

ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, SEPTEMBER 1, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:05PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Terry Priestley, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Cesilia C. Garcia, Ward I

STAFF

Ashlee Coronado, City Manager
Nina Williams, Acting City Clerk
Bridgette Kantner, Personnel Director
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief
Doug Graeme, Queen Mine Tour Manager
Mike Normand, Construction Project Manager, Camp Naco

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Ovarian Cancer Awareness Month Proclamation
- Designating September as STEAM Month Proclamation
- Mesothelioma Awareness Day Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

ACTION APPROVED

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, August 4, 2026.
Nina Williams, Acting City Clerk
- B. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, August 11, 2026.
Nina Williams, Acting City Clerk
- C. Approval of the Appointment of Peter Levine to the Airport Advisory Commission.
Nina Williams, Acting City Clerk
- D. Approval of the Park, Facility, and Right-of-Way Use Permit for Parking Spaces for the Bisbee Coalition for the Homeless Ozomatli Benefit Concert to be held on Saturday, November 7, 2026, from 9:00am to 8:00pm with possible waiver of fees.
Nina Williams, Acting City Clerk
- E. Approval of the Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 36th Annual Festival of Lights on Friday, November 27, 2026, from 8:00am to 10:00pm with possible waiver of fees.
Nina Williams, Acting City Clerk
- F. Approval of a Special Event Liquor License Application submitted by the Keep a Breast Foundation for an event to be held at Chimera 27 Gallery located at 27 Main Street, Bisbee, AZ on Saturday, September 12, 2026, from 11:30am to 11:30pm; Shaney Darden, Applicant.
Nina Williams, Acting City Clerk
- G. Approval of a Special Event Liquor License Application submitted by Bisbee Forward for a Night of Art & Music: Supporting the Bisbee Arts Commission to be held at the Bisbee Stock Exchange located at 15 Brewery Avenue, Bisbee, AZ on Saturday, September 12, 2026, from 1:00pm to 10:00pm; Nicole France, Applicant.
Nina Williams, Acting City Clerk
- H. Approval of a Special Event Liquor License Application submitted by the Knights of Columbus Bisbee Council #863 for an event to be held at St. Patrick's Church-Parish Hall located at 100 Quality Hill Road, Bisbee, AZ on Saturday, October 24, 2026, from 5:00pm to 11:00pm; Charles Pisani, Applicant.
Nina Williams, Acting City Clerk
- I. Approval of a Special Event Liquor License Application submitted by the Bisbee Coalition for the Homeless for an event to be held at the Warren Ballpark located at 99/77 Arizona Street, Bisbee, AZ on Saturday, November 7, 2026, from 11:00am to 7:00pm; Ramon Garcia, Applicant.
Nina Williams, Acting City Clerk
- J. Approval of a Special Event Liquor License Application submitted by the Friends of the Copper Queen Library for an event to be held at St. Patrick's Church located at 100 Quality Hill Road, Bisbee, AZ on Saturday, November 21, 2026, from 4:00pm to 9:00pm; Joelle Landers, Applicant.
Nina Williams, Acting City Clerk

- K. Approval of the ADOA-GAO Arizona Financial Transparency Portal Service Agreement with the Arizona Department of Administration, General Accounting Office.

Keri Bagley, Finance Director

- L. Approval to purchase 100 95-Gallon Refuse Containers and 50 Replacement Lids from Schaefer Plastics North American in the Amount of \$8,050.00.

Matthew Gurney, Public Works Director

- M. Approval to purchase a CAT B4S Hydraulic Hammer attachment for wastewater mini excavator.

Matthew Gurney, Public Works Director

- N. Approval to purchase replacement tracks for the public works skid steer.

Matthew Gurney, Public Works Director

ACTION ITEMS: 2A, B, C, F, H, J, K, L, M, AND N APPROVED

ACTION ITEM: 2D APPROVED

ACTION ITEM: 2E TABLED UNTIL THE SEPTEMBER 15, 2026, MEETING

ACTION ITEM: 2G APPROVED

ACTION ITEM: 2I APPROVED

OLD BUSINESS

3. Presentation from Arizona Water Company on the Water Conservation partnership with the City of Bisbee.

Ashlee Coronado, City Manager

ITEM WAS TABLED UNTIL THE SEPTEMBER 15, 2026, MEETING

4. Discussion and Possible Approval of Ordinance O-26-19; Establishing a Tourism Marketing Advisory Committee and Defining its purpose, membership and duties.

Ashlee Coronado, City Manager

ACTION APPROVED

NEW BUSINESS

5. Discussion and Possible Approval of Resolution R-26-22; Amending the Queen Mine Section of the City Fee Schedule.

Douglas Graeme, Queen Mine Tour Manager

ACTION APPROVED

6. Discussion and Possible Approval of Change Orders #27, 30, and 31 with Durazo Construction.

Mike Normand, Construction Project Manager Camp Naco

ACTION APPROVED

7. Discussion and Possible Approval of the Police Corporal Job Description.

Bridgette Kantner, Personnel Director

ACTION APPROVED

8. Discussion and Possible Approval of the Acquisition of a 2026 Chevrolet Silverado 2500HD Utility Truck through a five-year municipal lease purchase agreement with GM Financial, with annual payments of \$16,839.86.

Matthew Gurney. Public Works Director

ACTION APPROVED

9. Discussion and Possible of the FAA FY2026 AIG Grant Agreement for the Reconstruction of Airfield Lighting at the Bisbee Municipal Airport.

Matthew Gurney. Public Works Director

ACTION APPROVED

10. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-21, Accepting the Transfer of Real Property from TIMO Holdings LLC, Located at 105 N. Taylor Avenue, Bisbee.

Ashlee Coronado, City Manager

ACTION APPROVED

11. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-22, Accepting the Transfer of Real Property from Southeast Arizona Renovations LLC, Located at 108 D Street, Bisbee.

Ashlee Coronado, City Manager

ACTION APPROVED

12. Discussion and Possible Approval of a Permanent Wall Easement and Party Wall Agreement with Pamela Heiman Revocable Trust for the real property commonly known as 28 Main Street and 30 Main Street.

Ashlee Coronado, City Manager

ACTION APPROVED

13. Discussion and Possible Approval to Remove from the Table the Previously Tabled Agenda Item Regarding Establishing a City Policy or Directive Concerning the Use of City-Owned or City-Controlled Property in Connection with Civil Immigration Enforcement, for Consideration at the Next Regularly Scheduled Council Meeting.

Terry Priestley, Councilmember Ward II

ACTION APPROVED

14. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Schumacher would like to comment on upcoming Bisbee Arts Commission events.

ADJOURNMENT: 8:31PM

ACTION APPROVED