

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, SEPTEMBER 1, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Terry Priestley, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Cesilia C. Garcia, Ward I

STAFF

Ashlee Coronado, City Manager
Nina Williams, Acting City Clerk
Keri Bagley, Finance Director
Bridgette Kantner, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Ovarian Cancer Awareness Month Proclamation
- Designating September as STEAM Month Proclamation
- Mesothelioma Awareness Day Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, August 4, 2026.
Nina Williams, Acting City Clerk
- B. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, August 11, 2026.
Nina Williams, Acting City Clerk
- C. Approval of the Appointment of Peter Levine to the Airport Advisory Commission.
Nina Williams, Acting City Clerk
- D. Approval of the Park, Facility, and Right-of-Way Use Permit for Parking Spaces for the Bisbee Coalition for the Homeless Ozomatli Benefit Concert to be held on Saturday, November 7, 2026, from 9:00am to 8:00pm with possible waiver of fees.
Nina Williams, Acting City Clerk
- E. Approval of the Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 36th Annual Festival of Lights on Friday, November 27, 2026, from 8:00am to 10:00pm with possible waiver of fees.
Nina Williams, Acting City Clerk
- F. Approval of a Special Event Liquor License Application submitted by the Keep a Breast Foundation for an event to be held at Chimera 27 Gallery located at 27 Main Street, Bisbee, AZ on Saturday, September 12, 2026, from 11:30am to 11:30pm; Shaney Darden, Applicant.
Nina Williams, Acting City Clerk
- G. Approval of a Special Event Liquor License Application submitted by Bisbee Forward for a Night of Art & Music: Supporting the Bisbee Arts Commission to be held at the Bisbee Stock Exchange located at 15 Brewery Avenue, Bisbee, AZ on Saturday, September 12, 2026, from 1:00pm to 10:00pm; Nicole France, Applicant.
Nina Williams, Acting City Clerk
- H. Approval of a Special Event Liquor License Application submitted by the Knights of Columbus Bisbee Council #863 for an event to be held at St. Patrick's Church-Parish Hall located at 100 Quality Hill Road, Bisbee, AZ on Saturday, October 24, 2026, from 5:00pm to 11:00pm; Charles Pisani, Applicant.
Nina Williams, Acting City Clerk
- I. Approval of a Special Event Liquor License Application submitted by the Bisbee Coalition for the Homeless for an event to be held at the Warren Ballpark located at 99/77 Arizona Street, Bisbee, AZ on Saturday, November 7, 2026, from 11:00am to 7:00pm; Ramon Garcia, Applicant.
Nina Williams, Acting City Clerk
- J. Approval of a Special Event Liquor License Application submitted by the Friends of the Copper Queen Library for an event to be held at St. Patrick's Church located at 100 Quality Hill Road, Bisbee, AZ on Saturday, November 21, 2026, from 4:00pm to 9:00pm; Joelle Landers, Applicant.
Nina Williams, Acting City Clerk

- K. Approval of the ADOA-GAO Arizona Financial Transparency Portal Service Agreement with the Arizona Department of Administration, General Accounting Office.
Keri Bagley, Finance Director
- L. Approval to purchase 100 95-Gallon Refuse Containers and 50 Replacement Lids from Schaefer Plastics North American in the Amount of \$8,050.00.
Matthew Gurney, Public Works Director
- M. Approval to purchase a CAT B4S Hydraulic Hammer attachment for wastewater mini excavator.
Matthew Gurney, Public Works Director
- N. Approval to purchase replacement tracks for the public works skid steer.
Matthew Gurney, Public Works Director

OLD BUSINESS

- 3. Presentation from Arizona Water Company on the Water Conservation partnership with the City of Bisbee.
Ashlee Coronado, City Manager
- 4. Discussion and Possible Approval of Ordinance O-26-19; Establishing a Tourism Marketing Advisory Committee and Defining its purpose, membership and duties.
Ashlee Coronado, City Manager

NEW BUSINESS

- 5. Discussion and Possible Approval of Resolution R-26-22; Amending the Queen Mine Section of the City Fee Schedule.
Douglas Graeme, Queen Mine Tour Manager
- 6. Discussion and Possible Approval of Change Orders #27, 30, and 31 with Durazo Construction.
Mike Normand, Construction Project Manager Camp Naco
- 7. Discussion and Possible Approval of the Police Corporal Job Description.
Bridgette Kantner, Personnel Director
- 8. Discussion and Possible Approval of the Acquisition of a 2026 Chevrolet Silverado 2500HD Utility Truck through a five-year municipal lease purchase agreement with GM Financial, with annual payments of \$16,839.86.
Matthew Gurney, Public Works Director
- 9. Discussion and Possible of the FAA FY2026 AIG Grant Agreement for the Reconstruction of Airfield Lighting at the Bisbee Municipal Airport.
Matthew Gurney, Public Works Director
- 10. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-21, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 105 N. Taylor Avenue, Bisbee.
Ashlee Coronado, City Manager

11. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-22, Accepting the Transfer of Real Property from Southeast Arizona Renovations LLC, Located at 108 D Street, Bisbee.
Ashlee Coronado, City Manager
12. Discussion and Possible Approval of a Permanent Wall Easement and Party Wall Agreement with Pamela Heiman Revocable Trust for the real property commonly known as 28 Main Street and 30 Main Street.
Ashlee Coronado, City Manager
13. Discussion and Possible Approval to Remove from the Table the Previously Tabled Agenda Item Regarding Establishing a City Policy or Directive Concerning the Use of City-Owned or City-Controlled Property in Connection with Civil Immigration Enforcement, for Consideration at the Next Regularly Scheduled Council Meeting.
Terry Priestley, Councilmember Ward II
14. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Schumacher would like to comment on upcoming Bisbee Arts Commission events.

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 20 minutes before the meeting is scheduled to begin.

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6011 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Nina Williams at (520) 432-6011 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - by GL Account
Report dates: 7/31/2026-8/27/2026Page: 1
Aug 27, 2026 10:24AM

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLE	415609505	UNLEADED FUEL	07/30/2026	8,514.76	8,514.76	08/19/2026
3551	SENERGY PETROLE	415620719	UNLEADED FUEL	08/10/2026	4,994.91	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLE	415620719	DIESEL FUEL	08/10/2026	6,174.66	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARI	RIS000719055	Dental premiums for September 2026	08/17/2026	2,539.20	2,539.20	08/20/2026
2233	DELTA DENTAL of ARI	RIS000719055	Dental premiums for September 2026-Buy up	08/17/2026	1,411.10	1,411.10	08/20/2026
10-2020800 AZ STATE RETIREMENT PAYABLE							
5960	Arizona State Retireme	26-0821	CNW - TAPIA, FRANCISCO	08/21/2026	742.03	.00	
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIRE	26-0801	EE & ER FIRE PPE 08-01-2026	08/06/2026	2,952.02	2,952.02	08/10/2026
1623	NATIONWIDE RETIRE	26-0801	EE & ER COB PPE 08-01-2026	08/06/2026	4,284.66	4,284.66	08/10/2026
1623	NATIONWIDE RETIRE	26-0801	Ruiz, Gabriel PPE 08-01-2026	08/06/2026	342.00	342.00	08/10/2026
1623	NATIONWIDE RETIRE	26-0815	Ruiz, Gabriel PPE 08-15-2026	08/19/2026	348.54	348.54	08/20/2026
1623	NATIONWIDE RETIRE	26-0815	EE & ER FIRE PPE 08-15-2026	08/19/2026	2,705.52	2,705.52	08/20/2026
1623	NATIONWIDE RETIRE	26-0815	EE & ER COB PPE 08-15-2026	08/19/2026	1,907.81	1,907.81	08/20/2026
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE 08-01-202	Police union dues for PPE 08/01/2026	08/04/2026	191.00	191.00	08/10/2026
3677	AZ COPS	PPE 08-15-202	Police union dues for PPE 08/15/2026	08/18/2026	175.00	175.00	08/20/2026
1147	BISBEE FIREFIGHTE	PPE 08-15-202	Fire Union Dues for PPE 08/15/2026	08/18/2026	472.50	472.50	08/20/2026
10-2021001 HEALTH INSURANCE PAYABLE							
6917	BLUE CROSS BLUE S	037849-09-26	Health insurance premium PPO90 P3 SW-September	08/24/2026	35,555.07	35,555.07	08/27/2026
6917	BLUE CROSS BLUE S	037849-09-26	Health insurance premium PPO90 P2 SW-September	08/24/2026	29,980.79	29,980.79	08/27/2026
6917	BLUE CROSS BLUE S	037849-09-26	Health insurance premium PPO90 P4 SW-September	08/24/2026	12,059.14	12,059.14	08/27/2026
6917	BLUE CROSS BLUE S	037849-09-26	Health insurance premium HSA PPO100 P2 SW-September	08/24/2026	2,913.84	2,913.84	08/27/2026
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	2178831882	Employer Pd. Life Ins. - September	08/17/2026	952.90	952.90	08/20/2026
5455	MUTUAL OF OMAHA	2178831882	Voluntary Life & AD&D	08/17/2026	1,233.30	1,233.30	08/20/2026
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	918342	AFLAC invoice for August	08/18/2026	1,618.94	1,618.94	08/20/2026
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL-BFD-A	LegalShield Premiums Fire Dept August 2026	08/17/2026	108.65	108.65	08/17/2026
5909	LEGAL SHIELD	LEGAL-CITY-A	LegalShield Premiums City August 2026	08/06/2026	420.70	420.70	08/10/2026
10-2021007 VISION CARE INSUR PAYABLE							
2344	VISION SERVICE PLA	825785889	Vision Care for September 2026	08/19/2026	1,262.12	1,262.12	08/20/2026
10-2021009 GLOBE LIFE INS PAYABLE							
1467	GLOBE LIFE LIBERTY	26-0701	09378-GLOBE LIFE-JULY	08/06/2026	2,641.88	2,641.88	08/10/2026
1467	GLOBE LIFE LIBERTY	26-0801	09378-GLOBE LIFE-AUGUST	08/24/2026	2,460.64	2,460.64	08/27/2026
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT	26-0801	Child Support Payments for PPE 08-01-2026	08/04/2026	667.71	667.71	08/10/2026
3271	SUPPORT PAYMENT	26-0815	Child Support Payments for PPE 08-15-2026	08/18/2026	667.71	667.71	08/20/2026
Total :					130,299.10	118,387.50	
MAYOR & COUNCIL							
10-50-13400 EDUCATION & TRAINING							
1015	KEN BUDGE	26-0821	MILEAGE REIMBURSEMENT LEAGUE OF AZ CITIES & TO	08/26/2026	322.24	.00	
Total MAYOR & COUNCIL:					322.24	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - City Manager	08/17/2026	22.43	22.43	08/20/2026
Total CITY MANAGER:					22.43	22.43	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Finance	08/17/2026	109.88	109.88	08/20/2026
10-52-34000 CONTRACT SERVICES							
6954	ARIZONA WATER CO	26-0804	Water Reports - July 2026	08/04/2026	125.00	125.00	08/10/2026
1181	PEREGRINE CORP.	0096352	CITY OF BISBEE CARD BILLS 0804	08/05/2026	1,469.66	.00	
10-52-41500 OFFICE SUPPLIES							
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	WIRELESS KEYBOARD, MOUSE RETRO	08/11/2026	30.80	.00	
10-52-43110 CREDIT CARD FEES							
5084	WEX BANK	114653135	CREDIT CARD FEES	08/23/2026	75.00	75.00	08/27/2026
Total FINANCE DEPARTMENT:					1,810.34	309.88	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - City Clerk	08/17/2026	22.43	22.43	08/20/2026
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	11888	7/30/26 & 8/6/26: ORDINANCE O-26-18; ACCEPTANCE OF	08/04/2026	116.04	.00	
Total CITY CLERK:					138.47	22.43	
COMMUNITY DEVELOPMENT							
10-54-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Community Development	08/17/2026	22.43	22.43	08/20/2026
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE	1587010000-0	938 Tovreaville Rd Kennel #1587010000	08/17/2026	361.71	361.71	08/24/2026
10-54-22000 WATER - SHELTER							
1106	ARIZONA WATER CO	100029353-07-	936 S Tovreaville/Pound - 100029353	07/29/2026	112.52	112.52	08/03/2026
10-54-22550 SEWER & GARBAGE - SHELTER							
1225	BISBEE PUBLIC WOR	95	TOVREAVILLE RD-ANIMAL SHELTER	08/01/2026	64.97	64.97	08/03/2026
10-54-24000 PHONES							
4192	CENTURY LINK	333493134-08-	ANIMAL SHELTER 520-432-6020 333493134	08/13/2026	44.87	44.87	08/24/2026
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	816013003002	Internet Svc-Animal Shelter- 8160130030025674	07/19/2026	161.99	161.99	08/03/2026
10-54-34000 CONTRACT SERVICES							
2114	GRIDICS, LLC	INV-0783	GRIDICS, LLC SOFTWARE-AS-A-SERVICE	08/25/2026	2,437.50	.00	
10-54-42040 ADVERTISING							
2280	ALBUQUERQUE PUB	411540	SOLICITATION OF BIDS PURCHASE 5/27/26 TO 6/1/26	06/18/2026	148.13	148.13	08/19/2026
1153	BISBEE OBSERVER	11894	8/13/2026: PUBLIC HEARING FOR THE BOARD OF ADJU	08/11/2026	32.64	.00	
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON C	D08146020260	ANIMAL SHELTER - LABOR	08/17/2026	42.00	.00	
3163	AZ STATE PRISON C	D08146020260	ANIMAL SHELTER - MILEAGE	08/18/2026	23.67	.00	
3163	AZ STATE PRISON C	D08148720260	ANIMAL SHELTER - INMATE LABOR	08/03/2026	42.00	42.00	08/19/2026
3163	AZ STATE PRISON C	D08148720260	ANIMAL SHELTER - MILEAGE	08/04/2026	66.56	.00	
6536	BISBEE NAPA AUTO P	402241	THE LEGEND PROFESSIONAL	07/23/2026	138.70	138.70	08/19/2026
Total COMMUNITY DEVELOPMENT:					3,699.69	1,097.32	
ADMINISTRATION & GENERAL GOV'T							
10-55-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Admin Asst.	08/17/2026	21.84	21.84	08/20/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960-0	118 Arizona St. - #0566117970	07/24/2026	1,349.19	1,349.19	08/03/2026
1097	AZ PUBLIC SERVICE	7290017491-0	2118 Newell St. Naco #7290017491	08/17/2026	132.52	132.52	08/24/2026
10-55-22000 WATER							
1106	ARIZONA WATER CO	100024789-07-	915 S Tovreaville Juv. Det. Hm-Chambers #100024789	07/29/2026	280.18	280.18	08/03/2026
1106	ARIZONA WATER CO	100077530-06-	118 Arizona St #100077530	07/22/2026	304.45	304.45	08/03/2026
10-55-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	TOVREAVILLE RD-CHAMBERS	08/01/2026	49.16	49.16	08/03/2026
1225	BISBEE PUBLIC WOR	95	118 ARIZONA ST-CITY HALL	08/01/2026	447.92	447.92	08/03/2026
10-55-24000 PHONES							
1791	CENTURY LINK QCC	792813773	Long Distant / #72745186 July 2026	07/24/2026	9.82	9.82	08/03/2026
10-55-34000 CONTRACT SERVICES							
2176	KONICA MINOLTA BU	509589192	JULY COPY CHARGES 7/1/2026-7/31/2026	07/31/2026	202.49	202.49	08/19/2026
1401	KONICA MINOLTA PR	598246719	MONTHLY MAINTENANCE PAYMENT - 9/8/2026-10/07/2026	08/09/2026	320.12	.00	
10-55-41500 OFFICE SUPPLIES							
4926	AMAZON CAPITAL SE	112-2173576-1	PRINTER INK AND MOUSE PAD	07/20/2026	194.09	.00	
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	ENERGIZER BATTERIES 48 COUNT	08/11/2026	27.79	.00	
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	BASIC MULTI PAPER 6 CASES	08/11/2026	305.92	.00	
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	POWER USB HUB WENTER 11 PORT	08/11/2026	36.75	.00	
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	BOISE MULTI USE PRINTER PAPER 11x17	08/11/2026	59.17	.00	
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	MARBLE ROUND MOUSE PAD	08/11/2026	5.57	.00	
Total ADMINISTRATION & GENERAL GOVT:					3,746.98	2,797.57	
PERSONNEL							
10-56-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Personnel	08/17/2026	22.43	22.43	08/20/2026
10-56-34000 CONTRACT SERVICES							
1072	WORKER'S ASSISTA	INV00097844	EMPLOYEE ASSISTANCE PROGRAM	07/17/2026	4,800.00	4,800.00	08/27/2026
Total PERSONNEL:					4,822.43	4,822.43	
LEGAL SERVICES							
10-57-34000 CONTRACT SERVICES							
6849	PIERCE COLEMAN P	33549	GENERAL LEGAL SERVICES - JULY	08/14/2026	8,118.00	.00	
Total LEGAL SERVICES:					8,118.00	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6224970000-0	Douglas RD Pump - #6224970000	08/11/2026	79.12	79.12	08/17/2026
1097	AZ PUBLIC SERVICE	7117441000-07	Tombstone Cyn Pump #7117441000	08/06/2026	688.10	688.10	08/17/2026
10-58-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45804	MINERAL OIL	07/28/2026	36.84	36.84	08/19/2026
1862	B&D LUMBER & HAR	224237	MINERAL OIL	07/28/2026	55.83	55.83	08/19/2026
10-58-55000 EQUIPMENT REPAIR & MAINT							
6000	FERGUSON WATERW	621250	STARGRIP, LONG SLV, 5-1/4 VO WB67	08/05/2026	4,006.67	.00	
4191	GRAINGER	9023079693	TINTOWN- FLOATSWITCH	07/28/2026	196.87	196.87	08/19/2026
4191	GRAINGER	9029302818	TINTOWN - TRANSMITTER 40FT CABLE	08/03/2026	1,149.94	1,149.94	08/19/2026
Total WATER SYSTEMS:					6,213.37	2,206.70	
INFORMATION SYSTEMS							
10-59-24001 INTERNET ACCESS							
4059	SPARKLIGHT	816013003002	Internet Svc-City Hall/118 Arizona St.-8160130030022291	07/30/2026	466.00	466.00	08/10/2026
10-59-31000 PROFESSIONAL FEES							
1349	EXECUTECH	AZ-259542	IT SERVICES AGREEMENT	08/15/2026	5,515.13	.00	
1349	EXECUTECH	AZ-259606	RECURRING PRODUCTS MONTHLY BILLING - AUGUST 2	08/15/2026	1,839.79	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total INFORMATION SYSTEMS:					7,820.92	466.00	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Police Officers (Sworn)	08/17/2026	634.43	634.43	08/20/2026
5455	MUTUAL OF OMAHA	2178831882	STD/LTD - Police (Non-Sworn)	08/17/2026	64.44	64.44	08/20/2026
10-62-12300 UNIFORMS & CLOTHING							
6479	FX TACTICAL	I1-10053673	UNIFORM ALLOW-ROHR	07/16/2026	117.40	117.40	08/19/2026
6479	FX TACTICAL	I1-10053674	UNIFORM ALLOW-MENDOZA	07/16/2026	264.14	264.14	08/19/2026
6479	FX TACTICAL	I1-10053675	UNIFORM ALLOW-LONG	07/16/2026	709.16	709.16	08/19/2026
6479	FX TACTICAL	I1-10053676	UNIFORM ALLOW-ROHR	07/16/2026	92.94	92.94	08/19/2026
6479	FX TACTICAL	I1-10054252	UNIFORM ALLOWANCE - NASH	08/05/2026	151.64	.00	
6479	FX TACTICAL	I1-10054253	UNIFORM ALLOW-LONG	08/05/2026	120.10	120.10	08/19/2026
10-62-12700 CANCER INS POLICY							
1096	PUBLIC SAFETY PER	1256729	BPD - Cancer Insur-538058-FY 26	08/07/2026	750.00	750.00	08/10/2026
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0546921000-0	1 W HWY 92 Police #0546921000	08/14/2026	996.54	996.54	08/24/2026
1097	AZ PUBLIC SERVICE	0625720000-0	938 BTovreaville Rd Impound Lot #0625720000	08/17/2026	54.85	54.85	08/24/2026
1097	AZ PUBLIC SERVICE	8692621000-0	129 Tank Hill D - #8692621000	08/10/2026	83.59	83.59	08/17/2026
10-62-22000 WATER							
1106	ARIZONA WATER CO	100062157-07-	35 HWY 92 Police Dept 100062157	08/18/2026	97.46	97.46	08/24/2026
10-62-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	35 HWY 92-POLICE	08/01/2026	166.10	166.10	08/03/2026
10-62-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910005134336	1 W. HWY 92 - Police #910005134336	07/28/2026	56.29	56.29	08/03/2026
10-62-24000 PHONES							
4192	CENTURY LINK	333740667-08-	POLICE 520-432-2261 333740667	08/13/2026	32.91	32.91	08/24/2026
10-62-34000 CONTRACT SERVICES							
1137	GEN-TECH	02-169518-1	REPAIR GENERATOR POL STATION	07/17/2026	1,244.04	1,244.04	08/19/2026
1283	LEXIPOL LLC	INVLEX112743	ANNUAL LE POLICY MANUAL & DAILY TRNG	08/01/2026	11,740.72	11,740.72	08/19/2026
6172	MMPC	193280	PD-PEST CONTROL AUG'26	08/04/2026	50.00	50.00	08/19/2026
1499	RICOH USA, INC	42019363	LEASE CONTRACT IMC2510-SEP	08/14/2026	112.54	.00	
1499	RICOH USA, INC	42019363	LEASE CONTRACT IM46OF-SEPT	08/14/2026	38.11	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08180520260	PD-MILEAGE	08/18/2026	35.72	.00	
3163	AZ STATE PRISON C	D08183820260	PD-LABOR	08/03/2026	21.00	21.00	08/19/2026
3163	AZ STATE PRISON C	D08184620260	PD-MILEAGE	08/04/2026	49.13	49.13	08/19/2026
10-62-46000 OPERATIONAL EXPENSES							
1985	BANK OF OKLAHOMA	00010CPJY00	FY27 ANNUAL BOND TRUSTEE FEE-PSPRS DEBT	08/05/2026	750.00	750.00	08/19/2026
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING,	504506	TOWING SERVICES B26-4353	07/26/2026	236.25	236.25	08/19/2026
7000	BARNETT'S TOWING,	504588	TOWING SERVICES B26-4639	08/07/2026	262.50	.00	
7000	BARNETT'S TOWING,	504599	TOWING SERVICES B26-4821	08/14/2026	236.25	.00	
1636	COCHISE AUTO SER	756	TOWING SERVICES/B26-4765	08/09/2026	230.00	.00	
10-62-61000 VEHICLE PARTS & LABOR							
2281	AUTOZONE STORE 1	10616012406	AUTO PARTS 3804	08/06/2026	12.80	.00	
6536	BISBEE NAPA AUTO P	402848	AUTO PARTS 9169	08/01/2026	24.05	24.05	08/19/2026
6536	BISBEE NAPA AUTO P	402953	AUTO PARTS 5648	08/03/2026	4.19	4.19	08/19/2026
6536	BISBEE NAPA AUTO P	403168	AUTO PARTS 3804	08/06/2026	4.21	4.21	08/19/2026
10-62-62003 GASOLINE							
1058	FLANAGAN, DARIN	26-0819	REIMBURSEMENT - FUEL VEH #0354	08/19/2026	118.13	.00	
5084	WEX BANK	114653135	FUEL/PD/TCOX	08/23/2026	512.69	512.69	08/27/2026
Total POLICE DEPARTMENT:					20,074.32	18,876.63	

