Additional income of the general fund comes from licenses & permits, charges for services, miscellaneous other income, and contributions and transfers. Transfers are the allocation of the costs of general services departments (City Manager, Finance, City Clerk, Admin & General Government, Personnel, Legal, Information Systems, Building Maintenance, and Garage) to all departments and funds that benefit from these services. Costs are allocated based on each department's use of these services.

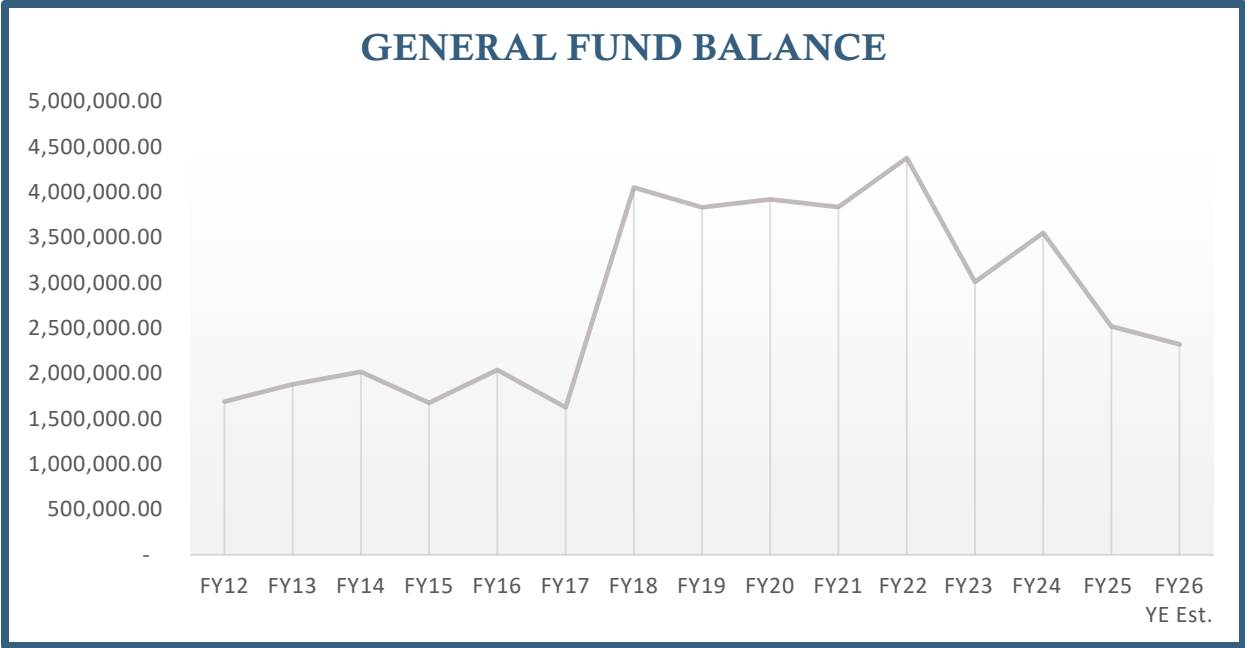
Most of the General Fund revenue comes from taxes to include the "Intergovernmental" amount which is State Shared Income Tax revenue. Charges for services and transfers in from other funds make up most of the remainder.



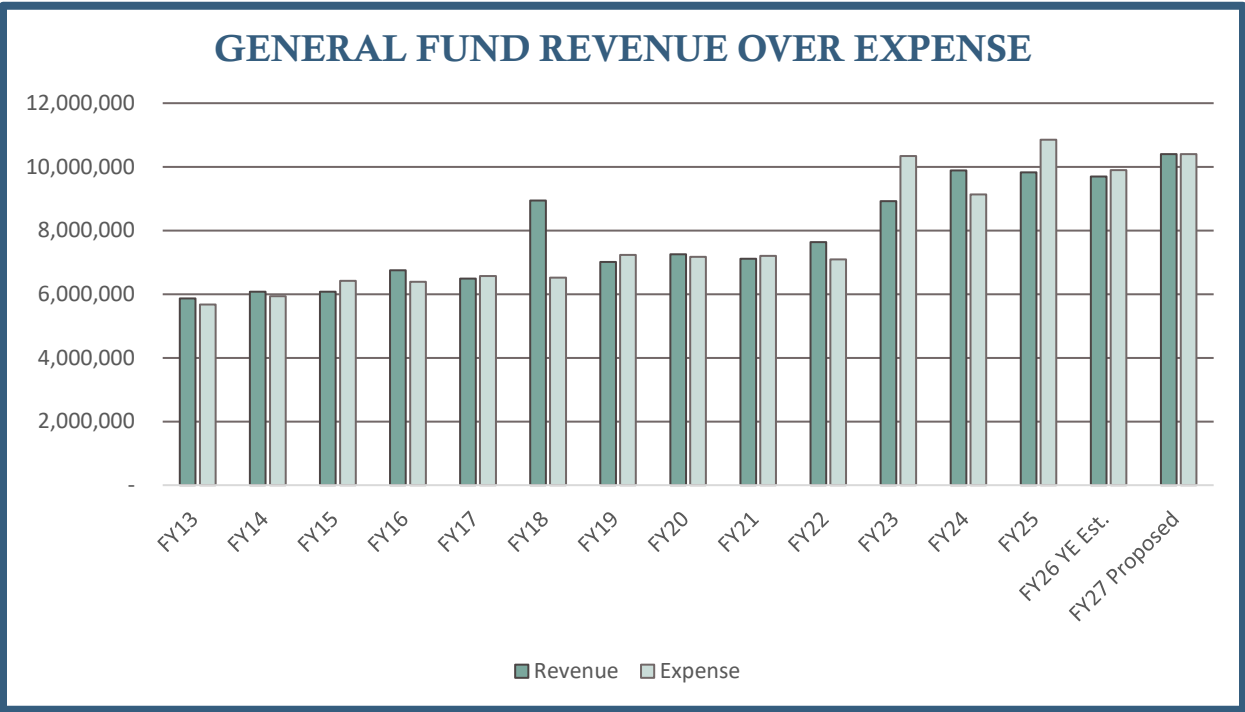


Ideally revenue increases over time to keep up with increasing operational costs:

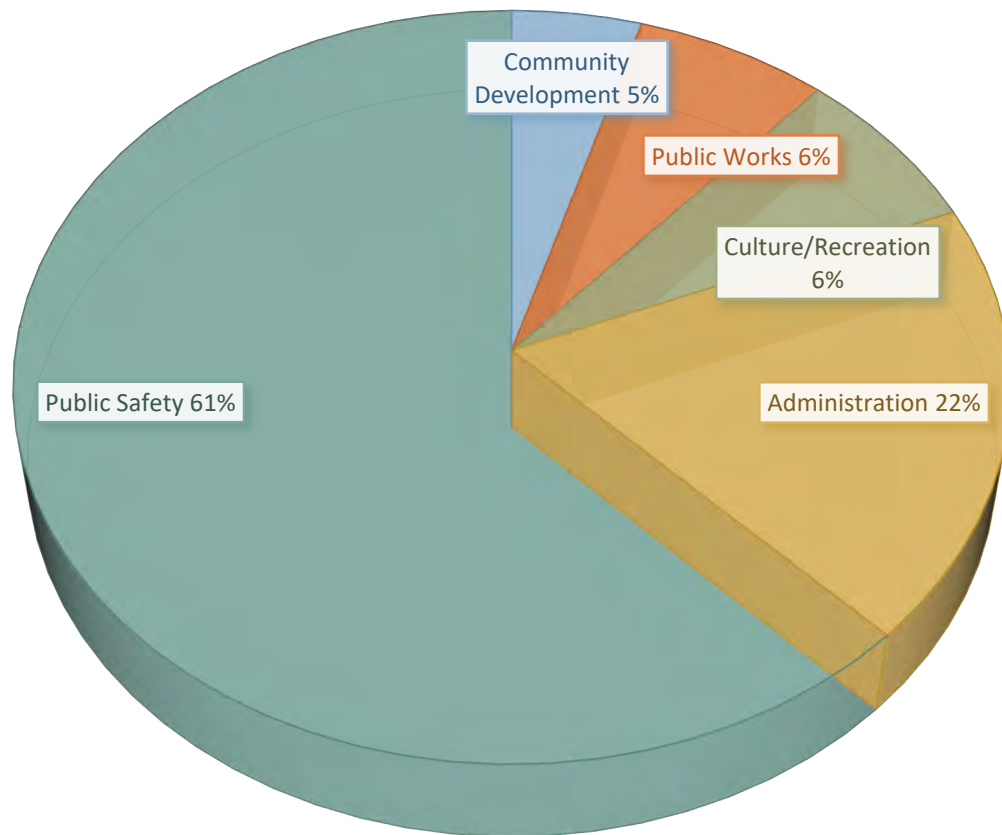
- The Sales Tax revenue has been increasing since FY18. The expected decrease in FY26 is the result of allocating more tax revenue to streets this fiscal year for some needed infrastructure repairs. That increase in Streets revenue can be viewed on page 70.
- Charges for Services revenue has seen only slight increases or decreases in revenue over the last five years. The main source of revenue in this category is Ambulance fees which accounts for over half of this revenue source.
- Intergovernmental revenue is the Income Tax allocated to municipalities throughout Arizona. The revenue increase from FY22 – FY23 was a temporary increase provided by the state to help ease the transition to the new 2.5% flat state income tax rate. Since then, the revenue has fluctuated each year by less than \$70,000.
- Miscellaneous Income is revenue that does not fit into the other revenue categories such as interest income, grants, service reimbursements and auction revenue. Out of ordinary events such as the City Hall Fire insurance reimbursement and grants during the pandemic caused revenue spikes in FY18 and FY20.
- Licenses and Permits revenue has been increasing slightly each year. This graph reflects a \$238,000 increase over the past ten years.



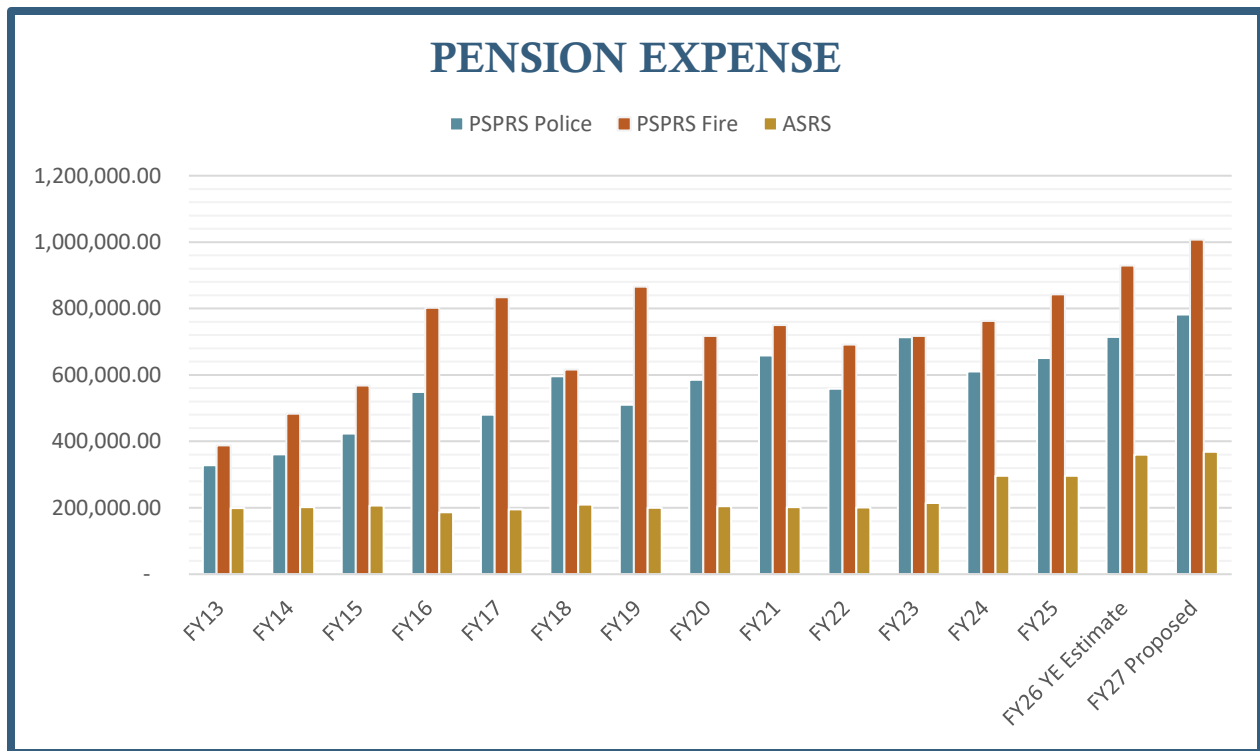
The FY18 jump in fund balance was the insurance reimbursement for the City Hall Fire. In FY23 those funds were transferred to Capital Improvements to rebuild City Hall. In FY24 & FY25, \$800,000 was moved to debt service reserves for the PSPRS Bond, \$500,000 was moved to Public Safety Grants for a match on equipment and \$500,000 was moved to Capital Improvements for city hall. The Fund Balance Reserve Policy requires the City to maintain a balance of at least \$1.4 million in the General Fund. Currently the fund balance is about \$2.5 million.



GENERAL FUND EXPENDITURES BY SERVICE TYPE



Above is a breakdown of General Fund Expenditures by Service Type. As shown here, Public Safety Police and Fire expenses account for 61% of the General Fund's cost. About 25% of this can be attributed to the Public Safety Retirement System (PSPRS) expense, both current and payment towards the bond debt used to pay down the PSPRS unfunded liability. Administration is made up of several departments including Mayor & Council, City Manager, Finance, City Clerk, Administration & General Government, Personnel, Legal Services, IT, City Magistrate and Contingency. Cultural and Recreational departments include Parks, Pool, Library and Senior Center. Public works departments include the Water Systems (fire suppression), Cemetery, Building Maintenance, Public Works Administration, and the Garage. Community Development is made up of the Building Inspectors, City Planners, and funding for the City's Animal Shelter.



The Police and Fire PSPRS expense has fluctuated over the years caused by staffing changes and the volatility of the PSPRS unfunded contribution rates but overall, this expense has continued to rise. The City paid off the PSPRS unfunded liability through a bond in FY2022. This is expected to stabilize the contribution rate, and the bond payments are scheduled for the next 24 years. In FY23 through FY27 the payments increase each year then in FY28 the annual payment is \$1.6 million and stays in that range through the remainder of the bond. This is anticipated to moderate these extreme fluctuations.

A steady rise in ASRS expense would be expected each year with cost of living and other salary increases but expenses stayed flat or sometimes dropped each year due to the environment at the time that did not allow regular pay increases and often saw staffing decreases due to attrition or other reductions. Since FY24 there have been some new positions created and some positions filled that were vacant for years. There has also been regular cost of living increases which has increased the ASRS expense.

GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
TAXES						
10-31-10000	CITY SALES TAX	2,848,090	2,712,836	3,000,000	2,514,129	2,800,000
10-31-20200	STATE SALES TAX	756,667	765,544	769,800	765,041	745,149
10-31-24000	VEHICLE LICENSE TAX	294,849	315,060	331,209	312,759	336,539
10-31-24500	PROPERTY TAX	1,270,850	1,340,738	1,430,821	1,430,000	1,472,354
TOTAL TAXES:		5,170,456	5,134,178	5,531,830	5,021,928	5,354,042
LICENSES & PERMITS						
10-32-10400	BUILDING/SIGN PERMITS	130,539	190,703	150,000	229,776	180,000
10-32-10401	CODE VIOLATION FINES	9,156	18,283	16,500	9,590	15,000
10-32-10403	HOT WORK PERMIT	450	225	300	375	300
10-32-10404	BURN PERMIT	25	25	50	50	50
10-32-10600	BUSINESS LICENSES	85,058	83,709	85,000	88,196	85,000
10-32-10640	LIQUOR LICENSES	750	3,250	1,000	1,250	1,500
10-32-10650	SPECIAL EVENT LICENSES	4,412	6,676	6,000	6,000	6,500
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	400	630	500	450	550
TOTAL LICENSES & PERMITS:		230,791	303,502	259,350	335,688	288,900
INTERGOVERNMENTAL						
10-33-20100	URBAN REVENUE SHARING	1,327,078	1,062,363	993,711	1,028,809	1,043,329
TOTAL INTERGOVERNMENTAL:		1,327,078	1,062,363	993,711	1,028,809	1,043,329
CHARGES FOR SERVICES						
10-34-10100	PLANNING/ZONING APPLICATIONS	14,507	15,445	14,000	15,862	15,000
10-34-10120	PLAN EXAMINATION FEE	23,848	46,858	20,000	22,640	20,000
10-34-10300	LIBRARY FEES	9,185	11,467	8,600	9,316	11,000
10-34-10400	FIRE INSPECTION-INITIAL	1,275	975	2,000	0	1,000
10-34-10401	FIRE INSPECTION-RENEWAL/ANNUAL	1,975	1,475	5,000	350	2,000
10-34-10402	FIRE INSP. FOLLOW-UP COMPLIANCE	75	0	500	0	0
10-34-10501	CEMETERY PLOT FEES	12,800	8,020	8,000	12,975	9,000
10-34-10510	CEMETERY MAINTENANCE FEES	3,619	4,100	3,000	3,000	3,500
10-34-10700	PUBLIC COPY FEES	1,571	822	1,000	733	1,000
10-34-10702	CITY CLERK CLERICAL FEES	10	153	50	50	50
10-34-10862	VEHICLE IMPOUND FEES	42,954	17,325	25,000	20,709	22,000
10-34-10870	TOWING FEES	21,976	11,300	15,000	13,045	13,000
10-34-10880	PARKS USE PERMIT	6,402	6,214	7,000	6,080	6,500
10-34-10881	PARK PERMIT - UTILITY USE	0	0	0	75	0
10-34-10882	VENDOR FEES	527	108	0	207	0
10-34-11500	FRANCHISE FEES	233,747	226,366	200,000	225,000	225,000
10-34-15500	POOL ADMISSIONS	9,376	16,278	9,500	14,000	10,000
10-34-40066	AMBULANCE FEES	649,716	692,335	650,000	654,506	670,000
10-34-40067	WILDLAND FIRE SERVICES	3,324	40,851	50,000	3,600	15,000
10-34-40069	FD OUT OF CITY SERVICES	5,749	4,242	0	4,200	4,200
10-34-40071	NEW CONSTRUC. PLAN REVIEW-FIRE	4,506	1,350	2,100	0	0
10-34-40072	CONST. PERMITS/PLAN REV. FIRE	150	0	0	0	0
10-34-40075	BUILDING PLAN REVIEW-FIRE	150	0	0	0	0
TOTAL CHARGES FOR SERVICES:		1,047,442	1,105,685	1,020,750	1,006,349	1,028,250
FINES & FORFEITURES						
10-35-10502	MUNICIPAL COURT FINES	5,032	1,019	100	3,310	100
10-35-10511	MAIN ST. FIRE REIMBURSEMENT	0	5,500	6,000	6,000	6,000
TOTAL FINES & FORFEITURES:		5,032	6,519	6,100	9,310	6,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
MISCELLANEOUS						
10-36-11062	SERVICE REIMB - POLICE DEPT	1,930	200	1,000	2,575	2,500
10-36-11063	POLICE VEHICLE USE FEES	5,635	2,810	1,000	1,729	2,000
10-36-11064	SERVICE REIMB - FIRE DEPT	510	0	500	765	500
10-36-11087	INSURANCE REIMBURSEMENTS	800	8,903	100,000	7,642	10,000
10-36-11090	DEMA REIMBURSEMENT	4,125	0	0	16,477	0
10-36-11600	OVER/SHORT	(21)	20	0	0	0
10-36-13500	RENTAL INCOME	62,028	59,815	59,815	59,815	59,815
10-36-13597	CITY AUCTION FUNDS	4,259	8,438	5,000	7,600	7,500
10-36-14062	POLICE SMART & SAFE AZ FUND	27,683	36,599	35,000	35,650	35,600
10-36-14064	FIRE SMART & SAFE AZ FUND	38,757	47,860	46,000	53,476	53,500
10-36-21000	INTEREST EARNED	248,558	229,629	180,000	139,566	100,000
10-36-21001	RETURNED CHECK FEES	0	30	0	0	0
10-36-50000	UNASSIGNED REVENUES	0	0	0	0	0
10-36-54000	SEWER LINE WARRANTY-ROYALTY	684	836	700	635	700
10-36-54000	EV CHARGING STATIONS	1,608	0	0	0	0
TOTAL MISCELLANEOUS:		396,556	395,140	429,015	325,930	272,115
CONTRIBUTIONS & TRANSFERS						
10-38-40000	DONATIONS - MISC	0	100	100	0	0
10-38-40080	DONATIONS - RECREATIONAL	0	435	0	0	0
10-38-40087	DONATIONS - SHELTER	0	100	0	0	0
10-38-40088	DONATIONS - POLICE DEPT	5	200	0	0	0
10-38-40089	DONATIONS - POOL	0	0	0	0	0
10-38-40090	DONATIONS - FIRE DEPT	627	0	0	0	0
10-38-40091	DONATIONS - LIBRARY	140	0	0	0	0
10-38-51000	USE OF RESERVES	0	0	293,432	0	331,294
10-38-99998	GF INTERNAL SERVICES	1,682,245	1,880,563	1,972,190	1,977,443	2,064,097
10-38-99999	OTHER REVENUE & TRANSFERS	0	908	0	0	200,000
TOTAL CONTRIBUTIONS & TRANSFERS:		1,683,016	1,882,306	2,265,722	1,977,443	2,595,391
DEBT PROCEEDS						
10-39-99999	DEBT PROCEEDS	25,243	399,170	0	0	0
TOTAL DEBT PROCEEDS:		25,243	399,170	0	0	0
TOTAL GENERAL FUND REVENUE:		9,885,614	10,288,863	10,506,478	9,705,456	10,588,127

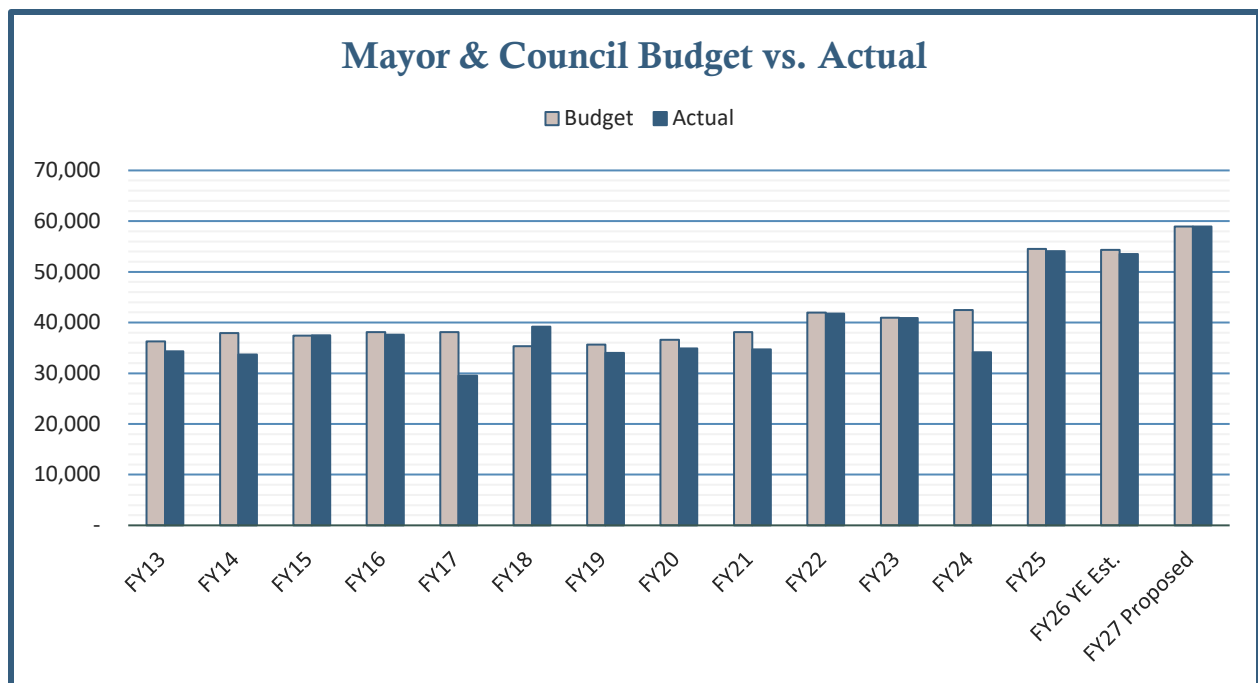
MAYOR & COUNCIL

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies, and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

- Mayor Ken Budge
- Ward I Council Member Karen Schumacher
- Ward I Council Member Lori Reynolds
- Ward II Council Member Melhem Sowid
- Ward II Council Member Pete Skinner
- Ward III Council Member Anna Cline
- Ward III Council Member Patricia Damon

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis.

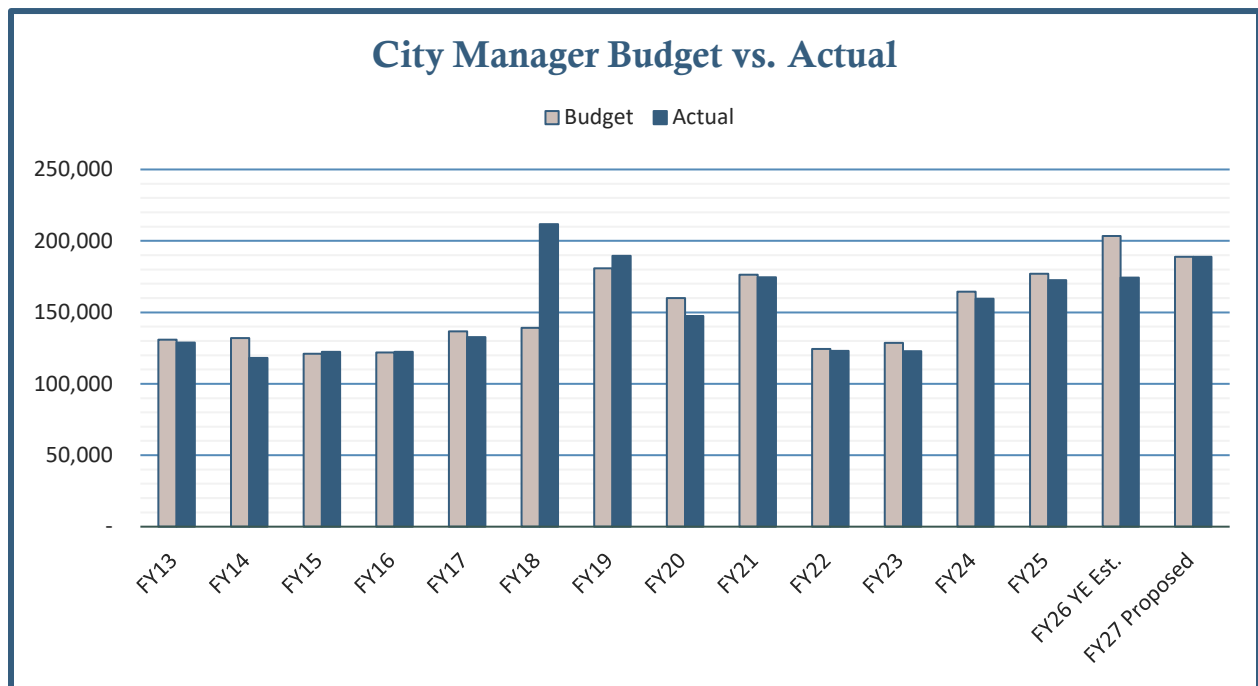


MAYOR & COUNCIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-50-11000	SALARIES - GENERAL	19,000	19,400	19,200	18,900	19,200
10-50-11100	F.I.C.A.	1,178	1,203	1,190	1,172	1,190
10-50-11200	MEDICARE	276	281	278	274	278
10-50-11700	WORKERS COMPENSATION	48	50	47	50	47
MAYOR & COUNCIL PERSONNEL EXPENSE:		20,502	20,934	20,715	20,396	20,715
10-50-13100	BUSINESS TRAVEL	(322)	2,590	2,000	4,196	5,000
10-50-13400	EDUCATION & TRAINING	2,365	2,775	3,000	0	3,000
10-50-13500	SUBSCRIPTIONS & DUES	7,299	7,680	7,680	7,671	8,024
10-50-37000	FIREWORKS INSURANCE	132	3,738	4,000	2,000	2,000
10-50-41500	OFFICE SUPPLIES	0	222	0	0	0
10-50-43000	FOURTH OF JULY FIREWORKS	0	10,000	8,000	10,850	10,850
10-50-43500	POSTAGE	0	0	50	0	50
10-50-46000	OPERATIONAL EXPENSES	407	1,067	3,000	2,500	3,000
10-50-99998	GF INTERNAL SERVICES	3,734	5,093	5,883	5,883	6,536
TOTAL MAYOR & COUNCIL EXPENSE:		34,118	54,099	54,328	53,496	59,175

CITY MANAGER

The City of Bisbee operates under a Council-Manager form of government. The Mayor and Council appoint the City Manager. The City Manager is responsible for the day-to-day operations of all city government functions under policy direction from the Mayor and City Council. The Mayor and Council, acting as the legislative body, determine City policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the administration of the City operating budget once approved by the Mayor and Council. In addition to the Charter responsibilities, the City Manager serves the community and the region by participating with various agencies and groups.



CITY MANAGER

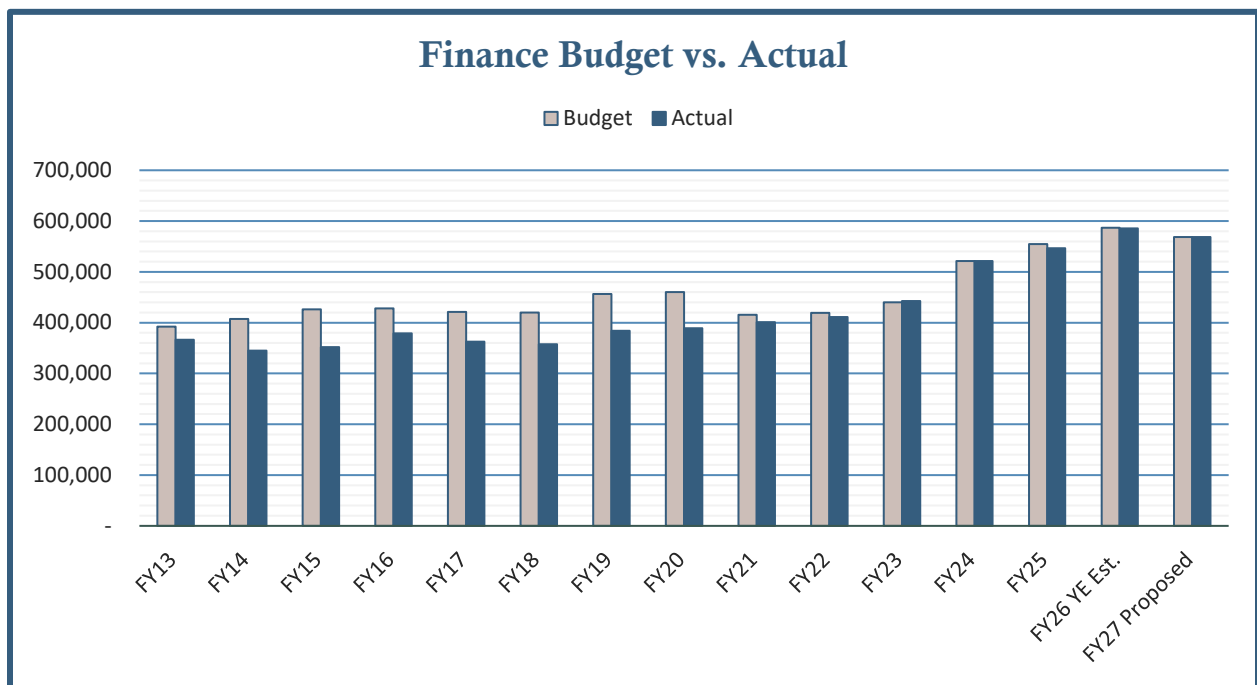
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-51-11000	SALARIES - GENERAL	116,226	125,601	135,000	123,047	150,000
10-51-11100	F.I.C.A.	7,289	7,840	8,370	7,675	9,300
10-51-11200	MEDICARE	1,705	1,834	1,958	1,795	2,175
10-51-11300	A.S.R.S.	0	0	16,200	5,132	17,970
10-51-11301	A.S.R.S. - ALT CONTRIBUTION	11,750	12,872	0	6,610	0
10-51-11500	MEDICAL INSURANCE	0	0	7,216	2,406	8,082
10-51-11501	STANDARD DISABILITY INSURANCE	247	269	269	234	269
10-51-11505	DEFERRED COMP	840	840	840	747	840
10-51-11510	DENTAL INSURANCE	737	737	737	655	737
10-51-11600	LIFE INSURANCE	82	82	126	69	126
10-51-11700	WORKERS COMPENSATION	293	315	334	328	371
CITY MANAGER PERSONNEL EXPENSE:		139,168	150,390	171,050	148,698	189,870
10-51-13100	BUSINESS TRAVEL	2,329	2,055	2,000	1,500	2,000
10-51-13400	EDUCATION & TRAINING	1,880	1,660	1,500	500	1,500
10-51-13500	SUBSCRIPTIONS & DUES	242	0	600	325	600
10-51-24000	PHONES	611	561	650	612	650
10-51-41500	OFFICE SUPPLIES	0	30	0	0	0
10-51-42030	BOOKS & REFERENCE MATERIALS	0	0	0	0	0
10-51-42050	NON CAP ADMIN EQUIP/FURN	0	0	500	0	500
10-51-43500	POSTAGE	0	5	50	0	50
10-51-46000	OPERATIONAL EXPENSES	912	407	5,000	727	4,000
10-51-99998	GF INTERNAL SERVICES	14,475	17,492	22,066	22,066	24,732
TOTAL CITY MANAGER EXPENSE:		159,617	172,599	203,416	174,428	223,902

FINANCE

The Finance Department provides fiscal oversight, payroll, accounts receivable, accounts payable, bookkeeping, and internal audit services for the city. Adherence to procurement and other City policies, compliance with state statutes, ensuring accurate recording of all transactions and completing all fiscal year-end close-out activities to obtain a clean audit is a priority of the department. The department also plays a vital role working with the City Manager on the preparation, implementation, and oversight of the Annual Budget. The department provides utility billing and collection services for the Sanitation and Wastewater Funds with staff dedicated to monitoring and collecting delinquent sewer and garbage accounts. Other duties include business license processing, ambulance payment processing and assisting with grant management and reimbursements.

