



AMENDMENT TO THE ZONING CODE

1. APPLICANT'S NAME: _____

2. MAILING ADDRESS: _____

3. DATE SUBMITTED: _____ 4.EMAIL _____

5. TELEPHONE: _____ 6.CELL PHONE _____

6. SECTION# AND TITLE OF EXISTING CODE FOR WHICH AMENDMENT IS REQUESTED:

7. PROPOSED AMENDMENT(S) WORDING (attach a separate sheet if necessary):

8. STATE HOW THE PROPOSED AMENDMENT WILL BETTER MEET THE PUBLIC INTEREST(S):

(If additional space is needed, attach a separate sheet)

8. FILING FEE: \$300.00

9. I, _____, of _____
(name) (address)

do hereby declare this, the application for amendment to the Zoning Code, to have been executed by me in full and faithful compliance with the statutes of the State of Arizona and the applicable ordinances, including, but not limited to, the Zoning Code, of the County of Cochise, and the City of Bisbee. All information and statements made herein, in the attachments and in the affidavits are full and honest disclosures, to the best of my knowledge and belief. This application, with all attachments, is herewith respectfully submitted for consideration by the City of Bisbee and represents a petition by the undersigned for approval of an amendment to the Zoning Code as set forth herein.

(signature must be that of the applicant listed above)

(date)

Questions regarding this application may be directed to City of Bisbee at 520-432-6000.

PROCEDURES AND INSTRUCTIONS FOR ZONING CODE AMENDMENT APPLICATIONS

- Applications for amendments must be made in the office of the City Clerk accompanied by a non-refundable fee per the City of Bisbee Fee Schedule.
- A public notice will be posted and published in the City's newspaper of record at least 10 days, but not more than 25 days, prior to the public hearing. Notice by first class mail will be sent to each real property, as shown on the last assessment of the property, within three hundred (300) feet of the subject property.
- A public hearing with the Planning and Zoning Commission will be scheduled at which time the Commission will hear and consider the application request. The applicant or applicant's representative must be present to explain the request.
- Persons for or against the proposed request are heard at the Planning & Zoning Commission meeting. Submissions may be made in person or in writing. After the public hearing, City Staff will make a recommendation report on behalf of the Commission and forwards it to City Council.
- The recommendation of the Commission is included on the agenda of the first available City Council meeting.
- The City Council Meeting must be attended by the applicant or applicant's representative. Persons who sign up to speak for or against the proposed action may speak at the Council meeting when the Planning and Zoning Commission recommendation is considered. The City Council approves or denies the proposed action.

CITY OF BISBEE PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission meets the third Thursday of each month. Please call the Planning and Zoning Dept. to confirm meeting dates. Meetings are held at City Hall, 118 Arizona Street, Bisbee, Arizona, at 5:30pm in the Council Chambers.

If any person needs any type of accommodations for disabilities, please contact the ADA Coordinator at (520) 432-6000, 72 hours prior to the meeting.