FIRE DEPARTMENT

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD/LTD - Fire	08/17/2026	849.39	849.39	08/20/2026
10-64-12300 UNIFORMS & CLOTHING							
1255	BUDROW, MCKENZIE	26-0805	PARAMEDIC STUDENT UNIFORMS REIMBURSEMENT	08/05/2026	75.64	.00	
6479	FX TACTICAL	I1-10054144	UNIFORMA ALLOWANCE FOR HUMBERTO LOPEZ	08/05/2026	309.73	.00	
6479	FX TACTICAL	I1-10054145	UNIFORM ALLOWANCE FOR RAMON BORBON	08/05/2026	586.98	.00	
6479	FX TACTICAL	I1-10054146	UNIFORM ALLOWANCE FOR RANDY KANE	08/05/2026	138.56	.00	
6479	FX TACTICAL	I1-10054147	UNIFORM ALLOWANCE FOR URIEL URQUIJO	08/05/2026	186.96	.00	
6436	GALLS, LLC	035828608	UNIFORM ALLOWANCE - KEVIN PACHECO	07/31/2026	118.10	.00	
10-64-12400 TURNOUT GEAR							
1592	MES SERVICE COMP	IN2556382	STRUCTURE GLOVES	07/28/2026	135.83	135.83	08/19/2026
10-64-12700 CANCER INS POLICY							
1096	PUBLIC SAFETY PER	1256728	BFD - Cancer Insur-538056-FY 26	08/07/2026	1,050.00	1,050.00	08/10/2026
10-64-13500 SUBSCRIPTIONS & DUES							
4679	CCEMS	26-0730	ANNUAL MEMBERSHIP DUES 2026-27	07/30/2026	50.00	50.00	08/19/2026
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	4361690000-0	645 Tombstone Cyn Sta 2 - #4361690000	08/05/2026	471.03	471.03	08/10/2026
1097	AZ PUBLIC SERVICE	9079721000-0	192 Hwy 92 Hwy Fire Station #9079721000	08/17/2026	825.95	825.95	08/24/2026
10-64-22000 WATER							
1106	ARIZONA WATER CO	100009652-07-	192 HWY 92/Fire #1 - #100009652	07/29/2026	43.60	43.60	08/03/2026
1106	ARIZONA WATER CO	100038375-07-	Bisbee Fire Station 2 - #100038375	08/11/2026	45.85	45.85	08/17/2026
10-64-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	192 HWY 92-FIRE STATION #1	08/01/2026	127.38	127.38	08/03/2026
1225	BISBEE PUBLIC WOR	95	645 TOMBSTONE CYN-STATION #2	08/01/2026	127.38	127.38	08/03/2026
10-64-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001898098	192 Highway 92 - Fire #910001898098	07/28/2026	84.91	84.91	08/03/2026
1751	SOUTHWEST GAS C	910001916351	645 Tombstone Cyn - Fire #2- 910001916351	08/10/2026	62.62	62.62	08/17/2026
10-64-24000 PHONES							
4192	CENTURY LINK	333495025-08-	FIRE DEPT QW333495025001 333495025	08/13/2026	99.99	99.99	08/24/2026
4192	CENTURY LINK	333830226-08-	FIRE DEPT 520-432-4110 333830226	08/13/2026	83.05	83.05	08/24/2026
4192	CENTURY LINK	334079108-08-	FIRE DEPT #2 520-432-6022 334079108	08/13/2026	37.36	37.36	08/24/2026
10-64-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	816013003002	Internet Svc-Fire Station 1-8160130030022499	08/04/2026	161.94	161.94	08/10/2026
10-64-34000 CONTRACT SERVICES							
6172	MMPC	193152	STATION 82-PEST CONTROL	08/03/2026	50.00	50.00	08/19/2026
6172	MMPC	193239	STATION 81-PEST CONTROL	08/04/2026	50.00	50.00	08/19/2026
5710	XEROX CORPORATI	026062561	JULY MONTHLY CHARGES	08/01/2026	119.02	119.02	08/19/2026
10-64-34010 AMBULANCE BILLING SERVICES							
7071	AMB	0123471-IN	JULY COMMISSION	07/31/2026	1,991.16	.00	
10-64-41500 OFFICE SUPPLIES							
4926	AMAZON CAPITAL SE	1G4Y-R9XP-KJ	BASIC MULTI PAPER 1 CASE	08/11/2026	56.23	.00	
10-64-45300 CUSTODIAL SUPPLIES							
6038	BRADY INDUSTRIES,	12037462	CLEANING SUPPLIES	07/30/2026	52.23	52.23	08/19/2026
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45850	SPRING SNAP	08/03/2026	10.23	10.23	08/19/2026
1659	ACE HARDWARE	45897	SCRATCH BRUSH SHOE HANDLE, TOOLBOX	08/10/2026	15.82	.00	
1659	ACE HARDWARE	45918	FILTER SAMSUNG HAFQIN	08/11/2026	27.12	.00	
1659	ACE HARDWARE	45944	WEED LOPPERS, WIRE BRUSH	08/15/2026	42.83	.00	
1659	ACE HARDWARE	45950	PUTTY KNIFE SET	08/17/2026	3.72	.00	
1659	ACE HARDWARE	45959	PAINT BRUSHES	08/18/2026	3.80	.00	
1985	BANK OF OKLAHOMA	00010CPJY00	FY27 ANNUAL BOND TRUSTEE FEE-PSPRS DEBT	08/05/2026	750.00	750.00	08/19/2026
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDIC	86264332	MEDICAL SUPPLIES	07/02/2026	1,384.25	.00	
1321	BOUND TREE MEDIC	86277863	MEDICAL SUPPLIES	07/14/2026	1,089.41	1,089.41	08/19/2026
1321	BOUND TREE MEDIC	86291123	MEDICAL SUPPLIES	07/24/2026	984.32	984.32	08/19/2026
1321	BOUND TREE MEDIC	86299765	MEDICAL SUPPLIES	07/31/2026	403.34	.00	
1321	BOUND TREE MEDIC	86299766	MEDICAL SUPPLIES	07/31/2026	367.35	.00	
1321	BOUND TREE MEDIC	86305349	MEDICAL SUPPLIES	08/05/2026	1,904.72	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	400737	AUTO BATTERY	07/01/2026	152.60	.00	
6536	BISBEE NAPA AUTO P	402370	BATTERIES FOR MEDIC 81	07/24/2026	431.19	431.19	08/19/2026
6536	BISBEE NAPA AUTO P	402541	WINDSHIELD WIPERS	07/28/2026	50.39	50.39	08/19/2026
6536	BISBEE NAPA AUTO P	402799	FUEL CAP, 50 TO 1 MIX	07/31/2026	36.80	36.80	08/19/2026
6536	BISBEE NAPA AUTO P	403255	WIPER BLADES	08/06/2026	12.79	.00	
1359	ED MORSE CHEVRO	505004609	SENSOR	07/02/2026	93.42	93.42	08/19/2026
1359	ED MORSE CHEVRO	505004652	SL-N SENSOR	07/10/2026	214.02	214.02	08/19/2026
2195	ED MORSE FORD	112243	DIAGNOSTICS CHARGE	07/21/2026	293.03	.00	
1854	W R RYAN - FIRESTO	T37323	REPLACED ONE TIRE ON FIRE TRUCK	08/07/2026	697.36	.00	
Total FIRE DEPARTMENT:					16,979.40	8,187.31	
CEMETERY							
10-70-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	DOUGLAS ST-CEMETARY	08/01/2026	64.97	64.97	08/03/2026
10-70-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08500520260	CEMETERY-LABOR	08/17/2026	99.00	.00	
3163	AZ STATE PRISON C	D08500520260	CEMETERY-MILEAGE	08/18/2026	326.63	.00	
3163	AZ STATE PRISON C	D08507520260	CEMETERY-LABOR	08/03/2026	34.00	34.00	08/19/2026
3163	AZ STATE PRISON C	D08507520260	CEMETERY-MILEAGE	08/04/2026	287.43	.00	
10-70-46000 OPERATIONAL EXPENSES							
2088	DAWN BEEKS	26-0813	REIMBURSEMENT-CEMETERY VOLUNTEER FOR LAMINA	08/13/2026	728.82	728.82	08/20/2026
Total CEMETERY:					1,540.85	827.79	
BUILDING & MAINTENANCE							
10-74-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Bldg Maintenance	08/17/2026	22.43	22.43	08/20/2026
10-74-34000 CONTRACT SERVICES							
7060	CINTAS	4276517873	UNIFORMS	07/22/2026	6.40	6.40	08/19/2026
7060	CINTAS	4276517873	UNIFORMS	07/22/2026	5.96	5.96	08/19/2026
7060	CINTAS	4277254320	UNIFORMS	07/29/2026	6.40	6.40	08/19/2026
7060	CINTAS	4277254320	UNIFORMS	07/29/2026	5.96	5.96	08/19/2026
7060	CINTAS	4278046478	UNIFORMS	08/05/2026	5.96	.00	
7060	CINTAS	4278046478	UNIFORMS	08/05/2026	6.40	.00	
7060	CINTAS	4278778632	UNIFORMS	08/12/2026	5.96	.00	
7060	CINTAS	4278778632	UNIFORMS	08/12/2026	6.40	.00	
7060	CINTAS	4279541686	UNIFORMS	08/19/2026	6.40	.00	
7060	CINTAS	4279541686	UNIFORMS	08/19/2026	5.96	.00	
4415	CULLIGAN OF TUCS	112X63467104	POST OFFICE-EQUIPMENT RENTAL	07/31/2026	8.48	8.48	08/19/2026
2258	IMPACT FIRE SERVIC	10708423	MONITORING-CITY OF BISBEE-ANNUAL BILLING FOR FIR	07/01/2026	600.00	.00	
6172	MMPC	192908	AIRPORT - PEST CONTROL	07/29/2026	50.00	50.00	08/19/2026
6172	MMPC	193207	CITY HALL - PEST CONTROL	08/04/2026	110.00	.00	
6172	MMPC	193219	ANIMAL SHELTER - PEST CONTROL	08/04/2026	50.00	.00	
6172	MMPC	193223	GARAGE - PEST CONTROL	08/04/2026	50.00	.00	
6172	MMPC	193825	SENIOR CENTER - PEST CONTROL	08/12/2026	50.00	.00	
10-74-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08146020260	CITY HALL-MILEAGE	08/18/2026	23.67	.00	
3163	AZ STATE PRISON C	D08146020260	BM-MILEAGE	08/18/2026	23.67	.00	
3163	AZ STATE PRISON C	D08180320260	CITY HALL-LABOR	08/17/2026	42.00	.00	
3163	AZ STATE PRISON C	D08180620260	BM-LABOR	08/17/2026	56.00	.00	
3163	AZ STATE PRISON C	D08183620260	CITY HALL-LABOR	08/03/2026	12.00	12.00	08/19/2026
3163	AZ STATE PRISON C	D08183920260	BM-LABOR	08/03/2026	84.00	84.00	08/19/2026
10-74-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HAR	224203	FIBERGLASS RIP HMMR, PLIERS	07/27/2026	71.22	71.22	08/19/2026
10-74-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	224204	PLTNM BELT	07/27/2026	28.57	28.57	08/19/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1862	B&D LUMBER & HAR	224265	HEADNET, BUG REPEL	07/29/2026	26.38	26.38	08/19/2026
10-74-45300 CUSTODIAL SUPPLIES							
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLNR, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.42	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
6038	BRADY INDUSTRIES,	11835942	BLACK TRASH BAGS 27 CASES	06/10/2026	982.72	982.72	08/19/2026
4191	GRAINGER	9029302800	CITY HALL - PAPER TOWELS	08/03/2026	61.33	61.33	08/19/2026
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
4191	GRAINGER	9043080838	CITY HALL-PAPER TOWEL SHEETS	08/13/2026	61.33	.00	
10-74-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45759	STORAGE TOTE, STORAGE BOX	07/20/2026	18.90	18.90	08/19/2026
1659	ACE HARDWARE	45921	LIBRARY ANNEX - LINEAR LAMP	08/12/2026	25.14	.00	
1659	ACE HARDWARE	G45965	CREDIT INV. 45921	08/12/2026	25.14-	.00	
1862	B&D LUMBER & HAR	224463	CITY HALL-RAIN GAUGE	08/06/2026	6.02	.00	
6536	BISBEE NAPA AUTO P	402922	GARAGE-SCH CORE, BLASTER	08/03/2026	37.68	37.68	08/19/2026
6536	BISBEE NAPA AUTO P	403183	GARAGE-RETAINER	08/06/2026	27.50	27.50	08/19/2026
10-74-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	45760	BFD- FLEX GLUE, TOILET SUPPLY	07/20/2026	38.72	38.72	08/19/2026
1659	ACE HARDWARE	45770	BFD - PTRAP, SUPPLY LINE, WASHER, SPRYGLSS, SCRE	07/21/2026	67.36	67.36	08/19/2026
1659	ACE HARDWARE	45786	LIBRARY ANNEX - SPRNG SNO ZNC	07/23/2026	9.28	9.28	08/19/2026
1659	ACE HARDWARE	45878	MELODY LANE-BOLT SET, TOILET BOWL GASKET	08/05/2026	17.66	.00	
1659	ACE HARDWARE	45884	LEVER FLUSH, TOILET FLAPPER	08/06/2026	13.02	13.02	08/19/2026
1659	ACE HARDWARE	45888	TANK LEVEL UNIVERSAL WHT	08/06/2026	11.17	11.17	08/19/2026
1659	ACE HARDWARE	45948	LIBRARY ANNEX - RAGS, MOPHEAD, CLOROX, MOP	08/17/2026	261.31	.00	
2179	ARIZONA ELEVATOR	INV-46493-T5	CQL-OIL & GREASE - MAINTENANCE FOR AUGUST	08/01/2026	124.41	124.41	08/19/2026
1862	B&D LUMBER & HAR	224128	BFD - 1x12x12	07/22/2026	131.49	131.49	08/19/2026
1862	B&D LUMBER & HAR	224138	POOL-WASHERS, SCREWS, ANCHORS, DRILL BIT	07/22/2026	15.68	15.68	08/19/2026
1862	B&D LUMBER & HAR	224197	BFD - 5/8x3/8 COMP ANG STOP	07/27/2026	30.87	30.87	08/19/2026
1862	B&D LUMBER & HAR	224264	LIBRARY ANNEX-SLVE ADJ HEGHT THRESHOLD	07/29/2026	83.27	83.27	08/19/2026
1862	B&D LUMBER & HAR	224361	STATION82-FLOOR DOOR STOP, LED BULB	08/03/2026	32.86	.00	
1862	B&D LUMBER & HAR	224401	LIBRARY ANNEX-HEIGHT THRESHOLD	08/04/2026	124.91	.00	
1862	B&D LUMBER & HAR	224538	TOTARY FILE, CARBIDE BURR	08/11/2026	38.12	.00	
4191	GRAINGER	9025739435	MELODY LANE - MANUAL FLUSH VALVE, TOILETS	07/30/2026	1,084.78	1,084.78	08/19/2026
4191	GRAINGER	9025739435	CITY HALL - DOOR LOCKSET	07/30/2026	266.55	266.55	08/19/2026
Total BUILDING & MAINTENANCE:					4,996.01	3,341.29	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - PW Admin.	08/17/2026	89.72	89.72	08/20/2026
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2518290000-0	404 Bisbee Rd - #2518290000	08/13/2026	79.71	79.71	08/24/2026
10-75-22000 WATER							
1106	ARIZONA WATER CO	100085809-07-	404 Bisbee Rd - PW 100085809	07/22/2026	37.59	37.59	08/03/2026
10-75-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	404 BISBEE RD-PUBLIC WORKS	08/01/2026	103.82	103.82	08/03/2026
10-75-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002556920	404 Bisbee Rd.- #910002556920	08/18/2026	37.54	37.54	08/24/2026
10-75-34000 CONTRACT SERVICES							
2176	KONICA MINOLTA BU	509589288	MONTHLY INV. MAINTENANCE AGREEMENT-JULY	07/31/2026	171.25	.00	
1401	KONICA MINOLTA PR	598246719	MONTHLY MAINTENANCE PAYMENT - 9/8/2026-10/07/2026	08/09/2026	320.12	.00	
10-75-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45825	PWA-GLASS CLEANER, ARMOR WIPES, WASH WINDSHIE	07/29/2026	15.06	15.06	08/19/2026
4926	AMAZON CAPITAL SE	1HW9-DMRM-	CARD BOX	08/17/2026	17.77	.00	
10-75-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	402521	LED CAPSULE, BLSTR MINIATURES	07/28/2026	183.97	183.97	08/19/2026
6536	BISBEE NAPA AUTO P	402556	OIL FILTER	07/28/2026	5.75	5.75	08/19/2026
6536	BISBEE NAPA AUTO P	402563	WINDOW MOTOR AND REGULATOR	07/28/2026	139.83	139.83	08/19/2026
1359	ED MORSE CHEVRO	505004758	SL-N SENSOR	07/23/2026	181.54	181.54	08/19/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1359	ED MORSE CHEVRO	505004777	SL-N SENSOR	07/30/2026	358.35	358.35	08/19/2026
Total PUBLIC WORKS ADMINISTRATION:					1,742.02	1,232.88	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - PW Garage	08/17/2026	44.86	44.86	08/20/2026
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	6690180000-0	Tovreaville Rd Warehouse - 50% Garage	08/17/2026	494.16	494.16	08/24/2026
10-77-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	TOVREAVILLE RD-GARAGE	08/01/2026	103.69	103.69	08/03/2026
10-77-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	4 Tovreaville Rd. 50% Garage	07/28/2026	52.33	52.33	08/03/2026
10-77-24001 INTERNET ACCESS							
4192	CENTURY LINK	333740666-08-	GARAGE INTERNET QW333740666001 333740666	08/13/2026	59.99	59.99	08/24/2026
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4276517849	CLEANING	07/22/2026	12.88	12.88	08/19/2026
7060	CINTAS	4276517893	UNIFORMS	07/22/2026	34.50	34.50	08/19/2026
7060	CINTAS	4277254321	UNIFORMS	07/29/2026	34.50	34.50	08/19/2026
7060	CINTAS	4277254375	CLEANING	07/29/2026	12.88	12.88	08/19/2026
7060	CINTAS	4278046479	CLEANING	08/05/2026	12.88	.00	
7060	CINTAS	4278046553	UNIFORMS	08/05/2026	34.50	.00	
7060	CINTAS	4278778654	UNIFORMS	08/12/2026	34.50	.00	
7060	CINTAS	4278778655	CLEANING	08/12/2026	12.88	.00	
7060	CINTAS	4279541660	CLEANING	08/19/2026	12.88	.00	
7060	CINTAS	4279541717	UNIFORMS	08/19/2026	34.50	.00	
10-77-42060 INVENTORIED TOOLS							
2281	AUTOZONE STORE 1	10616014229	DEEP IMPACT SOCKET	08/11/2026	28.71	.00	
6536	BISBEE NAPA AUTO P	403651	TIRE PRESSURING MONITORING SYSTEM	08/13/2026	70.45	.00	
6536	BISBEE NAPA AUTO P	403655	CREDIT INV. 403651	08/13/2026	35.24	.00	
2225	DAVID GLUCK	134640	UNIVERSAL HOOK SET	08/04/2026	21.91	21.91	08/19/2026
2225	DAVID GLUCK	134641	AUTOMATIC CENTER PUNCH, PLIERS	08/04/2026	57.24	57.24	08/19/2026
10-77-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45860	CLOROX BLCH, WATER FILTER, SCRUB BRUSH	08/04/2026	73.51	.00	
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLNRN, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.42	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
1862	B&D LUMBER & HAR	224360	ANGLE BROOM, HEADNET, REFLECTIVE #S, WOOD HAN	08/03/2026	56.92	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.77	8.77	08/19/2026
10-77-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45839	MINI SILNK AND DRAIN PLUNGER	07/30/2026	22.34	22.34	08/19/2026
1659	ACE HARDWARE	45913	MOSQ REPLNT, FASTENERS	08/11/2026	5.95	.00	
2281	AUTOZONE STORE 1	10616014994	TPMS SENSOR	08/14/2026	24.21	.00	
1862	B&D LUMBER & HAR	224307	BLK PLUNGER	07/30/2026	7.66	7.66	08/19/2026
1862	B&D LUMBER & HAR	224565	DIP STYLE WASH BRUSH	08/12/2026	19.72	.00	
6536	BISBEE NAPA AUTO P	403668	SD PAPER, SAND PAD	08/13/2026	9.66	.00	
10-77-55000 EQUIPMENT REPAIR & MAINT							
4926	AMAZON CAPITAL SE	1DFL-W9YX-1	PORTACOOOL PATCH	08/19/2026	118.72	.00	
6536	BISBEE NAPA AUTO P	403630	PRESSURE WASHER BATT	08/12/2026	58.30	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	402125	VALU/PAK	07/21/2026	25.20	25.20	08/19/2026
1359	ED MORSE CHEVRO	505004685	SL-N SENSOR	07/15/2026	274.17	274.17	08/19/2026
10-77-62007 OTHER FLUIDS & LUBRICANTS							
6536	BISBEE NAPA AUTO P	402093	BRAKE FLUID DOT	07/21/2026	14.79	14.79	08/19/2026
6536	BISBEE NAPA AUTO P	402471	BRAKE FL-DOT	07/27/2026	33.94	33.94	08/19/2026
3551	SENERGY PETROLE	415600606	KENDALL GT-1 MAX MO 5W20, 5W30	07/23/2026	2,278.74	2,278.74	08/19/2026
Total GARAGE:					4,237.69	3,594.55	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Bldg Inspector	08/17/2026	22.43	22.43	08/20/2026
10-79-34000 CONTRACT SERVICES							
2114	GRIDICS, LLC	INV-0783	ZONING MANAGEMENT PLATFORM	08/25/2026	2,437.50	.00	
10-79-42050 NON CAP ADMIN EQUIP/FURN							
4926	AMAZON CAPITAL SE	1T3Y-W6TL-J4	CREDIT INV 1MTF-FPKR-M49N 6/25/26	07/27/2026	45.24-	45.24-	08/19/2026
10-79-61000 VEHICLE PARTS & LABOR							
2281	AUTOZONE STORE 1	10616009220	CE-ALTERNATOR CONNECTOR	07/28/2026	35.00	35.00	08/19/2026
2281	AUTOZONE STORE 1	10616009655	CE-BACK UP LAMP SOCKET	07/29/2026	11.54	11.54	08/19/2026
2281	AUTOZONE STORE 1	10616010003	BI-BLK MATTE UNIVERSAL SUNSHADES	07/30/2026	18.14	18.14	08/19/2026
2281	AUTOZONE STORE 1	10916009969	CE-SPIN ON XL STP OIL FILTER	07/30/2026	6.59	6.59	08/19/2026
6536	BISBEE NAPA AUTO P	402531	BLSTR PH MINIATURES	07/28/2026	3.81	3.81	08/19/2026
Total BUILDING INSPECTOR:					2,489.77	52.27	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Parks	08/17/2026	61.58	61.58	08/20/2026
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0655901000-0	E Vista Park - #0655901000	08/13/2026	42.97	42.97	08/24/2026
1097	AZ PUBLIC SERVICE	3984490000-0	Main St Park - #3984490000	08/10/2026	101.86	101.86	08/17/2026
1097	AZ PUBLIC SERVICE	6333950000-0	Goar Park - #6333950000	08/11/2026	51.89	51.89	08/17/2026
1097	AZ PUBLIC SERVICE	6621361000-0	E Vista Court - #6621361000	08/13/2026	78.09	78.09	08/24/2026
1097	AZ PUBLIC SERVICE	6730341000-0	Brewery Gulch C Park #6730341000	08/11/2026	40.72	40.72	08/17/2026
1097	AZ PUBLIC SERVICE	9158520000-0	Vista Park - #9158520000	08/13/2026	40.53	40.53	08/24/2026
10-80-22000 WATER							
1106	ARIZONA WATER CO	100005300-07-	301 W Vista-Hoatson Irrgtn & Wtr Truck-Parks 100005300	07/22/2026	2,403.95	2,403.95	08/03/2026
1106	ARIZONA WATER CO	100014069-07-	122 E Vista & Tener Bthrm 100014069	07/22/2026	178.68	178.68	08/03/2026
1106	ARIZONA WATER CO	100014533-07-	Lower Vista Park - 100014533	07/22/2026	110.62	110.62	08/03/2026
1106	ARIZONA WATER CO	100018785-07-	400 Teran St Tin Town Park/Parks - 100018785	07/29/2026	37.21	37.21	08/10/2026
1106	ARIZONA WATER CO	100031185-07-	810 Tombstone Cyn-Garfield Park-#100031185	08/11/2026	439.25	439.25	08/17/2026
1106	ARIZONA WATER CO	100045357-06-	Az St & Cole Ave Irrigation - 100045357	07/22/2026	37.21	37.21	08/03/2026
1106	ARIZONA WATER CO	100096753-07-	Paul Park Warren - Parks 100096753	07/22/2026	91.82	91.82	08/03/2026
1106	ARIZONA WATER CO	100113663-07-	42 Dallas St Galena/Parks - #100113663	07/29/2026	37.21	37.21	08/10/2026
1106	ARIZONA WATER CO	100115928-07-	Grassy Park- Restrooms 100115928	08/14/2026	392.88	392.88	08/24/2026
1106	ARIZONA WATER CO	100117343-07-	Mule Mtn Gdn W Vista - Parks 100117343	07/22/2026	92.80	92.80	08/03/2026
1106	ARIZONA WATER CO	100119607-07-	400 East Vista Park - Parks 100119607	07/22/2026	126.03	126.03	08/03/2026
1106	ARIZONA WATER CO	100120296-07-	City Park Brewery - Parks 100120296	08/14/2026	133.19	133.19	08/24/2026
10-80-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	TOMBSTONE CYN-GARFIELD PARK	08/01/2026	28.17	28.17	08/03/2026
1225	BISBEE PUBLIC WOR	95	5 COPPER PLAZA-PARK MAIN ST	08/01/2026	83.42	83.42	08/03/2026
1225	BISBEE PUBLIC WOR	95	VISTA PARK	08/01/2026	64.97	64.97	08/03/2026
1225	BISBEE PUBLIC WOR	95	1 QUALITY HILL-POOL	08/01/2026	83.42	83.42	08/03/2026
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4276517873	UNIFORMS	07/22/2026	6.40	6.40	08/19/2026
7060	CINTAS	4276517902	UNIFORMS	07/22/2026	21.84	21.84	08/19/2026
7060	CINTAS	4277254320	UNIFORMS	07/29/2026	6.40	6.40	08/19/2026
7060	CINTAS	4277254376	UNIFORMS	07/29/2026	21.84	21.84	08/19/2026
7060	CINTAS	4278046470	UNIFORMS	08/05/2026	21.84	.00	
7060	CINTAS	4278046478	UNIFORMS	08/05/2026	6.40	.00	
7060	CINTAS	4278778632	UNIFORMS	08/12/2026	6.40	.00	
7060	CINTAS	4278778656	UNIFORMS	08/12/2026	21.84	.00	
7060	CINTAS	4279541686	UNIFORMS	08/19/2026	6.40	.00	
7060	CINTAS	4279541688	UNIFORMS	08/19/2026	21.84	.00	
1893	LAL ENTERPRISES, I	68333	WEEKLY SERVICES ADD TO GARFIELD PRK	07/31/2026	126.00	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08180420260	PARKS-LABOR	08/17/2026	162.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
3163	AZ STATE PRISON C	D08180420260	PARKS-MILEAGE	08/18/2026	341.37	.00	
3163	AZ STATE PRISON C	D08183720260	PK-LABOR	08/03/2026	186.00	186.00	08/19/2026
3163	AZ STATE PRISON C	D08183720260	PARKS-MILEAGE	08/04/2026	296.14	.00	
10-80-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45873	CHAINSAW	08/05/2026	591.83	.00	
1659	ACE HARDWARE	45932	DOC 70R TRIMMER LOOP HANDLE	08/13/2026	394.55	.00	
10-80-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	224580	PLASTIC PAIL, ACTION HOSE	08/13/2026	46.00	.00	
10-80-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	45819	INSCT RPLNT	07/29/2026	11.17	11.17	08/19/2026
10-80-45300 CUSTODIAL SUPPLIES							
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLRNR, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.42	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45765	BITTING INSCT RPLNT, HEAD NET GREEN	07/21/2026	12.34	12.34	08/19/2026
1659	ACE HARDWARE	45767	MOTOMIX 93 GALLON	07/21/2026	81.08	81.08	08/19/2026
1659	ACE HARDWARE	45777	HILLZALL, TACKS COPPER	07/22/2026	47.53	47.53	08/19/2026
1659	ACE HARDWARE	45815	DOC - LOPPER, DOUBLE EDGE SAW	07/29/2026	58.67	58.67	08/19/2026
1659	ACE HARDWARE	45895	CAP PVC	08/09/2026	1.29	.00	
1659	ACE HARDWARE	45907	DOC-BLK DIAMOND LINE	08/11/2026	93.14	.00	
1862	B&D LUMBER & HAR	224350	PREMIX CONCRETE	08/03/2026	20.35	.00	
1862	B&D LUMBER & HAR	224362	PLAQUE-BOLT	08/03/2026	7.41	.00	
1862	B&D LUMBER & HAR	224398	PLAQUE-WELD PROXY, STEEL SHEET	08/04/2026	25.51	.00	
1862	B&D LUMBER & HAR	224420	ENGINE SPARE PLUG	08/05/2026	5.47	.00	
1862	B&D LUMBER & HAR	224445	REPELLENT	08/06/2026	17.53	.00	
1862	B&D LUMBER & HAR	224573	HILLMAN KEYS	08/13/2026	13.11	.00	
1862	B&D LUMBER & HAR	224619	MOTOMIX, AIR FILTER	08/17/2026	57.52	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	45758	POT SOIL, FERTILIZ ALASKA FISH	07/20/2026	36.31	36.31	08/19/2026
1659	ACE HARDWARE	45787	CITY HALL-SOIL ALL PURPOSE	07/23/2026	13.96	13.96	08/19/2026
1659	ACE HARDWARE	45805	ROSE GARDEN - ROSE FOOD	07/28/2026	12.10	12.10	08/19/2026
1659	ACE HARDWARE	45806	CITY HALL - AMMONIUM SULPHATE	07/28/2026	7.44	7.44	08/19/2026
1659	ACE HARDWARE	45820	SOIL ALL PURPOSE	07/29/2026	13.96	13.96	08/19/2026
1659	ACE HARDWARE	45859	MULCH BROWN	08/03/2026	5.58	.00	
1659	ACE HARDWARE	45915	CITY HALL-TOP SOIL	08/11/2026	25.66	.00	
1659	ACE HARDWARE	45922	POT MIX, ALL PURPOSE SOIL	08/12/2026	21.03	.00	
1862	B&D LUMBER & HAR	224221	ROSE GARDEN - GAL FLAG, BARB COUP	07/27/2026	13.35	13.35	08/19/2026
1862	B&D LUMBER & HAR	224413	POLY TANK SPRAYER	08/05/2026	21.91	.00	
1862	B&D LUMBER & HAR	224414	ACCU WD & GRASS KILLER	08/05/2026	21.91	.00	
1862	B&D LUMBER & HAR	224512	CITY HALL-TOP SOIL	08/11/2026	36.69	.00	
1862	B&D LUMBER & HAR	224519	CITY HALL-TOP SOIL	08/11/2026	27.52	.00	
6818	WHITE, JOSHUA	26-0731	EPHEDRA TRIFURCA (LONGLEAF JOINFIR)	07/31/2026	27.18	27.18	08/19/2026
6818	WHITE, JOSHUA	26-0731	CHOCO FLOWER, DESERT LAVENDER, MONSOON	07/31/2026	58.70	58.70	08/19/2026
10-80-50110 BLDG REPAIR & MAINT-VANDALISM							
1862	B&D LUMBER & HAR	224611	GRAFITTI-SPRY PAINT	08/17/2026	39.41	.00	
10-80-61000 REPAIRS & MAINT - VEHICLES							
6536	BISBEE NAPA AUTO P	403062	6406-BELT AC, AC COMPRESSOR, SERPENTINE BELT	08/05/2026	339.92	339.92	08/19/2026
6536	BISBEE NAPA AUTO P	403310	18MO WTY BAT	08/07/2026	155.00	155.00	08/19/2026
Total PARKS:					8,452.16	5,898.42	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2409211000-07	Quality Hill - Pool #2409211000	08/07/2026	1,019.32	1,019.32	08/17/2026
10-81-22000 WATER							
1106	ARIZONA WATER CO	100074488-07-	147 Quality Hill Rd-Swimming Pool-100074488	08/14/2026	374.78	374.78	08/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-81-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45778	INSCT SPRY	07/22/2026	43.57	43.57	08/19/2026
1659	ACE HARDWARE	45789	TALL KTCHN BGS	07/24/2026	11.14	11.14	08/19/2026
4577	LESLIE'S POOLMART,	00649-01-0987	GAL ULTRA BRIGHT ADVANCED	08/13/2026	303.99	.00	
4577	LESLIE'S POOLMART,	00649-01-0989	GAL ULTRA BRIGHT ADVANCED	08/18/2026	191.64	.00	
4577	LESLIE'S POOLMART,	03017-01-0590	CHLOR 53GAL DRUM, ACID 15GAL CARBOY	08/04/2026	1,384.79	.00	
4059	SPARKLIGHT	816013003002	Internet Svc - City Pool - 8160130030028041	08/04/2026	116.68	116.68	08/17/2026
10-81-55000 EQUIPMENT REPAIR & MAINT							
1659	ACE HARDWARE	45866	PIPE JOINT, ELBOW, NIPPLE	08/04/2026	19.53	.00	
1659	ACE HARDWARE	45872	PRESSR PIPE, CEMENT PVC, RATCHET PIPE CUTR, ELB	08/05/2026	52.48	.00	
1862	B&D LUMBER & HAR	224377	PIPE, COUPLING, TEE, MALE ADPTR, RED BUSHING, ETC	08/04/2026	134.52	.00	
1862	B&D LUMBER & HAR	224400	PTFE TAPE, SEALANT, NIPPLE	08/04/2026	24.62	.00	
Total SWIMMING POOL:					3,677.06	1,565.49	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Library	08/17/2026	44.64	44.64	08/20/2026
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	3331410000-0	6 MAIN St Library - Library -#3331410000	08/07/2026	1,330.20	1,330.20	08/17/2026
10-83-22000 WATER							
1106	ARIZONA WATER CO	100115894-07-	6 Main St. - Library - 100115894	08/14/2026	92.95	92.95	08/24/2026
10-83-22001 WATER-ANNEX							
1106	ARIZONA WATER CO	100125651-07-	Huachuca Terrace - Library Annex - 100125651	07/29/2026	1,466.58	1,466.58	08/10/2026
10-83-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	6 MAIN ST-LIBRARY	08/01/2026	127.38	127.38	08/03/2026
10-83-22551 SEWER & GARBAGE-ANNEX							
1225	BISBEE PUBLIC WOR	95	519 W MELODY LN - LIBRARY ANNEX	08/01/2026	338.19	338.19	08/03/2026
10-83-24000 PHONES							
4192	CENTURY LINK	333745848-08-	LIBRARY 520-432-4232 333745848	08/13/2026	216.75	216.75	08/24/2026
10-83-24001 INTERNET ACCESS							
4059	SPARKLIGHT	816013003002	Internet Svc-Library- 8160130030026292	08/04/2026	286.56	286.56	08/10/2026
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	41993892	COPIER LEASE - SEPT	08/14/2026	178.92	.00	
10-83-41500 OFFICE SUPPLIES							
4926	AMAZON CAPITAL SE	16VL-6MDH-T	LIBRARY SUPPLIES	08/01/2026	215.88	215.88	08/19/2026
10-83-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45946	JANITORIAL SUPPLIES	08/16/2026	58.82	.00	
4926	AMAZON CAPITAL SE	1LMR-YXQN-H	JANITORIAL SUPPLIES	08/01/2026	76.60	76.60	08/19/2026
10-83-46831 BOOKS							
4926	AMAZON CAPITAL SE	1V46-1T71-QQ	BOOKS	08/01/2026	692.78	692.78	08/19/2026
10-83-46832 AUDIO VISUAL MATERIAL							
4926	AMAZON CAPITAL SE	16VL-6MDH-K	DVD's	08/01/2026	33.01	33.01	08/19/2026
10-83-46833 CHILDRENS MATERIALS							
4926	AMAZON CAPITAL SE	116F-FMF3-FN	CHILDREN BOOKS	08/01/2026	216.36	216.36	08/19/2026
10-83-50100 BLDG REPAIR & MAINT							
6172	MMPC	194200	MONTHLY PEST CONTROL	08/18/2026	50.00	.00	
Total LIBRARY:					5,425.62	5,137.88	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8339841000-0	300 Collins Rd. #8339841000	08/17/2026	578.29	578.29	08/24/2026
10-85-22000 WATER							
1106	ARIZONA WATER CO	100032236-07-	Collins Rd - S Cntr - #100032236	07/29/2026	161.99	161.99	08/10/2026
10-85-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	COLLINS RD-SENIOR CENTER	08/01/2026	83.42	83.42	08/03/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-85-24000 PHONES							
4192	CENTURY LINK	333579583-08-	SENIOR CENTER 520-432-2167 333579583	08/13/2026	74.72	74.72	08/24/2026
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	816013003002	Internet Svc- Senior Center-8160130030024214	08/19/2026	72.25	72.25	08/24/2026
10-85-34085 COORDINATOR CONTRIBUTIONS							
3188	BISBEE SENIOR ASS	171	Monthly Invoice August 2026	08/03/2026	833.33	833.33	08/03/2026
10-85-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45947	VACUUM	08/17/2026	164.39	.00	
Total SENIOR CITIZENS CENTER:					1,968.39	1,804.00	
Total GENERAL FUND:					238,597.26	180,650.77	
GENERAL GOVERNMENT GRANTS							
GRANT EXP - GENERAL GOVT							
11-40-22515 BISBEE BIKEWAYS DOT GRANT							
6294	ARIZONA DEPARTME	LA2027000024	WEST SEGMENT - BISBEE BIKEWAY	08/12/2026	15,060.00	15,060.00	08/20/2026
11-40-22526 MAIN ST. ASBESTOS REMEDIATION							
4222	STANTEC CONSULTI	2594217	HILLCREST BROWNFIELD CLEANUP GRANT	07/22/2026	2,242.50	2,242.50	08/19/2026
Total GRANT EXP - GENERAL GOVT:					17,302.50	17,302.50	
Total GENERAL GOVERNMENT GRANTS:					17,302.50	17,302.50	
CAMP NACO							
19-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Camp Naco	08/17/2026	22.43	22.43	08/20/2026
19-40-13100 BUSINESS TRAVEL-MELLON GRANT							
1922	NORMAND, MICHAEL	26-0801	BUSINESS RELATED MILEAGE FOR JULY 2026	08/01/2026	403.59	.00	
19-40-21000 ELECTRIC-MELLON GRANT							
1097	AZ PUBLIC SERVICE	5081307274-0	915 Tovreaville Rd Camp Naco	08/06/2026	250.33	250.33	08/17/2026
1097	AZ PUBLIC SERVICE	8850052975-0	2118 Newell St. Temp - Camp Naco #8850052975	08/05/2026	76.26	76.26	08/10/2026
19-40-24000 PHONES-MELLON GRANT							
4192	CENTURY LINK	334160374-08-	CAMP NACO 520-432-9031 334160374	08/13/2026	36.39	36.39	08/24/2026
19-40-34500 NHA SUB-GRANT EXPENSES							
2203	NACO HERITAGE ALL	JUL 2026	NHA SUB-GRANT JULY REIMBURSEMENT	08/18/2026	26,080.56	.00	
19-40-46000 OPERATIONAL EXPENSE-MELLON							
1659	ACE HARDWARE	45877	PPE & HYDRATION	08/05/2026	31.11	31.11	08/19/2026
19-40-92000 CONSTRUCTION COSTS-MELLON							
1659	ACE HARDWARE	45827	LIMEWASH, SUPPLIES, HYDRATION	07/29/2026	405.05	405.05	08/19/2026
1351	DURAZO CONSTRUC	10	CAMP NACO REHABILITATION (MELLON-FUNDED)	07/31/2026	124,392.89	.00	
1893	LAL ENTERPRISES, I	68333	CHEMICAL TOILET SERVICE-CAMP NACO	07/31/2026	259.25	.00	
1893	LAL ENTERPRISES, I	68333	HAND WASHING STATION-CAMP NACO	07/31/2026	129.25	.00	
1922	NORMAND, MICHAEL	26-0801	BUSINESS RELATED MILEAGE FOR JULY 2026	08/01/2026	53.17	.00	
6889	VERHELST RECOVE	18506	LIMEWASH A6, A7	07/22/2026	541.67	541.67	08/11/2026
6889	VERHELST RECOVE	18512	LIMEWASH A6, A7	07/23/2026	591.67	591.67	08/11/2026
6889	VERHELST RECOVE	18525	LIMEWASH A6, A7	07/26/2026	375.00	375.00	08/11/2026
6889	VERHELST RECOVE	18526	DEMO GABLE ENDS A4, SITE CLEAN-UP, SWEEP	07/26/2026	300.00	300.00	08/11/2026
6889	VERHELST RECOVE	18530	LIMEWASH A6, A7, CUT WINDOWS A2	07/28/2026	468.75	468.75	08/11/2026
6889	VERHELST RECOVE	18536	LIMEWASH A6, A7, CUT WINDOWS A2	07/29/2026	900.00	900.00	08/11/2026
6889	VERHELST RECOVE	18545	LIMEWASH A6, A7, CUT WINDOWS A2	07/30/2026	450.00	450.00	08/11/2026
Total :					155,767.37	4,448.66	
19-45-31000 PROFESSIONAL FEES-STATE GRANT							
1272	IDEUM, INC.	INV2026185	SCHEMATIC & DETAILES DESIGN FOR BARRACKS EXHIB	07/27/2026	36,476.00	36,476.00	08/19/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
19-45-46000 OPERATIONAL EXPENSE-STATE							
1659	ACE HARDWARE	45837	DIAB RECIP CARB, CROSSFIRE LINE	07/30/2026	41.89	41.89	08/19/2026
1659	ACE HARDWARE	45842	REPLACEMENT PART FOR WEEDWACKER	07/31/2026	36.32	36.32	08/19/2026
1659	ACE HARDWARE	45924	XL SAND SPOGE, DOLLY HARDWOOD, GLOVES	08/12/2026	123.84	.00	
19-45-92000 CONSTRUCTION COSTS-STATE							
1351	DURAZO CONSTRUC	10	CAMP NACO REHABILITATION (ARPA-FUNDED)	07/31/2026	132,341.17	.00	
6889	VERHELST RECOVE	18506	A9 CLEAN WINDOWS AFTER LIMEWASH	07/22/2026	270.83	270.83	08/11/2026
6889	VERHELST RECOVE	18512	A9 CLEAN WINDOWS AFTER LIMEWASH	07/23/2026	295.83	295.83	08/11/2026
6889	VERHELST RECOVE	18525	A9 CLEAN WINDOWS AFTER LIMEWASH	07/26/2026	187.50	187.50	08/11/2026
6889	VERHELST RECOVE	18530	A9 CLEAN WINDOWS AFTER LIMEWASH	07/28/2026	156.25	156.25	08/11/2026
6889	VERHELST RECOVE	18552	WEEDWACKING AND SITE CLEAN-UP	07/31/2026	450.00	450.00	08/11/2026
Total :					170,379.63	37,914.62	
19-50-92000 CONSTRUCTION							
1351	DURAZO CONSTRUC	10	CAMP NACO REHABILITATION (NPS-FUNDED)	07/31/2026	96,084.35	.00	
Total :					96,084.35	.00	
Total CAMP NACO:					422,231.35	42,363.28	
VISITOR CENTER							
FUND EXPENDITURES							
20-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Visitor Center	08/17/2026	18.02	18.02	08/20/2026
20-40-24000 PHONES							
4192	CENTURY LINK	333663664-08-	VISITOR CENTER 520-432-3554 333663664	08/13/2026	67.40	67.40	08/24/2026
4192	CENTURY LINK	333913912-08-	VISITOR CENTER 520-432-3509 333913912	08/13/2026	36.73	36.73	08/24/2026
20-40-24001 INTERNET ACCESS							
4059	SPARKLIGHT	816013003002	Internet Svc-Vistor Center - 8160130030025260	08/11/2026	161.94	161.94	08/24/2026
20-40-42020 PRINTING & REPRODUCTION							
1877	ARIZONA DRIVE GUI	3-3-6233	JUNE-AUGUST 2026 ISSUE AOT PARTNERSHIP 1/2 PAGE	06/03/2026	650.00	650.00	08/19/2026
20-40-42040 ADVERTISING							
1976	ARIZONA HIGHWAYS	28969	SPONSORSHIP - PRINT	08/14/2026	2,777.50	.00	
1205	TUCSON GUIDE	1823	FULL PAGE DISPLAY AD SEP2026-FEB2027	07/17/2026	1,700.00	.00	
Total FUND EXPENDITURES:					5,411.59	934.09	
Total VISITOR CENTER:					5,411.59	934.09	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Streets	08/17/2026	105.61	105.61	08/20/2026
21-40-12300 UNIFORMS & CLOTHING							
2283	MOROYOQUI, JESUS	26-0818	BOOTS REIMBURSEMENT	08/18/2026	300.00	.00	
6958	SAAVEDRA, JOSE	26-0803	BOOT REIMBURSEMENT	08/03/2026	300.00	300.00	08/19/2026
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960A-	46 Main St Xmas Lights - #0564203958	07/24/2026	77.14	77.14	08/03/2026
1097	AZ PUBLIC SERVICE	1032111000-07	Az Street St Lights #1032111000	07/29/2026	6,010.41	6,010.41	08/10/2026
1097	AZ PUBLIC SERVICE	4059328029A-	2 Sowles Ave EV - #4059328029	08/11/2026	351.85	351.85	08/17/2026
1097	AZ PUBLIC SERVICE	4470670000-0	60 Brewery Gulch Sp 3 - #4470670000	08/10/2026	55.96	55.96	08/17/2026
1097	AZ PUBLIC SERVICE	4877951000-0	Hwy 92 DD #4877951000	07/21/2026	15.21	15.21	08/03/2026
1097	AZ PUBLIC SERVICE	4877951000-0	Hwy 92 DD #4877951000	08/18/2026	15.21	15.21	08/24/2026
1097	AZ PUBLIC SERVICE	5254161000-0	951 Naco Hwy #5254161000	07/21/2026	106.65	106.65	08/03/2026
1097	AZ PUBLIC SERVICE	5254161000-0	951 Naco Hwy #5254161000	08/18/2026	90.90	90.90	08/24/2026
1097	AZ PUBLIC SERVICE	5847770000-0	60 Brewery Gulch Sp 2 - #5847770000	08/10/2026	41.34	41.34	08/17/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1097	AZ PUBLIC SERVICE	7700160000-0	60 Brewery Gulch Sp 4 - #7700160000	08/10/2026	47.41	47.41	08/17/2026
1097	AZ PUBLIC SERVICE	8186260000-0	170 Hwy 92 - #690982286	08/17/2026	113.62	113.62	08/24/2026
1097	AZ PUBLIC SERVICE	8583641000-0	60 Brewery Gulch Sp 1 - #8583641000	08/10/2026	74.05	74.05	08/17/2026
1879	AZ PUBLIC SERVICE	AR0480010980	NORMAL OPS AND MAINTENANCE FOR JULY 2026	08/11/2026	1,745.86	.00	
21-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	25% Streets	07/28/2026	26.16	26.16	08/03/2026
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4276517870	UNIFORMS	07/22/2026	60.02	60.02	08/19/2026
7060	CINTAS	4277254373	UNIFORMS	07/29/2026	60.02	60.02	08/19/2026
7060	CINTAS	4278046498	UNIFORMS	08/05/2026	60.02	.00	
7060	CINTAS	4278778686	UNIFORMS	08/12/2026	60.02	.00	
7060	CINTAS	4279541720	UNIFORMS	08/19/2026	60.02	.00	
21-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45833	PICKUP TOOL	07/30/2026	30.73	30.73	08/19/2026
1659	ACE HARDWARE	45933	DOC 70R TRIMMER LOOP HANDLE	08/13/2026	416.47	.00	
1862	B&D LUMBER & HAR	224230	SHOVEL, OUDOOR CORD	07/28/2026	185.19	185.19	08/19/2026
1862	B&D LUMBER & HAR	224341	CLAMPS	08/03/2026	92.00	92.00	08/19/2026
1862	B&D LUMBER & HAR	224438	SHOVELS	08/06/2026	101.87	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45763	HMMR DRL BIT	07/21/2026	19.54	19.54	08/19/2026
1659	ACE HARDWARE	45817	CHAIN, 50:1 FUEL	07/29/2026	89.77	89.77	08/19/2026
1659	ACE HARDWARE	45865	CHAIN	08/04/2026	39.12	.00	
21-40-45300 CUSTODIAL SUPPLIES							
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLRNR, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.41	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.66	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
4191	GRAINGER	9035730663	PAPER TOWEL SHEETS	08/07/2026	61.33	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45761	PRIMER BULB, SPRK PLG	07/20/2026	36.45	36.45	08/19/2026
1659	ACE HARDWARE	45764	HNDRAIL - FASTENERS	07/21/2026	112.03	112.03	08/19/2026
1659	ACE HARDWARE	45816	DOC - LOPPER, DOUBLE EDGE SAW	07/29/2026	58.67	58.67	08/19/2026
1659	ACE HARDWARE	45870	SERVICE KIT, SPARKPLUG	08/04/2026	34.06	.00	
1659	ACE HARDWARE	45908	DOC-BLK DIAMOND LINE	08/11/2026	93.14	.00	
1862	B&D LUMBER & HAR	224142	14x26 SANDBAGS	07/22/2026	27.40	27.40	08/19/2026
1862	B&D LUMBER & HAR	224205	FLAT BAR 260FT	07/27/2026	1,560.16	1,560.16	08/19/2026
1862	B&D LUMBER & HAR	224258	CAMP CLEANOUT - COVERALLS, PICKUP STICK	07/29/2026	65.73	65.73	08/19/2026
1862	B&D LUMBER & HAR	224397	CARB & CHOKE CLEANER	08/04/2026	7.66	.00	
1862	B&D LUMBER & HAR	224511	DOC-ENGINE OIL	08/11/2026	70.78	.00	
1862	B&D LUMBER & HAR	224550	FLINT STRIKER, REPLACEMENT FLINTS	08/12/2026	10.94	.00	
5957	BARNETT'S PROPAN	26-0729	PROPANE	07/29/2026	95.25	95.25	08/19/2026
1858	STEVE MILLER	26-0814	2 WELCOME TO SAN JOSE DISTRICT	08/14/2026	1,000.00	1,000.00	08/19/2026
21-40-46200 SIGNS & POSTS							
1862	B&D LUMBER & HAR	224194	STOP SIGN - PREMIX CONCRETE	07/27/2026	13.57	13.57	08/19/2026
3434	CENTERLINE SUPPLY	ORD0181641	NO PARKING SIGNS	08/10/2026	78.91	.00	
21-40-61000 VEHICLE PARTS & LABOR							
2281	AUTOZONE STORE 1	10616014663	ENGINE THERMOSTAT, WATER INLET GASKET	08/12/2026	23.33	.00	
6536	BISBEE NAPA AUTO P	402044	BAT 2YR WTY BAT	07/20/2026	146.91	146.91	08/19/2026
6536	BISBEE NAPA AUTO P	403578	WATER PUMP	08/12/2026	170.49	.00	
6536	BISBEE NAPA AUTO P	403629	COOLANT THER, THER HOUSING SEAL, RAD HOSE	08/12/2026	54.29	.00	
Total FUND EXPENDITURES:					14,552.10	11,093.72	
Total STREETS:					14,552.10	11,093.72	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	9662440000-0	Bisbee Junction Hill - Airport #9662440000	07/24/2026	207.37	207.37	08/03/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
50-40-22000 WATER							
1366	HOPE WATER ARIZO	211214936-08-	Airport Water-August 2026	08/18/2026	84.63	84.63	08/24/2026
50-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	AIRPORT RD-AIRPORT	08/01/2026	16.00	16.00	08/03/2026
50-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001898040	Bisbee JcT - Airport Rd #910001898040	07/30/2026	90.64	90.64	08/03/2026
50-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45934	CABLE TIE	08/13/2026	29.78	.00	
4926	AMAZON CAPITAL SE	1HCP-YMFJ-J6	WINDSOCK	08/07/2026	267.39	.00	
5285	ARIZONA DEPT OF A	420594	AIRPORT - ANNUAL LICENSE RENEWAL	08/14/2026	15.00	.00	
50-40-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	45857	MOTOMIX 93 GALLON	08/03/2026	40.54	.00	
Total FUND EXPENDITURES:					751.35	398.64	
Total AIRPORT FUND:					751.35	398.64	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
2284	MARTHA WHITE	26-0825	REFUND OVERPAYMENT 532 CAMINO DE NEVADA	08/25/2026	69.25	.00	
Total :					69.25	.00	
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Waste Water	08/17/2026	79.76	79.76	08/20/2026
54-40-13100 BUSINESS TRAVEL							
6262	BORQUEZ, ADRIAN	26-0804	MEALS REIMBURSE-APWA AZ CHAPTER CONFERENCE	08/04/2026	74.35	74.35	08/19/2026
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B - #0516740000	08/11/2026	2,107.97	2,107.97	08/17/2026
1097	AZ PUBLIC SERVICE	1002920000-0	940 W. Purdy Ln San Jose WW -#1002920000	07/27/2026	10,784.15	10,784.15	08/03/2026
1097	AZ PUBLIC SERVICE	2478030000-0	302 Teran St. #2478030000	08/17/2026	46.37	46.37	08/24/2026
1097	AZ PUBLIC SERVICE	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A - #2954210000	08/11/2026	72.39	72.39	08/17/2026
54-40-22000 WATER							
1106	ARIZONA WATER CO	100015873-07-	320 Teran #100015873	07/29/2026	37.21	37.21	08/10/2026
1106	ARIZONA WATER CO	100044774-08-	Highway 80-Sewer Pond - 100044774	08/18/2026	167.46	167.46	08/24/2026
54-40-24000 PHONES							
4192	CENTURY LINK	333495030-08-	46 S. AZ ST-WW 520-432-6035 333495030	08/13/2026	37.36	37.36	08/24/2026
54-40-34000 CONTRACT SERVICES							
6881	OPERATIONS MANA	BISBEE08-3	OPERATION, MAINTENANCE AND MANAGEMENT SERVIC	08/04/2026	73,742.50	73,742.50	08/06/2026
54-40-34010 CONTRACT SERVICES-COLLECTIONS							
7060	CINTAS	4276517914	UNIFORMS	07/22/2026	55.44	55.44	08/19/2026
7060	CINTAS	4277254394	UNIFORMS	07/29/2026	55.44	55.44	08/19/2026
7060	CINTAS	4278046541	UNIFORMS	08/05/2026	55.44	.00	
7060	CINTAS	4278778666	UNIFORMS	08/12/2026	55.44	.00	
7060	CINTAS	4279541725	UNIFORMS	08/19/2026	55.44	.00	
54-40-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08146020260	WW-MILEAGE	08/18/2026	23.67	.00	
3163	AZ STATE PRISON C	D08180820260	WW-LABOR	08/17/2026	48.00	.00	
3163	AZ STATE PRISON C	D08184120260	WW-LABOR	08/03/2026	42.00	42.00	08/19/2026
54-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45864	JAW PLIERS, PIPE CUTTER	08/04/2026	52.15	.00	
54-40-43120 OTHER FEES							
7008	US BANK	8272409	ANNUAL ADMIN FEES-WW DEBT RESTRUCTURE	07/24/2026	925.00	925.00	08/19/2026
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	45776	HMMR RCK PCK, MEASUR WHEL BLK/RD	07/22/2026	129.95	129.95	08/19/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
54-40-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45762	CLEAN CLTH, CLEANR SIMPLE GREEN	07/21/2026	18.61	18.61	08/19/2026
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLNRN, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.41	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	45780	MRKING PNT	07/22/2026	8.37	8.37	08/19/2026
1659	ACE HARDWARE	45781	COMBAT SYRINGE GEL	07/22/2026	20.34	20.34	08/19/2026
6891	ARIZONA CERTIFIED	16592	ANNUAL BACKFLOW TESTING - GARFIELD PARK	07/30/2026	75.00	75.00	08/19/2026
6891	ARIZONA CERTIFIED	16672	REPAIR BACKFLOW	08/19/2026	835.34	.00	
1862	B&D LUMBER & HAR	224097	PLYWOOD	07/20/2026	50.39	50.39	08/19/2026
1862	B&D LUMBER & HAR	224111	COUPLING	07/21/2026	4.92	4.92	08/19/2026
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	45822	GLASS SIDEWALK-ELBOW, CLEANOUT, COUPLING,CEME	07/29/2026	89.90	89.90	08/19/2026
1659	ACE HARDWARE	45869	P-TRAP, TEE, ADPTR, ELBOW, CEMENT, CUTOFF WHL, E	08/04/2026	84.25	.00	
1862	B&D LUMBER & HAR	224150	ELBOW, PREMIX CONCRETE	07/23/2026	72.76	72.76	08/19/2026
54-40-55000 EQUIPMENT REPAIR & MAINT							
1936	EMPIRE SOUTHWES	EMPS7567118	CYL GP BASICS	07/21/2026	1,945.94	1,945.94	08/19/2026
6881	OPERATIONS MANA	BISBEE08-3	REBATEABLE REPAIRS - SEPTEMBER 2026	08/04/2026	16,666.67	16,666.67	08/06/2026
54-40-61000 VEHICLE PARTS & LABOR							
2281	AUTOZONE STORE 1	10616007231	WW-IGN CONTROL	07/23/2026	160.62	160.62	08/19/2026
2281	AUTOZONE STORE 1	10616009907	WW-CREDIT INV 10616007231	07/30/2026	160.62-	160.62-	08/19/2026
54-40-62002 TIRES							
1854	W R RYAN - FIRESTO	T37068	TIRES	07/06/2026	201.89	201.89	08/19/2026
1854	W R RYAN - FIRESTO	T37238	TIRES	07/29/2026	432.55	432.55	08/19/2026
Total FUND EXPENDITURES:					109,233.26	107,953.45	
Total SEWER FUND:					109,302.51	107,953.45	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Sanitation	08/17/2026	158.12	158.12	08/20/2026
56-40-12500 RECRUITMENT/EMPLOYEE TESTING							
1275	COPPER QUEEN CO	80024427	PRE-EMPLOYMENT DRUG TESTING	08/06/2026	211.00	.00	
56-40-13100 BUSINESS TRAVEL							
6311	GASTELUM, MIKE	26-0804	MEALS REIMBURSEMENT-APWA AZ CHAPTER	08/04/2026	24.10	24.10	08/19/2026
56-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	25% Sanitation	07/28/2026	26.16	26.16	08/03/2026
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4276517878	UNIFORMS	07/22/2026	66.40	66.40	08/19/2026
7060	CINTAS	4277254385	UNIFORMS	07/29/2026	66.40	66.40	08/19/2026
7060	CINTAS	4278046572	UNIFORMS	08/05/2026	61.09	.00	
7060	CINTAS	4278778675	UNIFORMS	08/12/2026	66.40	.00	
7060	CINTAS	4279541743	UNIFORMS	08/19/2026	66.40	.00	
1587	WASTECH CORPORA	CI-1012524	SUBSCRIPTION	07/22/2026	6,912.00	.00	
56-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	45808	BROOM, BEDNG FRK HNDL, SCOOP GRAIN POLY	07/28/2026	86.61	86.61	08/19/2026
56-40-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45910	BROOM/DUSTPAN ANGLE	08/11/2026	11.17	.00	
4926	AMAZON CAPITA, SE	1CY7-9KH6-YP	GARAGE-PINE CLNRN, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.41	.00	
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY T	32534	SOLID WASTE-JULY	07/31/2026	22,689.84	22,689.84	08/19/2026
56-40-46562 RECYCLING PROGRAM							
4926	AMAZON CAPITAL SE	1CY7-9KH6-YP	GARAGE-PINE CLNRN, AIR FRESHNR, DEGREASER, WAT	08/10/2026	53.41	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
4926	AMAZON CAPITAL SE	1JWC-HDGM-	TRASH LINERS, SQWINCHERS FREEZE POPS	08/17/2026	16.67	.00	
5957	BARNETT'S PROPAN	26-0729	PROPANE	07/29/2026	106.54	106.54	08/19/2026
6536	BISBEE NAPA AUTO P	402586	STOPLIGHT SWITCH	07/29/2026	23.51	23.51	08/19/2026
6536	BISBEE NAPA AUTO P	402762	OIL FILTER	07/31/2026	4.19	4.19	08/19/2026
7060	CINTAS	4276517875	UNIFORMS	07/22/2026	51.81	51.81	08/19/2026
7060	CINTAS	4277254350	UNIFORMS	07/29/2026	51.81	51.81	08/19/2026
7060	CINTAS	4278046539	UNIFORMS	08/05/2026	51.81	.00	
7060	CINTAS	4278778661	UNIFORMS	08/12/2026	51.81	.00	
7060	CINTAS	4279541753	UNIFORMS	08/19/2026	51.81	.00	
4191	GRAINGER	9029751477	GARAGE - PAPER TOWEL	08/03/2026	8.76	8.76	08/19/2026
1893	LAL ENTERPRISES, I	68333	CHEMICAL TOILET SERVICE	07/31/2026	73.50	.00	
56-40-61000 VEHICLE PARTS & LABOR							
1112	BALAR HOLDING CO	06P9051	KANAFLEX HOSE	08/07/2026	201.29	.00	
1112	BALAR HOLDING CO	06P9130	GAUGE, SIGHT/TEMP, OIL LEVEL	08/13/2026	130.41	.00	
6536	BISBEE NAPA AUTO P	402045	FUEL TANK CAP	07/20/2026	14.73	14.73	08/19/2026
6536	BISBEE NAPA AUTO P	402081	MIRROR HEAD	07/21/2026	28.54	28.54	08/19/2026
6536	BISBEE NAPA AUTO P	402211	MAXLIFE HM ATF	07/22/2026	46.02	46.02	08/19/2026
6536	BISBEE NAPA AUTO P	403739	CONV BLADE 22IN	08/14/2026	12.79	.00	
1613	VANGUARD TRUCK C	X0110326031	HOSE	07/06/2026	1,342.06	1,342.06	08/19/2026
1613	VANGUARD TRUCK C	X0110328071	CARTRIDGE KIT	07/16/2026	34.86	34.86	08/19/2026
Total FUND EXPENDITURES:					32,880.86	24,839.22	
Total SANITATION FUND:					32,880.86	24,839.22	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Queen Mine	08/17/2026	162.90	162.90	08/20/2026
59-40-12300 UNIFORMS & CLOTHING							
2282	CHAPMAN, MARK	26-0805	REIMBURSEMENT FOR WORK BOOTS	08/05/2026	97.68	.00	
2277	PEREZ, DAVID	26-0730	WALMART MEN'S BOOTS	07/30/2026	38.08	38.08	08/19/2026
6091	ROYAL RESORTWEA	0056226-IN	DQUEENMINE CLACK CAP	08/17/2026	465.00	.00	
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	8295240000-0	HWY 80 Tour - QM - #8295240000	08/11/2026	964.04	964.04	08/17/2026
59-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	95	478 N DART RD-QUEEN MINE	08/01/2026	447.92	447.92	08/03/2026
59-40-24000 PHONES							
4192	CENTURY LINK	333908691-08-	QUEEN MINE 520-432-2071 333908691	08/13/2026	170.96	170.96	08/24/2026
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	816013003002	Internet Svc-Queen Mine - 8160130030025278	08/19/2026	161.94	161.94	08/24/2026
59-40-34000 CONTRACT SERVICES							
5485	CENTRAL ALARM INC	1490418	BURGLAR ALARM MONITORING	08/01/2026	576.00	.00	
59-40-36000 MAINTENANCE &SUPPORT AGREEMNTS							
5877	STAMBACK SERVICE	AS231992	1 PORTABLE TOILET, WHEEL CHAIR ACCESSIBLE	08/08/2026	167.54	.00	
59-40-41500 OFFICE SUPPLIES							
1199	ULINE	210104507	PAPER TOWELS, BAGS, LABELS	07/01/2026	343.16	343.16	08/19/2026
6399	WIST OFFICE PRODU	2631919	PAPER COPY	08/03/2026	40.03	40.03	08/19/2026
6399	WIST OFFICE PRODU	2632951	TAPE ROLL	08/06/2026	18.18	18.18	08/19/2026
6399	WIST OFFICE PRODU	2635857	MOUSE, OPTICAL B100, LAMINATE POUCH	08/17/2026	39.80	.00	
59-40-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	45894	FIRST AID KIT	08/08/2026	35.22	.00	
1199	ULINE	210104507	SAFETY VESTS	07/01/2026	292.47	292.47	08/19/2026
59-40-45300 CUSTODIAL SUPPLIES							
1199	ULINE	210104507	TOILET TISSUE, BAGS, HAND SOAP, GLASS CLEANER	07/01/2026	1,125.67	1,125.67	08/19/2026
6399	WIST OFFICE PRODU	2635857	PAPER SHEETS TOWELS, DISINFECTANT, AEROSOL, BAT	08/17/2026	520.14	.00	
59-40-46591 MERCHANDISE							
1581	AUTHENTIC CARDS	27390	MAGNETS, POSTCARDS	07/01/2026	255.52	255.52	08/19/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1581	AUTHENTIC CARDS	27623	BISBEE MAG QTY 100	08/20/2026	288.02	.00	
1070	LASERCRAFT DESIG	9007	ORE CART MINI 4-SIDE ORNAMENT M-106	08/06/2026	349.63	.00	
5876	PILGRIM IMPORTS	26-0722	COPPER QUEEN MINE ORE CART - 50% INVOICE	07/22/2026	550.00	550.00	08/19/2026
6091	ROYAL RESORTWEA	0056226-IN	DQUEENMINE CLACK CAP	08/17/2026	1,916.50	.00	
6427	WESTERN WOODS D	309109	RINGS, BOTTLES, PENDANTS, BRACELETS, MAGNETS	08/12/2026	2,850.00	.00	
2276	WILD REPUBLIC	SI1810063	ANIMAL TOYS	07/31/2026	430.30	430.30	08/19/2026
2276	WILD REPUBLIC	SI1814167	RABBITS, ECO MINI WOLF, HANGIND ECO BATS	08/14/2026	156.65	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
1659	ACE HARDWARE	45830	WELDABLE SHEET 12"x24"x16G	07/29/2026	26.07	26.07	08/19/2026
1659	ACE HARDWARE	45868	20V MX XR IMP WRN, PASRTS CLNR&DGRSR, BRKE CLN	08/04/2026	324.52	324.52	08/19/2026
1659	ACE HARDWARE	45894	BOTTLED WATER, MEASURING CUP SET, BORAX	08/08/2026	17.63	.00	
6536	BISBEE NAPA AUTO P	402716	THE LEGEND PROFESSIONAL (BATTERY) CORE DEPOSI	07/30/2026	138.71	138.71	08/19/2026
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	45923	DSP GLOVE, PRTS CLEANER & DEGREASER, CLEANR B	08/12/2026	83.01	.00	
1659	ACE HARDWARE	45941	V BELT, SPRY PNT, COOLER MTR 3/4HP, WTRPRF SANDP	08/15/2026	213.52	.00	
1659	ACE HARDWARE	45942	IRON PULLY 3.75 x 1/2" VARI	08/15/2026	16.76	.00	
1659	ACE HARDWARE	45975	CORD BUNGEE SET 20PK	08/19/2026	13.03	.00	
1659	ACE HARDWARE	45979	SWITCH COOLER	08/20/2026	15.83	.00	
Total FUND EXPENDITURES:					13,312.43	5,490.47	
Total QUEEN MINE FUND:					13,312.43	5,490.47	
MISC. GRANTS							
78-30-23011 LIBRARY - BAC GRANT							
4926	AMAZON CAPITAL SE	14GV-LJX6-TY	CHILDREN'S SPANISH BOOKS - GRANT FUNDED	08/01/2026	113.99	113.99	08/19/2026
Total :					113.99	113.99	
FUND EXPENDITURES							
78-40-23008 LIBRARY LSTA GRANT,FED THRU AZ							
4926	AMAZON CAPITAL SE	1V46-1T71-CT	LIBRARY DONATIONS	08/01/2026	198.17	198.17	08/19/2026
Total FUND EXPENDITURES:					198.17	198.17	
Total MISC. GRANTS:					312.16	312.16	
DEBT SERVICE FUND--G.O. DEBT							
LEASE PURCHASE AGREEMENTS							
85-70-81000 PRINCIPAL PMTS, LEASE PURCHAS							
4241	FORD MOTOR CREDI	26-0817	INITIAL PYMNT 2026 FORD TRANSIT 150-BLDG MAINT	08/17/2026	12,463.82	12,463.82	08/17/2026
Total LEASE PURCHASE AGREEMENTS:					12,463.82	12,463.82	
Total DEBT SERVICE FUND--G.O. DEBT:					12,463.82	12,463.82	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	2178831882	STD - Transit Manager	08/17/2026	22.43	22.43	08/20/2026
96-40-31000 PROFESSIONAL SERVICES							
1695	SEAGO	362-004	TECHNICAL ASSISTANCE IGA TOAL FUNDS-CITY OF BISB	06/24/2026	10,000.00	10,000.00	08/03/2026
96-40-41505 ADMIN SUPPLIES							
4926	AMAZON CAPITAL SE	1WV4-6PPX-K	LABEL MAKER TAPE	08/03/2026	27.13	.00	
2176	KONICA MINOLTA BU	509589288	MONTHLY INV. MAINTENANCE AGREEMENT-JULY-BISBE	07/31/2026	57.09	.00	
96-40-41606 OPERATIONS CONTRACTOR							
6391	CITY OF DOUGLAS	0002378	TRANSIT BILLING CONTRACT - AUGUST 2026	08/06/2026	21,404.67	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
96-40-41607 PREVENTIVE MAINTENANCE							
2281	AUTOZONE STORE 1	10616009964	BUS 1403-SPIN OIL XL STP EXTENDED OIL FILTER	07/30/2026	6.59	6.59	08/19/2026
96-40-91500 CAPITAL PREVENTIVE MAINT.							
4926	AMAZON CAPITAL SE	1GF9-9T6N-P6	ANTISLIP TRACTION TAPE	08/06/2026	14.30	.00	
4926	AMAZON CAPITAL SE	1KN3-MHN4-9	BAT ADPTR, SCRDRVR COMBO TOOL CONVRTR, SCRWD	08/13/2026	646.34	.00	
4926	AMAZON CAPITAL SE	1WX3-DK4G-L	CREDIT INV. 1KN3-MHN4-9KQT	08/13/2026	169.28-	.00	
2281	AUTOZONE STORE 1	10616012111	BRAKE PADS, AIR FILTER, WIPER BLADES	08/05/2026	674.25	.00	
2281	AUTOZONE STORE 1	10616012113	BRAKE PADS, FILTER, OIL FILTER, AIR FILTER	08/05/2026	1,369.15	.00	
2281	AUTOZONE STORE 1	10616012685	TRANS FILTER	08/07/2026	244.72-	.00	
2281	AUTOZONE STORE 1	10616012686	TRANS FILTER	08/07/2026	81.57	.00	
2281	AUTOZONE STORE 1	10616012687	TRANS FILTER	08/07/2026	163.15	.00	
6536	BISBEE NAPA AUTO P	402082	BUS 1403-SILENTGUARD FRONT DISC BRA, FRONT BRA	07/21/2026	371.99	371.99	08/19/2026
6536	BISBEE NAPA AUTO P	402094	BUS 1403-BRAKE FLUID	07/21/2026	10.40	10.40	08/19/2026
6536	BISBEE NAPA AUTO P	402213	BUS 1403-DICS BRAKE, REAR RIGHT BRAKE	07/22/2026	127.54	127.54	08/19/2026
6536	BISBEE NAPA AUTO P	402247	BUS 1403-REAR BRAKE ROT, RAR LEFT BRAKE	07/22/2026	430.43	430.43	08/19/2026
6536	BISBEE NAPA AUTO P	402948	BUS-8198-FITTING, HOSE, WRENCH	08/03/2026	120.52	120.52	08/19/2026
2278	SEIFERT GRAPHICS I	18028	DECALS	08/06/2026	205.84	205.84	08/19/2026
Total FUND EXPENDITURES:					35,319.39	11,295.74	
Total BISBEE BUS FUND:					35,319.39	11,295.74	
Grand Totals:					902,437.32	415,097.86	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: August 17, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:

RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON AUGUST 4, 2026, AT 7:00 PM.**

FROM: **Nina Williams, Acting City Clerk**

RECOMMENDATION: **Approve Minutes**

PROPOSED MOTION: **I move to approve the Minutes of the Regular Session of Mayor and Council held on August 4, 2026, at 7:00 PM.**

DISCUSSION:

FISCAL IMPACT: **N/A**

DEPARTMENT LINE-ITEM ACCOUNT: **N/A**

BALANCE IN LINE ITEM IF APPROVED: **N/A**

Prepared by: *Nina Williams*
Nina Williams,
Acting City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado,
City Manager

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, AUGUST 4, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:03PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Cesilia C. Garcia, Ward I

STAFF

Ashlee Coronado, City Manager
Nina Williams, Acting City Clerk
Keri Bagley, Finance Director
Bridgette Kantner, Personnel Director
Matthew Gurney, Public Works Director
Tim Cox, Police Chief
Jim Richardson, Fire Chief
Jeremy Fricke, Executive Director Naco Heritage Alliance

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge called for a moment of silence for personal reflection.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- **Pit Lighting Project:** Mayor Budge announced that lighting around the pit began the previous week, with the first ten lights activated. Four more lights will be installed after the next ADOT road closure permit is approved. He also announced a groundbreaking ceremony for the bikeways project on the 24th, noting that the project has been more than six years in the making.
- **Upcoming Meeting Schedule:** Mayor Budge announced that the regular meeting in two weeks August 18th meeting has been canceled due to the League of Cities and Towns conference. A special session may be held the following Tuesday. The next regular meeting will be September 1st.
- **Certificate of Appreciation — Councilmember Pete Skinner:** Mayor Budge presented Councilmember Pete Skinner with a Certificate of Appreciation recognizing his service since his appointment on April 16, 2024, and thanking him for his leadership and dedication to Bisbee.

MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL

August 4, 2026

Councilmember Skinner said it had been an honor to serve Bisbee and wished the city and incoming council members Amy and Terry the best. Mayor Budge explained that, under state law, an elected successor takes office once election results are certified. Incoming Councilmember Terry Priestley will be seated at the September 1st meeting.

Mayor Budge noted moving council comments earlier in the meeting rather than at the very end, and invited Councilmember Schumacher to deliver her prepared comments at this time.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Schumacher commented on the Friends of the Bisbee Animal Shelter Spay/Neuter Clinic held at the Melody Lane building on July 18th and the new grant deadline for the Bisbee Arts Commission.

CALL TO THE PUBLIC

- Circles Robinson, Bisbee resident, urged the Council to revisit the previously tabled item regarding guidelines for ICE operations on City property. He expressed concerns about residents' fears of immigration enforcement and its potential impact on the community and tourism. Mr. Robinson asked the Council to adopt guidelines protecting fairness, due process, and constitutional rights.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. **ACCOUNTS PAYABLE:** Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$780,393.84.

SECOND: Councilmember Skinner

Councilmembers Sowid inquired about an item on the accounts payable report, and staff responded.

MOTION PASSED: UNANIMOUSLY

2. **Approval of the Consent Agenda**

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, July 21, 2026.

Nina Williams, Acting City Clerk

- B. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, July 14, 2026.

Nina Williams, Acting City Clerk

- C. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, July 28, 2026.

Nina Williams, Acting City Clerk

- D. Approval of a Park, Facility and Right-of-Way Use permit for the use of Upper Vista Park by Project Wildlife Bisbee for a Garden Party on Sunday, September 27, 2026, from 4:30pm to 6:30pm with a possible waiver of fees.

Nina Williams, Acting City Clerk

- E. Approval of a Special Event Liquor License Application submitted by Project Wildlife Bisbee for a Garden Party being held at Upper Vista Park on Sunday, September 27, 2026, from 4:30pm to 6:30pm; Jane Gaffer, Applicant.

Nina Williams, Acting City Clerk

- F. Approval of a Permanent Extension of Premises / Patio Permit Application submitted by Bisbee Brownstone LLC, located at 20 Brewery Avenue, Bisbee, AZ, Beth Moorhouse, Applicant.

Nina Williams, Acting City Clerk

- G. Approval of a Permanent Extension of Premises / Patio Permit Application submitted by the Bisbee Social Club, located at 67 B Main Street, Bisbee, AZ, Kevin Kramber, Applicant.

Nina Williams, Acting City Clerk

Mayor Budge noted that he wished to pull items F and G for separate discussion and questions. He invited a motion for items A through E.

MOTION: Councilmember Cline moved to approve the consent agenda items A through E.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

- F. Approval of a Permanent Extension of Premises / Patio Permit Application submitted by Bisbee Brownstone LLC, located at 20 Brewery Avenue, Bisbee, AZ, Beth Moorhouse, Applicant.

Mayor Budge pulled this item with a question for City Attorney Joe Estes: specifically, whether the patio permit required the premises to be physically contiguous, or whether it was permissible to cross city property — such as a sidewalk — to reach an adjacent lot. He referenced COVID-era precedents where patios were temporarily allowed across city sidewalks under special gubernatorial authority and wanted to ensure the Council was not treating this situation inconsistently.

Councilmember Schumacher noted a similar question had arisen when a permit was approved for Carly's, where patrons had to walk outside to reach the patio area.

Beth Moorhouse, applicant clarified that under state liquor authority rules, the licensed area does not require an interior connection between sections, as long as the areas are adjoining. Each area would also be treated separately for purposes of security.

Mr. Estes, City Attorney, added that the director may approve non-contiguous private property if it meets department rules.

Mayor Budge was satisfied, noting that the final decision on the liquor permit ultimately rests with the Arizona Department of Liquor Licenses and Control.

MOTION: Mayor Budge moved to approve the Permanent Extension of Premises / Patio Permit for Bisbee Brownstone LLC located at 20 Brewery Avenue.

SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

- G. Approval of a Permanent Extension of Premises / Patio Permit Application submitted by the Bisbee Social Club, located at 67 B Main Street, Bisbee, AZ, Kevin Kramber, Applicant.

Mayor Budge pulled this item with a question about the nature of the premises, specifically noting that the existing liquor license was located in the basement of the building, while the permit sought to extend the premises to additional floors. He also noted that the bathroom configuration on the upper floor appeared unusual in the building plans and questioned whether it met requirements for the proposed use.

Ms. Williams, Acting City Clerk, clarified that she had consulted with the Arizona Department of Liquor Licenses and Control and confirmed that as long as the licensed premises are within the same building, the extension to other floors was permissible.

Mayor Budge acknowledged that the building code and use questions regarding the upper floor would be addressed by the city's building department separately and found no further barrier to proceeding.

Uta Sanford appeared at the podium to advise that her daughter Miriam, who works with the building's owner, was in route from Tucson if questions arose.

MOTION: Mayor Budge moved to approve the Permanent Extension of Premises / Patio Permit for the Bisbee Social Club located at 67 B Main Street.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

NEW BUSINESS

3. Presentation from Arizona Water Company on the Water Conservation partnership with the City of Bisbee.
Ashlee Coronado, City Manager

Mayor Budge moved to table this item, explaining that the Arizona Water Company representatives were unable to attend due to logistical difficulties. He summarized that the program involves protecting the city's wells through aquifer recharge and promoting water conservation among residents, at no cost to the city. The presentation and any associated action will be deferred to the September 1st meeting.

MOTION: Mayor Budge moved to table Item 3 until September 1, 2026, Council meeting.

SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

4. Discussion and Possible Approval of a Change Order with Ideum, Inc.

Jeremy Fricke, Executive Director Naco Heritage Alliance

Councilmember Garcia recused herself from Items 4 and 5 due to a conflict of interest.

Mr. Fricke presented the change order, explaining that early in the grant period, the Alliance began working with Ideum, Inc. (IDM), a consultancy specializing in the development and fabrication of museum exhibits. The specific change order before the Council pertains to an immersive audio experience component of the planned exhibit. Mr. Fricke confirmed that the cost falls within the approved budget.

MOTION: Councilmember Cline moved to approve the change order with Ideum, Inc. in the amount of \$69,955.29.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval of Change Order #15 with Durazo Construction.

Mike Normand, Construction Project Manager Camp Naco

Mr. Normand presented Change Order #15 for Camp Naco, which includes nine change items across Buildings A2, A3, A5, A6, A7, A8, and A9. The changes include repairs to deteriorated fascia boards and stucco, ceiling leveling, structural steel and truss modifications, exterior door hardware, boxing in a structural beam, and construction of non-structural interior partitions.

Councilmember Sowid asked about the varying overhead and profit percentages. Mr. Normand explained that subcontractors may apply their own allowed markup, with the general contractor also applying a markup within contract limits.

MOTION: Councilmember Skinner moved to approve the Change Order #15 with Durazo Construction in the total amount of \$81,852.86, encompassing Durazo's change orders numbered 16, 17, and 20 through 26.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval of a New Two-Year Service Agreement between the Bisbee Fire Department and Stryker in the amount of \$13,400.00 to service and maintain four battery powered ambulance stretchers.

Jim Richardson, Fire Chief

Chief Richardson presented the item, describing it as a straightforward two-year service agreement with Stryker — the vendor that supplies the department's battery-powered stretchers and cardiac monitors. Chief Richardson noted that replacement batteries run between \$200 and \$300 each, meaning that the cost of replacing three or four batteries would already approach the value of the service contract. He also noted that Stryker was under government contracting, meaning the pricing reflects a state contract rate.

Councilmember Schumacher asked about the age of the stretchers. Chief Richardson responded that one of the four stretchers was at least ten years old — the age at which Stryker typically retires equipment from service contracts — but that Stryker agreed to extend coverage on it for the two-year term. The remaining stretchers are of varying ages, typically acquired one at a time as they age out of service.

Mayor Budge reflected on the value of power stretchers, noting that in previous decades the physical toll of manually loading stretchers resulted in significant back injuries and associated costs to municipal employers

Councilmember Sowid asked about service frequency and additional costs. Chief Richardson explained that Stryker provides one full-service visit annually and responds to issues as needed. Routine maintenance and minor parts are generally covered, while major component failures may result in additional charges. He noted that new stretchers cost approximately \$25,000 to \$50,000 and are typically purchased with new ambulances.

MOTION: Councilmember Cline moved to approve the two-year service agreement with Stryker in the amount of \$13,400.00 for the service and maintenance of four power stretchers, with annual payments of \$6,700.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of Scope of Services for Environmental Documentation-Bisbee Municipal Airport Airfield Electrical Improvements.

Matthew Gurney, Public Works Director

Mr. Gurney presented a preliminary design and environmental review project required by the FAA before airfield electrical improvements can begin at Bisbee Municipal Airport. The larger project includes replacing runway lights, signage, PAPIs, a wind cone, and a beacon light. This phase, costing \$23,217, covers the environmental documentation, including a CATEX review, FAA coordination, and a cultural resources

inventory and Section 106 review. Pinion Environmental will conduct a Class 3 pedestrian survey as a subcontractor to Kaufman Associates, the City's airport planner.

Mr. Gurney stressed that the work was time-sensitive, with documentation due in October. The city currently has access to \$450,000 in FAA grant funding, which could be at risk if the required documentation and design work are not completed on time.

Councilmember Damon asked what a "cultural resources inventory" entails.

Councilmember Schumacher read a definition from her research describing it as a systematic record and database of archaeological sites, historical buildings, structures, and cultural landscapes.

Mr. Gurney added that it also involves reviewing the buildings on site and that any ground disturbance triggers this requirement — similar documentation was required for the Camp Naco project as well.

MOTION: Councilmember Damon moved to approve the scope of services with Coffman Associates for environmental documentation related to the Bisbee Municipal Airport Airfield Electrical Improvements project in the amount of \$23,217.

SECOND: Councilmember Garcia

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval of an Intergovernmental Agreement (IGA-EBG-CB-060126-01) with the Arizona Governor's Office of Resiliency for the City Hall Solar Photovoltaic Resiliency Project Grant Award (\$185,000.00).

Matthew Gurney, Public Works Director

Mr. Gurney said the project was expected to cost approximately \$171,000 and includes a solar canopy over the rear parking area. Because City Hall was originally engineered and pre-wired for solar, no additional rewiring will be needed.

Mayor Budge explained that solar power at City Hall had long been a goal and that the City received a no-match grant, meaning no local funds are required.

Mr. Gurney explained that the proposed system was expected to generate about 98,518 kilowatt hours in its first year and save an estimated \$12,807 in electricity costs, reducing City Hall's annual electric bill by roughly one-third. Preliminary pricing was within the available grant funding, and the project may involve separate contractors for the canopy and solar components.

MOTION: Councilmember Garcia moved to approve Intergovernmental Agreement IGA-EBG-CB-060126-01, accepting a grant in the amount of \$185,000 for the City Hall Solar Photovoltaic Resiliency Project.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval of Right-of-Way (ROW) Acquisition from Mile High Parking, LLC for the West Segment of the Bisbee Shared Use Path (Bikeway) Project.

Matthew Gurney, Public Works Director

Mr. Gurney presented this item, explaining that completion of the west segment of the Bisbee Shared Use Path requires the acquisition of a right-of-way and temporary construction easement from the Mile High Parking lot — the large parking lot in Old Bisbee. The total acquisition cost was \$8,900, covering compensation for the right-of-way, the temporary construction easement, improvements, cost-to-cure items, and an administrative settlement. Mr. Gurney emphasized that the acquisition costs are one hundred percent funded through the ADOT grant for the project, and that no city funds will be used.

Mr. Gurney explained that the right-of-way was needed to accommodate a properly sized ADA-compliant crosswalk ramp and landing zone at the Lyric Plaza crosswalk, as well as to widen the adjacent sidewalk section.

Mayor Budge elaborated on the physical design, noting that the path runs from the Queen Mine Tour entrance along State Route 80. Because opening the existing overpass would be prohibitively expensive, the plan narrows the travel lanes by approximately one foot on each side — from twelve feet to eleven feet — and reduces the sidewalk to approximately six feet with a raised curb for the short span beneath the highway. Once past the overpass, the sidewalk widens back to eight feet all the way around to the crosswalk. Mayor Budge noted that the property owner has agreed to the arrangement.

MOTION: Councilmember Damon moved to approve the Right-of-Way acquisition from Mile High Parking, LLC for the West Segment of the Bisbee Shared Use Path Bikeway Project.

SECOND: Councilmember Skinner

MOTION PASSED: UNANIMOUSLY

12. Discussion and Possible Approval of a Property Lease Agreement with Freeport Minerals Corporation for the SR 80 Queen Mine Tour/Old Bisbee Shared Use Path.

Matthew Gurney, Public Works Director

Without objection, Mayor Budge moved Item 12 forward to address it while Mr. Gurney was already at the podium, as it relates to the same bikeway project.

Mr. Gurney explained that further along the same west segment of the shared use path, near the Queen Mine Tour entrance, there was an additional strip of property owned by Freeport McMoRan (Freeport Minerals Corporation) that was required for the project. He noted that ADOT initially attempted to acquire the property as a right-of-way purchase, but Freeport preferred not to have a small portion severed from their full property holding. As a result, the parties agreed to a lease arrangement — consistent with how ADOT accommodated a similar situation on the east segment of the bikeway project. The proposed lease will grant the city the property rights necessary to construct, operate, and maintain the shared use path west segment. No payment by the city was required; Freeport was offering the lease at no charge.

MOTION: Councilmember Schumacher moved to approve the property lease agreement with Freeport Minerals Corporation for the Bisbee Shared Use Path West Segment, and to authorize the Mayor to execute the agreement.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-26-19; Establishing a Tourism Marketing Advisory Committee and Defining its purpose, membership and duties.

Ashlee Coronado, City Manager

Mayor Budge recognized a member of the public who had signed up to speak to this item.

- Monica Patience, Bisbee Resident, expressed appreciation for the pit lighting project and encouraged the city to pair tourism efforts with improved transportation for residents. She requested that the Council explore adding a Bisbee stop, with parking, to existing shuttle routes between Douglas and Phoenix, noting the need for reliable transportation to places such as Tucson hospitals.

Ms. Coronado presented the ordinance notice of intent, explaining that the Tourism Marketing Advisory Committee would serve in an advisory capacity to the Council on all tourism and marketing efforts for the city. The committee would consist of seven members, representing tourism, hospitality, arts, recreation, and community stakeholders. It was intended to work in coordination with Gordley Group, the marketing firm recently hired by the city. Ms. Coronado noted that she will serve as staff liaison in the interim, until a full-time

visitor center position was filled. She also reported that the AOT (Arizona Office of Tourism) submission was completed on time the prior week, and that a kickoff meeting with Gordley Group was scheduled for the following day.

Mayor Budge explained the procedural timeline: because the committee was being established by ordinance, the notice of intent was the first of two required readings, followed by a thirty-day waiting period before the ordinance takes effect. He outlined his intent to open applications after the ordinance becomes effective, allow approximately thirty days for submissions, and then present all applicants to the Council for a ranking process.

Councilmember Damon noted she had already received inquiries from interested applicants and asked whether their materials could be collected in advance; Ms. Coronado confirmed the standard committee application form was available and that materials can be held pending the formal opening of the process.

Mayor Budge encouraged prospective applicants to include a personal statement explaining why they would be a good fit for the committee, noting that a small area on the application form was available for this purpose but that more substantive submissions are welcome.

MOTION: Councilmember Schumacher moved to approve the Notice of Intent to adopt Ordinance O-26-19, establishing a Tourism Marketing Advisory Committee and defining its purpose, membership, and duties.

SECOND: Councilmember Damon

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Skinner, Damon, Garcia, Sowid, Cline and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-7 NAYS-0

11. Discussion and Possible Approval of Resolution R-26-21 Declaring and Adopting the results of the Primary Election held on July 21, 2026, and ordering the recordation of the Resolution.