Finance consists of five full-time employees:

- Finance Director
- Accountant/Collections
- Accountant/Payroll
- Accounts Receivable Clerk
- Accounts Payable Clerk



FINANCE

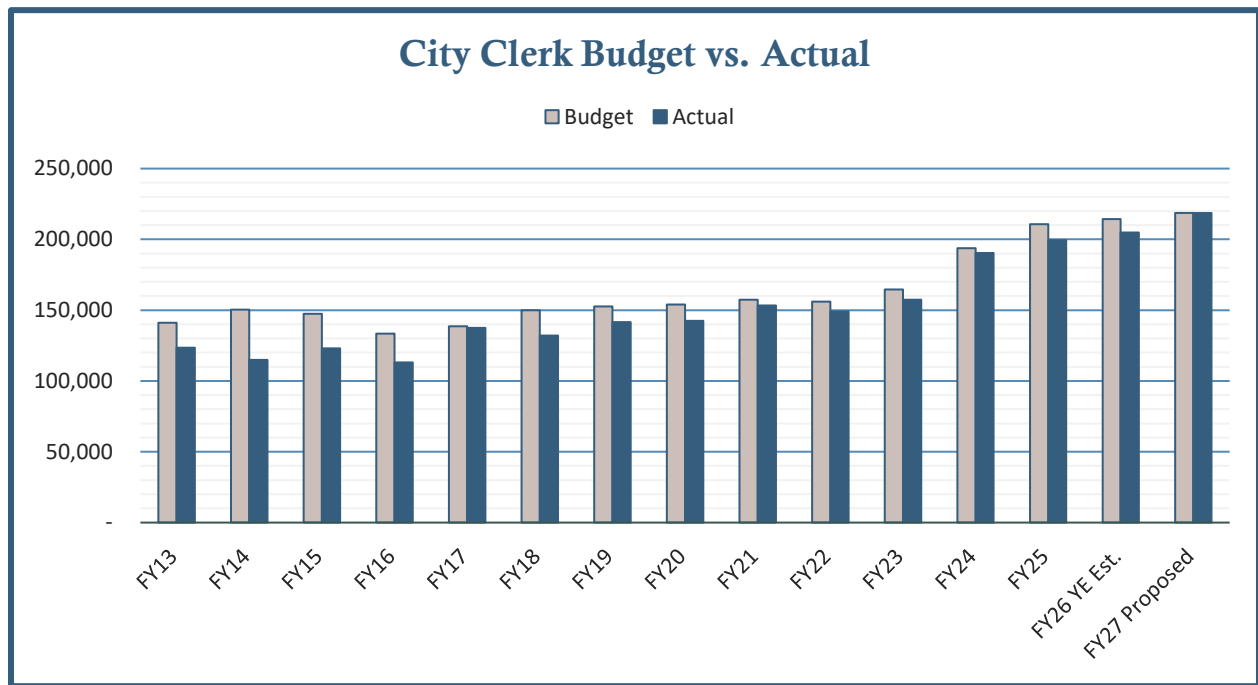
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-52-11000	SALARIES - GENERAL	252,830	262,795	271,440	275,000	278,056
10-52-11001	OVERTIME - GENERAL	124	0	500	0	0
10-52-11100	F.I.C.A.	15,269	15,561	16,860	17,113	17,239
10-52-11200	MEDICARE	3,571	3,639	3,943	4,002	4,032
10-52-11300	A.S.R.S.	31,087	32,227	32,631	34,005	33,311
10-52-11500	MEDICAL INSURANCE	28,012	28,263	36,081	36,081	40,411
10-52-11501	STANDARD DISABILITY INSURANCE	1,070	1,197	1,233	1,207	1,346
10-52-11502	MEDICAL INS DEPENDENT SUPPL.	3,362	4,782	4,782	3,316	3,714
10-52-11505	DEFERRED COMP	4,200	4,130	4,200	4,200	4,200
10-52-11510	DENTAL INSURANCE	3,583	3,311	3,683	3,217	3,217
10-52-11600	LIFE INSURANCE	630	620	630	630	630
10-52-11700	WORKERS COMPENSATION	641	659	672	756	687
FINANCE PERSONNEL EXPENSE:		344,380	357,185	376,655	379,527	386,843
10-52-12500	RECRUITMENT/EMPLOYEE TESTING	0	7	0	0	0
10-52-13100	BUSINESS TRAVEL	0	0	1,000	0	1,000
10-52-13400	EDUCATION & TRAINING	0	75	2,000	0	2,000
10-52-13500	SUBSCRIPTIONS & DUES	170	170	200	170	200
10-52-31200	AUDITING & ACCOUNTING	41,000	42,500	45,320	44,000	46,680
10-52-34000	CONTRACT SERVICES	47,924	85,528	52,200	47,906	42,300
10-52-41500	OFFICE SUPPLIES	1,740	977	0	0	0
10-52-42000	ADMIN SPECIAL SUPPLIES	1,066	950	1,000	283	1,000
10-52-42030	BOOKS & REFERENCE MATERIALS	375	750	1,000	750	1,000
10-52-42040	ADVERTISING	3,954	3,646	4,000	3,800	4,000
10-52-42050	NON CAP ADMIN EQUIP/FURN	1,015	887	1,500	500	1,000
10-52-43100	FEES- FUND MANAGEMENT	10,112	11,359	11,500	14,497	15,000
10-52-43110	CREDIT CARD FEES	20,663	21,405	22,000	26,942	5,000
10-52-43120	OTHER FEES	27	68	200	27	200
10-52-43500	POSTAGE & METER TAPES	2,335	1,875	2,500	2,399	2,600
10-52-46000	OPERATIONAL EXPENSES	0	36	1,000	51	500
10-52-99085	TRANSFER TO DEBT SERVICE	1,000	1,000	1,000	1,000	1,000
10-52-99998	GF INTERNAL SERVICES	45,528	54,350	63,766	63,766	63,370
TOTAL FINANCE EXPENSE:		521,290	582,768	586,841	585,618	573,693

CITY CLERK

The City Clerk's Office is responsible to the Mayor and Council, serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk's Office maintains, updates, and monitors the Laser Fiche Documents Imaging System which allows public and City staff access. The City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and administers support to the Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back up material for meetings, Action Agendas and Minutes. Other services provided by the City Clerk's Office include website management, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, and ensuring video equipment and recording system for meetings are operational. The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

The City Clerk Department consists of two full-time employees:

- City Clerk
- Deputy City Clerk



CITY CLERK

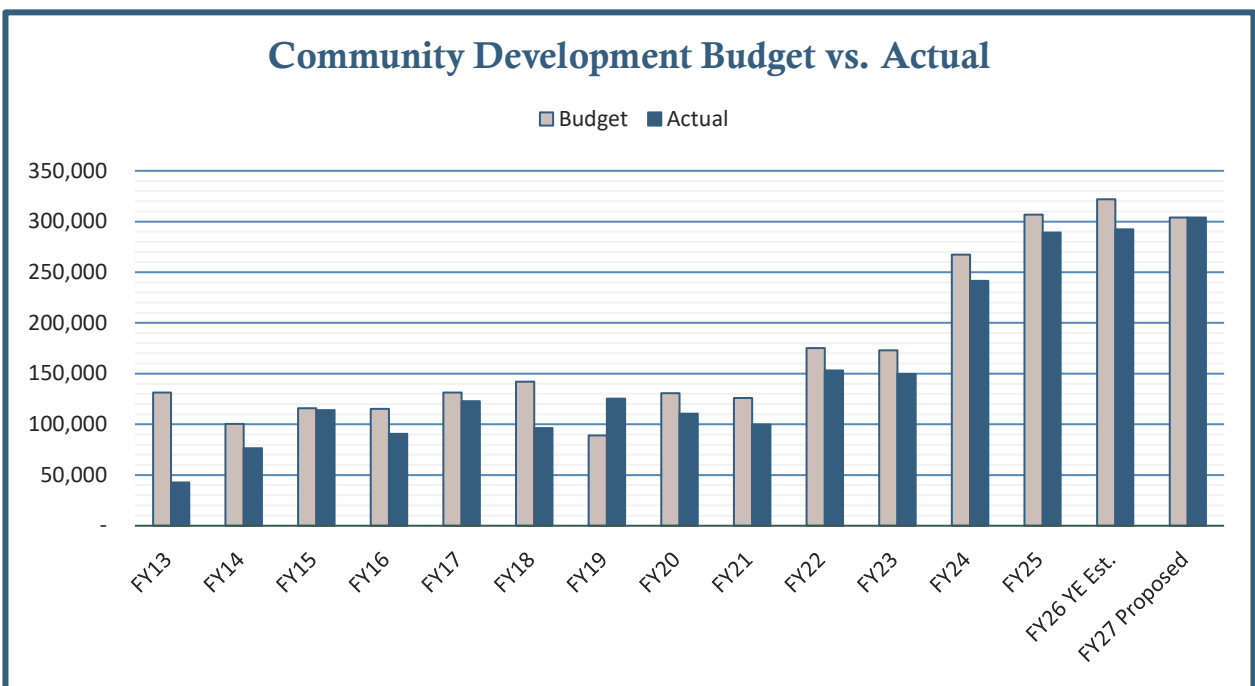
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-53-11000	SALARIES - GENERAL	123,795	128,554	131,248	136,021	131,248
10-53-11100	F.I.C.A.	7,731	8,026	8,137	8,495	8,137
10-53-11200	MEDICARE	1,808	1,877	1,903	1,987	1,903
10-53-11300	A.S.R.S.	15,235	15,766	15,750	16,322	15,724
10-53-11500	MEDICAL INSURANCE	7,003	7,216	7,216	4,811	8,082
10-53-11501	STANDARD DISABILITY INSURANCE	466	505	508	442	538
10-53-11505	DEFERRED COMP	1,680	1,680	1,680	1,400	1,680
10-53-11510	DENTAL INSURANCE	737	737	737	491	737
10-53-11600	LIFE INSURANCE	252	252	252	210	252
10-53-11700	WORKERS COMPENSATION	284	323	324	363	324
CITY CLERK PERSONNEL EXPENSE:		158,991	164,936	167,755	170,543	168,625
10-53-13100	BUSINESS TRAVEL	621	739	2,500	2,176	2,500
10-53-13400	EDUCATION & TRAINING	2,505	2,375	2,500	2,883	3,000
10-53-13500	SUBSCRIPTIONS & DUES	675	495	700	495	920
10-53-24000	PHONES	443	441	450	443	450
10-53-34000	CONTRACT SERVICES	1,281	1,346	1,400	1,354	2,555
10-53-41500	OFFICE SUPPLIES	703	788	0	0	0
10-53-42040	ADVERTISING	4,230	1,664	4,000	1,700	4,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	3,745	1,374	2,500	200	2,500
10-53-43500	POSTAGE	166	190	200	18	200
10-53-46000	OPERATIONAL EXPENSES	0	1,431	1,000	1,900	1,000
10-53-46531	ELECTION EXPENSE	0	3,074	8,000	0	10,000
10-53-99998	GF INTERNAL SERVICES	17,047	20,606	23,239	23,239	24,307
TOTAL CITY CLERK EXPENSES:		190,406	199,459	214,244	204,950	220,057

COMMUNITY DEVELOPMENT

The Community Development Department provides various services including planning and zoning, design review board oversight, managing the Workforce Housing Program, applying for and managing grants related to housing and rehabilitation of properties and infrastructure along with other general planning related duties.

This department is also used to record the costs of the Animal Shelter operated by the Friends of the Bisbee Animal Shelter.

The Community Development Department consists of 1 Full-time and 1 Part-time Planner.



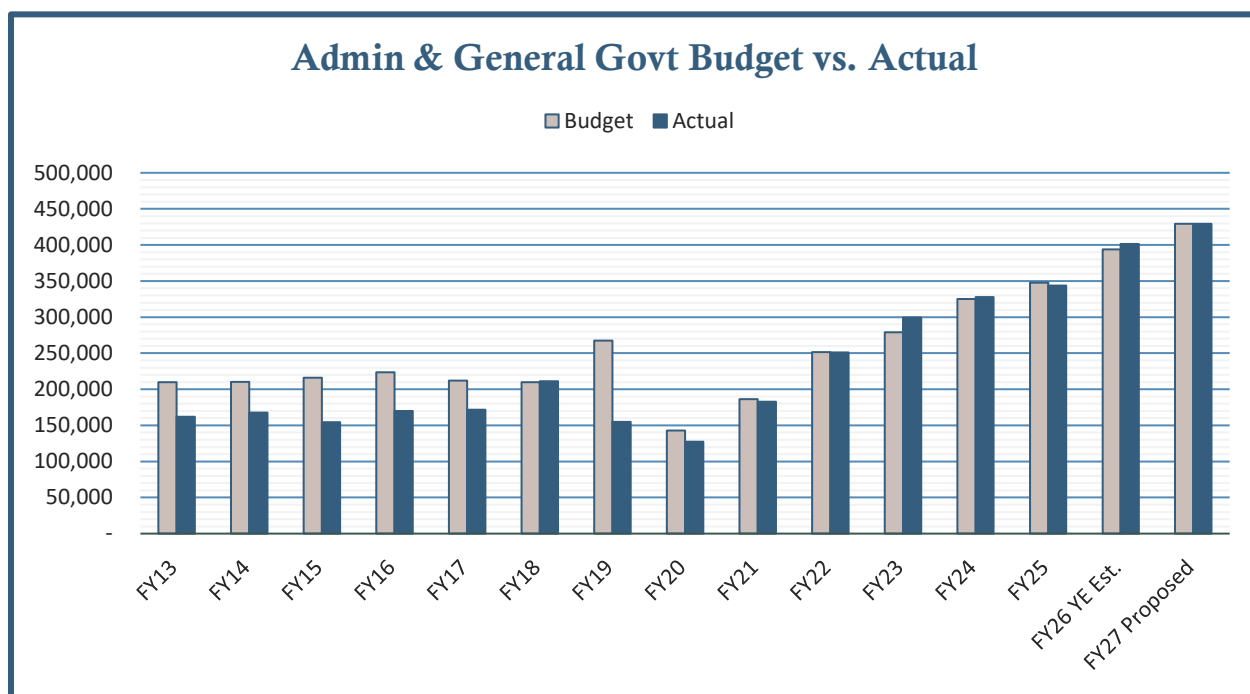
COMMUNITY DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-54-11000	SALARIES - GENERAL	40,642	51,883	52,645	54,670	56,160
10-54-11001	OVERTIME - GENERAL	0	184	2,400	0	0
10-54-11050	SALARIES - PART TIME	46,998	51,686	44,363	58,275	44,363
10-54-11100	F.I.C.A.	5,473	6,434	6,163	6,915	6,232
10-54-11200	MEDICARE	1,280	1,505	1,441	1,617	1,458
10-54-11300	A.S.R.S.	4,982	6,335	11,929	6,560	6,728
10-54-11500	MEDICAL INSURANCE	5,252	7,216	7,216	7,216	8,082
10-54-11501	STANDARD DISABILITY INSURANCE	202	269	269	269	269
10-54-11505	DEFERRED COMP	630	840	840	840	840
10-54-11510	DENTAL INSURANCE	203	270	270	270	270
10-54-11600	LIFE INSURANCE	95	126	126	126	126
10-54-11700	WORKERS COMPENSATION	220	260	246	301	248
COMM. DEVELOPMENT PERSONNEL EXPENSE:		105,975	127,007	127,908	137,059	124,776
10-54-12500	RECRUITMENT/EMPLOYEE TESTING	16	0	0	0	0
10-54-13100	BUSINESS TRAVEL	2,454	1,705	1,000	1,606	2,500
10-54-13400	EDUCATION & TRAINING	2,176	1,250	2,000	841	1,500
10-54-13500	SUBSCRIPTIONS & DUES	0	0	2,000	0	0
10-54-21000	ELECTRIC - SHELTER	3,086	2,612	3,500	2,517	3,000
10-54-22000	WATER - SHELTER	1,065	1,448	1,200	946	1,250
10-54-22550	SEWER & GARBAGE - SHELTER	780	780	850	780	850
10-54-24000	PHONES-SHELTER	1,637	547	700	533	1,000
10-54-24001	INTERNET FEES - SHELTER	1,016	1,026	1,050	1,776	1,800
10-54-24050	PHONES-COMMUNITY DEVELOPMENT	0	1,115	1,200	970	1,200
10-54-31000	PROFESSIONAL FEES	0	0	9,000	2,787	5,000
10-54-34000	CONTRACT SERVICES	5,938	14,768	8,000	5,480	8,000
10-54-41500	OFFICE SUPPLIES	522	817	0	0	0
10-54-42020	PRINTING & REPRODUCTION	32	0	100	50	0
10-54-42030	BOOKS & REFERENCE MATERIALS	0	0	0	0	0
10-54-42040	ADVERTISING	1,548	2,709	2,500	1,074	3,800
10-54-42050	NON CAP ADMIN EQUIP/FURN	4,069	1,692	2,000	0	1,000
10-54-42060	INVENTORIED TOOLS	1,128	0	200	0	50
10-54-43500	POSTAGE	1,516	3,286	2,500	2,412	3,000
10-54-46000	OPERATIONAL EXPENSES	1,558	7,297	9,000	1,013	8,000
10-54-46500	VAD EXPENSE	0	5,606	15,000	0	10,000
10-54-46541	ECONOMIC DEVELOPMENT	2,064	600	2,500	0	2,000
10-54-46542	ANIMAL SHELTER EXPENSES	2,265	3,996	4,000	4,148	4,000
10-54-47000	FRIENDS OF THE SHELTER	86,000	86,000	91,000	91,000	91,000
10-54-61000	VEHICLE PARTS & LABOR	0	876	0	0	0
10-54-62003	GASOLINE	0	166	500	0	0
10-54-99085	TRANSFER TO DEBT SVC	0	2,438	0	2,750	2,750
10-54-99998	GF INTERNAL SERVICES	16,484	30,100	34,375	34,375	33,990
TOTAL COMM. DEVELOPMENT EXPENSE:		241,329	297,841	322,083	292,117	310,466

ADMINISTRATION & GENERAL GOVERNMENT

The Administration and General Government department accounts for the general operating expenses for City Hall such as utilities, telephone, supplies, and copier maintenance fees, as well as government-wide expenses such as liability insurance, postage, and special supplies. This fund also includes transfers to other departments as needed, such as the Bisbee Bus to provide the City's required match contribution and to the Airport to cover revenue shortfalls.

One full-time administrative assistant and one part-time executive assistant is budgeted to this department. Duties include assisting the City Manager, City Clerk, Fire Marshal, Building Inspector, and other departments as needed.



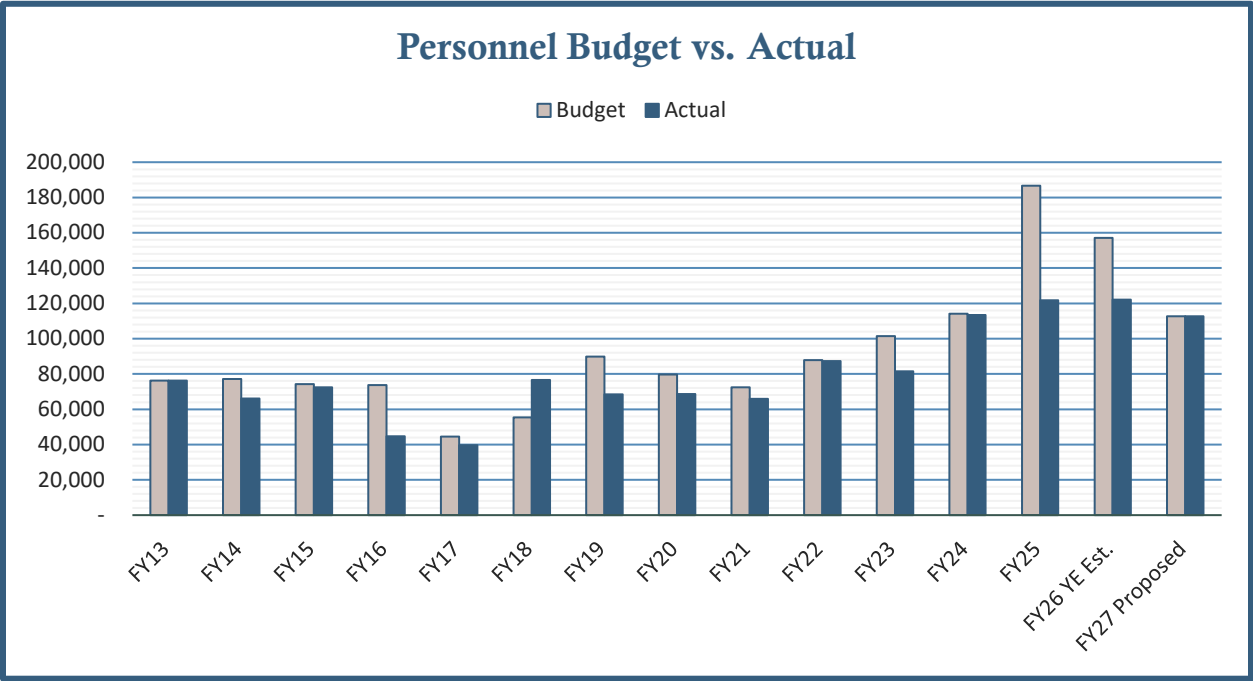
ADMINISTRATION & GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-55-11000	SALARIES - GENERAL	35,213	37,658	39,000	41,600	41,600
10-55-11001	OVERTIME - GENERAL	0	0	0	225	0
10-55-11050	SALARIES - PART TIME	0	0	0	0	20,904
10-55-11100	F.I.C.A.	2,189	2,336	2,418	2,596	3,875
10-55-11200	MEDICARE	512	546	566	607	906
10-55-11300	A.S.R.S.	4,327	4,618	4,680	5,175	4,984
10-55-11500	MEDICAL INSURANCE	7,003	7,216	7,216	7,216	8,082
10-55-11501	STANDARD DISABILITY INSURANCE	186	223	203	198	269
10-55-11505	DEFERRED COMPENSATION	840	840	840	840	840
10-55-11510	DENTAL INSURANCE	1,289	737	737	655	737
10-55-11600	LIFE INSURANCE	126	126	126	126	126
10-55-11700	WORKERS COMPENSATION	89	95	96	115	155
ADMIN & GEN GOVT PERSONNEL EXPENSE:		51,776	54,394	55,882	59,353	82,478
10-55-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	250	0
10-55-21000	ELECTRIC	12,959	13,398	15,000	16,160	16,000
10-55-22000	WATER	2,966	7,416	10,000	6,280	6,200
10-55-22550	SEWER AND GARBAGE SERV.	5,492	5,548	5,800	5,622	5,931
10-55-23000	GAS - UTILITY	2,669	1,490	2,500	591	590
10-55-24000	PHONES	10,460	9,469	10,000	7,128	10,000
10-55-24001	INTERNET ACCESS	2,140	2,626	5,700	1,121	1,200
10-55-24110	RENT/LEASE	897	898	1,500	887	900
10-55-31000	PROFESSIONAL FEES	2,787	3,079	3,100	0	0
10-55-34000	CONTRACT SERVICES	3,998	3,696	5,500	6,084	6,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	110,482	82,388	150,000	176,844	207,721
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	(5,306)	2,409	5,000	2,200	5,000
10-55-41500	OFFICE SUPPLIES	1,659	1,613	9,500	3,711	5,000
10-55-42030	BOOKS & REFERENCE MATERIALS	0	0	0	477	300
10-55-42040	ADVERTISING	525	815	300	300	300
10-55-42050	NON CAP ADMIN EQUIP/FURN	479	1,277	600	600	500
10-55-43500	POSTAGE	514	(876)	700	500	500
10-55-45300	CUSTODIAL SUPPLIES	33	0	0	0	0
10-55-46000	OPERATIONAL EXPENSES	8,774	9,079	3,500	9,404	8,000
10-55-91000	CAPITAL EXPENDITURES	25,243	0	0	0	0
10-55-99017	TRANSFER TO PUBLIC SAFETY GRANT	0	500,000	0	0	0
10-55-99021	TRANSFER TO STREETS	0	17,187	0	0	0
10-55-99050	TRANSFER TO AIRPORT	1,365	0	5,479	0	31,000
10-55-99085	TRANSFER TO DEBT SERVICE	2,174	5,400	3,150	3,150	3,144
10-55-99096	TRANSFER TO BISBEE BUS	61,518	96,769	66,882	66,882	55,154
10-55-99099	TRANSFER TO CAPITAL PROJECTS	0	551,730	0	0	0
10-55-99985	GF TRANS TO DSR-PENSION BOND	400,000	400,000	0	0	0
10-55-99990	TRANSFER-GRANT MATCH	0	20,797	0	0	0
10-55-99998	GF INTERNAL SERVICES	24,225	27,742	33,716	33,716	44,284
TOTAL ADMIN & GEN GOVT EXPENSE:		727,829	1,818,341	393,809	401,261	490,202

PERSONNEL

The Personnel Department, reporting to the City Manager, is responsible for administration of benefits and all personnel actions throughout the employment lifecycle. The Personnel Department ensures the City complies with employment related State and Federal laws, the City Charter, City Code, and the City Personnel Rules and Regulations. The Personnel Director serves as the Staff Liaison to the Civil Service Commission, the Employee Council, the Police and Fire Advisory Council, and the Public Safety Personnel Retirement System.

This department consists of one full-time Personnel Director.

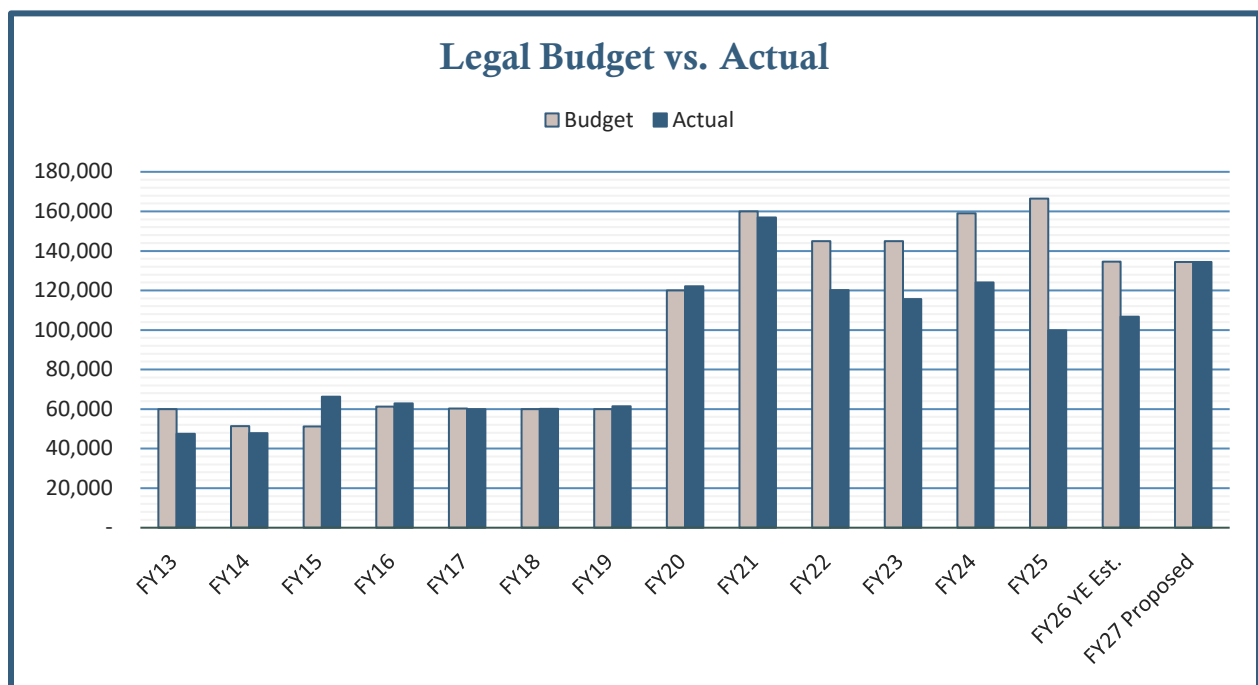


PERSONNEL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-56-11000	SALARIES - GENERAL	61,208	64,677	65,645	58,794	62,000
10-56-11050	SALARIES - PART TIME	4,994	13,580	20,904	15,628	0
10-56-11100	F.I.C.A.	4,157	4,903	5,366	4,467	3,844
10-56-11200	MEDICARE	972	1,147	1,255	1,045	899
10-56-11300	A.S.R.S.	7,643	7,894	10,386	6,817	7,428
10-56-11500	MEDICAL INSURANCE	0	0	0	1,804	8,082
10-56-11501	STANDARD DISABILITY INSURANCE	247	269	269	236	269
10-56-11505	DEFERRED COMP	840	840	840	735	840
10-56-11510	DENTAL INSURANCE	737	737	737	645	737
10-56-11600	LIFE INSURANCE	126	126	126	110	126
10-56-11700	WORKERS COMPENSATION	167	196	214	193	153
PERSONNEL EXPENSE:		81,091	94,367	105,742	90,473	84,378
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	3,571	1,929	5,000	419	500
10-56-13100	BUSINESS TRAVEL	0	43	1,000	350	1,000
10-56-13400	EDUCATION & TRAINING	0	630	1,500	700	1,500
10-56-13500	SUBSCRIPTIONS & DUES	0	119	0	197	120
10-56-24000	PHONES	436	437	500	457	500
10-56-31000	PROFESSIONAL FEES	0	90	5,000	776	1,000
10-56-34000	CONTRACT SERVICES	17,692	4,868	20,000	9,765	40,000
10-56-41500	OFFICE SUPPLIES	257	482	0	0	0
10-56-42020	PRINTING & REPRODUCTION	65	117	250	0	250
10-56-42040	ADVERTISING	15	0	0	0	250
10-56-42050	NON CAP ADMIN EQUIP/FURN	430	718	500	0	500
10-56-43500	POSTAGE	27	60	50	19	50
10-56-46000	OPERATIONAL EXPENSES	258	676	500	1,877	1,000
10-56-99998	GF INTERNAL SERVICES	9,595	18,272	17,006	17,006	16,273
TOTAL PERSONNEL EXPENSE:		113,437	122,809	157,048	122,040	147,321

LEGAL SERVICES

The Mayor and City Council currently contracts for legal service with the Pierce Coleman PLLC Law Firm to provide legal counsel to the City Council and the City staff, pursue actions to enforce the City Code and legal obligations as requested by City Officials, represent the City in lawsuits, and work with designated outside counsel. The law firm assists in reviewing contracts, drafting ordinances, and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.



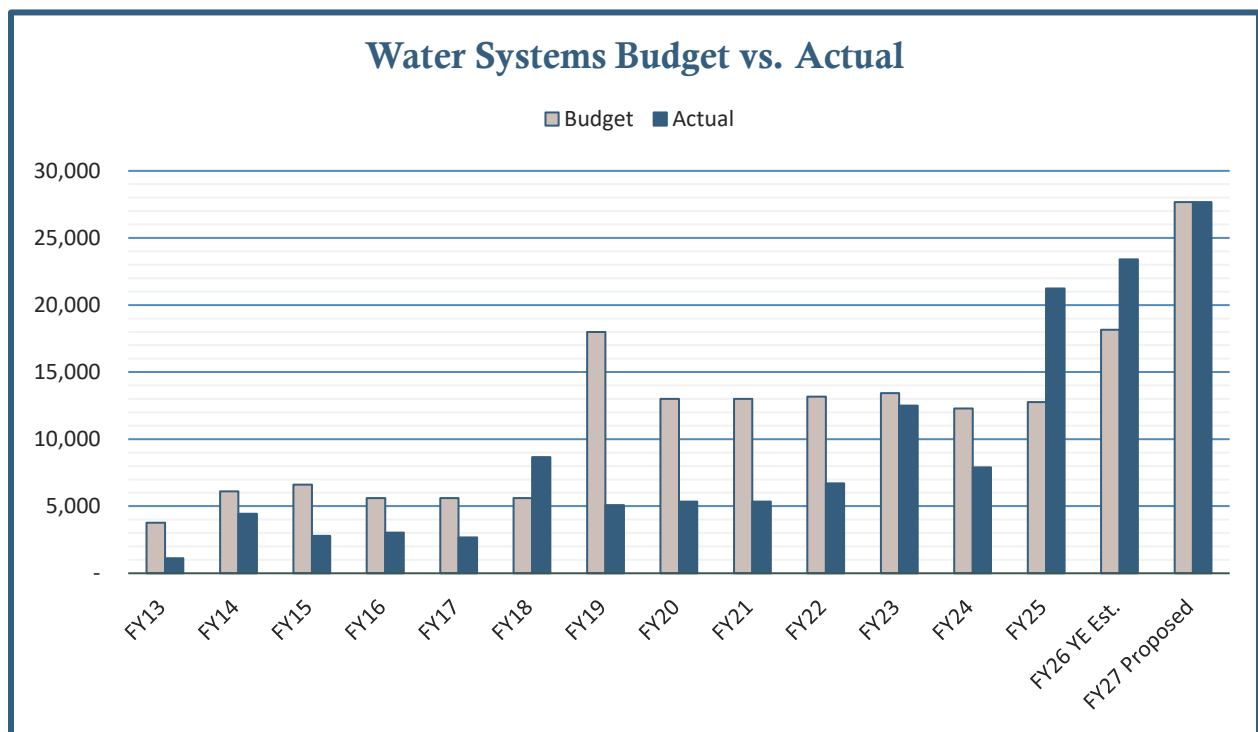
LEGAL SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-57-31100	PROFESSIONAL FEES - LEGAL	439	214	10,000	5,000	10,000
10-57-34000	CONTRACT SERVICES	109,678	83,119	110,000	87,195	110,000
10-57-99998	GF INTERNAL SERVICES	13,984	16,458	14,572	14,572	14,901
TOTAL LEGAL SERVICES EXPENSE:		124,101	99,790	134,572	106,767	134,901

WATER SYSTEMS

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Upper Tombstone/West Boulevard are served by separate pumps which boost the pressure to assure ample firefighting water supply and pressure. Maintenance of this system is handled by Public Works. The expenditures of this department include expenses attendant to the system, and do not include personnel costs.

A grant was awarded from DEMA to fund the engineering required to replace the current Old Bisbee Fire Suppression System with water supplied by Arizona Water Company's water system. The City has applied for multiple additional grants to fund construction of this system but has so far been unsuccessful. Additional grants have been sought to fund new fire hydrants throughout Old Bisbee. If these grants are successful and once the projects are complete, this department will no longer be needed.

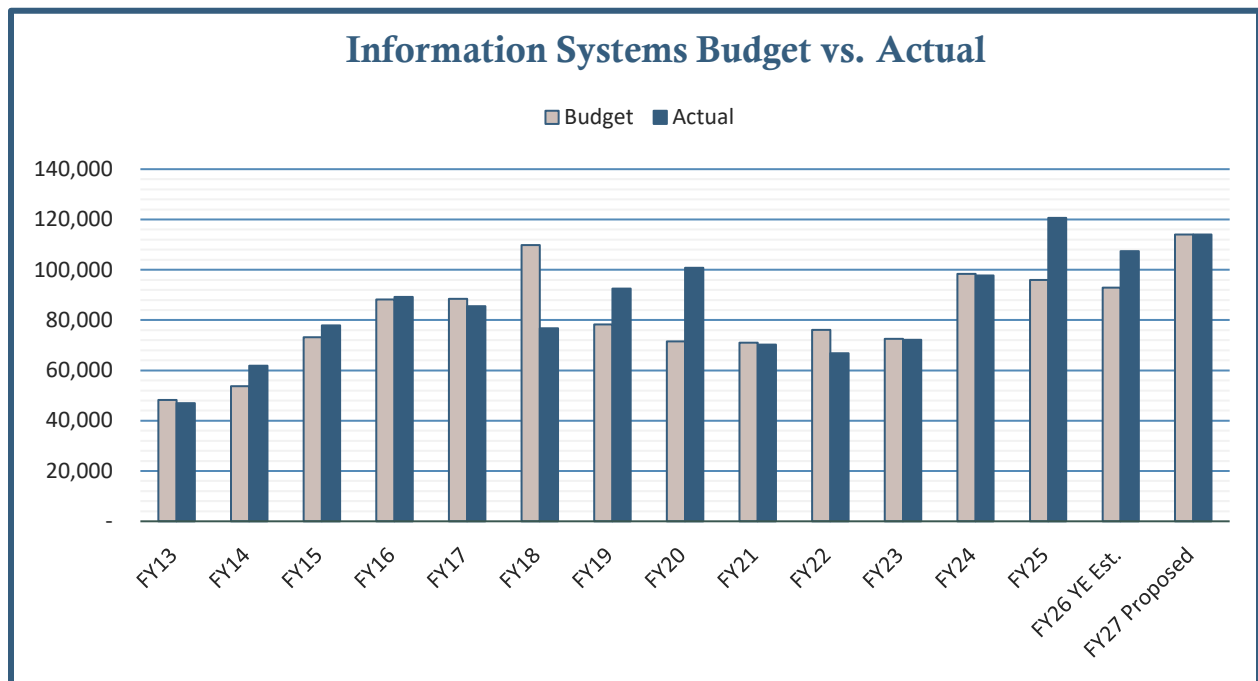


WATER SYSTEMS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-58-21000	ELECTRIC	4,279	6,107	5,000	6,043	6,200
10-58-34000	CONTRACT SERVICES	1,809	10,576	5,800	4,756	6,000
10-58-46000	OPERATIONAL EXPENSES	0	3,992	3,400	1,674	4,500
10-58-55000	EQUIPMENT REPAIR & MAINT	725	0	2,000	8,970	8,000
10-58-99998	GF INTERNAL SERVICES	1,080	1,262	1,967	1,967	3,067
TOTAL WATER SYSTEMS EXPENSE:		7,893	21,937	18,167	23,410	27,767

INFORMATION SYSTEMS

The Information Systems Department funds the purchase, maintenance, email, website hosting and consulting services for city-wide computer systems. The department does not fund any employees but provides for the services of an IT service contractor for city-wide computer systems. The department does not fund department specific hardware or software; those costs are recorded in each department's expense.



INFORMATION SYSTEMS

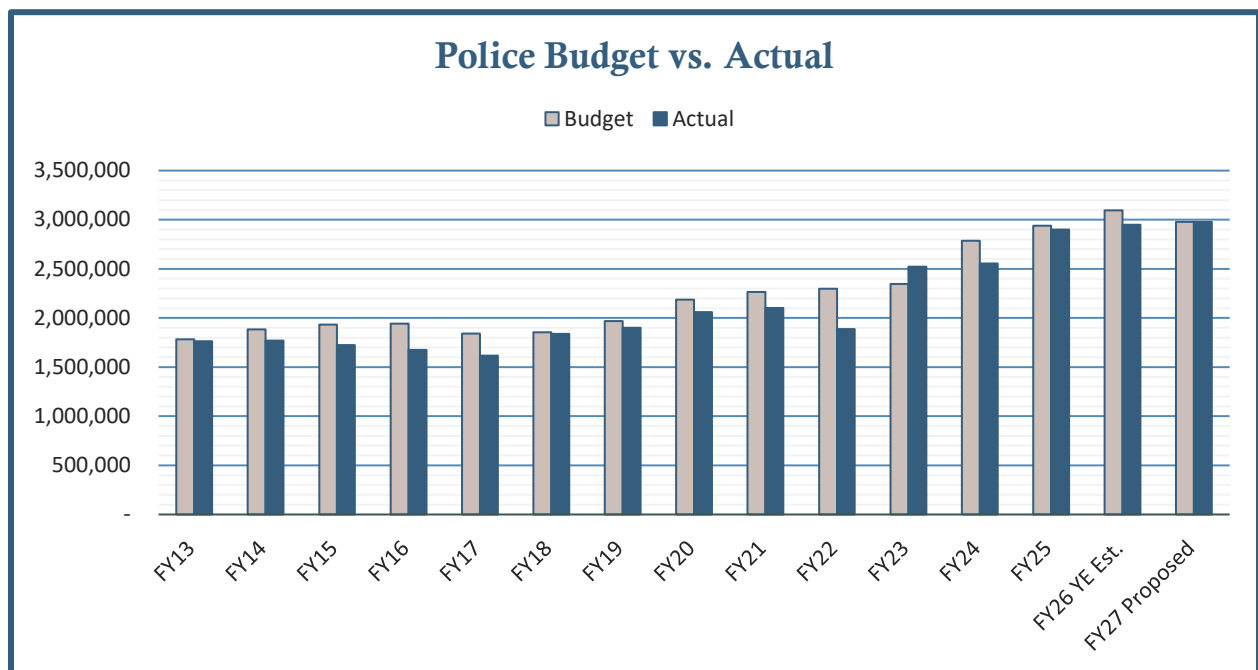
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-59-13500	SUBSCRIPTIONS & DUES	7,602	7,852	8,000	8,333	11,700
10-59-24001	INTERNET ACCESS	3,442	5,224	0	6,252	5,592
10-59-31000	PROFESSIONAL FEES	74,969	77,212	65,000	80,679	75,000
10-59-34000	CONTRACT SERVICES	0	0	3,000	0	3,000
10-59-46000	OPERATIONAL EXPENSES	1,090	1,628	1,500	0	1,500
10-59-55200	NON CAP EQUIP PURCHASES	3,511	19,243	5,000	1,721	5,000
10-59-99998	GF INTERNAL SERVICES	7,117	9,491	10,444	10,444	12,640
TOTAL INFORMATION SYSTEMS EXPENSE:		97,732	120,651	92,944	107,429	114,432

POLICE DEPARTMENT

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains the peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously and take pride in their service. Under agreements with Cochise County, AZ DPS, D.E.A., U.S. Border Patrol, and surrounding Fire Districts, the department aids with service calls, maintains records of incidents, and provides reports to City, County, State, Federal jurisdictions, and courts.