Ashlee Coronado, City Manager

Ms. Coronado presented this item as the formal canvassing and official adoption of the results of the July 21, 2026, primary election. She confirmed that the results have been reviewed and certified, and that the resolution officially declares the outcomes for the offices of Mayor and Council Members. She described this as the final required step in approving the election results, after which the resolution must be recorded.

MOTION: Councilmember Cline moved to approve Resolution R-26-21, declaring and adopting the results of the Primary Election held on July 21, 2026, and ordering the recordation of the Resolution.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

13. City Manager's Report:

- Mr. Coronado gave an update regarding the property at 30 Main Street, a project that has been pending for some time. She reported that a procedural issue was identified in the bid solicitation process related to Cochise County procurement requirements. As a result, the city was required to reject all bids and re-issue the solicitation. She emphasized that only the fifteen-day minimum bid period will be required for the re-bid, and that all contractors who originally submitted bids have been contacted and remain engaged with the project. She expressed regret over the delay and committed to returning to the Council with a recommendation as soon as possible following the re-bid process.

Mayor Budge stated that with no further business before this Council this meeting was adjourned.

ADJOURNMENT: 8:18PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **September 1, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 17, 2026**REGULAR** ☐ **CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** **APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON AUGUST 11, 2026, AT 5:01 PM.****FROM:** **Nina Williams, Acting City Clerk****RECOMMENDATION:** **Approve Minutes****PROPOSED MOTION:** **I move to approve the Minutes of the Special Session of Mayor and Council held on August 11, 2026, at 5:01 PM.****DISCUSSION:****FISCAL IMPACT:** **N/A****DEPARTMENT LINE-ITEM ACCOUNT:** **N/A****BALANCE IN LINE ITEM IF APPROVED:** **N/A****Prepared by:** Nina Williams
Nina Williams,
Acting City Clerk**Reviewed by:** Ashlee Coronado
Ashlee Coronado,
City Manager

MINUTES

MINUTES OF THE SPECIAL SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, AUGUST 11, 2026, AT 5:01 PM IN THE CITY OF BISBEE COUNCIL CHAMBERS, 118 ARIZONA STREET, BISBEE, ARIZONA AND VIA ZOOM AT <https://us02web.zoom.us/j/83228852962>.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 5:01PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I

Councilmember Terry Priestley, Ward II

Councilmember Trish Damon, Ward III

Mayor Ken Budge

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

Councilmember Mel Sowid, Ward II

Excused

Councilmember Cesilia C. Garcia, Ward I

STAFF

Ashlee Coronado, City Manager

Nina Williams, Acting City Clerk

Matthew Gurney, Public Works Director

Mike Normand, Construction Project Manager Camp Naco

CITY ATTORNEY

Joseph Estes

THE FOLLOWING ITEMS WERE DISCUSSED AND/OR CONSIDERED AT THIS MEETING:

1. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit for the Boys and Girls Club of Bisbee for the use of Arizona Street (between Briggs Avenue and Ruppe Street) for the Annual Cars & Bikes on Arizona Street Show to be held on Saturday, September 5, 2026, from 6:00am to 4:00pm with possible waiver of fees.

Nina Williams, Acting City Clerk

Mayor Budge opened discussion on the agenda item regarding a permit request from the Boys and Girls Club of Bisbee to use Arizona Street between Briggs Avenue and Ruppe Street for its Annual Cars & Bikes on Arizona Street Show, scheduled for Saturday, September 5, 2026, from 6:00 AM to 4:00 PM. The request also included a waiver of the associated permit fees.

Mayor Budge expressed his support for the fee waiver, noting that while the City was unable to provide a direct financial contribution to the organization, waiving the permit fees would provide a meaningful form of support. He stated that the event was strictly a fundraiser for the children and characterized the waiver as an appropriate gesture of goodwill toward the community youth organization.

MOTION: Councilmember Damon to approve the Park, Facility, and Right-of-Way Use Permit for the Boys and Girls Club of Bisbee for the use of Arizona Street between Briggs Avenue and Ruppe Street for the Annual Cars & Bikes on Arizona Street Show to be held on Saturday, September 5, 2026, from 6:00 AM to 4:00 PM, with a waiver of all fees.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

2. Discussion and Possible Approval of Ordinance O-26-20; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, Authorizing the Sale and Transfer of certain property located at 107 N. Taylor Ave, City of Bisbee, County of Cochise, State of Arizona Under the city's workforce housing initiative; Authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this Ordinance and Declaring an Emergency.

Ashlee Coronado, City Manager

Mayor Budge explained that the ordinance was being declared an emergency because a prospective resident was prepared to move into the property immediately, eliminating the need for a second reading and the standard 30-day waiting period.

Mayor Budge opened the floor for discussion and reflected on the progress of the city's workforce housing initiative. He estimated that the city had completed well into the teens in workforce housing units. Council and staff briefly discussed the total number of properties completed, tentatively identifying this property as the fourteenth unit. Mayor Budge also clarified that the property at 107 N. Taylor Avenue was a single-story home.

Mayor Budge expressed appreciation for Step-Up Bisbee and recognized the organization's role in making workforce housing a sustained priority for the community. He stated that the city continues to move forward with the initiative and thanked Step-Up Bisbee for its efforts in advancing the program.

MOTION: Councilmember Garcia moved to approve Ordinance O-26-20, an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, authorizing the sale and transfer of certain property located at 107 N. Taylor Avenue, City of Bisbee, County of Cochise, State of Arizona, under the City's workforce housing initiative; authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this Ordinance; and declaring an emergency.

SECOND: Councilmember Damon

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Priestley, Damon, Garcia, Cline and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-6 NAYS-0

3. Discussion and Possible Approval of Change Orders 19, 28, and 29 with Durazo Construction.
Mike Normand, Construction Project Manager Camp Naco

Mr. Normand presented these change orders related to the Camp Naco project and the existing contract with Durazo Construction. He explained that the additional scope was made possible through two

recently awarded grants: a \$100,000 grant from the National Trust for Historic Preservation and a \$60,000 grant from Arizona State Parks. The grant funding will fully cover the cost of the change orders.

The additional work involves stabilization of Building A-4, the westernmost barracks in the West Quad and the final building in the West Quad to be addressed under the current contract. Mr. Normand emphasized the urgency of the work, noting that a severe storm earlier in the week had damaged and removed a significant portion of the rolled roofing protecting the building. He stated that the timing of the change orders was beneficial because the contractor could address the Building A-4 roofing concurrently with roofing work already underway on the other buildings.

Mr. Normand also advised the Council that, after the agenda packet was distributed, Durazo Construction submitted a revised change order, reducing the roofing cost by \$1,828. He stated that the final approved amount would therefore be lower than the amount reflected in the packet and that he would coordinate with the Clerk office to ensure the corrected figure was accurately reflected in the record.

MOTION: Councilmember Cline moved to approve Change Orders 19, 28, and 29 with Durazo Construction at the revised amount per Mr. Normand

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

4. Discussion and Possible Approval of a Professional Services Agreement with Sellers & Sons, Inc. for the Retaining Wall Reconstruction at 61 Brewery Avenue, Bisbee, AZ.
Matthew Gurney, Public Works Director

Mr. Gurney presented the Professional Services Agreement with Sellers & Sons, Inc. for reconstruction of the retaining wall at 61 Brewery Avenue. Gurney reminded the Council that the bid award for the project had previously been presented and explained that the agreement represents the next step in the process, allowing staff to issue a Notice to Proceed to the contractor. He noted that Sellers & Sons was prepared to begin work upon authorization from the Council.

Councilmember Damon asked about the one-year warranty period, noting that it appeared brief for a project valued at approximately \$275,000. Mr. Gurney explained that a one-year warranty was standard for this type of retaining wall construction and differs from the warranty that may apply to a solid poured-concrete wall.

Councilmember Cline commented that the one-year period would at least cover the next monsoon season. Mr. Gurney expressed confidence in the durability of the completed wall.

Councilmember Schumacher asked about the anticipated construction schedule and the effect on the adjacent pedestrian walkway. Mr. Gurney stated that the anticipated start date was September 15, with completion expected by early to mid-October. He confirmed that portions of the walkway would be temporarily blocked during construction, but that access would remain available for nearby residents to reach their homes. Mr. Gurney encouraged Council members to contact him during construction for status updates.

MOTION: Councilmember Garcia moved to approve the Professional Services Agreement with Sellers & Sons, Inc. for the Retaining Wall Reconstruction at 61 Brewery Avenue, Bisbee, Arizona.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

Mayor Budge declared the agenda for the Special Session concluded, thanked all attendees—both those present in Chambers and those participating via Zoom—and briefly noted the upcoming League of Cities convention the following week, as well as an anticipated substantial agenda for the regular session on September 1st. He confirmed that he would be signing all approved documents immediately following adjournment.

Mayor Budge stated that with no further business before this Council this meeting was adjourned.

ADJOURNMENT: 5:15PM

Ken Budge, Mayor

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 13, 2026REGULAR ☐CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ORDINANCE ☐FORMAL ACTION ☒OTHER ☐SUBJECT: **Approval of the Appointment of Peter Levine to the Airport Advisory Commission.**FROM: **Nina Williams, Deputy City Clerk**RECOMMENDATION: **Approve**PROPOSED MOTION: **I move to approve the Appointment of Peter Levine to the Airport Advisory Commission.****DISCUSSION:****Mr. Peter Levine has submitted his application to serve on the Airport Advisory Commission.****If approved, Mr. Levine will serve on the Commission from September 2, 2026, to January 15, 2029.****FISCAL IMPACT:** N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
City Manager



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: June 13, 2026

*** Board interested to serve:**

☒ Airport Advisory Commission	☐ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

**** Complete One (1) Application for each Board / Commission you wish to serve.***

Levine Peter D
Last Name First Name Middle Initial

Mailing Address Number Street City State Zip Code

Residential Street Address:

Telephone Number(s)

Email Address:

* I have been a resident of Bisbee for 42 years * Are you currently on any Boards? No

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates)

Employed: BA, University of Penna, 1972 Professional Pilot Program, Cochise College, 1986 Aviation Maintenance Technician Program, Cochise

College, 1990 AAS, Computer Networking, Cochise College, 2000

Cochise College - Flight Instructor - 1987 - 1990

Cochise College - Aircraft Mechanic - 1992 - 1999 ManTech Corporation - Computer System Administrator 2001 - 2015

Please provide a brief summary of Civic/Volunteer Experience:

Many hours of volunteering @ Bisbee Municipal Airport - weedwacking, digging vegetation from cracks in taxiway and ramp asphalt, removal of stones and

mesquite thorns from paved surfaces, maintenance of unpaved runway, maintenance of fuel pump static discharge line, purchase and maintenance of

solar lighting. Previously served on Airport Advisory Commission in early 2000's.

Other Background Information Relevant to Serving in this Position:

Airplane owner with a Cessna 172 based at Bisbee Municipal Airport (P04) since 1993.

I am qualified and interested in serving on this Board because:

I have been a pilot since 1986 and aircraft owner since 1993. I have many years of experience with airports and the FAA.

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
_____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Peter D. Levine

Date: June 13, 2026

When complete, please return to:
City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **September 1, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 26, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Approval of the Park, Facility, and Right-of-Way Use Permit for Parking Spaces for the Bisbee Coalition for the Homeless Ozomatli Benefit Concert to be held on Saturday, November 7, 2026, from 9:00am to 8:00pm with possible waiver of fees.**FROM:** Nina Williams, Acting City Clerk**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve the Park, Facility, and Right-of-Way Use Permit for Parking Spaces for the Bisbee Coalition for the Homeless Ozomatli Benefit Concert to be held on Saturday, November 7, 2026, from 9:00am to 8:00pm with possible waiver of fees.**DISCUSSION:**

Bisbee Coalition for the Homeless has submitted a Park, Facility, and Right-of-Way Use Permit for Parking Spaces for their Ozomatli Benefit Concert to be held on Saturday, November 7, 2026, from 9:00am to 8:00pm with possible waiver of fees.

Refundable Deposit of \$50.00 is not waived.**FISCAL IMPACT:** \$370.00(waiver of fees requested)**DEPARTMENT LINE-ITEM ACCOUNT:** 10-34-10880**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Manager

RECEIVED

AUG 19 2026

City Clerk's Office
City of Bisbee



Public Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

52-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: August 17, 2026

Name and Title (If Applicable): Ramon M Garcia, Vice President

Organization Name (If Applicable): Bisbee Coalition for the Homeless

Applicant or Organization Mailing Address

Phone: Contact Name and Phone # during event:

Email Address:

☒ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Ozomatli Benefit Concert

Expected Attendance: 3000

Event Date(s): Saturday, November 7, 2026

Start Time: 9am

End Time: 8pm

Event Location and Address: Historic Warren Ballpark, 99/77 Arizona St., Bisbee, AZ 85603

Will you be serving food? Yes ☒ / No ☐ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

Concert benefitting the Bisbee Homeless Coalition starring Ozomatli and featuring FLG a Tribute to Santana. Food and Merchandise Vendors, Alcohol sales.

Fee Waiver requested.

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☐ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person
☐	Water Access- Parks \$25.00
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.
☐	Operations Plans \$100 minimim (personnel hours including ERE's)
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :	
☐	\$25.00 non-commercial or ☒ \$120.00 commercial permit fee paid before permit is processed.
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.
☒	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).
☒	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.
☒	Copy of flyers or promotional material associated with this event.
NOTES:	
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.	
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.	
TOTAL FEES: TOTAL ADDED FEES: TOTAL SUBMITTED:	
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT	
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is	

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS

RMG

DATE: _____

FOR CITY USE ONLY

Police Department Approval

☒

Yes

☐

No

Initials

Jay Ritchie

Date

08/20/26

Remarks

Approved but request a security plan from the coordinator, due to the amount of participants

Public Works Approval

☒

Yes

☐

No

Initials

Matthew Jurney

Date

08/20/26

Remarks

Fire Department Approval

☒

Yes

☐

No

Initials

Kevin Pacheco

Date

08/19/26

Remarks

COUNCIL ACTION: Approve ☐

Deny ☐

Mayor's Signature

Date

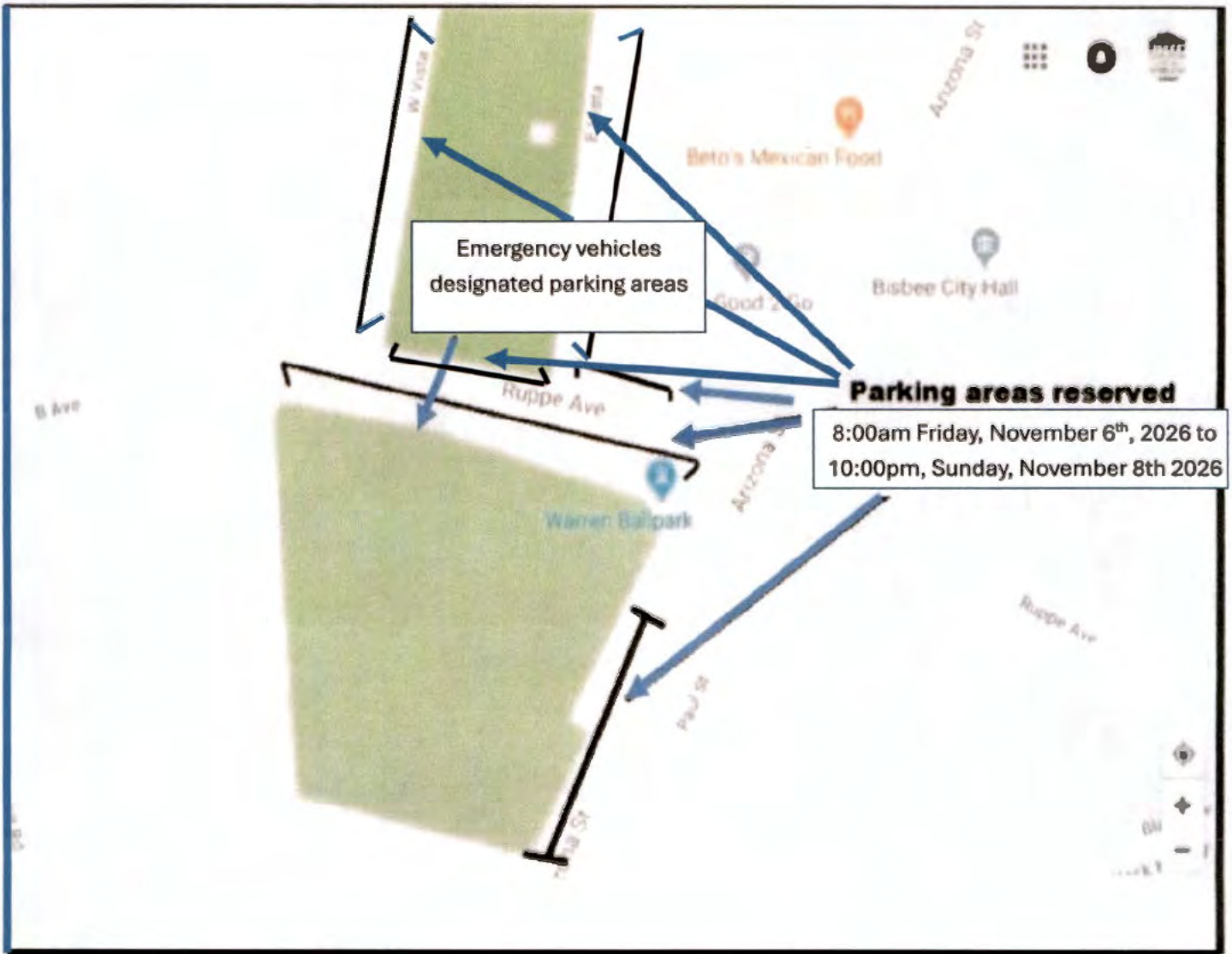
With conditions as noted:

Jim Richardson

Jim Richardson (Aug 18, 2026 16:43:52 PDT)

Julio Dolk

Julio Dolk (Aug 20, 2026 07:42:28 PDT)



PARK, FACILITY AND SPECIAL EVENT FEES

	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
	PERMIT FEE NON-COMMERCIAL	\$25.00
/	PERMIT FEE COMMERCIAL	\$120.00
/	REFUNDABLE DEPOSIT	\$50.00
	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
	WATER ACCESS-PARKS	\$25.00
	ELECTRICITY ACCESS- PARKS	\$25.00
	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
	PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
	DUMPSTER 1 DAY	\$150.00 EACH
	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
	DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
	TRASH CART RENTAL	\$25.00 EACH
X	"NO PARKING" SIGNS X 50	\$5.00 PER SIGN
	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
	POOL BUILDING RENTAL	\$100.00
	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM

OZOMATLIN OUTDOOR BENEFIT CONCERT SECURITY & CROWD MANAGEMENT PLAN

Event: Ozomatli Concert

Venue: Warren Ballpark

Event Date: November 7, 2026

Event Hours: 11am – 6pm

Expected Attendance: 3,000

Security Provider: Wild West Security, Tucson AZ

Security Supervisor: Mark Cohen

Event Manager: Tony Bedolla

1. PURPOSE

The purpose of this Security and Crowd Management Plan is to establish procedures for maintaining a safe and secure environment for concert attendees, performers, employees, vendors, volunteers, and contractors.

Private security personnel will provide access control, entrance screening, exit monitoring, stage security, crowd observation, roving patrols, incident response, and assistance during emergencies.

Private security will coordinate as necessary with event management, local law enforcement, fire personnel, and emergency medical services.

2. SECURITY COMMAND STRUCTURE

One individual will be designated as the Security Supervisor and will have operational responsibility for all private security personnel.

The Security Supervisor will:

- Conduct the pre-event security briefing.
- Assign personnel to specific posts.
- Maintain radio communication with security personnel and event management.
- Coordinate responses to security incidents.
- Request law enforcement, fire, or EMS assistance when necessary.
- Direct security personnel during an evacuation or other emergency.
- Document significant incidents occurring during the event.

All security personnel will report to the Security Supervisor or designated team leader.

3. SECURITY STAFFING AND ASSIGNMENTS

Security personnel will be assigned to the following primary areas:

Main Entrance (Vista Park Entrance)

Security personnel will staff the single public entrance and conduct patron screening and bag/property checks.

Exit 1 (Baseball Concession Entrance)

Security personnel will monitor the exit and prevent unauthorized entry while maintaining an unobstructed emergency egress route.

Exit 2 (Football Concession Entrance)

Security personnel will monitor the exit and prevent unauthorized entry while maintaining an unobstructed emergency egress route.

Exit 3 (Talent and Vendor Entrance)

Security personnel will monitor the exit and prevent unauthorized entry while maintaining an unobstructed emergency egress route.

Stage / Performer Area

Security personnel will maintain a controlled area around the stage and prevent unauthorized access to the stage, backstage, performer, production, and equipment areas.

Concert Grounds

Roving security personnel will continuously patrol the concert grounds and monitor crowd conditions, vendor areas, seating areas, restrooms, perimeter areas, and other public spaces.

Security Supervisor

The Security Supervisor will remain mobile and available to respond wherever additional security assistance is required.

Actual staffing numbers will be determined based on anticipated attendance, venue configuration, permit requirements, risk assessment, and recommendations from the private security contractor and local public-safety agencies.

4. MAIN ENTRANCE AND SECURITY SCREENING (Vista Park Entrance)

There will be one designated public entrance to the concert grounds.

All patrons entering the venue will pass through the designated security screening area.

Security personnel will:

1. Direct patrons into the established entrance line.
2. Visually inspect bags and personal property.
3. Enforce the event's clear-bag policy.
4. Check for prohibited items.
5. Direct patrons with prohibited items to remove or return those items before entering.
6. Refer disputes or suspicious circumstances to the Security Supervisor.
7. Scan all entrants with handheld metal detectors.
7. Maintain orderly movement through the entrance and prevent crowd congestion.

Screening will occur before patrons enter the controlled event area.

Security personnel should not allow pressure from a growing entrance line to compromise established screening procedures.

5. CLEAR-BAG POLICY

Only bags permitted under the event's established Clear Bag Policy will be allowed into the venue.

The policy should be communicated to attendees before the event through ticketing information, event websites, social media, signage, and notices at the entrance.

Security personnel will visually inspect permitted bags and other allowable personal property before admission.

Patrons possessing bags or property that do not comply with event policy will not be permitted to bring those items into the venue.

Event management should establish in advance how patrons arriving with noncompliant items will be managed, including whether they must return the property to their vehicle.

6. PROHIBITED ITEMS

Event management will establish and publish the official prohibited-items list before the event.

Prohibited items will include subject to event policy and applicable law:

- Weapons of any kind
- Outside alcoholic beverages
- Outside food or beverages
- Glass containers
- Cans or bottles
- Coolers
- Illegal substances
- Fireworks or explosives
- Oversized or noncompliant bags
- Other objects determined by event management or security to present an unreasonable safety risk

Suspected illegal weapons, dangerous materials, or suspicious packages will be managed according to established emergency procedures and referred to law enforcement when appropriate.

7. EXIT SECURITY

The venue has three designated exits.

A security officer or security team will be assigned to each exit during public event operations.

Exit security personnel will:

- Keep exit routes clear.
- Prevent unauthorized entry through exits.
- Monitor crowd conditions near the exit.
- Immediately report congestion or unsafe conditions.
- Assist attendees leaving the venue.
- Open or facilitate the designated exit route during an emergency.
- Follow instructions from the Security Supervisor during an evacuation.

No security operation may obstruct or impede required emergency egress.

Exit personnel must understand that emergency evacuation takes priority over preventing unauthorized entry.

8. STAGE SECURITY

Security personnel will be positioned at or near the stage.

Their responsibilities include:

- Maintaining separation between the audience and stage.
- Preventing unauthorized individuals from entering the stage.
- Monitoring the front-of-stage crowd.
- Protecting backstage and production access points.
- Monitoring crowd density near the stage.
- Identifying aggressive, disruptive, intoxicated, or unsafe behavior.
- Immediately reporting crowd surges or dangerous crowd compression.
- Assisting performers and production personnel during emergencies.

Only properly credentialed personnel will be permitted within designated restricted stage/backstage areas.

9. ROVING SECURITY

Roving security personnel will continuously patrol the concert grounds.

Roving personnel will monitor:

- Audience areas
- Food and merchandise vendor areas
- Beer garden/alcohol service areas, if applicable
- Restroom areas
- Stage approaches
- Venue perimeter
- Entrances and exits
- Areas where crowd congestion may develop
- Restricted access areas

Roving security personnel should remain visible to attendees whenever practical.

Personnel will watch for medical emergencies, fights, harassment, excessive intoxication, unsafe crowd behavior, unauthorized access, unattended property,

suspicious activity, fire hazards, blocked exits, damaged fencing or barriers, and other conditions affecting public safety.

10. CROWD MANAGEMENT

Security personnel will continuously observe crowd movement and density.

Particular attention will be given to:

- The area immediately in front of the stage
- Entrance queues
- Exit routes
- Restrooms
- Food/beverage areas
- Beer garden areas
- Popular vendor locations
- Narrow walkways or potential congestion points

If dangerous crowd density develops, security personnel will immediately notify the Security Supervisor. The Security Supervisor will coordinate with event management to reduce crowd pressure, establish additional space, redirect pedestrian traffic, temporarily restrict access to an area, pause activities when appropriate, or request public-safety assistance.

11. COMMUNICATIONS

Security personnel should be equipped with radios or another reliable communication system.

The Security Supervisor will maintain communication with:

- Event management
- Entrance security
- Exit security
- Stage security
- Roving security personnel
- Medical personnel if present
- Law enforcement/fire/EMS when necessary

A designated radio channel should be established for security operations.

Emergency communications should be brief, clear, and identify:

WHO is calling — WHERE assistance is needed — WHAT is happening — WHAT assistance is required.

Example:

"Security Supervisor, Rover 2. Medical assistance needed near the north vendor area. Adult patron is unconscious."

12. MEDICAL EMERGENCIES

Security personnel discovering a medical emergency will:

1. Immediately request medical assistance.
2. Provide the exact location.
3. Maintain a clear area around the patient.
4. Keep an access route open for medical personnel.
5. Assist with crowd control.
6. Follow instructions from responding medical personnel.

Security personnel should provide medical treatment only within their level of training and authorization.

13. DISRUPTIVE OR INTOXICATED PATRONS

Security personnel should use verbal communication and de-escalation whenever circumstances reasonably permit.

Individuals creating a significant safety risk may be directed to leave the venue according to event policy.

When removal is necessary, security personnel should notify the Security Supervisor and use team assistance when appropriate.

Law enforcement should be requested when circumstances exceed the authority or capability of private security personnel or involve suspected criminal activity or a significant threat to public safety.

14. SUSPICIOUS PERSON OR PROPERTY

Security personnel will immediately report suspicious behavior, unattended property, or suspicious packages to the Security Supervisor.

Personnel should not unnecessarily touch, move, open, or otherwise disturb an item reasonably believed to present a danger.

The Security Supervisor will determine whether the immediate area should be isolated and whether law enforcement or other emergency services should be contacted.

15. LOST CHILD / VULNERABLE PERSON

A lost child or vulnerable person will be immediately reported to the Security Supervisor.

Security personnel will:

- Keep the individual in a safe location.
- Notify appropriate event personnel.
- Avoid broadcasting unnecessary identifying information over open radio channels.
- Coordinate reunification through the designated event procedure.
- Request law-enforcement assistance when circumstances warrant.

16. SEVERE WEATHER

Event management and the Security Supervisor will monitor weather conditions when severe weather is possible.

The event should establish in advance who has authority to delay, suspend, or cancel performances because of lightning, high winds, extreme heat, heavy rain, or other dangerous weather.

Security personnel will assist with crowd communication, sheltering, or evacuation as directed.

17. EMERGENCY EVACUATION

Event management will establish an emergency evacuation procedure before opening the venue.

If evacuation is ordered:

1. The Security Supervisor will notify all security posts.
2. Exit security personnel will immediately facilitate outbound movement.
3. Roving personnel will direct attendees toward designated exits.
4. Stage security will assist with the performer/stage evacuation procedure.
5. Security personnel will keep emergency-access routes open.
6. Personnel will discourage attendees from moving toward the emergency or returning for personal belongings.

7. Security personnel will follow instructions from responding police, fire, or emergency-management officials.

Security personnel should be familiar with all three exits and emergency evacuation routes before gates open.

18. EMERGENCY VEHICLE ACCESS

A designated emergency-access route should remain unobstructed throughout the event.

No vendor vehicle, equipment, attendee, chair, canopy, barricade, or other obstruction should be allowed to block the designated emergency route.

Security personnel will assist with clearing the route when emergency vehicles need access.

19. PRE-EVENT SECURITY BRIEFING

Before gates open, the Security Supervisor will conduct a briefing with all security personnel covering:

- Individual post assignments
- Entrance screening procedures
- Clear-bag requirements
- Prohibited items
- Three exit locations
- Stage/backstage restricted areas
- Emergency vehicle access
- Medical response procedures
- Radio procedures and channels
- Emergency contact procedures
- Severe-weather procedures
- Evacuation procedures
- Lost-child procedures
- Incident reporting
- Location of fire extinguishers and medical resources
- Location of security command/event management

Security personnel should physically walk the venue before opening whenever possible.

20. INCIDENT DOCUMENTATION

Significant security incidents will be reported to the Security Supervisor and documented.

Incident reports should record:

- Date and time
- Location
- Personnel involved
- Description of incident
- Actions taken
- Injuries, if known
- Witness information when appropriate
- Whether police, fire, or EMS responded
- Final disposition

Incident documentation will be retained according to the security provider's and event organizer's established procedures.

21. POST-EVENT OPERATIONS

Security coverage will continue after the performance while attendees leave the venue.

Security personnel will:

- Maintain exit coverage.
- Monitor departing crowds.
- Maintain stage/backstage security.
- Monitor vendor and equipment areas.
- Keep emergency routes clear.
- Identify patrons needing assistance.
- Remain at assigned posts until released by the Security Supervisor.

The Security Supervisor will confirm that the public has substantially cleared the venue before reducing security staffing.

22.COORDINATION WITH PUBLIC-SAFETY AGENCIES

Before the event, event management should provide appropriate local public-safety agencies with relevant event information and, when requested, a site map showing:

- Public entrance
- Exit 1
- Exit 2

- Exit 3
- Stage
- Backstage/restricted areas
- Security command location
- First aid/medical location
- Emergency vehicle entrance and route
- Vendor areas
- Beer garden, if applicable
- Fire extinguisher locations
- Assembly or evacuation areas

Private security personnel do not replace police, fire, or emergency medical services.

The Security Supervisor will request assistance whenever an incident exceeds the authority, training, equipment, or capabilities of private security personnel.

23.SECURITY POST ASSIGNMENT SHEET

Security Supervisor: _____

Main Entrance / Screening: _____

Exit 1: _____

Exit 2: _____

Exit 3: _____

Stage / Front of Stage: _____

Backstage / Performer Access: _____

Roving Security 1: _____

Roving Security 2: _____

Additional Rover(s): _____

Security Radio Channel: _____

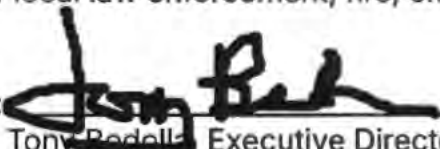
Emergency Contact / 911: _____

Event Manager: _____

Medical Contact: _____

24.FINAL APPROVAL

This plan is intended to provide an operational framework for private security at the event. Final staffing, emergency procedures, occupancy requirements, evacuation routes, and life-safety provisions should be reviewed against the actual venue layout, anticipated attendance, event permit requirements, and applicable requirements of local law enforcement, fire, emergency medical, and municipal authorities.

Event Manager:  _____
Tony Rodella Executive Director
Bisbee Coalition for the Homeless

Date: 8/26/26

Security Supervisor: _____ Date: _____

Security Company Representative: _____ Date: _____

Security Plan Developed by:  _____ Date: 08/26/26
Ramon M. Garcia, Vice President
Bisbee Coalition for the Homeless

**OZOMATLI BENEFIT CONCERT
PARKING
FEE SCHEDULE
November 7, 2026**
(Permit #52-26)

Permit Fee	\$ 120.00
“No Parking” Signs (\$5.00 x 50 ea) (4 on each side by bathrooms and Across)	\$ 250.00
TOTAL	\$ 370.00
Deposit (Refundable)	\$ 50.00
GRAND TOTAL	\$ 420.00

Request Waiver of Fees

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 26, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 36th Annual Festival of Lights on Friday, November 27, 2026, from 8:00am to 10:00pm with possible waiver of fees.

FROM: Nina Williams, Acting City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 36th Annual Festival of Lights on Friday, November 27, 2026, from 8:00am to 10:00pm with possible waiver of fees.

DISCUSSION: *Please Note: Insurance will be issued closer to event. Once Insurance is provided it will be distributed to Council.*

Rainbow Alliance of Southeastern AZ (dba Bisbee Pride Inc.) has submitted a Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 36th Annual Festival of Lights on Friday, November 27, 2026, from 8:00am to 10:00pm with possible waiver of fees.

Refundable Deposit of \$50.00 and vendor fees not waived.

FISCAL IMPACT: \$451.14 (waiver of fees requested)

DEPARTMENT LINE-ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Manager



RECEIVED

AUG 19 2026

City Clerk's Office
City of BisbeePublic Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO:

53-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than **45** days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: August 18, 2026

Name and Title (If Applicable): Ramon M Garcia, President & CEO

Organization Name (If Applicable): Rainbow Alliance of Southeastern AZ (dba Bisbee Pride, Inc.)

Applicant or Organization Mailing Address

Phone: Contact Name and Phone # during event

Email Address

☒ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Festival of Lights

Expected Attendance: 300+

Event Date(s): 11/27/26

Start Time: 8:00 am

End Time: 10:00 pm

Event Location and Address: Lower Vista Park

Will you be serving food? Yes ☒ / No ☐ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

The 35th Annual Festival of Lights will be held with vendors at Lower Vista Park. aiver of fees requested.

SERVICES REQUESTED FROM THE CITY OF BISBEE:☒ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00☐ Band Shell (City Park) \$75.00☒ Generators are PERMITTED... All Jumping Castles must have insurance and generators☐ Beer Permit (Non-Commercial permits only) \$25.00☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☒	Parks/ Public Works Personnel \$30.00/ hr. per person	x 3 per Parks Staff.
☐	Water Access- Parks \$25.00	
☒	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant. x 5	
☐	Operations Plans \$100 minimim (personnel hours including ERE's)	
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :		
☐	\$25.00 non-commercial or	☒ \$120.00 commercial permit fee paid before permit is processed.
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.	
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.	
☒	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).	
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.	
☐	Copy of flyers or promotional material associated with this event.	
NOTES:		
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.		
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.		
TOTAL FEES: TOTAL ADDED FEES: TOTAL SUBMITTED:		
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMENT		
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is		

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS RMJ DATE: 08/18/2026

FOR CITY USE ONLY

Police Department Approval



Yes



No

Initials

Jay Ritchie

08/20/26

Date

Remarks

Public Works Approval



Yes



No

Initials

Matthew Janney

08/20/26

Date

Remarks

Fire Department Approval



Yes



No

Initials

Kevin Pacheco

08/21/26

Date

Remarks

COUNCIL ACTION: Approve ☐



Deny



Mayor's Signature

Date

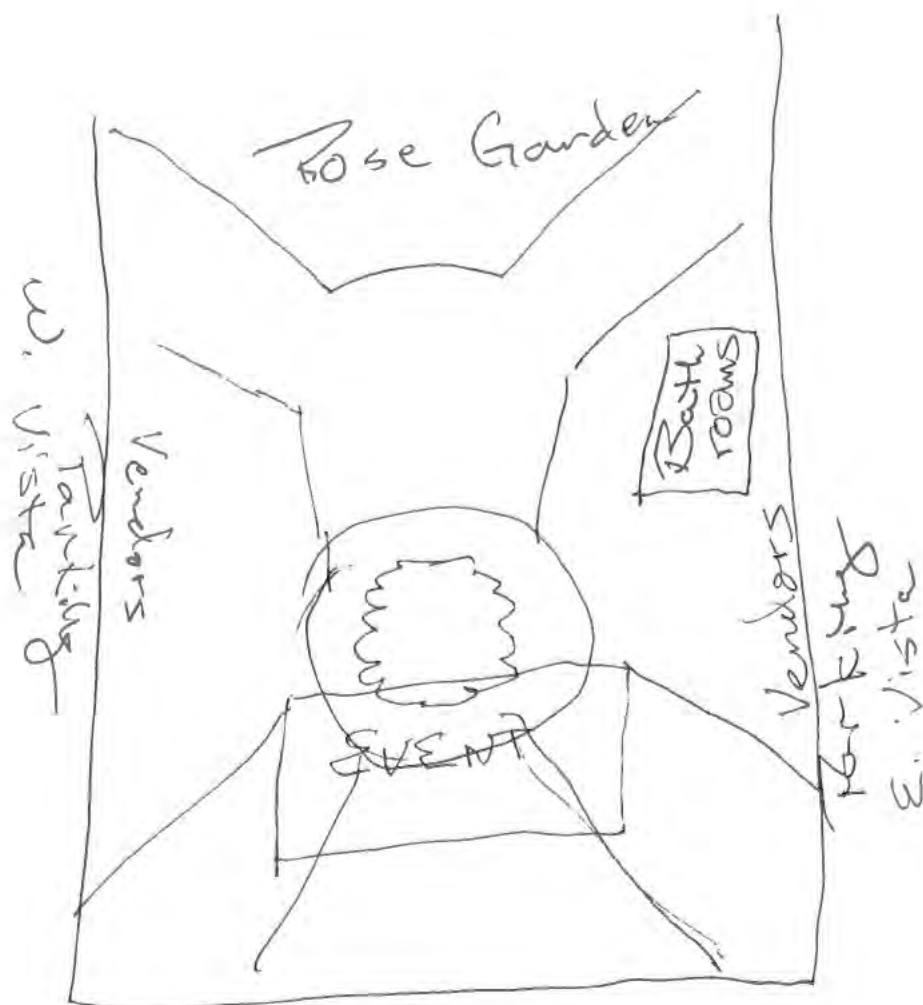
With conditions as noted:

Jim Richardson

Jim Richardson (Aug 24, 2026 08:38:43 PDT)

Julie Dolk

Julie Dolk (Aug 24, 2026 08:50:38 PDT)



Need 5 parking spaces on each side

NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

☒	SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
☒	SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
☒	POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
☐	PERMIT FEE NON-COMMERCIAL	\$25.00
☐	PERMIT FEE COMMERCIAL	\$120.00
☒	REFUNDABLE DEPOSIT	\$50.00
☐	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
☐	WATER ACCESS-PARKS	\$25.00
☒	ELECTRICITY ACCESS- PARKS	\$25.00
☐	ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
☐	PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
☒	DUMPSTER 1 DAY	\$150.00 EACH
☐	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
☐	DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
☐	TRASH CART RENTAL	\$25.00 EACH
☒	"NO PARKING" SIGNS	\$5.00 PER SIGN <i>x 5</i>
☐	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
☐	POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
☐	POOL BUILDING RENTAL	\$100.00
☐	LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM

**FESTIVAL OF LIGHTS
FEE SCHEDULE**

November 27, 2026

(Permit #53-26)

Permit Fee	\$ 120.00	
Parks Personnel (\$30/hr) x 3	\$ 90.00	
Electricity	\$ 25.00	
“No Parking” Signs (\$5.00 x 5 ea) (3 by Bathrooms and 2 Across)	\$ 25.00	
Special Event License	\$ 41.14	
Dumpster	<u>\$150.00</u>	
TOTAL		\$ 451.14
Deposit (Refundable)	\$ 50.00	
GRAND TOTAL		\$ 501.14

**VENDOR FEES TO BE PAID TO CITY AFTER EVENT
\$6.24/VENDOR. (NOT TO BE WAIVED)**

DEPOSIT AND VENDOR FEES NOT TO BE WAIVED.

Request Waiver of Fees



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tina Rabey
The Rabey Agency	PHONE (A/C, No, Ext): 520-432-3457
954 Hwy 92	FAX (A/C, No):
Bisbee, AZ 85603	E-MAIL ADDRESS: trabey@therabeyagency.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Philadelphia Insurance Co's
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

NAIC #
18058

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY					
	☐ CLAIMS-MADE ☒ OCCUR					
			EV116823	12/07/2024	12/07/2025	EACH OCCURRENCE \$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
						MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 2,000,000
	☒ POLICY ☐ PROJECT ☐ LOC					GENERAL AGGREGATE \$ 4,000,000
	OTHER:					PRODUCTS - COMPROP AGG \$ 4,000,000
						\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	☐ OCCUR ☐ CLAIMS-MADE					\$
	DED ☒ RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Festival of Lights - Lower Vista Park

CERTIFICATE HOLDER	CANCELLATION
City of Bisbee	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
75 Erie St	
Bisbee, AZ 85603	AUTHORIZED REPRESENTATIVE
	Ernestina Rabey

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**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 17, 2026**REGULAR** ☐ **CONSENT** ☒**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Approval of a Special Event Liquor License Application Submitted by the Keep a Breast Foundation for an event to be held at Chimera 27 Gallery located at 27 Main Street, Bisbee, AZ on Saturday, September 12, 2026, from 11:30am to 11:30pm; Shaney Darden, Applicant.**FROM:** Nina Williams, Acting City Clerk**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve the Special Event Liquor License Application Submitted by the Keep a Breast Foundation for an event to be held at Chimera 27 Gallery located at 27 Main Street, Bisbee, AZ on Saturday, September 12, 2026, from 11:30am to 11:30pm; Shaney Darden, Applicant.**DISCUSSION:** Shaney Darden has requested approval of a Special Event Liquor License Application Submitted by the Keep a Breast Foundation for an event to be held at Chimera 27 Gallery located at 27 Main Street, Bisbee, AZ on Saturday, September 12, 2026, from 11:30am to 11:30pm.

The applicant has indicated that they will have 4 Security Personnel at the event; The boundary for the event will be the gallery building with single entrance/exit point. There will be security positioned at the entrance/exit ensuring no alcohol enters or leaves the premise. Additional security will be positioned within the establishment. "No Alcohol Beyond This Point" and "No Outside Alcohol" signs at entrance/exit and Fetal Alcohol Warning sign posted at service area. All staff and servers are trained in properly checking IDs and Arizona Liquor Laws.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager

August 17, 2026

Attn: Bisbee City Council

Re: Ride to the Warehouse — Series 15 Special Event Application — September 12, 2026

Dear Bisbee City Council,

Thank you for taking the time to review this Series 15 Special Event License Application for Ride to the Warehouse, taking place at Chimera 27 Gallery on Saturday, September 12, 2026.

Ride to the Warehouse is a community-driven initiative founded by Katie Loftus that brings people together through art, music and motorcycles while raising funds for important causes. We are thrilled to bring this unique event back to Bisbee and to celebrate the creativity, strength and individuality of women in the motorcycle community.

The centerpiece of the event will be an exhibition of approximately 50 curated photographs of women motorcycle riders from across the country, created by over a dozen talented photographers. The public exhibition will take place from 6:00 to 10:00 p.m. and will include photography, motorcycles, music and a welcoming atmosphere for residents and visitors.

Please note that the licensed hours shown on the Series 15 application are broader than the public event hours to allow for setup and takedown in compliance with Arizona liquor laws.

The applicant for this license is The Keep A Breast Foundation, a 501(c)(3) nonprofit organization. Twenty-five percent of the proceeds from alcohol sales will be directed to The Keep A Breast Foundation, with the remaining proceeds supporting Ride to the Warehouse and its community-focused programming and fundraising efforts.

I have produced numerous Series 15 events in Bisbee, all with a strong focus on safety, responsible service and full compliance with Arizona liquor laws. This event will be carefully managed with a clearly defined licensed area, controlled entrances and exits, ID verification, trained staff, security measures and strict controls to ensure that no alcohol leaves the approved premises.

Bisbee has long been known for its rich artistic culture, independent spirit and welcoming community. Ride to the Warehouse is a natural fit for our town, and we are honored to share this celebration of art, community and the open road with Bisbee residents and visitors.

Many thanks for your time, consideration and support of safe, creative events in Bisbee.

Sincerely,



Eva Rupert — Eva Rupert Events, LLC

eva@evarupert.com

Cell: 203-770-2447



Arizona Department of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

DLLC USE ONLY

Job #:
Date Accepted:
LC:
License #:

SPECIAL EVENT LICENSE
APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: KEEP A BREAST FOUNDATION

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: 8-17-2026

I, _____ ☐ APPROVAL ☐ DISAPPROVAL
Government Official Title

On behalf of _____
City, Town, County Signature Date

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement. **Letter of suspension required.**
- ☐ Dispense and serve all spirituous liquors under retailer's license – Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions – Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: DARDEN SHANEY JO
Last
2. Applicant's mailing address: [REDACTED]
Street City State Zip
3. Applicants home/cell phone: [REDACTED] Non-profit organization phone: [REDACTED]
4. Applicant's email address: [REDACTED]
5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: THE KEEP A BREAST FOUNDATION
2. Non-Profit/IRS Tax Exempt Number: 13-4286549 Arizona Corporation Commission File #: N/A
Required **Required**
3. If Out Of State, specify State (Attach letter of good standing): CALIFORNIA
4. Special Event Name: Ride to the Warehouse Photography Exhibit at Chimera Gallery

SECTION 5

5. Event Location Name: Chimera 27 Gallery
6. Event Address: 27 Main St. Bisbee, AZ 85603

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

0 Number of Police 4 Number of Security Personnel ☐ Fencing ☒ Barriers

Must explain security measures: The boundary for the event will be the gallery building with single entrance/exit point. There will be security positioned at the entrance/exit ensuring no alcohol enters or leaves the premise. Additional security will be positioned within the establishment. "NO ALCOHOL BEYOND THIS POINT" and "NO OUTSIDE ALCOHOL" signs at entrance/exit and Fetal Alcohol Warning sign posted at service area. All staff and servers are trained in properly checking IDs and Arizona Liquor Laws.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check **one** of the following boxes. (R-19-318)

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

2. How many special event days have already been issued to this organization during the current year? 0

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	Sept 12, 2026	Saturday	11:30 am	11:30 pm
DAY 2				
DAY 3				
DAY 4				
DAY 5				
DAY 6				
DAY 7				
DAY 8				
DAY 9				
DAY 10				

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☒ Yes ☐ No If yes, please provide the Name of the Special Event Contractor: Eva Rupert

Special Event Contractor Signature: 

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☒ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: THE KEEP A BREAST FOUNDATION Percentage: 25%

Address: 7168 MOHAWK TR YUCCA VALLEY CA. 92284
Street City State Zip

Name: Ride to the Warehouse Percentage: 75%

Address: 7315 Carmenita Rd. La Mesa CA 91941
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



ATTACH DIAGRAM



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) SHANEY JO DARDEN, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

Signature: _____

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West



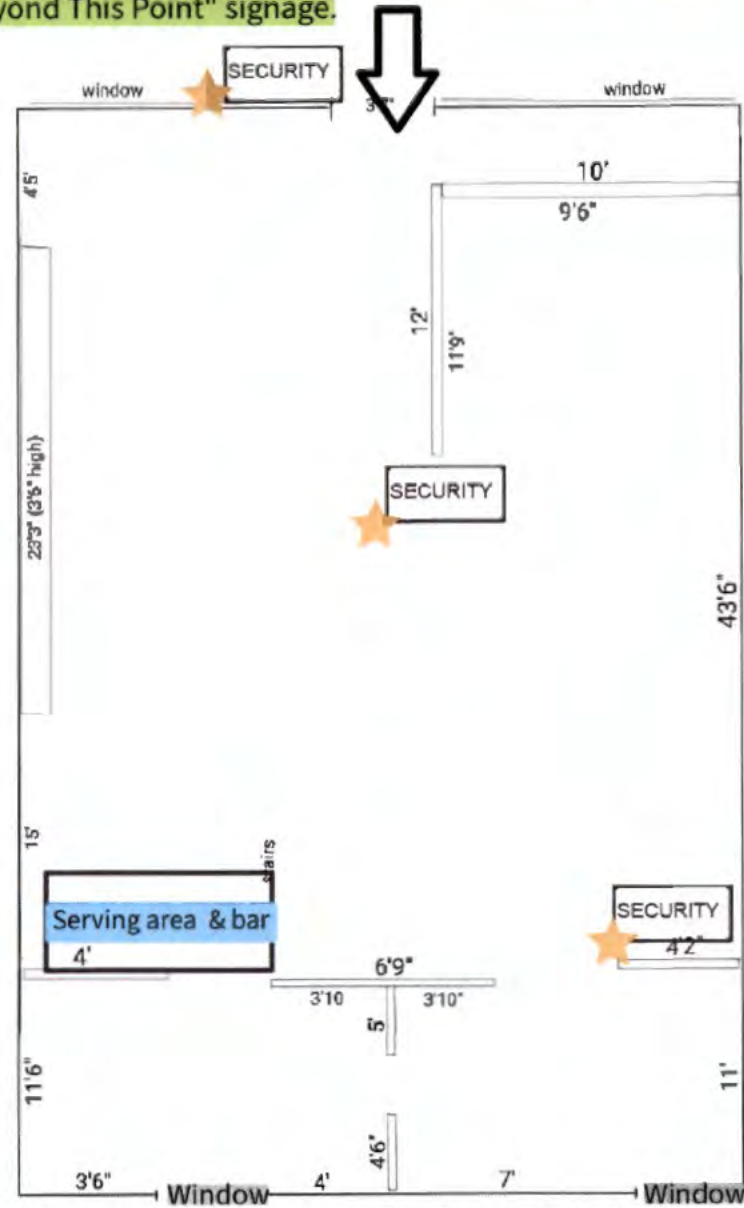
Upstairs layout: Second floor, fully enclosed within gallery, no street/outside access



Second floor, fully enclosed within 27 Main Street

Main floor layout: 27 Main St., single entrance at 27 Main Street

Gallery entrance at 27 Main Street, Bisbee, AZ with security checkpoint at door and "No Outside Alcohol/No Alcohol Beyond This Point" signage.



Fully enclosed gallery building with single entrance point at front. No rear exit.

STATE OF ARIZONA
DEPARTMENT OF LIQUOR LICENSES
AND CONTROL
ALCOHOLIC BEVERAGE LICENSE

CNTRCT
License SEC030005586

Issue Date: 4/1/2019

Expiration Date:

Issued To:

EVA LYNNE RUPERT, Agent
EVA RUPERT EVENTS LLC, Owner

Location:

EVA RUPERT EVENTS LLC
2007 N WEST STREET
FLAGSTAFF, AZ 86004
USA



Mailing Address:

EVA LYNNE RUPERT
EVA RUPERT EVENTS LLC
EVA RUPERT EVENTS LLC
2007 N WEST STREET
FLAGSTAFF, AZ 86004
USA



POST THIS LICENSE IN A CONSPICUOUS PLACE

CINCINNATI OH 45999-0038

In reply refer to: 0248188029
June 11, 2018 LTR 4168C 0
13-4286549 000000 00
00018165
BODC: TE

KEEP A BREAST FOUNDATION



060500

Employer ID number: 13-4286549
Form 990 required: YES

Dear Taxpayer:

We're responding to your request dated May 31, 2018, about your tax-exempt status.

We issued you a determination letter in May 2005, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

0248188029
June 11, 2018 LTR 4168C 0
13-4286549 000000 00
00018166

KEEP A BREAST FOUNDATION



local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,



Kim A. Billups, Operations Manager
Accounts Management Operations 1



Secretary of State

Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name: THE KEEP A BREAST FOUNDATION
Entity No.: 2669322
Registration Date: 08/04/2004
Entity Type: Nonprofit Corporation - CA - Public Benefit
Formed In: CALIFORNIA
Status: Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of August 13, 2026.

SHIRLEY N. WEBER, PH.D.
Secretary of State

Certificate No.: 489779142

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: August 20, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:

RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Approval of a Special Event Liquor License Application Submitted by Bisbee Forward for a Night of Art & Music: Supporting the Bisbee Arts Commission to be held at the Bisbee Stock Exchange located at 15 Brewery Avenue, Bisbee, AZ on Saturday, September 12, 2026, from 1:00pm to 10:00pm; Nicole France, Applicant.

FROM: Nina Williams, Acting City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Special Event Liquor License Application Submitted by Bisbee Forward for a Night of Art & Music: Supporting the Bisbee Arts Commission to be held at the Bisbee Stock Exchange located at 15 Brewery Avenue, Bisbee, AZ on Saturday, September 12, 2026, from 1:00pm to 10:00pm; Nicole France, Applicant.

DISCUSSION:

Nicole France has requested approval of a Special Event Liquor License Application Submitted by Bisbee Forward for a Night of Art & Music: Supporting the Bisbee Arts Commission to be held at the Bisbee Stock Exchange located at 15 Brewery Avenue, Bisbee, AZ on Saturday, September 12, 2026, from 1:00pm to 10:00pm.

The applicant has indicated that the space will have a locked gated exit so guests can only enter/exit through the main entry point that will have security to prevent liquor law violation.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager



Arizona Department of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

DLIC USE ONLY

Job #:

Date Accepted:

LC:

License #:

SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: Bisbee Forward

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: <u>8-19-20</u>		
I, _____	_____	☐ APPROVAL ☐ DISAPPROVAL
Government Official	Title	
On behalf of _____	_____	_____
City, Town, County	Signature	Date

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement.
Letter of suspension required.
- ☐ Dispense and serve all spirituous liquors under retailer's license – Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions – Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: France Nicole
Last First Middle
2. Applicant's mailing address: _____
3. Applicant's home/cell phone: _____
4. Applicant's email address: _____
5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: Bisbee Forward
2. Non-Profit/IRS Tax Exempt Number: 39-3168999 Arizona Corporation Commission File #: 23847383
Required Required
3. If Out Of State, specify State (Attach letter of good standing): _____
4. Special Event Name: A Night of Art & Music: Supporting the Bisbee Arts Commission.

SECTION 5

5. Event Location Name: Bisbee Stock Exchange
6. Event Address: 15 Brewery Avenue Bisbee, Arizona 85603

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

Number of Police 1 Number of Security Personnel ☒ Fencing ☐ Barriers

Must explain security measures: The space will have a locked gated exit so guests can only enter/exit through the main entry point that we will supply voluntary security to ~~prevent~~ prevent liquor law violation.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check one of the following boxes. (R-19-318)

☒ On-site consumption

☐ Off-site (auction/wine/distilled spirits pull)

☐ Both

2. How many special event days have already been issued to this organization during the current year? 0

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	9/12/2024	Saturday	1 pm	10 pm
DAY 2				
DAY 3				
DAY 4				
DAY 5				
DAY 6				
DAY 7				
DAY 8				
DAY 9				
DAY 10				

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____

Special Event Contractor Signature: _____

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☐ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: Bisbee forward Percentage: 100%

Address: Po Box 892 Bisbee AZ 85603
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



ATTACH DIAGRAM



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) _____, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

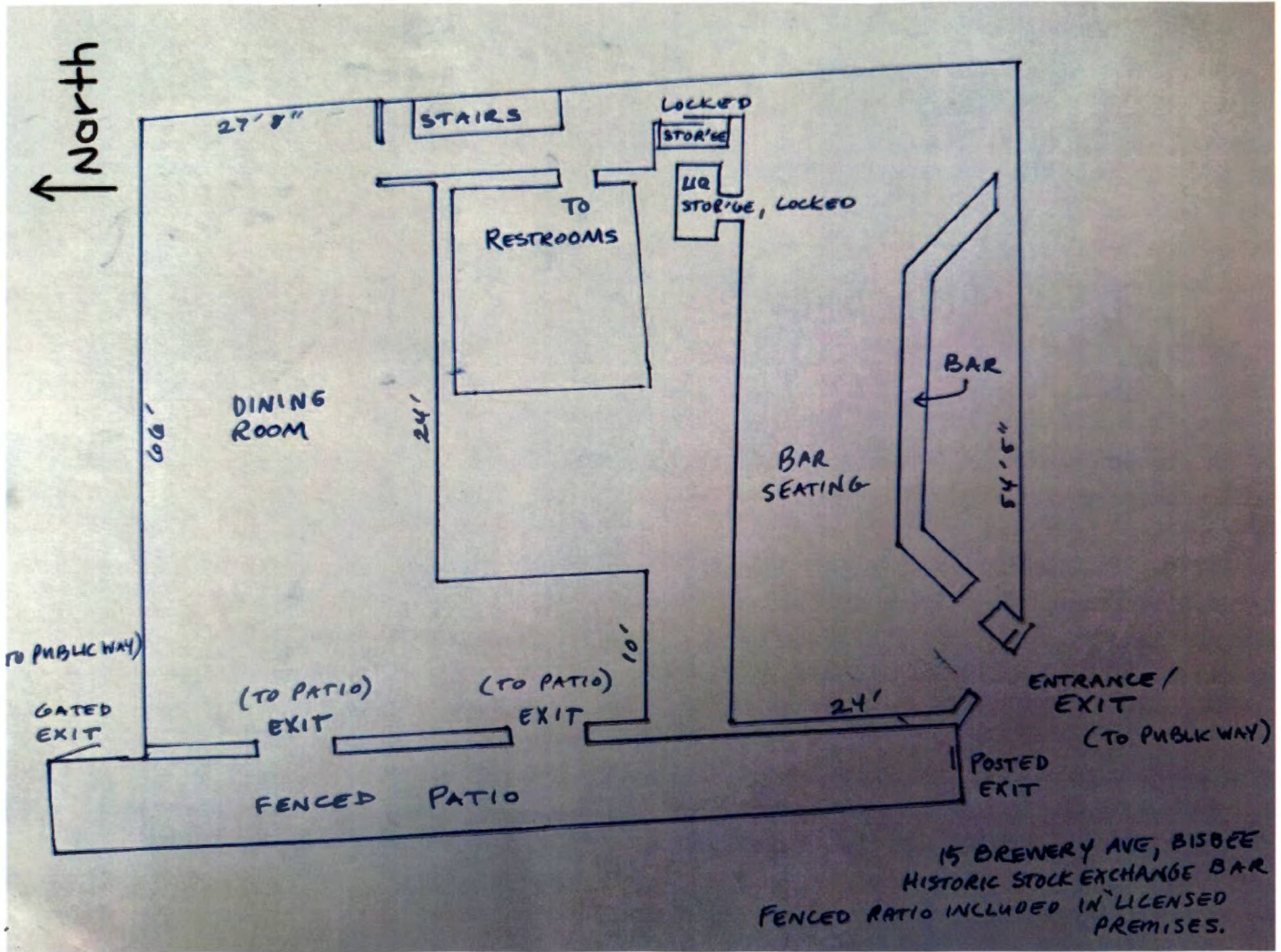
Signature: _____

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West



**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 13, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of a Special Event Liquor License Application Submitted by the Knights of Columbus Bisbee Council #863 for an event to be held at St. Patrick's Church – Parish Hall located at 100 Quality Hill Road, Bisbee, AZ on Saturday, October 24, 2026, from 5:00pm to 11:00pm; Charles Pisani, Applicant.

FROM: Nina Williams, Acting City Clerk**RECOMMENDATION:** Approve

PROPOSED MOTION: I move to approve the Special Event Liquor License Application Submitted by the Knights of Columbus Bisbee Council #863 for an event to be held at St. Patrick's Church – Parish Hall located at 100 Quality Hill Road, Bisbee, AZ on Saturday, October 24, 2026, from 5:00pm to 11:00pm; Charles Pisani, Applicant.

DISCUSSION:

Charles Pisani has requested approval of a Special Event Liquor License Application Submitted by the Knights of Columbus Bisbee Council #863 for an event to be held at St. Patrick's Church – Parish Hall located at 100 Quality Hill Road, Bisbee, AZ on Saturday, October 24, 2026, from 5:00pm to 11:00pm; Charles Pisani, Applicant.

The applicant has indicated that they will have 3 Arizona Rangers at the event; 1 inside door, 1 outside door, and 1 in parking lot. No Alcohol will be permitted outside of building.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager



Arizona Department of Liquor Licenses and Control
https://www.azliquor.gov
(602) 542-5141

DLIC USE ONLY

Job #:

Date Accepted:

LC:

License #:

SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: Knights of Columbus

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: 8-12-2024

I, _____ ☐ APPROVAL ☐ DISAPPROVAL
Government Official Title

On behalf of _____
City, Town, County Signature Date

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement. **Letter of suspension required.**
- ☐ Dispense and serve all spirituous liquors under retailer's license – Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions – Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: PISANI CHARLES Anthony
Last
2. Applicant's mailing address: [REDACTED]
3. Applicant's home/cell phone: [REDACTED]
4. Applicant's email address: [REDACTED]
5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: Knights of Columbus Bisbee Council #863
2. Non-Profit/IRS Tax Exempt Number: 23-7540848 Arizona Corporation Commission File #: _____
Required **Required**
3. If Out Of State, specify State (Attach letter of good standing): _____
4. Special Event Name: 60 Year High School Reunion - Bisbee

SECTION 5

5. Event Location Name: St Patrick's Church - Parish Hall
6. Event Address: 100 Quality Hill Road, Bisbee, AZ 85603

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

Number of Police Three Number of Security Personnel ☐ Fencing ☐ Barriers

Must explain security measures: We will have Three ARIZONA Rangers at this Event. One inside door, one outside door, one in parking lot. No Alcohol will be permitted outside Building.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?

Check one of the following boxes. (R-19-318)

☒ On-site consumption

☐ Off-site (auction/wine/distilled spirits pull)

☐ Both

2. How many special event days have already been issued to this organization during the current year? Zero

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	24 Oct 2026	Saturday	5pm	11pm
DAY 2				
DAY 3				
DAY 4				
DAY 5				
DAY 6				
DAY 7				
DAY 8				
DAY 9				
DAY 10				

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____

Special Event Contractor Signature: _____

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☒ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: Knights of Columbus Bisbee Council #863 Percentage: 100%

Address: P.O. Box 169 / 100 Quality Hill Bisbee AZ 85603
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



ATTACH DIAGRAM



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) Charles A. Pisan, Sr, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

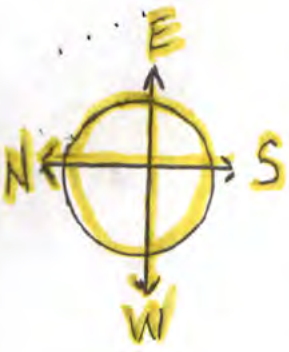
Signature: Charles A. Pisan, Sr

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

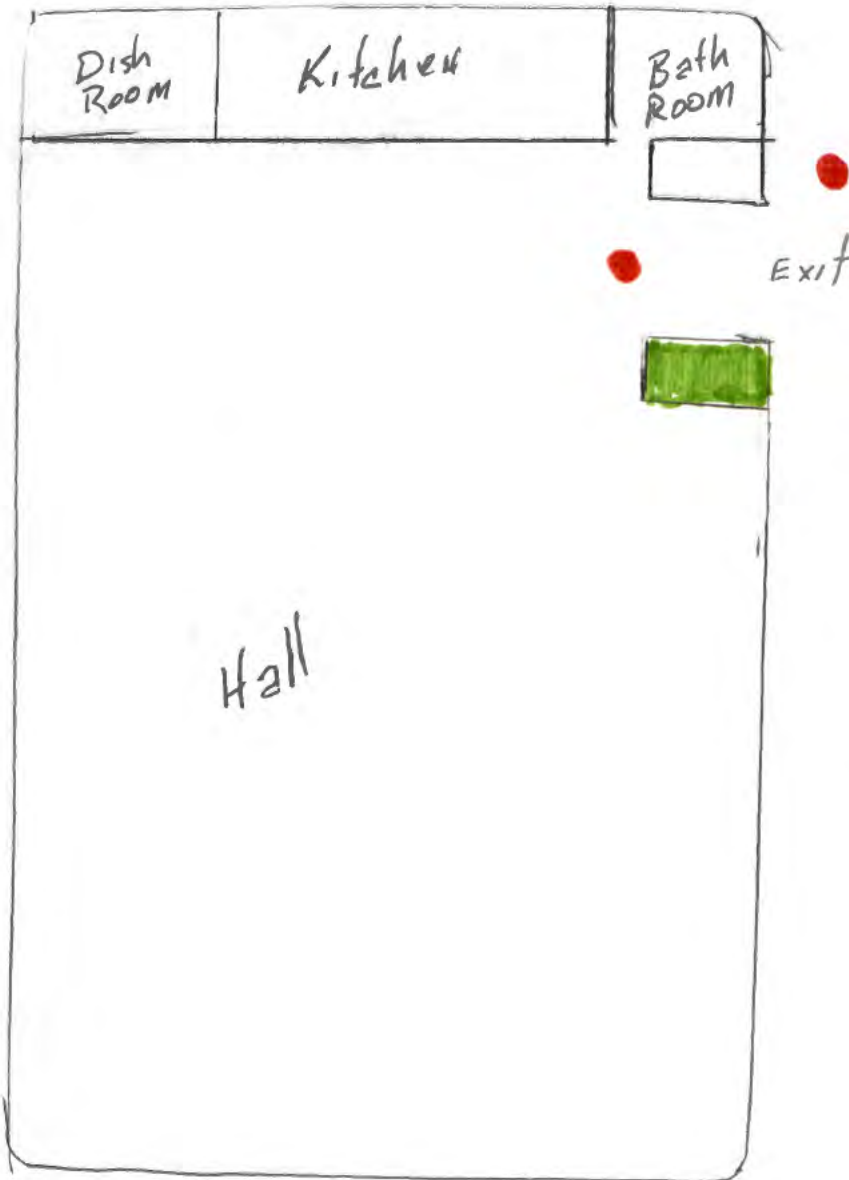
Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West



Parking Lot

Drive way



- Security (Arizona Rangers)
- Where alcohol will be served/stored
5700 sq feet.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 26, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of a Special Event Liquor License Application Submitted by the Bisbee Coalition for the Homeless for an event to be held at the Warren Ballpark located at 99/77 Arizona Street, Bisbee, AZ on Saturday, November 7, 2026, from 11:00am to 7:00pm; Ramon Garcia, Applicant.

FROM: Nina Williams, Acting City Clerk**RECOMMENDATION:** Approve

PROPOSED MOTION: I move to approve the Special Event Liquor License Application Submitted by the Bisbee Coalition for the Homeless for an event to be held at the Warren Ballpark located at 99/77 Arizona Street, Bisbee, AZ on Saturday, November 7, 2026, from 11:00am to 7:00pm; Ramon Garcia, Applicant.

DISCUSSION: Ramon Garcia has requested approval of a Special Event Liquor License Application Submitted by the Bisbee Coalition for the Homeless for an event to be held at the Warren Ballpark located at 99/77 Arizona Street, Bisbee, AZ on Saturday, November 7, 2026, from 11:00am to 7:00pm.

The applicant has indicated that there will be 20 security personnel. The Enclosed ballpark, limited ingress/egress points staffed by paid security personnel. Verified ID Check with banded wristbands for alcohol purchases.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Nina Williams
Acting City Clerk

Reviewed by:

Ashlee Coronado
City Manager



Arizona Department of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

DLLC USE ONLY

Job #:
Date Accepted:
LC:
License #:

SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: Bisbee Coalition for the Homeless

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: <u>8-18-26</u>			
I, _____	_____	☐ APPROVAL	☐ DISAPPROVAL
Government Official	Title		
On behalf of _____	_____	_____	_____
City, Town, County	Signature	Date	

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement. **Letter of suspension required.**
- ☐ Dispense and serve all spirituous liquors under retailer's license -- Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ **Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions** -- Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Garcia, Ramon M

Last

2. Applicant's mailing address:

3. Applicants home/cell phone

4. Applicant's email address

5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: Bisbee Coalition for the Homeless

2. Non-Profit/IRS Tax Exempt Number: 86-0782752 Arizona Corporation Commission File #: 07929271

Required

Required

3. If Out Of State, specify State (Attach letter of good standing):

4. Special Event Name: Ozomatli Benefit Concert

SECTION 5

5. Event Location Name: Historic Warren Ballpark

6. Event Address: 99/77 Arizona Street, Bisbee, AZ 85603

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

Number of Police 20 Number of Security Personnel ☒ Fencing ☒ Barriers

Must explain security measures: Enclosed ballpark, limited ingress/egress points staffed by paid security personell. Verified ID Check with banded wristbands for alcoho purchases.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?

Check **one** of the following boxes. (R-19-318)

☒ On-site consumption

☐ Off-site (auction/wine/distilled spirits pull)

☐ Both

2. How many special event days have already been issued to this organization during the current year? 0

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	<u>11/07/2026</u>	<u>Saturday</u>	<u>11:00 am</u>	<u>7:00 pm</u>
DAY 2	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 3	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 4	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 5	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 6	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 7	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 8	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 9	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 10	<u> </u>	<u> </u>	<u> </u>	<u> </u>

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____

Special Event Contractor Signature: _____

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☒ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: Bisbee Coalition for the Homeless Percentage: 100%

Address: PO Box 5393, Bisbee, AZ 85603
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



ATTACH DIAGRAM



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) Ramon M Garcia, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

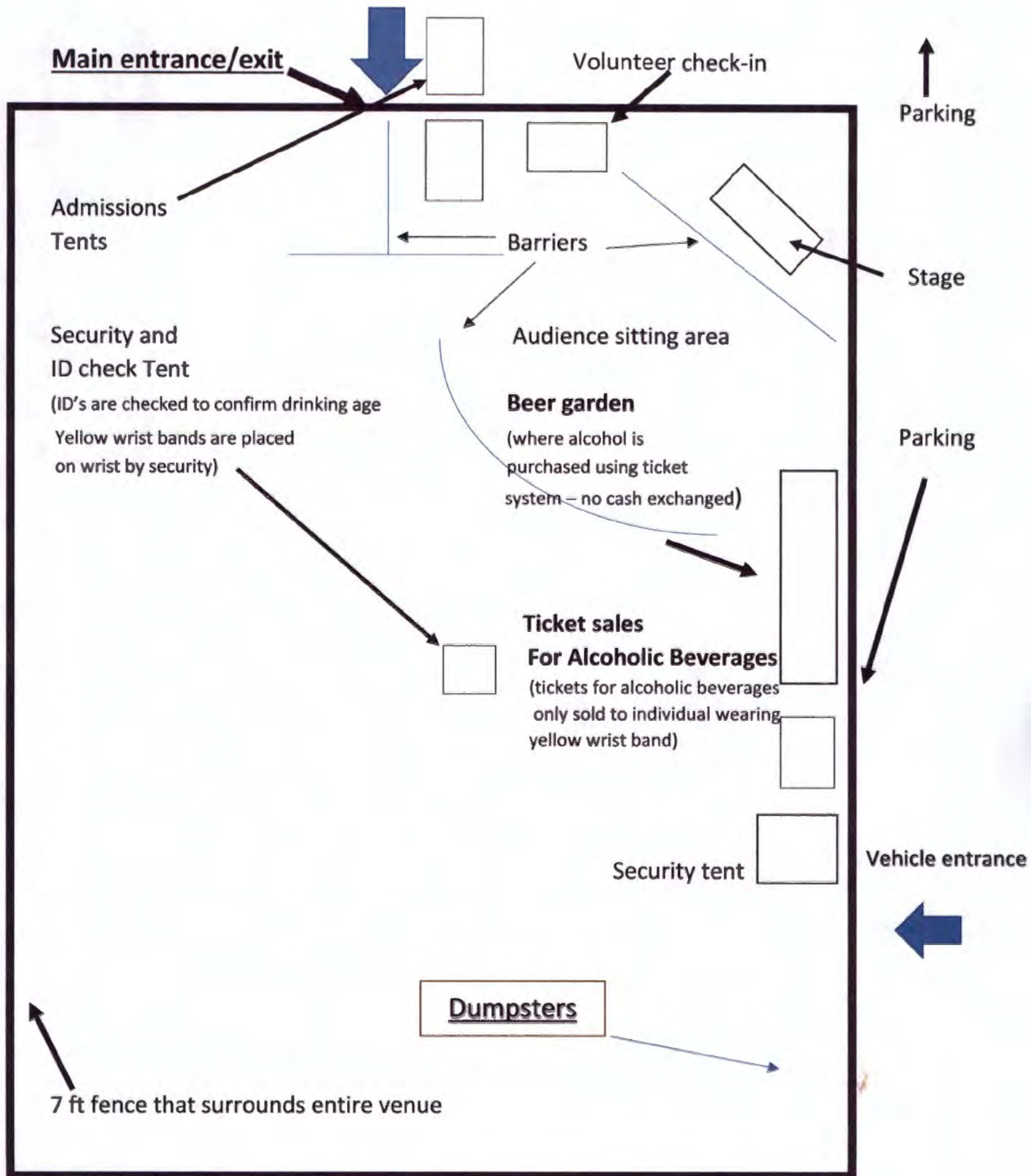
Signature: _____

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West



**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 25, 2026REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of a Special Event Liquor License Application Submitted by the Friends of the Copper Queen Library for an event to be held at St. Patrick's Church located at 100 Quality Hill Road, Bisbee, AZ on Saturday, November 21, 2026, from 4:00pm to 9:00pm; Joelle Landers, Applicant.

FROM: Nina Williams, Acting City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Special Event Liquor License Application Submitted by the Friends of the Copper Queen Library for an event to be held at St. Patrick's Church located at 100 Quality Hill Road, Bisbee, AZ on Saturday, November 21, 2026, from 4:00pm to 9:00pm; Joelle Landers, Applicant.

DISCUSSION:

Joelle Landers has requested approval of a Special Event Liquor License Application Submitted by the Friends of the Copper Queen Library for an event to be held at St. Patrick's Church located at 100 Quality Hill Road, Bisbee, AZ on Saturday, November 21, 2026, from 4:00pm to 9:00pm.

The applicant has indicated that there will be 2 Arizona Rangers onsite, indoor only, alcohol only permitted within building, ID checks and wristbands for 21 and over.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Acting City Clerk

Reviewed by:

Ashlee Coronado
City Manager



Arizona Department of Liquor Licenses and Control
<https://www.azliquor.gov>
(602) 542-5141

DLIC USE ONLY

Job #:

Date Accepted:

LC:

License #:

SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

MUST be submitted to the Department of Liquor **10 days prior** to the event.

SECTION 1

Name of Non-Profit Organization, Candidate or Political Party: Friends of the Copper Queen Library

If the event will be held on an unlicensed premises, it **MUST** be approved and signed by the Local Governing Body Before submitting to the Arizona Department of Liquor.

LOCAL GOVERNING BODY

Date Received: 8-25-2026

I, _____ ☐ APPROVAL ☐ DISAPPROVAL
Government Official Title

On behalf of _____
City, Town, County Signature Date

SECTION 2

Will the event be at a location with a current liquor license and within the approved and licensed area?

☐ Yes ☒ No (if no skip to section 3)

If yes, **MUST** attach a letter of explanation/permission/suspension from the licensed location and choose **ONE** option below.

Name of Licensed Location _____ Liquor License Number _____

- ☐ Suspend license for the duration of the Special Event; Licensee selling all alcohol without retailer involvement. **Letter of suspension required.**
- ☐ Dispense and serve all spirituous liquors under retailer's license – Business operates normally, minimum of 25% of gross revenue from alcohol sales will be donated to licensee. **Letter of permission required.**
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be kept separate from any alcohol used during the special event. **Letter of suspension required.**
- ☐ Split premises between special event and licensed location - Both the special event licensee and the licensed location will conduct sales of alcohol. (These sales must be done in separate areas. If alcohol is donated or purchased by the special event licensee, it must be in a separate area from the alcohol that is dispensed by the licensed location.) **Letter of explanation and permission required.**
- ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions – Retailer will be permitted to conduct all normal sales and service of alcohol. **Letter of permission required.**

SECTION 3

Applicant **MUST** be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Landers, Joelle A.
Last First Middle
2. Applicant's mailing address: [REDACTED]
3. Applicant's home/cell phone: [REDACTED]
4. Applicant's email address: [REDACTED]
5. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes (if yes, attach letter of explanation) ☒ No

SECTION 4

1. Name of non-profit organization: Friends of the Copper Queen Library
2. Non-Profit/IRS Tax Exempt Number: 86-0933110 Arizona Corporation Commission File #: 1877301
Required Required
3. If Out Of State, specify State (Attach letter of good standing): _____
4. Special Event Name: Adult Team Spelling Bee

SECTION 5

5. Event Location Name: St. Patrick's Roman Catholic Church
6. Event Address: 100 Quality Hill Rd. Bisbee, AZ 85635

SECTION 6

Must list type of security and control measures will you take to prevent violations of liquor laws at this event.