The Police Department is budgeted for 24 employees:

- 1 Full-time Police Chief
- 1 Full-time Deputy Police Chief
- 3 Full-time Police Sergeants
- 12 Full-time Police Officers (3 vacant)
- 3 Part-time Police Officer-Reserve (2 vacant)
- 1 Full-time Record Clerk
- 1 Full-time Community Service Officer/Animal Control Officer
- 1 Full-time Administrative Assistant
- 1 Full-time Evidence Control Officer/Technician



POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-62-11000	SALARIES - GENERAL	799,695	972,910	1,097,739	1,091,524	1,015,903
10-62-11001	OVERTIME - GENERAL	76,096	92,422	123,461	115,326	111,371
10-62-11050	SALARIES - PART TIME	1,169	2,080	29,762	4,155	29,762
10-62-11100	F.I.C.A.	55,843	66,380	77,560	71,568	71,736
10-62-11200	MEDICARE	13,060	15,524	18,139	16,738	16,777
10-62-11300	A.S.R.S.	12,777	14,380	14,709	15,537	14,966
10-62-11301	A.S.R.S - ALT CONTRIBUTION	4,280	4,555	4,482	4,654	4,482
10-62-11400	A.P.S.P.R.S.	98,011	83,648	93,597	90,493	85,355
10-62-11500	MEDICAL INSURANCE	103,579	129,724	151,540	129,892	153,561
10-62-11501	STANDARD DISABILITY INSURANCE	6,266	7,737	9,400	8,103	8,421
10-62-11502	MEDICAL INS DEPENDENT SUPPL.	12,524	19,004	18,572	17,262	19,350
10-62-11505	DEFERRED COMP	13,230	15,400	17,640	15,966	15,960
10-62-11510	DENTAL INSURANCE	8,735	8,780	11,737	9,993	10,263
10-62-11600	LIFE INSURANCE	2,079	2,394	2,772	2,506	2,520
10-62-11700	WORKERS COMPENSATION	40,421	51,123	56,899	58,925	52,243
POLICE PERSONNEL EXPENSE:		1,247,765	1,486,061	1,728,009	1,652,643	1,612,670

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-62-12300	UNIFORMS & CLOTHING	19,374	22,041	21,000	21,000	22,000
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	4,074	1,935	2,500	665	2,500
10-62-12700	CANCER INS POLICY	500	650	700	700	700
10-62-13100	BUSINESS TRAVEL	5,662	7,455	8,000	10,558	8,000
10-62-13400	EDUCATION & TRAINING	12,807	11,595	13,500	3,402	13,500
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	2,025	1,055	1,500	400	1,500
10-62-21000	ELECTRIC	13,047	12,513	13,600	11,886	13,600
10-62-22000	WATER	953	1,217	1,100	1,015	1,100
10-62-22550	SEWER AND GARBAGE SERV.	1,898	1,909	2,000	1,924	2,000
10-62-23000	GAS - UTILITY	3,598	1,847	1,000	1,466	1,500
10-62-24000	PHONES	9,829	19,961	18,000	18,921	19,000
10-62-24001	INTERNET ACCESS FEES	9,291	8,962	10,000	9,271	10,000
10-62-34000	CONTRACT SERVICES	150,146	169,350	170,000	170,000	170,000
10-62-34100	DOC WORKERS	1,542	1,416	1,600	1,820	2,640
10-62-36000	MAINTENANCE &SUPPORT AGREEMNT:	0	0	0	0	0
10-62-41500	OFFICE SUPPLIES	3,612	2,642	4,000	2,604	4,000
10-62-42030	BOOKS & REFERENCE MATERIALS	729	457	500	500	500
10-62-42050	NON CAP ADMIN EQUIP/FURN	2,050	1,671	2,000	1,000	2,000
10-62-42060	INVENTORIED TOOLS	0	88	200	0	200
10-62-43500	POSTAGE	2,525	559	600	380	600
10-62-45100	DISPOSABLE EQUIP & TOOLS	0	25	1,000	0	1,000
10-62-45200	SAFETY EQUIP & SUPPLIES	0	360	1,000	0	1,000
10-62-45300	CUSTODIAL SUPPLIES	1,258	1,435	2,000	1,555	2,000
10-62-46000	OPERATIONAL EXPENSES	31,589	13,692	18,000	10,242	18,000
10-62-46621	AMMUNITION	5,634	6,913	7,000	5,141	7,000
10-62-46623	CITY AUCTION EXPENSES	4	931	500	478	500
10-62-46624	MOVING, TOWING, STORAGE EXP	31,901	20,944	20,000	18,246	20,000
10-62-46626	ANIMAL CONTROL EXPENSE	281	96	1,000	83	1,000
10-62-50100	BLDG REPAIR & MAINT	0	0	500	0	0
10-62-55000	EQUIPMENT REPAIR & MAINT	721	5,337	5,000	750	5,000
10-62-55200	NON CAP EQUIP PURCHASES	6,519	4,542	3,000	1,500	3,000
10-62-61000	VEHICLE PARTS & LABOR	12,262	9,277	13,000	9,198	13,000
10-62-62002	TIRES	6,074	7,540	6,000	4,071	6,000
10-62-62003	GASOLINE	43,050	51,328	38,000	47,876	46,000
10-62-62004	DIESEL	0	0	0	157	0
10-62-91000	CAPITAL EXPENDITURES	39,895	48,063	65,000	26,251	30,000
10-62-99085	TRANS TO DEBT SERVICE	634,249	650,847	647,952	647,952	705,218
10-62-99998	GF INTERNAL SERVICES	248,476	293,608	265,802	265,802	253,506
TOTAL POLICE EXPENSE:		2,553,339	2,868,321	3,094,563	2,949,458	3,000,234

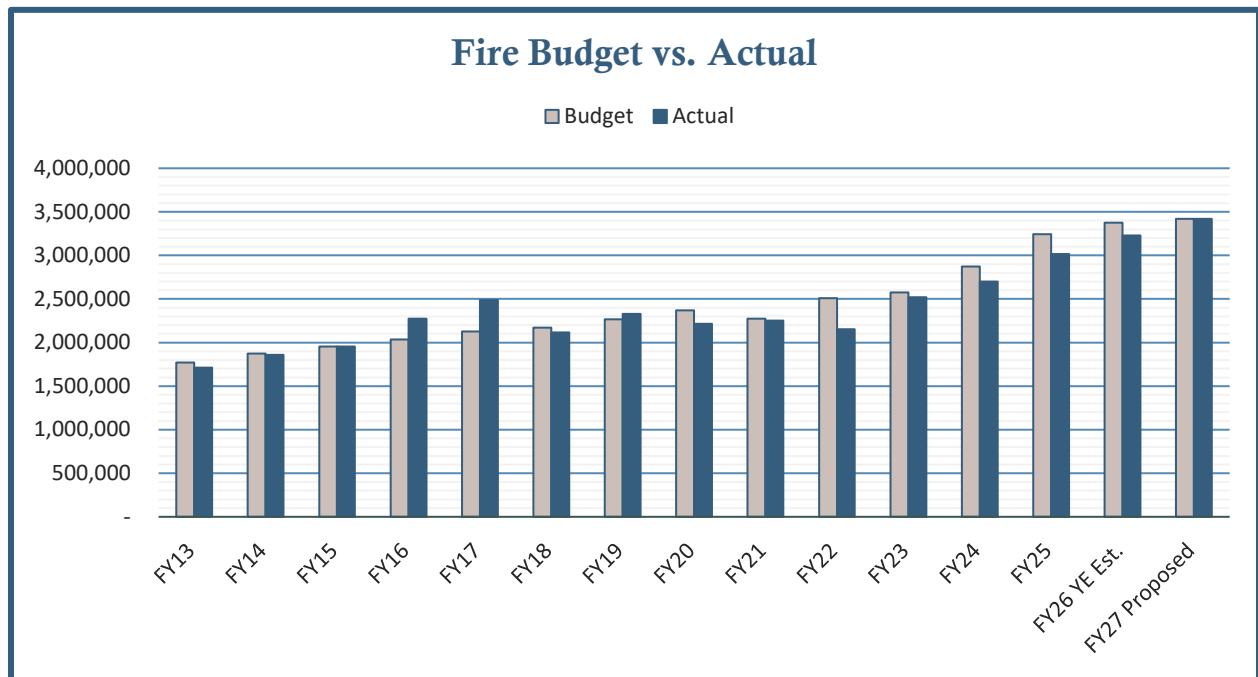
FIRE DEPARTMENT

The Fire Department is headed by the Fire Chief, who reports to the City Manager. The Fire Department has five basic functional responsibilities:

- **Fire Suppression:** includes residential, automobile, and urban/wildland interface fires. Bisbee Fire Department practices fast attack firefighting to minimize the risk to life, property, and the environment.
- **Emergency Medical Services:** are provided twenty-four hours a day by advanced life support personnel. Requests for medical aid constitute the majority of calls answered by the Fire Department. Fire Department paramedics and EMT's respond to most medical calls within three minutes.
- **Fire Prevention:** is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection, and fire safety inspections. The small number of structure fires fought annually in the City is an indication of the prevention bureau's efficacy.
- **Training:** of the Fire Department personnel is conducted in accordance with county, state, and federal standards. Firefighters, EMT's and paramedics receive updates on advances in technology, and participate in continuing education. To control costs, training is conducted in- house whenever possible.
- **Transfers:** inter-facility transfer of patients to the hospital in Sierra Vista and other Cochise County area hospitals.

The Fire Department is budgeted for 24 employees:

- 1 Full-time Fire Chief/Fire Marshal
- 3 Full-time Fire Captain/Paramedics
- 1 Full-time Fire Lieutenant/Paramedic
- 2 Full-time Fire Lieutenant/EMTs
- 2 Full-time Fire Fighter/Paramedics
- 12 Full-time Firefighter/EMTs
- 1 Full-time Fire Inspector
- 2 Part-time paramedics (25 hours/week)



FIRE DEPARTMENT

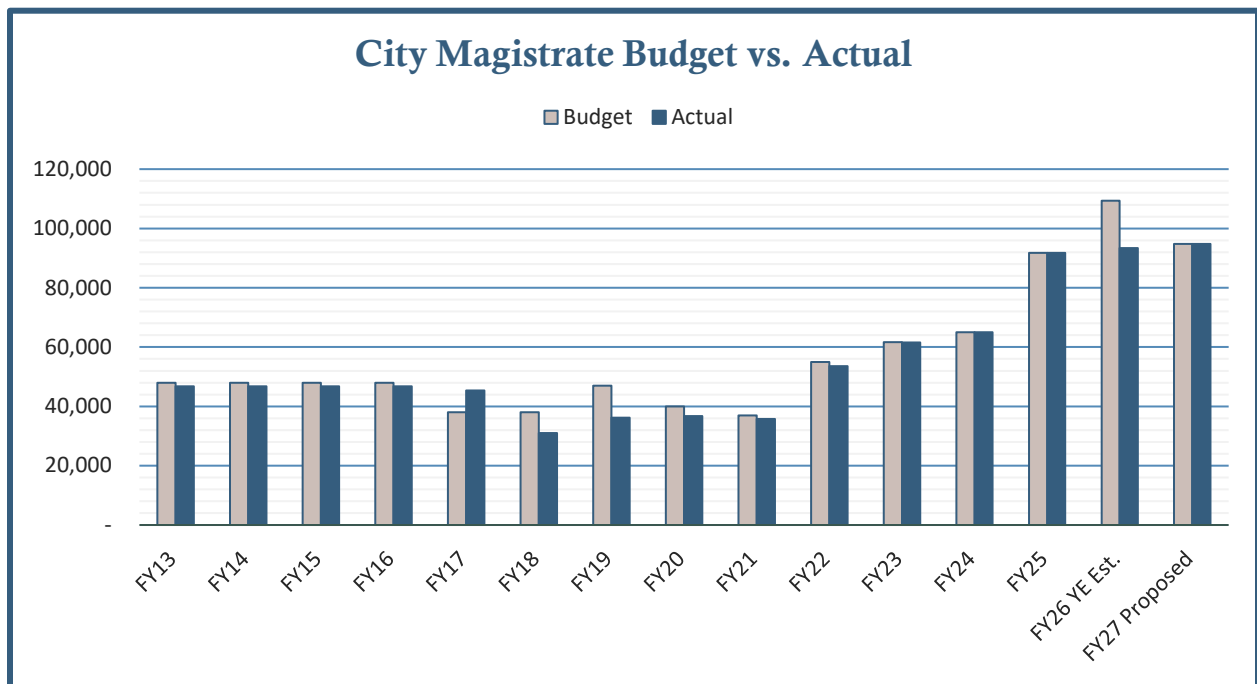
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-64-11000	SALARIES - GENERAL	1,018,812	1,141,666	1,206,390	1,306,943	1,221,882
10-64-11001	OVERTIME - GENERAL	140,316	162,926	195,878	153,381	170,996
10-64-11050	SALARIES - PART TIME	27,911	18,374	36,000	7,566	36,000
10-64-11100	F.I.C.A.	2,537	1,230	2,232	469	2,232
10-64-11200	MEDICARE	17,034	19,002	20,855	20,823	20,719
10-64-11300	A.S.R.S.	1,701	814	4,320	173	4,313
10-64-11400	A.P.S.P.R.S.	136,947	149,022	185,969	175,240	164,513
10-64-11500	MEDICAL INSURANCE	117,243	138,311	158,756	156,351	177,807
10-64-11501	STANDARD DISABILITY INSURANCE	8,502	10,085	10,771	10,387	10,771
10-64-11502	MEDICAL INS DEPENDENT SUPPL.	7,001	7,930	8,983	8,692	9,735
10-64-11505	DEFERRED COMP	16,038	17,461	18,480	18,200	18,480
10-64-11510	DENTAL INSURANCE	9,457	10,036	11,073	10,495	10,607
10-64-11600	LIFE INSURANCE	2,436	2,646	2,772	2,730	2,772
10-64-11700	WORKERS COMPENSATION	56,955	62,822	70,367	74,781	69,908
FIRE PERSONNEL EXPENSE:		1,562,888	1,742,324	1,932,846	1,946,231	1,920,735

FIRE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-64-12300	UNIFORMS & CLOTHING	14,799	14,427	17,852	17,500	18,700
10-64-12301	UNIFORMS - PART-TIME EMPLOYEES	124	359	1,500	590	900
10-64-12400	TURNOUT GEAR	7,935	3,862	12,500	8,291	15,000
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	1,141	547	1,500	281	1,500
10-64-12700	CANCER INS POLICY	750	950	1,100	1,050	1,100
10-64-13100	BUSINESS TRAVEL	549	3,292	3,000	0	3,000
10-64-13400	EDUCATION & TRAINING	5,498	12,814	20,000	10,462	22,000
10-64-13500	SUBSCRIPTIONS & DUES	316	(1,025)	350	263	350
10-64-21000	ELECTRIC	10,522	11,792	13,500	11,540	15,500
10-64-22000	WATER	1,187	1,330	1,500	1,143	1,500
10-64-22550	SEWER AND GARBAGE SERV.	2,866	2,889	3,000	2,919	3,100
10-64-23000	GAS - UTILITY	4,461	3,512	4,000	3,013	4,000
10-64-24000	PHONES	5,012	6,344	5,700	6,932	7,000
10-64-24001	INTERNET ACCESS FEES	2,308	3,892	5,300	3,446	5,300
10-64-34000	CONTRACT SERVICES	4,531	8,162	12,500	12,500	25,200
10-64-34010	AMBULANCE BILLING SERVICES	19,874	22,026	21,000	19,058	22,000
10-64-40067	WILDLAND FIRE SVCS EXPENSE	5,249	698	15,000	0	7,500
10-64-40069	OUT OF CITY SERVICES	0	0	5,000	0	0
10-64-41500	OFFICE SUPPLIES	146	343	500	751	1,000
10-64-42030	BOOKS & REFERENCE MATERIALS	150	261	750	250	300
10-64-42050	NON CAP ADMIN EQUIP/FURN	3,330	4,959	5,000	613	5,000
10-64-42060	INVENTORIED TOOLS	128	0	0	112	0
10-64-43500	POSTAGE	71	71	500	9	500
10-64-45100	DISPOSABLE EQUIP & TOOLS	365	453	3,000	64	1,500
10-64-45300	CUSTODIAL SUPPLIES	4,063	4,261	5,200	4,278	5,500
10-64-46000	OPERATIONAL EXPENSES	15,464	15,381	22,500	11,406	22,500
10-64-46100	FIRE REPLACEMENT EXPENSE	0	0	0	0	0
10-64-46641	MEDICAL SUPPLIES	39,108	42,895	42,000	42,034	45,000
10-64-47000	PERMITS & LICENSES	1,054	1,000	1,000	1,000	1,000
10-64-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-64-55000	EQUIPMENT REPAIR & MAINT	5,436	4,079	10,000	2,213	10,000
10-64-55200	NON CAP EQUIP PURCHASES	0	77	2,000	0	2,000
10-64-61000	VEHICLE PARTS & LABOR	46,079	51,411	50,000	33,166	50,000
10-64-62003	GASOLINE	11,323	10,925	15,000	8,265	12,000
10-64-62004	DIESEL	14,786	16,170	15,000	17,088	17,100
10-64-62006	DIESEL EXHAUST FLUID	0	0	2,500	0	2,500
10-64-91000	CAPITAL EXPENDITURES	0	403,201	60,000	0	10,000
10-64-99017	TRANSFER GRANT MATCH	2,220	244	12,500	12,500	0
10-64-99085	TRANSFER TO DEBT SERVICE	626,969	694,603	767,935	767,935	903,098
10-64-99998	GF INTERNAL SERVICES	279,808	316,779	281,739	281,739	280,673
TOTAL FIRE EXPENSE:		2,700,512	3,405,306	3,374,272	3,228,642	3,444,056

CITY MAGISTRATE

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge along with administrative services provided by the County. Beginning in January 2023 the City Magistrate is paid through the City's payroll system, rather than as a contract employee. This enables the City to collect/submit the payroll taxes on behalf of the Magistrate and was at the request of the Magistrate under the latest contract. The county has been revising how court costs are allocated to municipalities, which accounts for the large increase in fees. Fees have more than doubled over the last 6 years.



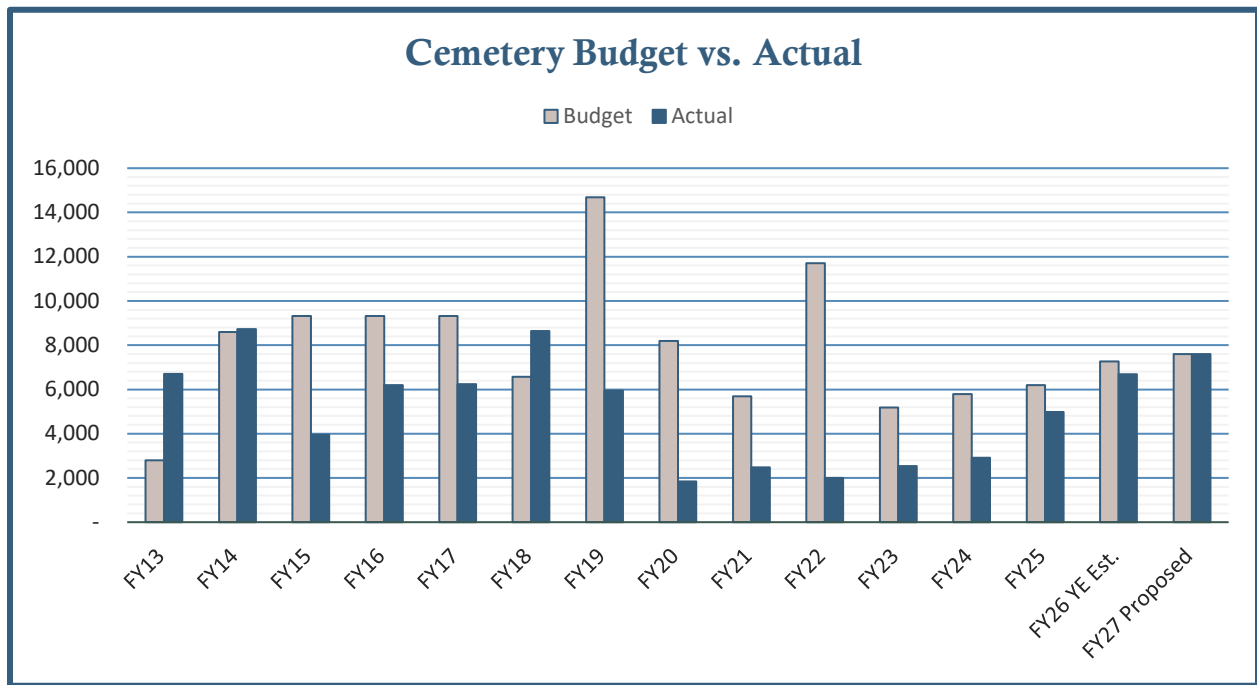
CITY MAGISTRATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-68-11000	SALARIES - GENERAL	1,154	(288.46)	0	0	0
10-68-11050	SALARIES - PART TIME	13,846	15,371	15,000	15,577	15,000
10-68-11100	F.I.C.A.	930	935	930	966	930
10-68-11200	MEDICARE	218	219	218	226	218
10-68-11700	WORKERS COMPENSATION	35	35	37	38	37
CITY MAGISTRATE PERSONNEL EXPENSE:		16,183	16,271	16,185	16,807	16,185
10-68-34000	CONTRACT SERVICES	43,130	66,550	83,089	66,550	66,550
10-68-99998	GF INTERNAL SERVICES	5,720	9,078	10,047	10,047	10,274
TOTAL CITY MAGISTRATE EXPENSE:		65,033	91,899	109,321	93,404	93,009

CEMETERY

The Cemetery is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those lain to rest. There are no employees dedicated exclusively to manage the cemetery, various Public Works Departments maintain the Cemetery grounds and inters remains/cremains at the cemetery.

The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and other needs of the cemetery.

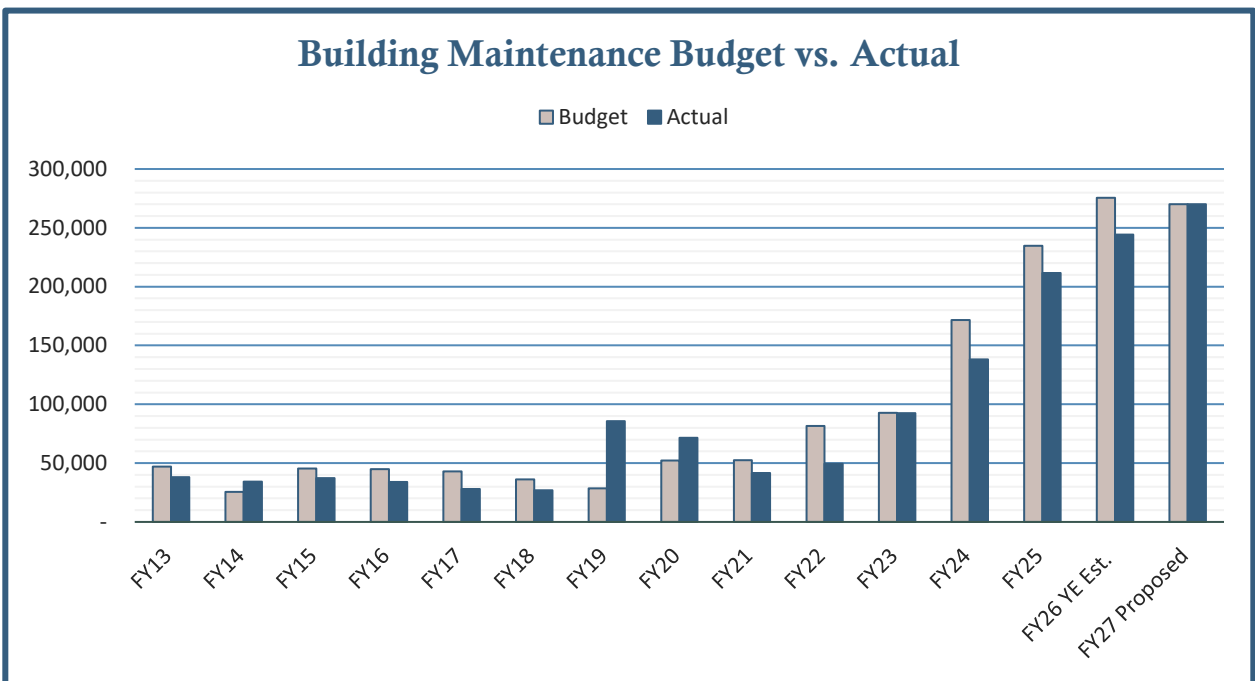


CEMETERY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-70-22550	SEWER AND GARBAGE SERV.	780	780	780	780	780
10-70-34100	DOC WORKERS	0	0	4,000	3,000	4,000
10-70-43500	POSTAGE	1	3	0	2	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	0	431	0	0	0
10-70-46000	OPERATIONAL EXPENSES	1,621	3,151	1,700	2,120	2,000
10-70-99998	GF INTERNAL SERVICES	509	612	787	787	842
TOTAL CEMETERY EXPENSE:		2,911	4,976	7,267	6,688	7,622

BUILDING MAINTENANCE

The City employs a full-time staff member to take care of general maintenance and repair of all city buildings and furnishings. Another full-time staff member splits their time 50/50 between parks and building maintenance. Staff duties include inspecting the buildings, planning, and carrying out maintenance, and supervising inmates assisting with maintenance. The Building Maintenance budget includes the personnel costs along with the projected cost of building maintenance on all city buildings. This budget also includes costs for pest control, fire extinguisher inspections, custodial supplies and janitorial services.



BUILDING MAINTENANCE

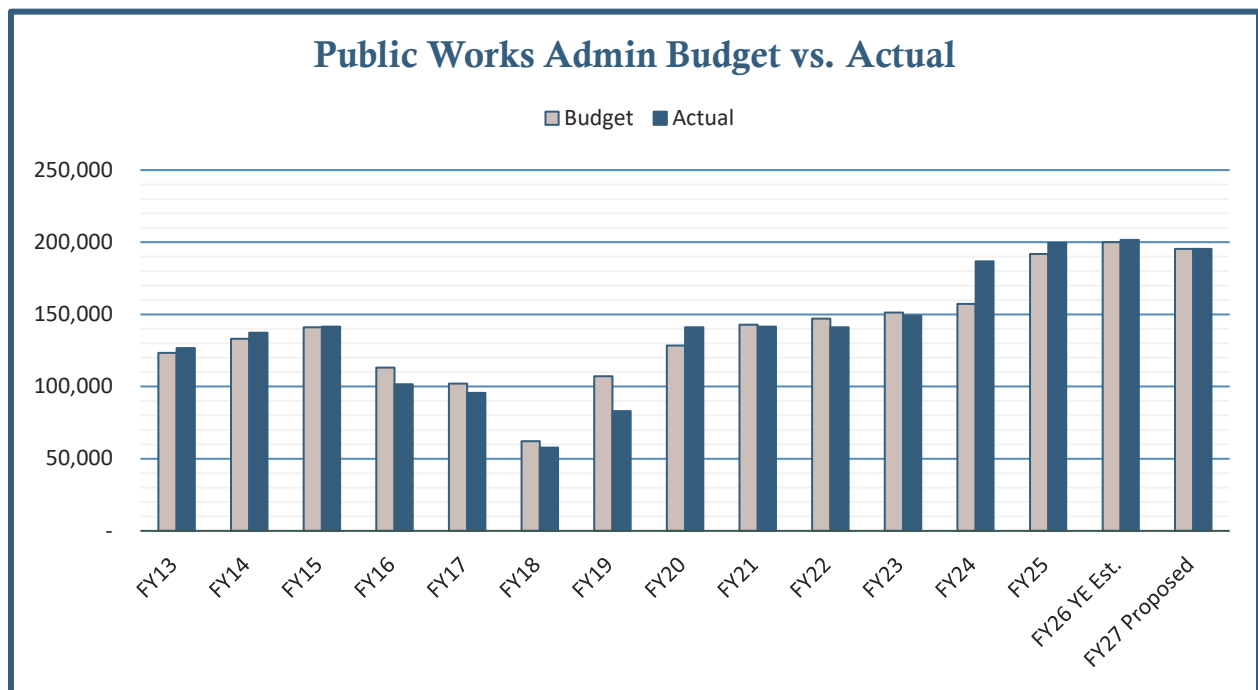
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-74-11000	SALARIES - GENERAL	18,639	54,933	61,620	64,472	61,742
10-74-11001	OVERTIME - GENERAL	0	2,179	4,000	1,988	4,000
10-74-11050	SALARIES - PART TIME	17,198	0	0	0	0
10-74-11100	F.I.C.A.	2,303	3,627	4,068	4,088	4,076
10-74-11200	MEDICARE	539	848	951	956	953
10-74-11300	A.S.R.S	4,191	6,949	7,874	8,020	7,876
10-74-11301	A.S.R.S - ALT CONTRIBUTION	173	0	0	0	0
10-74-11500	MEDICAL INSURANCE	4,085	6,014	10,824	10,824	12,123
10-74-11501	STANDARD DISABILITY INSURANCE	0	270	305	236	404
10-74-11505	DEFERRED COMP	840	1,260	1,260	1,260	1,260
10-74-11510	DENTAL INSURANCE	262	988	1,105	1,105	1,105
10-74-11600	LIFE INSURANCE	53	158	189	189	189
10-74-11700	WORKERS COMPENSATION	1,311	2,164	2,447	2,647	2,451
BLDG MAINTENANCE PERSONNEL EXPENSE:		49,592	79,389	94,643	95,786	96,179
10-74-12300	UNIFORMS & CLOTHING	0	174	375	338	400
10-74-12500	RECRUITMENT/EMPLOYEE TESTING	131	0	0	0	0
10-74-13100	BUSINESS TRAVEL	20	0	500	509	700
10-74-13400	EDUCATION & TRAINING	0	0	1,500	156	1,000
10-74-24000	PHONES	336	742	500	954	1,000
10-74-34000	CONTRACT SERVICES	3,977	17,338	20,000	22,982	25,000
10-74-34100	DOC WORKERS	775	1,655	6,000	2,482	6,000
10-74-41500	OFFICE SUPPLIES	0	0	0	0	0
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	0	2,769	1,000	38	250
10-74-42060	INVENTORIED TOOLS	2,833	1,479	2,500	1,780	2,000
10-74-45100	DISPOSABLE EQUIP & TOOLS	215	1,333	1,000	762	1,500
10-74-45200	SAFETY EQUIP & SUPPLIES	1,270	(1,056)	2,000	1,000	2,000
10-74-45300	CUSTODIAL SUPPLIES	5,196	7,327	5,000	6,179	6,500
10-74-46000	OPERATIONAL EXPENSES	2,422	3,581	3,500	1,988	3,500
10-74-46100	FIRE EXPENSE	0	41	0	0	0
10-74-50100	BLDG REPAIR & MAINT	53,807	70,015	100,000	74,955	80,000
10-74-50102	HILLCREST EXPENSE	4	0	0	0	0
10-74-55000	EQUIPMENT REPAIR & MAINT	0	44	1,000	0	500
10-74-61000	VEHICLE PARTS & LABOR	1,129	621	1,500	691	1,500
10-74-62003	GASOLINE	1,414	5,487	3,500	1,461	2,500
10-74-99085	TRANSFER TO DEBT SERVICE	0	0	0	1,266	12,716
10-74-99998	GF INTERNAL SERVICES	15,085	23,063	30,974	30,974	28,626
TOTAL BUILDING MAINTENANCE EXPENSE:		138,207	214,005	275,492	244,299	271,871

PUBLIC WORKS ADMINISTRATION

Public Works Administration is responsible for managing all the administrative paperwork for various departments that fall under the Public Works Director. These departments include Community Development, Water Systems, Cemetery, Building Maintenance, Garage, Building Inspector, Parks, Swimming Pool, Senior Center, Streets, Airport, Wastewater, Sanitation, and the Bisbee Bus. A portion of the personnel costs of this department are distributed among the public works departments that are outside the General Fund. These include Streets, Wastewater and Sanitation.

The Public Works Administration department consists of four employees:

- 1 Full-time Public Works Director
- 1 Full-time Public Works Operations Manager
- 1 Full-time Administrative Assistant
- 1 Full-time Executive Assistant



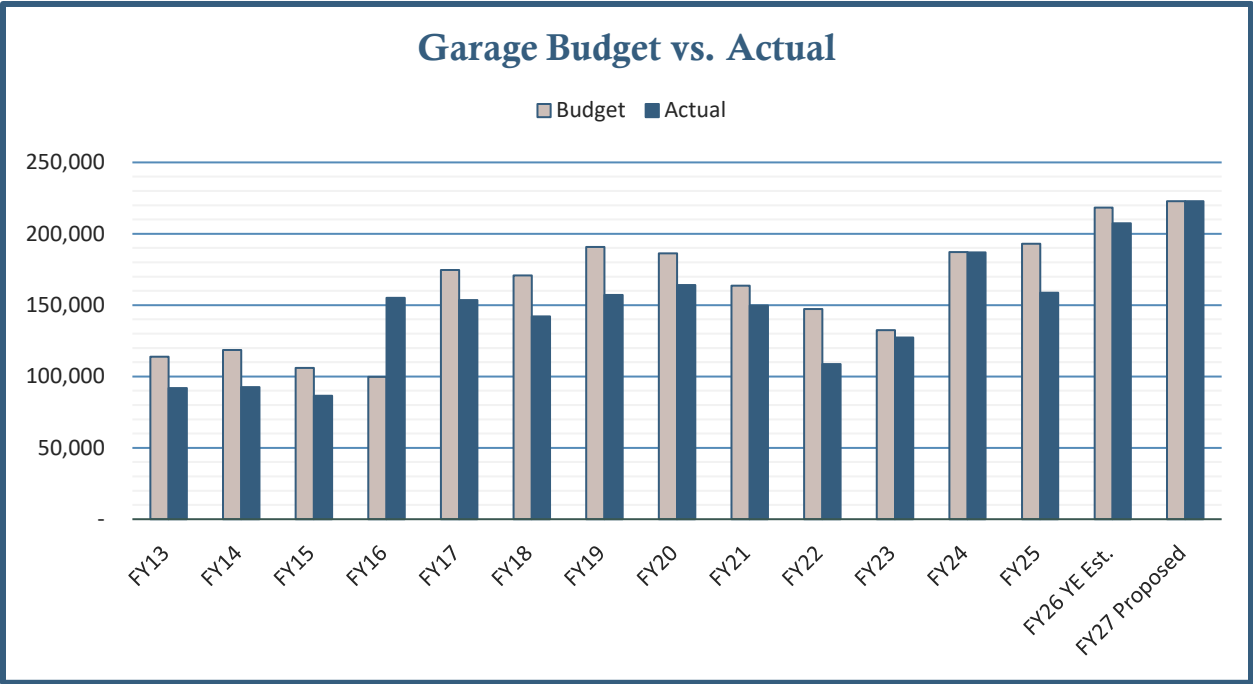
PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-75-11000	SALARIES - GENERAL	91,093	94,695	101,967	106,092	104,176
10-75-11001	OVERTIME - GENERAL	1,729	2,639	1,000	3,022	1,000
10-75-11100	F.I.C.A.	5,147	5,349	6,384	5,929	6,521
10-75-11200	MEDICARE	1,204	1,251	1,493	1,387	1,525
10-75-11300	A.S.R.S.	11,407	11,808	12,356	13,094	12,600
10-75-11500	MEDICAL INSURANCE	13,306	12,869	13,711	13,711	15,356
10-75-11501	STANDARD DISABILITY INSURANCE	872	936	455	997	511
10-75-11502	MEDICAL INS DEPENDENT SUPPL.	3,232	3,338	3,338	3,924	4,395
10-75-11505	DEFERRED COMP	1,596	1,547	1,596	1,596	1,596
10-75-11510	DENTAL INSURANCE	1,073	1,042	1,400	1,073	1,400
10-75-11600	LIFE INSURANCE	240	225	239	240	239
10-75-11700	WORKERS COMPENSATION	234	242	255	288	260
PUBLIC WORKS ADMIN PERSONNEL EXPENSE:		131,132	135,941	144,194	151,353	149,579
10-75-12500	RECRUITMENT/EMPLOYEE TESTING	0	22	0	0	0
10-75-13100	BUSINESS TRAVEL	602	2,092	3,000	3,103	4,500
10-75-13200	SUBSCRIPTIONS & DUES	437	600	500	500	600
10-75-13400	EDUCATION & TRAINING	12,346	7,408	7,000	2,913	5,000
10-75-21000	ELECTRIC	896	617	1,000	836	800
10-75-22000	WATER	345	426	350	2,696	450
10-75-22550	SEWER AND GARBAGE SERV.	1,150	1,162	1,200	1,177	1,250
10-75-23000	GAS - UTILITY	971	619	800	400	700
10-75-24000	PHONES	1,384	1,450	1,400	1,227	1,431
10-75-34000	CONTRACT SERVICES	5,310	7,675	6,000	6,112	4,000
10-75-41500	OFFICE SUPPLIES	4,302	3,132	0	0	0
10-75-42020	PRINTING & REPRODUCTION	64	35	0	0	0
10-75-42050	NON CAP ADMIN EQUIP/FURN	3,294	4,212	4,000	500	2,000
10-75-42060	INVENTORIED TOOLS	(68)	118	300	163	200
10-75-43500	POSTAGE	14	96	50	33	50
10-75-45100	DISPOSABLE EQUIP & TOOLS	8	43	0	0	0
10-75-45200	SAFETY EQUIP & SUPPLIES	357	0	200	13	150
10-75-45300	CUSTODIAL SUPPLIES	0	0	0	0	0
10-75-46000	OPERATIONAL EXPENSES	1,304	2,346	2,000	1,600	2,000
10-75-55000	EQUIPMENT REPAIR & MAINT	19	20	300	35	200
10-75-61000	VEHICLE PARTS & LABOR	445	345	150	1,345	1,000
10-75-62003	GASOLINE	2,292	2,662	2,500	2,463	2,700
10-75-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-75-99085	TRANS TO DEBT SVC	3,776	6,202	3,334	3,334	3,144
10-75-99998	GF INTERNAL SERVICES	16,473	18,770	21,752	21,752	22,321
TOTAL PUBLIC WORKS ADMIN EXPENSE:		186,856	195,994	200,030	201,554	202,075

PUBLIC WORKS GARAGE

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. This includes automobiles, garbage trucks, street sweepers, power vacuum truck, excavators, mowers, motor graders, street paving equipment, city buses, and police and fire vehicles. The City utilizes an intergovernmental agreement (IGA) with the City of Sierra Vista for major mechanical work on the vehicles and equipment.

The Public Works Garage consists of two full-time mechanics.