0 Number of Police 2 Number of Security Personnel ☐ Fencing ☐ Barriers

Must explain security measures: 2 AZ Rangers on site, indoor only, alcohol only permitted within building, ID checks and wristbands for 21 and over.

1. How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check **one** of the following boxes. (R-19-318)

☒ On-site consumption

☐ Off-site (auction/wine/distilled spirits pull)

☐ Both

2. How many special event days have already been issued to this organization during the current year? 0

SECTION 7

Dates and Hours of Event - Days must be consecutive and may not exceed 10 days per year.

DAYS	DATE	DAY OF WEEK	EVENT START TIME AM/PM	EVENT END TIME AM/PM
DAY 1	NOV. 21, 2026	Saturday	4:00 pm	9:00 pm
DAY 2				
DAY 3				
DAY 4				
DAY 5				
DAY 6				
DAY 7				
DAY 8				
DAY 9				
DAY 10				

SECTION 8

1. Is the Organization using the services of a DLLC approved Special Event Contractor from the list on our website?

☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____

Special Event Contractor Signature: _____

2. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be a special event contractor)

☐ Yes ☒ No if yes, Name of Licensee: _____ Liquor License #: _____

3. List the name of the Organization/individual that will receive revenues:

MUST EQUAL 100 PERCENT, APPLYING NON-PROFIT MUST RECEIVE A MINIMUM OF 25% OF THE PROCEEDS.

Name: Friends of the Copper Queen Library Percentage: 100%

Address: 6 Main Street Bisbee, AZ 85603
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 and R19-1-205 Special event license rules and Requirements.

SECTION 9

Licensed location diagram: The licensed premises for your special event is the area in which you are authorized to sell, dispense, or serve alcoholic beverages under the provisions of your license.



ATTACH DIAGRAM



Must attach a diagram of your special event showing the area where alcohol will be sold, served, and consumed. Must include dimensions of event area, fencing, barricades, or other control measures, and include positions of security personnel.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN SEALED CONTAINERS FOR AN AUCTION OR WINE/DISTILLED SPIRITS PULL, OR THE SPECIAL EVENT LICENSE IS STACKED WITH A WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

Declaration:

I, (Print Name) Joelle Landers, declare under penalty of perjury that I am authorized to submit this application. I have read the contents and to the best of my knowledge believe all statements made on this application to be true, correct, and complete.

Signature: Joelle Landers

SPECIAL EVENT DIAGRAM AND SAFETY PLAN STANDARDS

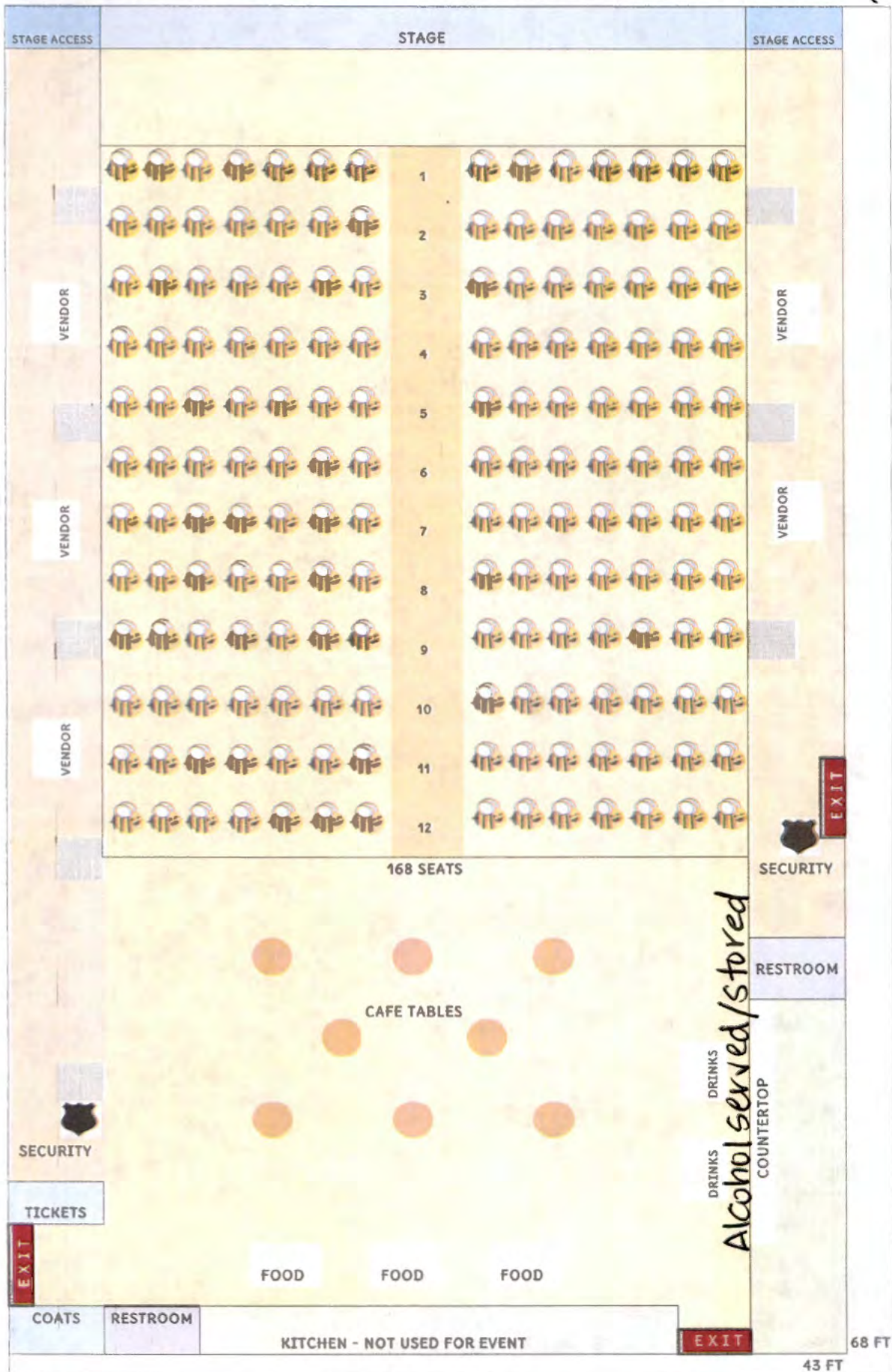
Diagrams do not need to be overly complicated, they can be hand drawn. However, we do not accept photographs or aerial views that do not show the premises clearly. The diagram should clearly depict the special event area in relation to the entire premises.

Each diagram must include:

- Overview of the location
- The event area clearly outlined with black marker
- Where alcohol will be served/stored
- All entrances and exits
- Where security will be positioned
- Square footage of event area
- Show North, East, South, West

St. Patrick's Catholic Church Basement (SW)

S



NE

N

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 26, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of the ADOA-GAO Arizona Financial Transparency Portal Service Agreement with the Arizona Department of Administration, General Accounting Office.**FROM:** Keri Bagley, Finance Director**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve the ADOA-GAO Arizona Financial Transparency Portal Service Agreement with the Arizona Department of Administration, General Accounting Office.**DISCUSSION:**

The Arizona Department of Administration, General Accounting Office (ADOA-GAO), administers the Arizona Financial Transparency Portal, also known as OpenBooks.az.gov. The agreement will become effective upon the date of the last signature and remain in effect through December 31, 2030, unless terminated in accordance with the agreement.

The annual fee for the calendar year ending December 31, 2027, is \$1,000, payable in advance.

The agreement outlines the respective responsibilities of ADOA-GAO and the City of Bisbee regarding the hosting, maintenance, publication, accuracy, confidentiality, and administration of the City's financial data on the Arizona Financial Transparency Portal.

FISCAL IMPACT: \$1,000.00 (Annually)**DEPARTMENT LINE-ITEM ACCOUNT:** 10-52-34000**BALANCE IN LINE ITEM IF APPROVED:** \$22,309.62**Prepared by:**

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager

ARIZONA FINANCIAL TRANSPARENCY PORTAL SERVICE AGREEMENT

Katie Hobbs
Governor



Elizabeth Thorson
Director

ARIZONA DEPARTMENT OF ADMINISTRATION GENERAL ACCOUNTING OFFICE 100 NORTH FIFTEENTH AVENUE • SUITE 302 PHOENIX, ARIZONA 85007

ADOA-GAO ARIZONA FINANCIAL TRANSPARENCY PORTAL SERVICE AGREEMENT Number GAO27-2022030

In accordance with Arizona Revised Statutes, Sections (A.R.S. §§) 41-703 and 41-711, this Agreement is entered into by and between City of Bisbee, a **Local Governmental** body (hereinafter referred to as "**LOCAL GOVERNMENT**"), and the **Arizona Department of Administration, General Accounting Office** (hereinafter referred to as "**ADOA-GAO**"), governing the hosting and publication of **LOCAL GOVERNMENT** data on **ADOA-GAO's** website established under A.R.S. § 41-725 and called the **ARIZONA FINANCIAL TRANSPARENCY PORTAL** (OpenBooks.az.gov), Arizona's official financial transparency website (hereinafter "**THE PORTAL**"), and shall be effective as indicated in Section 1 - Term of Agreement.

1. Term of Agreement

This Agreement shall be effective upon the date the last party signs this Agreement through **December 31, 2030**. This Agreement may be terminated in accordance with Section 4.

2. Scope of Services

The **LOCAL GOVERNMENT** is requesting that **ADOA-GAO** provide **LOCAL GOVERNMENT** data hosting, publication and support services (**SERVICES**) in connection with the **LOCAL GOVERNMENT** having its financial data published on **THE PORTAL** managed by **ADOA-GAO**.

To effectively provide these **SERVICES** both **ADOA-GAO** and the **LOCAL GOVERNMENT** agree to perform their respective responsibilities set forth in **SCHEDULE A** attached to this agreement.

3. Fees

LOCAL GOVERNMENT shall pay **ADOA-GAO** an **INITIAL SETUP FEE** of two thousand dollars (\$2,000) in advance of the first calendar year of **SERVICES** and an **ANNUAL FEE FOR OPERATING COSTS** for each calendar year **SERVICES** are to be provided. The **ANNUAL FEE FOR OPERATING COSTS** for the calendar year ending

December 31, 2027, is one thousand dollars (\$1,000), payable in advance. Each subsequent year's **ANNUAL FEE FOR OPERATING COSTS**, also payable in advance, shall be in the amount communicated by **ADOA-GAO** to the **LOCAL GOVERNMENT** by way of an Amendment **not later than ninety (90) days before the beginning of the year to which it applies.**

4. Termination

Either party may terminate this Agreement upon sixty (60) calendar days written notice to the other party. If the termination is initiated by **ADOA-GAO**, **ADOA-GAO** shall refund to the **LOCAL GOVERNMENT** any unamortized **ANNUAL FEE FOR OPERATING COSTS** at the time the termination becomes effective. If the termination is initiated by the **LOCAL GOVERNMENT**, no refund shall be forthcoming.

If a termination is initiated by the **LOCAL GOVERNMENT** and, with the prior consent of the **LOCAL GOVERNMENT**, the **ADOA-GAO** has acquired capital equipment or resources necessary to fulfill the **ADOA-GAO's** responsibilities to the **LOCAL GOVERNMENT** as set forth in the Scope of Services, the **LOCAL GOVERNMENT** shall be responsible to reimburse the **ADOA-GAO** for any unamortized or unrecovered costs on or before the date the contract is terminated.

This agreement may be terminated by either party in accordance with A.R.S. § 38-511.

5. Force Majeure

- (a) Either party shall be excused for delay or failure to perform its obligations under this Agreement, in whole or in part, when and to the extent that such delay or failure is a result of causes beyond the control and without the fault or negligence of the party unable to perform. Such causes include, without limitation, acts of God, acts of the public enemy, acts of the United States government, fires, floods, epidemics, quarantine restrictions, or embargoes.
- (b) The party whose performance is so affected shall promptly notify the other party of all pertinent facts and take all reasonable steps, promptly and diligently, to prevent such causes if it is feasible to do so, or to minimize or eliminate the effect thereof.
- (c) It is understood and agreed that settlement of strikes or other labor disputes shall be at the sole discretion of the party encountering the strike or other dispute and that the inability of **ADOA-GAO** or its Subcontractors to meet the requirements of this Agreement as a result of labor strikes or disputes shall not be deemed to be a Force Majeure.

6. Indemnification

Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to

as "**CLAIMS**") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such **CLAIMS**, which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

7. Confidentiality

- (a) A.R.S. § 41-725, which is incorporated by reference, defines certain information as confidential and not to be released to the public by way of publication on **THE PORTAL**. By virtue of this Agreement, **ADOA-GAO** and **LOCAL GOVERNMENT**, their employees, and agents may have access to certain confidential and/or proprietary information of the other party, as defined below. **ADOA-GAO** and **LOCAL GOVERNMENT** agree to use Confidential Information received from the other Party only as expressly permitted in the Agreement and in furtherance of the purposes expressed in the Agreement. Neither **ADOA-GAO** nor **LOCAL GOVERNMENT** will disclose to any third party the other party's Confidential Information, in whole or in part, except as otherwise herein provided.
- (b) **LOCAL GOVERNMENT** may provide, intentionally or otherwise, confidential data as described in A.R.S. § 41-725, the Health Insurance Portability and Accountability Act or other relevant federal or state laws or local ordinances, ostensibly for posting on **THE PORTAL**. **ADOA-GAO** is not responsible for reviewing **LOCAL GOVERNMENT** data for confidentiality purposes and is held harmless by **LOCAL GOVERNMENT** for any damages arising from **ADOA-GAO's** posting such confidential information on **THE PORTAL**.

8. Limitation of Liability

ADOA-GAO shall under no circumstances be liable for:

- (a) Posting or displaying on **THE PORTAL** confidential, sensitive, incorrect, inaccurate, misleading, libelous, pejorative information provided by **LOCAL GOVERNMENT**.
- (b) Providing access in response to the **LOCAL GOVERNMENT's** direction to any Entity Administrator or Entity User.
- (c) Failure to revoke access to any Entity Administrator or Entity User at the request of the **LOCAL GOVERNMENT** provided that the revocation is effected within three (3) business days.

9. Miscellaneous

It is mutually agreed by the parties that:

- (a) In the event of a dispute, the parties agree to use arbitration to the extent

required by A.R.S. § 12-1518. The laws of the State of Arizona shall govern any interpretation of this Agreement and venue shall be in Maricopa County, Arizona.

- (b) This Agreement shall be governed and interpreted by the laws of the State of Arizona. Purchases made in furtherance of this Agreement are subject to the Arizona Procurement Code (A.R.S. § 41-2501, et seq.) and the administrative rules promulgated thereunder (AAC R2-7-101, et seq.).
- (c) Any amendments to this Agreement must be in writing and signed by both parties.
- (d) All requests for additional services shall be in writing and signed by both parties and subject to current established **ADOA-GAO** billing rates.
- (e) Additional capital equipment or other resources to be acquired by the **ADOA-GAO** to fulfill its responsibilities to the **LOCAL GOVERNMENT** as set forth in the Scope of Services and for which the **LOCAL GOVERNMENT** may be required to reimburse the **ADOA-GAO** shall be agreed to in writing by the **LOCAL GOVERNMENT**.
- (f) **ADOA-GAO** reserves the right, at its sole reasonable discretion, to deny access as Entity Administrator or Entity User.
- (g) This agreement is subject to the provisions of A.R.S. § 38-511.
- (h) All notices pertaining to this Agreement shall be addressed or faxed to the parties respectively as follows:

ADOA-GAO:	
Arizona Department of Administration General Accounting Office (GAO) 100 N. 15th Avenue, Suite 302 Phoenix, AZ 85007	ATTN: AFTP Staff Phone Number: 602-542-5601 Email: openbooks@azdoa.gov
LOCAL GOVERNMENT:	
Pima County Information Technology 33 N Stone; 14th Floor Tucson, AZ 85701	ATTN: Javier Baca, Director Phone Number: 520-724-7580 Email: Javier.Baca@pima.gov

THIS AGREEMENT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE UNDERSTANDING BETWEEN THE PARTIES, AND IT SUPERSEDES ALL PROPOSALS, ORAL OR WRITTEN, AND ALL OTHER DOCUMENTS OR COMMUNICATIONS BETWEEN THE PARTIES RELATIVE TO THE SUBJECT MATTER HEREIN COVERED, UNLESS SUCH DOCUMENTS OR COMMUNICATIONS ARE SPECIFICALLY INCLUDED BY REFERENCE.

IN WITNESS WHEREOF, the parties have executed this Agreement:

LOCAL GOVERNMENT:

ADOA:

Arizona Department of Administration

By: _____

By: _____

Angela Dillard, Statewide Chief Financial Officer

Date: _____

Date: _____

SERVICE AGREEMENT GAO23-1052027

Between the Arizona Department of Administration General Accounting Office
And LOCAL GOVERNMENT

SCHEDULE A

Roles and Responsibilities

The respective roles of ADOA-GAO and a LOCAL GOVERNMENT related to that service are outlined in the section below.

ADOA-GAO Responsibilities:

- Provide consultation with the LOCAL GOVERNMENT project team member concerning the requirements of the A.R.S. § 42-725, confidentiality issues, file layout and overall process.
- Provide main point of contact for all communications related to the project.
- Prepare and provide LOCAL GOVERNMENT timely written notice of any SA ADDENDUM.
- Invoice LOCAL GOVERNMENT for initial setup fee and annual fee for operating costs.
- Confirm and communicate schedules.
- Notify the appropriate contacts of issues that require resolution.
- Coordinate the change process.
- Oversee content and maintenance of THE PORTAL (PROD).
- Provide an LOCAL GOVERNMENT User Guide on the use of the Administrative Tool and the Secure Account Service (SAS) Login Utility.
- Define LOCAL GOVERNMENT's system roles (Entity Administrator and Entity User).
- Authorize and maintain LOCAL GOVERNMENT's access to the system via SAS.
- Evaluate and grant or deny LOCAL GOVERNMENT requests for access to or roles in THE PORTAL; activate and deactivate accounts.
- Provide and maintain technological infrastructure.
- Host and maintain Transparency Application Databases containing the State of Arizona and LOCAL GOVERNMENT data.
- Provide diagnosis of and initialize efforts to correct issues/problems with THE PORTAL software application, Transparency Application Database, OpenBooks.az.gov website and technology infrastructure within three (3) business days of the discovery of such problems.
- Maintain two Transparency Application databases (PROD and TEST).
- Delete LOCAL GOVERNMENT incorrect postings within three (3) business days of receiving notification by email from LOCAL GOVERNMENT.
- Comply with all laws, statutes, ordinances, rules and regulations applicable to any Arizona State government body or authority;
- Diligently complete SERVICES.

ADOA-GAO Does NOT Have the Responsibility to:

- Defend LOCAL GOVERNMENT's compliance with A.R.S. § 41-725 subsections (C) through (E).
- Respond to the LOCAL GOVERNMENT's constituency about the LOCAL GOVERNMENT's data or the use of THE PORTAL.

SCHEDULE A (Continued on Next Page)

SERVICE AGREEMENT GAO23-1052027

SCHEDULE A (Continued from Preceding Page)

LOCAL GOVERNMENT Responsibilities:

- Provide ADOA-GAO with required information for posting to THE PORTAL in accordance with A.R.S. § 41-725 subsections (C) through (E).
- Accept and properly execute the Service Agreement and any annual ADDENDUM or Amendment prepared by ADOA-GAO in a timely manner, but no more than ninety (90) days.
- The LOCAL GOVERNMENT chief executive officer shall designate, using the processes and forms prescribed by ADOA-GAO, one or more Entity Administrators.
- The Entity Administrator shall designate, using the processes and from prescribed by the ADOA-GAO, one or more Entity Users.
- The LOCAL GOVERNMENT Entity Administrator(s) and User(s) shall be authorized to interface and liaise with ADOA-GAO personnel.
- Obtain administrative login access via SAS.
- Request and maintain authorized user roles for Entity Administrator and Entity User.
- Notify ADOA-GAO of any Administrator or User changes within 48 hours of such changes.
- Adhere to the data specification (file layout).
- Adhere to the guidance in the LOCAL GOVERNMENT User Guide.
- Adhere to State of Arizona Security requirements.
- Review data to assure compliance with confidentiality requirements, including those in A.R.S. § 41-725.
- Make payments in accordance to the Service Agreement and any Amendments.
- Upload the LOCAL GOVERNMENT data into the system as directed.
- Update and administer content data.
- Take reasonable measures to maintain the timeliness and accuracy of the LOCAL GOVERNMENT data presented on THE PORTAL.
- Notify ADOA-GAO of any required file deletions as soon as practicable.
- Cooperate with ADOA-GAO in the identification, diagnosis and resolution of issues/problems with the THE PORTAL software application, Transparency Application Database, OpenBooks.az.gov website, and technology infrastructure.

SCHEDULE A (Remainder of Page Intentionally Left Blank)



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 26, 2026REGULR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

Discussion and Possible Approval to Purchase 100 95-Gallon Refuse Containers and 50

SUBJECT: Replacement Lids from Schaefer Plastics North American in the Amount of \$8,050.00.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the purchase of sanitation trash bins and lids from Schefer Plastics for \$8,050.00.

DISCUSSION:

The Sanitation Department last purchased sanitation trash bins in January 2026. Since that time, inventory has steadily declined due to new service requests, replacement of damaged containers, and normal operational needs. The current stock has been reduced to only 17 bins remaining, which is insufficient to meet anticipated demand. To maintain an adequate inventory for residents and ensure uninterrupted sanitation services, staff recommends the purchase of 100 additional 95-gallon refuse containers and 50 replacement lids from Schaefer Plastics North America in the amount of \$8,050. This purchase will help replenish inventory and provide replacement units as needed throughout the year.

SOURCEWELL CONTRACT #120324-SFR

FISCAL IMPACT: \$8,050.00

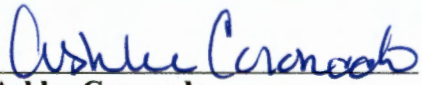
DEPARTMENT LINE-ITEM ACCOUNT: 54-40-55200

BALANCE IN LINE ITEM IF APPROVED: \$21,950.00

Prepared by:


Matthew Gurney
Public Works Director

Reviewed by:


Ashlee Coronado,
City Manager

Schaefer Plastics North America, LLC

10301 Westlake Dr
Charlotte, NC 28273
USA
Phone: (704) 588-2150



QUOTATION

Quote #: 040737-5
Date: 8/21/2026
Quote Expiration: 9/2/2026
Terms: Net 30 day- OAC
FOB: PPD
Lead Time: 4-5 weeks ARO

Requested by: Mike Gastelum

Bill to: City of Bisbee
118 Arizona Street
Bisbee, AZ 85603
USA

Ship to: City of Bisbee
940 Tovreaville Road
Mike Gastelum 520-366-7298

SOURCEWELL CONTRACT #120324-SFR

Bisbee, AZ 85603
USA

Line	Quantity	Item number	Description	Unit price	Net amount
1	100		USD95Q 95 GALLON BAR CART WITH 10" PLASTIC GEO WHEELS -BLACK BODY(NEW LOGO) -BLACK LID (FACE ARROWS TOWARD STREET) Body: BK1 Lid: LIDBK1	\$53.00	\$5,300.00
2	50		LID FOR USD95Q BLACK LID Body: BK1	\$13.00	\$650.00
3	1		FREIGHT_LTL	\$2,100.00	\$2,100.00
Sales tax (Applicable sales tax will be added unless a valid Tax Exemption certificate is on file)					\$0.00
Total					\$8,050.00

Agreed and accepted by:

Ed Sudol
Vice President, Sales

8/21/2026

Date

Name & Title

Date

All sales transactions are subject to Schaefer Plastics North America's price schedule and are subject to change without notice at the time of sale, published on our website: <https://schaeferusa.com>

* Assembly is required for wheels and axle, unless assembly and distribution is being completed by customer.

* Orders with customer self stamps are not eligible.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 26, 2026REGULR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

Discussion and Possible Approval to purchase a CAT B4S Hydraulic Hammer attachment for

SUBJECT: wastewater mini excavator.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the purchase of a CAT B4S Hydraulic Hammer attachment for Wastewater mini excavator.

DISCUSSION:

City Staff is requesting the purchase of this CAT B4S Hydraulic Hammer attachment that would be attached to the Wastewater Collections mini excavator.

This hammer is necessary due to its size, versatility, and ability to access areas where larger machinery cannot. Its compact size allows it to be used effectively in confined spaces throughout the city, particularly in the older areas of Bisbee where access can be limited.

The hammer would be available for use by all City departments and could support a variety of projects and maintenance needs. Its primary use would be for sewer and water improvement projects, where the ability to work in tight or difficult-to-access areas is especially important.

The versatility and compact design of this equipment would provide the city with a valuable tool that can be used across multiple departments and for a wide range of projects.

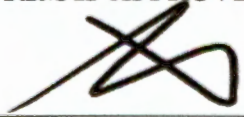
City of Tucson OMNIA Contract #212816-01

FISCAL IMPACT: \$7,338.26

DEPARTMENT LINE-ITEM ACCOUNT: 55-40-91000

BALANCE IN LINE ITEM IF APPROVED: \$227,214.74

Prepared by:


Matthew Gurney
Public Works Director

Reviewed by:


Ashlee Coronado,
City Manager

New, CAT B4S Hydraulic Hammer (532-9204)

For use with 3-4T machines for pin-on or use with pin grabber coupler

Includes Chisel Tool

Includes Cone Tool

Includes Connecting Lines (532-9088)

Includes Bracket & Mounting Pins (532-9059)

Impact Frequency Class: 273ftlbs

Impact Frequency: 600-1,100bpm

Operating Pressure Range: 1,491-1,704psi

Rated Hydraulic Flow: 7-13gpm

Tool Shaft Diameter: 2.1"

Warranty: 2 Year Manufacturer

List

Price..... \$7,104.00

*Discount Per City of Tucson OMNIA Contract #212816-01
(15%)..... (\$1,065.60)*

Contract Sale

Price..... \$6,038.40

Freight from

Manufacturer..... \$0.00

Prep..... \$750.00

Delivery..... Additional Charge – Not Included

Subtotal..... \$6,788.40

Sales Tax

(8.1%)..... \$549.86

Sale

Price..... \$7,338.
26

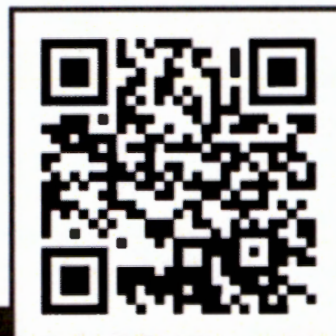
* Pricing in accordance with the City of Tucson OMNIA Contract #212816-01

Availability..... In
Stock (Eloy)

*Quote valid for 30 days on in stock units only. Sale price does not include any applicable taxes, installation, or delivery fees. Availability subject to change without notice at any time. If unit is no longer in stock, pricing is subject to change until unit ships from factory. Price updates would be approved by you prior to unit delivery to Empire.

APPLY FOR CREDIT

- Flexible Options
- Secure Application
- Quick Approval
- Dedicated Support



empirecat.com/credit

AGENDA ITEM NUMBER 2N**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 26, 2026**REGULR** ☐ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

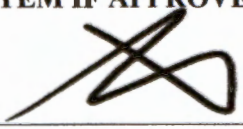
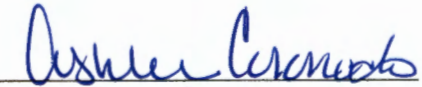
Discussion and Possible Approval to purchase replacement tracks for the public works skid steer.

SUBJECT:**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approval**PROPOSED MOTION:** I move to approve the purchase of replacement tracks for the public works skid steer.

DISCUSSION:

The rubber tracks on the 2020 Public Works skid steer are worn and nearing the end of their service life. Metal reinforcing wires are visible in several areas, and the condition of the tracks has increased the likelihood of them slipping off during operation. When this occurs, staff must stop working to reinstall the track, resulting in lost productivity. Replacing the tracks will improve equipment reliability, reduce downtime, and maintain safe and efficient operation of the skid steer.

Useful life of the tracks is 400-2,000 hours depending on terrain; our 2020 Skid steer has 636.2 hours.

FISCAL IMPACT: \$5,866.09**DEPARTMENT LINE-ITEM ACCOUNT:** 21-40-55000**BALANCE IN LINE ITEM IF APPROVED:** \$9,113.91**Prepared by:**
Matthew Gurney
Public Works Director**Reviewed by:**
Ashlee Coronado,
City Manager

EMPIRE**CAT****CUSTOMER QUOTE***** EXPIRES 09/1**

CUSTOMER NUMBER	DOCUMENT NUMBER
0056319	02G006070
DOCUMENT DATE/TIME	WORKORDER/SEQ/OPR
8/20/26 7:54:59	
EXPIRES ON	PAYMENT
09/19/26	*CHARGE*
REFERENCE NO.	INSTRUCTIONS
	PAPERWORK ONLY



SOLD TO CITY OF BISBEE
76 ERIE STREET
BISBEE AZ

SHIP TO

8560

CITY OF BISBEE
QUOTE

ORDERED BY			TELEPHONE			ENTERED BY			STORE	DIV	PAGE
			520-432-6000			JULIUS COTA			02		1
CUSTOMER ORDER NUMBER / PURCHASE ORDER				DELIVERY LOCATION				SHIP VIA		TOTAL SHIPPED WEIGHT	
QUOTE				PWO							
MAKE	MODEL	SERIAL NUMBER			EQUIPMENT NUMBER			ARRANGEMENT NUMBER			
AA	X 279D3	0RB902296						512-4279			
LINE #	PART NUMBER	DESCRIPTION	ORD'D	SHIP	BACK ORD'D	N/R	LOC	SOS	NET WEIGHT	PRICE	EXTENDED PRICE

1	561-5499		2	2				000	526.1	2713.27	5426.54
		TRACK AS-BAR									

ALL WARRANTY ITEMS MUST BE RETURNED WITH MODEL/SERIAL NUMBER INFO.

STATE/COUNTY TAX	331.02
CITY/OTHER TAX	108.53

TOTAL NET WEIGHT OF ALL ITEMS	1052.2
-------------------------------	--------

FOR PARTS RETURN AND WARRANTY POLICIES VISIT:

www.empire-cat.com/legal/parts-return-policies

All returned parts are subject to a re-stock charge.

* Non-Returnable Parts

** This is not an invoice. Prices subject to change at time of invoice.

Estimated Total**	\$	5866.09
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RECEIVED BY

DATE

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: September 1, 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 4, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☐ OTHER ☐SUBJECT: **Presentation from Arizona Water Company on the Water Conservation partnership with the City of Bisbee.**FROM: **Ashlee Coronado, City Manager**RECOMMENDATION: **Presentation Only**PROPOSED MOTION: **Presentation Only****DISCUSSION:**

At the August 4th Council meeting, this item was tabled until the September 1st Council meeting. It will need to be tabled until the September 15th Council meeting.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by:

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Clerk



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 13, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐SUBJECT: Discussion and Possible Approval of Ordinance O-26-19; establishing a Tourism Marketing Advisory Committee and defining its purpose, membership and duties.FROM: Ashlee Coronado, City ManagerRECOMMENDATION: ApprovePROPOSED MOTION: I move to approve Ordinance O-26-19; establishing a Tourism Marketing Advisory Committee and defining its purpose, membership and duties.

DISCUSSION:

The proposed resolution establishes a Tourism Marketing Advisory Committee to serve in a strictly advisory capacity to the Mayor and Council regarding tourism marketing initiatives, strategies, and promotion of Bisbee as a visitor destination. The committee will provide stakeholder input and recommendations concerning tourism marketing efforts, review periodic updates related to the City's tourism marketing program, and assist in ensuring community representation in tourism-related discussions. The committee shall have no authority over City staff, contractors, budgets, expenditures, procurement decisions, or City policy.

The Committee will consist of seven members appointed by the Mayor and Council with representation, to the extent practicable, from tourism-related stakeholder groups and all three City wards

FISCAL IMPACT: N/ADEPARTMENT LINE-ITEM ACCOUNT: N/ABALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager

ORDINANCE O-26-19

A ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COCHISE COUNTY, STATE OF ARIZONA, ESTABLISHING A TOURISM MARKETING ADVISORY COMMITTEE AND DEFINING ITS PURPOSE, MEMBERSHIP, AND DUTIES.

WHEREAS, pursuant to Article V of the City Charter and Article 2.8 of the City Code, the City Council may, by ordinance, create committees to assist the Council in making decisions concerning the complex issues that face the community; and,

WHEREAS, The City of Bisbee recognizes tourism as a significant contributor to the local economy and seeks to promote and enhance Bisbee as a destination for visitors; and,

WHEREAS, the City desires to receive input from community stakeholders regarding tourism marketing initiatives, visitor attraction strategies, and related tourism promotion activities; and,

WHEREAS, The Mayor and Council find that the creation of a Tourism Marketing Advisory Committee will provide a valuable forum for stakeholder engagement and recommendations regarding tourism marketing efforts.

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, that:

SECTION 1. Establishment

The Tourism Marketing Advisory Committee ("Committee") is hereby established as an advisory body to the Mayor and Council. The Committee shall be subject to the standard provisions as provided for in Section 2.8.2 of the City Code, except as otherwise amended herein.

SECTION 2. Purpose

The purpose of the Committee shall be to provide input, recommendations, and feedback regarding:

- Tourism marketing strategies and initiatives;
- Tourism promotion and advertising campaigns;
- Opportunities to increase overnight visitation and visitor spending;
- Partnerships with local businesses, organizations, and tourism stakeholders;
- Tourism-related community events and promotional opportunities;
- Review of quarterly reports and updates provided by the City's tourism marketing contractor and providing feedback and recommendations to the Mayor and Council regarding such reports; and
- Other tourism-related matters referred to the Committee by the Mayor and Council.

SECTION 3. Advisory Capacity

The Committee shall serve in a strictly advisory capacity. The Committee shall have no authority to:

- Direct City staff;
- Direct or supervise any contractor, consultant, or marketing firm retained by the City;
- Commit or expend City funds;
- Approve budgets, contracts, or expenditures;
- Participate in the selection of vendors or procurement decisions;
- Establish City policy; or
- Bind the City in any manner.

All final decisions regarding tourism marketing programs, budgets, expenditures, contracts, and policy matters shall remain solely with the Mayor and Council.

SECTION 4. Membership

The Committee shall consist of seven (7) members appointed by the Mayor and Council. To the extent practicable, appointments should include representatives from the following stakeholder groups:

- Hotel and/or lodging industry;
- Restaurant and food service industry;
- Arts, gallery, museum, or cultural organization;
- Recreation, tourism attraction, or event organization; and
- At-large residents.

To ensure broad community representation, appointments should, to the extent practicable, include at least one member residing in each of the City's three wards. The Mayor and Council may consider additional tourism-related experience, community involvement, and stakeholder perspectives when making appointments.

SECTION 5. Terms of Office

Committee members shall serve two-year terms and may be reappointed. Initial appointments may be staggered to promote continuity. Vacancies shall be filled by appointment of the Mayor and Council for the remainder of the unexpired term. The initial appointments shall be as follows as designated by the Mayor:

1. Three (3) members with terms beginning on _____, 2026 and expiring on _____, 2027 (1 year);
2. Four (4) members with terms beginning on _____, 2026 and expiring on _____, 2028 (2 years).

SECTION 6. Meetings

The Committee shall meet at least quarterly, or more frequently as needed. All meetings shall be conducted in compliance with Arizona Open Meeting Law. The Committee shall annually elect a Chair and Vice Chair from among its members.

SECTION 7. Reports and Recommendations

The Committee may review reports and presentations related to the City's tourism marketing activities and may provide comments, feedback, and recommendations regarding tourism marketing priorities, initiatives, and performance. All direction to the City's tourism marketing

contractor shall come solely from the City. All recommendations of the Committee shall be advisory only and shall not be binding upon the City.

SECTION 8. Staff Support

The City Manager or designee shall provide administrative support to the Committee as needed.

SECTION 9. Severability

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 10. Repeal

All City of Bisbee resolutions, or motions and parts of resolutions or motions of the Council in conflict with the provisions of this Ordinance are hereby repealed.

PASSED, ADOPTED, AND APPROVED by the Mayor and Council of the City of Bisbee on this 1st day of September 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Nina Williams, Acting City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney

ORDINANCE O-26-19

A ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COCHISE COUNTY, STATE OF ARIZONA, ESTABLISHING A TOURISM MARKETING ADVISORY COMMITTEE AND DEFINING ITS PURPOSE, MEMBERSHIP, AND DUTIES.

WHEREAS, pursuant to Article V of the City Charter and Article 2.8 of the City Code, the City Council may, by ordinance, create committees to assist the Council in making decisions concerning the complex issues that face the community; and,

WHEREAS, The City of Bisbee recognizes tourism as a significant contributor to the local economy and seeks to promote and enhance Bisbee as a destination for visitors; and,

WHEREAS, the City desires to receive input from community stakeholders regarding tourism marketing initiatives, visitor attraction strategies, and related tourism promotion activities; and,

WHEREAS, The Mayor and Council find that the creation of a Tourism Marketing Advisory Committee will provide a valuable forum for stakeholder engagement and recommendations regarding tourism marketing efforts.

NOW, THEREFORE, BE IT RESOLVED by The Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, that:

SECTION 1. Establishment

The Tourism Marketing Advisory Committee ("Committee") is hereby established as an advisory body to the Mayor and Council. The Committee shall be subject to the standard provisions as provided for in Section 2.8.2 of the City Code, except as otherwise amended herein.

SECTION 2. Purpose

The purpose of the Committee shall be to provide input, recommendations, and feedback regarding:

- Tourism marketing strategies and initiatives;
- Tourism promotion and advertising campaigns;
- Opportunities to increase overnight visitation and visitor spending;
- Partnerships with local businesses, organizations, and tourism stakeholders;
- Tourism-related community events and promotional opportunities;
- Review of quarterly reports and updates provided by the City's tourism marketing contractor and providing feedback and recommendations to the Mayor and Council regarding such reports; and
- Other tourism-related matters referred to the Committee by the Mayor and Council.

SECTION 3. Advisory Capacity

The Committee shall serve in a strictly advisory capacity. The Committee shall have no authority to:

- Direct City staff;
- Direct or supervise any contractor, consultant, or marketing firm retained by the City;
- Commit or expend City funds;
- Approve budgets, contracts, or expenditures;
- Participate in the selection of vendors or procurement decisions;
- Establish City policy; or
- Bind the City in any manner.

All final decisions regarding tourism marketing programs, budgets, expenditures, contracts, and policy matters shall remain solely with the Mayor and Council.

SECTION 4. Membership

The Committee shall consist of seven (7) members appointed by the Mayor and Council. To the extent practicable, appointments should include representatives from the following stakeholder groups:

- Hotel and/or lodging industry;
- Restaurant and food service industry;
- Arts, gallery, museum, or cultural organization;
- Recreation, tourism attraction, or event organization; and
- At-large residents.

To ensure broad community representation, appointments should, to the extent practicable, include at least one member residing in each of the City's three wards. The Mayor and Council may consider additional tourism-related experience, community involvement, and stakeholder perspectives when making appointments.

SECTION 5. Terms of Office

Committee members shall serve two-year terms and may be reappointed. Initial appointments may be staggered to promote continuity. Vacancies shall be filled by appointment of the Mayor and Council for the remainder of the unexpired term. The initial appointments shall be as follows as designated by the Mayor:

1. Three (3) members with terms beginning on _____, 2026 and expiring on _____, 2027 (1 year);
2. Four (4) members with terms beginning on _____, 2026 and expiring on _____, 2028 (2 years).

SECTION 6. Meetings

The Committee shall meet at least quarterly, or more frequently as needed. All meetings shall be conducted in compliance with Arizona Open Meeting Law. The Committee shall annually elect a Chair and Vice Chair from among its members.

SECTION 7. Reports and Recommendations

The Committee may review reports and presentations related to the City's tourism marketing activities and may provide comments, feedback, and recommendations regarding tourism marketing priorities, initiatives, and performance. All direction to the City's tourism marketing

contractor shall come solely from the City. All recommendations of the Committee shall be advisory only and shall not be binding upon the City.

SECTION 8. Staff Support

The City Manager or designee shall provide administrative support to the Committee as needed.

SECTION 9. Severability

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 10. Repeal

All City of Bisbee resolutions, or motions and parts of resolutions or motions of the Council in conflict with the provisions of this Ordinance are hereby repealed.

PASSED, ADOPTED, AND APPROVED by the Mayor and Council of the City of Bisbee on this 1st day of September 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Nina Williams, Acting City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: August 11, 2026

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:

RESOLUTION ☒ **ORDINANCE** ☐ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of Resolution R-26-22; Amending the Queen Mine Section of the City Fee Schedule.

FROM: Douglas Graeme, Queen Mine Tour Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve Resolution R-26-22, Amending the Queen Mine section of the City Fee Schedule

DISCUSSION:

To keep up with inflation and future repairs required in the mine, rate increases are necessary.

Marketing research has been conducted on attractions in Southeastern Arizona to ensure that the prices are consistent with similar attractions.

This increase would become in effect as of September 21, 2026.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Manager

RESOLUTION R-26-22

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING THE QUEEN MINE SECTION OF THE CITY'S FEE SCHEDULE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City adopted a Fee Schedule on April 14, 2020, for the purpose of setting forth the comprehensive fees assessed and collected by the City for a range of applications, permits, licenses, services and activities; and,

WHEREAS, the Fee Schedule sets forth the cost of all services provided to the citizens and businesses of the City of Bisbee, Arizona; and,

WHEREAS, the City Council of the City of Bisbee considers it reasonable to amend said Fee Schedule periodically by Resolution to reflect the costs of providing services.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Bisbee amend the City Fee Schedule as follows:

SECTION 1. Revised Fees. The following fees shall be amended and revised for the Queen Mine:

Queen Mine	CURRENT FEES	NEW PRICING
Mine Tour Admissions		
Individuals		
Adults (13 years of age and over)	\$16 (including tax)	\$18 (including tax)
Youth (6 years to 12 years of age)	\$8 (including tax)	\$9 (including tax)
Group Tours (10 or more with reservations)		
Adults (13 years of age and over)	\$14 (including tax)	\$16 (including tax)
Youth (6 years to 12 years of age)	\$7 (including tax)	\$8 (including tax)
School Group Tours (10 or more youth from schools)	\$6 (including tax)	
Teachers / Chaperones	N/A	\$16 (including tax)
Students	N/A	\$8 (including tax)
Bisbee School District Schools	Free	Unchanged
Resident/Employee Rates		
City Residents accompanied by 3 or more paying guests	Free	Unchanged
City Employee Rates	Free + 6 Free Passes Per Year	Unchanged
City Residents by themselves	\$7 (including tax)	\$9 (including tax)

SECTION 2. Effective Date. This Resolution shall become effective on **September 21, 2026**.

PASSED, ADOPTED AND APPROVED by the City of Bisbee this 1st day of September, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Nina Williams, Acting City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney

AGENDA ITEM NUMBER 6**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 25, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and possible approval of Change Orders #27, 30, and 31 with Durazo Construction.

FROM: Mike Normand, Construction Project Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve Change Orders 27, 30, and 31 with Durazo Construction, in the total amount of \$17,968.25

DISCUSSION

The proposed change orders reflect relatively limited additions and adjustments to the existing rehabilitation scope as construction continues across multiple Camp Naco buildings. The work includes baseboards and associated finishing in Building A5, porch decking at Building A8, and replacement of roof sheathing at Buildings A2, A5, A8, and A9. Together, the three change orders increase the construction contract by \$17,968.25.

These costs can be accommodated within existing project contingency funds available through the Mellon Foundation and State of Arizona ARPA grant awards for the rehabilitation of Camp Naco. The change orders allow this work to be completed as part of the current rehabilitation effort.

FISCAL IMPACT: The total amount of \$17,968.25 will be reimbursed by the State of Arizona Office of the Governor ARPA and Mellon Foundation grant funds awarded for the rehabilitation of Camp Naco.

DEPARTMENT LINE-ITEM ACCOUNT: 19-40-92000 & 19-45-92000

BALANCE IN LINE ITEM IF APPROVED: 19-40-92000: \$2,135,715.40

19-45-92000: \$861,908.33

Prepared by:

M.E. NormandMike Normand
Construction Project Manager

Reviewed by:

Ashlee CoronadoAshlee Coronado
City Manager

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#027 R1 BASEBOARDS AT A5

Dear Mr. Normand,

There is a cost impact to modify our scope of work per RFI #29, which includes the addition of base boards. Please see the attached change orders for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	1x4 MDF Base Boards	\$2,754.25
2	Prep, Paint, Caulking	\$1,200.00
Subtotal		\$3,954.25
Overhead (10%)		\$396.00
Profit (5%)		\$218.00
Sales Tax		\$275.00
Performance and Payment Bond		\$122.00
TOTAL CHANGE ORDER REQUEST #027 R1		\$4,965.25

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 5 *day be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,

ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation



#ROC074848 | #ROC059555 | NM#ROC399495

P.O. BOX 42243

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

CHANGE ORDER

CHG. ORDER # 36

Date: 7/24/2026

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-5

Description	Change Order Total
1x4 MDF Base Board	
Labor	\$1,760.00
Materials	\$410.00
Per Diem (1 Days)	\$225.00
<i>Profit and Overhead</i>	\$359.25
Total	\$2,754.25

Contract Duration : This change order will extend the substantial completion date by 1 day, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

on

Signature

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#030 A8 PORCH DECKING

Dear Mr. Normand,

There is a cost impact to modify our scope of work to provide porch decking at A8. Please see the attached change orders for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Provide and install 200 LF of 1x6 porch decking	\$1,600.00
	Subtotal	\$1,600.00
	Overhead (10%)	\$160.00
	Profit (5%)	\$88.00
	Sales Tax	\$111.00
	Performance and Payment Bond	\$49.00
	TOTAL CHANGE ORDER REQUEST #030	\$2,008.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that *2 days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,

ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

TWISTED METALZ LLC

CHANGE ORDER

Change Order #: 001

Date: July 23, 2026

Project: Camp Naco – Building A8

Project Address: 2118 W. Newell Street, Naco, AZ
85620

DESCRIPTION OF CHANGE

Furnish and install 1×6 porch decking material on the porch at Building A8.

PRICING

A total of 200 linear feet of 1×6 porch decking was furnished and installed at a unit price of \$8.00 per linear foot.

CONTRACT ADJUSTMENT

- Quantity: 200 linear feet
- Unit Price: \$8.00 per linear foot
- Final Change Order Amount: **\$1,600.00**

This change order reflects the final quantity of decking material furnished and installed. All other terms and conditions of the original contract remain unchanged.

CUSTOMER APPROVAL & AUTHORIZATION

Printed Name: _____

Date: _____

Signature: _____

CONTRACTOR ACCEPTANCE – TWISTED METALZ LLC

Printed Name: _____

Date: _____

Signature: _____

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#031 REPLACE ROOF SHEATHING

Dear Mr. Normand,

There is a cost impact to modify our scope of work to replace the roof sheathing at A2, A5, A8, & A9. Please see the attached change orders for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	Replace (73) sheets of roofing material	\$8,760.00
Subtotal		\$8,760.00
Overhead (10%)		\$876.00
Profit (5%)		\$482.00
Sales Tax		\$608.00
Performance and Payment Bond		\$269.00
TOTAL CHANGE ORDER REQUEST #031		\$10,995.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that *5 days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,

ISAAC ALEGRIA

Project Manager
Durazo Construction Corporation

TWISTED METALZ LLC

CHANGE ORDER #003

Date: August 19, 2026
Project: Camp Naco
Buildings: A2, A5, A8 & A9
Project Address: 2118 W Newell St, Naco, AZ 85620

DESCRIPTION OF CHANGE

Provide and install **73 sheets of material** for Buildings A2, A5, A8, and A9.

Item Description	Quantity	Unit Price	Total
Material Sheets (Buildings A2, A5, A8, A9)	73	\$120.00	\$8,760.00

TOTAL CHANGE ORDER AMOUNT

\$8,760.00

AUTHORIZATION

This change order reflects the additional work and materials requested for the above-referenced project.

Contractor: Twisted Metalz LLC
Authorized By: _____
Signature: _____
Date: _____

Thank you,
Twisted Metalz LLC



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

DATE ACTION SUBMITTED: August 26, 2025

REGULAR ☒

CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐

ORDINANCE ☐

FORMAL ACTION ☒

OTHER ☐

SUBJECT: Discussion and possible approval of the Police Corporal Job Description

FROM: Bridgette Kantner, Personnel Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the Police Corporal job description for the Bisbee Police Department.

DISCUSSION:

The Corporal is a first-line supervisory position within the Police Department. This position serves as a working supervisor responsible for providing leadership, direction, and oversight to assigned personnel while continuing to perform the full range of duties and responsibilities of a Police Officer. The Corporal responds to calls for service, conducts investigations, enforces federal, state, and local laws, and performs patrol functions while exercising supervisory authority during assigned shifts. The Corporal serves as a shift supervisor in unison with the Sergeant and operates under the direction of the Sergeant, Deputy Chief of Police, and Chief of Police.

The position is Non-Exempt, Classified with participation in the Public Safety Personnel Retirement System. Two positions are available to current Bisbee Police Department Officers. The Chief of Police will appoint two pre-qualified officers to the position.

FISCAL IMPACT: TBD

DEPARTMENT LINE ITEM ACCOUNT: 10-62-11000

BALANCE IN LINE ITEM IF APPROVED: TBD

Prepared by: BmKantner
Bridgette Kantner,
Personnel Director

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Manager



JOB DESCRIPTION

TITLE:	Police Corporal	JOB CODE:	2450
DEPARTMENT:	Police Department	FLSA:	Non-Exempt
SALARY RANGE:	\$54,080 – \$58,240 (FULL TIME) Start Pay: \$26.00/Hour	CLASSIFICATION:	Classified
PREPARED:	August 2026	UPDATED:	

Summary: The Corporal is a first-line supervisory position within the Police Department. This position serves as a working supervisor responsible for providing leadership, direction, and oversight to assigned personnel while continuing to perform the full range of duties and responsibilities of a Police Officer.

ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

Supervisory Responsibilities

- Provides direct supervision, leadership, and guidance to assigned officers during patrol operations.
- Monitors officer's performance and ensures compliance with department policies, procedures, rules, and regulations.
- Reviews reports for accuracy, completeness, and compliance with department standards.
- Coordinates officer assignments, calls for service, and shift activities.
- Assists with the training, development, and mentoring of newly assigned and less experienced officers.
- Conducts briefings and disseminate information regarding department operations and directives.
- Responds to and supervises significant incidents, critical events, and major calls for service.
- Identifies performance deficiencies and provides coaching, counseling, and corrective guidance.
- Documents performance issues and forwards recommendations through the chain of command.
- Assists with implementing departmental goals, policies, and operational directives.
- Ensure department equipment and resources are utilized properly and maintained in a serviceable condition.

Patrol and Enforcement Responsibilities

- Responds to calls for service and citizen requests for assistance.
- Patrols assigned areas to preserve peace, prevent crime, and protect life and property.
- Investigates criminal offenses, traffic collisions, and other incidents.
- Conduct interviews and gather evidence.
- Make arrests and issues citations when appropriate.
- Prepares reports and maintains records related to law enforcement activities.
- Executes warrants and performs follow-up investigations as assigned.
- Testifies in court and administrative proceedings as required.
- Assists other law enforcement agencies during mutual aid operations and special events.
- Performs community policing activities and maintains positive relationships with the public.

JOB DESCRIPTION

Police Corporal

Administrative Responsibilities

- Reviews and approves routine reports and documents as authorized.
- Assists the Sergeant with operational planning and special assignments.
- Completes supervisory documentation as required.
- Prepare recommendations regarding employee performance, training needs, commendations, and disciplinary matters.
- Performs other duties as assigned by the Sergeant, Deputy Chief of Police, or Chief of Police.

Knowledge, Skills, and Abilities

Knowledge of:

- Federal, state, and local laws and ordinances.
- Police department policies, procedures, and regulations.
- Patrol operations, criminal investigations, and report writing.
- Leadership and supervisory principles.
- Incident command and emergency response procedures.

Ability to:

- Exercise sound judgment and decision-making under stressful conditions.
- Effectively supervise and direct personnel.
- Communicate clearly and professionally, both orally and in writing.
- Analyze situations and develop appropriate courses of action.
- Establish and maintain effective working relationships with employees, allied agencies, and the public.
- Maintain confidentiality and professionalism in sensitive matters.

Supervisory Authority

The Corporal is authorized to:

- Direct and coordinate the activities of assigned personnel.
- Assign calls for service and operational responsibilities.
- Review reports and require corrections when necessary.
- Provide coaching, counseling, and documented performance feedback.
- Ensure compliance with departmental policies and procedures.
- Make operational decisions necessary to manage field activities during assigned shifts.
- Serve as the acting shift supervisor in the absence of a Sergeant.
- Prepare recommendations regarding training, commendations, and disciplinary action.

The Corporal is not authorized to independently hire, terminate, suspend, demote, or impose formal disciplinary action unless specifically authorized by the Chief of Police.

Minimum Qualifications

Education

- High School Diploma or GED required.

Experience

- Minimum of 18 months as a certified police officer with the Bisbee Police Department.
- Successful completion of the department's probationary period.

JOB DESCRIPTION

Police Corporal

Certifications

- Arizona Peace Officer Standards and Training (AZPOST) certification in good standing.
- Valid Arizona Driver License.

Additional Requirements

- No active disciplinary actions within the preceding twelve (12) months.
- Demonstrated leadership ability, initiative, professionalism, and sound judgment.
- Consistently satisfactory job performance.
- Ability to effectively supervise and mentor subordinate personnel.
- Demonstrate effective verbal and written communication skills, including the ability to prepare clear, accurate, and comprehensive reports, communicate professionally with the public and fellow employees, and articulate decisions in both routine and critical incidents.
- Ability to communicate departmental policies, expectations, and instructions clearly and professionally to subordinate personnel.

Environmental Factors and Conditions/Physical Requirements

- Work is performed in office, vehicle, and field environments.
- Work may require nights, weekends, holidays, overtime, and emergency callouts.
- Duties may involve exposure to hazardous situations, adverse weather conditions, physical exertion, dangerous persons, and emergency incidents.

Selection Process

Candidates for Corporal may be evaluated through a promotional process established by the Police Department, which may include:

- Written examination.
- Oral interview.
- Assessment exercises.
- Review of performance evaluations.
- Review of discipline and attendance history.
- Recommendation of the Sergeant and Deputy Chief of Police.

Final appointment of this position is by the Chief of Police.

Reasonable accommodation will be provided for those able to perform the essential functions of the job with or without accommodation.

Approved by Mayor and Council September 2026.

City of Bisbee is an equal employment opportunity employer.

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 26, 2026**REGULR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

Discussion and Possible Approval of the acquisition of a 2026 Chevrolet Silverado 2500HD Utility

SUBJECT: Truck through a five-year municipal lease purchase agreement with GM Financial, with annual payments of \$16,839.86.**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approval**PROPOSED MOTION:** I move to approve the acquisition of a 2026 Chevrolet Silverado 2500HD Utility Truck through a five-year municipal lease purchase agreement with GM Financial, with annual payments of \$16,839.86.**DISCUSSION:**

The Streets Department is requesting approval to acquire a new 2026 Chevrolet Silverado 2500HD Utility Truck through a municipal lease purchase agreement with GM Financial. The proposed vehicle includes a utility bed, ladder rack, and additional lighting and will be used to support daily Public Works operations.

This vehicle will replace a 2008 utility truck that was purchased previously from Cochise County, has reached the end of its useful service life. Replacing the aging vehicle will improve reliability, reduce maintenance costs, and provide staff with dependable equipment to safely perform their duties.

GM Financial has proposed a five-year municipal lease purchase agreement at an interest rate of 7.851%, with 5 annual payments of \$16,839.86.

The total cost for these services is \$23,217. Completion of this work is necessary to advance the Airfield Electrical Improvements Project and maintain eligibility for FAA funding.

FISCAL IMPACT: \$16,839.86/annually**DEPARTMENT LINE-ITEM ACCOUNT:** 21-40-99085**BALANCE IN LINE ITEM IF APPROVED:** \$27,814.64**Prepared by:**
Matthew Gurney
Public Works Director**Reviewed by:**
Ashlee Coronado,
City Manager



Proposal for Municipal Lease Purchase

To: CITY OF BISBEE
118 ARIZONA ST
BISBEE AZ 85603

From: GM Financial
Commercial Vehicle Lending
220 E. Las Colinas Blvd., Suite 800
Irving, TX 75039

Date: 07/21/2026

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: CITY OF BISBEE

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERMS

Amount Financed: \$ 72,800.87 Fees: N/A Proposed Funding Date: _____ Interest Rate: 7.851 %

Valid until: 08/21/2026 Asset Description: 2026 Chevrolet Silverado 2500HD VIN: 1GB0ALE71TF187467 (CC20903)

Lease Term 5 Years Payment: \$ 16,839.86

Payment remittance (choose one):

Annual/Advance ☒

Semiannual/Advance ☐

Quarterly/Advance ☐

Monthly/Advance ☐

Quarterly/Arrears ☐

Monthly/Arrears ☐

ADDITIONAL TERMS AND CONDITIONS

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation.

Please feel free to contact me at [TERRY.DOTSON@GMFINANCIAL.COM] or [(214) 210-4738] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Terry Dotson

Senior Inside Sales Account Manager



Date: 7/20/2026
Salesperson: Luis Castillo
Manager: Luis Castillo
Customer ID #: 729310

FOR INTERNAL USE ONLY

BUSINESS NAME	CITY OF BISBEE	Home Phone :
CONTACT		
Address :	118 ARIZONA ST BISBEE, AZ 85603 COCHISE	Work Phone :
E-Mail :	aborquez@bisbeeaz.gov	Cell Phone : (520) 366-2359

VEHICLE

Stock # : 262385	New / Used : New	VIN : 1GB0ALE71TF187467	Mileage: 5
Vehicle : 2026 Chevrolet Silverado 2500HD	Color : Summit White		
Type : Work Truck 4x2 Regular Cab 8 ft. bo	CC20903		
Body Size :	Style :	Weight : 10000	Unit Class :
Market Value Selling Price		65,295.00	
Rebate		2,400.00	
Adjusted Price		62,895.00	
Extra lights		4,150.00	
Total Purchase		67,045.00	
Tax		5,698.82	
Non Tax Fees		57.05	
Balance		72,800.87	

Customer Approval: _____ Management Approval: _____
By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

REGULAR CAB 2WD ULTILITY BED WITH LADDER RACK AND EXTRA LIGHTS

**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: September 1, 2026

☒ Regular ☐ Special**DATE ACTION SUBMITTED:** August 26, 2026**REGULR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

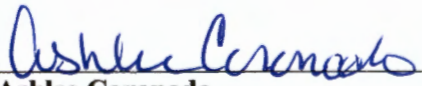
Discussion and Possible Approval of the FAA FY2026 AIG Grant Agreement for the

SUBJECT: Reconstruction of Airfield Lighting at the Bisbee Municipal Airport.**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approval**PROPOSED MOTION:** I move to approve the FAA FY2026 Airport Infrastructure Grant (AIG) Agreement, Grant No. 3-04-0004-018-2026, for the Bisbee Municipal Airport Airfield Lighting Reconstruction Project.**DISCUSSION:**

The FAA has awarded the City of Bisbee an Airport Infrastructure Grant (AIG) of \$145,000, covering 95% of eligible project costs, to complete the design phase of the Airfield Lighting Reconstruction Project at Bisbee Municipal Airport. The project will replace aging airfield lighting infrastructure, improve safety and reliability, and ensure compliance with current aviation standards.

Accepting the grant allows the city to leverage significant federal funding while limiting local costs and advancing a high-priority airport improvement project. Completing the design phase will position the airport to pursue future FAA funding for construction and preserve the airport's role in supporting economic development, emergency response, medical transport, tourism, and general aviation.

The grant requires the City to complete the design work and comply with FAA requirements related to project management, reporting, procurement, civil rights, environmental regulations, and audits. Approval of the agreement will allow the City to move forward with design activities and prepare for future construction funding opportunities.

FISCAL IMPACT: N/A**DEPARTMENT LINE-ITEM ACCOUNT:** N/A**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**
Matthew Gurney
Public Works Director**Reviewed by:**
Ashlee Coronado,
City Manager



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Western-Pacific
Region
Arizona

Phoenix Airports
District Office:
3800 N Central Ave,
Ste 1025
Phoenix, AZ 85012-
2136

{{DateTime_es_:signer1:calc(now()):format(date," mmmm d, yyyy")}}

Ashlee Coronado
City Manager
City of Bisbee
118 Arizona Street
Bisbee, AZ 85603

Dear Ms. Coronado:

The Grant Offer for Infrastructure Investment and Jobs Act (IIJA) Project No. 3-04-0004-018-2026 at Bisbee Municipal Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the Grant Offer carefully.

You may not make any modification to the text, terms or conditions of the Grant Offer.

Steps You Must Take to Enter Into Agreement.

To properly enter into this agreement, you must do the following:

1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. Signatures must be obtained and finalized no later than **September 15, 2026**.
6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (federal payment), each payment request for reimbursement under this grant must be made electronically via the Delphi invoicing System. Please see the attached Grant Agreement for more information regarding the use of this system.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date four (4) years from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these federal funds. We expect you to submit payment requests for reimbursement of allowable incurred project expenses consistent with project progress. Your grant may be placed in “inactive” status if you do not make draws on a regular basis, which will affect your ability to receive future Grant Offers. Costs incurred after the Period of Performance ends are generally not allowable and will be rejected unless authorized by the FAA in advance.

Reporting. Until the grant is completed and closed, you are responsible for submitting formal reports as follows:

- For all grants, you must submit by December 31st of each year this grant is open:
 1. A signed/dated SF-270 (Request for Advance or Reimbursement for non-construction projects) or SF-271 or equivalent (Outlay Report and Request for Reimbursement for Construction Programs), and
 2. An SF-425 (Federal Financial Report).
- For non-construction projects, you must submit [FAA Form 5100-140, Performance Report](#) within 30 days of the end of the federal fiscal year.
- For construction projects, you must submit [FAA Form 5370-1, Construction Progress and Inspection Report](#), within 30 days of the end of each federal fiscal quarter.

Audit Requirements. As a condition of receiving federal assistance under this award, you must comply with audit requirements as established under 2 CFR Part 200. Subpart F requires non-federal entities that expend \$1,000,000 or more in federal awards to conduct a single or program specific audit for that year. Note that this includes federal expenditures made under other federal-assistance programs. Please take appropriate and necessary action to ensure your organization will comply with applicable audit requirements and standards.

Closeout. Once the project(s) is completed and all costs are determined, we ask that you work with your FAA contact indicated below to close the project without delay and submit the necessary final closeout documentation as required by your Region/Airports District Office.

FAA Contact Information. Ryan Spicer, (602) 792-1068, ryan.n.spicer@faa.gov is the assigned program manager for this grant and is readily available to assist you and your designated representative with the requirements stated herein.

We sincerely value your cooperation in these efforts and look forward to working with you to complete this important project.

Sincerely,

{{Sig_es_:signer1: signature}}

Kyler Erhard
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

FEDERAL AVIATION ADMINISTRATION

FY 2026

AIRPORT INFRASTRUCTURE GRANT (AIG) GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date **{{DateTime_es_:signer1:calc(now()):format(date," mmmm d, yyyy")}}**

Airport/Planning Area **Bisbee Municipal Airport**

Airport Grant Number **3-04-0004-018-2026**

Unique Entity Identifier **LMH1JE4K3D61**

TO: **City of Bisbee**
(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the sponsor has submitted to the FAA a Project Application dated June 09, 2026, for a grant of federal funds for a project at or associated with the Bisbee Municipal Airport, which is included as part of this Grant Agreement; and

WHEREAS, the FAA has approved a project for the Bisbee Municipal Airport (herein called the "Project") consisting of the following:

Reconstruct Airfield Lighting (IIJA-AIG)

which is more fully described in the Project Application.

NOW THEREFORE, Pursuant to and for the purpose of carrying out Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq. and 48103; Consolidated Appropriations Act, 2024

(Public Law Number (P.L.) 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); Infrastructure Investment and Jobs Act of 2021 (IIJA) (P.L. 117-58) (as applicable); and the representations contained in the Project Application; and in consideration of: (a) the sponsor's adoption and ratification of the most recently published Grant Assurances; (b) the sponsor's acceptance of this offer; and (c) the benefits to accrue to the United States and the public from the accomplishment of the project, and compliance with the Grant Assurance and conditions as herein provided;

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 95 % of the allowable costs incurred accomplishing the Project as the United States' share of the Project.

Assistance Listings Number(s): 20.117.

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$145,000.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 USC § 47108(b):

\$0 for planning

\$145,000 for airport development or noise program implementation; and,

\$0 for land acquisition.

2. **Grant Performance.** This agreement is subject to the following federal award requirements:

- a. **Period of Performance:**

- i. **Start Date:** The date the recipient formally accepts this agreement and the date signed by the last signatory to the agreement.
- ii. **End Date:** Four (4) years to the calendar day from the date of acceptance.
- iii. **Extension of the Period of Performance (PoP):** The recipient may request a one-time extension of up to one year after the PoP end date by submitting a request to the FAA. The request must include, at a minimum, supporting justification for the request and the amount of additional time requested. The request must be submitted at least 10 calendar days before the PoP end date. This one-time extension may not be exercised for the sole purpose of using unobligated balances.

The PoP end date, or any extension as approved by FAA, shall not affect, relieve, or reduce recipient obligations and assurances that extend beyond the closeout of this agreement.

- b. **Budget Period:**

- i. For a single year grant offer, the budget period follows the same start and end date as the PoP provided in paragraph 2(a), and any extension of the PoP end date.
- ii. For a multi-year grant offer, per the authority provided in 49 USC § 47108 and § 47114, the budget period is from the initial PoP start date through the end of the final fiscal year identified on a multi-year grant offer (See Multi-Year Grant Special Condition, if applicable).

- c. **Appropriation Period of Availability and Expenditure:**

- i. The FAA must obligate appropriated funds within the period of availability identified in the appropriation.
 - ii. In accordance with 31 USC § 1552, by September 30th of the fifth fiscal year after the period of availability, FAA must liquidate and close expired appropriations, and any remaining balance (whether obligated or unobligated) must be canceled and thereafter shall not be available for obligation or expenditure for any purpose.
 - iii. IIJA and Supplemental AIP funding are subject to this condition.
- d. Close Out:

Recipients shall begin the closeout process upon physical completion of the project(s) identified in this agreement. Closeout shall proceed expeditiously and without delay, even if the PoP end date has not been reached. In accordance with 2 Code of Federal Regulations (CFR) 200, unless the FAA authorizes a written extension, the recipient must submit all grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the PoP end date. If the recipient does not submit all required closeout documentation within this period, the FAA will proceed to close out the grant within one year of the PoP end date with the information available at the end of 120 days.

e. Termination:

The FAA may terminate this agreement and all of its obligations under this agreement if any of the following occur:

- i. The recipient fails to comply with the terms and conditions of this agreement;
- ii. The recipient fails to obtain or provide any recipient grant contribution as required by the agreement;
- iii. There is a material failure to comply with the Project Schedule even if it is beyond the reasonable control of the recipient;
- iv. Any project changes that the FAA determines are inconsistent with the FAA's basis for selecting the project to receive a grant;
- v. Continued grant payment inactivity, generally defined as no drawdowns over a 12-month period;
- vi. The recipient requests that the FAA terminate the agreement under this section; or
- vii. The FAA determines that termination of this agreement is in the public interest.

In terminating this agreement under this section, the FAA may elect to consider only the interests of the FAA.

3. Ineligible or Unallowable Costs. In accordance with 49 USC § 47110, the sponsor is prohibited from including any costs in the grant funded portions of the project that the FAA has determined to be ineligible or unallowable, including costs incurred to carry out airport development implementing policies and initiatives repealed by Executive Order 14148, provided such costs are not otherwise permitted by statute.

4. Indirect Costs - Sponsor. The sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the project application, as accepted by the FAA, to allowable costs for sponsor direct salaries and wages.

5. **Determining the Final Federal Share of Costs.** The United States' share of allowable project costs will be made in accordance with 49 USC § 47109, the regulations, policies, and procedures of the Secretary of Transportation ("Secretary"), and any superseding legislation. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs, and settlement will be made for any upward or downward adjustments to the federal share of costs.
6. **Completing the Project Without Delay and in Conformance with Requirements.** The sponsor must carry out and complete the project without undue delay, and in accordance with this agreement, 49 USC Chapters 471 and 475, IIJA (P.L. 117-58) (as appropriate), and the regulations, policies, and procedures of the Secretary. Per 2 CFR § 200.308, the sponsor agrees to report and request prior FAA approval for any disengagement from performing the project that exceeds three months, or a 25 percent reduction in time devoted to the project. The report must include a reason for the project stoppage. The sponsor also agrees to comply with the grant assurances, which are part of this agreement.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs of the project(s) unless this offer has been accepted by the sponsor on or before September 15, 2026, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds and Mandatory Disclosure.**
 - a. The sponsor must take all steps, including litigation, if necessary, to recover federal funds spent fraudulently, wastefully, or in violation of federal antitrust statutes, or misused in any other manner for any project upon which federal funds have been expended. For the purposes of this grant agreement, the term "federal funds" means funds however used or dispersed by the sponsor, that were originally paid pursuant to this or any other federal grant agreement. The sponsor must obtain the approval of the Secretary as to any determination of the amount of the federal share of such funds. The sponsor must return the recovered federal share, including funds recovered by settlement, order, or judgment, to the Secretary. Upon request, the sponsor must furnish to the Secretary all documents and records pertaining to the determination of the amount of the federal share, or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the sponsor, in court or otherwise, involving the recovery of such federal share require advance approval by the Secretary.
 - b. The sponsor, a recipient, and a subrecipient under this federal grant must promptly comply with the mandatory disclosure requirements as established under 2 CFR § 200.113, including reporting requirements related to recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
 - a. Requirement for System for Award Management (SAM): Unless the sponsor is exempted from this requirement under 2 CFR § 25.110, the sponsor must maintain the currency of its information in the SAM until the sponsor submits the final financial report required under this

grant, or receives the final payment, whichever is later. This requires that the sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

- b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit, or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/content/entity-registration>.

12. Electronic Grant Payment(s). Unless otherwise directed by the FAA, the sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.

13. Informal Letter Amendment of Projects. If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the sponsor by \$25,000 or five percent, whichever is greater, the FAA can issue a letter amendment to the sponsor unilaterally reducing the maximum obligation.

The FAA can also issue a letter to the sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun, provided it will not exceed the statutory limitations for grant amendments. The FAA's authority to increase the maximum obligation does not apply to the "planning" component of Condition No. 1, Maximum Obligation.

The FAA can also issue an informal letter amendment that modifies the grant description to correct administrative errors or to delete work items if the FAA finds it advantageous, and in the best interests of the United States.

An informal letter amendment has the same force and effect as a formal grant amendment.

14. Environmental Standards. The sponsor is required to comply with all applicable environmental standards, as further defined in the Grant Assurances, for all projects in this grant. If the sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Grant Agreement.

15. Financial Reporting and Payment Requirements. The sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.

16. Buy American. Unless otherwise approved in advance by the FAA, in accordance with 49 USC § 50101, the sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The sponsor will include a provision implementing Buy American in every contract and subcontract awarded under this grant.

17. Build America, Buy America. The sponsor must comply with the requirements under the Build America, Buy America Act (P.L. 117-58).

18. Maximum Obligation Increase. In accordance with 49 USC § 47108(b)(2), as amended, the maximum obligation of the United States, as stated in Condition No. 1, Maximum Obligation, of this grant:

- a. May not be increased for a planning project;
- b. May be increased by not more than 15 percent for development projects, if funds are available;

- c. May be increased by not more than the greater of the following for a land project, if funds are available:

- i. 15 percent; or
- ii. 25 percent of the total increase in allowable project costs attributable to acquiring an interest in the land.

If the sponsor requests an increase, any eligible increase in funding will be subject to the United States Government share as provided in 49 USC § 47109, or IIJA (P.L. 17-58), or other superseding legislation if applicable, for the fiscal year appropriation with which the increase is funded. The FAA is not responsible for the same federal share provided herein for any amount increased over the initial grant amount. The FAA may adjust the federal share as applicable through an informal letter of amendment.

19. Audits for Sponsors.

PUBLIC SPONSORS. The sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the sponsor shall provide one copy of the completed audit to the FAA. Sponsors that expend less than \$1,000,000 in federal awards and are exempt from federal audit requirements must make records available for review or audit by the appropriate federal agency officials, state, and Government Accountability Office. The FAA and other appropriate federal agencies may request additional information to meet all federal audit requirements.

20. Suspension or Debarment. When entering into a "covered transaction" as defined by 2 CFR § 180.200, the sponsor must:

- a. Verify the non-federal entity is eligible to participate in this federal program by:
 - i. Checking the System for Award Management (SAM.gov) exclusions to determine if the non-federal entity is excluded or disqualified; or
 - ii. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or
 - iii. Adding a clause or condition to covered transactions attesting the individual or firm are not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions with their contractors and sub-contractors.
- c. Immediately disclose in writing to the FAA whenever (1) the sponsor learns they have entered into a covered transaction with an ineligible entity or (2) the public sponsor suspends or debars a contractor, person, or entity.

21. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the sponsor is encouraged to:
 - i. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work

for, or on behalf of, the Federal Government, including work relating to a grant or subgrant.

- ii. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- f. The sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded with this grant.