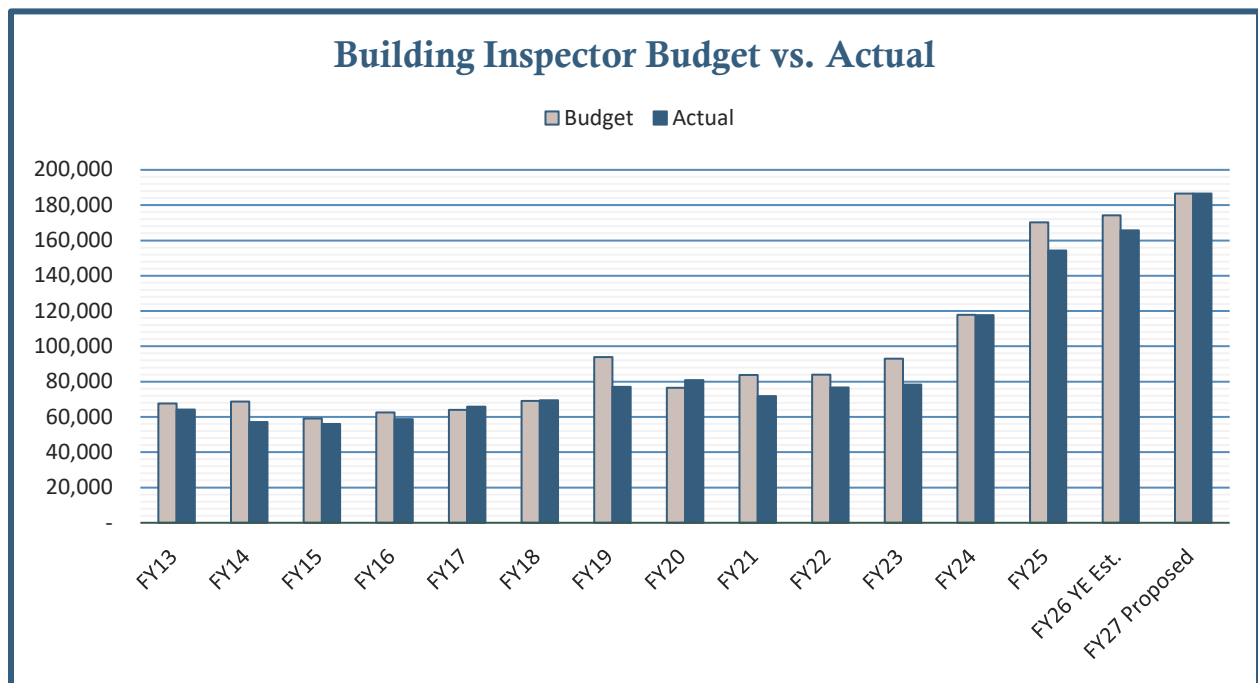
PUBLIC WORKS GARAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-77-11000	SALARIES - GENERAL	74,748	63,712	98,800	102,992	98,800
10-77-11001	OVERTIME - GENERAL	5,031	3,840	4,000	1,015	4,000
10-77-11100	F.I.C.A.	5,049	4,252	6,374	6,465	6,374
10-77-11200	MEDICARE	1,181	994	1,491	1,512	1,491
10-77-11300	A.S.R.S.	9,794	7,563	12,336	12,722	12,315
10-77-11500	MEDICAL INSURANCE	14,006	8,419	14,432	14,432	16,164
10-77-11501	STANDARD DISABILITY INSURANCE	394	336	430	538	538
10-77-11505	DEFERRED COMP	1,680	980	1,680	1,680	1,680
10-77-11510	DENTAL INSURANCE	540	454	1,473	1,007	1,473
10-77-11600	LIFE INSURANCE	252	147	252	1,052	252
10-77-11700	WORKERS COMPENSATION	2,322	1,741	2,954	3,214	2,954
GARAGE PERSONNEL EXPENSE:		114,997	92,440	144,222	146,629	146,041
10-77-12300	UNIFORMS & CLOTHING	150	234	300	300	300
10-77-12500	RECRUITMENT/EMPLOYEE TESTING	0	31	0	0	0
10-77-13100	BUSINESS TRAVEL	0	0	600	789	1,000
10-77-13400	EDUCATION & TRAINING	0	1,628	2,500	1,151	1,500
10-77-21000	ELECTRIC	2,759	2,710	2,800	1,911	2,535
10-77-22550	SEWER AND GARBAGE SERV.	1,244	1,244	1,244	1,244	1,244
10-77-23000	GAS - UTILITY	2,713	1,876	2,500	1,102	2,500
10-77-24000	PHONES	872	879	880	865	880
10-77-24001	INTERNET ACCESS	720	720	720	720	720
10-77-34000	CONTRACT SERVICES	3,065	7,811	7,000	6,552	5,000
10-77-34100	DOC WORKERS	0	523	3,000	738	0
10-77-42050	NON CAP ADMIN EQUIP/FURN	0	1,281	1,000	38	1,000
10-77-42060	INVENTORIED TOOLS	786	4,912	5,000	4,017	3,000
10-77-45100	DISPOSABLE EQUIP & TOOLS	0	1,135	500	354	500
10-77-45200	SAFETY EQUIP & SUPPLIES	664	1,071	1,000	628	1,000
10-77-45300	CUSTODIAL SUPPLIES	1,361	2,022	1,300	122	500
10-77-46000	OPERATIONAL EXPENSES	1,673	1,535	2,000	2,438	2,500
10-77-55000	EQUIPMENT REPAIR & MAINT	1,049	4,394	2,000	205	2,000
10-77-55200	NON CAP EQUIP PURCHASES	1,047	2,535	4,000	1,000	3,000
10-77-61000	VEHICLE PARTS & LABOR	1,383	4,074	2,000	1,888	2,000
10-77-62003	GASOLINE	2,796	1,022	1,300	750	850
10-77-62004	DIESEL	2,518	2,794	2,000	1,852	2,000
10-77-62006	DIESEL EXHAUST FLUID	1,701	1,037	1,500	1,500	1,500
10-77-62007	OTHER FLUIDS & LUBRICANTS	5,445	4,812	5,000	6,675	8,000
10-77-91000	CAPITAL EXPENDITURES	0	0	0	0	9,183
10-77-99085	TRANSFER TO DEBT SERVICE	2,201	2,201	184	184	1,266
10-77-99998	GF INTERNAL SERVICES	15,179	18,865	23,713	23,713	24,838
TOTAL GARAGE EXPENSE:		164,321	163,785	218,263	207,364	224,857

BUILDING INSPECTOR

The Building Inspector and Code Enforcement Officer issues building permits, performs plan reviews, conducts inspections, and responds to concerns regarding Building, Zoning, and City Code violations. The Building Inspector/Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve and protect the health and safety of Bisbee residents. In addition, the inspector acts as support staff to the Planning and Zoning Commission and the Board of Adjustment. The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the City, performs inspections for business licenses, and assists with the development of the GIS system, zoning maps, and zoning code changes.

The Building Inspector Department consists of two full-time building inspectors/code enforcement officers.



BUILDING INSPECTOR

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-79-11000	SALARIES - GENERAL	35,385	80,301	96,200	85,458	99,334
10-79-11001	OVERTIME - GENERAL	1,970	3,728	2,000	5,454	2,000
10-79-11050	SALARIES - PART TIME	33,210	0	0	0	0
10-79-11100	F.I.C.A.	4,363	5,187	6,088	5,602	6,283
10-79-11200	MEDICARE	1,020	1,213	1,424	1,310	1,469
10-79-11300	A.S.R.S.	6,766	9,817	11,784	10,910	12,140
10-79-11301	A.S.R.S. - ALT CONTRIBUTION	0	1,772	0	0	0
10-79-11500	MEDICAL INSURANCE	9,721	12,628	14,432	12,829	16,164
10-79-11501	STANDARD DISABILITY INSURANCE	45	405	496	227	538
10-79-11505	DEFERRED COMP	1,110	1,540	1,680	1,493	1,680
10-79-11510	DENTAL INSURANCE	467	1,351	1,473	1,310	1,473
10-79-11600	LIFE INSURANCE	100	126	252	224	252
10-79-11700	WORKERS COMPENSATION	1,676	1,528	1,770	4,079	1,848
BUILDING INSPECTOR PERSONNEL EXPENSE:		95,834	119,596	137,599	128,896	143,181
10-79-12500	RECRUITMENT/EMPLOYEE TESTING	290	0	0	0	0
10-79-13100	BUSINESS TRAVEL	149	852	800	707	2,000
10-79-13400	EDUCATION & TRAINING	635	1,000	1,000	500	1,500
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	165	200	165	165
10-79-24000	PHONES	819	672	820	458	820
10-79-31000	PROFESSIONAL FEES	650	0	650	0	650
10-79-34000	CONTRACT SERVICES	2,438	6,599	6,000	5,188	6,000
10-79-41500	OFFICE SUPPLIES	270	439	0	0	0
10-79-42020	PRINTING & REPRODUCTION	32	0	0	0	0
10-79-42030	BOOKS & REFERENCE MATERIALS	291	561	300	0	300
10-79-42050	NON CAP ADMIN EQUIP/FURN	2,111	800	2,000	1,500	1,000
10-79-42060	INVENTORIED TOOLS	54	87	200	50	100
10-79-43500	POSTAGE	493	388	500	18	500
10-79-45200	SAFETY EQUIPMENT	22	8	100	17	100
10-79-46000	OPERATIONAL EXPENSES	70	256	550	365	600
10-79-61000	VEHICLE PARTS & LABOR	2,278	425	2,000	1,251	2,000
10-79-62003	GASOLINE	1,520	3,901	2,500	5,166	6,000
10-79-99085	TRANSFER TO DEBT SVC	0	2,438	0	2,438	2,750
10-79-99998	GF INTERNAL SERVICES	9,698	16,633	18,937	18,937	20,820
TOTAL BUILDING INSPECTOR EXPENSE:		117,653	154,818	174,156	165,656	188,486

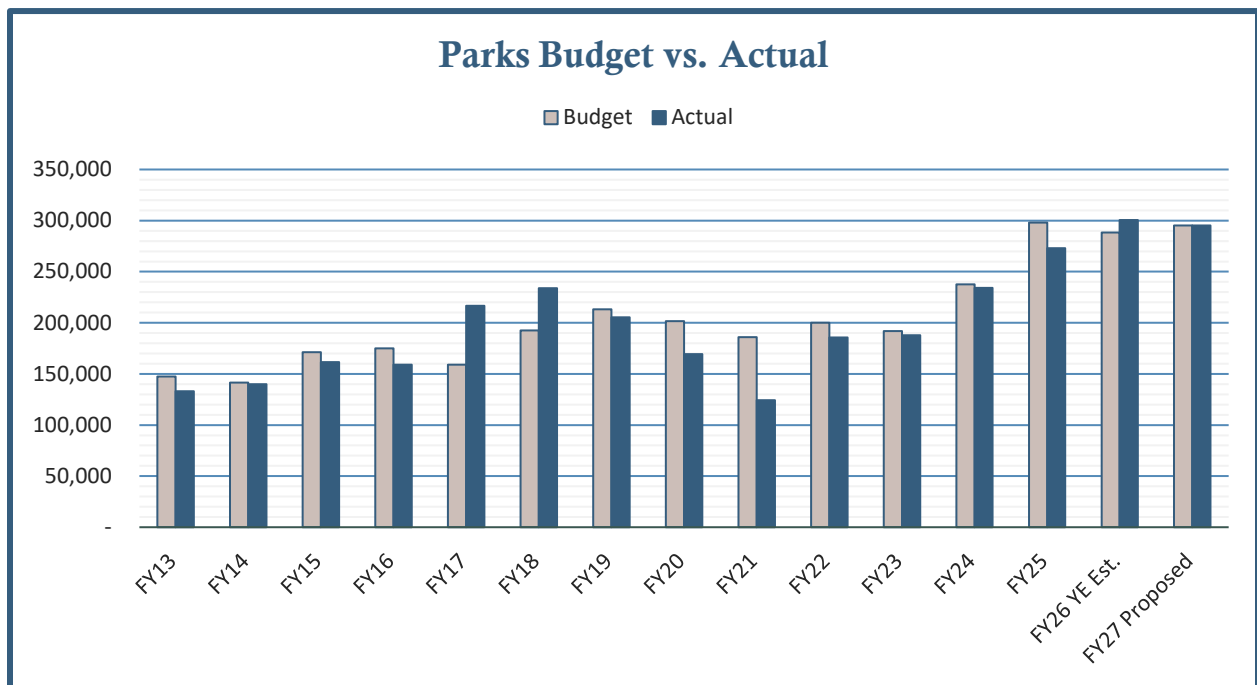
PARKS

The Parks department includes parks maintenance, special events, and a range of recreation programs. The department works closely with the Parks and Recreation Committee, which advises and makes recommendations to the City Council on park and recreation matters. Community members can get involved through the Adopt-a-Park program, which encourages volunteer support for park maintenance and planting.

The city maintains 12 developed parks, totaling 10.52 acres of recreational space. Vista Park is the largest, covering 5.77 acres, while the others are significantly smaller. These parks serve as key venues for community engagement and city-sponsored events such as the Fourth of July celebration, Festival of Lights, Movies in the Park and the Bisbee Community Market.

The parks department has partnered with Bisbee Vogue to support the “Bisbee Outdoor Recreations Center” located at Higgins Park. In a separate effort, the department is working with Project Wildlife to enhance educational and ecological opportunities at Chihuahuan Desert Wildlife Park in the Upper Vista. This initiative allows residents to engage with the native plant life to better understand the Chihuahuan Desert ecosystem.

The Parks department consists of 2 Full-Time Groundskeepers and 1 Part-Time Groundskeeper.



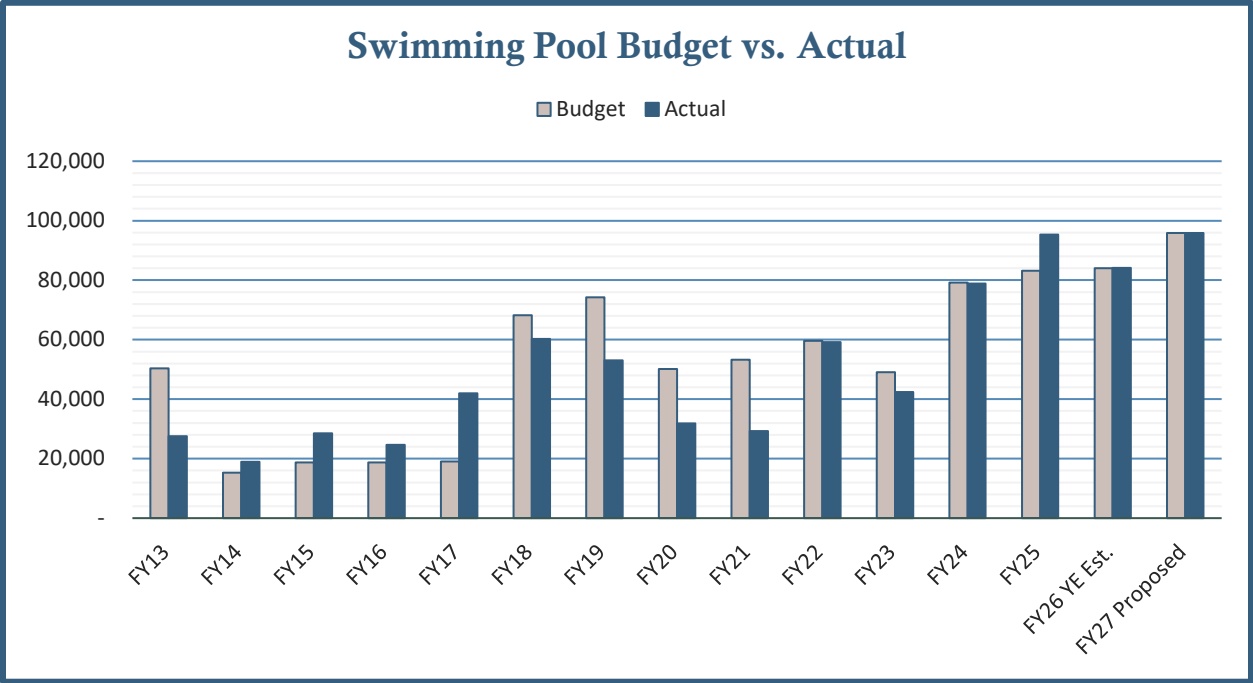
PARKS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-80-11000	SALARIES - GENERAL	73,415	97,144	100,578	106,540	100,578
10-80-11001	OVERTIME - GENERAL	2,573	5,825	2,000	6,084	4,000
10-80-11050	SALARIES - PART TIME	7,982	0	0	0	0
10-80-11100	F.I.C.A.	5,310	6,495	6,360	6,997	6,484
10-80-11200	MEDICARE	1,242	1,519	1,487	1,636	1,516
10-80-11300	A.S.R.S.	9,405	12,608	12,309	13,560	12,528
10-80-11500	MEDICAL INSURANCE	14,006	17,439	18,041	18,040	20,205
10-80-11501	STANDARD DISABILITY INSURANCE	345	573	485	681	673
10-80-11505	DEFERRED COMP	1,680	2,030	2,100	2,100	2,100
10-80-11510	DENTAL INSURANCE	540	769	908	908	908
10-80-11600	LIFE INSURANCE	252	284	315	315	315
10-80-11700	WORKERS COMPENSATION	2,728	3,244	3,275	3,810	3,339
PARKS PERSONNEL EXPENSE:		119,479	147,931	147,858	160,672	152,646
10-80-12300	UNIFORMS & CLOTHING	0	324	375	300	450
10-80-13100	BUSINESS TRAVEL	0	300	600	509	1,500
10-80-13400	EDUCATION & TRAINING	2,199	1,045	1,000	525	2,500
10-80-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	120
10-80-21000	ELECTRIC	4,504	4,650	4,500	4,420	4,500
10-80-22000	WATER	28,628	30,732	25,000	35,071	31,000
10-80-22550	SEWER AND GARBAGE SERV.	2,950	2,970	3,100	2,997	3,200
10-80-24000	PHONES	1,328	1,356	1,200	1,195	1,400
10-80-34000	CONTRACT SERVICES	3,030	4,646	8,000	4,074	6,000
10-80-34100	DOC WORKERS	9,441	11,147	20,000	8,201	12,000
10-80-41500	OFFICE SUPPLIES	0	0	0	0	0
10-80-42020	PRINTING & REPRODUCTION	32	0	0	0	0
10-80-42060	INVENTORIED TOOLS	974	666	1,500	1,855	1,700
10-80-43500	POSTAGE	2	0	0	0	0
10-80-45100	DISPOSABLE EQUIP & TOOLS	168	782	350	604	600
10-80-45200	SAFETY EQUIP & SUPPLIES	2,097	2,278	1,500	2,059	2,000
10-80-45300	CUSTODIAL SUPPLIES	4,489	2,856	3,200	2,803	3,200
10-80-46000	OPERATIONAL EXPENSES	10,995	9,082	10,000	10,850	12,000
10-80-46801	REC PROGRAMS/SPECIAL EVENTS	3,248	2,705	4,000	6,821	4,000
10-80-46802	LANDSCAPING MATERIALS	2,381	3,246	3,500	3,500	3,500
10-80-50100	BLDG REPAIR & MAINT	0	8	0	0	0
10-80-50110	BLDG REPAIR & MAINT-VANDALISM	995	1,376	1,500	1,930	2,100
10-80-55000	EQUIPMENT REPAIR & MAINT	269	153	500	1,839	2,500
10-80-55100	REPAIR & MAINT - OTHER	54	7	0	0	0
10-80-55200	NON CAP EQUIP PURCHASES	4,409	3,784	2,000	1,221	3,000
10-80-61000	REPAIRS & MAINT - VEHICLES	694	2,445	2,500	2,253	2,700
10-80-62003	GASOLINE	1,177	3,945	3,500	4,944	4,500
10-80-70000	MOU HIGGINS HILL RECREATION	3,992	0	0	0	0
10-80-91000	CAPITAL EXPENDITURES	0	3,452	5,000	4,085	0
10-80-99085	TRANSFER TO DEBT SERVICE	6,406	6,406	6,406	6,406	7,673
10-80-99998	GF INTERNAL SERVICES	20,362	29,206	31,329	31,329	32,880
TOTAL PARKS EXPENSE:		234,301	277,498	288,418	300,463	297,669

SWIMMING POOL

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,000 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for changing rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the changing rooms have been restructured. Major repairs have been made to bring the pool into compliance with the ADA. A large donation was made in Fiscal Year 2017 to repair the baby pool, improvements were made to the grounds, and new furniture was purchased for around the pool. In Fiscal Year 2022 the pool deck was repaired with the assistance of the ARPA grant. In Fiscal Year 2023 the Pool was shut down for major repairs to the pumping and electrical system as well as structural cracking in the pool floor and walls. These repairs were completed for the Fiscal Year 2024-25 pool season. Additional repairs to the plumbing costing around \$77,000 are needed and the city is seeking grants and donations for these repairs. The pool typically opens Memorial Day weekend and closes when school resumes; however, with the help of donations and warm weather conditions the pool season may be extended.

The Pool is budgeted for ten part-time seasonal lifeguard positions including one full-time pool manager.



SWIMMING POOL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-81-11000	SALARIES - GENERAL	3,128	(3,128)	0	347	0
10-81-11001	OVERTIME - GENERAL	0	0	0	542	0
10-81-11050	SALARIES - PART TIME	20,434	45,482	45,000	45,000	48,960
10-81-11100	F.I.C.A.	1,461	2,626	2,790	2,790	3,036
10-81-11200	MEDICARE	342	614	653	653	710
10-81-11700	WORKERS COMPENSATION	737	1,567	1,678	1,678	1,826
POOL PERSONNEL EXPENSE:		26,101	47,162	50,121	51,010	54,532
10-81-12300	UNIFORMS & CLOTHING	205	0	500	500	250
10-81-12500	RECRUITMENT/EMPLOYEE TESTING	607	146	0	16	200
10-81-13100	BUSINESS TRAVEL	0	0	0	0	500
10-81-13400	EDUCATION & TRAINING	1,925	1,455	2,500	2,000	3,000
10-81-21000	ELECTRIC	3,569	6,678	4,500	8,290	7,000
10-81-22000	WATER	8,007	6,056	5,000	4,732	6,100
10-81-24000	PHONES	34	213	300	740	500
10-81-34000	CONTRACT SERVICES	0	6	0	0	0
10-81-42040	ADVERTISING	0	102	0	0	0
10-81-42060	INVENTORIED TOOLS	44	0	0	0	0
10-81-45100	DISPOSABLE EQUIP & TOOLS	0	1,463	0	0	0
10-81-45300	CUSTODIAL SUPPLIES	365	109	0	0	0
10-81-46000	OPERATIONAL EXPENSES	31,172	21,448	9,000	6,279	9,000
10-81-55000	EQUIPMENT REPAIR & MAINT	304	4,385	2,000	1,000	1,500
10-81-55200	NON CAP EQUIP PURCHASES	0	98	1,000	500	3,000
10-81-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-81-99998	GF INTERNAL SERVICES	6,484	8,221	9,098	9,098	10,627
TOTAL POOL EXPENSE:		78,817	97,541	84,019	84,165	96,209

COPPER QUEEN LIBRARY

The Copper Queen Library, Arizona's oldest continuously operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The Copper Queen Annex opened in December 2018 to provide much needed library services to the San Jose Neighborhood of Bisbee, including Naco, AZ.

Over the last ten years, the Copper Queen Library has received both local and national recognition for exemplary library service to the Bisbee Community, including the EBSCO Excellence in Rural Library Service Award (2019), Best Small Library in America (2019), and the National Medal for Museum and Library Service from the Institute of Museum and Library service, an agency of the federal government (2024).

The mission of the Copper Queen Library is to:

- Build Community
- Inspire Curiosity
- Share Ideas
- Bridge Gaps
- Embrace Knowledge
- Enrich Lives

The Copper Queen Library greeted over 52,000 visitors this past fiscal year and continues to be a community hub for residents and a must-see stop for tourists. Library staff created over 460 new library cards and hosted over 400 programs throughout the year, engaging over 4600 participants.

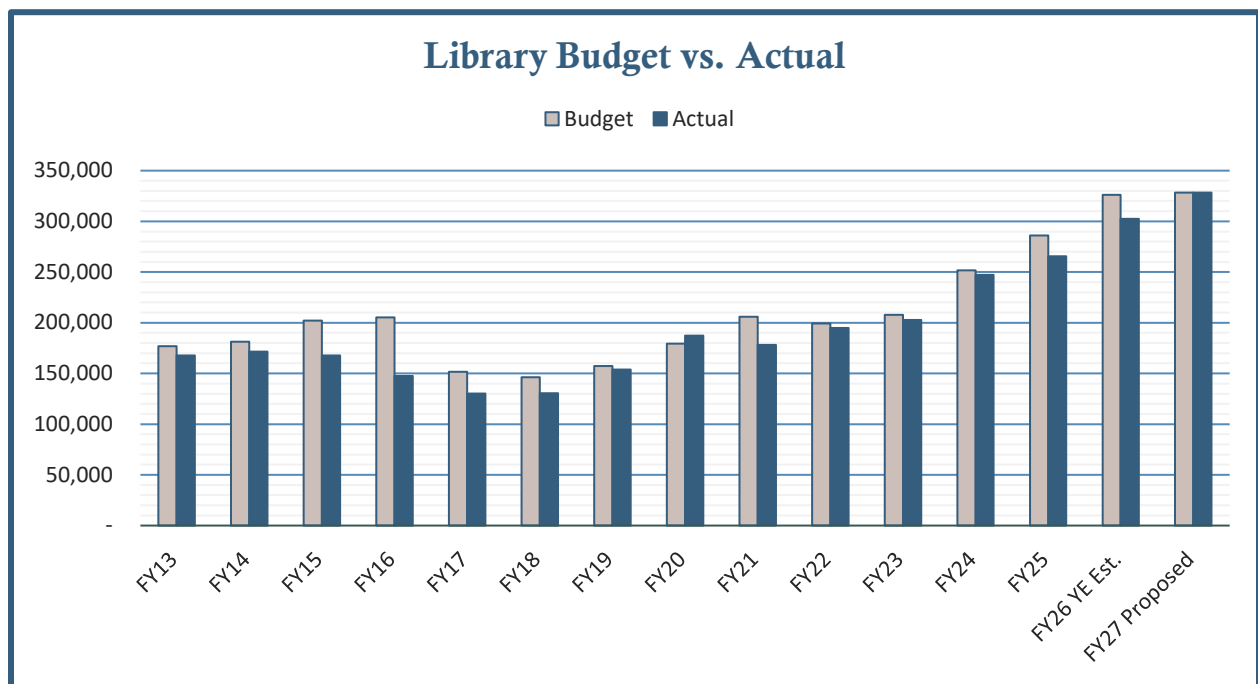
In 2024-25, the Copper Queen Library checked out 58,842 items to our patrons, including 15,185 adult books, 8,040 juvenile books, 5,595 items from the Annex, and 1,238 items from our ever-growing Library of Things, including 1,180 packs of seeds from the Copper Queen Seed Library, 495 internet hotspots, and 294 tools from the Copper Queen Tool Library. The Library also checked out 4,330 e-books, 4,939 e-audiobooks, and 2,786 digital magazines from the digital library which is sponsored by the Cochise County Library District, with funding from the Sierra Vista Public Library.

Library staff brought in over \$14,000 in grants this past year, including \$4,000 from Freeport McMoRan for our Summer Fun Program, \$4,000 from the Arizona State Library for our internet Hotspot Lending Program, and \$6,000 from Artemizia Foundation for our ongoing art programs and projects. The Library was also supported by the Friends of the Copper Queen Library who fundraise throughout the year to sponsor 100% of the library programs, as well as collection support and other library-related projects.

The Copper Queen Library worked with various organizations to create new programs and partnerships including Camp Naco, University of Arizona Poetry Center, University of Arizona Center for Rural Health, Cochise County Health Department, Copper Queen Community Hospital, Chiricahua Community Clinic, University of Arizona Cooperative Extension, WaterWise, Bisbee Science Lab, Freeport McMoRan, Artemizia Foundation, Bisbee Foundation, Legacy Foundation, Bisbee Bloomers, Arizona State University, AZ Community Foundation, Bisbee Mining & Historical Museum, Premier Alliances, Central School Project, Hattie B., Bisbee Unified School District, Cochise College, Old Bisbee FireWise, StepUp Bisbee/Naco, Cochise Chess, and more.

The Library consists of six employees:

- 1 Full-time Library Manager
- 1 Full-time Program Coordinator
- 1 Part-time Early Literacy Coordinator (24 hours/week)
- 3 Part-time Library Assistants (one at 19.5 hours/week & two at 10 hours/week)

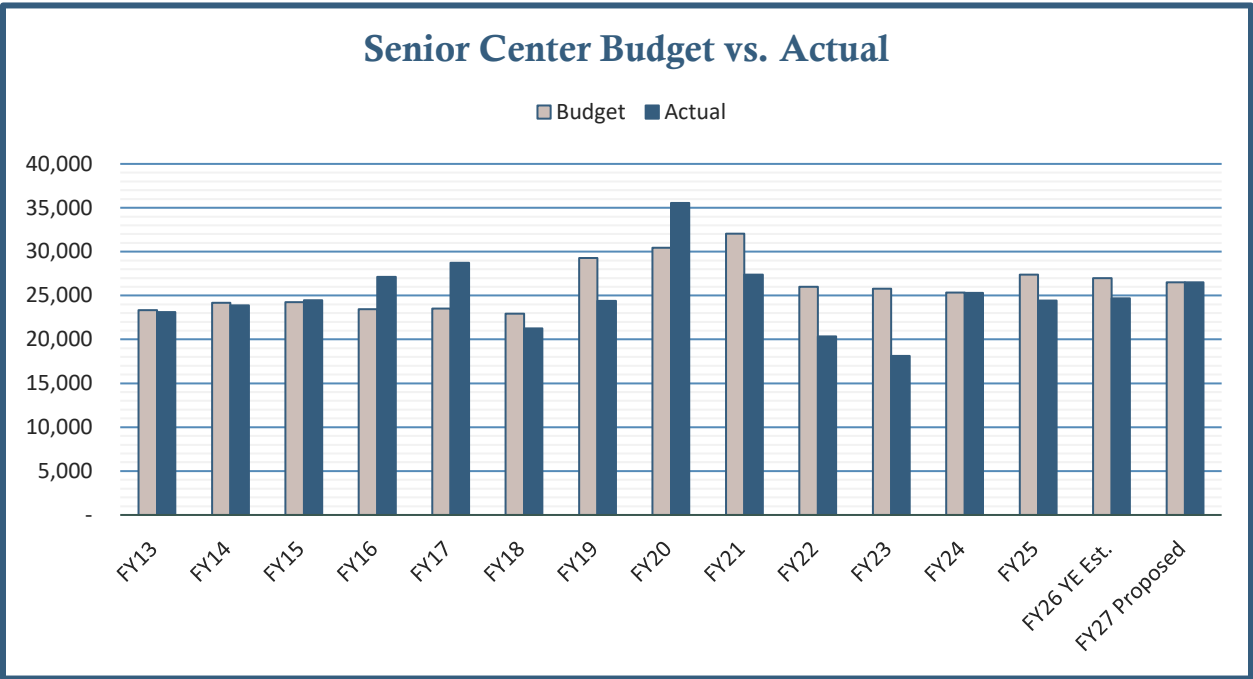


COPPER QUEEN LIBRARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-83-11000	SALARIES - GENERAL	92,452	95,260	101,101	102,234	100,800
10-83-11050	SALARIES - PART TIME	42,035	46,667	60,224	52,904	60,567
10-83-11100	F.I.C.A.	8,392	8,824	10,002	9,675	10,005
10-83-11200	MEDICARE	1,963	2,064	2,339	2,263	2,340
10-83-11300	A.S.R.S.	13,726	14,283	15,361	15,552	15,300
10-83-11500	MEDICAL INSURANCE	14,006	14,432	21,649	21,649	24,246
10-83-11501	STANDARD DISABILITY INSURANCE	439	538	479	538	538
10-83-11505	DEFERRED COMP	1,680	1,680	1,680	2,520	1,680
10-83-11510	DENTAL INSURANCE	1,007	1,007	1,007	1,007	1,007
10-83-11600	LIFE INSURANCE	252	252	252	252	252
10-83-11700	WORKERS COMPENSATION	499	1,614	1,649	935	1,649
LIBRARY PERSONNEL EXPENSE:		176,449	186,622	215,743	209,528	218,384
10-83-12500	RECRUITMENT/EMPLOYEE TESTING	76	54	0	62	50
10-83-13100	BUSINESS TRAVEL	2,124	1,809	2,500	1,510	2,500
10-83-13400	EDUCATION & TRAINING	650	0	1,000	0	1,000
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	27	141	280	162	175
10-83-21000	ELECTRIC	7,160	9,042	10,000	8,923	11,000
10-83-21001	ELECTRIC-ANNEX	0	0	0	0	5,000
10-83-22000	WATER	994	1,110	800	959	900
10-83-22001	WATER-ANNEX	0	0	0	0	450
10-83-22550	SEWER AND GARBAGE SERV.	1,433	1,444	1,514	1,459	1,520
10-83-22551	SEWER & GARBAGE-ANNEX	0	0	0	0	800
10-83-23000	GAS - UTILITY-ANNEX	0	0	0	0	2,000
10-83-24000	PHONES	1,806	1,993	2,400	1,871	2,000
10-83-24100	PHONES-ANNEX	0	0	0	0	1,000
10-83-24001	INTERNET ACCESS	758	188	1,000	0	1,000
10-83-24002	INTERNET ACCESS-ANNEX	0	0	0	0	500
10-83-34000	CONTRACT SERVICES	6,464	5,839	11,000	9,601	11,000
10-83-41500	OFFICE SUPPLIES	3,024	2,730	3,000	2,475	3,000
10-83-42040	ADVERTISING	0	0	360	50	360
10-83-42050	NON CAP ADMIN EQUIP/FURN	0	4,667	500	500	500
10-83-43500	POSTAGE	1,660	1,656	2,200	1,989	2,500
10-83-45300	CUSTODIAL SUPPLIES	2,258	2,433	2,200	1,253	2,200
10-83-46000	OPERATIONAL EXPENSES	1,447	1,349	750	2,320	1,500
10-83-46831	BOOKS	8,638	8,533	8,000	8,000	8,000
10-83-46832	AUDIO VISUAL MATERIAL	1,806	1,465	2,000	2,000	2,000
10-83-46833	CHILDRENS MATERIALS	1,326	2,264	2,000	2,000	2,000
10-83-46834	PERIODICALS	2,686	2,736	3,000	3,000	3,000
10-83-46835	ELECTRONIC MEDIA	150	225	150	150	150
10-83-47000	PERMITS & LICENSES	0	276	500	276	500
10-83-55000	EQUIPMENT REPAIR & MAINT	0	0	500	63	500
10-83-55200	NON CAP EQUIP PURCHASES	3,000	218	18,000	7,482	10,000
10-83-99085	TRANS TO DEBT SVC	1,183	1,190	1,190	1,190	1,190
10-83-99998	GF INTERNAL SERVICES	22,139	27,943	35,647	35,647	36,840
TOTAL LIBRARY EXPENSE:		247,258	265,925	326,234	302,471	333,519

SENIOR CENTER

The Bisbee Senior Center provides activities and programming for the City’s senior citizen population. The City of Bisbee pays a contribution towards the Senior Center Coordinator’s salary along with payment of all the building’s utilities, phone, internet service and custodial supplies. The Center’s Building and grounds are maintained by Public Works. The Senior Center is currently undergoing \$515,885 in renovations thanks to an Arizona Department of Housing CDBG grant.

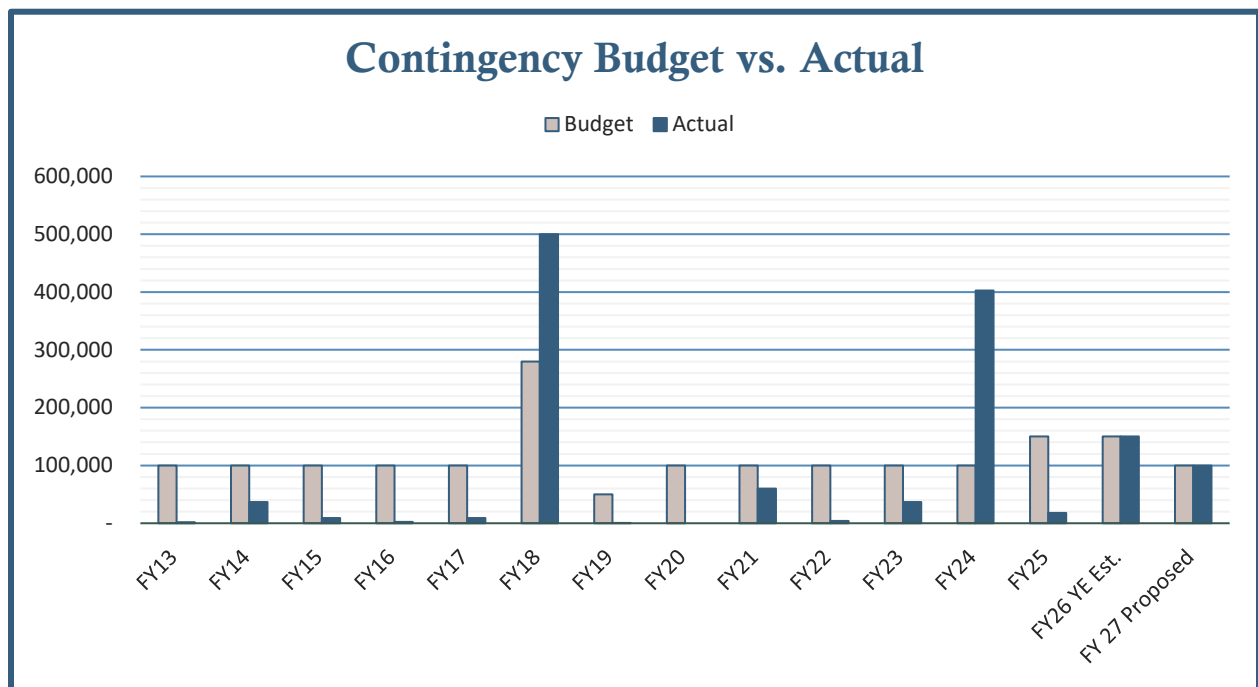


SENIOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-85-21000	ELECTRIC	5,009	6,678	6,000	6,072	8,000
10-85-22000	WATER	1,689	1,160	1,500	1,094	1,500
10-85-22550	SEWER AND GARBAGE SERV.	916	926	930	940	1,000
10-85-23000	GAS - UTILITY	5,673	2,848	3,000	2,284	1,500
10-85-24000	PHONES	885	912	870	886	900
10-85-24001	INTERNET ACCESS FEES	765	765	800	768	765
10-85-34000	CONTRACT SERVICES	396	412	600	0	0
10-85-34085	COORDINATOR CONTRIBUTIONS	7,400	7,400	10,000	10,000	10,000
10-85-34100	DOC WORKERS	0	0	0	0	0
10-85-45100	DISPOSABLE EQUIP & TOOLS	0	0	0	0	0
10-85-45300	CUSTODIAL SUPPLIES	354	621	650	0	0
10-85-46000	OPERATIONAL EXPENSE	0	19	0	0	0
10-85-99998	GF INTERNAL SERVICES	2,228	2,708	2,641	2,641	2,939
TOTAL SENIOR CENTER EXPENSE:		25,315	24,448	26,991	24,685	26,604

CONTINGENCY

The Contingency account provides a place to budget for opportunities, unexpected expenses, and emergencies. The large expense in FY18 was the City Hall fire and the large expense in FY24 was the Main St. fire. Most years the contingency fund goes largely unused. The FY26 year-end estimate includes the possibility of running out of ADOT funding on the bus and having to cover the full cost of the bus until the next ADOT fiscal year which starts in September.



CONTINGENCY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
10-99-30003	MAIN ST. FIRE EXPENSES	266,196	17,722	0	0	0
10-99-99100	UNASSIGNED EXPENSES	136,542	0	150,000	0	100,000
TOTAL CONTINGENCY EXPENSE:		402,738	17,722	150,000	0	100,000
TOTAL GENERAL FUND REVENUES		9,885,614	10,288,863	10,506,478	9,705,456	10,588,127
TOTAL GENERAL FUND EXPENSES		9,135,012	11,272,532	10,506,478	9,880,364	10,588,127
TOTAL GENERAL FUND REVENUES OVER EXPENSES		750,602	(983,669)	0	(174,908)	0

GOVERNMENT GRANTS

The Government Grants Fund accounts for federal and state grants for improvements throughout the City. Community Development Block Grants (CDBG) are received regularly and are recorded here. CDBG funds are federal entitlement dollars that are awarded to cities and towns in every state. Funds are for various community development programs such as repairing or creating infrastructure or improving housing among many possible uses. Most recently the City was awarded \$515,000 in CDBG funds for improvements at the Senior Center.

Two grants to fund the Bisbee Bikeways have been awarded and are in the construction planning phase. These are the Bisbee Bikeways Grant from the Economic Development Administration (EDA) for \$4,500,000 and another \$4,000,000 has been awarded by the Department of Transportation.

Other grants that are in the works include a grant for a feasibility study of the Community Connections Shared-use Path connecting areas around the city, a grant to repair Commerce Street and a grant for repairs to the Moon Canyon Bridge.

Several other grants in various stages from grant writing to awaiting award notification.

GOVERNMENT GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
11-30-22509	CITY HALL SOLAR SYSTEM	0	0	110,000	0	180,000
11-30-22511	SHPO WARREN HISTORIC SURVEY	20,000	20,000	0	0	0
11-30-22512	MOON CANYON BRIDGE	0	0	400,000	0	400,000
11-30-22513	COMMERCE ST GRANT	0	0	4,050,000	0	4,050,000
11-30-22514	BISBEE BIKEWAYS EDA GRANT	64,475	401,095	4,000,000	135,315	3,500,000
11-30-22515	BISBEE BIKEWAYS DOT GRANT	0	34,599	4,000,000	0	4,000,000
11-30-22516	ADEQ RECYCLING GRANT	0	0	0	0	0
11-30-22517	AZ DOH/CDBG-SAGINAW REPAIRS	76,047	176,915	0	0	0
11-30-22518	SHARED-USE PATH GRANT	793	36,362	435,000	0	435,000
11-30-22519	CDBG - COLONIAS SET ASIDE FUNDS	0	0	0	0	0
11-30-22527	AZ DOH - HOUSING STUDY	0	117,334	0	1,732	0
11-30-22528	CDBG - BISBEE SENIOR CENTER	0	10,572	510,000	38,712	475,000
11-30-22530	SHPO POOL REPAIRS GRANT	0	0	0	0	77,000
11-30-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	0	0	0	0
11-30-22801	DEMA-WATER SYSTEMS GRANT	0	0	50,000,000	0	50,000,000
11-30-22802	FIRE HYDRANT GRANT	0	0	20,000,000	0	20,000,000
11-30-22803	EPA HILLCREST GRANT	70,370	316,565	0	94,469	0
11-38-99000	GRANT MATCH	0	0	0	0	0
TOTAL GOVERNMENT GRANTS REVENUE:		231,685	1,113,441	83,505,000	270,228	83,117,000
11-40-22509	CITY HALL SOLAR SYSTEM	0	0	110,000	0	180,000
11-40-22511	SHPO WARREN HISTORIC SURVEY	20,000	20,000	0	0	0
11-40-22512	MOON CANYON BRIDGE	0	0	400,000	0	400,000
11-40-22513	COMMERCE ST GRANT	0	0	4,050,000	0	4,050,000
11-40-22514	BISBEE BIKEWAYS EDA GRANT	64,475	364,437	4,000,000	135,315	3,500,000
11-40-22515	BISBEE BIKEWAYS DOT GRANT	0	34,599	4,000,000	0	4,000,000
11-40-22516	EPA RECYCLING GRANT	0	0	0	0	0
11-40-22517	AZ DOH/CDBG-SAGINAW REPAIRS	76,047	176,915	0	0	0
11-40-22518	SHARED-USE PATH GRANT	793	36,362	435,000	0	435,000
11-40-22519	CDBG - COLONIAS SET ASIDE FUNDS	0	0	0	0	0
11-40-22527	AZ DOH - HOUSING STUDY	0	117,334	0	1,732	0
11-40-22528	CDBG - BISBEE SENIOR CENTER	0	10,572	510,000	38,712	475,000
11-40-22530	SHPO POOL REPAIRS GRANT	0	0	0	0	77,000
11-40-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	0	0	0	0
11-40-22801	WATER SYSTEMS GRANT	0	0	50,000,000	0	50,000,000
11-40-22802	FIRE HYDRANT GRANT	0	0	20,000,000	0	20,000,000
11-40-22803	EPA HILLCREST GRANT	70,370	316,565	0	94,469	0
TOTAL GOVERNMENT GRANTS EXPENSE:		231,685	1,076,784	83,505,000	270,228	83,117,000

PUBLIC SAFETY FIRE GRANTS

The Public Safety – Fire Grants Fund is used to account for public safety grants awarded to the Fire Department. Each year FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past this funding has enabled the City to purchase a fire engine and an ambulance. More recently the Fire Department was awarded a \$365,000 grant to replace the Fire Department's Self-Contained Breathing Apparatus (SCBA) equipment. And a micro grant through FEMA in the amount of \$52,000 was awarded in FY23 to purchase firefighting hoses and wildland personal protective equipment.

The Fire Department recently received a congressional award through the state for \$620,000 towards a new fire truck with a \$209,980 grant match. The city is also awaiting award notification on a grant from DEMA for a Fire Station Generator .

PUBLIC SAFETY FIRE GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
17-30-22501	FEMA	0	0	237,500	0	250,000
17-30-22503	STATE GRANTS	0	0	1,500,000	0	1,500,000
17-30-22504	FIRE HOUSE SUBS GRANT	0	0	25,000	0	25,000
17-30-22505	AZ COMM FOUNDATION ED GRANT	0	0	0	0	1,000
17-30-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	0	0	10,000
17-30-22511	FEMA MICRO GRANT	1,271	4,632	0	0	0
17-30-22512	FUEL REDUCTION GRANT	0	91,658	150,000	0	0
17-30-22513	FREEPORT GRANT-FF TURNOUT GEAR	45,000	0	0	0	0
17-30-22514	CONGRESSIONAL AWARD FIRE TRUCK	0	0	0	0	630,000
17-38-51000	USE OF FUND BALANCE	0	0	0	0	212,500
17-38-99964	TRANSFER FROM GF-GRANT MATCH	2,220	521,041	12,500	12,500	0
TOTAL PUBLIC SAFETY FIRE GRANTS REVENUE:		48,491	617,331	1,925,000	12,500	2,628,500
17-40-22501	FEMA	0	0	250,000	0	262,500
17-40-22503	STATE GRANTS	0	0	1,500,000	0	1,500,000
17-40-22504	FIRE HOUSE SUBS GRANT	0	0	25,000	0	25,000
17-40-22505	AZ COMM FOUNDATION ED GRANT	0	0	0	0	1,000
17-40-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	0	0	10,000
17-40-22511	FEMA MICRO GRANT	1,338	4,875	0	0	0
17-40-22512	FUEL REDUCTION GRANT	0	112,455	150,000	0	0
17-40-22513	FREEPORT GRANT-FF TURNOUT GEAR	45,000	0	0	0	0
17-40-22514	CONGRESSIONAL AWARD FIRE TRUCK	0	0	0	0	630,000
17-40-99998	TRANSFER TO GF	0	0	0	0	200,000
TOTAL PUBLIC SAFETY FIRE GRANTS EXPENSE:		46,338	117,331	1,925,000	0	2,628,500

TRANSPORTATION GRANTS

The Transportation Grants fund accounts for grants from the FAA and ADOT for Airport runway and facility improvements. FAA funding will resume after being suspended for over 10 years due to the lack of a “Through the Fence” agreement with the FAA and nearby property owners. Now that funding has been re-established an engineering firm will be employed to engineer improvements for the Airport. Over \$1.4 million in airport grants for various improvements are anticipated in the near future.

TRANSPORTATION GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
18-30-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	150,000	0	1,418,000
18-38-99950	TRANSFER FROM AIRPORT	0	0	0	0	37,000
TOTAL TRANSPORTATION GRANTS REVENUE:		0	0	150,000	0	1,455,000
18-40-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	150,000	0	1,455,000
TOTAL TRANSPORTATION GRANTS EXPENSE:		0	0	150,000	0	1,455,000

CAMP NACO

Camp Naco is a touchstone for the history of the Buffalo Soldiers and the proud tradition of Black military regiments after the Civil War. Constructed by the U.S. Army in 1919, these adobe buildings are the only ones remaining from the 35 permanent camps built during that time along the U.S. – Mexico border. After the camp was decommissioned in 1923, the site passed through multiple owners and has suffered vandalism, exposure, erosion, and fire. The City of Bisbee now owns Camp Naco and is working closely with the Naco Heritage Alliance, Arizona’s State Historic Preservation Office (SHPO), Buffalo Soldier organizations and other partners to identify critical funding that will help restore the historic camp buildings and revive them for community, tourism, and educational uses.

The Camp’s fragile adobe barracks and officers’ housing embody the story of the U.S. Government’s early twentieth-century efforts to protect the Border, when the 9th and 10th Cavalry and later the 24th and 25th Infantry, known as the “Buffalo Soldiers,” helped to stabilize the U.S. – Mexico border area during the Mexican Revolution. Over the last decade, growing recognition of the importance of the segregated African American military has fostered interest in the site.

Primarily funded by two grants, \$3.5 million from the Mellon Foundation and \$4.6 million from the Governor’s Office of Strategic Planning and Budgeting, Camp Naco will be restored to its former glory and used for a variety of historical, cultural and art events.

In FY26 Camp Naco was awarded a \$750,000 grant from the National Parks Service.

The Camp Naco project employs one full-time executive director, one full-time project/construction manager, one full-time administrative assistant and part-time interns as needed. The Executive Director position, Administrative Assistant position and internship positions are now funded under a sub-grant to the NHA out of the Mellon Funds so are no longer budgeted under city payroll costs for this grant.

CAMP NACO

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
19-30-22500	MELLON GRANT	386,490	463,074	0	0	0
19-30-22600	CAMP NACO STATE GRANT	383,918	1,688,722	2,065,574	1,507,809	1,020,000
19-30-22700	NACO HERITAGE ALLIANCE FUNDS	0	0	0	6,187	52,300
19-30-22800	NATIONAL PARK SERVICE GRANT	0	0	750,000	75,520	674,780
19-38-51000	USE OF FUND BAL. (MELLON GRANT)	0	0	2,294,705	359,286	2,400,000
TOTAL CAMP NACO REVENUE:		770,408	2,151,796	5,110,279	1,948,802	4,147,080
19-40-11000	SALARIES - GENERAL	100,004	148,931	234,714	129,426	35,980
19-40-11001	OVERTIME - GENERAL	0	172	500	0	0
19-40-11050	SALARIES - PART TIME	3,594	26,423	21,000	0	0
19-40-11100	F.I.C.A.	6,286	10,578	15,885	7,475	2,231
19-40-11200	MEDICARE	1,470	2,474	3,715	1,748	522
19-40-11300	A.S.R.S.	3,996	7,553	22,466	7,008	0
19-40-11301	A.S.R.S. - ALT CONTRIBUTION	6,494	6,862	6,728	6,692	3,508
19-40-11500	MEDICAL INSURANCE	13,423	17,439	28,865	14,432	4,041
19-40-11501	STANDARD DISABILITY INSURANCE	409	602	1,028	514	135
19-40-11502	HEALTH INSURANCE SUPPLEMENT	0	2,055	5,173	3,835	2,014
19-40-11505	DEFERRED COMP	1,610	2,170	3,360	1,680	420
19-40-11510	DENTAL INSURANCE	884	1,430	2,480	1,473	368
19-40-11600	LIFE INSURANCE	242	305	504	253	63
19-40-11700	WORKERS COMPENSATION	2,348	2,946	2,666	2,527	1,149
CAMP NACO PERSONNEL EXPENSE:		140,759	229,939	349,084	177,063	50,431

CAMP NACO - MELLON GRANT EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
19-40-12500	RECRUITMENT/EMPLOYEE TESTING	487	1,251	0	0	0
19-40-13100	BUSINESS TRAVEL-MELLON	3,053	7,769	6,000	3,550	0
19-40-13400	EDUCATION & TRAINING-MELLON	0	907	1,500	755	0
19-40-13500	SUBSCRIPTIONS & DUES	0	578	500	158	0
19-40-21000	ELECTRIC-MELLON GRANT	4,351	3,477	5,100	3,722	0
19-40-22000	WATER-MELLON GRANT	996	370	800	5,263	0
19-40-22500	MELLON GRANT EXPENDITURES	14,900	0	0	0	0
19-40-22550	SEWER & GARBAGE-MELLON GRANT	0	0	1,000	0	0
19-40-22700	CAMP NACO HERITAGE ALLIANCE	0	0	0	6,187	52,300
19-40-23000	GAS - UTILITY-MELLON GRANT	0	0	0	0	0
19-40-24000	PHONES-MELLON GRANT	1,588	1,394	3,400	1,121	0
19-40-24001	INTERNET-MELLON GRANT	1,662	2,071	4,500	2,111	0
19-40-31000	PROFESSIONAL FEES-MELLON	226,409	237,067	351,450	126,436	26,200
19-40-34000	CONTRACT SERVICES-MELLON	3,614	2,885	2,400	3,194	0
19-40-34500	NHA SUB-GRANT EXPENSES	0	0	0	42,306	224,700
19-40-37000	INSURANCE-MELLON GRANT	0	0	0	0	0
19-40-37100	INSURANCE CLAIMS-MELLON GRANT	0	0	0	0	0
19-40-41500	OFFICE SUPPLIES-MELLON	1,111	980	13,000	1,182	0
19-40-42020	PRINTING & REPRO-MELLON	570	2,194	4,500	0	0
19-40-42030	BOOKS & REF. MATERIAL-MELLON GRA	0	0	2,000	0	0
19-40-42040	ADVERTISING-MELLON	5,397	13,451	53,600	8,610	0
19-40-42050	NON-CAP ADMIN EQUIP/FURN-MELLON	2,053	4,452	15,000	1,183	0
19-40-42060	INVENTORIED TOOLS-MELLON GRANT	0	29	0	0	0
19-40-43500	POSTAGE-MELLON	174	61	500	0	0
19-40-45100	DISPOSABLE EQUIP/TOOLS-MELLON	0	0	1,000	0	0
19-40-45200	SAFETY EQUIP/SUPPLIES-MELLON	114	37	1,000	195	0
19-40-45300	CUSTODIAL SUPPLIES-MELLON	195	92	1,000	83	0
19-40-46000	OPERATIONAL EXPENSE-MELLON	8,486	1,411	5,600	2,124	0
19-40-46801	REC PROG/SPECIAL EVENTS-MELLON	13,320	5,464	60,000	5,583	0
19-40-50100	BLDG REPAIR & MAINT-MELLON	1,075	0	5,000	533	0
19-40-55000	EQUIP REPAIR & MAINT-MELLON	721	0	0	0	0
19-40-55200	NON-CAP EQUIP PURCHASES-MELLON	2,662	0	0	0	0
19-40-62003	GASOLINE-MELLON GRANT	5	8	0	0	0
19-40-62004	DIESEL-MELLON GRANT	5	64	0	0	0
19-40-91000	CAPITAL EXPENDITURE-MELLON	822	0	0	0	0
19-40-92000	CONSTRUCTION COSTS-MELLON	19,772	15,935	1,479,200	139,760	2,148,506
19-40-99998	GF INTERNAL SERVICES-MELLON	26,617	21,645	21,645	11,416	594

CAMP NACO - STATE GRANT EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
19-45-12300	UNIFORMS & CLOTHING	0	0	500	0	0
19-45-13100	BUSINESS TRAVEL-STATE GRANT	312	0	0	0	0
19-45-31000	PROFESSIONAL FEES-STATE GRANT	172,558	248,979	180,200	99,208	85,800
19-45-41500	OFFICE SUPPLIES-STATE GRANT	410	0	0	0	0
19-45-42020	PRINTING & REPRODUCTION-STATE	39	0	0	0	0
19-45-42050	NON-CAP ADMIN EQUIP/FURN-STATE	326	0	0	0	0
19-45-42060	INVENTORIED TOOLS-STATE GRANT	1,525	1,251	1,000	3,344	0
19-45-45100	DISPOSABLE EQUIP/TOOLS-STATE	319	46	0	0	0
19-45-45200	SAFETY EQUIPMENT/SUPPLIES-STATE	699	191	0	0	0
19-45-45300	CUSTODIAL SUPPLIES-STATE	220	55	0	0	0
19-45-46000	OPERATIONAL EXPENSE-STATE	1,915	292	900	1,328	2,400
19-45-50100	BLDG REPAIR & MAINT-STATE	6,633	0	0	0	0
19-45-55000	EQUIP REPAIR & MAINT-STATE	266	1,038	1,500	715	0
19-45-55010	EQUIPMENT RENTAL	0	15,435	1,000	0	0
19-45-55200	NON-CAP EQUIP PURCHASES-STATE	0	0	500	0	0
19-45-62003	GASOLINE-STATE GRANT	32	6	200	21	0
19-45-62004	DIESEL-STATE GRANT	59	170	500	95	0
19-45-91000	CAPITAL EXPENDITURE-STATE	48,967	0	6,400	0	0
19-45-92000	CONSTRUCTION COSTS-STATE	28,612	1,305,803	1,753,800	1,609,351	875,119
19-45-99998	GF INTERNAL SERVICES-STATE	25,079	25,000	25,000	25,000	6,250

CAMP NACO - NATIONAL PARK SERVICE GRANT EXPENSES

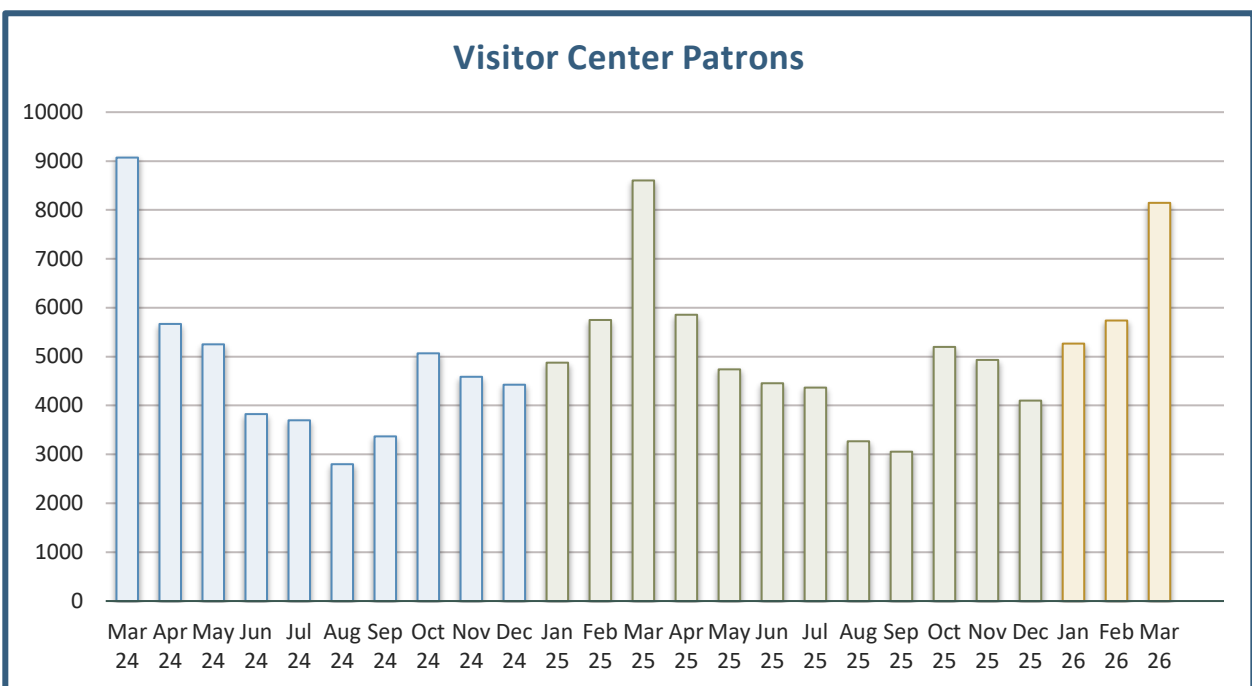
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
19-50-31000	PROFESSIONAL SERVICES	0	0	87,529	16,515	42,800
19-50-42020	PRINTING & REPRODUCTION	0	0	250	0	0
19-50-42040	ADVERTISING	0	0	500	0	0
19-50-45200	SAFETY SUPPLIES	0	0	1,000	0	0
19-50-46000	OPERATIONAL EXPENSE	0	0	20,053	0	0
19-50-92000	CONSTRUCTION	0	0	640,668	52,457	619,975
19-50-99998	GF INTERNAL SERVICES-NPS GRANT	0	0	0	6,548	12,005
TOTAL CAMP NACO EXPENSE:		768,887	2,151,796	5,110,279	2,357,116	4,147,080

TOURISM/VISITOR CENTER

The Transient Room Tax (aka Bed Tax) is the primary revenue source used to promote tourism in the City of Bisbee. This tax supports an official Arizona Office of Tourism designated Visitor Center. The Visitor Center provides information about area attractions, recreational opportunities, and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of printed literature.

The Visitor Center takes on all marketing efforts including press releases, website, social media management, travel writers and participation in trade shows. The Visitor Center is also responsible for maintaining the official tourism website www.discoverbisbee.com, the Discover Bisbee Facebook, Instagram, and Twitter accounts. The city is currently seeking a Destination Marketing Organization (DMO) to take on most of the marketing duties.

The Visitor Center is budgeted for one full-time and one part-time Visitor Center employee.



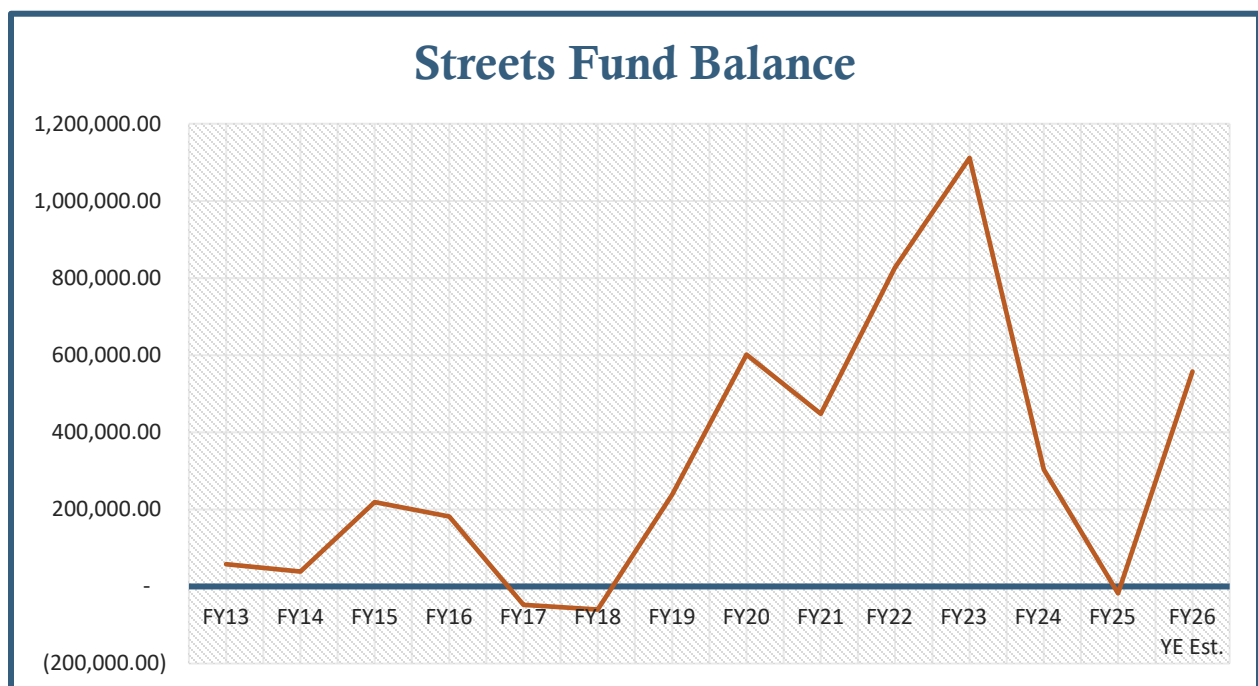
TOURISM/VISITOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
20-31-10000	BED TAX	312,254	417,884	300,000	286,344	280,000
20-38-51000	USE OF FUND BALANCE	0	0	400,000	0	50,000
TOTAL TOURISM/VISITOR CENTER REVENUE:		312,254	417,884	700,000	286,344	330,000
20-40-11000	SALARIES - GENERAL	43,966	44,725	44,990	18,267	34,320
20-40-11001	OVERTIME - GENERAL	5,014	1,425	3,000	706	0
20-40-11050	SALARIES - PART TIME	24,858	28,985	30,015	30,170	16,731
20-40-11100	F.I.C.A.	4,616	4,704	4,836	2,983	3,165
20-40-11200	MEDICARE	1,079	1,100	1,131	698	740
20-40-11300	A.S.R.S.	8,818	9,214	9,361	4,925	4,112
20-40-11500	MEDICAL INSURANCE	9,337	7,216	7,216	7,215	8,082
20-40-11501	STANDARD DISABILITY INSURANCE	204	261	223	65	269
20-40-11502	EE HEALTH INS SUPPLEMENTAL	0	0	0	326	0
20-40-11505	DEFERRED COMP	1,120	840	840	910	840
20-40-11510	DENTAL INSURANCE	782	270	737	184	737
20-40-11600	LIFE INSURANCE	126	126	126	32	126
20-40-11700	WORKERS COMPENSATION	182	188	193	130	126
20-40-11800	STATE UNEMPLOYMENT	376	0	0	0	0
TOURISM/VISITOR CENTER PERSONNEL EXPENSE:		100,478	99,054	102,668	66,611	69,248
20-40-12500	RECRUITMENT/EMPLOYEE TESTING	16	0	200	12	200
20-40-13100	BUSINESS TRAVEL	1,977	1,650	1,500	1,331	1,500
20-40-13400	EDUCATION & TRAINING	45	290	1,500	1,497	1,500
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	1,674	2,627	4,000	724	4,000
20-40-24000	PHONES	1,766	2,224	2,300	2,146	2,300
20-40-24001	INTERNET	1,781	1,791	2,000	1,871	2,000
20-40-31000	PROFESSIONAL FEES	4,500	3,935	4,000	2,400	4,000
20-40-34000	CONTRACT SERVICES	14,950	15,000	15,000	15,000	65,000
20-40-41500	OFFICE SUPPLIES	742	1,193	1,000	370	1,000
20-40-42020	PRINTING & REPRODUCTION	6,819	5,078	6,000	2,244	6,000
20-40-42040	ADVERTISING	136,371	122,700	80,000	76,932	128,100
20-40-42050	NON CAP ADMIN EQUIP/FURN	647	311	0	0	0
20-40-43500	POSTAGE	1,037	1,437	800	263	800
20-40-45300	CUSTODIAL SUPPLIES	22	104	0	0	0
20-40-46000	OPERATIONAL EXPENSES	13,507	11,417	7,000	3,715	7,000
20-40-62003	GASOLINE	1,056	1,471	1,000	589	1,000
20-40-95000	RESERVE ACCUMULATION	0	0	41,264	0	0
20-40-99099	TRANSFERS TO CAPITAL PROJECTS	20,000	20,000	400,000	266,667	0
20-40-99998	GF INTERNAL SERVICES	24,499	23,444	29,768	29,768	36,352
TOTAL TOURISM/VISITOR CENTER EXPENSE:		331,886	313,726	700,000	472,142	330,000

STREETS

The Streets Fund provides for the operation and maintenance of streets, alleys, sidewalks, stairs, drainage channels, retaining walls, right of ways, and street lighting throughout the City. The main sources of funding for the Streets Fund are the Highway Urban Revenue Fund (HURF) which is state shared revenue and the 1% sales tax adopted December 16th, 2014. HURF funds are designated by the state to be used for all costs related to street maintenance and repair. The purpose of the tax is for the maintenance, repair, replacement and improvement of the 42 miles of City streets and related infrastructure. Aside from road paving and repair work performed by the Streets Department employees, other responsibilities include repairing, replacing, or installing traffic and pedestrian signage, controlling vegetation which may impede vehicular or pedestrian traffic or the visibility of signs or markers, preparation and clean-up of all events conducted in the City, and open/close of cemetery plots. The 1% tax renewed by the voters in 2022 will be shared with the General Fund. The council may choose to split these funds between the General Fund and Streets in whatever percentage they choose, or direct the entire tax to either department, depending on the needs each fiscal year. In FY26 it was decided to direct the full amount to streets for some major infrastructure repairs. The Fund balance fluctuation is to allow the balance to accumulate some years for major projects in future years.

The Streets Department consists of four full-time equipment operators.



STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
21-31-20000	H.U.R.F. GAS TAX	508,348	513,852	537,551	494,188	521,576
21-36-10000	1% Sales Tax Increase	536,079	556,703	795,000	1,145,705	795,000
21-36-10500	CEMETERY OPEN/CLOSE FEES	6,050	3,750	3,300	4,275	4,200
21-36-11000	SERVICE REIMB - OTHER	19,484	0	0	0	0
21-36-11060	STREET PAVEMENT CUT FEES	848	1,700	3,400	2,940	3,600
21-36-11070	RIGHT OF WAY PERMITS	4,420	12,039	5,000	4,194	5,000
21-36-12000	EV CHARGING STATIONS	0	4,650	3,765	5,159	5,000
21-36-21000	INTEREST INCOME (LGIP)	36	33	30	22	35
21-38-51000	USE OF FUND BALANCE	0	0	0	0	570,000
21-38-99010	TRANSFERS FROM GEN FUND	0	17,187	0	0	0
TOTAL STREETS REVENUE:		1,075,264	1,109,913	1,348,046	1,656,483	1,904,411
21-40-11000	SALARIES - GENERAL	207,517	191,210	211,527	203,621	212,513
21-40-11001	OVERTIME - GENERAL	3,361	1,890	4,000	3,515	4,000
21-40-11100	F.I.C.A.	13,235	12,005	13,363	12,307	13,424
21-40-11200	MEDICARE	3,095	2,808	3,125	2,878	3,139
21-40-11300	A.S.R.S.	26,453	24,175	25,863	24,801	25,938
21-40-11500	MEDICAL INSURANCE	32,391	33,135	33,195	28,384	37,178
21-40-11501	STANDARD DISABILITY INSURANCE	1,101	928	1,030	980	1,238
21-40-11502	MEDICAL INS DEPENDENT SUPPL.	865	895	895	2,567	2,875
21-40-11505	DEFERRED COMP	4,411	3,861	3,864	3,491	3,864
21-40-11510	DENTAL INSURANCE	2,854	2,430	2,455	2,490	2,455
21-40-11600	LIFE INSURANCE	648	579	580	524	580
21-40-11700	WORKERS COMPENSATION	15,937	14,309	15,602	15,695	15,599
STREETS PERSONNEL EXPENSE:		311,868	288,223	315,499	301,252	322,803

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
21-40-12300	UNIFORMS & CLOTHING	1,460	1,184	1,200	1,200	1,200
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	110	214	24,500	58	250
21-40-13100	BUSINESS TRAVEL	203	461	500	509	1,000
21-40-13400	EDUCATION & TRAINING	2,399	603	3,000	156	2,000
21-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	153	0	0	155
21-40-21000	ELECTRIC	99,824	112,943	109,000	89,584	114,400
21-40-23000	GAS - UTILITY	1,356	938	1,100	551	1,134
21-40-24000	PHONES	3,475	3,779	3,300	3,368	3,500
21-40-34000	CONTRACT SERVICES	13,218	7,284	18,000	8,560	15,000
21-40-34100	DOC WORKERS	11,956	13,038	32,000	7,202	27,000
21-40-37000	PROPERTY, CASUALTY, LIABILITY	39,358	31,787	35,000	70,000	83,088
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	4,028	1,664	3,000	0	3,000
21-40-41500	OFFICE SUPPLIES	32	0	0	0	0
21-40-42050	NON CAP ADMIN EQUIP/FURN	990	0	1,000	38	250
21-40-42060	INVENTORIED TOOLS	5,228	3,600	4,000	2,436	4,000
21-40-45100	DISPOSABLE EQUIP & TOOLS	3,201	2,563	2,000	1,478	2,200
21-40-45101	DISPOS EQUIP & TOOL-SALES TAX	0	18	0	0	0
21-40-45200	SAFETY EQUIP & SUPPLIES	1,997	1,305	3,000	2,655	3,200
21-40-45300	CUSTODIAL SUPPLIES	83	34	100	68	200
21-40-46000	OPERATIONAL EXPENSES	48,417	19,174	40,000	24,604	40,000
21-40-46200	SIGNS & POSTS	0	7,975	10,000	2,169	10,000
21-40-46210	STREET REPAIR MAT - SALES TAX	1,001,448	331,284	466,575	350,000	918,047
21-40-46211	STREET REPAIR MATERIAL	4,403	8,900	20,000	28,962	20,000
21-40-55000	EQUIPMENT REPAIR & MAINT	6,172	22,451	15,000	13,197	15,000
21-40-55010	EQUIPMENT RENTAL	7,901	3,087	4,000	0	4,000
21-40-55100	REPAIR & MAINT - OTHER	1,500	1,180	3,000	53	3,000
21-40-55200	NON CAP EQUIP PURCHASES	1,209	13,606	10,000	2,205	5,000
21-40-61000	VEHICLE PARTS & LABOR	39,777	20,916	25,000	9,954	25,000
21-40-62002	TIRES	3,847	8,794	6,000	3,688	6,000
21-40-62003	GASOLINE	14,707	9,951	11,000	5,928	10,000
21-40-62004	DIESEL	6,100	5,419	6,000	3,304	5,000
21-40-62007	OTHER FLUIDS & LUBRICANTS	0	51	0	0	0
21-40-91000	CAPITAL EXPENDITURES	8,700	304,256	31,000	4,500	0
21-40-99085	TRANSFERS TO DEBT SERVICE	22,384	22,384	20,367	20,367	48,714
21-40-99099	TRANSFERS TO CAPITAL PROJECTS	20,540	20,540	0	0	0
21-40-99998	GF INTERNAL SERVICES	177,533	143,312	123,905	123,905	210,270
TOTAL STREETS EXPENSE:		1,865,425	1,413,068	1,348,046	1,081,949	1,904,411

RICO FUND

RICO funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organizations Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These monies are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paperwork is submitted to the Cochise County Attorney for approval of the expenditures. Monies are used during the year for a variety of items which enhance and/or aid in Police duties and obligations. Items such as training, tires, computers, emergency equipment, donations to youth activities, etc. are acceptable uses of these monies.

RICO FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
39-33-13597	RICO AUCTION FUNDS (COUNTY)	0	0	100,000	0	0
39-33-22506	COUNTY REIMBURSEMENTS - RICO	7,431	0	15,000	0	10,000
39-34-10862	VEHICLE IMPOUND FEES	0	0	2,000	0	2,000
TOTAL RICO REVENUES:		7,431	0	117,000	0	12,000
39-40-13597	RICO AUCTION EXPENSE (COUNTY)	0	0	100,000	0	0
39-40-50006	RICO - AUTHORIZED EXPENDITURES	7,431	0	17,000	0	12,000
TOTAL RICO EXPENSES:		7,431	0	117,000	0	12,000

BISBEE ARTS COMMISSION

The Bisbee Arts Commission (BAC) promotes the arts and artists in Bisbee, both within and outside the community. Use of the BAC funds are approved by City Council. Funds for the BAC are raised through various events throughout the year and their Community Involved Giving (CIG) Art Vending Machine.

BISBEE ARTS COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
42-34-40500	OTHER PROGRAM REVENUE	0	0	30	0	0
42-34-40520	BAC EVENTS	1,918	0	10,000	0	5,000
42-34-40530	CIG ART VENDING MACHINE REV.	11,344	9,353	8,500	7,180	5,000
42-34-40540	BISBEE FESTIVAL OF THE ARTS	1,000	0	1,000	0	0
42-34-40550	DONATION BOX RENTAL	71	0	50	0	0
42-38-40011	DONATIONS PARK BENCH	375	0	1,500	0	0
42-38-51000	USE OF FUND BALANCE	0	0	5,000	0	4,500
TOTAL BISBEE ARTS COMMISSION REVENUE:		14,708	9,353	26,080	7,180	14,500
42-40-10530	GRANTS	3,200	1,635	5,000	5,000	4,000
42-40-40011	DONATIONS PARK BENCH	0	0	1,500	0	0
42-40-42040	ADVERTISING	0	0	500	0	200
42-40-42060	BAC EVENTS	1,476	0	10,000	9,202	5,000
42-40-43500	POSTAGE	0	15	80	10	50
42-40-46000	OPERATIONAL EXP	8,054	671	3,000	0	2,250
42-40-46050	BAC CIG ART EXPENSES	0	5,810	5,000	2,780	2,500
42-40-55000	EQUIPMENT REPAIR & MAINT	0	0	500	0	500
42-40-95000	RESERVE ACCUMULATION	0	0	500	0	0
TOTAL BISBEE ARTS COMMISSION EXPENSE:		12,729	8,131	26,080	16,992	14,500

HOUSING INITIATIVE

The Housing Initiative Fund accounts for the expenses and revenues of homes purchased, rehabilitated, and sold for the Bisbee Workforce Housing Initiative. This program has the dual purpose of rehabilitating vacant/dilapidated homes within the city and building new homes on vacant parcels and providing affordable housing to essential workers such as public safety, education, health care, and government workers. The vision is to attract and retain these workers throughout their careers, thereby creating a more resilient community. The program was kick started with a donation from the Women and Children's Hope Foundation. Homes are acquired and donated to the program by Southeast Arizona Renovations, LLC and rehabilitated by volunteers and paid employees with Step Up Bisbee/Naco. A total of 9 homes have been rehabilitated/built and sold since the beginning of this program with several other houses in the works.

HOUSING INITIATIVE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
45-35-10000	HOUSING SALES	270,140	350,549	1,000,000	153,861	2,400,000
45-38-10000	DONATIONS	0	134,541	0	0	0
45-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
TOTAL HOUSING INITIATIVE REVENUE:		270,140	485,090	1,000,000	153,861	2,400,000
45-40-10000	COST OF HOUSING SOLD	171,604	607,175	985,000	130,000	2,385,000
45-40-21000	ELECTRIC	648	958	5,000	484	5,000
45-40-22000	WATER	780	604	5,000	78	5,000
45-40-22550	SEWER AND GARBAGE SERV.	0	0	0	0	0
45-40-23000	GAS	0	0	0	0	0
45-40-46000	OPERATIONAL EXPENSES	6,380	15,522	5,000	3,370	5,000
TOTAL HOUSINT INITIATIVE EXPENSE:		179,411	624,260	1,000,000	133,933	2,400,000

MISCELLANEOUS DONATIONS

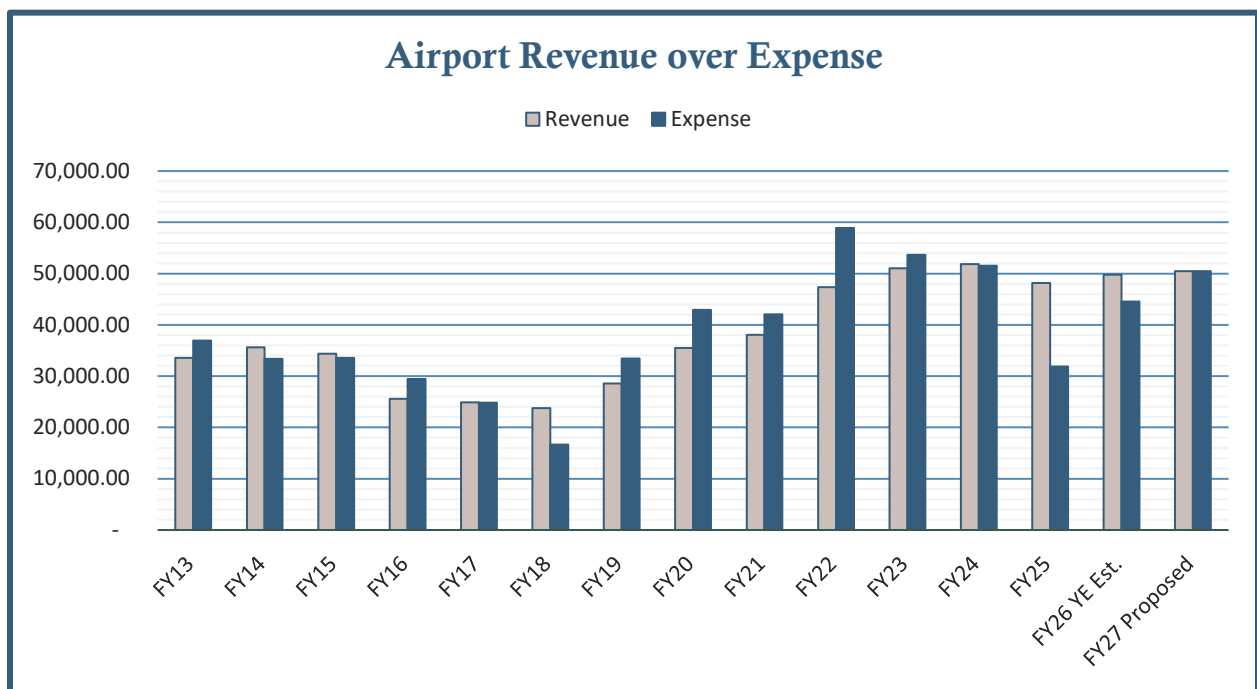
The Miscellaneous Donations fund was established to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues and expenses in this fund are segregated with each account title designating the purpose.