22. Trafficking in Persons.

- a. *Posting of contact information.*
 - i. The sponsor must post the contact information of the national human trafficking hotline (including options to reach out to the hotline such as through phone, text, or TTY) in all public airport restrooms.
- b. *Provisions applicable to a sponsor that is a private entity.*
 - i. Under this grant, the sponsor, its employees, subrecipients under this grant, and subrecipient's employees must not engage in:
 - a) Severe forms of trafficking in persons;
 - b) The procurement of a commercial sex act during the period of time that the grant or cooperative agreement is in effect;
 - c) The use of forced labor in the performance of this grant; or any subaward; or
 - d) Acts that directly support or advance trafficking in persons, including the following acts:
 - 1. Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents;
 - 2. Failing to provide return transportation of pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless:
 - a. Exempted from the requirement to provide or pay for such return transportation by the federal department or agency providing or entering into the grant; or
 - b. The employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or witness in a human trafficking enforcement action;
 - 3. Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment;
 - 4. Charging recruited employees a placement or recruitment fee; or

5. Providing or arranging housing that fails to meet the host country's housing and safety standards.
- ii. The FAA may unilaterally terminate this grant or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if any private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant; or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 1. Associated with the performance under this grant; or
 2. Imputed to the recipient or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. *Provisions applicable to a sponsor other than a private entity.*
 - i. The FAA may unilaterally terminate this award or take any remedial actions authorized by 22 USC § 7104b(c), without penalty, if subrecipient is a private entity under this grant:
 - a) is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant or
 - b) has an employee that is determined to have violated a prohibition in paragraph 2.a. (PoP) of this grant through conduct that is either:
 1. Associated with the performance under this grant; or
 2. Imputed to the sponsor or subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- d. *Provisions applicable to any sponsor or subrecipient.*
 - i. The sponsor or subrecipient must inform the FAA and the DOT Inspector General immediately of any information you receive from any source alleging a violation of a prohibition in paragraph 2.a. (PoP) of this grant.
 - ii. The FAA's right to unilaterally terminate this grant as described in paragraphs 2.b. (Budget Period) or 3.a. (Close Out and Termination) of this grant, implements the requirements of 22 USC Chapter 78, and is in addition to all other remedies for noncompliance that are available to the FAA under this grant.
 - iii. The sponsor must include the requirements of paragraph 2.a. (PoP) of this grant award term in any subaward it makes to a private entity.
 - iv. If applicable, the sponsor must also comply with the compliance plan and certification requirements in 2 CFR § 175.105(b).
- e. *Definitions. For purposes of this grant award, term:*
 - i. "Employee" means either:
 - a) An individual employed by the sponsor or a subrecipient who is engaged in the performance of the project or program under this grant; or

- b) Another person engaged in the performance of the project or program under this grant and not compensated by the sponsor or a subrecipient including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing requirements.
 - ii. "Private Entity" means:
 - a) Any entity, including for-profit organizations, nonprofit organizations, institutions of higher education, and hospitals. The term does not include foreign public entities, Indian Tribes, local governments, or states as defined in 2 CFR § 200.1.
 - b) The terms "severe forms of trafficking in persons," "commercial sex act," "sex trafficking," "abuse or threatened abuse of law or legal process," "coercion," "debt bondage," and "involuntary servitude" have the meanings given at section 103 of the Victims of Trafficking and Violence Protection Act of 2000, as amended (22 USC § 7102).
- 23. **Grant Funded Work Included in a PFC Application.** Within 120 days of acceptance of this Grant Agreement, the sponsor must submit to the FAA an amendment to any approved Passenger Facility Charge (PFC) application that contains an approved PFC project also covered under this Grant Agreement as described in the project application. The sponsor may not make any expenditure under this Grant Agreement until project work addressed under this Grant Agreement is removed from an approved PFC application by amendment.
- 24. **Exhibit "A" Property Map.** The Exhibit "A" Property Map dated March 11, 2011, is incorporated herein by reference, or is submitted with the project application and made part of this Grant Agreement.
- 25. **Employee Protection from Reprisal.** In accordance with 2 CFR § 200.217 and 41 USC § 4701, an employee of a grantee, subgrantee contractor, recipient, or subrecipient must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in 41 USC § 4712(a)(2) information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. The grantee, subgrantee, contractor, recipient, or subrecipient must inform their employees in writing of employee whistleblower rights and protections under 41 USC § 4712. See statutory requirements for whistleblower protections at 10 USC § 4701, 41 USC § 4712, 41 USC § 4304, and 10 USC § 4310.
- 26. **Prohibited Telecommunications and Video Surveillance Services and Equipment.** The sponsor agrees to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [P.L. 115-232 § 889] and 2 CFR § 200.216.
- 27. **Critical Infrastructure Security and Resilience.** The sponsor acknowledges that it has considered and addressed physical and cybersecurity and resilience in its project planning, design, and oversight, as determined by the DOT and the Department of Homeland Security (DHS). For airports that do not have specific DOT or DHS cybersecurity requirements, the FAA encourages the voluntary adoption of the cybersecurity requirements from the Transportation Security Administration and Federal Security Director identified for security risk Category X airports.
- 28. **Title VI of the Civil Rights Act.** As a condition of a grant award, the sponsor shall demonstrate that it complies with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d et seq.) and

implementing regulations (49 CFR Part 21), the Airport and Airway Improvement Act of 1982 (49 USC § 47123), the Age Discrimination Act of 1975 (42 USC § 6101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq.), U.S. Department of Transportation and Federal Aviation Administration (FAA) Assurances, and other relevant civil rights statutes, regulations, or authorities, including any amendments or updates thereto. This may include, as applicable, providing a current Title VI Program Plan to the FAA for approval, in the format and according to the timeline required by the FAA, and other information about the communities that will be benefited and impacted by the project. The sponsor shall affirmatively ensure that when carrying out any project supported by this grant that it complies with all federal nondiscrimination and civil rights laws based on race, color, national origin, sex, creed, age, disability, and genetic information, in consideration for federal financial assistance. The Department's and FAA's Office of Civil Rights may provide resources and technical assistance to recipients to ensure full and sustainable compliance with federal civil rights requirements. Failure to comply with civil rights requirements will be considered a violation of the agreement or contract and be subject to any enforcement action as authorized by law.

29. Applicable Federal Anti-Discrimination Laws. The sponsor agrees:

- a. That its compliance in all respects with all applicable federal anti-discrimination laws is material to the government's payment decisions for purposes of 31 USC § 3729(b)(4) and
- b. To certify that it does not operate any programs promoting Diversity, Equity, and Inclusion (DEI) that violate any applicable federal anti-discrimination laws.

30. National Airspace System Requirements.

- a. The sponsor shall cooperate with FAA activities installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System, including waiving permitting requirements and other restrictions affecting those activities to the maximum extent possible, and assisting the FAA in securing waivers of permitting or other restrictions from other authorities. The sponsor shall not take actions that frustrate or prevent the FAA from installing, maintaining, replacing, improving, or operating equipment and facilities in or supporting the National Airspace System.
- b. If FAA determines that the sponsor has violated subsection a., the FAA may impose a remedy, including:
 - i. Additional conditions on the award;
 - ii. Consistent with 49 USC Chapter 471, any remedy permitted under 2 CFR §§ 200.339–200.340, including withholding of payments; disallowance of previously reimbursed costs, requiring refunds from the recipient to the DOT; suspension or termination of the award; or suspension and debarment under 2 CFR part 180; or
 - iii. Any other remedy legally available.
- c. In imposing a remedy under this condition, the FAA may elect to consider the interests of only the FAA.
- d. The sponsor acknowledges that amounts that the FAA requires the sponsor to refund to the FAA due to a remedy under this condition constitute a debt to the Federal Government that the FAA may collect under 2 CFR 200.346 and the Federal Claims Collection Standards (31 CFR Parts 900–904).

- 31. Signage Costs for Construction Projects.** The sponsor agrees that it will require the prime contractor of a federally-assisted airport improvement project to post signs consistent with a DOT/FAA-prescribed format, as may be requested by the DOT/FAA, and further agrees to remove any signs posted in response to requests received prior to February 1, 2025.

SPECIAL CONDITIONS

- 32. Design Grant.** This Grant Agreement is being issued in order to complete the design of the project. The sponsor understands and agrees that within two (2) years after the design is completed that the sponsor will accept, subject to the availability of the amount of federal funding identified in the Airport Capital Improvement Plan (ACIP), a grant to complete the construction of the project in order to provide a useful and usable unit of work. The sponsor also understands that if the FAA has provided federal funding to complete the design for the project, and the sponsor has not completed the design within four (4) years from the execution of this Grant Agreement, the FAA may suspend or terminate grants related to the design.

The sponsor's acceptance of this offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the sponsor, as hereinafter provided, and this offer and acceptance shall comprise a Grant Agreement, constituting the contractual obligations and rights of the United States and the sponsor with respect to the accomplishment of the project and compliance with the Grant Assurances, terms, and conditions as provided herein. Such Grant Agreement shall become effective upon the sponsor's acceptance of this offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.¹

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

{{Sig_es_:signer1:signature:dimension(height=12mm,width=70mm)}}

{Signature}

{{N_es_:signer1:fullname }}

{Typed Name}

{{N_es_:signer1:title }}

{Title of FAA Official}

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

Part II - Acceptance

The sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Project Application and incorporated materials referred to in the foregoing offer, and does hereby accept this offer and by such acceptance agrees to comply with all of the Grant Assurances, terms, and conditions in this offer and in the Project Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.²

Dated **{{DateTime_es_:signer2:calc(now()):format(date," mmmm d, yyyy")}}**

City of Bisbee

(Name of Sponsor)

{{Sig_es_:signer2:signature:dimension(height=12mm, width=70mm)}}

(Signature of Sponsor's Authorized Official)

By: {{N_es_:signer2:fullname }}

(Typed Name of Sponsor's Authorized Official)

Title: {{*Ttl_es_:signer2:title }}

(Title of Sponsor's Authorized Official)

² Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, **{{N_es :signer3: fullname}}**, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Arizona. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative, who has been duly authorized to execute this Grant Agreement, which is in all respects due and proper and in accordance with the laws of the said State; and Title 49, United States Code (USC), Chapters 471 and 475; 49 USC §§ 40101 et seq., and 48103; Consolidated Appropriations Act, 2024 (P.L. 118-42); Consolidated Appropriations Act, 2025 (P.L. 119-4); Consolidated Appropriations Act, 2026 (P.L. 119-75); FAA Reauthorization Act of 2024 (P.L. 118-63); and the representations contained in the Project Application. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.³

Dated at **{{DateTime_es :signer3:calc(now()):format(date," mmmm d, yyyy")}}**

By: **{{Sig_es :signer3:signature:dimension(height=12mm, width=70mm)}}**

(Signature of Sponsor's Attorney)

³ Knowingly and willfully providing false information to the Federal Government is a violation of 18 USC § 1001 (False Statements) and could subject you to fines, imprisonment, or both.

ASSURANCES
AIRPORT SPONSORS

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, USC, subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of this Grant Offer by the sponsor, these assurances are incorporated in and become part of this Grant Agreement.

B. Duration and Applicability.

1. Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.

The terms, conditions and assurances of this Grant Agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a Grant Offer of federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.

The preceding paragraph (1) also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of federal aid for the project.

3. Airport Planning Undertaken by a Sponsor.

Unless otherwise specified in this Grant Agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 23, 25, 30, 32, 33, 34, 37, and 40 in Section C apply to planning projects. The terms, conditions, and assurances of this Grant Agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this grant that:

1. General Federal Requirements

It will comply with all applicable federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of federal funds for this grant. Performance under this agreement shall be governed by and in compliance with the following requirements, as applicable, to the type of organization of the Sponsor and any applicable sub-recipients. The applicable provisions to this agreement include, but are not limited to, the following:

FEDERAL LEGISLATION

- a. 49 USC subtitle VII, as amended.
- b. Davis-Bacon Act, as amended — 40 USC §§ 3141-3144, 3146, and 3147, et seq.¹
- c. Federal Fair Labor Standards Act — 29 USC § 201, et seq.
- d. Hatch Act — 5 USC § 1501, et seq.²
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC § 4601, et seq.^{1, 2}
- f. National Historic Preservation Act of 1966 — Section 106 — 54 USC § 306108.¹
- g. Archeological and Historic Preservation Act of 1974 — 54 USC § 312501, et seq.¹
- h. Native Americans Grave Repatriation Act — 25 USC § 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended — 42 USC § 7401, et seq.
- j. Coastal Zone Management Act, P.L. 92-583, as amended — 16 USC § 1451, et seq.
- k. Flood Disaster Protection Act of 1973 — Section 102(a) - 42 USC § 4012a.¹
- l. 49 USC § 303, (formerly known as Section 4(f)).
- m. Rehabilitation Act of 1973 — 29 USC § 794.
- n. Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq.) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended, (42 USC § 12101 et seq.) (prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 — 42 USC § 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968, as amended — 42 USC § 4151, et seq.¹
- s. Powerplant and Industrial Fuel Use Act of 1978 — Section 403 — 42 USC § 8373.¹
- t. Contract Work Hours and Safety Standards Act — 40 USC § 3701, et seq.¹
- u. Copeland Anti-kickback Act — 18 USC § 874.¹

- v. National Environmental Policy Act of 1969 – 42 USC § 4321, et seq.¹
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended – 16 USC § 1271, et seq.
- x. Single Audit Act of 1984 – 31 USC § 7501, et seq.²
- y. Drug-Free Workplace Act of 1988 – 41 USC §§ 8101 through 8105.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (P.L. 109-282, as amended by section 6202 of P.L. 110-252).
- aa. Civil Rights Restoration Act of 1987, P.L. 100-259.
- bb. Infrastructure Investment and Jobs Act, P.L. 117-58, Title VIII.
- cc. Build America, Buy America Act, P.L. 117-58, Title IX.
- dd. Endangered Species Act – 16 USC 1531, et seq.
- ee. Title IX of the Education Amendments of 1972, as amended – 20 USC 1681–1683 and 1685–1687.
- ff. Drug Abuse Office and Treatment Act of 1972, as amended – 21 USC 1101, et seq.
- gg. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- hh. Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, P.L. 91-616, as amended – 42 USC § 4541, et seq.
- ii. Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions – 31 USC § 1352.

EXECUTIVE ORDERS

- a. Executive Order 11990 – Protection of Wetlands
- b. Executive Order 11988 – Floodplain Management
- c. Executive Order 12372 – Intergovernmental Review of Federal Programs
- d. Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction¹
- e. Executive Order 14005 – Ensuring the Future is Made in all of America by All of America's Workers
- f. Executive Order 14149 – Restoring Freedom of Speech and Ending Federal Censorship
- g. Executive Order 14151 – Ending Radical and Wasteful Government DEI Programs and Preferencing
- h. Executive Order 14154 – Unleashing American Energy
- i. Executive Order 14168 – Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
- j. Executive Order 14173 – Ending Illegal Discrimination and Restoring Merit-Based Opportunity

FEDERAL REGULATIONS

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 and 1201 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.^{3, 4, 5}
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 – Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 – Rules of Practice for Federally-Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 – Airport Noise Compatibility Planning.
- g. 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for the Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 – Procedures for Predetermination of Wage Rates.¹
- j. 29 CFR Part 3 – Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.¹
- k. 29 CFR Part 5 – Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act).¹
- l. 41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally-assisted contracting requirements).¹
- m. 49 CFR Part 20 – New Restrictions on Lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally-Assisted Programs.^{1, 2}
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance.¹
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- t. 49 CFR Part 30 – Denial of Public Works Contracts to Suppliers of Goods and Services of Countries That Deny Procurement Market Access to U.S. Contractors.
- u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).

- v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).
- w. 49 CFR Part 38 – Americans with Disabilities Act (ADA) Accessibility Specifications for Transportation Vehicles.
- x. 49 CFR Part 41 – Seismic Safety.

FOOTNOTES TO ASSURANCE (C)(1)

- ¹ These laws do not apply to airport planning sponsors.
- ² These laws do not apply to private sponsors.
- ³ 2 CFR Part 200 contains requirements for state and local governments receiving federal assistance. Any requirement levied upon state and local governments by this regulation shall apply where applicable to private sponsors receiving federal assistance under Title 49, United States Code.
- ⁴ Cost principles established in 2 CFR Part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.
- ⁵ Audit requirements established in 2 CFR Part 200 subpart F are the guidelines for audits.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this Grant Agreement.

2. Responsibility and Authority of the Sponsor.
a. Public Agency Sponsor:

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability.

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this Grant Agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal Government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.
- b. Subject to 49 USC § 47107(a)(16) and (x), it will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which federal funds have been expended, for the duration of the terms, conditions, and assurances in this Grant Agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this Grant Agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this Grant Agreement.
- c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
- d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
- e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
- f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to ensure that the airport will be operated and maintained in accordance with Title 49, United States Code, the regulations and the terms, conditions and assurances in this Grant Agreement and shall ensure that such arrangement also requires compliance therewith.
- g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors

of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.

6. Consistency with Local Plans.

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the state in which the project is located to plan for the development of the area surrounding the airport.

7. Consideration of Local Interest.

It has given fair consideration to the interest of communities in or near where the project may be located.

8. Consultation with Users.

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

9. Public Hearings.

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

10. Metropolitan Planning Organization.

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. Pavement Preventive Maintenance-Management.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

12. Terminal Development Prerequisites.

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under 49 USC § 44706, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

13. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

14. Minimum Wage Rates.

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this Grant Agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor under 40 USC §§ 3141-3144, 3146, and 3147, Public Building, Property, and Works), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

15. Veteran's Preference.

It shall include in all contracts for work on any project funded under this Grant Agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in 49 USC § 47112. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

16. Conformity to Plans and Specifications.

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this Grant Agreement, and, upon approval of the Secretary, shall be incorporated into this Grant Agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this Grant Agreement.

17. Construction Inspection and Approval.

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in

accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. Planning Projects.

In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state, and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for:
 1. Operating the airport's aeronautical facilities whenever required;
 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 3. Promptly notifying pilots of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood, or other climatic conditions

interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.

- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which federal funds have been expended.

20. Hazard Removal and Mitigation.

It will take appropriate action to ensure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use.

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to:
 - 1. Furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - 2. Charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers

which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.

- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees (including, but not limited to maintenance, repair, and fueling) that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights.

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure.

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the federal share of an airport development, airport planning or noise compatibility project for

which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at 49 USC § 47102), if the FAA determines the airport sponsor meets the requirements set forth in Section 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of 49 USC § 47107.

26. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the

public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;

- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this Grant Agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

27. Use by Government Aircraft.

It will make available all of the facilities of the airport developed with federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that:

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

28. Land for Federal Facilities.

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein as the Secretary considers necessary or desirable for construction, operation, and maintenance at federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

29. Airport Layout Plan.

- a. The airport owner or operator will maintain a current airport layout plan of the airport showing:
 - 1. boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
 - 2. the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities;
 - 3. the location of all existing and proposed non-aviation areas and of all existing improvements thereon; and
 - 4. all proposed and existing access points used to taxi aircraft across the airport's property boundary.
- b. Subject to subsection 49 USC § 47107(x), the Secretary will review and approve or disapprove the plan and any revision or modification of the plan before the plan, revision, or modification takes effect.
- c. The owner or operator will not make or allow any alteration in the airport or any of its facilities unless the alteration—
 - 1. is outside the scope of the Secretary's review and approval authority as set forth in subsection (x); or
 - 2. complies with the portions of the plan approved by the Secretary.
- d. When the airport owner or operator makes a change or alteration in the airport or the facilities which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary:
 - 1. eliminate such adverse effect in a manner approved by the Secretary; or
 - 2. bear all costs of relocating such property or its replacement to a site acceptable to the Secretary and of restoring the property or its replacement to the level of safety, utility, efficiency, and cost of operation that existed before the alteration was made, except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

30. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, color, and national origin (including limited English proficiency) in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4); creed and sex per 49 USC § 47123 and related requirements; age per the Age Discrimination Act of 1975 and related requirements; or disability per the Americans with Disabilities Act of 1990 and related requirements, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program and activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility, and program as found and defined in 49 CFR §§ 21.23(b) and 21.23(e), the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. **Applicability**
 - 1. **Programs and Activities.** If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 - 2. **Facilities.** Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 - 3. **Real Property.** Where the sponsor receives a grant or other federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. **Duration.**

The sponsor agrees that it is obligated to this assurance for the period during which federal financial assistance is extended to the program, except where the federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1. So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 - 2. So long as the sponsor retains ownership or possession of the property.
- d. **Required Solicitation Language.** It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this Grant Agreement and in all proposals for agreements, including airport concessions, regardless of funding source:
- "The **(City of Bisbee)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, all businesses will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex , age, or disability in consideration for an award."
- e. **Required Contract Provisions.**
- 1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in federally-assisted programs of the Department of Transportation (DOT), and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in federally-assisted programs of the DOT acts and regulations.
 - 2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.

3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin (including limited English proficiency), creed, sex, age, or disability as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:
 1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.

If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United

States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested or transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order:

1. Reinvestment in an approved noise compatibility project;
 2. Reinvestment in an approved project that is eligible for grant funding under 49 USC § 47117(e);
 3. Reinvestment in an approved airport development project that is eligible for grant funding under 49 USC §§ 47114, 47115, or 47117;
 4. Transfer to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport; or
 5. Payment to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

32. Engineering and Design Services.

If any phase of such project has received federal funds under Chapter 471 subchapter 1 of Title 49 USC, it will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services in the same manner as a contract for architectural and engineering services is negotiated under Chapter 11 of Title 40 U.S.C., or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

33. Foreign Market Restrictions.

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

34. Policies, Standards, and Specifications.

It will carry out any project funded under an Airport Improvement Program Grant in accordance with policies, standards, and specifications approved by the Secretary including, but not limited to, current FAA Advisory Circulars (https://www.faa.gov/airports/aip/aip_pfc_checklist) for AIP projects as of June 09, 2026.

35. Relocation and Real Property Acquisition.

- a. It will be guided in acquiring real property, to the greatest extent practicable under state law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B.
- b. It will provide a relocation assistance program offering the services described in Subpart C of 49 CFR Part 24 and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24.
- c. It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.

36. Access By Intercity Buses.

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

37. Disadvantaged Business Enterprises (DBE)/Airport Concessions Disadvantaged Business Enterprise (ACDBE) Program.

The sponsor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC § 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 USC §§ 3801-3809, 3812).

38. Hangar Construction.

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

39. Competitive Access.

- a. If the airport owner or operator of a medium or large hub airport (as defined in 49 USC § 47102) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that:
 - 1. Describes the requests;

2. Provides an explanation as to why the requests could not be accommodated; and
 3. Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

40. Access to Leaded Aviation Gasoline

- a. If 100-octane low lead aviation gasoline (100LL) was made available at an airport, at any time during calendar year 2022, an airport owner or operator may not restrict or prohibit the sale of, or self-fueling with, 100-octane low lead aviation gasoline.
- b. This requirement remains until the earlier of December 31, 2030, or the date on which the airport or any retail fuel seller at the airport makes available an unleaded aviation gasoline that has been authorized for use by the FAA as a replacement for 100-octane low lead aviation gasoline for use in nearly all piston-engine aircraft and engine models; and meets either an industry consensus standard or other standard that facilitates the safe use, production, and distribution of such unleaded aviation gasoline, as determined appropriate by the FAA.
- c. An airport owner or operator understands and agrees, that any violation of this grant assurance is subject to civil penalties as provided for in 49 USC § 46301(a)(8).

**REQUEST FOR MAYOR & COUNCIL ACTION****Session of: September 1, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** June 25, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-21, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 105 N. Taylor Avenue, Bisbee.**FROM:** Ashlee Coronado, City Manager**RECOMMENDATION:** Approve Ordinance O-26-21**PROPOSED MOTION:** I move that we approve the Notice of Intent to Adopt Ordinance O-26-21, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 105 N. Taylor Avenue, Bisbee.**DISCUSSION:**

TIMO Holdings, LLC wishes to transfer ownership of the property located at 105 N Taylor Avenue, Bisbee, to the City of Bisbee.

The City of Bisbee would acquire the real property for the purpose of community development activity.

FISCAL IMPACT: \$TBD**DEPARTMENT LINE-ITEM ACCOUNT:** Multiple Impacts**BALANCE IN LINE ITEM IF APPROVED:** N/A**Prepared by:**

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
City Manager

**NOTICE OF INTENT
ORDINANCE O-26-21**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF REAL PROPERTY LOCATED AT 105 N TAYLOR AVE, FROM TIMO HOLDINGS, LLC TO THE CITY OF BISBEE

WHEREAS, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

WHEREAS, TIMO Holdings, LLC has offered to convey to the City of Bisbee a parcel of real property owned by TIMO Holdings, LLC to be used for the purpose of community development activity; and

WHEREAS, this property within the City of Bisbee, AZ, may prove to be useful community development activity in the future; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

That an execution of transfer by Special Warranty Deed for the property described in the attached Exhibit A and B is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this _____ day of _____, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Nina Williams, Deputy City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

EXHIBIT A
PROPERTY DESCRIPTION
Parcel 102-16-120C, aka 105 N. Taylor, Bisbee, AZ

That portion of Lots 19, 20, 21 and 22 of the "Park Block" of Hedberg Townsite, according to Book 3 of Maps, page 83, in Section 28, Township 23 South, Range 24 East of the Gila and Salt River Meridian in Cochise County, Arizona, being more particularly described as follows;

Commencing at the Northwesterly corner of said Lot# 22, "Park Block", identical with the Northeasterly corner of Lot# 23, said corner being on the Southerly line of First Street;

Thence North 67° 00' 10" East coincident with the Southerly line of First Street and the Northerly line Lot# 22, a distance of 100.00 feet to the **Point of Beginning**;

Thence continuing North 67° 00' 10" East coincident with the Southerly line of First Street and the Northerly line Lot# 22, a distance of 50.00 feet to the intersection of the Southerly line of First Street with the Westerly line of Taylor Avenue;;

Thence South 22° 59' 50" East coincident with the Westerly line of Taylor Avenue a distance of 100.00 feet to the Southeasterly corner of Lot 19;

Thence South 67° 00' 10" West coincident with the Southerly line of said Lot 19 a distance of 50.00 feet;

Thence North 22° 59' 50" West a distance of 100.00 feet to a point on the Southerly line of First Street and the **Point of Beginning**.

Subject to an easement over the Southerly 12.00 feet of Lot 19 ("Park Block") identical with the Southerly 12.00 feet of Parcel "C" of the herein described parcel for ingress, egress and utilities.

Subject to any and all prior easements, rights-of-way, covenants, restrictions and encumbrances of record or not of record that may otherwise legally exist.

EXHIBIT B
ADDITIONAL EASEMENT DESCRIPTION

A 6.00 ft. by 20.00 ft. parcel for additional easement over that portion of Parcel "C", being in Lot 19, of the "Park Block" of Hedberg Townsite, according to Book 3 of Maps, page 83, in Section 28, Township 23 South, Range 24 East of the Gila and Salt River Meridian in Cochise County, Arizona, being more particularly described as follows;

Commencing at the Southeasterly corner of said Parcel "C", on the Westerly right-of-way line of Taylor Avenue;

Thence North 22° 59' 50" West coincident with the Westerly line of Taylor Avenue a distance of 12.00 feet to the **Point of Beginning**;

Thence South 67° 00' 10" West a distance of 20.00 feet;

Thence North 22° 59' 50" West a distance of 6.00 feet;

Thence North 67° 00' 10" East a distance of 20.00 feet to a point on the Westerly line of Taylor Avenue;

Thence South 22° 59' 50" East a distance of 6.00 feet to the **Point of Beginning**.

Subject to any and all prior easements, rights-of-way, covenants, restrictions and encumbrances of record or not of record that may otherwise legally exist.

**REQUEST FOR MAYOR & COUNCIL ACTION****Session of: September 1, 2026**☒ **Regular** ☐ **Special****DATE ACTION SUBMITTED:** June 25, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-22, Accepting the Transfer of Real Property from Southeast Arizona Renovations LLC, Located at 108 D Street, Bisbee.**FROM:** Ashlee Coronado, City Manager**RECOMMENDATION:** Approve Ordinance O-26-22**PROPOSED MOTION:** I move that we approve the Notice of Intent to Adopt Ordinance O-26-22, Accepting the Transfer of Real Property from Southeast Arizona Renovations LLC, Located at 108 D Street, Bisbee.

DISCUSSION:

Southeast Arizona Renovations LLC wishes to transfer ownership of the property located at 108 D Street, Bisbee, to the City of Bisbee.

The City of Bisbee would acquire the real property for the purpose of community development activity.

FISCAL IMPACT: \$TBD**DEPARTMENT LINE-ITEM ACCOUNT:** Multiple Impacts**BALANCE IN LINE ITEM IF APPROVED:** N/A

Prepared by: Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Manager

**NOTICE OF INTENT
ORDINANCE O-26-22**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF REAL PROPERTY LOCATED AT 108 D. STREET, FROM SOUTHEAST ARIZONA RENOVATIONS LLC TO THE CITY OF BISBEE

WHEREAS, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

WHEREAS, Southeast Renovations LLC has offered to convey to the City of Bisbee a parcel of real property owned by Southeast Renovations LLC to be used for the purpose of community development activity; and

WHEREAS, this property within the City of Bisbee, AZ, may prove to be useful community development activity in the future; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

That an execution of transfer by Special Warranty Deed for the property described in the attached Exhibit A is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this _____ day of _____, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Nina Williams, Deputy City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

EXHIBIT A
PROPERTY DESCRIPTION
108 D Street, Bisbee, AZ

Saginaw Lot 108 BLK 5



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ SpecialDATE ACTION SUBMITTED: August 17, 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval of a Permanent Wall Easement and Party Wall Agreement with Pamela Heiman Revocable Trust for the real property commonly knows as 28 Main Street and 30 Main Street.

FROM: Ashlee Coronado, City Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve a Permanent Wall Easement and Party Wall Agreement with Pamela Heiman Revocable Trust for the real property commonly knows as 28 Main Street and 30 Main Street.

DISCUSSION:

The Permanent Wall Easement provides for the maintenance and construction of a wall over a portion of Lots 23 and 24 of the Bisbee Townsite. The easement identifies the specific area affected and includes the legal description of the property subject to the easement.

The easement document has been executed by Pamela Heiman and is presented for Council consideration and acceptance.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams,
Acting City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Manager

PERMANENT WALL EASEMENT
AND
PARTY WALL AGREEMENT

This Permanent Wall Easement and Party Wall Agreement ("**Agreement**") is made as of 7/24/, 2026 (Effective Date), by and between CITY OF BISBEE, an Arizona municipal corporation ("**City**"), and PAMELA HEIMAN, as trustee of the PAMELA HEIMAN REVOCABLE TRUST ("**Owner**"). City and Owner may be referred to individually as a Party and collectively as the Parties.

1. Property and background

1.1 Owner Property. Owner owns the real property commonly known as 28 Main Street, Bisbee, Arizona (APN 103-62-164) ("**Owner Property**").

1.2 City Property. City owns the real property commonly known as 30 Main Street, Bisbee, Arizona (APN 103-62-163) ("**City Property**").

1.3 Existing wall. A wall has existed for decades along the boundary between the Owner Property and the City Property ("**Existing Wall**"). The Parties acknowledge that the Existing Wall straddles the property line by approximately five inches, meaning portions of the Existing Wall and its associated support extend onto each Party's property.

1.4 Purpose. The Parties desire a recorded, permanent agreement that: (a) acknowledges the Existing Wall and its location, (b) grants permanent easement rights so the Existing Wall may remain in place, be maintained, repaired, replaced, rebuilt, and built upon, and (c) provides reasonable access rights for construction and future maintenance.

2. Definitions

2.1 Wall Easement Area. Wall Easement Area means the area described on Exhibit A.

2.2 Work. Work means inspection, maintenance, repair, waterproofing, flashing, anchoring, stabilization, strengthening, rebuilding, replacement, and reconstruction of the Existing Wall and any wall built upon, tied into, or replacing the Existing Wall, along with related work reasonably necessary to complete those items.

3. Grant of permanent easements and party wall rights

3.1 Permanent wall easement, Owner to City. Owner grants to City a permanent, nonexclusive easement over the portion of the Owner Property within the Wall Easement Area for the purposes stated in Section 3.3.

3.2 Permanent wall easement, City to Owner. City grants to Owner a permanent, nonexclusive easement over the portion of the City Property within the Wall Easement Area for the purposes stated in Section 3.3.

3.3 Party wall rights. The easements granted in Sections 3.1 and 3.2 include the permanent right for the Existing Wall to remain in place within the Wall Easement Area, and the permanent right to perform Work, including the right to rebuild or replace the Existing Wall and to build upon and attach to the Existing Wall, as reasonably required by each Party's lawful use and improvement of its property, with the prior written consent of the other Party prior to any Work being performed that would impact the other Party's Property.

3.4 Support and encroachment rights. Each Party grants to the other a permanent right of support and encroachment within the Wall Easement Area for the Existing Wall and any replacement wall, including foundations, footings, anchors, reinforcement, flashing, and waterproofing components that reasonably must extend into the Wall Easement Area. Prior written consent of the Parties shall be required before any replacement or changes to the Existing Wall

3.5 No forced removal. Neither Party will demand removal of the Existing Wall, or any replacement wall built in the same general location, solely on the basis that it encroaches within the Wall Easement Area, so long as the wall is maintained in a structurally sound and code compliant condition and the other Party complies with this Agreement.

4. Access rights for construction and maintenance

4.1 Reasonable access. Each Party grants the other a nonexclusive right of reasonable access onto its property as reasonably necessary to perform Work within the Wall Easement Area, including use of scaffolding and reasonable staging immediately adjacent to the wall.

4.2 Notice. Except in an emergency, the Party needing access will give at least five business days written notice describing the Work, anticipated duration, and requested access times. The Parties will coordinate in good faith to minimize disruption. Access shall be approved in writing prior to the commencement of any Work requiring access to the other Party's Property.

4.3 Emergency access. If emergency conditions require immediate entry to prevent injury or significant property damage, the entering Party may enter upon shorter notice and will notify the other Party as soon as reasonably practicable. However, no access, unless authorized by law shall be allowed without actual notice.

4.4 Restoration. After completing Work, the entering Party will remove its tools and materials and restore disturbed areas to substantially the condition that existed immediately before entry.

5. Standards and coordination

5.1 Compliance. All Work will be performed in a workmanlike manner and in compliance with applicable laws, codes, and permit requirements.

5.2 No unreasonable interference. Neither Party will unreasonably interfere with the other Party's lawful use of its Property. Each Party will use reasonable efforts to schedule Work to reduce disruption.

5.3 Temporary protective measures. If Work requires temporary weatherproofing or other protective measures, the Party performing Work will install and maintain such measures as reasonably necessary during the course of Work.

6. Maintenance and costs

6.1 Each Party's improvements. Each Party is responsible for maintaining and repairing any improvements it attaches to or relies upon from the Existing Wall or a replacement wall, including finishes, attachments, and penetrations serving that Party's building.

6.2 Structural maintenance. If structural Work is required for the Existing Wall or a replacement wall that materially benefits both properties, the Parties will discuss and attempt in good faith to agree on a fair allocation of costs based on relative benefit and causation. If the need for structural Work is caused by one Party's acts or omissions, that Party will bear the costs of the Work required to address the condition it caused.

6.3 No waiver. A Party's decision to pay or contribute to any Work does not waive any legal rights or claims, and it does not establish a precedent for future cost allocation.

7. Insurance and indemnity

7.1 Contractor insurance. Before commencing Work involving contractors, the performing Party will require its contractor to maintain commercial general liability insurance with limits reasonably acceptable for the project and to name the nonperforming Party as an additional insured for ongoing and completed operations arising out of the Work.

7.2 Indemnity. To the fullest extent permitted by law, each Party will indemnify, defend, and hold harmless the other Party and its officers, employees, and agents from and against claims, demands, causes of action, damages, liabilities, losses, fines, penalties, and expenses, including reasonable attorneys' fees, arising out of or relating to the indemnifying Party's Work

or exercise of rights under this Agreement, except to the extent caused by the negligence or willful misconduct of the indemnified Party. A Party's duty to defend applies only to claims covered by its indemnity obligation and only after prompt written notice and reasonable cooperation.

8. Running with the land

8.1 Covenants run with land. This Agreement and the easements granted here run with the land and are binding on and inure to the benefit of the Parties and their respective successors and assigns.

8.2 No termination without recorded instrument. This Agreement may be amended or terminated only by a written instrument executed by both Parties and recorded in the official records of Cochise County, Arizona.

9. Recording

The Parties intend that this Agreement be recorded in the official records of Cochise County, Arizona. Recording costs will be paid by Owner unless City requires otherwise in writing.

10. Notices

All notices under this Agreement must be in writing and delivered by hand, by nationally recognized overnight courier, or by email with confirmation of transmission, to the following addresses, or to updated addresses designated by notice.

If to City
City of Bisbee
Attn: City Attorney
118 Arizona Street
Bisbee, AZ 85603
Email acoronado@bisbeeaz.gov

If to Owner
Pamela Heiman, Trustee of the Pamela Martin Heiman Revocable Trust
PO Box 627
Bisbee, AZ 85603
Email pamelaheiman1@gmail.com

11. Governing law and venue

This Agreement is governed by Arizona law. Any action arising out of this Agreement will be brought in a court of competent jurisdiction in Cochise County, Arizona.

12. Entire agreement; amendments; counterparts

This Agreement (including Exhibit A) contains the entire agreement between the Parties regarding the subject matter and supersedes all prior discussions. Any amendment must be in a written instrument signed by both Parties. This Agreement may be executed in counterparts and by electronic signature, each of which will be deemed an original.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

CITY OF BISBEE, an Arizona municipal corporation

PAMELA HEIMAN, trustee of the
PAMELA MARTIN HEIMAN
REVOCABLE TRUST

By: _____

By: _____

Name: _____

Date: July 24, 2026

Title: _____

Date: _____

ACKNOWLEDGMENTS

State of Arizona)

) ss.

County of Cochise)

On July 24, 2026, before me, the undersigned Notary Public, personally appeared Pamela Heiman, who acknowledged that he/she executed the foregoing instrument on behalf of the City of Bisbee in his/her authorized capacity.

Notary Public

My Commission Expires: 6.14.2027



State of Arizona)

) ss.

County of Cochise)

On _____, 2026, before me, the undersigned Notary Public, personally appeared Pamela Heiman, who acknowledged that she executed the foregoing instrument.

Notary Public

My Commission Expires: _____

EXHIBIT A
LEGAL DESCRIPTION – WALL EASEMENT

LEGAL DESCRIPTION – WALL EASEMENT

An easement for wall maintenance and construction, over a portion of Lot 23 and Lot 24 of Bisbee Townsite according to Map/Plat Book 1, page 30, Official Records of Cochise County, Arizona, lying in a portion of Section 9, Township 23 South, Range 24 East of the Gila and Salt River Meridian, County of Cochise, State of Arizona, more particularly described as follows:

Commencing at a 1/2" rebar at the Southwest corner of said Lot 23, thence North 06°38'35" East, 6.19 feet to a point on the common wall between said Lots 23 and 24, and the True Point of Beginning:

Thence North 83°00'23" West, 0.40 feet;
thence North 06°57'26" East, 72.49 feet;
thence South 84°36'07" East, 1.46 feet;
thence South 10°59'02" West, 3.83 feet;
thence South 06°59'37" West, 68.72 feet;
thence North 83°00'23" West, 0.75 feet to the True Point of Beginning:





AGENDA ITEM NUMBER 13

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: September 1, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: August 26, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval to Remove from the Table the Previously Tabled Agenda Item Regarding Establishing a City Policy or Directive Concerning the Use of City-Owned or City-Controlled Property in Connection with Civil Immigration Enforcement, for Consideration at the Next Regularly Scheduled Council Meeting.

FROM: Terry Priestley, Councilmember Ward II

RECOMMENDATION: At the discretion of Mayor and Council

PROPOSED MOTION: At the discretion of Mayor and Council

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Terry Priestley (Aug 26, 2026 13:45:00 PDT)

Terry Priestley,
Councilmember Ward II

Reviewed by: Ashlee Coronado

Ashlee Coronado,
City Manager