MISCELLANEOUS DONATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
48-38-22500	MISC DONATIONS	0	0	1,000,000	0	1,000,000
48-38-22506	FIREWORKS	0	0	5,000	0	0
48-38-22507	PARKS AND REC MISC DONATIONS	1,300	1,000	2,000	3,637	2,000
48-38-22509	CEMETERY DONATIONS	10,570	0	5,000	0	5,000
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	0	0	1,000	0	500
48-38-22516	MOVIES IN THE PARK/EQUIPMENT	0	0	2,000	0	0
48-38-22518	FIRE DEPARTMENT DONATIONS	0	3,000	1,000	0	1,000
48-38-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-38-22520	FESTIVAL OF LIGHTS DONATIONS	1,006	1,100	2,000	0	1,000
48-38-22521	SECRET SANTA DONATIONS-LIBRARY	0	500	500	0	0
48-38-22522	CHILDREN'S LITERACY PROGRAM	0	0	0	0	500
48-38-22523	FUELS REDUCTION - FIREWISE	5,000	0	5,000	0	0
48-38-22525	UNASSIGNED LIBRARY DONATIONS	4,654	11,550	1,000	3,582	1,500
48-38-22526	USS BISBEE DONATIONS	4,000	0	0	0	0
48-38-28100	FRIENDS OF THE POOL DONATIONS	0	1,530	1,000	3,963	1,500
48-38-28200	POOL FUNDRAISER	2,666	2,688	0	2,025	0
TOTAL MISCELLANEOUS DONATION REVENUE:		29,196	21,368	1,026,000	13,207	1,013,500
48-40-22500	MISC DONATION EXP	0	0	1,000,000	0	1,000,000
48-40-22506	FIREWORKS EXP	0	0	5,000	0	0
48-40-22507	PARKS AND REC MISC DONATIONS	1,945	0	2,000	2,181	2,000
48-40-22509	CEMETERY DONATIONS	4,000	6,500	5,000	0	5,000
48-40-22515	LIBRARY-SPEC BEQUEST EXPENSE	0	0	1,000	0	500
48-40-22516	MOVIES IN THE PARK/EQUIPMENT	0	0	2,000	0	0
48-40-22517	FESTIVAL OF LIGHTS	376	300	0	0	0
48-40-22518	FIRE DEPARTMENT DONATIONS	0	0	1,000	0	1,000
48-40-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-40-22520	FESTIVAL OF LIGHTS DONATIONS	3,772	1,000	2,000	0	1,000
48-40-22521	SECRET SANTA DONATIONS-LIBRARY	0	0	500	0	0
48-40-22522	CHILDREN'S LITERACY PROGRAM	0	0	0	0	500
48-40-22523	FUELS REDUCTION - FIREWISE	0	0	5,000	0	0
48-40-22525	UNASSIGNED LIBRARY DONATIONS	9,708	12,678	1,000	432	1,500
48-40-22526	USS BISBEE DONATIONS	4,000	0	0	0	0
48-40-28100	FRIENDS OF THE POOL DONATIONS	0	0	1,000	(113)	1,500
TOTAL MISCELLANEOUS DONATION EXPENSE:		23,800	20,478	1,026,000	2,501	1,013,500

AIRPORT

The City of Bisbee owns and operates the Bisbee Municipal Airport. The Airport Advisory Committee meets on a regular basis as an advisory group for the operation and planning of the Airport. Revenue to operate the Airport is generated through airport fuel sales, hangar rentals, and airport access fees. Years when the airport is not able to cover all its operational costs with fees it is supplemented by the General Fund. Large maintenance and improvement projects are funded through grants and recorded in the Transportation Grants Fund.



AIRPORT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
50-34-12500	GAS REVENUE	37,413	30,782	35,000	36,524	37,000
50-36-13500	RENTS	13,095	12,142	13,000	13,244	13,000
50-36-13501	BISBEE AIRPARK-ACCESS FEES	0	840	720	0	500
50-36-13509	AIRPORT PROPERTY LEASE	0	0	0	0	6,000
50-38-99010	TRANSFERS FROM GENERAL FUND	1,365	0	5,479	0	31,000
TOTAL AIRPORT REVENUE:		51,873	43,764	54,199	49,768	87,500
50-40-21000	ELECTRIC	3,308	2,518	3,400	1,989	3,000
50-40-22000	WATER	1,007	705	800	520	700
50-40-22550	SEWER AND GARBAGE SERV.	192	192	250	192	192
50-40-23000	GAS - UTILITY	1,535	1,317	1,200	976	1,200
50-40-24000	PHONES	0	0	0	0	0
50-40-34000	CONTRACT SERVICES	0	0	0	0	0
50-40-37000	PROPERTY, CASUALTY, LIABILITY	3,660	3,660	3,660	1,772	3,660
50-40-42060	INVENTORIED TOOLS	0	0	100	0	100
50-40-45100	DISPOSABLE EQUIP & TOOLS	0	0	20	0	50
50-40-45200	SAFETY EQUIP & SUPPLIES	0	0	150	0	150
50-40-45300	CUSTODIAL SUPPLIES	0	81	150	0	100
50-40-46000	OPERATIONAL EXPENSES	4,536	2,276	4,000	5,152	4,172
50-40-46501	FUEL FOR RESALE	30,010	25,699	33,000	27,655	30,000
50-40-55000	EQUIPMENT REPAIR & MAINT	1,376	170	1,000	426	1,500
50-40-61000	VEHICLE PARTS & LABOR	1,010	0	500	0	0
50-40-62003	GASOLINE	0	108	100	0	100
50-40-99018	AIRPORT GRANT MATCH	0	0	0	0	37,000
50-40-99998	GF INTERNAL SERVICES	4,915	5,460	5,869	5,869	5,576
TOTAL AIRPORT EXPENSE:		51,548	42,186	54,199	44,552	87,500

POLICE SPECIAL REVENUES AND GRANTS

The Police Special Revenues and Grants Fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and the RICO Fund. This fund also receives and expends monies from the Federal Asset Forfeitures program in which the City is a participant. In FY24 the Police Department was awarded over \$1.6 million in grants from DEMA that are still being expended for police vehicles and equipment.

POLICE SPECIAL REVENUE & GRANTS

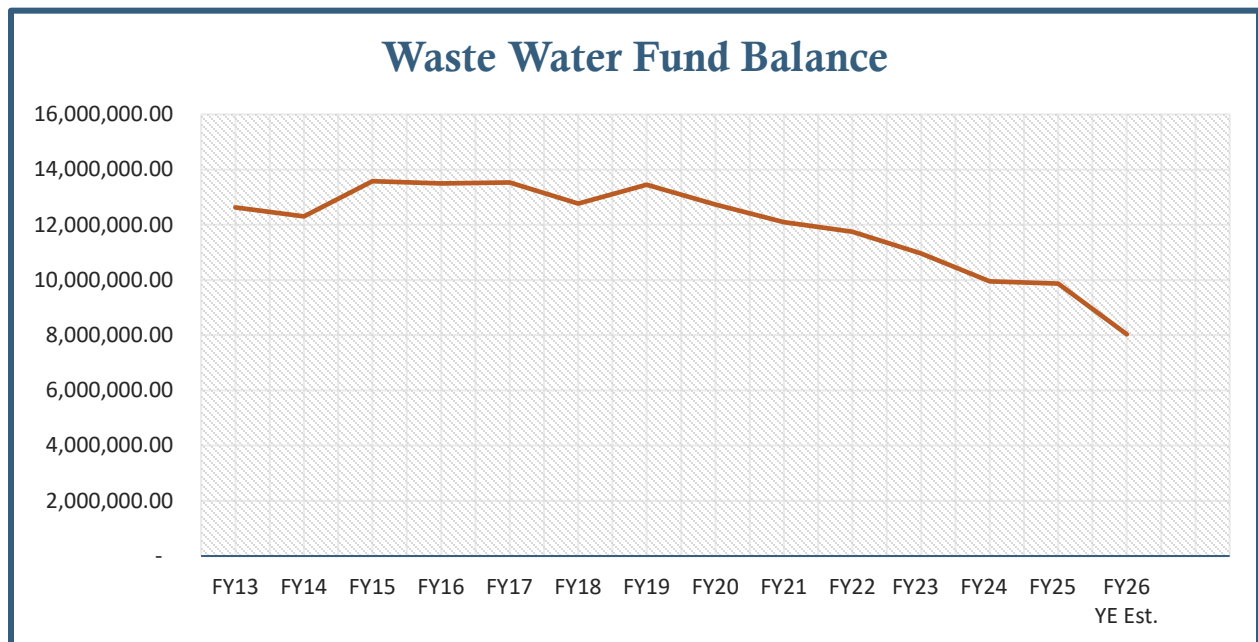
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
53-30-30003	HOMELAND SECURITY GRANTS	0	210,000	1,000,000	0	1,000,000
53-30-30006	100 CLUB GRANT	14,000	0	20,000	0	25,000
53-30-30008	GOVERNOR'S HWY SAFETY GRANT	30,244	65,989	60,000	6,307	60,000
53-30-30009	FY23 DEMA GRANT	569,429	72,181	1,640,000	493,219	250,000
53-30-30010	LEGACY FOUNDATION GRANT	2,500	0	2,500	0	2,500
53-30-30013	CRIMINAL JUSTICE COMM. GRANT	11,460	0	0	0	0
53-30-30014	DEPT. OF JUSTICE - DEA GRANT	10,758	10,949	0	0	0
53-35-31000	DEPT. OF JUSTICE (VESTS)	1,757	1,735	1,500	0	2,000
53-35-35000	FEDERAL ASSET FORFEITURES	0	32,269	30,000	32,269	30,000
TOTAL POLICE SPECIAL REV. & GRANTS REVENUE:		640,148	393,122	2,754,000	531,795	1,369,500
53-40-30003	HOMELAND SECURITY GRANTS	0	210,000	1,000,000	0	1,000,000
53-40-30006	100 CLUB GRANT	14,000	0	20,000	0	25,000
53-40-30008	GOVERNOR'S HWY SAFETY GRANT	30,244	65,959	60,000	6,307	60,000
53-40-30009	FY23 DEMA GRANT	569,429	72,181	1,640,000	493,219	250,000
53-40-30010	LEGACY FOUNDATION GRANT	2,500	0	2,500	0	2,500
53-40-30013	CRIMINAL JUSTICE COMM. GRANT	11,460	0	0	0	0
53-40-30014	DEPT. OF JUSTICE - DEA GRANT	10,758	10,949	0	0	0
53-40-31000	DEPT. OF JUSTICE (VESTS)	589	1,735	1,500	0	2,000
53-40-35000	EXPENDITURES - FED ASSET FORFT	6,403	0	30,000	32,269	30,000
TOTAL POLICE SPECIAL REV. & GRANTS EXPENSE:		645,384	360,823	2,754,000	531,795	1,369,500

WASTEWATER

The Wastewater Fund provides collection and treatment of all wastewater produced in the City of Bisbee. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are responsible for making Blue Stake requests. The Wastewater Treatment Plant is currently operated by Operations Management International (Jacobs) at a cost of about \$842,000 per year. Jacobs assumes all costs to operate (with the exception of the electric bill and maintenance of the solar grid) and manages repairs to the plant. The City continues to maintain the collection system which includes the pumps and infrastructure throughout the City that carries the wastewater to the treatment plant.

The Wastewater Fund is supported mainly by user fees. These fees cover the operational costs of the department with a small amount of surplus. However, any large/expensive repairs are not covered by the small surplus and the surplus does not cover the \$1.3 million annual depreciation expense on the Wastewater plant and equipment. As the value of the assets depreciate over time and repairs on the aging plant are required the Wastewater fund balance decreases as show in the graph below.

The Wastewater Department is budgeted for four full-time Wastewater Collection Systems Operators.



WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
54-30-22557	SEWER LATERAL GRANT	27,000	0	0	0	0
54-31-10000	CITY SALES TAX	536,079	562,703	530,000	572,853	580,000
54-36-21000	INTEREST/PENALTIES EARNED	37,713	41,097	40,000	25,785	40,000
54-36-30000	SHUTOFF VALVES & FEES	0	50	0	225	100
54-36-50000	MISCELLANEOUS REVENUE	225	4,878	0	0	0
54-36-51000	APS SOLAR REIMBURSEMENT - WWTP	53,119	13,714	32,000	17,010	32,000
54-37-10550	USER FEES	2,093,522	2,139,271	2,198,083	2,197,706	2,387,612
54-37-10551	SERVICE CHARGE/PENALTY	18,978	16,994	18,400	10,415	18,400
54-37-10552	HOOK-UP FEES	6,025	4,000	6,000	4,000	6,000
54-38-51000	USE OF FUND BALANCE	0	0	1,796,073	0	994,848
TOTAL WASTEWATER REVENUE:		2,772,661	2,782,706	4,620,556	2,827,993	4,058,960
54-40-11000	SALARIES - GENERAL	181,046	171,611	205,909	217,222	207,852
54-40-11001	OVERTIME - GENERAL	27,371	18,598	30,000	21,168	30,000
54-40-11050	SALARIES - PART TIME	4,030	0	0	0	0
54-40-11100	F.I.C.A.	12,969	11,973	14,626	14,316	14,747
54-40-11200	MEDICARE	3,033	2,800	3,421	3,348	3,449
54-40-11300	A.S.R.S.	25,639	24,349	28,309	28,607	28,495
54-40-11302	A.S.R.S. PENSION EXPENSE	(13,565)	8,357	0	0	0
54-40-11500	MEDICAL INSURANCE	31,812	28,684	33,916	33,916	37,986
54-40-11501	STANDARD DISABILITY INSURANCE	708	726	989	937	1,265
54-40-11502	MEDICAL INS DEPENDENT SUPPL.	2,413	2,496	2,496	3,083	3,453
54-40-11505	DEFERRED COMP	3,743	3,521	3,948	3,948	3,948
54-40-11510	DENTAL INSURANCE	2,437	2,198	2,996	2,482	3,462
54-40-11600	LIFE INSURANCE	571	506	592	592	592
54-40-11700	WORKERS COMPENSATION	5,892	5,367	6,725	6,995	6,757
WASTEWATER PERSONNEL EXPENSE:		288,100	281,186	333,927	336,615	342,006

WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
54-40-12300	UNIFORMS & CLOTHING	363	317	600	600	600
54-40-12500	RECRUITMENT/EMPLOYEE TESTING	144	131	15,700	15,700	150
54-40-13100	BUSINESS TRAVEL	1,055	629	1,000	697	2,000
54-40-13400	EDUCATION & TRAINING	2,699	1,733	3,000	2,800	3,000
54-40-13500	SUBSCRIPTIONS & DUES	1,035	153	1,200	1,200	1,300
54-40-21000	ELECTRIC	112,446	106,525	100,000	88,982	109,562
54-40-22000	WATER	2,312	14,717	3,000	2,226	3,000
54-40-24000	PHONES	2,899	2,891	2,700	2,396	2,900
54-40-34000	CONTRACT SERVICES	847,356	927,796	839,000	839,645	884,910
54-40-34010	CONTRACT SERVICES-COLLECTIONS	73,704	88,396	116,097	28,303	10,000
54-40-34100	DOC WORKERS	0	0	8,000	0	5,000
54-40-37000	PROPERTY, CASUALTY, LIABILITY	59,365	43,707	55,000	97,058	114,246
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	0	0	0
54-40-41500	OFFICE SUPPLIES	0	0	0	0	0
54-40-42020	PRINTING & REPRODUCTION	32	0	0	0	0
54-40-42030	BOOKS & REFERENCE MATERIALS	0	0	200	0	0
54-40-42040	ADVERTISING	0	136		0	0
54-40-42050	NON CAP ADMIN EQUIP/FURN	990	0	1,000	202	250
54-40-42060	INVENTORIED TOOLS	2,735	2,257	4,000	2,361	4,000
54-40-43110	CREDIT CARD FEES	0	0	0	0	10,000
54-40-43120	OTHER FEES	967	976	967	1,388	976
54-40-43300	INTEREST EXPENSE	26,930	26,930	26,930	0	0
54-40-43500	POSTAGE	0	0	0	284	200
54-40-45100	DISPOSABLE EQUIP & TOOLS	595	1,762	1,000	1,462	1,000
54-40-45200	SAFETY EQUIP & SUPPLIES	2,201	1,711	2,000	2,543	2,000
54-40-45300	CUSTODIAL SUPPLIES	361	52	300	111	200
54-40-46000	OPERATIONAL EXPENSES	20,145	39,240	20,000	35,336	30,000
54-40-46541	CHEMICALS	1,029	248	3,000	1,085	3,000
54-40-46542	LAB SUPPLIES & TESTING	716	0	300	0	100
54-40-46543	MANHOLE, PIPE & FITTINGS	18,331	13,607	30,000	11,242	20,000
54-40-47000	PERMITS & LICENSES	13,445	14,491	15,000	15,000	15,000
54-40-47500	BAD DEBT	(15,189)	133,662	30,000	50,000	30,000
54-40-55000	EQUIPMENT REPAIR & MAINT	137,285	27,482	75,000	443,879	200,000
54-40-55005	EQUIP REPAIR&MAINT-COLLECTIONS	22,345	8,171	15,000	6,035	10,000
54-40-55006	PUMP REPAIR & REPLACEMENT	7,249	24,592	40,000	9,589	40,000
54-40-55010	EQUIPMENT RENTAL	0	10,905	15,000	1,708	10,000
54-40-55100	REPAIR & MAINT - OTHER	1,881	0	0	0	0
54-40-55200	NON CAP EQUIP PURCHASES	934	150	3,000	3,004	4,000
54-40-61000	VEHICLE PARTS & LABOR	7,403	6,773	10,000	8,185	10,000
54-40-62002	TIRES	1,882	2,124	3,000	206	2,500
54-40-62003	GASOLINE	9,712	5,389	10,000	6,632	8,000
54-40-62004	DIESEL	1,319	1,951	2,500	1,715	2,500

WASTEWATER

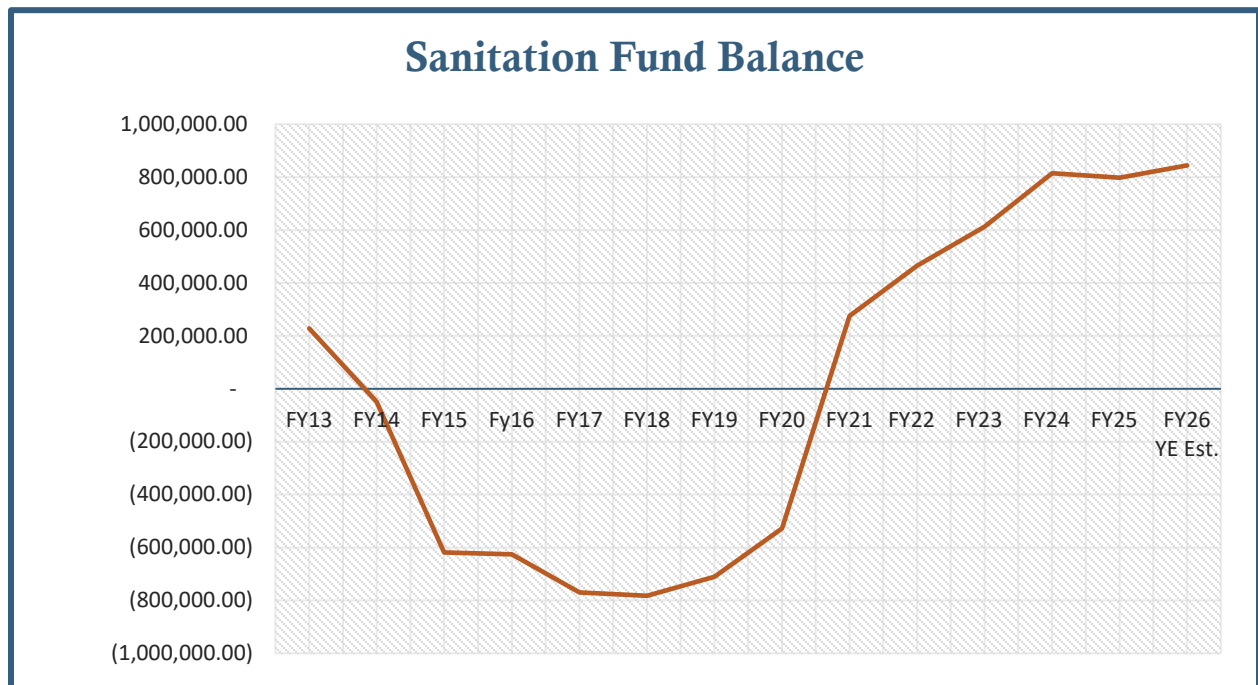
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
54-40-81000	PRINCIPAL PMTS, LEASE PURCHAS	42,380	44,511	45,179	45,179	60,976
54-40-81500	INTEREST PMTS, LEASE PURCHASE	7,610	4,685	3,252	3,252	8,243
54-40-89000	DEPRECIATION EXPENSE	1,277,988	1,279,760	1,280,000	1,280,000	1,280,000
54-40-91000	CAPITAL EXPENDITURES	0	0	530,000	342,155	234,553
54-40-98000	PRINCIPAL PAYMENT - OFFSET	(402,819)	(417,639)	(433,179)	(433,179)	(462,635)
54-40-99085	TRANSFERS TO DEBT SERVICE	2,201	2,201	184	184	1,266
54-40-99086	TRANSFER TO DEBT SERVICE WWP	624,624	625,000	625,350	625,350	623,742
54-40-99099	TRANSFERS TO CAPITAL PROJECTS	63,800	63,800	0	0	0
54-40-99157	TRANSFER TO P.W. GRANTS	0	0	338,250	338,250	0
54-40-99998	GF INTERNAL SERVICES	378,663	394,354	444,099	444,099	430,415
TOTAL WASTEWATER EXPENSE:		3,649,223	3,787,460	4,620,556	4,663,479	4,058,960

SANITATION

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. A downturn in the recyclables market has seen a decrease in the revenues from the sale of recyclables. For several years the Sanitation Fund balance continued dropping because of the personnel costs associated with recycling employees without an equal or greater amount of revenue collected from recycling materials. Likewise, the costs to collect and dispose of solid waste increased each year without an equivalent fee increase. In 2018 a fee increase was adopted to cover these increasing costs. Since that time the fund balance has been recovering with positive net revenue over expense each year which has enabled the department to replace aging sanitation trucks. The construction of a building for the glass crusher was budgeted for FY26 but may not be completed until FY27 so this expense was moved into the FY27 budget.

The Sanitation Fund is budgeted for eight employees:

- 1 Full-time Sanitation Supervisor
- 3 Full-time Sanitation Drivers
- 4 Full-time Recycle Coordinators



SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
56-33-10000	GRANT REVENUE - D.E.Q.	132,461	0	0	0	0
56-36-11400	RECYCLING REVENUE	2,804	1,334	2,500	2,718	2,500
56-36-11500	RECYCLING ANNUAL PASS	3,331	3,656	3,500	1,706	3,500
56-36-21000	INTEREST/PENALTIES EARNED	0	80		0	0
56-37-10550	USER FEES	998,280	1,003,291	1,000,000	1,017,010	1,017,000
56-37-10551	USERS FEES - RECYCLING	243,517	244,323	250,000	245,242	246,000
56-37-10553	SPECIAL PICK-UP FEES	909	2,659	1,500	98	1,800
56-38-51000	USE OF FUND BALANCE	0	0	329,368	0	374,437
TOTAL SANITATION REVENUE:		1,381,301	1,255,344	1,586,868	1,266,774	1,645,237
56-40-11000	SALARIES - GENERAL	304,864	317,944	362,837	351,058	360,507
56-40-11001	OVERTIME - GENERAL	6,720	11,798	14,500	8,273	12,000
56-40-11050	SALARIES - PART TIME	30,722	25,188	0	960	0
56-40-11100	F.I.C.A.	20,961	21,590	23,395	21,524	23,095
56-40-11200	MEDICARE	4,902	5,049	5,471	5,034	5,401
56-40-11300	A.S.R.S.	38,086	38,593	45,280	42,358	44,626
56-40-11302	A.S.R.S. PENSION EXPENSE	26,832	(52,154)	0	0	0
56-40-11500	MEDICAL INSURANCE	47,621	55,504	63,503	50,674	71,123
56-40-11501	STANDARD DISABILITY INSURANCE	1,354	1,608	2,049	1,845	2,369
56-40-11502	MEDICAL INS DEPENDENT SUPPL.	2,595	2,685	3,988	4,791	5,366
56-40-11505	DEFERRED COMP	6,552	6,472	7,392	7,485	7,392
56-40-11510	DENTAL INSURANCE	4,743	2,847	3,683	3,632	4,616
56-40-11600	LIFE INSURANCE	982	864	1,109	1,122	1,109
56-40-11700	WORKERS COMPENSATION	17,172	16,608	20,952	19,906	20,568
56-40-11800	STATE UNEMPLOYMENT	202	1,554	0	0	0
SANITATION PERSONNEL EXPENSE:		514,307	456,149	554,159	518,663	558,172

SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
56-40-12300	UNIFORMS & CLOTHING	1,084	1,024	1,200	1,200	1,200
56-40-12500	RECRUITMENT/EMPLOYEE TESTING	83	387	5,900	5,900	250
56-40-12600	VACCINES	473	0	0	0	0
56-40-13100	BUSINESS TRAVEL	0	273	1,000	509	1,000
56-40-13400	EDUCATION & TRAINING	2,199	303	1,000	156	1,000
56-40-13500	SUBSCRIPTIONS & DUES	0	153	0	0	155
56-40-21000	ELECTRIC	1,380	1,355	1,200	955	1,200
56-40-23000	GAS - UTILITY	1,356	938	1,000	551	1,000
56-40-24000	PHONES	4,012	3,688	4,000	3,362	4,300
56-40-34000	CONTRACT SERVICES	3,220	7,692	25,000	31,553	10,000
56-40-37000	PROPERTY, CASUALTY, LIABILITY	25,145	18,277	23,000	40,500	47,776
56-40-42060	INVENTORIED TOOLS	1,203	662	1,000	374	1,000
56-40-43110	CREDIT CARD FEES	0	0	0	0	10,000
56-40-45100	DISPOSABLE EQUIP & TOOLS	263	1,148	1,300	1,397	1,500
56-40-45200	SAFETY EQUIP & SUPPLIES	3,309	4,008	3,500	4,259	4,000
56-40-45300	CUSTODIAL SUPPLIES	494	52	100	117	200
56-40-46000	OPERATIONAL EXPENSES	5,421	4,424	8,500	2,619	8,000
56-40-46561	COUNTY TIPPING FEE	233,238	242,098	233,500	196,292	260,000
56-40-46562	RECYCLING PROGRAM	16,177	16,139	20,000	24,020	20,000
56-40-47500	BAD DEBT	(12,207)	50,399	30,000	30,000	30,000
56-40-55000	EQUIPMENT REPAIR & MAINT	545	1,404	5,000	5,475	5,000
56-40-55100	REPAIR & MAINT - OTHER	717	0	0	0	0
56-40-55200	NON CAP EQUIP PURCHASES	(460)	20,530	30,000	11,126	30,000
56-40-61000	VEHICLE PARTS & LABOR	25,202	53,312	40,000	18,073	45,000
56-40-62002	TIRES	23,575	16,881	25,000	17,519	25,000
56-40-62003	GASOLINE	4,126	4,059	4,000	2,349	3,500
56-40-62004	DIESEL	31,553	33,028	30,000	28,262	32,000
56-40-81000	PRINCIPAL PAYMENTS	107,814	111,369	115,041	115,041	126,084
56-40-81500	INTEREST PAYMENTS	14,933	11,378	7,706	7,706	6,199
56-40-89000	DEPRECIATION EXPENSE	19,977	161,878	78,000	74,000	74,000
56-40-91000	CAPITAL EXPENDITURES	3,801	0	267,000	8,288	267,000
56-40-98000	PRINCIPAL PAYMENT OFFSET	(107,814)	(111,369)	(115,041)	(115,041)	(126,084)
56-40-99085	TRANSFERS TO DEBT SERVICE	2,201	2,201	184	184	1,266
56-40-99099	TRANSFERS TO CAPITAL PROJECTS	20,000	20,000	0	0	0
56-40-99998	GF INTERNAL SERVICES	114,976	142,723	184,619	184,619	195,519
TOTAL SANITATION EXPENSE:		1,062,304	1,276,565	1,586,868	1,220,028	1,645,237

PUBLIC WORKS GRANTS

The Public Works Grants Fund is used to account for grants related to the sewer system. The city is currently applying for grants and other funding to make repairs at the wastewater plant and to replace the sewer laterals in Old Bisbee. Grants and funding are being sought through several sources including WIFA, USDA, EDA, and NAD Bank. Grant matches and loans will require sewer fee increases to cover the debt. The sewer lateral projects are being re-engineered into project sections that will be upgraded over the next several years.

PUBLIC WORKS GRANTS

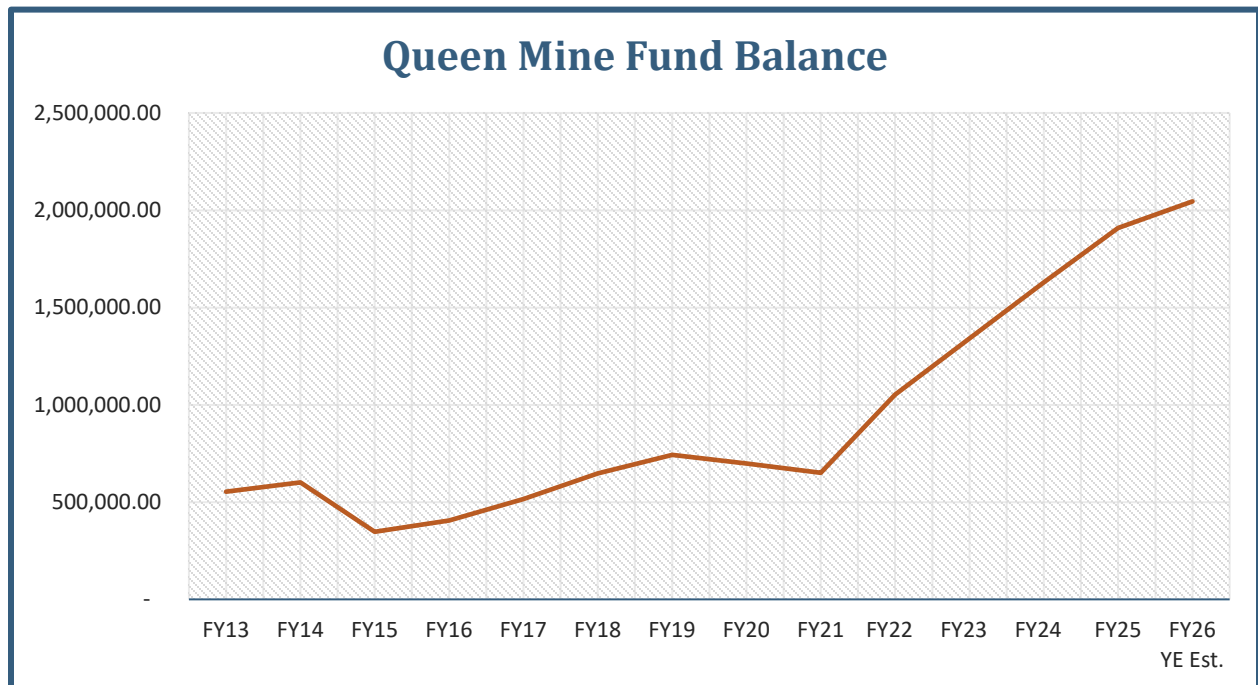
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
57-30-22557	OB SEWER LATERALS-ENGINEERING	0	0	50,000,000	0	24,815,000
57-30-22559	SW BORDER INFRASTRUCTURE GRANT	0	0	1,014,750	0	591,750
57-30-22560	WWTP WIFA LOAN	0	0	0	0	2,732,400
57-38-99054	TRANSFER FROM SEWER	0	0	338,250	386,571	0
TOTAL WASTEWATER GRANT REVENUE:		0	0	51,353,000	386,571	28,139,150
57-40-22557	OB SEWER LATERALS-ENGINEERING	0	0	50,000,000	50,000	24,815,000
57-40-22559	SW BORDER INFRASTRUCTURE GRANT	0	0	1,353,000	0	591,750
57-40-22560	WWTP WIFA LOAN	0	0	0	0	2,732,400
TOTAL WASTEWATER GRANT EXPENSE:		0	0	51,353,000	50,000	28,139,150

QUEEN MINE

The Queen Mine Tour is an enterprise fund which means it operates like a business and is self-supporting without need of assistance from the General Fund. Revenue generated is used to maintain, improve, and expand the attraction. Funded by the sale of tour tickets and gift shop sales, the Queen Mine entertains over 50,000 visitors a year from all 50 states and from around the world.

The Queen Mine Tour is budgeted for 14 employees:

- 1 Full-time Mine Tour Operations Manager
- 2 Admin Assistants (1 Full-time, 1 Part-time)
- 2 Full-time Mine Maintenance Mechanics
- 7 Tour Guides (4 Full-time, 3 Part-time)
- 1 Tour Attendant (Part-time)
- 1 Office Assistant (Part-time)



QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
59-31-25000	TAX CREDITS TAKEN	880	901	750	736	750
59-34-15001	MERCHANDISE SALES	559,871	581,283	500,000	541,116	600,000
59-34-17500	MINE TOURS	745,701	785,329	625,000	738,833	785,000
59-36-11600	OVER/SHORT	(354)	1,730	0	1,903	0
59-38-51000	USE OF FUND BALANCE	0	0	512,808	0	405,224
TOTAL QUEEN MINE REVENUE:		1,306,098	1,369,243	1,638,558	1,282,588	1,790,974
59-40-11000	SALARIES - GENERAL	222,488	298,863	381,098	319,306	341,233
59-40-11001	OVERTIME - GENERAL	1,392	2,864	5,000	3,538	5,000
59-40-11050	SALARIES - PART TIME	119,297	70,911	70,691	90,079	97,282
59-40-11100	F.I.C.A.	20,919	22,747	28,321	25,344	27,498
59-40-11200	MEDICARE	4,892	5,324	7,151	5,927	6,957
59-40-11300	A.S.R.S.	31,896	38,979	48,556	41,217	46,136
59-40-11302	A.S.R.S. PENSION EXPENSE	3,384	34,129	0	0	0
59-40-11500	MEDICAL INSURANCE	34,432	48,367	64,946	52,117	64,657
59-40-11501	STANDARD DISABILITY INSURANCE	1,083	1,563	1,783	1,706	2,153
59-40-11502	MEDICAL INS DEPENDENT SUPPL.	1,103	1,466	2,000	1,955	2,190
59-40-11505	DEFERRED COMP	4,690	6,370	7,560	6,533	6,720
59-40-11510	DENTAL INSURANCE	2,629	3,131	4,763	2,952	4,027
59-40-11600	LIFE INSURANCE	704	861	1,134	952	1,008
59-40-11700	WORKERS COMPENSATION	14,170	15,460	19,020	17,534	18,473
QUEEN MINE PERSONNEL:		463,080	551,035	642,023	569,160	623,334

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
59-40-12300	UNIFORMS & CLOTHING	1,097	776	3,000	838	3,000
59-40-12500	RECRUITMENT/EMPLOYEE TESTING	63	54	200	86	200
59-40-13100	BUSINESS TRAVEL	1,320	251	2,500	243	2,500
59-40-13400	EDUCATION & TRAINING	489	0	1,200	681	1,200
59-40-21000	ELECTRIC	14,936	14,581	15,500	12,859	15,500
59-40-22000	WATER	1,283	4,926	1,800	1,655	1,800
59-40-22550	SEWER AND GARBAGE SERV.	4,953	5,003	5,200	5,069	5,360
59-40-23000	GAS/WOOD	0	3,009	3,000	2,616	3,000
59-40-24000	PHONES	2,611	3,021	2,500	3,045	3,100
59-40-24001	INTERNET ACCESS FEE	1,075	1,389	1,100	2,243	1,700
59-40-24110	RENTS/LEASES	0	0	1,200	15	1,200
59-40-34000	CONTRACT SERVICES	576	576	1,600	864	1,600
59-40-34100	DOC WORKERS	4,040	4,295	4,100	1,777	0
59-40-36000	MAINTENANCE &SUPPORT AGREEMNT:	0	0	800	0	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	44,105	49,575	48,000	56,600	64,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	25,000	0	25,000
59-40-41500	OFFICE SUPPLIES	6,037	5,765	6,000	5,180	6,000
59-40-42020	PRINTING & REPRODUCTION	0	0	1,200	0	1,200
59-40-42040	ADVERTISING	4,480	10,366	20,000	12,444	20,000
59-40-42050	NON CAP ADMIN EQUIP/FURN	0	2,163	1,500	0	2,000
59-40-42060	INVENTORIED TOOLS	8,779	4,056	3,000	533	3,000
59-40-43110	CREDIT CARD FEES	38,037	42,707	35,100	44,029	45,000
59-40-43500	POSTAGE	51	20	150	187	150
59-40-45100	DISPOSABLE EQUIP & TOOLS	195	42	1,400	14	800
59-40-45200	SAFETY EQUP & SUPPLIES	8,058	5,809	8,500	13,876	12,000
59-40-45300	CUSTODIAL SUPPLIES	3,189	4,113	4,000	2,276	4,500
59-40-46000	OPERATIONAL EXPENSES	381	36	600	14	600
59-40-46591	MERCHANDISE	203,430	222,487	250,000	213,981	300,000
59-40-55000	EQUIPMENT REPAIR & MAINT	5,227	3,976	11,000	643	11,000
59-40-55100	REPAIR & MAINT - OTHER	13,973	9,248	30,000	12,920	30,000
59-40-61000	VEHICLE PARTS & LABOR	922	635	1,000	604	1,000
59-40-62003	GASOLINE	1,091	1,740	1,000	227	1,000
59-40-62004	DIESEL	0	0	200	0	200
59-40-63000	USE OF EMERGENCY RESERVES	0	0	250,000	0	250,000
59-40-89000	DEPRECIATION EXPENSE	16,391	20,649	16,400	0	16,400
59-40-91000	CAPITAL EXPENDITURES	0	22,581	61,000	3,833	135,000
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	21,720	21,720	0	0	0
59-40-99998	GF INTERNAL SERVICES	134,533	158,273	177,785	177,785	197,830
TOTAL QUEEN MINE EXPENSES:		1,006,124	1,174,879	1,638,558	1,146,294	1,790,974

MISCELLANEOUS GRANTS

This budget reflects grants not accounted for elsewhere in the budget. It is currently being used to account for various Library Grants. This fiscal year the city is anticipating a grant award for structural repairs to the historic library on Main St.

MISCELLANEOUS GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
78-30-23008	LIBRARY LSTA GRANT,FED THRU AZ	0	0	30,000	4,000	20,000
78-30-23011	LIBRARY - BAC GRANT	0	0	0	0	0
78-40-23017	AZLA/UA MINI GRANT	3,704	0	0	0	0
78-30-23112	LIBRARY GRANTS	0	0	1,100,000	3,000	500,000
78-30-23114	LSTA-ANNEX PATIO	0	0	0	0	0
78-30-23117	CQ LIBRARY VERANDA PROJECT	10,454	7,050	27,250	0	27,250
78-30-23118	LIBRARY STORYWALK GRANT	3,142	0	0	0	0
78-30-23119	FREEPORT CITY HALL AV EQUIP.	0	59,000	0	0	0
78-30-23120	CONGRESSIONAL AWARD-LIBRARY	0	0	0	0	700,000
78-30-23600	AZ OFFICE OF TOURISM	0	0	0	0	0
78-30-79000	MISCELLANEOUS GRANTS	0	0	500,000	0	500,000
78-30-90000	MISCELLANEOUS BUS GRANTS	0	0	0	0	272,000
78-38-99966	TRANSFERS FROM GENERAL FUND	0	0	0	0	0
TOTAL MISCELLANEOUS GRANTS REVENUE:		17,300	66,050	1,657,250	7,000	2,019,250
78-40-23008	LIBRARY LSTA GRANT,FED THRU AZ	0	0	30,000	4,000	20,000
78-40-23011	LIBRARY - BAC GRANT	0	0	0	0	0
78-40-23012	FREEPORT SANJOSE LIBRARY ANNEX	944	0	0	535	0
78-40-23013	LSTA SANJOSE LIBRARY ANNEX	190	320	0	448	0
78-40-23017	AZLA/UA MINI GRANT	3,704	0	0	0	0
78-40-23112	LIBRARY GRANTS	0	0	1,100,000	0	500,000
78-40-23114	LSTA-ANNEX PATIO	0	0	0	0	0
78-40-23117	CQ LIBRARY VERANDA PROJECT	7,151	7,050	27,250	0	27,250
78-40-23118	LIBRARY STORY WALK GRANT	3,142	0	0	0	0
78-40-23119	FREEPORT CITY HALL AV EQUIP.	0	59,000	0	0	0
78-30-23120	CONGRESSIONAL AWARD-LIBRARY	0	0	0	0	700,000
78-40-23204	BISBEE BIKEWAYS PHASE II	0	0	0	0	0
78-40-79000	MISCELLANEOUS GRANTS	0	0	500,000	0	500,000
78-40-90000	CAPITAL EXPENDITURES-BISBEE BUS	0	0	0	0	272,000
TOTAL MISCELLANEOUS GRANTS EXPENSE:		15,131	66,370	1,657,250	4,983	2,019,250

AMERICAN RESCUE PLAN ACT (ARPA) FUND

This fund was set up in FY22 to account for the \$872,500 received from the ARPA Grant to more clearly track and record how these funds are being spent for transparency and for Federal reporting purposes. In FY23 an additional \$872,500 was received. To date funds have been spent for several purposes including grants to non-profits, building repair & maintenance, pool repairs, parks projects, emergency equipment, sewer system repairs, grant matches, and employee retention payments.

As of March 2026, there is about \$115,000 cash remaining in this fund which has all been obligated for ongoing projects including public restroom improvements, grant matches and replacement batteries for the city's AED units.

AMERICAN RESCUE PLAN ACT (ARPA) FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
79-30-20000	ARPA ALLOTMENT FY23	0	0	0	0	0
79-30-51000	USE OF FUND BALANCE	0	0	135,000	177,859	120,000
TOTAL ARPA REVENUE:		0	0	135,000	177,859	120,000
79-40-10035	CITY HALL DEMOLITION	175	7,054	0	0	0
79-40-20000	FY23 ARPA EXPENSES	7,343	0	0	0	0
79-40-20035	EMPLOYEE FY22 RETENTION PYMNTS	15,230	0	0	0	0
79-40-20036	BUILDING IMPROVEMENTS	191,327	81,598	0	0	0
79-40-30000	FY24 ARPA EXPENSES	42,952	19,455	0	0	0
79-40-30001	FY24 EMPLOYEE RETENTION PYMNTS	140,252	0	0	0	0
79-40-40000	FY25 ARPA EXPENSES	0	184,189	0	24,546	0
79-40-50000	FY26 ARPA EXPENSES	0	0	135,000	58,040	0
79-40-60000	FY27 ARPA EXPENSES	0	0	0	0	120,000
TOTAL ARPA EXPENSE:		397,280	292,296	135,000	82,586	120,000

DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of debt related to the General Fund and Streets Fund. Payments to include:

- Police & Fire Pension Bonds
- Caterpillar Skid Steer – Streets
- 2 Enterprise Chevy Colorado's – Public Works
- Chevy Silverado – Streets
- Chevy Silverado – Parks
- 1 Chevy Tahoe – Police
- 1 Ambulance/Cardiac Monitor
- 1 Building Maintenance Van
- 1 Streets Backhoe
- 1 Streets Truck
- Copier Machines – Admin & General Govt., Admin Public Works, Police and Fire Departments and Library
- Software subscriptions that meet the requirement for reporting as an asset/debt

The transfer-in of \$400,000 from the General Fund to go towards the pension bond debt service reserve that was transferred in FY24 and FY25 will be held off in FY26 and FY27 to get some necessary projects completed in streets. The anticipated reserve balance for this bond debt will be brought to and maintained at \$1.5 million and will be used towards any unfunded liability that may accumulate in the future depending on PSPRS investment performance.

DEBT SERVICE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
85-35-99083	TRANS FROM GF-LIBRARY	1,183	1,190	1,190	1,190	1,190
85-38-99010	TRANSFER FROM GFUND ADMIN/GEN	2,174	5,400	3,150	3,150	3,144
85-38-99021	TRANSFERS FROM STREETS FUND	22,384	22,384	20,367	20,367	48,714
85-38-99052	TRANSFER FROM FINANCE	1,000	1,000	1,000	1,000	1,000
85-38-99054	TRANSFER FROM WASTE WATER	2,201	2,201	184	184	1,266
85-38-99056	TRANSFER FROM SANITATION	2,201	2,201	184	184	1,266
85-38-99062	TRANSFER FROM POLICE	634,249	650,847	647,952	647,952	705,218
85-38-99064	TRANSFER FROM FIRE DEPT	626,969	694,603	767,935	831,018	903,098
85-38-99074	TRANSFER FROM BLDG. MAINT.	0	0	0	0	12,716
85-38-99075	TRANS FROM PW ADMIN	3,776	6,202	3,334	3,334	3,144
85-38-99077	TRANSFER FROM GARAGE	2,201	2,201	184	184	1,266
85-38-99079	TRANS FROM BLDG. INSP.	0	2,438	0	0	2,750
85-38-99080	TRANS FROM PARKS	6,406	6,406	6,406	6,406	7,673
85-38-99154	TRANSFER FROM CD	0	2,438	0	0	2,750
85-38-99910	GF TRANS TO DSR-PENSION BOND	400,000	400,000	0	0	0
TOTAL DEBT SERVICE REVENUE:		1,704,744	1,799,510	1,451,886	1,514,969	1,695,195
85-40-99010	RESERVE ACCUMULATION-BOND	0	0	0	0	0
85-70-81000	PRINCIPAL PMTS, LEASE PURCHAS	143,577	127,595	50,777	95,312	130,279
85-70-81500	INTEREST PMTS, LEASE PURCHASE	22,947	12,095	6,589	26,175	37,618
85-70-82000	PRINCIPAL PMTS, PSPRS BOND DEBT	0	125,000	265,000	265,000	410,000
85-70-82500	INTEREST PMYTS, PSPRS BOND DEBT	1,138,220	1,136,189	1,129,520	1,128,482	1,117,298
TOTAL DEBT SERVICE EXPENSE:		1,304,744	1,400,878	1,451,886	1,514,969	1,695,195

DEBT SERVICE WASTEWATER TREATMENT PLANT

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Treatment Plant and includes the annual debt payments to WIFA for the Solar Loan and US Bank for the Wastewater Treatment Plant Debt Restructure.

DEBT SERVICE - WASTEWATER TREATMENT PLANT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
86-36-21000	INTEREST INCOME	655	658	550	663	750
86-38-99000	TRANSFERS IN - DEBT SERVICE	624,624	625,000	625,350	625,350	623,742
TOTAL DEBT SERVICE - WWTP REVENUE:		625,279	625,658	625,900	626,013	624,492
86-40-98010	RESERVE ACCUMULATION	0	0	550	0	750
86-80-81000	PRINCIPAL PAYMENTS	360,440	373,128	388,000	387,867	401,659
86-80-81500	INTEREST PAYMENTS	257,542	243,790	237,350	236,639	222,083
TOTAL DEBT SERVICE - WWTP EXPENSE:		617,982	616,918	625,900	624,506	624,492

YOUTH FUND

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. The interest income and fund balances from previous year's activity that exceeds the \$103,000 may be budgeted for expenditures consistent with the purposes of this fund.

This fund has approximately \$50,000 available to spend on projects designated by the Youth Council. No money has been spent from this fund in several years.

YOUTH FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
89-36-21000	INTEREST INCOME	7,607	6,970	3,000	4,753	4,500
89-36-99925	USE OF FUND BALANCE	0	0	10,000	0	10,000
TOTAL YOUTH FUND REVENUE:		7,607	6,970	13,000	4,753	14,500
89-40-50000	AUTHORIZED EXPENDITURES	0	0	13,000	0	14,500
TOTAL YOUTH FUND EXPENSE:		0	0	13,000	0	14,500

BISBEE BUS FUND

The Bisbee Bus operations are funded through the Arizona Department of Transportation's (ADOT) 5311 program, a SEAGO AAA grant, and bus fares. The costs of the bus program are not 100% covered by these sources; General Funds are utilized to cover any revenue shortfall (aka Grant Match).

This Fiscal Year's budget includes salary and benefits for a full-time Transit Manager. It also includes additional funding to cover the costs of the bus in the event the bus operations need to be brought in-house rather than managed by a contractor.

The day-to-day operations of the Bisbee Bus are contracted through the City of Douglas which provides drivers, safety training, and oversight of operations, ridership, marketing, and administration. The Bisbee Bus runs a fixed route deviated service Monday through Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year-round except for holidays. The route includes Old Bisbee, Warren, Saginaw, Tintown, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. The cost to ride the bus is \$1.00 for adults, \$0.50 for seniors, and \$0.25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes.

BISBEE BUS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
96-30-50040	COCHISE COUNTY SUPPORT	0	0	0	0	40,000
96-30-50041	COCHISE COUNTY SHERIFF'S OFFICE	0	0	0	0	2,575
96-30-50045	SEAGO AAA	24,109	34,701	25,000	31,716	35,000
96-30-50050	BUS LOCAL SHARE	14,618	14,464	14,000	12,868	0
96-30-50051	FARES/DONATIONS	0	0	0	0	11,000
96-30-50060	FEDERAL SHARE	202,983	145,941	254,000	225,980	679,405
96-36-11087	INSURANCE REIMBURSEMENTS	0	0	0	0	10,000
96-38-99010	BUS LOCAL SHARE-GRANT MATCH	61,518	96,769	66,882	72,699	55,154
TOTAL BISBEE BUS FUND REVENUE:		303,227	291,875	359,882	343,264	833,134
96-40-11000	ADMIN. SALARIES DIRECT	0	0	0	0	50,000
96-40-11050	ADMIN. INDIRECT SUPPORT - FINANCE	0	0	0	0	8,000
96-40-11051	ADMIN. INDIRECT SUPPORT - ADMIN.	0	0	0	0	8,000
96-40-11100	F.I.C.A.	0	0	0	0	3,100
96-40-11200	MEDICARE	0	0	0	0	725
96-40-11300	A.S.R.S.	0	0	0	0	5,990
96-40-11500	MEDICAL INSURANCE	0	0	0	0	8,082
96-40-11501	STANDARD DISABILITY INSURANCE	0	0	0	0	269
96-40-11502	MEDICAL INS. DEPENDENT SUPPL.	0	0	0	0	2,298
96-40-11505	DEFERRED COMP	0	0	0	0	840
96-40-11510	DENTAL INSURANCE	0	0	0	0	737
96-40-11600	LIFE INSURANCE	0	0	0	0	126
96-40-11700	WORKERS COMPENSATION	0	0	0	0	124
BUS PERSONNEL:		0	0	0	0	88,291

BISBEE BUS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
96-40-12300	UNIFORMS	0	0	0	0	1,200
96-40-13100	TRAVEL/NON-TRAINING ADMIN	0	0	0	0	1,500
96-40-13300	TRAVEL/NON-TRAINING OPERATIONS	0	0	0	0	500
96-40-13400	SUBSTANCE ABUSE PROGRAM	0	0	0	0	600
96-40-20000	UTILITIES	0	0	0	0	3,500
96-40-24000	PHONES/INTERNET	0	0	0	0	1,800
96-40-31000	PROFESSIONAL SERVICES	0	0	0	0	20,000
96-40-31200	PROGRAM AUDIT	0	0	0	0	2,000
96-40-36000	SCHEDULING & MAINT. SOFTWARE	0	0	0	0	4,200
96-40-37000	PROPERTY, CASUALTY, LIABILITY	5,467	4,371	5,212	9,726	11,425
96-40-41505	ADMIN SUPPLIES	1,848	1,291	12,000	43,451	1,000
96-40-41606	OPERATIONS CONTRACTOR	227,125	235,972	257,000	249,469	283,597
96-40-41607	PREVENTIVE MAINTENANCE	9,274	21,481	20,000	13,261	25,000
96-40-42020	PRINTING	0	0	0	0	700
96-40-42040	MARKETING/ADVERTISING	0	0	0	0	3,000
96-40-42050	COMPUTER/COPIER EQUIP.	0	0	0	0	2,700
96-40-43500	POSTAGE	29	39	50	67	50
96-40-46000	OPERATING SUPPLIES	0	0	0	0	1,800
96-40-50100	FACILITIES	0	0	0	0	1,500
96-40-55000	REPAIRS	0	0	0	0	20,000
96-40-55200	RADIO/COMMUNICATIONS EQUIP.	0	0	0	0	3,600
96-40-62000	FUEL	26,798	28,721	30,000	20,935	17,815
96-40-91000	CAPITAL PURCHASES	36,313	0	35,620	2,854	312,356
96-40-91500	CAPITAL PREVENTIVE MAINTENANCE	0	0	0	0	25,000
96-40-99998	GF INTERNAL SVCS	0	0	0	3,502	0
TOTAL BISBEE BUS FUND EXPENSE:		306,854	291,875	359,882	343,264	833,134

CAPITAL IMPROVEMENTS FUND

The Capital Improvements Fund was established by City Council to receive monies from the sale of City assets, mostly land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may also include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

In FY23 the \$2,000,000 from insurance reimbursement from the City Hall fire was transferred into this fund along with contributions from the Visitor Center, Streets, Wastewater, Sanitation and Queen Mine. FY24 and again in FY25 includes additional contributions from these funds and any other land sale. These combined funds went towards covering the costs to rebuild City Hall; however, fund balance is short of what was needed. The sale of the Hillcrest building is expected to make up for most of this shortfall.

CAPITAL IMPROVEMENTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2023-24 ACTUAL	2024-25 ACTUAL	2025-26 BUDGET	YEAR END ESTIMATE	2026-27 PROPOSED
99-30-50999	MISC. INCOME	6,062	6,958	10,000	31,037	10,000
99-30-51000	CONTRIBUTIONS	0	(120,000)	0	0	0
99-36-50013	SALE OF HILLCREST	0	0	0	0	600,000
99-38-51000	USE OF RESERVES	0	0	0	0	0
99-38-99010	TRANSFERS FROM GENERAL FUND	0	551,730	0	0	0
99-38-99020	TRANSFERS FROM VISITOR CENTER	20,000	20,000	400,000	108,344	0
99-38-99021	TRANSFERS FROM STREETS	20,540	20,540	0	0	0
99-38-99054	TRANSFERS FROM WASTE WATER	63,800	63,800	0	0	0
99-38-99056	TRANSFERS FROM SANITATION	20,000	20,000	0	0	0
99-38-99059	TRANSFERS FROM QUEEN MINE	21,720	21,720	0	0	0
TOTAL CAPITAL IMPROVEMENTS FUND REVENUE:		152,122	584,748	410,000	139,381	610,000
99-40-05409	CITY HALL BUILDING	1,344,483	3,155,532	0	232,100	0
99-40-20020	VISITOR CENTER BUILDING	0	0	410,000	0	0
99-40-99900	FUND BALANCE REPAY	0	0	0	0	610,000
TOTAL CAPITAL IMPROVEMENTS FUND EXPENSE:		1,344,483	3,155,532	410,000	232,100	610,000
TOTAL REVENUE ALL FUNDS:		21,607,552	25,434,030	172,073,982	23,212,789	150,618,010
TOTAL EXPENSES ALL FUNDS:		23,003,662	29,463,885	172,073,982	24,673,782	150,618,010
TOTAL REVENUE OVER EXPENSES ALL FUNDS:		(1,396,110)	(4,029,855)	0	(1,460,993)	0

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 5, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 23, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Direction related to a breach of contract between United Tiny Homes Inc. and City of Bisbee for the purchase of the 17 acres known as Sierra Cobre Estates.

FROM: Melissa Hartman, City planner

RECOMMENDATION: To discontinue contract due to breach, between Unity Tiny Homes Inc. and City of Bisbee for the purchase of 17 acres known as Sierra Cobre Estates subdivision, located on 601 West Melody Lane, Bisbee Arizona 85603

PROPOSED MOTION: I move that we discontinue the contract between the City of Bisbee and United Tiny Homes for the purchase and development of the Sierra Cobre Estates subdivision, for breach of contract and return the \$25,000.00 partial payment.

DISCUSSION: Memo to Mayor and Council is attached:

FISCAL IMPACT: Return of \$25,000.00

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED: -0-

Prepared by:

Melissa Williams, for
Melissa Hartman
City Planner

Reviewed by:

Ashlee Coronado
Ashlee Coronado
Interim City Manager

TO: MAYOR AND COUNCIL

FROM: MELISSA HARTMAN, CITY PLANNER

DATE: 4/23/2026

Mayor and Council,

The purpose of this memorandum is to outline the timeline and key information, leading to the determination that United Tiny Homes, Inc. (UTH), an Arizona corporation, is in breach of the Development Agreement for the Sierra Cobre Estates Subdivision.

The Development agreement was drafted and entered into on the 15th day of July 2025 between the City of Bisbee and United Tiny Homes Inc. The price for the property was a total of \$125,000, for the 17-acre parcel known as Sierra Cobre Estates Subdivision.

Background: On February 18th, 2025, the City of Bisbee issued a Request for Proposal (RFP) for the purchase and development of the 17 acres. United Tiny Homes submitted a proposal on Feb 29, 2025, and a development agreement was executed on July 15, 2025, with a purchase price of \$125,000. The agreement required full payment before any development could begin.

Following execution, I communicated regularly with UTH's CEO, Gail Kingsbury, regarding the payment timeline. Despite repeated discussions, UTH did not provide a firm payment date. After consulting the City Attorney, I notified UTH on January 27, 2026, that payment was required by January 30 to avoid breach. A partial payment of \$25,000 was received that day.

No additional payments have been made since, despite multiple assurances from UTH.

Due to UTH's failure to meet its payment obligations, I recommend that the City cancel the Development Agreement and reclaim the property. Per the City Attorney, the \$25,000 partial payment must be returned to UTH.

Checking in

From Gail Kingsbury <gail@unitedtinyhomes.com>
Date Fri 2026-02-27 2:01 PM
To Melissa Hartman <mhartman@bisbeeaz.gov>

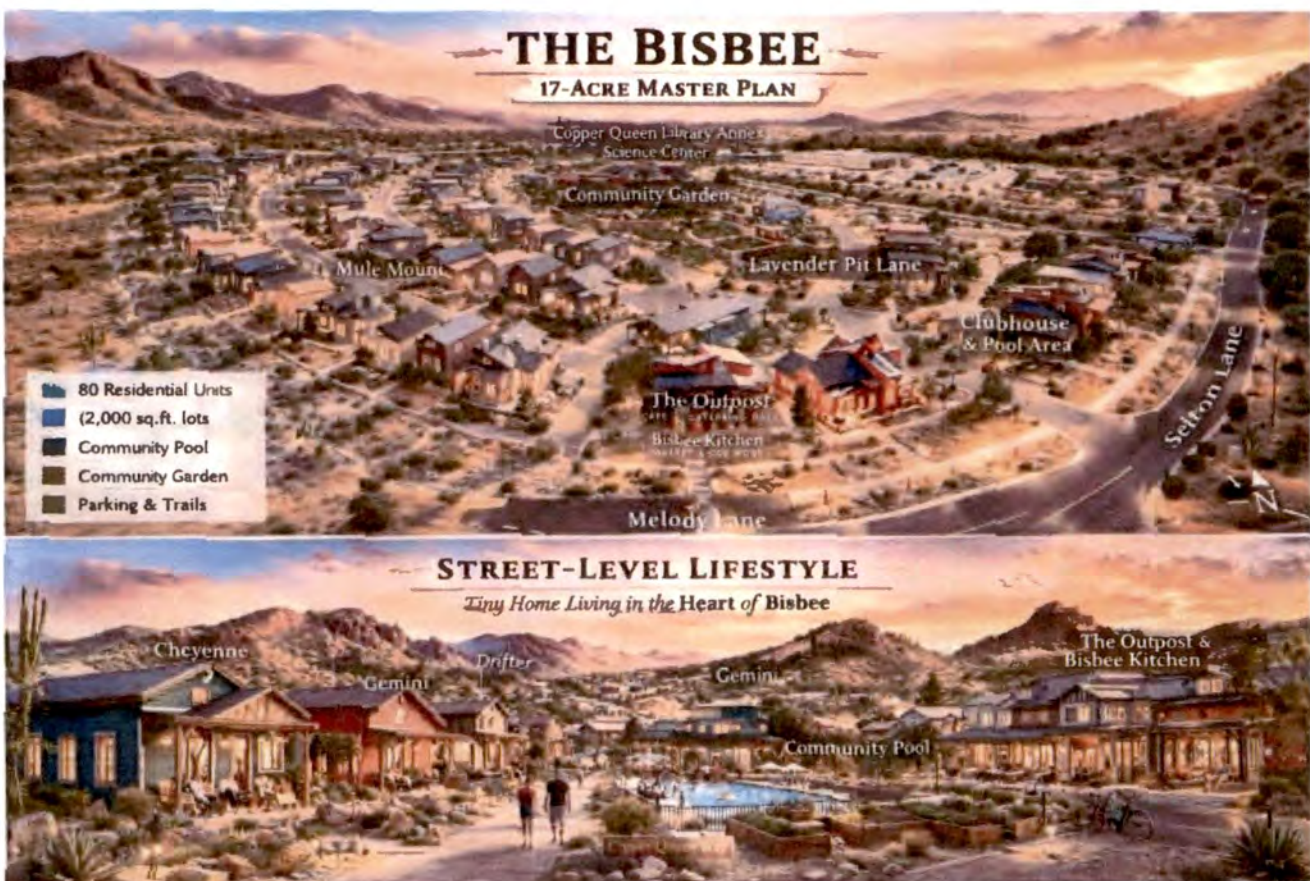
Hi Melissa,

We are committed to this and awaiting funds from absolutely everywhere and everyone including the balance from Trent

I do have the signed development agreement. I will scan and send it over in a separate email

We are working on an executive summary and investor deck for the project and I thought I would share the current rendering. It is not by any means finalized but it's a pretty cool way to look at things via ai. We named the streets - lol.

Camp Verde starts moving much faster in the next 30 days and I would like to set a time to bring John Bradshaw down to meet you and go over some details and questions the beginning of April.



Have a wonderful weekend. I will give you a call the beginning of the week

Take care,
Gail Kingsbury
CEO, Co-Founder
Cell – 541-279-9593
United Tiny Homes Inc.
<http://unitedtinyhomes.com>



UNITED
TINY HOMES

Re: Unity tiny home development / Melody Lane

From: Melissa Hartman <mhartman@bisbeeaz.gov>

Date: Tue 2026-01-27 4:10 PM

To: Gail Kingsbury <gail@unitedtinyhomes.com>

Until Friday...

Melissa Hartman
City Planner/Housing
City of Bisbee
MHartman@BisbeeAz.gov
Ph: 520 335-5693

From: Gail Kingsbury <gail@unitedtinyhomes.com>

Sent: Tuesday, January 27, 2026 2:34 PM

To: Melissa Hartman <mhartman@bisbeeaz.gov>; Joe Estes <joe@piercecoleman.com>; Ken Budge <kbudge@bisbeeaz.gov>; Ashlee Coronado <ACoronado@bisbeeaz.gov>

Subject: Re: Unity tiny home development / Melody Lane

Please give me until Friday!!

Pretty please. We have this

Gail

From: Melissa Hartman <mhartman@bisbeeaz.gov>

Date: Tuesday, January 27, 2026 at 2:01 PM

To: Joe Estes <joe@piercecoleman.com>, Gail Kingsbury <gail@unitedtinyhomes.com>, Ken Budge <kbudge@bisbeeaz.gov>, Ashlee Coronado <ACoronado@bisbeeaz.gov>

Subject: Unity tiny home development / Melody Lane

Hello Gail,

I am sadden that I must write this to you . We can no longer wait for a payment for the land located on Melody Lane. I know your company has run into troubles but the lack of any payment in over a year is as far as we at the City can go. Many times, you have told me, and I was expecting some sort of payment which never has come. Therefore, I am canceling this sale to United Tiny homes. I have copied our attorney, Mayor, and Acting City Manager, alerting them to this. Please expect something from our attorney to cancel any agreement we have.

Melissa Hartman
City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693



Outlook

Re: Bisbee United Tiny Homes

From Melissa Hartman <mhartman@bisbeeaz.gov>

Date Tue 2026-01-06 2:59 PM

To Gail Kingsbury <gail@unitedtinyhomes.com>

Sounds great, thank you! Oh my gosh good good luck....

Melissa Hartman

City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693

From: Gail Kingsbury <gail@unitedtinyhomes.com>

Sent: Tuesday, January 6, 2026 2:53 PM

To: Melissa Hartman <mhartman@bisbeeaz.gov>

Subject: Re: Bisbee United Tiny Homes

Happy New Year!

Things are looking great actually and we have funding coming in and 2 possible \$ development people. I actually fly to Vegas tomorrow for a meeting with one that is looking at funding the whole company as well

I will keep you posted this week

G

From: Melissa Hartman <mhartman@bisbeeaz.gov>

Date: Tuesday, January 6, 2026 at 2:32 PM

To: Gail Kingsbury <gail@unitedtinyhomes.com>

Subject: Bisbee United Tiny Homes

Hello, hope your holidays were good. I need an update on funding for the parcel here . You know we really want this development, but I am getting worried about you all . Any news or funding coming your way? Please let me know. Thanks M

Melissa Hartman

City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693

Re: Sierra Cobre project

From Gail Kingsbury <gail@unitedtinyhomes.com>

Date Tue 2025-11-11 9:16 AM

To Ken Budge <kbudge@bisbeeaz.gov>

Cc Melissa Hartman <mhartman@bisbeeaz.gov>; Stephen Pauken <spauken@bisbeeaz.gov>

Thank you Mayor,

We had anticipated having this all done but with 2 homes destroyed in 2 separate tragic accidents it pulled hundreds of thousands of dollars out of our cash flow.

We will have some small payment to you by Friday and other next week.

Melissa - can you please send me how to pay you for this?

Thanks so much!

We are really committed to making this a great decision for the city and a worthwhile neighborhood for everyone involved.

Take care,

Gail Kingsbury

CEO, Co-Founder

Cell – 541-279-9593

United Tiny Homes Inc.

<http://unitedtinyhomes.com>



UNITED
TINY HOMES

From: Ken Budge <kbudge@bisbeeaz.gov>

Date: Tuesday, November 11, 2025 at 8:53 AM

To: Gail Kingsbury <gail@unitedtinyhomes.com>

Cc: Melissa Hartman <mhartman@bisbeeaz.gov>, Stephen Pauken <spauken@bisbeeaz.gov>

Subject: Re: Sierra Cobre project

Hi guys,

Yes there are a couple of NIMBY's that seem to want to make this an issue. With the need we have for housing and the transparency we have had with the public over all of this and our other housing needs, I don't see them getting a ton of traction. However time does work for them and against us.

Best Regards,

Ken Budge

Mayor - City of Bisbee

118 Arizona Street

Bisbee, AZ 85603

(520) 432-0553

" To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other City of Bisbee Council Members."



Please consider the environment before printing this email.

On Mon, Nov 10, 2025 at 4:20 PM Gail Kingsbury <gail@unitedtinyhomes.com> wrote:

Thank you Melissa,

We understand and are making sure this gets taken care of asap

Take care,

Gail Kingsbury

CEO, Co-Founder

Cell – 541-279-9593

United Tiny Homes Inc.

<http://unitedtinyhomes.com>



UNITED
TINY HOMES

From: Melissa Hartman <mhartman@bisbeeaz.gov>

Date: Monday, November 10, 2025 at 4:03 PM

To: gail@unitedtinyhomes.com <gail@unitedtinyhomes.com>, Stephen Pauken
<spauken@bisbeeaz.gov>, Ken Budge <kbudge@bisbeeaz.gov>

Subject: Sierra Cobre project

The mayor is getting some pretty significant public push back on the Sierra Cobre sale. I think we should talk and see a payment soon .This could be a problem. Thanks Melissa

Sent from my Verizon, Samsung Galaxy smartphone

Get [Outlook for Android](#)

Re: Press meet in Bisbee on 29th of OCT

From Melissa Hartman <mhartman@bisbeeaz.gov>
Date Tue 2025-10-21 11:50 AM
To Gail Kingsbury <gail@unitedtinyhomes.com>

Yes, around we can chat 2 if that ok , I ll give you a call. thanks M

Melissa Hartman

City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693

From: Gail Kingsbury <gail@unitedtinyhomes.com>
Sent: Tuesday, October 21, 2025 11:36 AM
To: Melissa Hartman <mhartman@bisbeeaz.gov>
Subject: Re: Press meet in Bisbee on 29th of OCT

Hi Melissa,

Doing a bit better every day but wow.

Austin and I will come in late on the 28th so we are there in the morning.

We will be at your disposal for the day. I think I saw 9:30am for the news?

Do you want us to deliver the Dog House to the station? It's really heavy. LOL. We could start there or go there after the site visit.

Check it out!



I am working in the check. Our investor Patrick is going to help while we get through this cash flow issue because of the wrecked homes.

Is there a time late afternoon we can talk?

Take care,
Gail Kingsbury
CEO, Co-Founder
Cell – 541-279-9593
United Tiny Homes Inc.
<http://unitedtinyhomes.com>



UNITED
TINY HOMES

From: Melissa Hartman <mhartman@bisbeeaz.gov>
Date: Tuesday, October 21, 2025 at 11:13 AM
To: Gail Kingsbury <gail@unitedtinyhomes.com>
Subject: Press meet in Bisbee on 29th of OCT

Good Day, I sure hope you are continuing to recover. Couple of things: I did get confirmation from Channel 9 that they will cover us on your visit here at the site on the 29th. Can we discuss a time for them to meet us there? Also, shall I ask the Police chief to be there for the doghouse donation, cause I sure can. And of course lastly will there be a check there for us when you are here. There is a bit more to the story that I will talk about on the phone not email. Let me know so I can put this together nicely for you guys.

Talk soon...

Melissa Hartman

City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693



Outlook

Accepted: possible tiny home interview Channel 9

Organizer Melissa Hartman <mhartman@bisbeeaz.gov>
Meeting time This event occurred 5 months ago (Wed 2025-10-29 9:30 AM - 11:30 AM)
Location Microsoft Teams Meeting
My response Accepted
Required attendees Gail Kingsbury, Logan Dodd, Mike Normand, J. Emanuel Stuart
Message sent Thu 2025-10-16 2:03 PM

Re: Checking in

From Gail Kingsbury <gail@unitedtinyhomes.com>
Date Mon 2025-06-16 4:22 PM
To Melissa Hartman <mhartman@bisbeeaz.gov>

Hi

Everyone has gone through it. We have one small change and that is to add UTH or it Assignees on the agreement since we will most likely be creating a separate entity for the development.

I am in Oregon but if you can make that change I will do a docusign tomorrow and we will be on our way. We should have a new mock up of our ideas within the next couple weeks and will send it over. Then set a time to come over and go through all the details with our developer so we can get a good budget and timeline together.

We would like to get a handle win the infrastructure over the next 60 days and if we can all agree possibly break ground before the end of the year.

Thank you for all your patience!

Take care,
Gail Kingsbury
CEO, Co-Founder
Cell – 541-279-9593
United Tiny Homes Inc.
<http://unitedtinyhomes.com>



UNITED
TINY HOMES

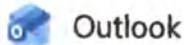
From: Melissa Hartman <mhartman@bisbeeaz.gov>
Date: Monday, June 16, 2025 at 1:47 PM
To: gail kingsbury <gail@unitedtinyhomes.com>
Subject: Checking in

It's a new week boss is asking the status of our agreement with you on the 17 acres, any updates or ETA on when we will get it back and chat?

Hope the wedding was lovely talk soon.

Thank you

Melissa Hartman
City Planner/Housing
City of Bisbee
MHartman@BisbeeAz.gov



Outlook

Re: City of Bisbee purchase contract

From Gail Kingsbury <gail@unitedtinyhomes.com>
Date Fri 2025-05-23 11:52 AM
To Melissa Hartman <mhartman@bisbeeaz.gov>

Hi Melissa!

I was traveling and a bit overloaded. John is going through this and we will have questions back to you, if any, early in the week.

If I can make it tomorrow I will let you know. I have someone in town last minute and not sure if she can make it.

Working on everything on our end

Take care,
Gail Kingsbury
CEO, Co-Founder
Cell – 541-279-9593
United Tiny Homes Inc.
<http://unitedtinyhomes.com>



UNITED
TINY HOMES

From: Melissa Hartman <mhartman@bisbeeaz.gov>
Date: Thursday, May 22, 2025 at 2:19 PM
To: gail@unitedtinyhomes.com <gail@unitedtinyhomes.com>
Subject: City of Bisbee purchase contract

Hello there , Wondering where we are at with the development agreement I sent you. We are wanting to move forward ; do you have an estimate as to when you all will sign? if we need to chat before you sign that good too. We are however moving to the new city hall this weekend, grand opening and ribbon cutting on Sat. , and Monday and Tuesday closed. We will be open and ready for business on May 29th. If we need to set up a chat just call my phone anytime . looking forward to both move and new development and working with you .

Thanks M.
Melissa Hartman
City Planner/Housing
City of Bisbee
MHartman@BisbeeAz.gov
Ph: 520 335-5693

Re: Development agreement from Attorney

From Gail Kingsbury <gail@unitedtinymhomes.com>
Date Mon 2025-05-05 10:16 AM
To Melissa Hartman <mhartman@bisbeeaz.gov>

Hi Melissa!

Thank you for that. Sorry I have been a bit quiet it has been crazy. I am just back from NY this week speaking at the attainable housing forum tomorrow! Fun things happening

Couple of follow ups for you

1. Development agreement - great
2. Is there a letter saying we received the award of the RFP
3. What paperwork needs to happen to finalize the purchase of the property? We never went over terms but the RFP wanted 10% down? Just want to make sure we are doing what we need to do to keep things moving forward.
4. We have some capital coming in to help us with this project. It would be great to have a letter from the city saying they are excited to be working with us on this project or something of that nature.
5. Press release. - will have something to you tomorrow. I need to edit it and just have not had time

Take care,
Gail Kingsbury
CEO, Co-Founder
Cell – 541-279-9593
United Tiny Homes Inc.
<http://unitedtinymhomes.com>



UNITED
TINY HOMES

From: Melissa Hartman <mhartman@bisbeeaz.gov>
Date: Wednesday, April 30, 2025 at 4:01 PM
To: Gail Kingsbury <gail@unitedtinymhomes.com>
Subject: Development agreement from Attorney

Just spoke with Joe and he is preparing the development agreement draft and I should have it by next Tues to look over. Will keep you posted. Hope all is well... Thanks M

Melissa Hartman
City Planner/Housing

City of Bisbee

MHartman@BisbeeAz.gov

Ph: 520 335-5693



Outlook

Re: Sierra Cobre proposal

From Gail Kingsbury <gail@unitedtinyhomes.com>

Date Mon 2025-03-31 10:41 AM

To Melissa Hartman <mhartman@bisbeeaz.gov>; Stephen Pauken <spauken@bisbeeaz.gov>

Thank you Melissa,

Happy to schedule a time to answer any questions you may have.

Also a quick update we have an additional resource for funding for the homes that will be for sale as well as the ones that will be rentals. We have had a lot of interest in this project from our investors and waiting on decisions before they move forward.

Looking forward to hearing from you

Take care,

Gail Kingsbury

CEO, Co-Founder

Cell – 541-279-9593

United Tiny Homes Inc.

<http://unitedtinyhomes.com>



UNITED
TINY HOMES

From: Melissa Hartman <mhartman@bisbeeaz.gov>

Date: Monday, March 31, 2025 at 9:33 AM

To: gail@unitedtinyhomes.com <gail@unitedtinyhomes.com>, Stephen Pauken <spauken@bisbeeaz.gov>

Subject: Sierra Cobre proposal

Good morning, I know we said we might have a decision today. Monday. However we need a few more days to evaluate. We may need to contact you with questions. If so you will receive and email with date and time from me. We still hope to have decision this week. Thankyou for your patience.

Sent from my Verizon, Samsung Galaxy smartphone

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**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 5, 2026

☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 27, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and possible approval of Change Order # 8 with Durazo Construction.**FROM:** Mike Normand, Construction Project Manager**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve Change Order #8 with Durazo Construction in the amount of \$208,110.25.**DISCUSSION**

This change order adds Camp Naco Building A3 to the scope of the existing Construction Manager At Risk (CMAR) contract with Durazo Construction. A3, the former mess hall at Camp Naco, is planned for adaptive reuse as a catering kitchen, culinary education space, and community gathering area.

Since approval of the original GMP in September 2025, the City has secured additional grant funding from the National Park Service, which—combined with existing Mellon Foundation funds—allows for the inclusion of A3 in the current phase of work. The change order enables the contractor, already mobilized on site, to begin exterior and structural rehabilitation while interior design is still in progress. This approach maintains construction momentum and avoids delays associated with remobilization.

FISCAL IMPACT: The amount of \$208,110.25 will be reimbursed by the National Park Service and Mellon Foundation grant funds awarded for the rehabilitation of Camp Naco.**DEPARTMENT LINE-ITEM ACCOUNT:** 19-40-92000, 19-50-92000**BALANCE IN LINE ITEM IF APPROVED:**
19-40-92000 – \$1,217,831.23
19-50-92000 – \$467,614.41**Prepared by:**

M. E. Normand
Mike Normand
Construction Project Manager

Reviewed by:

Ashlee Williams, for
Ashlee Coronado
Interim City Manager

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#008 BUILDING OUT OF A-3

Dear Mr. Normand,

A cost impact to modify our scope of work is as follows. This is for the initial scope of work indicated at A-3. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	General Conditions (Site Supervision)	\$16,250.00
2	Windows, Door, & Frames	\$90,505.00
3	Chimney & Concrete	\$19,866.25
4	Framing	\$30,935.00
5	Stucco	\$8,280.00
Subtotal		\$165,836.25
Overhead (10%)		\$16,584.00
Profit (5%)		\$9,121.00
Sales Tax		\$11,493.00
Performance and Payment Bond		\$5,076.00
TOTAL CHANGE ORDER REQUEST #008		\$208,110.25

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 50 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,

ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation



#ROC074848 | #ROC059555 | NM#ROC399495

P.O. BOX 42243

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHANGE ORDER

CHG. ORDER # 8

Date: 3/4/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOB SITE:
Camp Naco Restoration

Building A-3

Description	Change Order Total
Windows and Doors	
<i>Provide and Install 20 Windows</i>	\$50,000.00
Per Diem	\$1,600.00
<i>Provide and Install 14 Five-Pannel Wood Doors & Frames (No Lock Sets)</i>	
Labor	\$4,900.00
Materials	\$21,000.00
Per Diem	\$1,200.00
<i>Profit and Overhead</i>	\$11,805.00
Total	\$90,505.00

Contract Duration : This change order will extend the substantial completion date by 5 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Signature

on

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



ODEN CONSTRUCTION Inc.

#ROC074848 | #ROC059555 | NM#ROC399495

P.O. BOX 42243

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHANGE ORDER

CHG. ORDER # 9

Date: 3/4/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOB SITE:
Camp Naco Restoration

Building A-3

Description	Change order total
Masonry and Concrete	
<i>Build 3 Chimneys and Mondify 3 Door Openings</i>	
Materials	\$2,750.00
Labor	\$4,750.00
Per Diem	\$1,200.00
<i>Concrete Work- (No Demo)</i>	
Materials	\$2,125.00
Labor	\$3,450.00
Pump	\$1,800.00
Per Diem	\$1,200.00
<i>Profit and Overhead</i>	\$2,591.25
Total	\$19,866.25

Contract Duration : This change order will extend the substantial completion date by 10 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Signature

on _____

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



CONSTRUCTION Inc.

#ROC074848 | #ROC059555 | NM#ROC399495

P.O. BOX 42243

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHANGE ORDER

CHG. ORDER # 10

Date: 3/4/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-3

Description	Change order total
Framing Work	
Materials	\$17,600.00
Labor	\$5,800.00
Per Diem	\$3,500.00
Profit and Overhead	\$4,035.00
Total	\$30,935.00

Contract Duration: This change order will extend the substantial completion date by 25 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Signature

on _____

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495

CHG. ORDER # 11

P.O. BOX 42243

Date: 3/4/2026

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-3

Description	Change order total
Stucco Work	
Materials	\$500.00
Labor	\$5,800.00
Per Diem	\$900.00
Profit and Overhead	\$1,080.00
Total	\$8,280.00

Contract Duration : This change order will extend the substantial completion date by 10 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Signature

on _____

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 5, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: April 27, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and possible approval of Change Order # 12 with Durazo Construction.

FROM: Mike Normand, Construction Project Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve Change Order #12 with Durazo Construction in the amount of \$21,969

DISCUSSION

Change Order #12 provides for the engagement of a third-party materials testing and special inspections firm, Ninyo & Moore, to support ongoing construction activities at Camp Naco. These services include required observation, testing, and inspection of concrete, soils, reinforcing steel, welding, and related structural elements to ensure compliance with project specifications and applicable building codes.

As construction activities have advanced and specific scopes have been further defined, the need for dedicated special inspections has been formalized to support code compliance and quality assurance across multiple building scopes. This change order does not impact the project schedule and will be funded through existing grant funds to support the rehabilitation of Camp Naco.

FISCAL IMPACT: The amount of \$21,969 will be reimbursed by the State of Arizona and Mellon Foundation grant funds awarded for the rehabilitation of Camp Naco.

DEPARTMENT LINE-ITEM ACCOUNT: 19-40-92000, 19-45-92000

BALANCE IN LINE ITEM IF APPROVED: 19-40-92000 – \$1,310,901.85
19-45-92000 – \$601,910.35

Prepared by:

M.E. Normand
Mike Normand
Construction Project Manager

Reviewed by:

Ashlee Williams, for
Ashlee Coronado
Interim City Manager

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#012 SPECIAL INSPECTIONS

Dear Mr. Normand,

A cost impact to modify our scope of work is as follows. This is for bringing Ninyo and Moore onto the project to complete special inspections. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Special inspections for rebar, welds, concrete etc.	\$17,505.00
Subtotal		\$17,505.00
Overhead (10%)		\$1,751.00
Profit (5%)		\$963.00
Sales Tax		\$1,214.00
Performance and Payment Bond		\$536.00
TOTAL CHANGE ORDER REQUEST #012		\$21,969.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 0 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

March 12, 2026
Proposal No. 12TUC06-02989

Mr. Isaac Alegria
Durazo Construction
934 South 6th Avenue
Tucson, Arizona 85701

Subject: Proposal to Provide Materials Testing Services
Camp Naco Renovations Phase 2
Naco, Arizona

Dear Mr. Alegria:

Ninyo & Moore is pleased to submit this proposal for materials testing services at the subject site. To prepare this proposal, we reviewed the plans for the Camp Naco Renovations Phase 2 in Naco, Arizona. The project involves the rehabilitation, selective demolition, and adaptive reuse of multiple historic buildings on the site, with a focus on exterior improvements, including roof replacements, siding repairs, window restorations, new soffit vents, chimney stabilization, new gutters, and enhanced drainage. Interior improvements include structural upgrades, new mechanical/electrical/plumbing systems, accessibility improvements, and minimal finish updates to support future programming. Several buildings will receive new ADA-compliant restrooms, refurbished doors and windows, updated insulation, and selective reconstruction of deteriorated walls, awnings, and structural elements. This proposal was prepared without a construction schedule and is based on our assumptions about the services that may be required.

SCOPE OF SERVICES

Our scope of services will include the following:

- Observation, testing, and sampling of soils and concrete placements.
- Laboratory testing of soils and concrete.
- Coordinate the project, review reports, and process data.

PROJECT ASSUMPTIONS

This proposal includes the following assumptions:

- Density testing to take place throughout the earthwork process.
- Perform sampling and testing for every 50 cubic yards of concrete placed.
- Perform special inspections for the building's rehabilitation.

SCHEDULE

We are prepared to staff this project immediately and will respond within 24 hours' notice.

ESTIMATED FEE

Ninyo & Moore estimates our service fee will be approximately \$17,505.

Please note that our estimated fee is based on the project information we have received. Services will be performed on a time-and-materials basis, with fees calculated based on the amount of time expended and the number of tests performed on the project.

We look forward to working with you.

Respectfully submitted,
NINYO & MOORE



Cecilia Allison, Ph.D
Project Manager



Nick Moore
Construction Services Manager

CDA/DNM/amg

Attachments: Table 1 – Breakdown of Estimated Fee
Schedule of Fees

Table 1 - Breakdown of Estimated Fee**Field Services**

Field Technician - Earthwork and Concrete	100 hours	@	\$	70.00 /hour	\$	7,000.00
Special Inspector - Bolting, Epoxy, Rebar, and Welding	45 hours	@	\$	85.00 /hour	\$	3,825.00
Subtotal					\$	10,825.00

Laboratory Testing

Proctor Density	2 tests	@	\$	175.00 /test	\$	350.00
Gradation	2 tests	@	\$	150.00 /test	\$	300.00
Atterberg Limit	2 tests	@	\$	110.00 /test	\$	220.00
Concrete Cylinder Compressive Strength	30 tests	@	\$	25.00 /test	\$	750.00
Subtotal					\$	1,620.00

Reimbursables

Field Vehicle	145 hours	@	\$	10.00 /hour	\$	1,450.00
Equipment	145 hours	@	\$	12.00 /hour	\$	1,740.00
Subtotal					\$	3,190.00

Project Management and Data Processing

Project Engineer	12 hours	@	\$	110.00 /hour	\$	1,320.00
Data Processor	10 hours	@	\$	55.00 /hour	\$	550.00
Subtotal					\$	1,870.00

TOTAL ESTIMATED FEE**\$ 17,505.00**

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	\$ 180
Senior Engineer/Geologist/Environmental Scientist	\$ 150
Senior Project Engineer/Geologist/Environmental Scientist	\$ 140
Project Engineer/Geologist/Environmental Scientist	\$ 120
Senior Staff Engineer/Geologist/Environmental Scientist	\$ 115
Staff Engineer/Geologist/Environmental Scientist	\$ 110
GIS Analyst	\$ 100
Technical Illustrator/CAD Operator	\$ 75

Field Staff

Certified Asbestos/Lead Technician	\$ 140
Field Operations Manager	\$ 100
Nondestructive Examination Technician (UT, MT, LP)	\$ 100
Special Inspector (Structural Steel, Welding, and Fireproofing)	\$ 90
Special Inspector (Concrete and Masonry)	\$ 85
Senior Technician	\$ 75
Technician	\$ 70

Administrative Staff

Geotechnical/Environmental/Laboratory Assistant	\$ 55
Information Specialist	\$ 55
Data Processor	\$ 55

Other Charges

Concrete and Asphalt Coring Equipment (includes technician)	\$ 220/hr
Anchor Load Test Equipment (includes technician)	\$ 190/hr
GPR Equipment	\$ 180/hr
Inclinometer	\$ 100/hr
Hand Auger Equipment	\$ 80/hr
Rebar Locator (Pachometer)	\$ 25/hr
Vapor Emission Kit	\$ 65/kit
Equipment Usage	\$ 12/hr
Same Day Schedule Fee (Calling after 3 pm the day before or same day)	\$ 25/hr
Field Vehicle	\$ 10/hr
Direct Expenses	Cost plus 15 %
Special equipment charges will be provided upon request.	

Notes

For field and laboratory technicians and special inspectors, overtime rates at 1.5 times the regular rates will be charged for work performed over 8 hours in one day, Monday through Friday, and all day on Saturday. Rates will be twice the regular rate for all work over 12 hours in one day, all day Sunday, and on holidays.

Field technician and special inspection hours are charged at a 4-hour minimum and an 8-hour minimum for hours exceeding 4 hours.

Invoices are payable upon receipt. A service charge of 1.5% per month may be applied to accounts not paid within 30 days.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, T 89, T90, (Wet Prep add \$30)	\$ 110
California Bearing Ratio (CBR), D 1883	\$ 470
Chloride and Sulfate Content, ARIZ 733, 736	\$ 120
Clay Expansion, FHA Swell	\$ 130
Consolidation, D 2435, T 216-94	\$ 300
Crumb Test Dispersion Test, D 4647	\$ 80
Direct Shear, D 3080, T236, (Remolded add \$100)	\$ 350
Expansion Index, D 4829, UBC 18-2	\$ 140
Expansion Potential (Method A), D 4546	\$ 130
Hydraulic Conductivity, D 5084	\$ 325
Hydrometer Analysis, D 7928, T 88-93	\$ 200
Double Hydrometer Analysis, D 4221, T 88	\$ 400
Lime Determination, pH Method, D 62765	\$ 210
Standard Proctor Density, D 698	\$ 175
Standard Proctor Density Treated Soils, D 698	\$ 200
Modified Proctor Density, D 1557, T 180-93, T 99-94	\$ 240
Miller Box Resistivity	\$ 70
Moisture, Ash, & Organic Matter of Peat/Organic Soils	\$ 110
Moisture Only, D 2216, T 265	\$ 30
Moisture and Density, D 2937	\$ 45
Permeability, CH, D 2434, T 215	\$ 250
pH and Resistivity, ARIZ 236 c	\$ 110
Pinhole Dispersion Test, D 4647	\$ 250
R-value, D 2844, T 190	\$ 350
Sand Equivalent, D 2419, T 176	\$ 140
Sieve Analysis, D 6913	\$ 90
Sieve Analysis, C-136 (includes 200 wash), D 6913, D 1140	\$ 150
Solubility	\$ 80
Specific Gravity, D 854, T 100-93	\$ 120
Sulfate & Chloride Content	\$ 100
Swell Test, D 4546	\$ 290
Thermal Resistivity (ASTM 5334, IEEE 442)	\$ 875
Triaxial Shear, U.U., D 2850 per point	\$ 280
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	\$ 350
Triaxial Shear, C.D, D 4767, T 297 per pt	\$ 425
Unconfined Compression, D 2166, T 208	\$ 185

MASONRY

Brick Absorption, C 67	\$ 70
Brick Compression, C 67	\$ 30
Brick Moisture, C 67	\$ 30
CMU Block Compression Test, 8x8x16, C 140	\$ 75
CMU Block Moisture Content, C 140	\$ 70
Core Compression	\$ 40
Concrete Block Linear Shrinkage, C 426	\$ 150
Grout Prisms Compressive Strength, C 1019	\$ 40
Masonry Grout, 4x4x8 prism compression, UBC 21-18	\$ 25
Masonry Mortar, 2x4 cylinder compression, UBC 21-16	\$ 25
Masonry Prism, half size, compression, UBC 21-17	\$ 120
Mortar Cubes Compressive Strength, C 109	\$ 40

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A-36, A615	\$ 150
Fireproofing Density Test, UBC 7-6	\$ 90
Hardness Test, Rockwell, A-370	\$ 80
High Strength Bolt, Nut & Washer Conformance, set, A-325	\$ 150
Mechanically Spliced Reinforcing Tensile Test, ACI	\$ 175
Pre-Stress Strand (7 wire), A 416	\$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	\$ 85
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	\$ 100
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	\$ 90

CONCRETE

Concrete Core Absorption ASTM C 497 Method A	\$ 85
Concrete Core Compressive Strength, C 42, T 24-93	\$ 90
Concrete Coring Minimum Charge	\$ 300
Concrete Laboratory Mix Verification, excluding cylinders	\$ 300
Concrete Mix Design	\$ 2,500
Compression Tests, 4x8 Cylinder, C 39, T 22-92	\$ 25
Compression Tests, 6x12 Cylinder, C 39, T 22-92	\$ 30
Drying Shrinkage, C 157	\$ 300
Flexural Test, C 78	\$ 100
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	\$ 220
Lightweight Concrete Fill Compression, C 495	\$ 50
Measurement of Concrete Cores, ASTM C 174	\$ 20
Rapid Chloride Permeability, C 1202	\$ 425
Splitting Tensile Strength, C 496	\$ 95

ASPHALT

Asphalt Mix Design Review	\$ 400
Asphalt Mix Design, 5 points, Tex	\$ 1,900
Asphalt Content/Gradation (Ignition Oven), T 308, D 6307	\$ 250
Bulk Density Lab Molded Samples, Tex 207F (per set)	\$ 60
Bulk Specific Gravity per specimen (non-absorptive), D 2726	\$ 60
Bulk Specific Gravity per specimen (coated), D 1188	\$ 60
Compressive Strength of Hot Mix Asphalt, T 167	\$ 300
Extraction, % Asphalt, including Gradation, D 2172, T 164-94 T 30-93, Tex 210F	\$ 250
Hveem Stability and Unit Weight CTM or ASTM, CT 366	\$ 100
Hveem Stability, Tex 208F (per set)	\$ 90
Marshall Stability, Flow and Unit Weight, (set of 3) T 245-94	\$ 230
Marshall Mix Design	\$ 4,000
Maximum Theoretical Unit Weight, D 2041, CT 309, Tex 227F	\$ 135
Marshall Unit Weight, (set of 3) T 245-94	\$ 125
Tensile Strength Ratio D 4867, T283	\$ 400
Gyratory Unit Weight	\$ 200

AGGREGATES

Absorption, Coarse, C 127	\$ 90
Absorption, Fine, C 128	\$ 90
Alkali Reactivity, C 1260	\$ 825
Alkali-Silica Reactivity, C 1567	\$ 825
Clay Lumps and Friable Particles, C 142	\$ 105
Fractured Faces, NDOT, T 2303, ARIZ 212e	\$ 155
Los Angeles Abrasion, C 131 or C 535	\$ 220
Moisture, C 566, T 255-92	\$ 30
Mortar make properties of fine aggregate, C 87	\$ 330
Organic Impurities, C 40	\$ 100
Sand Equivalent, D 2419, T 176	\$ 100
Sieve Analysis, Coarse Aggregate, C 136	\$ 120
Sieve Analysis, Fine Aggregate (included wash), C 136	\$ 120
Sodium Sulfate Soundness (per size fraction), C 88	\$ 350
Specific Gravity, Coarse, C 127	\$ 150
Specific Gravity, Fine, C 128	\$ 150
Unit Weight C 29, T 19	\$ 80

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninjo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

NINJO & MOORE, A SOCOTEC COMPANY

Camp Naco Renovations Phase 2, Naco, Arizona | 12TUC06-02989 | March 12, 2026

2024 Laboratory Testing

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **May 5, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 29, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval to award the bid for the rehabilitation of the Fair Store Glass Sidewalks at 37 Main Street to Marsh Development, Inc.**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to award the bid for the rehabilitation of the Fair Store Glass Sidewalks at 37 Main Street to Marsh Development, Inc.**DISCUSSION:**

The City of Bisbee issued a Request for Proposals (RFP) for the rehabilitation of the Fair Store glass sidewalks located in front of 37 Main Street. This project is funded through a grant from the Arizona State Historic Preservation Office. The required grant match has been satisfied through pro bono engineering and design services provided by local architect Benjamin Lepley.

Two responsive proposals were received. Marsh Development, Inc. submitted the lowest bid and is recommended for award for Glass Sidewalk Rehabilitation.

Proposal Responses:

- Marsh Development, Inc - \$149,633.00
- Lithik Construction LLC - \$196,398.00

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Logan Dodd
Logan Dodd,
Public Works Operations Manager

Reviewed by: Ashlee Williams, for
Ashlee Coronado,
Interim City Manager



BID OPENING FORM

BID TITLE: **REHABILITATION OF THE FAIR STORE GLASS SIDEWALKS AT
37 MAIN STREET IN BISBEE, AZ**

BIDS OPENED AT Time: 7:03AM
 Date: March 18, 2026
 Place: Bisbee City Hall

BID OPENING ATTENDEES:

Ashlee Coronado, City Clerk

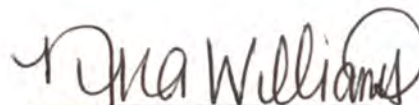
Nina Williams, Deputy City Clerk

NUMBER OF BIDS RECEIVED: 2

BIDDER INFORMATION:

- | | |
|----------------------------|--------------|
| 1. Marsh Development, Inc | \$149,633.00 |
| 2. Lithik Construction LLC | \$196,398.00 |


Ashlee Coronado
City Clerk


Nina Williams
Deputy City Clerk

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 5th, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: April 22nd, 2026REGULAR ☒CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐

SUBJECT: Discussion and Possible Approval of Amendment No. 2 to the Renewal Agreement with Jacobs for operations, maintenance, and management services for the City of Bisbee San Jose Wastewater Treatment Plant.

FROM: Matthew Gurney, Public Works Director**RECOMMENDATION:** Approve

PROPOSED MOTION: I move to approve Amendment No. 2 to the Renewal Agreement with Jacobs for operations, maintenance, and management services for the City of Bisbee San Jose Wastewater Treatment Plant.

DISCUSSION: The city entered into a Renewal Agreement with Jacobs to provide ongoing operations, maintenance, and management (OMM) services for the San Jose Wastewater Treatment Plant to ensure regulatory compliance, system reliability, and continuity of specialized operational oversight.

Amendment No. 2 updates the existing agreement to address revised service needs, scope adjustments, and/or cost modifications necessary to continue effective plant operations. The amendment supports uninterrupted wastewater treatment services and maintains compliance with applicable state and federal requirements.

Staff recommends approval of Amendment No. 2 as it is in the best interest of the City and ensures continued professional management of the wastewater treatment facility.

FISCAL IMPACT: \$1,034,910 to the Sewer Fund Budget for 12 months of operation
(July 1, 202 – June 30, 2027)

DEPARTMENT LINE-ITEM ACCOUNT: 54-40-34000 - \$884,910
54-40-55000 - \$200,000

BALANCE IN LINE ITEM IF APPROVED: 54-40-34000 – \$0
54-40-55000 - \$0

Prepared by:


Matthew Gurney,
Public Works Director

Reviewed by:


Ashlee Coronado,
Interim City Manager

AMENDMENT NO. 2
to the
RENEWAL OF AGREEMENT
for
OPERATIONS, MAINTENANCE, AND MANAGEMENT SERVICES
for
CITY OF BISBEE, ARIZONA

THIS IS AMENDMENT NO. 2 (the “Amendment”) to the Renewal of Agreement for Operations, Maintenance, and Management Services for the City of Bisbee dated July 1st, 2024 ("Agreement") by and between the City of Bisbee ("Owner") and Operations Management International, Inc. ("Contractor"), collectively referred to herein as the “Parties”.

NOW THEREFORE, Owner and Contractor agree that the Agreement shall be and is hereby amended and modified in the following manner:

1. Section 28, NOTICES, is hereby deleted in its entirety and replaced with the following:

28. **NOTICES.** All notices, demands or other communications given hereunder shall be in writing and shall be deemed to have been fully delivered upon personal delivery or as of the second business day after mailing by United States Mail, postage prepaid, by Certified Mail, return receipt requested, addressed as follows:

To Owner:

City of Bisbee
Attn: City Manager
118 Arizona Street
Bisbee, Arizona 85603

Copy to:

Pierce Coleman
Attn: Joseph D. Estes, City Attorney
2812 N. Norwalk, Suite 107
Mesa, Arizona 85215

To Contractor:

Operations Management International, Inc.
ATTN: OMFS Counsel
7001 E. Belleview, Ave, Suite 1000
Denver, CO 80237

2. Appendix D, Section D.1.1 is hereby deleted in its entirety and replaced with the following:

- D.1.1 For the third year of this Agreement, Owner shall pay to Contractor \$1,084,910 representing a Base Fee of \$884,910 and \$200,000 for Budgeted Operational Costs. Subsequent years’ base fees shall be determined as specified in Appendix D.4.

D.1.1.01 From the Base Fee, the Contractor will pay its direct and indirect expenditures for Project including management labor, employee benefits, and training of employees of the Contractor. Contractor represents that any compensation, including bonuses, that it pays to its employees will not reflect, in whole or part, the net profits or losses of the Project.

D.1.1.02 The Contractor will pay Budgeted Operational Costs specified in the Agreement and Appendices thereto in the amount stated in D.1.1 for such purpose. The Budgeted Operational Costs shall be allocated as follows:

- (a) Repairs Expenditures - \$200,000
- (b) Other Expenditures- N/A

DI.1.1.03 The Services provided under this Agreement assume reasonably expected overtime for normal breakdowns or services required after hours. Any additional expenses including straight or overtime wages caused by Unforeseen Circumstances will be billed to Owner for reimbursement of the actual costs incurred.

3. Appendix D, Section D.1.2.01 is hereby deleted in its entirety and replaced with the following:

D.1.2.01 The total amount Contractor will be required to pay for Repairs will not exceed the annual Repairs limit of \$200,000 ("Repairs Limit") for the contract year identified under Appendix D.1.1. Contractor shall provide Owner with a detailed invoice of Repairs over the annual Repairs Limit, and Owner shall pay Contractor for all Repairs in excess of such limit. Contractor shall rebate to Owner the entire amount that the cost of Repairs is less than the annual Repairs Limit. Contractor shall be entitled to a mark-up of fifteen percent (15%) of all Repairs costs that exceed the total of all Repairs Limit.

This Amendment together with the Agreement and all prior amendments constitute the entire agreement between the Parties and supersedes all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

The Parties, intending to be legally bound, indicate their approval of this Amendment No. 2 by their signatures below.

**OPERATIONS MANAGEMENT
INTERNATIONAL, INC.**

CITY OF BISBEE

Authorized signature:

Authorized signature:

Name: _____
Title: _____
Date: _____

Name: Ken Budge
Title: Mayor
Date: _____

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **May 5, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** April 29, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of the Destination Marketing Organization Agreement between the City of Bisbee and Hackett Advertising Public Relations Interactive, LLC (HAPI).**FROM:** Ashlee Coronado, Interim City Manager**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve the Destination Marketing Organization Agreement between the City of Bisbee and Hackett Advertising Public Relations Interactive, LLC (HAPI).**DISCUSSION:**

The proposed agreement with Hackett Advertising Public Relations Interactive, LLC (HAPI) establishes professional Destination Marketing Organization (DMO) services for the City of Bisbee. The agreement outlines HAPI's responsibilities to develop and implement a comprehensive tourism marketing strategy, promote overnight visitation, support local events and businesses, and enhance the City's visibility as a travel destination. Services will be funded through the City's Bed Tax and include regular reporting, performance metrics, and coordination with stakeholders. Approval of this agreement will formalize DMO management services to support economic development and increased tourism activity in Bisbee.

FISCAL IMPACT: \$4,000.00 per month plus advertising fees**DEPARTMENT LINE-ITEM ACCOUNT:** 20-40-42040**BALANCE IN LINE ITEM IF APPROVED:** \$20,112.06**Prepared by:**

Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by:

Ashlee Coronado, for
Ashlee Coronado,
Interim City Manager

DESTINATION MARKETING ORGANIZATION AGREEMENT

THIS DESTINATION MARKETING ORGANIZATION AGREEMENT (the “Agreement”) is made and entered into this ____ day of _____, 2026 (the “Effective Date”), by and between the City of Bisbee, an Arizona municipal corporation (the “City”), and Hackett Advertising Public Relations Interactive, LLC, and Arizona limited liability company (“HAPI”) for tourism services for the City’s Destination Marketing Organization (“DMO”). The City and HAPI may hereinafter be referred to individually as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, the City seeks to enhance its local economy and quality of life by increasing tourism, promoting local events, and marketing Bisbee as a unique and attractive destination for visitors, with emphasis on overnight stays; and,

WHEREAS, a key objective of the City is to maximize transaction privilege tax collections made possible by visitor spending in the City; and,

WHEREAS, HAPI submitted a Proposal in response to the City’s Request for Proposals (“RFP”) for destination marking organization services, which Proposal is incorporated herein; and,

WHEREAS, the Arizona Office of Tourism (“AOT”) is the Destination Marketing Organization (“DMO”) for the State of Arizona and partners with local DMOs for the purpose of coordinating tourism promotion within the State of Arizona; and,

WHEREAS, the AOT recognizes only one DMO per established community, which local DMO is defined as a non-profit entity or government unit that is responsible for the tourism promotion and marketing of a destination on a year-round basis; and,

WHEREAS, the City shall continue to serve as the designated DMO and desires to engage HAPI to manage and oversee the City’s DMO services, as provided for in this Agreement and pursuant to the rules and regulations set forth by the AOT.

WHEREAS, the Parties seek to further the goals and intent of the City’s Bed Tax Ordinance to use the proceeds of the Bed Tax for promoting the City of Bisbee as an overnight visitor destination.

NOW, THEREFORE, in consideration of the mutual covenants, undertakings and conditions set forth below and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The Recitals set forth in the preamble of this Agreement are hereby incorporated into this Agreement as if fully set forth herein.

2. Scope of Services. HAPI agrees to comply with the rules and regulations set forth by AOT and to provide oversight and management of tourism, marketing and visitor engagement for the City. The DMO services provided by HAPI include the following:

- a. HAPI will promote the City's tourism objectives, to generate economic activity through effective marketing of the City of Bisbee.
- b. HAPI will develop and implement a comprehensive, year-round strategic marketing plan to promote the City of Bisbee as a visitor destination, which will include generating national and international exposure to the City of Bisbee.
- c. HAPI will generate promotional events, produce marketing content, and execute targeted advertising campaigns to attract visitors to the City of Bisbee and generate overnight visitation.
- d. HAPI will collaborate with local businesses, attractions, and community stakeholders to enhance the visitor experience in the City of Bisbee.
- e. HAPI will maintain and update a dedicated website and social media presence for tourism marketing.
- f. HAPI will support and promote a robust calendar of events to attract visitors throughout the year, especially during slower season periods.
- g. HAPI shall submit all required documentation to the City in order for the City to maintain its official DMO status.
- h. HAPI shall submit an annual budget and strategic marketing plan for review and approval by the City, no later than January 30 in order to be included in the City's annual budget discussions.
- i. HAPI shall establish key performance indicators ("KPIs") to measure the success of its marketing efforts, which may include metrics such as website traffic, social media engagement, visitor numbers, and lodging tax collections.
- j. HAPI will grant the City access to its project management platform, will discuss scope of work objectives, set benchmarks and timelines, and formulate a strategic plan for success.
- k. HAPI will provide the City Council with quarterly and annual reports detailing its activities, budget expenditures, KPIs, and progress towards the Parties' goals.
- l. The City anticipates the formation of a Tourism Advisory Board and once formed and established, HAPI will work with and present at a minimum quarterly updates and incorporate stakeholder input.

3. City Visitor Center. The City will continue to operate and manage a local visitor center, which will be separate from and not a part of the DMO services with HAPI – However, HAPI will work with the City to support the City’s visitor center program so that it aligns with the DMO services to further increase a great visitor experience in Bisbee.

4. Term of Agreement. This Agreement shall commence on the Effective Date and shall continue until June 30, 2027, unless earlier terminated as provided herein. This Agreement may be renewed for subsequent two (2) year terms upon written mutual consent of both Parties.

5. Compensation and Funding. The City shall pay HAPI an initial monthly retainer of \$4,000.00, based on HAPI’s hourly rate of \$160.00, which shall not exceed the \$4,000.00 monthly retainer, unless otherwise agreed to by the Parties. The monthly retainer shall cover the time to manage the City’s tourism marketing plans and strategies, creative development, media planning, implementation and reporting of the DMO services. This fee does not include the cost for media and advertising purchases or the establishment of the dedicated website, which costs shall be billed separately to the City for the actual cost of the services and/or purchases and HAPI will not charge a markup or commission for such costs. The monthly retainer fee may be adjusted through written agreement of the Parties, once a more precise scope of work is established between the City and HAPI. The City agrees to provide funding for the DMO operations under City Ordinance O-14-09, City Bed Tax. The amount of such funding will be established each year during the City’s annual budget process and HAPI shall prepare and submit its budget for operational and capital needs to the City by no later than January 30th of each year. The City and HAPI will collaborate and establish a budget for the initial funding of the DMO services for fiscal year 26/27 no later than June 1, 2026. HAPI is encouraged to be creative and think broadly about tourism promotion and may request additional funding for special initiatives. The City and HAPI shall conduct a work session to review the annual funding requests.

6. Termination. This Agreement may be terminated by either Party with sixty (60) days’ written notice. In the event of termination, HAPI will provide a final report the date of termination. Either Party may terminate this Agreement upon the other Party’s failure to cure a material breach of the Agreement within 15 days of written notice to cure said breach.

7. Audit. HAPI agrees to maintain accurate financial records to enable the City to verify that any funds provided under this Agreement are expended in accordance with this Agreement. HAPI agrees that the City has the right to audit such funds to ensure compliance with this Agreement, upon reasonable notice, up to two years in arrears.

8. Intellectual Property Rights. The City shall be the sole and exclusive owner of all rights, title, and interest in and to the Deliverables that will be provided for under this Agreement, including any associated Intellectual Property Rights. HAPI shall have a royalty-free license to use such Deliverables for tourism and community purposes during the term of this Agreement. For the purposes of this Agreement: (i) “Deliverables” means all documents, work product, concepts, designs, and other materials that are created hereunder in connection with or in the course of performing the Scope of Services; and (ii) “Intellectual Property Rights” means any and all trade secrets, trademarks, copyrights, patents, industrial designs and any other intangible property in which any person holds proprietary rights, title, interests, or protections, however arising,

pursuant to any jurisdiction throughout the world, including all applications, registrations, renewals, issues, reissues, extensions, divisions, and continuations in connection with any of the foregoing and the goodwill connected with the use of and symbolized by any of the foregoing. Any Intellectual Property Rights created by HAPI without the use of City funds shall remain the Intellectual Property of HAPI and the City shall have a royalty-free license to use such Intellectual Property during the term of this Agreement.

9. Insurance. HAPI shall maintain general liability insurance, with the City named as an additional insured for purposes of this Agreement.

10. Independent Contractor/Third-Parties. HAPI is an independent contractor and not an agent or employee of the City. This Agreement gives no rights or benefits to anyone other than the Parties hereto and has no third-party beneficiaries.

11. Compliance with Laws. The Parties shall comply with all applicable federal, state, and local laws and regulations.

12. Indemnification. Each Party agrees to hold harmless, indemnify, and defend the other against any claims, damages, or liabilities arising from its own negligence or performance under this Agreement.

13. Governing Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona, without regard to conflicts of laws principals. Any suit, action or proceeding seeking to enforce any provision of, or based on any matter arising out of or in connection with, this Agreement shall be brought in a state court in Cochise County, Arizona.

14. Severability. In the event that any phrase, clause, sentence, paragraph, or other portion of this Agreement shall be illegal, null or void or against public policy, for any reason, or shall be held by any court of competent jurisdiction to be illegal, null or void or against public policy, the remaining portions of this Agreement shall not be affected thereby and shall remain in full force and effect to the fullest extent permissible by law and the Parties will negotiate diligently in good faith for such amendments of this Agreement as may be necessary to achieve its intent, notwithstanding such invalidity or unenforceability.

15. Authority. The Parties represent and warrant to the other Party that the execution, delivery and performance of this Agreement has been duly authorized by the responsible Parties thereof. The Parties warrant that all required approvals have been obtained and the executing individual has authority to bind the Party.

16. Conflict of Interest. This Agreement is subject to the provisions of A.R.S. § 38-511.

17. E-Verify Requirements. To the extent applicable under A.R.S. § 41-4401, HAPI and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under A.R.S. § 23-214(A). HAPI's or its subcontractor's breach of the above-mentioned warranty shall be deemed a material

breach of this Agreement and may result in the termination of this Agreement by the City. The City retains the legal right to randomly inspect the papers and records of HAPI and its subcontractors who work on this Agreement to ensure that HAPI and its subcontractors are complying with the above-mentioned warranty.

18. Agreement Subject to Appropriation. The City is obligated only to pay its obligations set forth in this Agreement as may lawfully be made from funds appropriated and budgeted for that purpose during the City's then current fiscal year. The City's obligations under this Agreement are current expenses subject to the "budget law" and the unfettered legislative discretion of the City concerning budgeted purposes and appropriation of funds. Should the City elect not to appropriate and budget funds to pay its Agreement obligations, this Agreement shall be deemed terminated at the end of the then-current fiscal year term for which such funds were appropriated and budgeted for such purpose and the City shall be relieved of any subsequent obligation under this Agreement. The Parties agree that the City has no obligation or duty of good faith to budget or appropriate the payment of the City's obligations set forth in this Agreement in any budget in any fiscal year other than the fiscal year in which this Agreement is executed and delivered. The City shall be the sole judge and authority in determining the availability of funds for its obligations under this Agreement. The City shall keep HAPI informed as to the availability of funds for this Agreement. The obligation of the City to make any payment pursuant to this Agreement is not a general obligation or indebtedness of the City. HAPI hereby waives any and all rights to bring any claim against the City from or relating in any way to the Owner's termination of this Agreement pursuant to this Section. Nothing set forth in this Section shall be construed as a waiver by HAPI of its right to bring claims against the City for all other matters related to this Agreement.

19. Israel. To the extent A.R.S. § 35-393 through § 35-393.03 are applicable, the Parties hereby certify that they are not currently engaged in, and agree for the duration of this Agreement to not engage in, a boycott of goods or services from Israel, as that term is defined in A.R.S. § 35-393, and shall not adopt a policy that has the effect of inducing or requiring a person or company to boycott Israel.

20. Forced Labor of Ethnic Uyghurs Prohibited. By entering into this Agreement, HAPI certifies and agrees HAPI does not currently use and will not use for the term of this Agreement: (i) the forced labor of ethnic Uyghurs in the People's Republic of China; or (ii) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or (iii) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

21. Notices. All notices, demands or other communications given hereunder shall be in writing and shall be deemed to have been fully delivered upon personal delivery or as of the second business day after mailing by United States Mail, postage prepaid, by Certified Mail, return receipt requested, addressed as follows:

To City:
City of Bisbee
Attn: City Manager
118 Arizona Street

Bisbee, Arizona 85603

To HAPI:

HAPI

Attn: Jason Hackett

8556 E. Via De Risa

Scottsdale, Arizona 85258

Notice of address may be changed by any Party by giving notice to the other Parties in writing of a change of address. Such change shall be deemed to have been effectively noticed five (5) days after mailed by the Party changing address.

22. No Waiver. No delay in exercising any right or remedy shall constitute a waiver thereof, and no waiver by either Party of any breach of any of the terms, covenants or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same for any other term, covenant or condition herein contained.

23. Survival Of Provisions. Any terms or conditions of this Agreement that require acts beyond the date of its termination will survive the termination of this Agreement, will remain in full force and effect unless and until the terms of conditions are completed, and will be fully enforceable by either Party.

24. Assignment. Neither Party will have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement without the prior written consent of the other Party. Any unauthorized assignment is void and unenforceable. These conditions and the entire Agreement is binding on and inures to the benefit of the Parties and their respective permitted successors and assigns.

25. Entire Agreement/Amendments. This Agreement contains the entire agreement between the Parties and supersedes all prior agreements, whether oral or written, between the Parties with respect to the subject matter of this Agreement. Neither Party will be bound by or be deemed to have made any representations, warranties, commitments, or other undertakings with respect to the subject matter of this Agreement that are not contained in this Agreement. This Agreement may only be amended by a written document signed by both Parties.

26. Captions And Headings. The captions and headings of sections contained in this Agreement are inserted as a matter of convenience and for reference, and do not affect the scope or meaning of this Agreement or the intent of any provision hereof.

27. Counterparts. This Agreement may be executed in any number of counterparts, all such counterparts shall be deemed to constitute one and the same instrument, and each of said counterparts shall be deemed original hereof.

[Remainder of page left blank, signatures on following page]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by the respective authorized representatives as of the Effective Date first set forth above.

CITY OF BISBEE

**HACKETT ADVERTISING PUBLIC
RELATIONS INTERACTIVE, LLC**

By: _____
Ken Budge, Mayor

By: _____
Jason Hackett, Owner

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney